

TERRY K. SUGGS

Credentialed Manager with a Master of Public Administration degree and more than twenty-five years of demonstrated progressive municipal experience with increasing levels of reputation, responsibility, and leadership combined with successful and consistent organizational development, excellent communication skills, and the ability to engage and build trusting relationships with council, community, and staff.

RELEVANT LOCAL GOVERNMENT EXPERIENCE

Financial Management	Personnel Management	Growth Management
Strategic Planning	Public Policy	Education/Training
Economic Development	Infrastructure and Utilities	Enterprise Funds
Municipal Airport	Municipal Golf Course	Special Events

RELEVANT EDUCATION & CERTIFICATIONS

Master of Public Administration, Barry University: 2013

Bachelor of Science Public Administration, Barry University: 2011

Credentialed Manager, ICMA: 2020

Certified Public Manager, Florida State University: 2010

MUNICIPAL MANAGEMENT WORK HISTORY

**Putnam County Administrator
Putnam County, Florida**

September 2017 – Present

County Administrator responsible for general government, budget, capital improvements, public safety (fire, rescue, and emergency management), public works (roads, bridges, utilities, and fleet), enterprise funds (solid waste, water, and wastewater), economic and tourist development.

Major Accomplishments

Administrative:

- Effectively increased efficiency through restructure of twenty-two general government offices into six departments/divisions

- Recruitment and retainment of Executive Management Team
- Revision of Comprehensive Plan
- Implementing \$7.2M public safety communication upgrade
- Developed county-wide strategic plan
- Increased general fund unrestricted reserves from \$5M to \$15M
- Increased staff salaries across the board

Economic Development:

- Decreased millage from 9.8892 to 8.8841
- \$30M US Army Corps of Engineers Funding for 19.6 miles of Comprehensive Water Supply Infrastructure Modernization Project
- Resurrected Putnam County Barge Port via US Army Corps of Engineers CAP 107 Program (Continuing Authorities Program)
- \$900M Seminole Power Company transformation from coal to natural gas
- \$500M Georgia Pacific Company upgrade of paper producing facility
- \$250M CertainTeed expansion of gypsum wallboard production facility
- \$10M Comarco Production relocation of food processing facility from New Jersey to County Business Park
- 121 Acres of County Business Park currently under contract

Enterprise Funds

- Increased solid waste fund more than \$2M annually with additional disposal contracts
- Reduced annual solid waste assessment disposal rate from \$322 to \$255
- \$3M Water Management District Grants for sewer to septic conversions and potable water to increase customer base

**City of Palatka
Putnam County, Florida**

2015 – September 2017

City Manager responsible for general government, budget, capital improvements, public safety (police and fire) public works (roads, utilities, and fleet), enterprise funds (garbage, water, wastewater, and gas distribution), economic development and community redevelopment agency.

Major Accomplishments

Administrative:

- Implemented city-wide fire assessment fee
- Conducted national search that led to the successful appointment of Police Chief
- City Police Department received Reaccreditation in 2017

Economic Impact:

- Development projects valued at \$35M in Public, Private, and Redevelopment Projects

- Reduced millage rate from 9.1749 mills to 6.4000 mills
- Improved bond rating from A- to A+
- \$6M FAA/FDOT funding of municipal airport projects
- City of Palatka Fire Department maintained ISO Rating 2

**Keystone Heights City Manager
Clay County, Florida**

September 2011 – June 2015

City Manager responsible for general government, public works, economic environment and culture and recreation, municipal airport, special events, municipal elections, and community redevelopment agency.

Major Accomplishments

Administrative:

- Conducted three municipal elections
- Developed comprehensive strategic plan

Economic Impact:

- Secured Community Development Block Grants
- Secured Florida Recreational Development Assistance Program Grants
- Secured FAA/FDOT funding for municipal airport projects

Alachua County, Florida

October 1997 – September 2011

Growth Management responsible for interpretation and enforcement of land development code and Public Works Departments Supervisor responsible for the management of enterprise fund for multiple environmental solid waste facilities, collection and disposal of solid waste, budget, and public/private contracts.

Major Accomplishments

Administrative:

- Received Police Service Award for work in blighted neighborhoods
- Served as President of Florida Association of Code Enforcement
- Served on the Board of Directors of Recycle Florida Today
- Earned Transfer Station Manager Designation from Solid Waste Association of North America