



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Minutes

### Ordinance Review Committee

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**Tuesday, January 13, 2026**

**5:00 PM**

**2nd Floor Conference Room**

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#### **1. CALL TO ORDER:**

Meeting called to order at 5pm.

#### **2. ROLL CALL:**

**Present:** 7 - Tim Blodgett  
Randi Knighten  
Kathy Bryan  
Dorothy Bier  
Matthew Borgens  
Ronald Coffman  
Summer Soukup

#### **Election of Officers**

**Motion by Kathy Bryan, seconded by Tim Blodgett to nominate Tim Blodgett as Chair. The motion carried unanimously.**

**Motion by Randi Knighten, seconded by Summer Soukup, to nominate Randi Knighten as Vice Chair. The motion carried unanimously.**

#### **3. LEGAL REVIEW - SUNSHINE LAW REQUIREMENTS:**

City Attorney Good gave a presentation regarding Sunshine. City Attorney Good clarified communication with Commissioners or the Public is allowed. He stated Sunshine does not allow communication between members of the committee. He discussed there should not be any conflicts of interest, if there are questioning about this to please send him an email.

#### **4. STAFF OVERVIEW - ORDINANCE REVIEW COMMITTEE SCOPE:**

Planning Director, Smith gave an overview and explained Chapter 66 is being reviewed by a City consultant and a workshop will be held on February 9th.

#### **A. Purpose and role of the Ordinance Review Committee.**

**B. Overview of Code of Ordinance Update Scope.****i. Chapter 38 - Environment**

RVI Consulting Services gave a presentation to introduce the Committee to the Code of Ordinances.

RVI Consulting Services went over Chapter 38 which the noise standards touches on subject such as unsanitary conditions, and stormwater discharge.

Member Bryan asked for clarification regarding noise complaints and VCSO involvement.

Member Borgens joined the meeting at 5:30pm.

Chair Blodgett stated he would like to copy Daytona's Ordinance, to use as a guide.

**ii. Chapter 42 - Fire Prevention and Protection**

RVI Consulting Services went over Chapter 42- Fire Safety and Prevention for homes and business, explaining this section adopts the Florida Fire Code.

Chair Blodgett expressed concerns regarding cars parking in the road blocking the Fire Department, he stated that this is not acceptable.

Member Borgens mentioned the fire department wants to get accredited.

Fire Marshal Shivers spoke regarding the accreditation align with the Codes to be enforced. She also mentioned it needs to be cleaned up.

Mr. Smith and Ms. Shivers will share emails with edits.

Member Bryan requested clearer language and to invite VCSO to meetings.

Member Borgen's requested to remove the language from the Fire Code, and clean up to follow the Florida Statue.

**iii. Miscellaneous Code Amendments**

Member Coffman would like to go over Code Enforcement Codes.

**B. Committee Discussion.**

City Attorney Good mentioned a presentation would be best to go over Code including Florida Statutes.

**A. Initial priority areas for ordinance review.**

Member Borgen asked what are there standards for the Florida Fire Code.

**5. PUBLIC FORUM:** Public comments shall be limited to items on the agenda and shall not exceed three minutes. Please be courteous and respectful of the views of others. Personal attacks on Committee/Board members, City staff or members of the public are not allowed and will be ruled out of order by the Chair.

Chair Blodgett opened and closed the Public Forum as there was none.

**6. OLD BUSINESS:**

None.

**7. NEW BUSINESS:**

None.

**8. STAFF COMMENTS:**

None.

**9. BOARD/COMMITTEE MEMBERS COMMENTS:**

City Attorney Good mentioned that members can join the meeting remotely through teams only if there is a quorum.

**10. ADJOURNMENT:**

Meeting adjourned at 6:08pm.

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Tim Blodgett, CHAIRPERSON

ATTEST:

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Nelly Kerr, BOARD SECRETARY