



Legislation Text

File #: 344-2015, **Version:** 1

TO: Mayor and Commission

AGENDA DATE: 4/6/2020

FROM: Dr. Marc-Antonie Cooper, Interim City Manager

AGENDA ITEM: 6 - A

SUBJECT:

Public Hearing - Ordinance No. 02-2020 amending the Code of Ordinances Subpart B, Land Development Code Chapter 110, Article XII "Planning and Zoning Board" at first reading - Ron A. Paradise, Interim Deputy City Manager/Director, Planning and Development Services (386) 878-8610.

Strategic Goal: Internal and External Communication

LOCATION:

N/A

BACKGROUND:

The Planning and Zoning Board is a recommended body consisting of volunteer citizens appointed by the City Commission, serving at the pleasure of the City Commission.

In September of 2019, the City Commission appointed 'alternate members' to the Board with the intent of ensuring the business of the Board would continue seamlessly in the event there was not a quorum achieved by the regular membership.

The changes to Article XII of Chapter 110 intends to recognize the appointment of the alternate members. In addition, other changes to Article XII include the following:

- Recognition the Board is a quasi-judicial decision-making body;
- Eliminates term limits;
- Clarifies and otherwise updates attendance expectations;
- Establishes an expectation that Board members (regular and alternate members) will engage in educational activities to understand the responsibilities and requirements of the Board;
- Eliminates the requirement of the Board to review Development of Regional Impact developments and final plat subdivisions containing more than 200 lots; and
- Deletes a 20-day application window required for Board review.

The City Commission on March 16, 2020 tabled this item and remanded the ordinance to staff to incorporate certain changes and clarifications. The language has been further updated as follows:

- Reinstate Board member term limits;

- Establish term limits for alternate members;
- Clarify when an active, term limited member can serve as an alternate; and
- Require at least 8 hours of continuing education and define how hours of education will be allocated.

For more information see attached Ordinance No. 02-2020. The changes are presented in an underline and strike through format. There is a 'clean copy' also attached.

The Board reviewed an initial draft of the proposed changes to Article XII on November 20, 2019. Changes to Article XII were made as a result of input from the Board. The revised changes were reviewed by the Board on February 19, 2020, and were approved 6-1.

Upon approval of this item authorizes any and all necessary actions, documents or budget transfers to facilitate Commission approval and further authorized the Interim City Manager to sign any documents necessary to further Commission approval of this item.

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

Planning and Development Services

STAFF RECOMMENDATION PRESENTED BY:

Ron A. Paradise, Interim Deputy City Manager/Director of Planning and Development Services
Director

POTENTIAL MOTION:

"I hereby move to approve Ordinance No. 02-2020, amending the Code of Ordinances Subpart B, Land Development Code Chapter 110, Article XII "Planning and Zoning Board" by adding, revising, and deleting certain provisions at first reading and to schedule second and final reading for May 4, 2020. Upon approval of this item authorizes any and all necessary actions, documents or budget transfers to facilitate Commission approval and further authorized the Interim City Manager to sign any documents necessary to further Commission approval of this item."