



To Whom It May Concern,

This letter is intended to confirm Lexipol as a sole source provider of risk management tools for public safety organizations. Lexipol offers subscription-based policy management and training services with an initial one-year term, purchased by public safety and local government organizations directly from Lexipol.

### **AGENCY NEED**

Your designated agency requires a policy management solution for public safety personnel that is compliant with federal, state, and local laws and regulations, implemented by qualified professionals, customized to fit the agency's needs, and which includes scenario-based daily training bulletins with tests to reinforce and demonstrate policy comprehension. The system must be readily accessible online and via mobile devices, provide real-time policy updates, and include a supplemental manual for department-specific procedural content.

### **LEXIPOL PRODUCT DETAILS**

Lexipol's comprehensive policy management solution is the only one to provide all of the above. A Lexipol subscription provides access to substantive copyrighted content on a proprietary, web-based knowledge management system that enables issuance of department-specific policy, captures electronic signatures for compliance, and assigns training to reinforce comprehension and application. Lexipol's policy solution allows each subscribing agency to increase policy compliance and personnel safety while improving the services provided to the communities they serve.

By working with Lexipol, subscribing agencies take advantage of our unrivaled network of subject matter experts and legal resources to implement policy management solutions. Due to the increasing complexity of evolving laws governing public safety organizations, hiring resources that carry the requisite legal expertise in this subject matter has proven cost prohibitive on a per-agency basis.

### **JUSTIFICATION FOR SOLE SOURCE AWARD**

As hundreds of other departments and agencies have determined through review and due diligence, no other platform provides a comprehensive policy management solution suite like Lexipol. Others may staff personnel who help write and review policy content but lack a web-based interface to track ongoing personnel compliance and knowledge management. Alternatively, they may provide a platform to house content but do not offer training and updates to ensure retention of vital material. Finally, many lack tracking and reporting altogether.

Only Lexipol offers a comprehensive policy solution that meets all agency requirements, making it the sole source your agency's needs.

If you have any questions or need assistance, please feel free to contact me. Your favorable consideration of this matter is appreciated, and we look forward to working with you.

Sincerely,

*Jan Roos*

Jan Roos  
Director of Compliance