



Legislation Text

File #: 2015-3358, **Version:** 1

TO: Mayor and Commission

AGENDA DATE: 4/5/2021

FROM: John A. Peters, III, PE, Acting City Manager **AGENDA ITEM:** 8 - C

SUBJECT:

Request for approval of Resolution No. 2021-18, Budget Amendment #2021-031 and 2021-032 for the General Fund for FY 2020-21 - Camille Hooper, Director, Finance, (386) 878-8552.

Strategic Goal: Fiscal Issues/Balanced Budget

LOCATION:

City Hall

BACKGROUND:

Due to increases of the responsibilities of citizen inquires and an additional workload in the Human Resource department, reclassified the part-time Administrative Assistant in the City Commission department and Human Resource Clerk positions in the Human Resource department to full-time position. The budgeted funds will be adjusted to the cover the cost of the salaries and benefits.

COST:

\$26,300 (001110-511200 Salaries & Wages)

\$30,000 (001160-511200 Salaries & Wages)

SOURCE OF FUNDS:

General Fund Balance

ORIGINATING DEPARTMENT:

Finance

STAFF RECOMMENDATION PRESENTED BY:

Finance Director Camille Hooper - Staff recommends approval of Resolution No. 2021-18, budget amendment #2021-031 & 2021-032 for the General Fund for FY 2020-21, to appropriate funds for the increases in salaries and benefits.

POTENTIAL MOTION:

"I move to approve Resolution No. 2021-18, budget amendment #2021-031 & 2021-032 for the General Fund for FY 2020-21, to appropriate the funds for the salaries and benefits. The Acting City Manager has the authority to make corrections of scrivener's errors and the like."