



Legislation Details (With Text)

File #: 15-5598 **Version:** 1

Type: Contract **Status:** Agenda Ready

File created: 9/1/2021 **In control:** City Commission

On agenda: 9/9/2021 **Final action:**

Title: Request for approval of the annual one-year renewal for agenda management software - Joyce Raftery, City Clerk's Department (386) 878-8502.

Strategic Goal: Internal & External Communication

Sponsors: City Commission, Joyce Raftery

Indexes:

Code sections:

Attachments: 1. Agenda Management Software

Date	Ver.	Action By	Action	Result
9/9/2021	1	City Commission		

TO: Mayor and Commission

AGENDA DATE: 9/9/2021

FROM: John A. Peters, III, PE, Acting City Manager **AGENDA ITEM:** 11 - C

SUBJECT:

Request for approval of the annual one-year renewal for agenda management software - Joyce Raftery, City Clerk's Department (386) 878-8502.

Strategic Goal: Internal & External Communication

LOCATION:

N/A

BACKGROUND:

This is a request to approve the annual renewal for the City's agenda management software for agenda, minutes and voting of all City meeting bodies. The vendor has 40+ years of government focused experience in providing a complete, end-to-end legislative management solution. Some key features are unlimited storage, software integration with existing City software and archived meeting content. The City Clerk budgets annual for this expenditure.

OPTIONS:

1. Approve - to approve the annual renewal for the agenda management software.
2. Deny - to deny the annual renewal for the agenda management software.

COST:

\$27,928.84 (Budgeted)

SOURCE OF FUNDS:

Other Contractual Svcs - 001125-523401

ORIGINATING DEPARTMENT:

City Clerk's Department

STAFF RECOMMENDATION PRESENTED BY:

City Clerk Joyce Raftery - That the Commission approve the annual renewal of the agenda management software for a period of one fiscal year.

POTENTIAL MOTION:

"I move to approve the annual renewal of the agenda management software for a period of one fiscal year and the Acting City Manager has the authority to correct scrivener's errors and the like."