

Memo

To: Mark Manning, Parks & Recreation Director
From: Mary E. Perez, Purchasing Agent
Date: February 2, 2024
Re: ITB #24007 – Citywide Heating, Ventilating and Air-Conditioning Repair and Preventative Maintenance Services

Staff solicited bids for HVAC Preventative Service. Eight bids were received but only three were responsive. Those bids were from Air Current Inc, Anchor Mechanical Inc and Chiller Medic Inc. Chiller Medic, Inc. out of Jacksonville is the low bidder and Air Current, Inc. out of Deltona is the second low bidder. The City's Bidding Preference for Local Vendors Ordinance No. 05-2016 states that if a bid is received from a locally-headquartered business submitting a price within fifteen percent (15%) of the low bid, they shall have an opportunity to submit a best and final bid equal to or lower than the low bid. Air Current, Inc. was offered the opportunity to submit a final bid and they matched the low bidder.

Please complete the below section and return it to me for Interim City Manager approval and you can prepare the agenda memo for Commission approval. If you have any questions, please let me know. Thanks.

Mary


APPROVAL OF AWARD TO: Air Current



Parks & Recreation Director

2/20/2024

Date



Interim City Manager

2/20/24

Date

ORDINANCE NO. 05-2016

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING CHAPTER 2, "ADMINISTRATION", BY THE ADDITION OF A NEW ARTICLE 10, "BIDDING PREFERENCE FOR LOCAL VENDORS", OF THE CODE OF THE CITY OF DELTONA, BY PROVIDING A METHOD OF GRANTING LOCAL PREFERENCE FOR PURCHASES OF GOODS, GENERAL SERVICES AND CONSTRUCTION SERVICES; PROVIDING FOR EXCEPTIONS AND WAIVER; AND PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY AND FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA:

SECTION 1: Chapter 2, "Administration" of the Code of the City of Deltona, is hereby amended by the addition of a new Article 10, "Bidding Preference for Local Vendors", to read as follows:

ARTICLE 10. - BIDDING PREFERENCE FOR LOCAL VENDORS

Sec. 2-390. - Definitions.

- (a) Construction services means all labor, services, and materials provided in connection with the construction, alteration, repair, demolition, reconstruction, or any other improvements to a City facility or real property.
- (b) General services means support services performed by an independent contractor requiring specialized knowledge, experience, or expertise that includes, but is not limited to, pest control, janitorial, laundry, catering, security, lawn maintenance, and maintenance of equipment.
- (c) Goods means, but is not limited to, supplies, equipment, materials, and printed matter.
- (d) Local business means the vendor has a valid business tax receipt issued by the City of Deltona at least one (1) year prior to bid or proposal opening and a physical business address located within the limits of the City of Deltona, in an area zoned for the conduct of such business, from which the vendor operates or performs on a day-to-day basis business that is a substantial component of the goods or services being offered to the City of Deltona. Firms that provide goods or services that are exempt from the City of Deltona business tax receipt

requirements shall be required to submit documentation, to the City's satisfaction, demonstrating the physical business presence of the firm within the limits of the City of Deltona for at least one (1) year prior to bid or proposal submission. Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address. In order to be eligible for local preference, the vendor must provide a copy of the business tax receipt for the covered period prior to recommendation for award.

(e) Locally-headquartered business means a local business as defined in this section that has a principal place of business in the City of Deltona.

(f) Principal place of business means the nerve center or center of overall direction, control, and coordination of the activities of the bidder. If the bidder has only one (1) business location, such business location shall be considered its principal place of business.

Sec. 2-391. - Local preference; procedure.

Except where otherwise provided by federal or state law or other funding source restrictions, purchases of goods, general services, or construction services by the City of Deltona shall give preference to local businesses in the following manner:

(a) Under a competitive bid solicitation, the following shall apply:

- (1) If the low responsive and responsible bidder is not a local business or a locally-headquartered business, then any and all responsive and responsible local businesses submitting a price within ten percent (10%) of the low bid, the low bidder, and any and all responsive and responsible locally-headquartered businesses submitting a price within fifteen percent (15%) of the low bid, shall have an opportunity to submit a best and final bid equal to or lower than the low bid.
- (2) If the low bidder is a local business but not a locally-headquartered business, then any and all responsive and responsible locally-headquartered businesses submitting a price within five percent (5%) of the low bid, and the low bidder, shall have an opportunity to submit a best and final bid equal to or lower than the low bid.
- (3) Award, if any, shall be made to the responsive and responsible bidder offering the lowest best and final bid.

(b) Ties in the best and final bid shall be resolved in the following order: locally-headquartered business, local business, other business.

Sec. 2-392. - Waiver.

The application of local preference to a particular purchase, contract, or category of contracts for which the Deltona City Commission is the awarding authority may be waived upon written recommendation of the city manager and approval of the Deltona City Commission. The application of local preference to a particular purchase, contract, or category of contracts with a value below \$25,000 may be waived upon written recommendation of the using department and approval of the city manager.

Sec. 2-393. - Other preferences.

The preferences established herein in no way prohibit the right of the City of Deltona to compare quality of materials proposed for purchase and compare qualifications, character, responsibility and fitness of all persons, firms, or corporations submitting bids or proposals. Further, the preferences established herein in no way prohibit the right of the City of Deltona from giving any other preference permitted by law instead of the preference authorized herein.

Sec. 2-394. - Exemption of certain contracts.

Co-operative purchases shall be exempt unless all participants in the co-operative purchase agree to apply this local preference ordinance. In addition, particular categories of contracts may be exempted from application of local preference, upon determination by the Deltona City Commission that such exemption is in the best interests of the City.

SECTION 2. CONFLICTS. All Ordinances or parts of Ordinances, insofar as they are inconsistent or in conflict with the provisions of this Ordinance, are hereby repealed to the extent of any conflict.

SECTION 3. CODIFICATION. The provisions of this Ordinance shall be codified as and become and be made a part of the Code of Ordinances of the City of Deltona. The sections of this Ordinance may be renumbered or relettered to accomplish such intention.

SECTION 4. SEVERABILITY. In the event that any portion or section of this Ordinance is determined to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such decision shall in no manner affect the remaining portions or sections of this Ordinance on which shall remain in full force and effect.

SECTION 5. EFFECTIVE DATE. This Ordinance shall take effect immediately upon its final passage and adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2016.

FIRST READING: _____

ADVERTISED: _____

SECOND READING: _____

JOHN C. MASIARCZYK SR., MAYOR

ATTEST:

JOYCE RAFTERY, CITY CLERK

Approved as to form and legality for use
and reliance by the City of Deltona, Florida

GRETCHEN R. H. VOSE, CITY ATTORNEY

AIR CURRENT INC. BID

REVISED BID FORM USING LOCAL VENDOR PREFERENCE ORDINANCE

CITYWIDE HVAC PREVENTATIVE MAINTENANCE					
ITB#24007		HVAC UNITS			
BUILDING	TAG:	MNFG	MODEL	QTLY	ANNUAL COST
CITY HALL 2345 PROVIDENCE	DX AHU 3/CU 3	TRANE	CSAA017UAL00	\$ 85.00	\$ 340.00
CITY HALL	BACKUP AHS	TRANE	CSAA040UAL00	\$ 85.00	\$ 340.00
CITY HALL	AHU2/CU2	TRANE	CSAA040UAL00	\$ 85.00	\$ 340.00
CITY HALL	AHU 1/CU1	TRANE	CSAA040UAL00	\$ 85.00	\$ 340.00
CITY HALL	Mini-Split			\$ 85.00	\$ 340.00
CITY HALL	TV Control Rm			\$ 85.00	\$ 340.00
SUBTOTAL-CITY HALL				\$ 510.00	\$ 2,040.00
COMMUNITY CENTER 980 LAKE SHORE DR	AHU 1	RUUD	RH2TZ36	\$ 93.75	\$ 375.00
COMMUNITY CENTER	CU 1	RUUD	RP14AZ30	\$ 93.75	\$ 375.00
COMMUNITY CENTER	AHU 2	RUUD	RH2TZ60	\$ 93.75	\$ 375.00
COMMUNITY CENTER	CU 2	RUUD	RP14A260	\$ 93.75	\$ 375.00
COMMUNITY CENTER	AHU 3	RUUD	RH2TZ60	\$ 93.75	\$ 375.00
COMMUNITY CENTER	CU 3	RUUD	RP14AZ60	\$ 93.75	\$ 375.00
COMMUNITY CENTER	AHU 4	RUUD	RH2TZ60	\$ 93.75	\$ 375.00
COMMUNITY CENTER	CU 4	RUUD	RP14AZ60	\$ 93.75	\$ 375.00
COMMUNITY CENTER	CU 5	RUUD	PP14AZ60	\$ 93.75	\$ 375.00
COMMUNITY CENTER	AHU 6	RUUD	RP14A218	\$ 93.75	\$ 375.00
COMMUNITY CENTER	CU 6	RUUD	RH2TZ24	\$ 93.75	\$ 375.00
COMMUNITY CENTER	AHU 7	RUUD	PP14AZ24	\$ 93.75	\$ 375.00
COMMUNITY CENTER	CU 7	RUUD	RH2TZ24	\$ 93.75	\$ 375.00
COMMUNITY CENTER	AHU 8	RUUD	RH2TZ36	\$ 93.75	\$ 375.00
COMMUNITY CENTER	CU 8	RUUD	RP14A236	\$ 93.75	\$ 375.00
SUBTOTAL-COMMUNITY CENTER-				\$ 1,406.25	\$ 5,625.00
OLD SCHOOL HOUSE	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375.00
OLD SCHOOL HOUSE	CU 1	RUUD	RP14AZ42	\$ 93.75	\$ 375.00
SUBTOTAL-OLD SCHOOL HOUSE				\$ 187.50	\$ 750.00
DEWEY BOSTER SC 1200 SAXON BLVD	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375.00
DEWEY BOSTER SC	CU 1	RUUD	RP14AZ42	\$ 93.75	\$ 375.00

REVISED BID FORM USING LOCAL VENDOR PREFERENCE ORDINANCE

		SUBTOTAL DEWEY BOSTER	\$	187.50	\$	750.00
VETERAN'S PARK 1921 EVARD AVE			\$	93.75	\$	375.00
VETERAN'S PARK			\$	93.75	\$	375.00
		SUBTOTAL VETERAN'S PARK	\$	187.50	\$	750.00

BUILDING	TAG	MNFG	MODEL	QTLY	COST
EVAC BUILDING 1236 SAXON BLVD	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375.00
EVAC BUILDING	CU 1	RUUD	RP14AZ42	\$ 93.75	\$ 375.00
		SUBTOTAL EVAC BUILDING		\$ 187.50	\$ 750.00
Fire Dept. LOGISTICS 1362 E LOMBARDY DR	AHU 1	RUUD	RH2TZ36	\$ 93.75	\$ 375.00
Fire Dept. LOGISTICS	CU 1	RUUD	RP14AZ236	\$ 93.75	\$ 375.00
Fire Dept. LOGISTICS	PACKAGE UNIT	RUUD	RHPDZT120	\$ 93.75	\$ 375.00
		SUBTOTAL FIRE DEPT./LOGISTICS		\$ 281.25	\$ 1,125.00
FIRE STATION 61 1685 PROVIDENCE	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375.00
FIRE STATION 61	CU 1	RUUD	RP14AZ48	\$ 93.75	\$ 375.00
FIRE STATION 61	AHU 2	RUUD	RH2TZ24	\$ 93.75	\$ 375.00
FIRE STATION 61	CU 2	RUUD	RP14AZ24	\$ 93.75	\$ 375.00
FIRE STATION 61	AHU 3	RUUD	RH2TZ60	\$ 93.75	\$ 375.00
FIRE STATION 61	CU 3	RUUD	RP14AZ60	\$ 93.75	\$ 375.00
FIRE STATION 61	WEIGHT ROOM UNIT	BARD	W36AB	\$ 93.75	\$ 375.00
FIRE STATION 61	BUNKER ROOM UNIT	BARD	W36AB	\$ 93.75	\$ 375.00
FIRE STATION 61	CU6	RUUD	RH2TZ36	\$ 93.75	\$ 375.00
FIRE STATION 61	AHU6	RUUD	RP14A236	\$ 93.75	\$ 375.00
		SUBTOTAL FIRE STATION 61		\$ 937.50	\$ 3,750.00
FIRE STATION 62 320 DIAMOND ST	AHU 1	RUUD	RH2TZ60	\$ 93.75	\$ 375.00
FIRE STATION 62	CU 1	RUUD	RP14AZ60	\$ 93.75	\$ 375.00
		SUBTOTAL-FIRE STATION 62		\$ 187.50	\$ 750.00
FIRE STATION 63 2147 HOWLAND BLVD	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375.00

REVISED BID FORM USING LOCAL VENDOR PREFERENCE ORDINANCE

FIRE STATION 63	CU 1	RUUD	RP14AZ48	\$ 93.75	\$ 375.00
FIRE STATION 63	AHU 2	RUUD	RH2TZ48	\$ 93.75	\$ 375.00
FIRE STATION 63	CU 2	RUUD	RP14A248	\$ 93.75	\$ 375.00
SUBTOTAL-FIRE STATION 63				\$ 375.00	\$ 1,500.00

FIRE STATION 64 236 FT SMITH BLVD	AHU 2A	SAMSUNG	AJ009TNNDCHAA	\$ 93.75	\$ 375.00
FIRE STATION 64	AHU 2B	SAMSUNG	AJ009TNNDCHAA	\$ 93.75	\$ 375.00
FIRE STATION 64	CU 2	SAMSUNG	AJ020BXJ2CHAA	\$ 93.75	\$ 375.00
FIRE STATION 64	CU1	RUUD	RH2TZ48	\$ 93.75	\$ 375.00
FIRE STATION 64	AHU1	RUUD	RP14AZ48	\$ 93.75	\$ 375.00
SUBTOTAL-FIRE STATION 64				\$ 468.75	\$ 1,875.00

FIRE STATION 65 2983 HOWLAND BLVD	AHU 1	RUUD	RH272243	\$ 93.75	\$ 375.00
FIRE STATION 65	CU 1	RUUD	RP14AZ24	\$ 93.75	\$ 375.00
FIRE STATION 65	AHU 2	RUUD	RH2TZ36	\$ 93.75	\$ 375.00
FIRE STATION 65	CU 2	RUUD	RP14AZ36	\$ 93.75	\$ 375.00
FIRE STATION 65	AHU 3	RUUD	RH2TZ24	\$ 93.75	\$ 375.00
FIRE STATION 65	CU 3	RUUD	RP14AZ24	\$ 93.75	\$ 375.00
FIRE STATION 65	AHU 4	RUUD	RH2TZ224	\$ 93.75	\$ 375.00
FIRE STATION 65	CU 4	RUUD	RP14AZ24	\$ 93.75	\$ 375.00
FIRE STATION 65	AHU 5	RUUD	RH2TZ24	\$ 93.75	\$ 375.00
FIRE STATION 65	CU 5	RUUD	RP14AZ24	\$ 93.75	\$ 375.00
FIRE STATION 65	AHU 6	RUUD	RH2TZ24	\$ 93.75	\$ 375.00
FIRE STATION 65	CU 6	RUUD	RP14AZ24	\$ 93.75	\$ 375.00
FIRE STATION 65	AHU 7	RUUD	RH2TZ24	\$ 93.75	\$ 375.00
FIRE STATION 65	CU 7	RUUD	RP14AZ24	\$ 93.75	\$ 375.00
SUBTOTAL-FIRE STATION 65				\$ 1,312.50	\$ 5,250.00

BUILDING	TAG	MNFG	MODEL	QTLY	COST
WATER DEPARTMENT					
WATER COMPLEX - FRONT BUILDING 255 ENTERPRISE RD	AHU 2	RUUD	RHCLA2120	\$ 93.75	\$ 375.00
WATER COMPLEX - FRONT BUILDING	CU 2	RUUD	RACL2120	\$ 93.75	\$ 375.00
WATER COMPLEX - FRONT BUILDING	AHU 3A	RUUD	RCFC60/R801T	\$ 93.75	\$ 375.00
WATER COMPLEX - FRONT BUILDING	CU 3A	RUUD	RA14AZ60	\$ 93.75	\$ 375.00
WATER COMPLEX - FRONT BUILDING	AHU 3B	RUUD	RCFC60/R801T	\$ 93.75	\$ 375.00
WATER COMPLEX - FRONT BUILDING	CU 3B	RUUD	RA14AZ60	\$ 93.75	\$ 375.00
WATER COMPLEX - FRONT BUILDING	AHU 4A	RUUD	RCFZ48/R801T	\$ 93.75	\$ 375.00
WATER COMPLEX - FRONT BUILDING	CU 4A	RUUD	RA14AZ42	\$ 93.75	\$ 375.00
WATER COMPLEX - FRONT BUILDING	AHU 4B	RUUD	RCFZ48LR801T	\$ 93.75	\$ 375.00

REVISED BID FORM USING LOCAL VENDOR PREFERENCE ORDINANCE

WATER COMPLEX - FRONT BUILDING	CU 4B	RUUD	RA14AZ42	\$ 93.75	\$ 375.00
WATER COMPLEX - FRONT BUILDING	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375.00
WATER COMPLEX - FRONT BUILDING	CU 1	RUUD	RP14AZ48	\$ 93.75	\$ 375.00
WATER COMPLEX - BACK BUILDING	AHU 11	RUUD	RH2TZ36	\$ 93.75	\$ 375.00
WATER COMPLEX - BACK BUILDING	CU 11	RUUD	RPKAZ30	\$ 93.75	\$ 375.00
WATER COMPLEX - BACK BUILDING	AHU 12	RUUD	RZ14AZ30	\$ 93.75	\$ 375.00
WATER COMPLEX - BACK BUILDING	CU 12	RUUD	RP14AZ30	\$ 93.75	\$ 375.00
SUBTOTAL-WATER DEPT.				\$ 1,500.00	\$ 6,000.00
PUBLIC WORKS 201 HOWLAND BLVD	AHU 1	CARRIER	FB4CNF048	\$ 93.75	\$ 375.00
PUBLIC WORKS	CU 1	CARRIER	24ABB348A510	\$ 93.75	\$ 375.00
PUBLIC WORKS	AHU 2	CARRIER	FB4CNF048	\$ 93.75	\$ 375.00
PUBLIC WORKS	CU 2	CARRIER	24ABB348A510	\$ 93.75	\$ 375.00
PUBLIC WORKS	PACKAGE UNIT	RUUD	W36AB	\$ 93.75	\$ 375.00
PUBLIC WORKS	PACKAGE UNIT	RUUD	W36AB	\$ 93.75	\$ 375.00
SUBTOTAL-PUBLIC WORKS				\$ 562.50	\$ 2,250.00

WES CRILE PARK 1537 NORBERT TER	AHU 1	RUUD	RHCLA2120	\$ 93.75	\$ 375.00
WES CRILE PARK	CU 1	RUUD	BACL2120	\$ 93.75	\$ 375.00
WES CRILE PARK	AHU 2	RUUD	BHCLA2180	\$ 93.75	\$ 375.00
WES CRILE PARK	CU 2	RUUD	RACL2180	\$ 93.75	\$ 375.00
WES CRILE PARK	AHU 3	RUUD	RHCLA2120	\$ 93.75	\$ 375.00
WES CRILE PARK	CU 3	RUUD	RACL2120	\$ 93.75	\$ 375.00
SUBTOTAL-WES CRILE PARK				\$ 562.50	\$ 2,250.00

HARRIS SAXON PARK 2329 CALIFORNIA ST	AHU 1 AND CU1	RUUD	RP1442CJINA	\$ 93.75	\$ 375.00
HARRIS SAXON PARK	AHU 2	RUUD	RH2TZ48	\$ 93.75	\$ 375.00
HARRIS SAXON PARK	CU 2	RUUD	RP14AZ42	\$ 93.75	\$ 375.00
HARRIS SAXON PARK	AHU 3	RUUD	RHZT48	\$ 93.75	\$ 375.00
HARRIS SAXON PARK	CU 3	RUUD	RP14AZ42	\$ 93.75	\$ 375.00
HARRIS SAXON PARK	AHU 4 AND CU4	TRANE	4TWR4042Q1000AA	\$ 93.75	\$ 375.00
SUBTOTAL-HARRIS SAXON PARK				\$ 562.50	\$ 2,250.00

LAKE BUTLER SKATE 301 COURTLAND BLVD	PACKAGE UNIT	BARD	W48AC	\$ 93.75	\$ 375.00
SUBTOTAL-LAKE BUTLER SKATE				\$ 93.75	\$ 375.00

BUILDING	TAG	MNFG	MODEL	QTLY	COST
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REVISED BID FORM USING LOCAL VENDOR PREFERENCE ORDINANCE

SHERIFF'S OFFICE 1691 PROVIDENCE	AHU#1	TRANE	16023N93WA	\$ 125.00	\$ 500.00
SHERIFF'S OFFICE	CU1	TRANE	15503J8RTA	\$ 125.00	\$ 500.00
SHERIFF'S OFFICE	CU2	TRANE	18105N42TA	\$ 125.00	\$ 500.00
SUBTOTAL-SHERIFF'S OFFICES'				\$ 375.00	\$ 1,500.00
THE CENTER 1640 DR. MARTIN LUTHER KING BLVD		TRANE 7.5t Packaged Rooftop Unit	171713660L	\$ 125.00	\$ 500.00
THE CENTER		TRANE 10t Packaged Rooftop Unit	171712592L	\$ 125.00	\$ 500.00
THE CENTER		TRANE 10t Packaged Rooftop Unit	171711695L	\$ 125.00	\$ 500.00
THE CENTER		15t Packaged Rooftop Unit	171710516D	\$ 125.00	\$ 500.00
THE CENTER		TRANE 12.5t Packaged Rooftop Unit	171710489D	\$ 125.00	\$ 500.00
THE CENTER	RTU#7	TRANE 12.5t Packaged Rooftop Unit	171810436D	\$ 125.00	\$ 500.00
THE CENTER	RTU#4	TRANE 12.5t Packaged Rooftop Unit	171810215D	\$ 125.00	\$ 500.00
THE CENTER	RTU#5	12.5t Packaged Rooftop Unit	171810227D	\$ 125.00	\$ 500.00
THE CENTER	RTU#9	TRANE 17.5t Packaged Rooftop Unit	1717104883D	\$ 125.00	\$ 500.00
SUBTOTAL-THE CENTER				\$ 1,125.00	\$ 4,500.00
				<i>Quarterly</i>	<i>Annually</i>
GRAND TOTAL ALL LOCATIONS				\$ 11,010.00	\$ 44,040.00

GENERAL REPAIRS/REPLACEMENTS

Regular Rates

Standard Labor Rate \$ 150.⁰⁰ Per Hour

Overtime Rates

Overtime Labor Rate \$ 200.⁰⁰ Per Hour

Note: Add additional personnel below and their hourly rate if needed

TITLE	HOURLY RATE
	\$ per hour
	\$ per hour
	\$ per hour

REVISED BID FORM USING LOCAL VENDOR PREFERENCE ORDINANCE

	\$	per hour
	\$	per hour
	\$	per hour
	\$	per hour
	\$	per hour

Markup percentage for parts/equipment 20%

Note: Contractor to provide copies of receipt showing actual cost

The City reserves the right to get additional quotes for any work that is needed.

AIR CURRENT INC
COMPANY NAME


COMPANY REPRESENTATIVE

Curren Golden
2-16-24
DATE

<p>Submit Bid to:</p> <p>CITY OF DELTONA</p> <p>2345 Providence Blvd. Deltona, Florida 32725 Attn: Purchasing</p> <p>CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER</p>	<p>INVITATION TO BID# 24007 FOR: CITYWIDE HEATING, VENTILATING AND AIR-CONDITIONING REPAIR AND PREVENTATIVE MAINTENANCE SERVICES</p>
<p><u>Contact:</u></p> <p>Mary E. Perez Purchasing Agent Phone: (386) 878-8100 Fax: (386) 878-8571 E-Mail: meperez@deltonafl.gov</p>	<p>BIDDER NAME: <u>AIR CURRENT INC</u></p>
<p><u>A Pre-Bid Meeting has been scheduled for Wednesday, January 10, 2024 @ 9AM at City Hall located at 2345 Providence Blvd., Deltona, FL 32725 Commission Chambers</u></p> <p><u>Bid Due Date & Time:</u> Thursday, February 1, 2024 at 2:30 P.M. at City Hall located at 2345 Providence Blvd., Deltona, FL 32725, 1st floor conference room</p>	<p>MAILING ADDRESS: <u>1650 Providence Blvd Deltona, FL. 32725</u></p>
<p><u>Location of Public Opening:</u> City of Deltona, 1st Floor Conference Room 2345 Providence Blvd., Deltona, FL 32725</p>	<p>Phone No. <u>386-532-8885</u></p> <p>Fax No. <u>386-532-8839</u></p>

**GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR
BIDDERS**

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return address, the date and time of bid opening, the bid number and title. Bids not submitted on the enclosed Bid Form shall be rejected. Bidders shall submit three (3) complete sets (one [1] original and two [2] copies) of their bid, complete with all supporting documentation. SUBMITTAL OF A BID IN RESPONSE TO THIS INVITATION TO BID CONSTITUTES AN OFFER BY THE BIDDER. Bids which do not comply with these requirements may be rejected at the option of the City.

CITYWIDE HVAC PREVENTATIVE MAINTENANCE

ITB#24007

HVAC UNITS

BUILDING	TAG:	MNFG	MODEL	QTLY	ANNUAL COST
CITY HALL 2345 PROVIDENCE	DX AHU 3/CU 3	TRANE	CSAA017UAL00	\$ 230. ⁰⁰	\$ 920. ⁰⁰
CITY HALL	BACKUP AHS	TRANE	CSAA040UAL00	\$ 230. ⁰⁰	\$ 920. ⁰⁰
CITY HALL	AHU2/CU2	TRANE	CSAA040UAL00	\$ 230. ⁰⁰	\$ 920. ⁰⁰
CITY HALL	AHU 1/CU1	TRANE	CSAA040UAL00	\$ 230. ⁰⁰	\$ 920. ⁰⁰
CITY HALL	Mini-Split			150. ⁰⁰	600. ⁰⁰
CITY HALL	TV Control Rm			150. ⁰⁰	600. ⁰⁰
SUBTOTAL-CITY HALL				\$ 1220. ⁰⁰	\$ 4880. ⁰⁰
COMMUNITY CENTER 980 LAKE SHORE DR	AHU 1	RUUD	RH2TZ36	\$ 150. ⁰⁰	\$ 600. ⁰⁰
COMMUNITY CENTER	CU 1	RUUD	RP14AZ30	\$	\$
COMMUNITY CENTER	AHU 2	RUUD	RH2TZ60	\$ 150. ⁰⁰	\$ 600. ⁰⁰
COMMUNITY CENTER	CU 2	RUUD	RP14AZ60	\$	\$
COMMUNITY CENTER	AHU 3	RUUD	RH2TZ60	\$ 150. ⁰⁰	\$ 600. ⁰⁰
COMMUNITY CENTER	CU 3	RUUD	RP14AZ60	\$	\$
COMMUNITY CENTER	AHU 4	RUUD	RH2TZ60	\$ 150. ⁰⁰	\$ 600. ⁰⁰
COMMUNITY CENTER	CU 4	RUUD	RP14AZ60	\$	\$
COMMUNITY CENTER	CU 5	RUUD	PP14AZ60	\$ 150. ⁰⁰	\$ 600. ⁰⁰
COMMUNITY CENTER	AHU 6	RUUD	RP14A218	\$	\$
COMMUNITY CENTER	CU 6	RUUD	RH2TZ24	\$ 150. ⁰⁰	\$ 600. ⁰⁰
COMMUNITY CENTER	AHU 7	RUUD	PP14AZ24	\$	\$
COMMUNITY CENTER	CU 7	RUUD	RH2TZ24	\$ 150. ⁰⁰	\$ 600. ⁰⁰
COMMUNITY CENTER	AHU 8	RUUD	RH2TZ36	\$	\$
COMMUNITY CENTER	CU 8	RUUD	RP14A236	\$ 150. ⁰⁰	\$ 600. ⁰⁰
SUBTOTAL-COMMUNITY CENTER-				\$ 1200. ⁰⁰	\$ 4800. ⁰⁰
OLD SCHOOL HOUSE	AHU 1	RUUD	RH2TZ48	\$ 150. ⁰⁰	\$ 600. ⁰⁰
OLD SCHOOL HOUSE	CU 1	RUUD	RP14AZ42	\$	\$
SUBTOTAL-OLD SCHOOL HOUSE				\$ 150. ⁰⁰	\$ 600. ⁰⁰
DEWEY BOSTER SC 1200 SAXON BLVD	AHU 1	RUUD	RH2TZ48	\$ 150. ⁰⁰	\$ 600. ⁰⁰
DEWEY BOSTER SC	CU 1	RUUD	RP14AZ42	\$	\$
SUBTOTAL DEWEY BOSTER				\$ 150. ⁰⁰	\$ 600. ⁰⁰
VETERAN'S PARK 1921 EVARD AVE				\$ 300. ⁰⁰	\$ 1200. ⁰⁰
VETERAN'S PARK				\$ 300. ⁰⁰	\$ 1200. ⁰⁰
SUBTOTAL VETERAN'S PARK				\$ 600. ⁰⁰	\$ 2400. ⁰⁰

BUILDING	TAG	MNFG	MODEL	QTLY	COST
EVAC BUILDING 1236 SAXON BLVD	AHU 1	RUUD	RH2TZ48	\$ 150. ⁰⁰	\$ 600. ⁰⁰
EVAC BUILDING	CU 1	RUUD	RP14AZ42	\$	\$
		SUBTOTAL EVAC BUILDING		\$ 150. ⁰⁰	\$ 600. ⁰⁰
Fire Dept. LOGISTICS 1362 E LOMBARDY DR	AHU 1	RUUD	RH2TZ36	\$ 150. ⁰⁰	\$ 600. ⁰⁰
Fire Dept. LOGISTICS	CU 1	RUUD	RP14AZ236	\$	\$
Fire Dept. LOGISTICS	PACKAGE UNIT	RUUD	RHPDZT120	\$ 270. ⁰⁰	\$ 1080. ⁰⁰
		SUBTOTAL FIRE DEPT./LOGISTICS		\$ 420. ⁰⁰	\$ 1680. ⁰⁰
FIRE STATION 61 1685 PROVIDENCE	AHU 1	RUUD	RH2TZ48	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 61	CU 1	RUUD	RP14AZ48	\$	\$
FIRE STATION 61	AHU 2	RUUD	RH2TZ24	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 61	CU 2	RUUD	RP14AZ24	\$	\$
FIRE STATION 61	AHU 3	RUUD	RH2TZ60	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 61	CU 3	RUUD	RP14AZ60	\$	\$
FIRE STATION 61	WEIGHT ROOM UNIT	BARD	W36AB	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 61	BUNKER ROOM UNIT	BARD	W36AB	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 61	CU6	RUUD	RH2TZ36	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 61	AHU6	RUUD	RP14AZ36	\$	\$
		SUBTOTAL FIRE STATION 61		\$ 900. ⁰⁰	\$ 3600. ⁰⁰
FIRE STATION 62 320 DIAMOND ST	AHU 1	RUUD	RH2TZ60	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 62	CU 1	RUUD	RP14AZ60	\$	\$
		SUBTOTAL-FIRE STATION 62		\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 63 2147 HOWLAND BLVD	AHU 1	RUUD	RH2TZ48	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 63	CU 1	RUUD	RP14AZ48	\$	\$
FIRE STATION 63	AHU 2	RUUD	RH2TZ48	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 63	CU 2	RUUD	RP14AZ48	\$	\$
		SUBTOTAL-FIRE STATION 63		\$ 600. ⁰⁰	\$ 2400. ⁰⁰
FIRE STATION 64 236 FT SMITH BLVD	AHU 2A	SAMSUNG	AJ009TNNDC HAA	\$ 110. ⁰⁰	\$ 440. ⁰⁰
FIRE STATION 64	AHU 2B	SAMSUNG	AJ009TNNDC HAA	\$ 110. ⁰⁰	\$ 440. ⁰⁰
FIRE STATION 64	CU 2	SAMSUNG	AJ020BXJ2CHAA	\$	\$
FIRE STATION 64	CU1	RUUD	RH2TZ48	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 64	AHU1	RUUD	RP14AZ48	\$	\$
		SUBTOTAL-FIRE STATION 64		\$ 370. ⁰⁰	\$ 1480. ⁰⁰
FIRE STATION 65 2983 HOWLAND BLVD	AHU 1	RUUD	RH272243	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 65	CU 1	RUUD	RP14AZ24	\$	\$
FIRE STATION 65	AHU 2	RUUD	RH2TZ36	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 65	CU 2	RUUD	RP14AZ36	\$	\$
FIRE STATION 65	AHU 3	RUUD	RH2TZ24	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 65	CU 3	RUUD	RP14AZ24	\$	\$

FIRE STATION 65	AHU 4	RUUD	RH2TZ224	\$	\$
FIRE STATION 65	CU 4	RUUD	RP14AZ24	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 65	AHU 5	RUUD	RH2TZ24	\$	\$
FIRE STATION 65	CU 5	RUUD	RP14AZ24	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 65	AHU 6	RUUD	RH2TZ24	\$	\$
FIRE STATION 65	CU 6	RUUD	RP14AZ24	\$ 150. ⁰⁰	\$ 600. ⁰⁰
FIRE STATION 65	AHU 7	RUUD	RH2TZ24	\$	\$
FIRE STATION 65	CU 7	RUUD	RP14AZ24	\$ 150. ⁰⁰	\$ 600. ⁰⁰
		SUBTOTAL-FIRE STATION 65		\$ 1050. ⁰⁰	\$ 4200. ⁰⁰
BUILDING	TAG	MNFG	MODEL	QTLY	COST
WATER DEPARTMENT					
WATER COMPLEX - FRONT BUILDING 255 ENTERPRISE RD	AHU 2	RUUD	RHCLA2120	\$	\$
WATER COMPLEX - FRONT BUILDING	CU 2	RUUD	RACL2120	\$ 230. ⁰⁰	\$ 920. ⁰⁰
WATER COMPLEX - FRONT BUILDING	AHU 3A	RUUD	RCFC60/R801T	\$	\$
WATER COMPLEX - FRONT BUILDING	CU 3A	RUUD	RA14AZ60	\$ 150. ⁰⁰	\$ 600. ⁰⁰
WATER COMPLEX - FRONT BUILDING	AHU 3B	RUUD	RCFC60/R801T	\$	\$
WATER COMPLEX - FRONT BUILDING	CU 3B	RUUD	RA14AZ60	\$ 150. ⁰⁰	\$ 600. ⁰⁰
WATER COMPLEX - FRONT BUILDING	AHU 4A	RUUD	RCFZ48/R801T	\$	\$
WATER COMPLEX - FRONT BUILDING	CU 4A	RUUD	RA14AZ42	\$ 150. ⁰⁰	\$ 600. ⁰⁰
WATER COMPLEX - FRONT BUILDING	AHU 4B	RUUD	RCFZ48LR801T	\$	\$
WATER COMPLEX - FRONT BUILDING	CU 4B	RUUD	RA14AZ42	\$ 150. ⁰⁰	\$ 600. ⁰⁰
WATER COMPLEX - FRONT BUILDING	AHU 1	RUUD	RH2TZ48	\$	\$
WATER COMPLEX - FRONT BUILDING	CU 1	RUUD	RP14AZ48	\$ 150. ⁰⁰	\$ 600. ⁰⁰
WATER COMPLEX - BACK BUILDING	AHU 11	RUUD	RH2TZ36	\$ 150. ⁰⁰	\$ 600. ⁰⁰
WATER COMPLEX - BACK BUILDING	CU 11	RUUD	RPKAZ30	\$	\$
WATER COMPLEX - BACK BUILDING	AHU 12	RUUD	RZ14AZ30	\$ 150. ⁰⁰	\$ 600. ⁰⁰
WATER COMPLEX - BACK BUILDING	CU 12	RUUD	RP14AZ30	\$	\$
		SUBTOTAL-WATER DEPT.		\$ 1280. ⁰⁰	\$ 5120. ⁰⁰
PUBLIC WORKS 201 HOWLAND BLVD	AHU 1	CARRIER	FB4CNF048	\$ 150. ⁰⁰	\$ 600. ⁰⁰
PUBLIC WORKS	CU 1	CARRIER	24ABB348A510	\$	\$
PUBLIC WORKS	AHU 2	CARRIER	FB4CNF048	\$ 150. ⁰⁰	\$ 600. ⁰⁰
PUBLIC WORKS	CU 2	CARRIER	24ABB348A510	\$	\$
PUBLIC WORKS	PACKAGE UNIT	RUUD	W36AB	\$ 150. ⁰⁰	\$ 600. ⁰⁰
PUBLIC WORKS	PACKAGE UNIT	RUUD	W36AB	\$	\$
		SUBTOTAL-PUBLIC WORKS		\$ 450. ⁰⁰	\$ 1800. ⁰⁰

WES CRILE PARK 1537 NORBERT TER	AHU 1	RUUD	RHCLA2120	\$ 200. ⁰⁰	\$ 800. ⁰⁰
WES CRILE PARK	CU 1	RUUD	BACL2120	\$	\$
WES CRILE PARK	AHU 2	RUUD	BHCLA2180	\$ 200. ⁰⁰	\$ 800. ⁰⁰
WES CRILE PARK	CU 2	RUUD	RACL2180	\$	\$
WES CRILE PARK	AHU 3	RUUD	RHCLA2120	\$ 200. ⁰⁰	\$ 800. ⁰⁰
WES CRILE PARK	CU 3	RUUD	RACL2120	\$	\$
		SUBTOTAL-WES CRILE PARK		\$ 600. ⁰⁰	\$ 2400. ⁰⁰
HARRIS SAXON PARK 2329 CALIFORNIA ST	AHU 1 AND CU1	RUUD	RP1442CJINA	\$ 150. ⁰⁰	\$ 600. ⁰⁰
HARRIS SAXON PARK	AHU 2	RUUD	RH2TZ48	\$ 150. ⁰⁰	\$ 600. ⁰⁰
HARRIS SAXON PARK	CU 2	RUUD	RP14AZ42	\$	\$
HARRIS SAXON PARK	AHU 3	RUUD	RH2TZ48	\$ 150. ⁰⁰	\$ 600. ⁰⁰
HARRIS SAXON PARK	CU 3	RUUD	RP14AZ42	\$	\$
HARRIS SAXON PARK	AHU 4 AND CU4	TRANE	4TWR4042Q1000AA	\$ 150. ⁰⁰	\$ 600. ⁰⁰
		SUBTOTAL-HARRIS SAXON PARK		\$ 600. ⁰⁰	\$ 2400. ⁰⁰
LAKE BUTLER SKATE 301 COURTLAND	PACKAGE UNIT	BARD	W48AC	\$ 150. ⁰⁰	\$ 600. ⁰⁰
		SUBTOTAL-LAKE BUTLER SKATE		\$ 150. ⁰⁰	\$ 600. ⁰⁰
BUILDING	TAG	MNFG	MODEL	QTLY	COST
SHERIFF'S OFFICE 1691 PROVIDENCE	AHU#1	TRANE	16023N93WA	\$ 150. ⁰⁰	\$ 600. ⁰⁰
SHERIFF'S OFFICE	CU1	TRANE	15503J8RTA	\$	\$
SHERIFF'S OFFICE	CU2	TRANE	18105N42TA	\$ 150. ⁰⁰	\$ 600. ⁰⁰
		SUBTOTAL-SHERIFF'S OFFICES'		\$ 300. ⁰⁰	\$ 1200. ⁰⁰
THE CENTER 1640 DR. MARTIN LUTHER KING BLVD		TRANE 7.5t Packaged Rooftop Unit	171713660L	\$ 230. ⁰⁰	\$ 920. ⁰⁰
THE CENTER		TRANE 10t Packaged Rooftop	171712592L	\$ 270. ⁰⁰	\$ 1080. ⁰⁰
THE CENTER		TRANE 0t Packaged Rooftop	171711695L	\$ 270. ⁰⁰	\$ 1080. ⁰⁰
THE CENTER		15t Packaged Rooftop Unit	171710516D	\$ 310. ⁰⁰	\$ 1240. ⁰⁰
THE CENTER		TRANE 12.5t Packaged Rooftop	171710489D	\$ 270. ⁰⁰	\$ 1080. ⁰⁰
THE CENTER	RTU#7	TRANE 12.5 Packaged Rooftop	171810436D	\$ 270. ⁰⁰	\$ 1080. ⁰⁰
THE CENTER	RTU#4	TRANE12.5 Packaged Rooftop	171810215D	\$ 270. ⁰⁰	\$ 1080. ⁰⁰
THE CENTER	RTU#5	12.5 Packaged Rooftop	171810227D	\$ 270. ⁰⁰	\$ 1080. ⁰⁰
THE CENTER	RTU#9	TRANE17.5t Packaged Rooftop	1717104883D	\$ 310. ⁰⁰	\$ 1240. ⁰⁰
		SUBTOTAL-THE CENTER		\$ 2470. ⁰⁰	\$ 9880. ⁰⁰
				Quarterly	Annually
GRAND TOTAL ALL LOCATIONS				\$ 12,810. ⁰⁰	\$ 51,240. ⁰⁰

GENERAL REPAIRS/REPLACEMENTS

Regular Rates

Standard Labor Rate \$ 150.⁰⁰ Per Hour

Overtime Rates

Overtime Labor Rate \$ 200.⁰⁰ Per Hour

Note: Add additional personnel below and their hourly rate if needed

TITLE	HOURLY RATE
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour

Markup percentage for parts/equipment 40 %*Note: Contractor to provide copies of receipt showing actual cost*The City reserves the right to get additional quotes for any work that is needed.Response time within 24 hours of
initial call.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: AIR CURRENT INC.
Address: 1650 Providence Blvd
City: Deltona
State: Florida
Zip Code: 32725
Phone Number: 386-532-8885
Fax Number: 386-532-8839
Project Contact: Leslie Golden
e-mail address: aircurrentinc@yahoo.com

Remittance (Payment) Mailing Information

Address: 1650 Providence Blvd
City: Deltona State: Florida Zip Code: 32725
Phone Number: (386) 532-8885
Fax Number: 386-532-8839
Project Contact: leslie Golden
e-mail address: aircurrentinc@yahoo.com
Federal Tax ID No.: 59-3490355
Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

References

CLIENT/CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER
Wood Knot	greggory Edebihs	(401) 212-5321 ()
Fox Properties	Dan Fox	(843) 250-1281 ()
Brubaker Construction	Kent Brubaker	(401) -257-7910 ()

Does Bidder have any similar work in progress at time of Bid Opening?
If "Yes", explain:

Yes

☐

No

☒

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

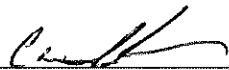
HOLD HARMLESS AND INDEMNITY AGREEMENT

AIRCURRENT INC., agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to \$1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of \$10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for Agreement to enter into this Hold Harmless and Indemnity Agreement.



CONTRACTOR

1-31-24

DATE

This Form Must Be Completed and Returned with your Submittal.

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that

AIR CURRENT INC does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X

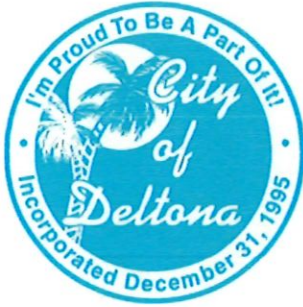


Bidder's Signature

1-31-24

Date

This Form Must Be Completed and Returned with your Submittal, if applicable



ADDENDA #1 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair and Maintenance Services
January 8, 2024

The Pre-Bid Meeting will be on Wednesday, January 17, 2024 at 9:00AM in the Commission Chambers at Deltona City Hall located at 2345 Providence Blvd, Deltona, FL 32725.

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

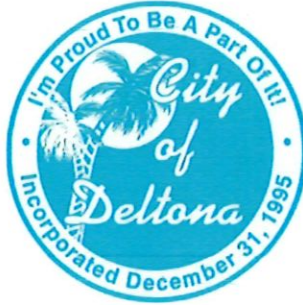
This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

AIR CURRENT INC.
Company Name

[Signature]
Representative

1-31-24
Date



ADDENDA #2 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair
and Maintenance Services
January 22, 2024

This addendum is being issued to replace the Bid Form with the attached Bid Form which adds the Veteran's Park, City Hall Mini Split and TV Control Rm Unit, and pics of the Units at the Public Works Depot and Veterans Park. **Please disregard the original bid form.**

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

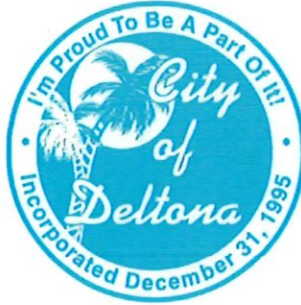
This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

AIR CURRENT INC.
Company Name


Representative

1-31-24
Date



ADDENDA #3 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair
and Maintenance Services
January 22, 2024

This addendum is being issued to answer the inquiry below:

- **Question:** We were told on the walk thru The Trane rooftop equipment on the building labeled The Center would not be included in the bid, Could you clarify?
- **Staff Response:** Yes, The Trane rooftop equipment at The Center located on Howland Blvd is to be bid on and is on the Bid Form.

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

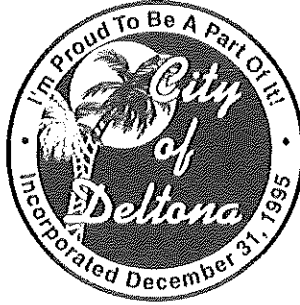
This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

AIR CURRENT INC
Company Name


Representative

1-31-24
Date



ADDENDA #4 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair
and Maintenance Services
January 26, 2024

This addendum is being issued to reply to some last minute inquiries:

Is freon considered a part/supplies that will be included or shall we charge separately? **Must be notated and advise of the charge prior to adding.**

Are belts included in hourly rate or is this charged separately? ? **Must be notated and advise of the charge prior to adding.**

Should the hot water, air compressors, and exhaust fans be included? ? **Must be notated and advise of the charge prior to adding.**

There was no mention of these previously. **This is part of your maintenance and checklist to be provided.**

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

AIR CURRENT INC.

Company Name

[Signature]

Representative

1.31.24
Date

**ANCHOR
MECHANICAL INC.
BID**

<p>Submit Bid to:</p> <p>CITY OF DELTONA</p> <p>2345 Providence Blvd. Deltona, Florida 32725 Attn: Purchasing</p> <p>CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER</p>	<p>INVITATION TO BID# 24007 FOR: CITYWIDE HEATING, VENTILATING AND AIR-CONDITIONING REPAIR AND PREVENTATIVE MAINTENANCE SERVICES</p>
<p><u>Contact:</u></p> <p>Mary E. Perez Purchasing Agent Phone: (386) 878-8100 Fax: (386) 878-8571 E-Mail: meperez@deltonafl.gov</p>	<p>BIDDER NAME: <u>Anchor Mechanical Inc.</u></p> <p>_____</p> <p>_____</p>
<p><u>A Pre-Bid Meeting has been scheduled for Wednesday, January 10, 2024 @ 9AM at City Hall located at 2345 Providence Blvd., Deltona, FL 32725 Commission Chambers</u></p> <p><u>Bid Due Date & Time:</u> Thursday, February 1, 2024 at 2:30 P.M. at City Hall located at 2345 Providence Blvd., Deltona, FL 32725, 1st floor conference room</p>	<p>MAILING ADDRESS: _____</p> <p>255 N California Ave. Chicago, IL 60612</p> <p>_____</p>
<p><u>Location of Public Opening:</u> City of Deltona, 1st Floor Conference Room 2345 Providence Blvd., Deltona, FL 32725</p>	<p>Phone No. <u>847-525-6453</u></p> <p>Fax No. <u>312-492-6996</u></p>

**GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR
BIDDERS**

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return address, the date and time of bid opening, the bid number and title. Bids not submitted on the enclosed Bid Form shall be rejected. Bidders shall submit three (3) complete sets (one [1] original and two [2] copies) of their bid, complete with all supporting documentation. SUBMITTAL OF A BID IN RESPONSE TO THIS INVITATION TO BID CONSTITUTES AN OFFER BY THE BIDDER. Bids which do not comply with these requirements may be rejected at the option of the City.

CONTACT: All prospective bidders are hereby instructed not to contact any member of the City of Deltona Commission, City Manager, or City of Deltona Staff members other than the noted contact person regarding this Invitation to Bid or their bid proposal at any time during the bid process. Any such contact shall be cause for rejection of your bid proposal.

DELAYS: The City, at its sole discretion, may delay the scheduled due dates indicated above if it is to the advantage of the City to do so. The City will notify bidders of all changes in scheduled due dates by written addendum.

EXECUTION OF BID: Bid must contain a manual signature, in ink, of an authorized representative, who has the legal ability to bind the Bidder in contractual obligations in the space provided on the Bid Response Form. Failure to properly sign the Bid shall invalidate same, and it shall not be considered for award. Bid must be typed or legibly printed in ink. Use of erasable ink is not permitted. All corrections made by Bidder to any part of the bid document must be initialed in ink. The original bid conditions and specifications cannot be changed or altered in any way. Altered bids will not be considered. Clarification of bids submitted shall be in letter form, signed by bidders and attached to the bid.

BIDDER INFORMATION: Bidder shall complete the "Corporate Authority", "Joint Venture", "Sole Proprietorship", or "Partnership" portion of the Bidder Information Sheet, whichever part applies, and include with their bid submittal.

JOINT VENTURES: Bids submitted by firms under "joint venture" arrangements or other multi-party Agreements must submit a power of attorney delegating authority to one principal with authority to negotiate and execute any/all contract documents resulting from negotiations/award of this Invitation to Bid.

NO BID: If not submitting a bid, respond by returning only the Statement of No Bid, and give the reason in the space provided. Failure to respond three (3) times in succession without justification may be cause for removal of the Bidders name from the mailing list.

BID OPENING: Shall be public, at the above address, on the date and at the time specified above. The bid time shall be scrupulously observed. Under no circumstances shall bids delivered after the time specified be considered; such bids will be returned unopened. The City will not be responsible for late deliveries or delayed mail. The time/date stamp clock located in the Finance Department serves as the official authority to determine lateness of any bid. It is the Bidders sole responsibility to assure that his/her bid is complete and delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered will not be considered. Offers by facsimile, telegram or telephone are not acceptable. A bid may **NOT** be altered by the Bidder after opening of the bids. Bid tabulations will be furnished upon

written request which includes a self-addressed, stamped envelope.

Persons with disabilities needing assistance to participate in the Public Bid Opening should contact the City Clerk at least 48 hours in advance of the meeting at 386-878-8100.

TAXES: The City is exempt from Federal Excise and State Sales Taxes on direct purchases of tangible personal property. The City's exemption numbers are on the face of the purchase order. If requested, the Purchasing Manager will provide an exemption certificate to the awarded Bidder. Vendors/contractors doing business with the City shall **not** be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City nor shall any Vendor/Contractor be authorized to use the City's Tax Exemption Number in securing such materials.

CERTIFICATES

The City reserves the right to require proof that the bidder is an established business and is abiding by the Ordinances, Regulations, and Laws of their Community and the State of Florida such as but not limited to: Occupational Licenses, Business Licenses, Florida Sales Tax Registration, Federal Employee Identification Number.

DISCOUNTS: Cash discounts for prompt payment shall **not** be considered in determining the lowest net cost for bid evaluation purposes.

MISTAKES: Bidders are expected to examine the terms and conditions, specifications, delivery schedule, bid prices, extensions and all instructions pertaining to supplies and services. **FAILURE TO DO SO WILL BE AT BIDDER'S RISK.** In the event of extension error(s), the unit price will prevail and the Bidder's total offer will be corrected accordingly. Written amounts shall take precedence over numerical amounts. In the event of addition errors(s), the unit price, and extension thereof, will prevail and the Bidder's total offer will be corrected accordingly. Bids having erasures or corrections must be initialed in ink by the Bidder.

AWARD TERM Contracts resulting from this Invitation for Bid will run for an initial period of five (5) years, renewable for five (5) additional one-year periods. Both the City and the vendor must mutually agree upon the renewals in writing. Rates quoted will be firm for the first year and will or will not be changed based on the guidelines outlined in the following paragraph "Price Redetermination. Units may be added or deleted throughout the term.

PRICE REDETERMINATION The Contractor may petition the Purchasing Manager for price redetermination within forty-five (45) days of the expiration of each term of the contract. Any price redetermination will include all items awarded. If the City and the Contractor cannot agree on any price redetermination, then the contract will expire. *(See other conditions under Special Terms and Conditions)*

INVOICING AND PAYMENT: Payment for any and all invoice(s) that may arise as a result of a contract or purchase order issued pursuant to this bid specification shall minimally meet the following conditions to be considered as a valid payment request:

- a. A timely submission of a properly certified invoice(s), in strict accordance with the price(s) and delivery elements as stipulated in the contract or purchase order document, and be submitted to the Finance Department at the address as stipulated on the Purchase Order.
- b. All invoices submitted shall consist of an original and one (1) copy; clearly reference the subject contract or purchase order number; provide a sufficient salient description to identify goods or service for which payment is requested; contain date of delivery; original or legible copy of signed delivery receipt including both manual signature and printed name of a designated City employee or authorized Agent; be clearly marked as "partial", "complete" or "final" invoice. The City will accept partial deliveries.
- c. The invoice shall contain the Bidder's Federal Employer Identification Number (F.E.I.N.).
- d. The City's terms are "Net 30 Days" after acceptance of goods or services and receipt of an acceptable invoice as described herein. Any discounts must be offered on the Bid Response Form.

GENERAL: The City of Deltona, having limited storage facilities, requires the service of private firms to provide materials, supplies and/or services on an as needed basis, as indicated herein, to support the City's needs.

ADDITIONAL TERMS AND CONDITIONS: Unless expressly accepted by the City, the following conditions shall apply: No additional terms and conditions included with the bid response shall be considered. Any and all such additional terms and conditions shall have no force and effect, and are inapplicable to this bid if submitted either purposely through intent or design, or inadvertently appearing separately in transmittal letters, specifications, literature, price lists or warranties. It is understood and agreed that the general and/or any special conditions in these Bid Documents are the only conditions applicable to this bid and the Bidder's authorized signature on the Bid Response Form attests to this. Exceptions to the terms and conditions will not be accepted.

INTERPRETATIONS: All Bidders shall carefully examine the Bid Documents. Any ambiguities or inconsistencies shall be brought to the attention of the City in writing prior to the opening of Bids; failure to do so, on the part of the Bidder, will constitute an acceptance by the Bidder of any subsequent decision. Any questions concerning the intent, meaning and interpretations of the Bid Documents shall be requested in writing (facsimile transmission acceptable (386) 789-7230,

and received by the City at least seven (7) calendar days prior to the Bid Opening. Inquires shall be addressed to the attention of the Contact person as indicated on Page 1. No person is authorized to give oral interpretations of, or make oral changes to, the bid. Therefore, oral statements given before the bid opening will not be binding. Any interpretation of, or changes to, the bid will be made in the form of a written Addendum to the bid and will be furnished to all Bidders through DemandStar. Receipt of all addenda shall be acknowledged by the Bidders by signing and enclosing said addenda or addendum acknowledgement with their bid.

ADDENDUM: The City will record its responses to inquiries, any supplemental instructions, and/or necessary revisions to Bid Documents, in the form of a written addendum. Should revisions to the Bid Documents become necessary, the City will post a written addendum to the DemandStar website which will go out to all Bidders who received a bid package through DemandStar. All addendum are posted to the DemandStar website and current planholders are notified that an addendum has been issued. Bidders who obtain Bid Documents from other sources must officially register with the City's Purchasing Manager in order to be placed on the DemandStar website as a bid holder in order to receive any forthcoming addenda or other official communications. Failure to register as a prospective Bidder may cause your bid to be rejected as non-responsive if you have failed to submit a bid without an addendum acknowledgment for the most current addendum. It is the vendor's responsibility to check the DemandStar website at www.demandstar.com in order to be sure latest addendum and any prior addendum have been received.

PROTESTS: Any Bidder who disputes the bid selection or contract award recommendation shall file such protest according to the bid protest procedures. These procedures are available upon request from the City.

CONFLICT OF INTEREST: All Bidders must disclose with their bid the name of any officer, director, or Agent who is also an employee of the City. All Bidders must disclose the name of any City employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Bidder's firm or any of its branches.

LEGAL REQUIREMENTS: Bidders are required to comply with all provisions of Federal, State, City and local laws and ordinances, rules and regulations that are applicable to the items being bid. Lack of knowledge by the Bidder shall in no way be a cause for relief from responsibility, or constitute a cognizable defense against the legal effect thereof.

DRUG-FREE WORKPLACE: Preference shall be given to business with Drug-Free Work Place (DFW) programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid

received from a business that completes the attached DFW form certifying that it is a DFW shall be given preference in the award process.

POSTING OF BID AWARD: Recommendation for award will be posted for review by interested parties on DemandStar. Failure to file a protest to Purchasing within the time prescribed in the CITY's Purchasing Manual, shall constitute a waiver of proceedings.

AWARD: As the best interest of the City may require, the right is reserved to make award(s) by individual item, group of items, "All or None", or a combination thereof; with one or more suppliers; to reject any or all bids, or waive any minor irregularity or technicality in bids received, award or eliminate an portion of the bid, and may, at it's sole discretion, request a re-bid, or abandon the project in it's entirety. Bidders are cautioned to make no assumption until the City has entered into a contract or issued a purchase order.

EEO STATEMENT: The City is committed to assuring equal opportunity in the award of contracts, and, therefore complies with all laws prohibiting discrimination on the basis of race, color, religion, national origin, age or sex.

CONTRACTUAL AGREEMENT: The contents of this Bid and all provisions of the successful bid proposal deemed pertinent by the City may be incorporated into a contract and become legally binding. A separate contract document, other than the purchase order, may or may not be issued. Any and all legal action necessary to enforce a contract or purchase order will be interpreted according to the laws of Florida. The venue shall be County of Volusia, Florida.

GOVERNMENTAL RESTRICTIONS: In the event that any governmental restrictions are imposed which would necessitate alteration of the material quality, workmanship or performance of the items offered on this bid prior to their delivery, it shall be the responsibility of the Bidder to notify Purchasing at once, indicating in his/her letter the specific regulation which required an alteration, including any price adjustments occasioned thereby. The City reserves the right to accept such alteration or to cancel the contract or purchase order at no further expense to the City.

PERMITS/LICENSES/FEES: Any permits, licenses, or fees required will be the responsibility of the Contractor, no separate or additional payment will be made.

Adherence to all applicable code regulations (Federal, State, City, City) are the responsibility of the Contractor.

INDEMNIFICATION: The Bidder, without exemption, shall indemnify and save harmless, the City, its employees and/or any of its Commissioners from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or item manufactured by the Bidder. Further, if such a claim is

made, or is pending, the Bidder may, at its option and expense, procure for the City the right to use, replace or modify the item to render it non-infringing. If none of the alternatives are reasonably available, the City agrees to return the article on request to the Bidder and receive reimbursement. If the Bidder used any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood, without exception, that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

ADVERTISING: In submitting a bid, Bidder agrees not to use the results therefrom as a part of any commercial advertising, without the express written approval, by the appropriate level of authority within the City.

ASSIGNMENT: Any purchase order or contract issued pursuant to this Invitation to Bid and the monies which may become due hereunder are not assignable except with the prior written approval of the City, through the Finance Department.

COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH: Bidder certifies that all material, equipment, etc., contained in his/her bid meets all applicable O.S.H.A. requirements. Bidder further certifies that, if he/she is the successful Bidder, and the material, equipment, etc., delivered is subsequently found to be defective in any applicable O.S.H.A. requirement in effect on the date of delivery, all costs necessary to comply with the requirements shall be borne by the Bidder.

RESPONSIBILITY: A Bidder must have at the time of bid opening, a company in operation, (if applicable) or be a fully authorized Agent or representative of the product bid, and capable of producing or providing the items bid, and follow-up parts and service, including any warranty services as applicable, and so provide such certification upon request.

FACILITIES: The City reserves the right to inspect the Bidder's facilities at any reasonable time, during normal working hours, to determine that Bidder has a bona fide place of business, and is a responsible Bidder.

DISQUALIFICATION OF BIDDER: More than one bid from an individual, firm, partnership, corporation, or association under the same or different names will not be considered. Reasonable grounds for believing that a Bidder is involved in more than one bid submittal will be cause for rejection of all bids in which such Bidders are believed to be involved. Any or all bids will be rejected if there is reason to believe that collusion exists between Bidders. Bids in which the prices obviously are unbalanced will be subject to rejection.

ADJUSTMENTS / CHANGES / DEVIATIONS: No adjustments, changes or deviations shall be accepted on any item unless conditions or specifications of a bid expressly so

provide. Any other adjustments, changes or deviations shall require prior written approval, and shall be binding **ONLY** if issued by the City's Finance Department. The Bidder shall bear sole responsibility for any and all costs of claims arising from any adjustments, changes or deviations not properly executed as required herein.

PUBLIC RECORDS: Upon award recommendation or ten (10) days after opening, whichever is earlier, bids become "public records" and shall be subject to public disclosure consistent with Chapter 119.07(3)(o), Florida Statutes. Bidders must invoke the exemptions to disclosure provided by law in the response to the Bid, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary.

Bids may be reviewed at City Hall, 2345 Providence Blvd., Deltona, FL 32725.

BID PREPARATION COSTS: Neither the CITY nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this Invitation to Bid. Bidders should prepare their bids simply and economically, providing all information and prices as required.

ACCEPTANCE / REJECTION: The City of Deltona reserves the right to accept or reject any or all bids and to make the award to that Bidder, who in the opinion of the City will be in the best interest of and/or the most advantageous to the City. The City of Deltona also reserves the right to reject the bid of any vendor who has previously failed in the proper performance of an award or to deliver on time contracts of a similar nature or who, in the City's opinion, is not in a position to perform properly under this award. The City of Deltona reserves the right to inspect all facilities of bidders in order to make a determination as to the foregoing. The City of Deltona reserves the right to waive any irregularities, informalities, and technicalities in offers received, and may, at its discretion, request a re-bid, or abandon the project/procurement in its entirety.

ANY AND ALL SPECIAL TERMS AND CONDITIONS, TECHNICAL REQUIREMENTS, SCOPE OF WORK OR SPECIFICATIONS ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.

BID NO. 24007
**Citywide Heating, Ventilating and Air-Conditioning Repair &
Preventative Maintenance and Related Services**

SCOPE OF SERVICES

The City of Deltona is soliciting bids to obtain the services of a qualified HVAC contractor, having experience and qualifications in preventative maintenance and repair of commercial and industrial heating and air conditioning systems including furnishing of all labor, equipment, tools, materials, incidentals and the performing of all operations necessary as described in the bid.

The intent of this bid is to establish a relationship with an HVAC contractor that is capable of providing the full spectrum of services consisting of maintenance, repair and replacement of the heating, ventilating, air conditioning systems, subsystems, and components normally considered as part of an HVAC system and required for the proper functioning of that system according to standard industry practices and usage.

There are two different types of work anticipated under this contract: 1) preventative maintenance and 2) general and emergency repairs to restore operation of the systems. Prospective bidders are being asked to provide costs for a fixed compensation preventative maintenance contract, which shall include compensation for all filters, belts, other related materials associated with the performance of preventative maintenance, labor, and overhead for each facility.

Compensation for general and emergency repairs to the systems will be on a time and material basis, with the scope of work to be mutually agreed upon by the City and the contractor. The contractor must be capable of making repairs or replacing equipment such as motors, pumps, pulleys, belts, compressors, gauges, instruments, filters, valves, piping, furnaces, boilers, or other appurtenances used to control the temperature, humidity, and air flow, and electrical lines, mechanical and control components are included.

The contractor shall furnish all labor, equipment, parts, and materials, to maintain and operate the respective HVAC systems in first class working order and operating condition at all times. The contractor shall provide the necessary transportation for workmen, materials, and equipment to fulfill the terms of the contract.

HVAC Preventative Maintenance Services shall be performed four times per year on October, January, April and July by the second week of the month during the hours of 8:30 a.m. through 4:30 p.m. and must be pre-scheduled and coordinated with each Department.

Preventative Maintenance: These specifications set forth specific, routine preventative maintenance activities that the City expects the contractor will perform on the HVAC systems serving City owned facilities. The prospective contractor shall provide a fixed quarterly compensation basis for performing this preventative work for each system identified. This fixed quarterly compensation shall include the cost for material, equipment, and overhead that are required to perform the preventative maintenance as specified in the following checklist:



General Maintenance

1. Check filters and change if needed (*filters shall be supplied by the contractor*)
2. Inspect the entire system
3. Check all controls including thermostats, and damper operators when necessary
4. Check operation and condition of all components
5. Adjust and check motors, starters, valves, drives, and accessories
6. Lubricate all moving parts, motors, bearings, etc., add compressor oil as needed
7. Clean spray nozzles and air-cooled condensers
8. Acid clean condenser and evaporator coils
9. Check for refrigerant leaks
10. Adjust and lubricate damper linkage
11. Inspect air dampers and damper motors
12. Check and adjust: Gas fired unit heaters, gas fired boiler, oil burners, heating equipment controls
13. Inspect all interconnecting refrigerant, condenser water and chilled water piping
14. Inspect all insulation on the equipment and refrigerant piping
15. Inspect all capacity, temperature, and safety devices which control the equipment
16. Inspect stream traps and manual service valves at the equipment
17. Inspect electric wiring from the starter to the motor
18. All refrigerants shall be recovered and recycled in accordance with all applicable federal, state and local regulations.
19. Verify operation of garage carbon monoxide and nitrous dioxide sensors.
20. Check/Monitor and respond to computer control alarms.
21. All belts shall be replaced annually and coil cleaning shall be performed annually
22. Inspect and clean condensate pans and lines
22. Inspect and adjust tension on all belts and replace when necessary
23. Inspect and adjust all relays, contactors, switches, and controls as required
24. Check and maintain compressor oil levels
25. Check and adjust thermostatic expansion valves as required
26. Inspect equipment for rust and corrosion
27. Check and inspect thermostat
28. Install gauges and monitor pressure drops across filter banks and replace when pressure drop exceeds acceptable levels.
29. Tighten all electrical connections
30. Check Freon charge and repair leaks if necessary



Air cooled compressor chillers

1. Perform necessary startups and shutdowns. Drain, flush, and refill evaporative condensers and cooling towers during cooling season, and drain water at time of winter shutdown inspection.
2. Lubricate all bearings
3. Check suction, oil and discharge pressure
4. Leak test
5. Check oil level of all compressors
6. Check oil pressure and compressor safety controls
7. Check refrigerant controls and adjust if required; check refrigerant charge
8. Pump down refrigerant system

9. Check water regulating valve, adjust if required
10. Check operation of unloaders
11. Drain condenser and chiller
12. Check for proper operation of all operating and safety controls
13. Check bleeder flow and adjust
14. Check for general cleanliness of air-cools condensers (clean as necessary)
15. Check amperage draw on compressors

Motors: Check fan for alignment; check shaft for alignment; align couplings; check for bearing connections; lubricate motor bearings

Additional Items: Check liquid line sight glasses; check evaporator sight glasses; check oil readings; annual vibration analysis of compressors; inspect thermal insulation for integrity; sequence test controls; check contactors for pitting; check terminals for tightness; visually inspect components for signs of overheating.

☐ **Air Handler Unit**

Dampers: Lubricate bearings; check for proper operation; adjust and calibrate; clean surfaces; tighten connections.

Filters: Clean and replace as required

Heating and Cooling Coils: Clean coils; check for leaks; inspect for corrosion

Motor: Inspect contacts and starter; check for vibration; tighten electrical connections; tighten mountings; lubricate motor

Fan: Clean and inspect; check for vibrations; check fan rotation

☐ **Air Cooled Condenser**

Perform necessary startups and shutdowns

Motor: Inspect motor mounts and tighten; inspect coils and contacts; tighten electrical Connections; lubricate motor bearings

Fan: Check fan for alignment; check shaft for alignment; lubricate bearings; check for bearing temperature; check all belts/couplings; align couplings; tighten mounting bolts.

Condenser Coil: Clean all surfaces; comb bent fins; check for leaks; check for vibration

Frame: Check for damage; clean surface; treat for corrosion; tighten all bolts.

☐ **Hot Water Heater Inspection**

Clean burner assembly; check burner flame operation; test unit for lime or sediment build up; check thermocouple operation; check relief valve for proper operation; check water heater flow baffle for proper venting; calibrate temperature setting thermostat.

☐ **Air Compressor**

Clean exterior of unit (note any leaks or hot marks); check oil levels in reservoir; make note of oil color; draw all water traps and lines for control circuits; check amp draw of motor under full load conditions; shut off discharge air (see that compressor unloads); make note of any unusual noises; check operations of electric water traps; check amp draw and bearing on oil cooler for dirt; check pressure drop across oil separator; check separator if drop is more than 8 PSI; change oil; change filter; inspect oil reservoir for cracks or leaks; every 2 years replace programmed control battery; wipe off equipment.

□

Exhaust Fans

Lubricate fan bearings as required; lubricate motor bearings as required; adjust belt or replace as required; measure supply voltage; measure motor amperage draw; inspect and tighten mounts; tighten electrical terminals; inspect and clean blower wheel.

All parts needed for above preventative maintenance shall be at contractor's cost only with no additional mark-up.

In addition to the total cost for the Preventative Maintenance, please specify an hourly rate for on site repairs and a % markup for materials that are not covered under the Preventative Maintenance Contract. NOTE: No additional travel time charge to provide maintenance, repair or emergency service shall be paid by the City of Deltona.

□

Preventative Maintenance Checklist

Contractor shall complete and provide checklist (see sample attached to this bid) after each scheduled quarterly maintenance, for all locations associated with this bid, has been completed. Preventative Maintenance Checklist shall then be approved by the Department Director or Designee, assigned to that location, prior to payment being made and kept on file at each locations department within the City of Deltona.

□

General Repairs: Bidders are required to provide pricing for standard labor hours, evening and weekend labor hours, and holiday labor hours for the performance of repairs that are necessary to ensure that the heating, ventilating, and air conditioning systems operate in accordance with the manufacturer's specifications. It is expected that the general repair service will be available 24 hours a day, 7 days a week, year-round. Bidders must also provide a mark-up percentage factor that they would apply to the cost of repair parts in determining the City's cost for the repair parts. General Repair estimates are to include time and material charges and must be approved in advance by Department Directors with a purchase order.

Providing additional repair services, modifications, project work and new installations are included in the scope, on an as needed basis. Repair estimates for additional or emergency repairs are to include time and materials charges and must be approved in advance by Department Directors with a Purchase Order. The City reserves the right to change the scope of duties, add sites, delete sites, or take other measures consistent with City policies, procedures, and/or act in other capacities in the best interest of the City.

2.0 PRE-BID MEETING

A Pre-Bid Meeting has been scheduled on Wednesday, January 10, 2024 at 9:00AM at Deltona City Hall Commission Chambers located at 2345 Providence Blvd., Deltona, FL.

3.0 CONTRACT

This will be a five (5) year contract with the option to renew for five (5) additional one year periods. The City reserves the right to terminate any resulting agreement for non-performance or at the City's convenience.

4.0 CONTRACTOR'S MINIMUM REQUIREMENTS

Contractor must have an HVAC Commercial License, be an authorized Trane Service Representative, be capable of handling the "chiller" system at City Hall, all other sites require an HVAC License and have been in business for a minimum of two (2) years, and be currently providing service for at least two (2) commercial accounts consisting of office, hospital, industrial, or other user space. The contractor shall submit a list of at least three (3) current references, including names, addresses, phone numbers, contact person(s), and current length in time serving each referenced customer.

5.0 CONTACT

All questions concerning the actual bid specifications are to be directed to Mary E. Perez, in writing via fax to (386) 878-8571 or e-mail to meperez@deltonafl.gov no less than seven (7) business days prior to the scheduled bid opening date.

6.0 TIE ON UNIT PRICE OR BID

Should there be a tie on either the unit price (if awarded on a per item basis) the deadlock will be decided upon using the following order:

- a. Companies who certify they are a drug-free workplace.
- b. Companies located in Volusia, Florida.
- c. Companies located in Florida.
- d. All else being equal, both companies will be asked to submit a final bid in a sealed envelope.

This does not preclude the possibility of awarding to more than one Contractor if it is in the best interest of the City of Deltona to do so.

7.0 EVALUATION OF BID(S) FOR AWARD

The evaluation may be based on the following criteria in making a recommendation for award:

- Thoroughness and Completeness of bid submittal;
- Contractor's qualifications;
- References and Experience - bidder's past performance
- Cost for annual labor and repairs.

The City of Deltona further reserves the right to be the final judge of what is considered equal and hold the bid open for a 90-day period if award is not made on the date specified.

8.0 PURCHASES DURING TERM OF BID

The City of Deltona reserves the right to also make purchases of items on this bid from a Florida State bid contract/Agreement or other public entity purchasing bids/Agreements during the term of this bid.

9.0 DELIVERY

a. All deliveries will be F.O.B. to indicate destinations (departments) within the City of Deltona, Florida and with freight fully prepaid.

b. Time of delivery is an important consideration in making the award and must be adhered to.

c. The City of Deltona reserves the right to cancel any orders, or any part thereof without obligation if delivery is not made within the time specified. Any deliveries made after a cancellation of order(s) may be returned at the vendor's expense.

10.0 QUALITY

All bid items must be new. Further, all bid items must be equal to or exceed specifications required herein.

11.0 INSPECTION, IDENTIFICATION AND ACCEPTANCE

a. Inspection and acceptance will be at FOB destination unless otherwise provided. Title to/or risk of loss or damage to all items shall be the responsibility of the successful bidder until acceptance by the buyer.

b. The bidder shall file with the carrier all claims for breakage, imperfections and other losses.

c. All material being delivered shall be marked legibly, in a conspicuous location, with the following information: Purchase Order Number, Quantity, and Vendor's Name

d. If the order supplied to the City is found to be defective or does not conform to specifications, the City reserves the right to cancel the order upon written notice to the seller and return the product to the seller at the seller's expense.

11.0 REJECTED ITEMS

Delivered items that do not fulfill all requirements will be rejected. Rejected items shall be removed and replaced promptly by the bidder at no cost to the City.

12.0 AUDIT PROCEDURES

Invoices submitted by the bidder shall be in sufficient detail for a proper pre-audit and post-audit thereof.

EXTRA WORK:

The City, without invalidating this **AGREEMENT**, may order changes in the operation within the general scope of this **AGREEMENT** consisting of additions, deletions, or other revisions, price and time may be adjusted accordingly. All such changes in the **AGREEMENT** may be authorized by a written Change Order to the **AGREEMENT** and may be executed under the applicable conditions of the **AGREEMENT**. If the contractor plans to make a claim for an increase in the price or any changes in Product, machinery, or service, he/she must submit said change request in writing. This **may be** forwarded to the City Manager, if necessary, for approval or rejection.

Cancel Agreement:

The City has the right to cancel this **AGREEMENT** for convenience in accordance with, but not limited to, the terms of default as specified herein. In any of the following events the City at any time hereafter shall have the right to immediately terminate the **AGREEMENT**.

In the event the contractor fails to keep and perform or shall violate any of the terms, covenants and conditions of the **AGREEMENT** on its part to be kept and performed, and the contractor shall not have cured or corrected such failure or violation within 10 days after written notice thereof shall have been given to the contractor; or immediately should the violation affect the health, safety and welfare of the contractor's employees, City employees or the public.

In the event the contractor shall, after 3-separate occasions during the term of this **AGREEMENT**, fail to keep and perform or shall violate any of the terms, covenants and conditions of this **AGREEMENT**, then the City has the right to terminate this **AGREEMENT with no penalties to the City**.

If the contractor shall make an assignment for the benefit of creditors, or shall file a petition in bankruptcy or shall be adjudged a bankrupt, or the interest of the contractor under this **AGREEMENT** shall be levied upon and sold upon execution or shall be operation of law become vested in another person, firm or corporation because of the insolvency of the contractor; or in the event that a receiver or trustee shall be appointed for the contractor or the interest of the contractor under this **AGREEMENT**.

In the event the contractor shall cease to operate the business awarded herein, or shall vacate or abandon said premises or not service and maintain lawn service, or if contractor allows his licenses or permits to expire without renewing as required, contract will be declared null and void.

Remedies:

The City may, if it so elects, pursue any other remedies provided by law for the breach of this **AGREEMENT** or any of its terms, covenants, conditions, or stipulations. No right or remedy herein conferred upon or reserved to the City or the contractor is intended to be exclusive of any other right or remedy, and each and every right and remedy given hereunder, or now or hereafter existing at law or at equity or by statute. The contractor is responsible for all damage or loss by fire, theft, vandalism or otherwise to their equipment, including their contents, materials, tools, equipment, and consumables, left on City property by the contractor, his/her employees, agents, subcontractors.

Compliance with Laws, Regulations, Codes, Etc.:

The contractor is required to comply with all present and future valid laws, ordinances, codes and regulations of the Federal Government, State of Florida, County of Volusia, City of Deltona and agencies thereof relating to the premises including, but not limited to, those applicable to health and sanitary conditions and safety and fire prevention. Any permits necessary for the operation of the vending machines will be the responsibility of the contractor to obtain from the proper agency, paying the fees directly to that agency.

Federal and State Taxes:

The City is exempt from payment of Florida State Sales and User Taxes. The City will sign an exemption certificate submitted by the contractor. The contractor shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the City, nor is the contractor authorized to use the City's Tax Exempt Number in securing such materials, or product.

The contractor shall be responsible for their portion of payment for its own employees FICA and Social Security benefits with respect to the resulting **AGREEMENT**.

Severability:

If any term or provision of the resulting **AGREEMENT**, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, to remainder of the **AGREEMENT** or the application of such terms or provisions, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of the **AGREEMENT** shall be deemed valid and enforceable to the extent permitted by law.

Certification of Independent Price Determination:

By submission of this bid, the Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this bid have been arrived at independently, without consultation, collusion, communication, or Agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly to any other Bidder or to any competitor; and,
3. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition.
4. Bidder agrees that supplies/services furnished regarding this offer, if awarded, shall be covered by the most favorable commercial warranties the Bidder gives to any customer for such supplies services and that rights and remedies provided herein are in addition to and do not limit any rights offered to the City by any other provision of the bid award.

Purchasing Agreements with other Government Agencies:

All Bidders submitting a response to this Invitation to Bid agree that such response also constitutes a bid to all governmental agencies, under the same conditions, for the same contract price, and for the same effective period as this bid, should the Bidder feel it is in their best interest to do so. Each governmental agency desiring to accept these bids, and makes an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials and/or services ordered and received by it, and no agency assumes any liability by virtue of this bid. This Agreement in no way restricts or interferes with the right of any governmental agency to rebid any or all items.

INSURANCE REQUIREMENTS

WORKERS' COMPENSATION

Coverage is to apply for all employees for statutory limits in compliance with the applicable state and federal laws. The policy must include Employers' Liability with a limit of \$500,000 each accident, \$100,000 each employee, \$500,000 policy limit for disease.

COMMERCIAL GENERAL LIABILITY – OCCURRENCE FORM REQUIRED

Contractor shall maintain commercial general liability (CGL) insurance with a limit of not less than \$500,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location/project in the amount of \$1,000,000. Products and completed operations aggregate shall be \$1,000,000. CGL insurance shall be written on an occurrence form and shall include bodily injury and property damage liability for premises, operations, independent contractors, products and completed operations, contractual liability, broad form property damage and property damage resulting from explosion, collapse or underground (x, c, u) exposures, personal injury and advertising injury. Fire damage liability shall be included at \$100,000.

COMMERCIAL AUTOMOBILE LIABILITY INSURANCE

Contractor shall maintain automobile liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage liability. Such insurance shall cover liability arising out of any auto (including owned, hired and non-owned autos). The policy shall be endorsed to provide contractual liability coverage.

EVIDENCE OF INSURANCE

The Contractor shall furnish the City of Deltona with Certificates of Insurance. The Certificates are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City of Deltona is to be specifically included as an additional insured on all policies except Workers' Compensation. In the event the insurance coverage expires prior to the completion of the project, a renewal certificate shall be issued 30-days prior to said expiration date. The policy shall provide a 30-day notification clause in the event of cancellation or modification to the policy. All certificates of insurance must be on file with and approved by the City of Deltona before the commencement of any work activities.

Submittals:

All submittals are REQUIRED and must be submitted with the bid package at the time of the bid opening to be considered a responsive bidder.

Bidders shall submit a detailed statement of explanation for each item where the quoted product deviates from the Scope of Services requested in this bid. Failure to comply may be cause for rejection

- Questions regarding this bid are to be addressed in writing to:
Mary E. Perez
Purchasing Agent
2345 Providence Blvd.
Deltona, FL 32725
E-Mail Address: meperez@deltonafl.gov Or Fax: (386) 878-8571

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: Anchor Mechanical Inc.

Address: 3677 23rd Ave S - Unit C-102

City: Lake Worth

State: Florida

Zip Code: 33461

Phone Number: 847-525-6453

Fax Number: 312-492-6996

Project Contact: Mike Saczawski

e-mail address: msaczawski@anchormechanical.com

Remittance (Payment) Mailing Information

Address: 255 N California Ave

City: Chicago State: IL Zip Code: 60612

Phone Number: 312-492-6994

Fax Number: 312-492-6996

Project Contact: Amy

e-mail address: anchormechanical@yahoo.com

Federal Tax ID No.: 364248861

Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

HOLD HARMLESS AND INDEMNITY AGREEMENT

Anchor Mechanical Inc., agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to \$1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of \$10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for Agreement to enter into this Hold Harmless and Indemnity Agreement.

Mike Rosner - President



CONTRACTOR

1/30/2024

DATE

This Form Must Be Completed and Returned with your Submittal.

References

CLIENT/CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER
Crown Castle	Tim Conner	(813) 310-5994 ()
Lumen Technologies	Michael Elliott	(305) 632-2188 ()
UIC East/West Energy Plant	Kevin Casserly	(312) 996-7183 ()

Does Bidder have any similar work in progress at time of Bid Opening?

Yes

☒

No

☐

If "Yes", explain:

Anchor Mechanical Inc. is experienced in city-wide hvac repairs and preventative maintenance contracts,
hvac installations, nation-wide repair contracts.

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that
Anchor Mechanical Inc. does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X  Mike Rosner - President
Bidder's Signature

1/30/2024

Date

This Form Must Be Completed and Returned with your Submittal, if applicable

Statement of No Bid

Bid No. 24007

Heating, Ventilating and Air-Conditioning Repair and Preventative Maintenance and Related Services Citywide

If your company does not intend to bid on this Procurement, please complete and return this form prior to the date shown for receipt of bids to: CITY OF DELTONA, Mary E. Perez, Purchasing Agent, 2345 Providence Blvd., Deltona, FL 32725.

We, the undersigned, have declined to bid on the above referenced Invitation to Bid for the following reason(s):

- ☐ Specifications are too "restrictive." (please explain below)
- ☐ Unable to meet specifications
- ☐ Specifications were unclear. (please explain below)
- ☐ Insufficient time to respond
- ☐ We do not offer this type of product or equivalent
- ☐ Our production schedule would not permit us to perform
- ☐ Unable to meet bond requirements
- ☐ Other (please explain below)

REMARKS:

Company Name

Telephone

X

Signature

Fax

Title

Typed or Printed Name

Address

City

State

Zip

Date: _____ Technician: _____
 Building: _____ Location: _____
 Condenser Unit Model #: _____ Serial #: _____
 Evaporator Unit Model #: _____ Serial #: _____

Bid No. 24007- Citywide Heating, Ventilation and Air-Conditioning Repair and Preventative Maintenance and Related Services
Page 20 of 21

E-VERIFY FORM

Project Name:	Citywide HVAC Repair and Preventative Maintenance Services
Project No.:	Bid#24007

ACKNOWLEDGEMENT

Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.


"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

- a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including subvendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Coconut Creek; and
- c) Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

COMPANY INFORMATION

Company Name: Anchor Mechanical Inc.

Authorized
Signature: 

Print Name: Mike Rosner

Title: President

Date: 1/30/2024

Phone: 847-525-6453

Email: msaczawski@anchormechanical.com

Website: www.anchormechanical.com

CITYWIDE HVAC PREVENTATIVE MAINTENANCE

ITB#24007

HVAC UNITS

BUILDING	TAG:	MNFG	MODEL	QTLY	ANNUAL COST
CITY HALL 2345 PROVIDENCE	DX AHU 3/CU 3	TRANE	CSAA017UAL00	\$ 205.50	\$ 822.00
CITY HALL	BACKUP AHS	TRANE	CSAA040UAL00	\$ 205.50	\$ 822.00
CITY HALL	AHU2/CU2	TRANE	CSAA040UAL00	\$ 205.50	\$ 822.00
CITY HALL	AHU 1/CU1	TRANE	CSAA040UAL00	\$ 205.50	\$ 822.00
CITY HALL	Mini-Split			\$ 205.50	\$ 822.00
CITY HALL	TV Control Rm			\$ 102.75	\$ 411.00
SUBTOTAL-CITY HALL				\$ 1,130.25	\$ 4,521.00

COMMUNITY CENTER 980 LAKE SHORE DR	AHU 1	RUUD	RH2TZ36	\$ 102.75	\$ 411.00
COMMUNITY CENTER	CU 1	RUUD	RP14AZ30	\$ 102.75	\$ 411.00
COMMUNITY CENTER	AHU 2	RUUD	RH2TZ60	\$ 102.75	\$ 411.00
COMMUNITY CENTER	CU 2	RUUD	RP14A260	\$ 102.75	\$ 411.00
COMMUNITY CENTER	AHU 3	RUUD	RH2TZ60	\$ 102.75	\$ 411.00
COMMUNITY CENTER	CU 3	RUUD	RP14AZ60	\$ 102.75	\$ 411.00
COMMUNITY CENTER	AHU 4	RUUD	RH27Z60	\$ 102.75	\$ 411.00
COMMUNITY CENTER	CU 4	RUUD	RP14AZ60	\$ 102.75	\$ 411.00
COMMUNITY CENTER	CU 5	RUUD	PP14AZ60	\$ 102.75	\$ 411.00
COMMUNITY CENTER	AHU 6	RUUD	RP14A218	\$ 102.75	\$ 411.00
COMMUNITY CENTER	CU 6	RUUD	RH2TZ24	\$ 102.75	\$ 411.00
COMMUNITY CENTER	AHU 7	RUUD	PP14AZ24	\$ 102.75	\$ 411.00
COMMUNITY CENTER	CU 7	RUUD	RH2TZ24	\$ 102.75	\$ 411.00
COMMUNITY CENTER	AHU 8	RUUD	RH2TZ36	\$ 102.75	\$ 411.00
COMMUNITY CENTER	CU 8	RUUD	RP14A236	\$ 102.75	\$ 411.00
SUBTOTAL-COMMUNITY CENTER-				\$ 1,541.25	\$ 6,165.00

OLD SCHOOL HOUSE	AHU 1	RUUD	RH2TZ48	\$ 102.75	\$ 411.00
OLD SCHOOL HOUSE	CU 1	RUUD	RP14AZ42	\$ 102.75	\$ 411.00
SUBTOTAL-OLD SCHOOL HOUSE				\$ 205.50	\$ 822.00

DEWEY BOSTER SC 1200 SAXON BLVD	AHU 1	RUUD	RH27Z48	\$ 102.75	\$ 411.00
DEWEY BOSTER SC	CU 1	RUUD	RP14AZ42	\$ 102.75	\$ 411.00
SUBTOTAL DEWEY BOSTER				\$ 205.50	\$ 822.00

VETERAN'S PARK 1921 EVARD AVE				\$ 102.75	\$ 411.00
VETERAN'S PARK				\$ 102.75	\$ 411.00
SUBTOTAL VETERAN'S PARK				\$ 205.50	\$ 822.00

BUILDING	TAG	MNFG	MODEL	QTLY	COST
EVAC BUILDING 1236 SAXON BLVD	AHU 1	RUUD	RH2TZ48	\$ 102.75	\$ 411.00
EVAC BUILDING	CU 1	RUUD	RP14AZ42	\$ 102.75	\$ 411.00
		SUBTOTAL EVAC BUILDING		\$ 205.50	\$ 822.00
Fire Dept. LOGISTICS 1362 E LOMBARDY DR	AHU 1	RUUD	RH2TZ36	\$ 102.75	\$ 411.00
Fire Dept. LOGISTICS	CU 1	RUUD	RP14AZ236	\$ 102.75	\$ 411.00
Fire Dept. LOGISTICS	PACKAGE UNIT	RUUD	RHPDZT120	\$ 205.50	\$ 822.00
		SUBTOTAL FIRE DEPT./LOGISTICS		\$ 411.00	\$ 1,644.00
FIRE STATION 61 1685 PROVIDENCE	AHU 1	RUUD	RH2TZ48	\$ 102.75	\$ 411.00
FIRE STATION 61	CU 1	RUUD	RP14AZ48	\$ 102.75	\$ 411.00
FIRE STATION 61	AHU 2	RUUD	RH2TZ24	\$ 102.75	\$ 411.00
FIRE STATION 61	CU 2	RUUD	RP14AZ24	\$ 102.75	\$ 411.00
FIRE STATION 61	AHU 3	RUUD	RH2TZ60	\$ 102.75	\$ 411.00
FIRE STATION 61	CU 3	RUUD	RP14AZ60	\$ 102.75	\$ 411.00
FIRE STATION 61	WEIGHT ROOM UNIT	BARD	W36AB	\$ 205.50	\$ 822.00
FIRE STATION 61	BUNKER ROOM UNIT	BARD	W36AB	\$ 205.50	\$ 822.00
FIRE STATION 61	CU6	RUUD	RH2TZ36	\$ 102.75	\$ 411.00
FIRE STATION 61	AHU6	RUUD	RP14AZ36	\$ 102.75	\$ 411.00
		SUBTOTAL FIRE STATION 61		\$ 1,233.00	\$ 4,932.00
FIRE STATION 62 320 DIAMOND ST	AHU 1	RUUD	RH2TZ60	\$ 102.75	\$ 411.00
FIRE STATION 62	CU 1	RUUD	RP14AZ60	\$ 102.75	\$ 411.00
		SUBTOTAL-FIRE STATION 62		\$ 205.50	\$ 822.00
FIRE STATION 63 2147 HOWLAND BLVD	AHU 1	RUUD	RH2TZ48	\$ 102.75	\$ 411.00
FIRE STATION 63	CU 1	RUUD	RP14AZ48	\$ 102.75	\$ 411.00
FIRE STATION 63	AHU 2	RUUD	RH2TZ48	\$ 102.75	\$ 411.00
FIRE STATION 63	CU 2	RUUD	RP14AZ48	\$ 102.75	\$ 411.00
		SUBTOTAL-FIRE STATION 63		\$ 411.00	\$ 1,644.00
FIRE STATION 64 236 FT SMITH BLVD	AHU 2A	SAMSUNG	AJ009TNNDCHAA	\$ 102.75	\$ 411.00
FIRE STATION 64	AHU 2B	SAMSUNG	AJ009TNNDCHAA	\$ 102.75	\$ 411.00
FIRE STATION 64	CU 2	SAMSUNG	AJ020BXJ2CHAA	\$ 102.75	\$ 411.00
FIRE STATION 64	CU1	RUUD	RH2TZ48	\$ 102.75	\$ 411.00
FIRE STATION 64	AHU1	RUUD	RP14AZ48	\$ 102.75	\$ 411.00
		SUBTOTAL-FIRE STATION 64		\$ 513.75	\$ 2,055.00
FIRE STATION 65 2983 HOWLAND BLVD	AHU 1	RUUD	RH272243	\$ 102.75	\$ 411.00
FIRE STATION 65	CU 1	RUUD	RP14AZ24	\$ 102.75	\$ 411.00
FIRE STATION 65	AHU 2	RUUD	RH2TZ36	\$ 102.75	\$ 411.00
FIRE STATION 65	CU 2	RUUD	RP14AZ36	\$ 102.75	\$ 411.00
FIRE STATION 65	AHU 3	RUUD	RH2TZ24	\$ 102.75	\$ 411.00
FIRE STATION 65	CU 3	RUUD	RP14AZ24	\$ 102.75	\$ 411.00

FIRE STATION 65	AHU 4	RUUD	RH2TZ224	\$ 102.75	\$ 411.00
FIRE STATION 65	CU 4	RUUD	RP14AZ24	\$ 102.75	\$ 411.00
FIRE STATION 65	AHU 5	RUUD	RH2TZ24	\$ 102.75	\$ 411.00
FIRE STATION 65	CU 5	RUUD	RP14AZ24	\$ 102.75	\$ 411.00
FIRE STATION 65	AHU 6	RUUD	RH2TZ24	\$ 102.75	\$ 411.00
FIRE STATION 65	CU 6	RUUD	RP14AZ24	\$ 102.75	\$ 411.00
FIRE STATION 65	AHU 7	RUUD	RH2TZ24	\$ 102.75	\$ 411.00
FIRE STATION 65	CU 7	RUUD	RP14AZ24	\$ 102.75	\$ 411.00
SUBTOTAL-FIRE STATION 65				\$ 1,438.50	\$ 5,754.00

BUILDING	TAG	MNFG	MODEL	QTLY	COST
WATER DEPARTMENT					
WATER COMPLEX - FRONT BUILDING 255 ENTERPRISE RD	AHU 2	RUUD	RHCLA2120	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	CU 2	RUUD	RACL2120	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	AHU 3A	RUUD	RCFC60/R801T	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	CU 3A	RUUD	RA14AZ60	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	AHU 3B	RUUD	RCFC60/R801T	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	CU 3B	RUUD	RA14AZ60	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	AHU 4A	RUUD	RCFZ48/R801T	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	CU 4A	RUUD	RA14AZ42	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	AHU 4B	RUUD	RCFZ48LR801T	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	CU 4B	RUUD	RA14AZ42	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	AHU 1	RUUD	RH2TZ48	\$ 102.75	\$ 411.00
WATER COMPLEX - FRONT BUILDING	CU 1	RUUD	RP14AZ48	\$ 102.75	\$ 411.00
WATER COMPLEX - BACK BUILDING	AHU 11	RUUD	RH2TZ36	\$ 102.75	\$ 411.00
WATER COMPLEX - BACK BUILDING	CU 11	RUUD	RPKAZ30	\$ 102.75	\$ 411.00
WATER COMPLEX - BACK BUILDING	AHU 12	RUUD	RZ14AZ30	\$ 102.75	\$ 411.00
WATER COMPLEX - BACK BUILDING	CU 12	RUUD	RP14AZ30	\$ 102.75	\$ 411.00
SUBTOTAL-WATER DEPT.				\$ 1,644.00	\$ 6,576.00

PUBLIC WORKS 201 HOWLAND BLVD	AHU 1	CARRIER	FB4CNF048	\$ 102.75	\$ 411.00
PUBLIC WORKS	CU 1	CARRIER	24ABB348A510	\$ 102.75	\$ 411.00
PUBLIC WORKS	AHU 2	CARRIER	FB4CNF048	\$ 102.75	\$ 411.00
PUBLIC WORKS	CU 2	CARRIER	24ABB348A510	\$ 102.75	\$ 411.00
PUBLIC WORKS	PACKAGE UNIT	RUUD	W36AB	\$ 205.50	\$ 822.00
PUBLIC WORKS	PACKAGE UNIT	RUUD	W36AB	\$ 205.50	\$ 822.00
SUBTOTAL-PUBLIC WORKS				\$ 822.00	\$ 3,288.00

WES CRILE PARK 1537 NORBERT TER	AHU 1	RUUD	RHCLA2120	\$ 102.75	\$ 411.00
WES CRILE PARK	CU 1	RUUD	BACL2120	\$ 102.75	\$ 411.00
WES CRILE PARK	AHU 2	RUUD	BHCLA2180	\$ 102.75	\$ 411.00
WES CRILE PARK	CU 2	RUUD	RACL2180	\$ 102.75	\$ 411.00
WES CRILE PARK	AHU 3	RUUD	RHCLA2120	\$ 102.75	\$ 411.00
WES CRILE PARK	CU 3	RUUD	RACL2120	\$ 102.75	\$ 411.00
		SUBTOTAL-WES CRILE PARK		\$ 616.50	\$ 2,466.00

HARRIS SAXON PARK 2329 CALIFORNIA ST	AHU 1 AND CU1	RUUD	RP1442CJINA	\$ 205.50	\$ 822.00
HARRIS SAXON PARK	AHU 2	RUUD	RH2TZ48	\$ 102.75	\$ 411.00
HARRIS SAXON PARK	CU 2	RUUD	RP14AZ42	\$ 102.75	\$ 411.00
HARRIS SAXON PARK	AHU 3	RUUD	RH2TZ48	\$ 102.75	\$ 411.00
HARRIS SAXON PARK	CU 3	RUUD	RP14AZ42	\$ 102.75	\$ 411.00
HARRIS SAXON PARK	AHU 4 AND CU4	TRANE	4TWR4042Q1000AA	\$ 205.50	\$ 822.00
		SUBTOTAL-HARRIS SAXON PARK		\$ 822.00	\$ 3,288.00

LAKE BUTLER SKATE 301 COURTLAND	PACKAGE UNIT	BARD	W48AC	\$ 205.50	\$ 822.00
		SUBTOTAL-LAKE BUTLER SKATE		\$ 205.50	\$ 822.00

BUILDING	TAG	MNFG	MODEL	QTLY	COST
SHERIFF'S OFFICE 1691 PROVIDENCE	AHU#1	TRANE	16023N93WA	\$ 102.75	\$ 411.00
SHERIFF'S OFFICE	CU1	TRANE	15503J8RTA	\$ 102.75	\$ 411.00
SHERIFF'S OFFICE	CU2	TRANE	18105N42TA	\$ 102.75	\$ 411.00
		SUBTOTAL-SHERIFF'S OFFICES'		\$ 308.25	\$ 1,233.00

THE CENTER 1640 DR. MARTIN LUTHER KING BLVD		TRANE 7.5t Packaged Rooftop Unit	171713660L	\$ 234.00	\$ 936.00
THE CENTER		TRANE 10t Packaged Rooftop	171712592L	\$ 234.00	\$ 936.00
THE CENTER		TRANE 0t Packaged Rooftop	171711695L	\$ 234.00	\$ 936.00
THE CENTER		15t Packaged Rooftop Unit	171710516D	\$ 234.00	\$ 936.00
THE CENTER		TRANE 12.5t Packaged Rooftop	171710489D	\$ 234.00	\$ 936.00
THE CENTER	RTU#7	TRANE 12.5 Packaged Rooftop	171810436D	\$ 234.00	\$ 936.00
THE CENTER	RTU#4	TRANE12.5 Packaged Rooftop	171810215D	\$ 234.00	\$ 936.00
THE CENTER	RTU#5	12.5 Packaged Rooftop	171810227D	\$ 234.00	\$ 936.00
THE CENTER	RTU#9	TRANE17.5t Packaged Rooftop	1717104883D	\$ 234.00	\$ 936.00
		SUBTOTAL-THE CENTER		\$ 2,106.00	\$ 8,424.00

				<i>Quarterly</i>	<i>Annually</i>
GRAND TOTAL ALL LOCATIONS				\$ 14,230.50	\$ 56,922.00

GENERAL REPAIRS/REPLACEMENTS

Regular Rates

Standard Labor Rate \$ 117.00 Per Hour

Overtime Rates

Overtime Labor Rate \$ 146.25 Per Hour

Note: Add additional personnel below and their hourly rate if needed

TITLE	HOURLY RATE
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour

Markup percentage for parts/equipment

20%

Note: Contractor to provide copies of receipt showing actual cost

The City reserves the right to get additional quotes for any work that is needed.



ADDENDA #1 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair and Maintenance Services
January 8, 2024

The Pre-Bid Meeting will be on Wednesday, January 17, 2024 at 9:00AM in the Commission Chambers at Deltona City Hall located at 2345 Providence Blvd, Deltona, FL 32725.

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

Anchor Mechanical Inc. _____

Company Name



Mike Rosner - President

Representative

1/30/2024

Date



ADDENDA #2 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair
and Maintenance Services
January 22, 2024

This addendum is being issued to replace the Bid Form with the attached Bid Form which adds the Veteran's Park, City Hall Mini Split and TV Control Rm Unit, and pics of the Units at the Public Works Depot and Veterans Park. **Please disregard the original bid form.**

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

Anchor Mechanical Inc.

Company Name



Mike Rosner - President

Representative

1/30/2024

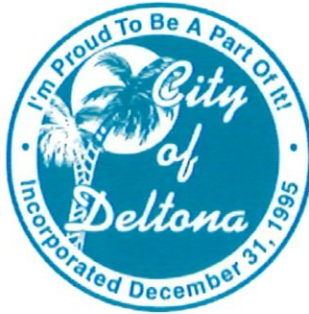
Date

PRE-BID CONFERENCE SIGN-IN SHEET

FOR BID #24007 - WEDNESDAY, JANUARY 17, 2024 @ 9:00AM

CITYWIDE HEATING, VENTILATING AND AIR-CONDITIONING REPAIR AND PREVENTATIVE MAINTENANCE SERVICES

[illegible]



ADDENDA #3 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair
and Maintenance Services
January 22, 2024

This addendum is being issued to answer the inquiry below:

- **Question:** We were told on the walk thru The Trane rooftop equipment on the building labeled The Center would not be included in the bid, Could you clarify?

- **Staff Response:** Yes, The Trane rooftop equipment at The Center located on Howland Blvd is to be bid on and is on the Bid Form.

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

Anchor Mechanical Inc

Company Name



Representative

Mike Rosner - President

1/30/2024

Date



ADDENDA #4 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair
and Maintenance Services
January 26, 2024

This addendum is being issued to reply to some last minute inquiries:

Is freon considered a part/supplies that will be included or shall we charge separately? **Must be notated and advise of the charge prior to adding.**

Are belts included in hourly rate or is this charged separately? ? **Must be notated and advise of the charge prior to adding.**

Should the hot water, air compressors, and exhaust fans be included? ? **Must be notated and advise of the charge prior to adding.**

There was no mention of these previously. **This is part of your maintenance and checklist to be provided.**

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

Anchor Mechanical Inc

Company Name

 Mike Rosner - President

Representative

1/30/2024

Date

CHILLER MEDIC INC.

BID

<p>Submit Bid to:</p> <p>CITY OF DELTONA</p> <p>2345 Providence Blvd. Deltona, Florida 32725 Attn: Purchasing</p> <p>CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER</p>	<p>INVITATION TO BID# 24007 FOR: CITYWIDE HEATING, VENTILATING AND AIR-CONDITIONING REPAIR AND PREVENTATIVE MAINTENANCE SERVICES</p>
<p><u>Contact:</u></p> <p>Mary E. Perez Purchasing Agent Phone: (386) 878-8100 Fax: (386) 878-8571 E-Mail: mepererez@deltonafl.gov</p>	<p>BIDDER NAME: <u>Chiller Medic Inc</u></p> <p>_____</p> <p>_____</p>
<p><u>A Pre-Bid Meeting has been scheduled for Wednesday, January 10, 2024 @ 9AM at City Hall located at 2345 Providence Blvd., Deltona, FL 32725 Commission Chambers</u></p> <p><u>Bid Due Date & Time:</u> Thursday, February 1, 2024 at 2:30 P.M. at City Hall located at 2345 Providence Blvd., Deltona, FL 32725, 1st floor conference room</p>	<p>MAILING ADDRESS:</p> <p><u>8933 WESTERN WAY</u> <u>Suite 18</u> <u>JACKSONVILLE, FL, 32256</u></p>
<p><u>Location of Public Opening:</u> City of Deltona, 1st Floor Conference Room 2345 Providence Blvd., Deltona, FL 32725</p>	<p>Phone No. <u>904-814-9677</u></p> <p>Fax No. _____</p>

**GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR
BIDDERS**

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return address, the date and time of bid opening, the bid number and title. Bids not submitted on the enclosed Bid Form shall be rejected. Bidders shall submit three (3) complete sets (one [1] original and two [2] copies) of their bid, complete with all supporting documentation. **SUBMITTAL OF A BID IN RESPONSE TO THIS INVITATION TO BID CONSTITUTES AN OFFER BY THE BIDDER.** Bids which do not comply with these requirements may be rejected at the option of the City.

CONTACT: All prospective bidders are hereby instructed not to contact any member of the City of Deltona Commission, City Manager, or City of Deltona Staff members other than the noted contact person regarding this Invitation to Bid or their bid proposal at any time during the bid process. Any such contact shall be cause for rejection of your bid proposal.

DELAYS: The City, at its sole discretion, may delay the scheduled due dates indicated above if it is to the advantage of the City to do so. The City will notify bidders of all changes in scheduled due dates by written addendum.

EXECUTION OF BID: Bid must contain a manual signature, in ink, of an authorized representative, who has the legal ability to bind the Bidder in contractual obligations in the space provided on the Bid Response Form. Failure to properly sign the Bid shall invalidate same, and it shall not be considered for award. Bid must be typed or legibly printed in ink. Use of erasable ink is not permitted. All corrections made by Bidder to any part of the bid document must be initialed in ink. The original bid conditions and specifications cannot be changed or altered in any way. Altered bids will not be considered. Clarification of bids submitted shall be in letter form, signed by bidders and attached to the bid.

BIDDER INFORMATION: Bidder shall complete the "Corporate Authority", "Joint Venture", "Sole Proprietorship", or "Partnership" portion of the Bidder Information Sheet, whichever part applies, and include with their bid submittal.

JOINT VENTURES: Bids submitted by firms under "joint venture" arrangements or other multi-party Agreements must submit a power of attorney delegating authority to one principal with authority to negotiate and execute any/all contract documents resulting from negotiations/award of this Invitation to Bid.

NO BID: If not submitting a bid, respond by returning only the Statement of No Bid, and give the reason in the space provided. Failure to respond three (3) times in succession without justification may be cause for removal of the Bidders name from the mailing list.

BID OPENING: Shall be public, at the above address, on the date and at the time specified above. The bid time shall be scrupulously observed. Under no circumstances shall bids delivered after the time specified be considered; such bids will be returned unopened. The City will not be responsible for late deliveries or delayed mail. The time/date stamp clock located in the Finance Department serves as the official authority to determine lateness of any bid. It is the Bidders sole responsibility to assure that his/her bid is complete and delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered will not be considered. Offers by facsimile, telegram or telephone are not acceptable. A bid may **NOT** be altered by the Bidder after opening of the bids. Bid tabulations will be furnished upon

written request which includes a self-addressed, stamped envelope.

Persons with disabilities needing assistance to participate in the Public Bid Opening should contact the City Clerk at least 48 hours in advance of the meeting at 386-878-8100.

TAXES: The City is exempt from Federal Excise and State Sales Taxes on direct purchases of tangible personal property. The City's exemption numbers are on the face of the purchase order. If requested, the Purchasing Manager will provide an exemption certificate to the awarded Bidder. Vendors/contractors doing business with the City shall **not** be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City nor shall any Vendor/Contractor be authorized to use the City's Tax Exemption Number in securing such materials.

CERTIFICATES

The City reserves the right to require proof that the bidder is an established business and is abiding by the Ordinances, Regulations, and Laws of their Community and the State of Florida such as but not limited to: Occupational Licenses, Business Licenses, Florida Sales Tax Registration, Federal Employee Identification Number.

DISCOUNTS: Cash discounts for prompt payment shall **not** be considered in determining the lowest net cost for bid evaluation purposes.

MISTAKES: Bidders are expected to examine the terms and conditions, specifications, delivery schedule, bid prices, extensions and all instructions pertaining to supplies and services. **FAILURE TO DO SO WILL BE AT BIDDER'S RISK.** In the event of extension error(s), the unit price will prevail and the Bidder's total offer will be corrected accordingly. Written amounts shall take precedence over numerical amounts. In the event of addition errors(s), the unit price, and extension thereof, will prevail and the Bidder's total offer will be corrected accordingly. Bids having erasures or corrections must be initialed in ink by the Bidder.

AWARD TERM Contracts resulting from this Invitation for Bid will run for an initial period of five (5) years, renewable for five (5) additional one-year periods. Both the City and the vendor must mutually agree upon the renewals in writing. Rates quoted will be firm for the first year and will or will not be changed based on the guidelines outlined in the following paragraph "Price Redetermination. Units may be added or deleted throughout the term.

PRICE REDETERMINATION The Contractor may petition the Purchasing Manager for price redetermination within forty-five (45) days of the expiration of each term of the contract. Any price redetermination will include all items awarded. If the City and the Contractor cannot agree on any price redetermination, then the contract will expire. *(See other conditions under Special Terms and Conditions)*

INVOICING AND PAYMENT: Payment for any and all invoice(s) that may arise as a result of a contract or purchase order issued pursuant to this bid specification shall minimally meet the following conditions to be considered as a valid payment request:

- a. A timely submission of a properly certified invoice(s), in strict accordance with the price(s) and delivery elements as stipulated in the contract or purchase order document, and be submitted to the Finance Department at the address as stipulated on the Purchase Order.
- b. All invoices submitted shall consist of an original and one (1) copy; clearly reference the subject contract or purchase order number; provide a sufficient salient description to identify goods or service for which payment is requested; contain date of delivery; original or legible copy of signed delivery receipt including both manual signature and printed name of a designated City employee or authorized Agent; be clearly marked as "partial", "complete" or "final" invoice. The City will accept partial deliveries.
- c. The invoice shall contain the Bidder's Federal Employer Identification Number (F.E.I.N.).
- d. The City's terms are "Net 30 Days" after acceptance of goods or services and receipt of an acceptable invoice as described herein. Any discounts must be offered on the Bid Response Form.

GENERAL: The City of Deltona, having limited storage facilities, requires the service of private firms to provide materials, supplies and/or services on an as needed basis, as indicated herein, to support the City's needs.

ADDITIONAL TERMS AND CONDITIONS: Unless expressly accepted by the City, the following conditions shall apply: No additional terms and conditions included with the bid response shall be considered. Any and all such additional terms and conditions shall have no force and effect, and are inapplicable to this bid if submitted either purposely through intent or design, or inadvertently appearing separately in transmittal letters, specifications, literature, price lists or warranties. It is understood and agreed that the general and/or any special conditions in these Bid Documents are the only conditions applicable to this bid and the Bidder's authorized signature on the Bid Response Form attests to this. Exceptions to the terms and conditions will not be accepted.

INTERPRETATIONS: All Bidders shall carefully examine the Bid Documents. Any ambiguities or inconsistencies shall be brought to the attention of the City in writing prior to the opening of Bids; failure to do so, on the part of the Bidder, will constitute an acceptance by the Bidder of any subsequent decision. Any questions concerning the intent, meaning and interpretations of the Bid Documents shall be requested in writing (facsimile transmission acceptable (386) 789-7230,

and received by the City at least seven (7) calendar days prior to the Bid Opening. Inquiries shall be addressed to the attention of the Contact person as indicated on Page 1. No person is authorized to give oral interpretations of, or make oral changes to, the bid. Therefore, oral statements given before the bid opening will not be binding. Any interpretation of, or changes to, the bid will be made in the form of a written Addendum to the bid and will be furnished to all Bidders through DemandStar. Receipt of all addenda shall be acknowledged by the Bidders by signing and enclosing said addenda or addendum acknowledgement with their bid.

ADDENDUM: The City will record its responses to inquiries, any supplemental instructions, and/or necessary revisions to Bid Documents, in the form of a written addendum. Should revisions to the Bid Documents become necessary, the City will post a written addendum to the DemandStar website which will go out to all Bidders who received a bid package through DemandStar. All addendum are posted to the DemandStar website and current planholders are notified that an addendum has been issued. Bidders who obtain Bid Documents from other sources must officially register with the City's Purchasing Manager in order to be placed on the DemandStar website as a bid holder in order to receive any forthcoming addenda or other official communications. Failure to register as a prospective Bidder may cause your bid to be rejected as non-responsive if you have failed to submit a bid without an addendum acknowledgment for the most current addendum. It is the vendor's responsibility to check the DemandStar website at www.demandstar.com in order to be sure latest addendum and any prior addendum have been received.

PROTESTS: Any Bidder who disputes the bid selection or contract award recommendation shall file such protest according to the bid protest procedures. These procedures are available upon request from the City.

CONFLICT OF INTEREST: All Bidders must disclose with their bid the name of any officer, director, or Agent who is also an employee of the City. All Bidders must disclose the name of any City employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Bidder's firm or any of its branches.

LEGAL REQUIREMENTS: Bidders are required to comply with all provisions of Federal, State, City and local laws and ordinances, rules and regulations that are applicable to the items being bid. Lack of knowledge by the Bidder shall in no way be a cause for relief from responsibility, or constitute a cognizable defense against the legal effect thereof.

DRUG-FREE WORKPLACE: Preference shall be given to business with Drug-Free Work Place (DFW) programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid

received from a business that completes the attached DFW form certifying that it is a DFW shall be given preference in the award process.

POSTING OF BID AWARD: Recommendation for award will be posted for review by interested parties on DemandStar. Failure to file a protest to Purchasing within the time prescribed in the CITY's Purchasing Manual, shall constitute a waiver of proceedings.

AWARD: As the best interest of the City may require, the right is reserved to make award(s) by individual item, group of items, "All or None", or a combination thereof; with one or more suppliers; to reject any or all bids, or waive any minor irregularity or technicality in bids received, award or eliminate a portion of the bid, and may, at its sole discretion, request a re-bid, or abandon the project in its entirety. Bidders are cautioned to make no assumption until the City has entered into a contract or issued a purchase order.

EEO STATEMENT: The City is committed to assuring equal opportunity in the award of contracts, and, therefore complies with all laws prohibiting discrimination on the basis of race, color, religion, national origin, age or sex.

CONTRACTUAL AGREEMENT: The contents of this Bid and all provisions of the successful bid proposal deemed pertinent by the City may be incorporated into a contract and become legally binding. A separate contract document, other than the purchase order, may or may not be issued. Any and all legal action necessary to enforce a contract or purchase order will be interpreted according to the laws of Florida. The venue shall be County of Volusia, Florida.

GOVERNMENTAL RESTRICTIONS: In the event that any governmental restrictions are imposed which would necessitate alteration of the material quality, workmanship or performance of the items offered on this bid prior to their delivery, it shall be the responsibility of the Bidder to notify Purchasing at once, indicating in his/her letter the specific regulation which required an alteration, including any price adjustments occasioned thereby. The City reserves the right to accept such alteration or to cancel the contract or purchase order at no further expense to the City.

PERMITS/LICENSES/FEES: Any permits, licenses, or fees required will be the responsibility of the Contractor, no separate or additional payment will be made.

Adherence to all applicable code regulations (Federal, State, City, City) are the responsibility of the Contractor.

INDEMNIFICATION: The Bidder, without exemption, shall indemnify and save harmless, the City, its employees and/or any of its Commissioners from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or item manufactured by the Bidder. Further, if such a claim is

made, or is pending, the Bidder may, at its option and expense, procure for the City the right to use, replace or modify the item to render it non-infringing. If none of the alternatives are reasonably available, the City agrees to return the article on request to the Bidder and receive reimbursement. If the Bidder used any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood, without exception, that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

ADVERTISING: In submitting a bid, Bidder agrees not to use the results therefrom as a part of any commercial advertising, without the express written approval, by the appropriate level of authority within the City.

ASSIGNMENT: Any purchase order or contract issued pursuant to this Invitation to Bid and the monies which may become due hereunder are not assignable except with the prior written approval of the City, through the Finance Department.

COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH: Bidder certifies that all material, equipment, etc., contained in his/her bid meets all applicable O.S.H.A. requirements. Bidder further certifies that, if he/she is the successful Bidder, and the material, equipment, etc., delivered is subsequently found to be defective in any applicable O.S.H.A. requirement in effect on the date of delivery, all costs necessary to comply with the requirements shall be borne by the Bidder.

RESPONSIBILITY: A Bidder must have at the time of bid opening, a company in operation, (if applicable) or be a fully authorized Agent or representative of the product bid, and capable of producing or providing the items bid, and follow-up parts and service, including any warranty services as applicable, and so provide such certification upon request.

FACILITIES: The City reserves the right to inspect the Bidder's facilities at any reasonable time, during normal working hours, to determine that Bidder has a bona fide place of business, and is a responsible Bidder.

DISQUALIFICATION OF BIDDER: More than one bid from an individual, firm, partnership, corporation, or association under the same or different names will not be considered. Reasonable grounds for believing that a Bidder is involved in more than one bid submittal will be cause for rejection of all bids in which such Bidders are believed to be involved. Any or all bids will be rejected if there is reason to believe that collusion exists between Bidders. Bids in which the prices obviously are unbalanced will be subject to rejection.

ADJUSTMENTS / CHANGES / DEVIATIONS: No adjustments, changes or deviations shall be accepted on any item unless conditions or specifications of a bid expressly so

provide. Any other adjustments, changes or deviations shall require prior written approval, and shall be binding **ONLY** if issued by the City's Finance Department. The Bidder shall bear sole responsibility for any and all costs of claims arising from any adjustments, changes or deviations not properly executed as required herein.

PUBLIC RECORDS: Upon award recommendation or ten (10) days after opening, whichever is earlier, bids become "public records" and shall be subject to public disclosure consistent with Chapter 119.07(3)(o), Florida Statutes. Bidders must invoke the exemptions to disclosure provided by law in the response to the Bid, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary.

Bids may be reviewed at City Hall, 2345 Providence Blvd., Deltona, FL 32725.

BID PREPARATION COSTS: Neither the CITY nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this Invitation to Bid. Bidders should prepare their bids simply and economically, providing all information and prices as required.

ACCEPTANCE / REJECTION: The City of Deltona reserves the right to accept or reject any or all bids and to make the award to that Bidder, who in the opinion of the City will be in the best interest of and/or the most advantageous to the City. The City of Deltona also reserves the right to reject the bid of any vendor who has previously failed in the proper performance of an award or to deliver on time contracts of a similar nature or who, in the City's opinion, is not in a position to perform properly under this award. The City of Deltona reserves the right to inspect all facilities of bidders in order to make a determination as to the foregoing. The City of Deltona reserves the right to waive any irregularities, informalities, and technicalities in offers received, and may, at its discretion, request a re-bid, or abandon the project/procurement in its entirety.

ANY AND ALL SPECIAL TERMS AND CONDITIONS, TECHNICAL REQUIREMENTS, SCOPE OF WORK OR SPECIFICATIONS ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.

BID NO. 24007
**Citywide Heating, Ventilating and Air-Conditioning Repair &
Preventative Maintenance and Related Services**

SCOPE OF SERVICES

The City of Deltona is soliciting bids to obtain the services of a qualified HVAC contractor, having experience and qualifications in preventative maintenance and repair of commercial and industrial heating and air conditioning systems including furnishing of all labor, equipment, tools, materials, incidentals and the performing of all operations necessary as described in the bid.

The intent of this bid is to establish a relationship with an HVAC contractor that is capable of providing the full spectrum of services consisting of maintenance, repair and replacement of the heating, ventilating, air conditioning systems, subsystems, and components normally considered as part of an HVAC system and required for the proper functioning of that system according to standard industry practices and usage.

There are two different types of work anticipated under this contract: 1) preventative maintenance and 2) general and emergency repairs to restore operation of the systems. Prospective bidders are being asked to provide costs for a fixed compensation preventative maintenance contract, which shall include compensation for all filters, belts, other related materials associated with the performance of preventative maintenance, labor, and overhead for each facility.

Compensation for general and emergency repairs to the systems will be on a time and material basis, with the scope of work to be mutually agreed upon by the City and the contractor. The contractor must be capable of making repairs or replacing equipment such as motors, pumps, pulleys, belts, compressors, gauges, instruments, filters, valves, piping, furnaces, boilers, or other appurtenances used to control the temperature, humidity, and air flow, and electrical lines, mechanical and control components are included.

The contractor shall furnish all labor, equipment, parts, and materials, to maintain and operate the respective HVAC systems in first class working order and operating condition at all times. The contractor shall provide the necessary transportation for workmen, materials, and equipment to fulfill the terms of the contract.

HVAC Preventative Maintenance Services shall be performed four times per year on October, January, April and July by the second week of the month during the hours of 8:30 a.m. through 4:30 p.m. and must be pre-scheduled and coordinated with each Department.

Preventative Maintenance: These specifications set forth specific, routine preventative maintenance activities that the City expects the contractor will perform on the HVAC systems serving City owned facilities. The prospective contractor shall provide a fixed quarterly compensation basis for performing this preventative work for each system identified. This fixed quarterly compensation shall include the cost for material, equipment, and overhead that are required to perform the preventative maintenance as specified in the following checklist:



General Maintenance

1. Check filters and change if needed (*filters shall be supplied by the contractor*)
2. Inspect the entire system
3. Check all controls including thermostats, and damper operators when necessary
4. Check operation and condition of all components
5. Adjust and check motors, starters, valves, drives, and accessories
6. Lubricate all moving parts, motors, bearings, etc., add compressor oil as needed
7. Clean spray nozzles and air-cooled condensers
8. Acid clean condenser and evaporator coils
9. Check for refrigerant leaks
10. Adjust and lubricate damper linkage
11. Inspect air dampers and damper motors
12. Check and adjust: Gas fired unit heaters, gas fired boiler, oil burners, heating equipment controls
13. Inspect all interconnecting refrigerant, condenser water and chilled water piping
14. Inspect all insulation on the equipment and refrigerant piping
15. Inspect all capacity, temperature, and safety devices which control the equipment
16. Inspect stream traps and manual service valves at the equipment
17. Inspect electric wiring from the starter to the motor
18. All refrigerants shall be recovered and recycled in accordance with all applicable federal, state and local regulations.
19. Verify operation of garage carbon monoxide and nitrous dioxide sensors.
20. Check/Monitor and respond to computer control alarms.
21. All belts shall be replaced annually and coil cleaning shall be performed annually
22. Inspect and clean condensate pans and lines
22. Inspect and adjust tension on all belts and replace when necessary
23. Inspect and adjust all relays, contactors, switches, and controls as required
24. Check and maintain compressor oil levels
25. Check and adjust thermostatic expansion valves as required
26. Inspect equipment for rust and corrosion
27. Check and inspect thermostat
28. Install gauges and monitor pressure drops across filter banks and replace when pressure drop exceeds acceptable levels.
29. Tighten all electrical connections
30. Check Freon charge and repair leaks if necessary



Air cooled compressor chillers

1. Perform necessary startups and shutdowns. Drain, flush, and refill evaporative condensers and cooling towers during cooling season, and drain water at time of winter shutdown inspection.
2. Lubricate all bearings
3. Check suction, oil and discharge pressure
4. Leak test
5. Check oil level of all compressors
6. Check oil pressure and compressor safety controls
7. Check refrigerant controls and adjust if required; check refrigerant charge
8. Pump down refrigerant system

9. Check water regulating valve, adjust if required
10. Check operation of unloaders
11. Drain condenser and chiller
12. Check for proper operation of all operating and safety controls
13. Check bleeder flow and adjust
14. Check for general cleanliness of air-cools condensers (clean as necessary)
15. Check amperage draw on compressors

Motors: Check fan for alignment; check shaft for alignment; align couplings; check for bearing connections; lubricate motor bearings

Additional Items: Check liquid line sight glasses; check evaporator sight glasses; check oil readings; annual vibration analysis of compressors; inspect thermal insulation for integrity; sequence test controls; check contactors for pitting; check terminals for tightness; visually inspect components for signs of overheating.

☐ **Air Handler Unit**

Dampers: Lubricate bearings; check for proper operation; adjust and calibrate; clean surfaces; tighten connections.

Filters: Clean and replace as required

Heating and Cooling Coils: Clean coils; check for leaks; inspect for corrosion

Motor: Inspect contacts and starter; check for vibration; tighten electrical connections; tighten mountings; lubricate motor

Fan: Clean and inspect; check for vibrations; check fan rotation

☐ **Air Cooled Condenser**

Perform necessary startups and shutdowns

Motor: Inspect motor mounts and tighten; inspect coils and contacts; tighten electrical

Connections; lubricate motor bearings

Fan: Check fan for alignment; check shaft for alignment; lubricate bearings; check for bearing temperature; check all belts/couplings; align couplings; tighten mounting bolts.

Condenser Coil: Clean all surfaces; comb bent fins; check for leaks; check for vibration

Frame: Check for damage; clean surface; treat for corrosion; tighten all bolts.

☐ **Hot Water Heater Inspection**

Clean burner assembly; check burner flame operation; test unit for lime or sediment build up; check thermocouple operation; check relief valve for proper operation; check water heater flow baffle for proper venting; calibrate temperature setting thermostat.

☐ **Air Compressor**

Clean exterior of unit (note any leaks or hot marks); check oil levels in reservoir; make note of oil color; draw all water traps and lines for control circuits; check amp draw of motor under full load conditions; shut off discharge air (see that compressor unloads); make note of any unusual noises; check operations of electric water traps; check amp draw and bearing on oil cooler for dirt; check pressure drop across oil separator; check separator if drop is more than 8 PSI; change oil; change filter; inspect oil reservoir for cracks or leaks; every 2 years replace programmed control battery; wipe off equipment.

**Exhaust Fans**

Lubricate fan bearings as required; lubricate motor bearings as required; adjust belt or replace as required; measure supply voltage; measure motor amperage draw; inspect and tighten mounts; tighten electrical terminals; inspect and clean blower wheel.

All parts needed for above preventative maintenance shall be at contractor's cost only with no additional mark-up.

In addition to the total cost for the Preventative Maintenance, please specify an hourly rate for on site repairs and a % markup for materials that are not covered under the Preventative Maintenance Contract. NOTE: No additional travel time charge to provide maintenance, repair or emergency service shall be paid by the City of Deltona.

**Preventative Maintenance Checklist**

Contractor shall complete and provide checklist (see sample attached to this bid) after each scheduled quarterly maintenance, for all locations associated with this bid, has been completed. Preventative Maintenance Checklist shall then be approved by the Department Director or Designee, assigned to that location, prior to payment being made and kept on file at each locations department within the City of Deltona.



General Repairs: Bidders are required to provide pricing for standard labor hours, evening and weekend labor hours, and holiday labor hours for the performance of repairs that are necessary to ensure that the heating, ventilating, and air conditioning systems operate in accordance with the manufacturer's specifications. It is expected that the general repair service will be available 24 hours a day, 7 days a week, year-round. Bidders must also provide a mark-up percentage factor that they would apply to the cost of repair parts in determining the City's cost for the repair parts. General Repair estimates are to include time and material charges and must be approved in advance by Department Directors with a purchase order.

Providing additional repair services, modifications, project work and new installations are included in the scope, on an as needed basis. Repair estimates for additional or emergency repairs are to include time and materials charges and must be approved in advance by Department Directors with a Purchase Order. The City reserves the right to change the scope of duties, add sites, delete sites, or take other measures consistent with City policies, procedures, and/or act in other capacities in the best interest of the City.

2.0 PRE-BID MEETING

A Pre-Bid Meeting has been scheduled on Wednesday, January 10, 2024 at 9:00AM at Deltona City Hall Commission Chambers located at 2345 Providence Blvd., Deltona, FL.

3.0 CONTRACT

This will be a five (5) year contract with the option to renew for five (5) additional one year periods. The City reserves the right to terminate any resulting agreement for non-performance or at the City's convenience.

4.0 CONTRACTOR'S MINIMUM REQUIREMENTS

Contractor must have an HVAC Commercial License, be an authorized Trane Service Representative, be capable of handling the "chiller" system at City Hall, all other sites require an HVAC License and have been in business for a minimum of two (2) years, and be currently providing service for at least two (2) commercial accounts consisting of office, hospital, industrial, or other user space. The contractor shall submit a list of at least three (3) current references, including names, addresses, phone numbers, contact person(s), and current length in time serving each referenced customer.

5.0 CONTACT

All questions concerning the actual bid specifications are to be directed to Mary E. Perez, in writing via fax to (386) 878-8571 or e-mail to meperez@deltonafl.gov no less than seven (7) business days prior to the scheduled bid opening date.

6.0 TIE ON UNIT PRICE OR BID

Should there be a tie on either the unit price (if awarded on a per item basis) the deadlock will be decided upon using the following order:

- a. Companies who certify they are a drug-free workplace.
- b. Companies located in Volusia, Florida.
- c. Companies located in Florida.
- d. All else being equal, both companies will be asked to submit a final bid in a sealed envelope.

This does not preclude the possibility of awarding to more than one Contractor if it is in the best interest of the City of Deltona to do so.

7.0 EVALUATION OF BID(S) FOR AWARD

The evaluation may be based on the following criteria in making a recommendation for award:

- Thoroughness and Completeness of bid submittal;
- Contractor's qualifications;
- References and Experience - bidder's past performance
- Cost for annual labor and repairs.

The City of Deltona further reserves the right to be the final judge of what is considered equal and hold the bid open for a 90-day period if award is not made on the date specified.

8.0 PURCHASES DURING TERM OF BID

The City of Deltona reserves the right to also make purchases of items on this bid from a Florida State bid contract/Agreement or other public entity purchasing bids/Agreements during the term of this bid.

9.0 DELIVERY

a. All deliveries will be F.O.B. to indicate destinations (departments) within the City of Deltona, Florida and with freight fully prepaid.

b. Time of delivery is an important consideration in making the award and must be adhered to.

c. The City of Deltona reserves the right to cancel any orders, or any part thereof without obligation if delivery is not made within the time specified. Any deliveries made after a cancellation of order(s) may be returned at the vendor's expense.

10.0 QUALITY

All bid items must be new. Further, all bid items must be equal to or exceed specifications required herein.

11.0 INSPECTION, IDENTIFICATION AND ACCEPTANCE

a. Inspection and acceptance will be at FOB destination unless otherwise provided. Title to/or risk of loss or damage to all items shall be the responsibility of the successful bidder until acceptance by the buyer.

b. The bidder shall file with the carrier all claims for breakage, imperfections and other losses.

c. All material being delivered shall be marked legibly, in a conspicuous location, with the following information: Purchase Order Number, Quantity, and Vendor's Name

d. If the order supplied to the City is found to be defective or does not conform to specifications, the City reserves the right to cancel the order upon written notice to the seller and return the product to the seller at the seller's expense.

11.0 REJECTED ITEMS

Delivered items that do not fulfill all requirements will be rejected. Rejected items shall be removed and replaced promptly by the bidder at no cost to the City.

12.0 AUDIT PROCEDURES

Invoices submitted by the bidder shall be in sufficient detail for a proper pre-audit and post-audit thereof.

EXTRA WORK:

The City, without invalidating this **AGREEMENT**, may order changes in the operation within the general scope of this **AGREEMENT** consisting of additions, deletions, or other revisions, price and time may be adjusted accordingly. All such changes in the **AGREEMENT** may be authorized by a written Change Order to the **AGREEMENT** and may be executed under the applicable conditions of the **AGREEMENT**. If the contractor plans to make a claim for an increase in the price or any changes in Product, machinery, or service, he/she must submit said change request in writing. This **may be** forwarded to the City Manager, if necessary, for approval or rejection.

Cancel Agreement:

The City has the right to cancel this **AGREEMENT** for convenience in accordance with, but not limited to, the terms of default as specified herein. In any of the following events the City at any time hereafter shall have the right to immediately terminate the **AGREEMENT**.

In the event the contractor fails to keep and perform or shall violate any of the terms, covenants and conditions of the **AGREEMENT** on its part to be kept and performed, and the contractor shall not have cured or corrected such failure or violation within 10 days after written notice thereof shall have been given to the contractor; or immediately should the violation affect the health, safety and welfare of the contractor's employees, City employees or the public.

In the event the contractor shall, after 3-separate occasions during the term of this **AGREEMENT**, fail to keep and perform or shall violate any of the terms, covenants and conditions of this **AGREEMENT**, then the City has the right to terminate this **AGREEMENT with no penalties to the City**.

If the contractor shall make an assignment for the benefit of creditors, or shall file a petition in bankruptcy or shall be adjudged a bankrupt, or the interest of the contractor under this **AGREEMENT** shall be levied upon and sold upon execution or shall be operation of law become vested in another person, firm or corporation because of the insolvency of the contractor; or in the event that a receiver or trustee shall be appointed for the contractor or the interest of the contractor under this **AGREEMENT**.

In the event the contractor shall cease to operate the business awarded herein, or shall vacate or abandon said premises or not service and maintain lawn service, or if contractor allows his licenses or permits to expire without renewing as required, contract will be declared null and void.

Remedies:

The City may, if it so elects, pursue any other remedies provided by law for the breach of this **AGREEMENT** or any of its terms, covenants, conditions, or stipulations. No right or remedy herein conferred upon or reserved to the City or the contractor is intended to be exclusive of any other right or remedy, and each and every right and remedy given hereunder, or now or hereafter existing at law or at equity or by statute. The contractor is responsible for all damage or loss by fire, theft, vandalism or otherwise to their equipment, including their contents, materials, tools, equipment, and consumables, left on City property by the contractor, his/her employees, agents, subcontractors.

Compliance with Laws, Regulations, Codes, Etc.:

The contractor is required to comply with all present and future valid laws, ordinances, codes and regulations of the Federal Government, State of Florida, County of Volusia, City of Deltona and agencies thereof relating to the premises including, but not limited to, those applicable to health and sanitary conditions and safety and fire prevention. Any permits necessary for the operation of the vending machines will be the responsibility of the contractor to obtain from the proper agency, paying the fees directly to that agency.

Federal and State Taxes:

The City is exempt from payment of Florida State Sales and User Taxes. The City will sign an exemption certificate submitted by the contractor. The contractor shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the City, nor is the contractor authorized to use the City's Tax Exempt Number in securing such materials, or product.

The contractor shall be responsible for their portion of payment for its own employees FICA and Social Security benefits with respect to the resulting **AGREEMENT**.

Severability:

If any term or provision of the resulting **AGREEMENT**, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, to remainder of the **AGREEMENT** or the application of such terms or provisions, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of the **AGREEMENT** shall be deemed valid and enforceable to the extent permitted by law.

Certification of Independent Price Determination:

By submission of this bid, the Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this bid have been arrived at independently, without consultation, collusion, communication, or Agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly to any other Bidder or to any competitor; and,
3. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition.
4. Bidder agrees that supplies/services furnished regarding this offer, if awarded, shall be covered by the most favorable commercial warranties the Bidder gives to any customer for such supplies services and that rights and remedies provided herein are in addition to and do not limit any rights offered to the City by any other provision of the bid award.

Purchasing Agreements with other Government Agencies:

All Bidders submitting a response to this Invitation to Bid agree that such response also constitutes a bid to all governmental agencies, under the same conditions, for the same contract price, and for the same effective period as this bid, should the Bidder feel it is in their best interest to do so. Each governmental agency desiring to accept these bids, and makes an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials and/or services ordered and received by it, and no agency assumes any liability by virtue of this bid. This Agreement in no way restricts or interferes with the right of any governmental agency to rebid any or all items.

INSURANCE REQUIREMENTS

WORKERS' COMPENSATION

Coverage is to apply for all employees for statutory limits in compliance with the applicable state and federal laws. The policy must include Employers' Liability with a limit of \$500,000 each accident, \$100,000 each employee, \$500,000 policy limit for disease.

COMMERCIAL GENERAL LIABILITY – OCCURRENCE FORM REQUIRED

Contractor shall maintain commercial general liability (CGL) insurance with a limit of not less than \$500,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location/project in the amount of \$1,000,000. Products and completed operations aggregate shall be \$1,000,000. CGL insurance shall be written on an occurrence form and shall include bodily injury and property damage liability for premises, operations, independent contractors, products and completed operations, contractual liability, broad form property damage and property damage resulting from explosion, collapse or underground (x, c, u) exposures, personal injury and advertising injury. Fire damage liability shall be included at \$100,000.

COMMERCIAL AUTOMOBILE LIABILITY INSURANCE

Contractor shall maintain automobile liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage liability. Such insurance shall cover liability arising out of any auto (including owned, hired and non-owned autos). The policy shall be endorsed to provide contractual liability coverage.

EVIDENCE OF INSURANCE

The Contractor shall furnish the City of Deltona with Certificates of Insurance. The Certificates are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City of Deltona is to be specifically included as an additional insured on all policies except Workers' Compensation. In the event the insurance coverage expires prior to the completion of the project, a renewal certificate shall be issued 30-days prior to said expiration date. The policy shall provide a 30-day notification clause in the event of cancellation or modification to the policy. All certificates of insurance must be on file with and approved by the City of Deltona before the commencement of any work activities.

Submittals:

All submittals are REQUIRED and must be submitted with the bid package at the time of the bid opening to be considered a responsive bidder.

Bidders shall submit a detailed statement of explanation for each item where the quoted product deviates from the Scope of Services requested in this bid. Failure to comply may be cause for rejection

- Questions regarding this bid are to be addressed in writing to:
Mary E. Perez
Purchasing Agent
2345 Providence Blvd.
Deltona, FL 32725
E-Mail Address: meperez@deltonafl.gov Or Fax: (386) 878-8571

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: Chiller MEDIC INC

Address: 8933 WESTERN WAY Suite 18

City: JACKSONVILLE, FL 32256

State: FL

Zip Code: 32256

Phone Number: 904-814-9677

Fax Number: _____

Project Contact: DAVID LAMPP

e-mail address: DAVID@CHILLERMEDIC.COM

Remittance (Payment) Mailing Information

Address: 8933 WESTERN WAY

City: JACKSONVILLE State: FL Zip Code: 32256

Phone Number: 904-814-9677

Fax Number: _____

Project Contact: FAYE@CHILLER MEDIC.COM

e-mail address: FAYE@CHILLERMEDIC.COM

Federal Tax ID No.: 45-5306097

Tax ID Type ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

HOLD HARMLESS AND INDEMNITY AGREEMENT


Chiller M201C INC., agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to \$1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of \$10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for Agreement to enter into this Hold Harmless and Indemnity Agreement.


CONTRACTOR


DATE

This Form Must Be Completed and Returned with your Submittal.

References

CLIENT/CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER
ST. Johns County Schools	BRUCE TAYLOR	() (904) 669-0867
UNIVERSITY OF N. FLORIDA	MIKE MARONEY	() (904) 955-4051
BAPTIST Hospital	Jim Dixon	() (904) 524-1265

Does Bidder have any similar work in progress at time of Bid Opening?
If "Yes", explain:

Yes

☐

No

☒

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.


DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that

Chiller Medic Inc does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

1-31-2024
Date

This Form Must Be Completed and Returned with your Submittal, if applicable

Statement of No Bid

Bid No. 24007

Heating, Ventilating and Air-Conditioning Repair and Preventative Maintenance and Related Services Citywide

If your company does not intend to bid on this Procurement, please complete and return this form prior to the date shown for receipt of bids to: CITY OF DELTONA, Mary E. Perez, Purchasing Agent, 2345 Providence Blvd., Deltona, FL 32725.

We, the undersigned, have declined to bid on the above referenced Invitation to Bid for the following reason(s):

- ☐ Specifications are too "restrictive." (please explain below)
- ☐ Unable to meet specifications
- ☐ Specifications were unclear. (please explain below)
- ☐ Insufficient time to respond
- ☐ We do not offer this type of product or equivalent
- ☐ Our production schedule would not permit us to perform
- ☐ Unable to meet bond requirements
- ☐ Other (please explain below)

REMARKS:

Company Name

Telephone

X

Signature

Fax

Title

Typed or Printed Name

Address

City

State

Zip

SAMPLE
CITY OF DELTONA, FLORIDA
AIR CONDITIONER PREVENTATIVE MAINTENANCE SERVICE CHECKLIST

Date: _____ Technician: _____
 Building: _____ Location: _____
 Condenser Unit Model #: _____ Serial #: _____
 Evaporator Unit Model #: _____ Serial #: _____

FILL IN BLANKS AND CHECK OFF THE TIMES AS COMPLETED			
		Completed	Comments
<u>Compressor(s):</u>	_____ volts _____ amps		
	_____ volts _____ amps		
	Suction Pressure _____ / _____		
	Head Pressure _____ / _____		
<u>Electrical</u>	Connection (tightness)		
<u>Refrigerant</u>	(check for possible leaks)		
<u>Condenser</u>	Coil(s) / Motor(s)	Acid Clean	
		Lubricate Motor(s)	
		Clean Coil(s)	
	Motor(s) amps _____ / _____		
	Air Temperature	Entering _____	
		Leaving _____	
<u>Evaporator</u>	Coil(s) / Motor(s) / Filter(s)		
		Lubricate Blower Bearings	
		Lubricate Motor(s)	
	Replace Filter(s)	Quantity _____	
		Size _____	
		Type _____	
	Motor(s) amps _____ / _____		
	Air Temperature	Entering _____	
		Leaving _____	
	Clean:	Coil(s)	
		Blower Wheel(s)	
		Drain Pan(s)	
	Condensate Drain(s)		
<u>Heating</u>	Strip Heat	_____ KW _____ Amps	
	Heat Pumps	(check controls / charge)	
	Exhaust Fans	Lubricate Bearings	
		Lubricate Motor(s)	
	Check Belt(s)	Quantity _____	
		Size _____	
		Type _____	
	Condensate Roof Drains	Check & Remove All Debris	
Preventative Maintenance Services completed and approved for payment.			
Dept. Director approval or Designee Signature and Date: _____			

E-VERIFY FORM

Project Name:	CITYWIDE HEATING, VENTILATION AND AIR-CONDITIONING REPAIR
Project No.:	BID # 24007

Definitions:


"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

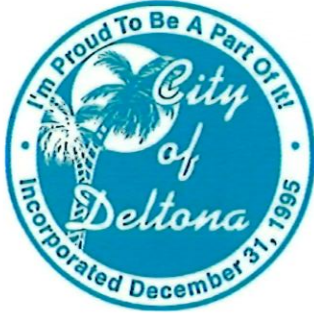
"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

- All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and
- All persons (including subvendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Coconut Creek; and
- Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

COMPANY INFORMATION

Company Name:	CHILLER MEDIC INC.
Authorized Signature:	
Print Name:	DAVID LAMP
Title:	PRESIDENT
Date:	1-31-24
Phone:	904-814-9446
Email:	DAVID@CHILLERMEDIC.COM
Website:	WWW.CHILLERMEDIC.COM



ADDENDA #1 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair and Maintenance Services
January 8, 2024

The Pre-Bid Meeting will be on Wednesday, January 17, 2024 at 9:00AM in the Commission Chambers at Deltona City Hall located at 2345 Providence Blvd, Deltona, FL 32725.

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

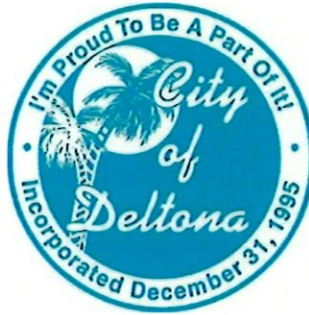
This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

Chiller Medic Inc
Company Name

[Signature]
Representative

1-31-24
Date



ADDENDA #2 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair
and Maintenance Services
January 22, 2024

This addendum is being issued to replace the Bid Form with the attached Bid Form which adds the Veteran's Park, City Hall Mini Split and TV Control Rm Unit, and pics of the Units at the Public Works Depot and Veterans Park. **Please disregard the original bid form.**

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

Chiller Medic Inc

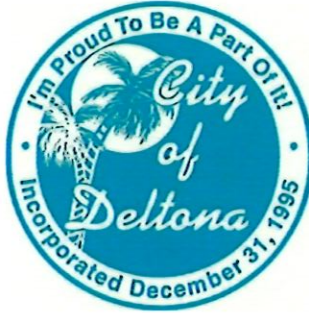
Company Name

[Signature]

Representative

1-31-24

Date



ADDENDA #3 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair
and Maintenance Services
January 22, 2024

This addendum is being issued to answer the inquiry below:

- **Question:** We were told on the walk thru The Trane rooftop equipment on the building labeled The Center would not be included in the bid, Could you clarify?

- **Staff Response:** Yes, The Trane rooftop equipment at The Center located on Howland Blvd is to be bid on and is on the Bid Form.

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

Chiller Medic Inc
Company Name

[Signature]
Representative

1-31-24
Date



ADDENDA #4 TO BID #24007
Citywide Heating, Ventilation and Air-Conditioning Repair
and Maintenance Services
January 26, 2024

This addendum is being issued to reply to some last minute inquiries:

Is freon considered a part/supplies that will be included or shall we charge separately? **Must be notated and advise of the charge prior to adding.**

Are belts included in hourly rate or is this charged separately? ? **Must be notated and advise of the charge prior to adding.**

Should the hot water, air compressors, and exhaust fans be included? ? **Must be notated and advise of the charge prior to adding.**

There was no mention of these previously. **This is part of your maintenance and checklist to be provided.**

Bids will still be due on Thursday, February 1, 2024 at 2:30PM.

Disclaimer: This addendum was posted on DemandStar. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

This Form Must Be Completed and Returned with your Submittal.

I hereby confirm that I am authorized to submit this bid on behalf of

Chiller Medic Inc

Company Name

[Signature]

Representative

1-31-24

Date

CITYWIDE HVAC PREVENTATIVE MAINTENANCE

ITB#24007		HVAC UNITS			
BUILDING	TAG:	MNFG	MODEL	QTLY	ANNUAL COST
CITY HALL 2345 PROVIDENCE	DX AHU 3/CU 3	TRANE	CSAA017UAL00	\$ 85	\$ 340
CITY HALL	BACKUP AHS	TRANE	CSAA040UAL00	\$.85	\$ 340
CITY HALL	AHU2/CU2	TRANE	CSAA040UAL00	\$.85	\$ 340
CITY HALL	AHU 1/CU1	TRANE	CSAA040UAL00	\$.85	\$ 340
CITY HALL	Mini-Split			\$.85	\$ 340
CITY HALL	TV Control Rm			\$.85	\$ 340
SUBTOTAL-CITY HALL				\$ 510	\$ 2040
COMMUNITY CENTER 980 LAKE SHORE DR	AHU 1	RUUD	RH2TZ36	\$ 93.75	\$ 375
COMMUNITY CENTER	CU 1	RUUD	RP14AZ30	\$ 93.75	\$ 375
COMMUNITY CENTER	AHU 2	RUUD	RH2TZ60	\$ 93.75	\$ 375
COMMUNITY CENTER	CU 2	RUUD	RP14A260	\$ 93.75	\$ 375
COMMUNITY CENTER	AHU 3	RUUD	RH2TZ60	\$ 93.75	\$ 375
COMMUNITY CENTER	CU 3	RUUD	RP14AZ60	\$ 93.75	\$ 375
COMMUNITY CENTER	AHU 4	RUUD	RH2TZ60	\$ 93.75	\$ 375
COMMUNITY CENTER	CU 4	RUUD	RP14AZ60	\$ 93.75	\$ 375
COMMUNITY CENTER	CU 5	RUUD	PP14AZ60	\$ 93.75	\$ 375
COMMUNITY CENTER	AHU 6	RUUD	RP14A218	\$ 93.75	\$ 375
COMMUNITY CENTER	CU 6	RUUD	RH2TZ24	\$ 93.75	\$ 375
COMMUNITY CENTER	AHU 7	RUUD	PP14AZ24	\$ 93.75	\$ 375
COMMUNITY CENTER	CU 7	RUUD	RH2TZ24	\$ 93.75	\$ 375
COMMUNITY CENTER	AHU 8	RUUD	RH2TZ36	\$ 93.75	\$ 375
COMMUNITY CENTER	CU 8	RUUD	RP14A236	\$ 93.75	\$ 375
SUBTOTAL-COMMUNITY CENTER-				\$ 1406.25	\$ 5625
OLD SCHOOL HOUSE	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375
OLD SCHOOL HOUSE	CU 1	RUUD	RP14AZ42	\$ 93.75	\$ 375
SUBTOTAL-OLD SCHOOL HOUSE				\$ 187.50	\$ 750
DEWEY BOSTER SC 1200 SAXON BLVD	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375
DEWEY BOSTER SC	CU 1	RUUD	RP14AZ42	\$ 93.75	\$ 375
SUBTOTAL DEWEY BOSTER				\$ 187.50	\$ 750
VETERAN'S PARK 1921 EVARD AVE				\$ 93.75	\$ 375
VETERAN'S PARK				\$ 93.75	\$ 375
SUBTOTAL VETERAN'S PARK				\$ 187.50	\$ 750

BUILDING	TAG	MNFG	MODEL	QTLY	COST
EVAC BUILDING 1236 SAXON BLVD	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375
EVAC BUILDING	CU 1	RUUD	RP14AZ42	\$ 93.75	\$ 375
		SUBTOTAL EVAC BUILDING		\$ 187.50	\$ 750
Fire Dept. LOGISTICS 1362 E LOMBARDY DR	AHU 1	RUUD	RH2TZ36	\$ 93.75	\$ 375
Fire Dept. LOGISTICS	CU 1	RUUD	RP14AZ236	\$ 93.75	\$ 375
Fire Dept. LOGISTICS	PACKAGE UNIT	RUUD	RHPDZT120	\$ 93.75	\$ 375
		SUBTOTAL FIRE DEPT./LOGISTICS		\$ 281.25	\$ 1125.00
FIRE STATION 61 1685 PROVIDENCE	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375.00
FIRE STATION 61	CU 1	RUUD	RP14AZ48	\$ 93.75	\$ 375
FIRE STATION 61	AHU 2	RUUD	RH2TZ24	\$ 93.75	\$ 375
FIRE STATION 61	CU 2	RUUD	RP14AZ24	\$ 93.75	\$ 375
FIRE STATION 61	AHU 3	RUUD	RH2TZ60	\$ 93.75	\$ 375
FIRE STATION 61	CU 3	RUUD	RP14AZ60	\$ 93.75	\$ 375
FIRE STATION 61	WEIGHT ROOM UNIT	BARD	W36AB	\$ 93.75	\$ 375
FIRE STATION 61	BUNKER ROOM UNIT	BARD	W36AB	\$ 93.75	\$ 375
FIRE STATION 61	CU6	RUUD	RH2TZ36	\$ 93.75	\$ 375
FIRE STATION 61	AHU6	RUUD	RP14A236	\$ 93.75	\$ 375
		SUBTOTAL FIRE STATION 61		\$ 937.50	\$ 3750
FIRE STATION 62 320 DIAMOND ST	AHU 1	RUUD	RH2TZ60	\$ 93.75	\$ 375
FIRE STATION 62	CU 1	RUUD	RP14AZ60	\$ 93.75	\$ 375
		SUBTOTAL-FIRE STATION 62		\$ 187.50	\$ 750
FIRE STATION 63 2147 HOWLAND BLVD	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375
FIRE STATION 63	CU 1	RUUD	RP14AZ48	\$ 93.75	\$ 375
FIRE STATION 63	AHU 2	RUUD	RH2TZ48	\$ 93.75	\$ 375
FIRE STATION 63	CU 2	RUUD	RP14A248	\$ 93.75	\$ 375
		SUBTOTAL-FIRE STATION 63		\$ 375	\$ 1500
FIRE STATION 64 236 FT SMITH BLVD	AHU 2A	SAMSUNG	AJ009TNNDCHAA	\$ 93.75	\$ 375
FIRE STATION 64	AHU 2B	SAMSUNG	AJ009TNNDCHAA	\$ 93.75	\$ 375
FIRE STATION 64	CU 2	SAMSUNG	AJ020BXJ2CHAA	\$ 93.75	\$ 375
FIRE STATION 64	CU1	RUUD	RH2TZ48	\$ 93.75	\$ 375
FIRE STATION 64	AHU1	RUUD	RP14AZ48	\$ 93.75	\$ 375
		SUBTOTAL-FIRE STATION 64		\$ 468.75	\$ 1875
FIRE STATION 65 2983 HOWLAND BLVD	AHU 1	RUUD	RH272243	\$ 93.75	\$ 375
FIRE STATION 65	CU 1	RUUD	RP14AZ24	\$ 93.75	\$ 375
FIRE STATION 65	AHU 2	RUUD	RH2TZ36	\$ 93.75	\$ 375
FIRE STATION 65	CU 2	RUUD	RP14AZ36	\$ 93.75	\$ 375
FIRE STATION 65	AHU 3	RUUD	RH2TZ24	\$ 93.75	\$ 375
FIRE STATION 65	CU 3	RUUD	RP14AZ24	\$ 93.75	\$ 375

FIRE STATION 65	AHU 4	RUUD	RH2TZ224	\$ 93.75	\$ 375
FIRE STATION 65	CU 4	RUUD	RP14AZ24	\$ 93.75	\$ 375
FIRE STATION 65	AHU 5	RUUD	RH2TZ24	\$ 93.75	\$ 375
FIRE STATION 65	CU 5	RUUD	RP14AZ24	\$ 93.75	\$ 375
FIRE STATION 65	AHU 6	RUUD	RH2TZ24	\$ 93.75	\$ 375
FIRE STATION 65	CU 6	RUUD	RP14AZ24	\$ 93.75	\$ 375
FIRE STATION 65	AHU 7	RUUD	RH2TZ24	\$ 93.75	\$ 375
FIRE STATION 65	CU 7	RUUD	RP14AZ24	\$ 93.75	\$ 375
SUBTOTAL-FIRE STATION 65				\$ 1312.50	\$ 5250

BUILDING	TAG	MNFG	MODEL	QTLY	COST
WATER DEPARTMENT					

WATER COMPLEX - FRONT BUILDING 255 ENTERPRISE RD	AHU 2	RUUD	RHCLA2120	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	CU 2	RUUD	RACL2120	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	AHU 3A	RUUD	RCFC60/R801T	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	CU 3A	RUUD	RA14AZ60	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	AHU 3B	RUUD	RCFC60/R801T	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	CU 3B	RUUD	RA14AZ60	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	AHU 4A	RUUD	RCFZ48/R801T	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	CU 4A	RUUD	RA14AZ42	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	AHU 4B	RUUD	RCFZ48LR801T	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	CU 4B	RUUD	RA14AZ42	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	AHU 1	RUUD	RH2TZ48	\$ 93.75	\$ 375
WATER COMPLEX - FRONT BUILDING	CU 1	RUUD	RP14AZ48	\$ 93.75	\$ 375
WATER COMPLEX - BACK BUILDING	AHU 11	RUUD	RH2TZ36	\$ 93.75	\$ 375
WATER COMPLEX - BACK BUILDING	CU 11	RUUD	RPKAZ30	\$ 93.75	\$ 375
WATER COMPLEX - BACK BUILDING	AHU 12	RUUD	RZ14AZ30	\$ 93.75	\$ 375
WATER COMPLEX - BACK BUILDING	CU 12	RUUD	RP14AZ30	\$ 93.75	\$ 375
SUBTOTAL-WATER DEPT.				\$ 1500	\$ 6000

PUBLIC WORKS 201 HOWLAND BLVD	AHU 1	CARRIER	FB4CNF048	\$ 93.75	\$ 375
PUBLIC WORKS	CU 1	CARRIER	24ABB348A510	\$ 93.75	\$ 375
PUBLIC WORKS	AHU 2	CARRIER	FB4CNF048	\$ 93.75	\$ 375
PUBLIC WORKS	CU 2	CARRIER	24ABB348A510	\$ 93.75	\$ 375
PUBLIC WORKS	PACKAGE UNIT	RUUD	W36AB	\$ 93.75	\$ 375
PUBLIC WORKS	PACKAGE UNIT	RUUD	W36AB	\$ 93.75	\$ 375
SUBTOTAL-PUBLIC WORKS				\$ 562.50	\$ 2250

WES CRILE PARK 1537 NORBERT TER	AHU 1	RUUD	RHCLA2120	\$ 93.75	\$ 375
WES CRILE PARK	CU 1	RUUD	BACL2120	\$ 93.75	\$ 375
WES CRILE PARK	AHU 2	RUUD	BHCLA2180	\$ 93.75	\$ 375
WES CRILE PARK	CU 2	RUUD	RACL2180	\$ 93.75	\$ 375
WES CRILE PARK	AHU 3	RUUD	RHCLA2120	\$ 93.75	\$ 375
WES CRILE PARK	CU 3	RUUD	RACL2120	\$ 93.75	\$ 375
		SUBTOTAL-WES CRILE PARK		\$ 562.50	\$ 2250

HARRIS SAXON PARK 2329 CALIFORNIA ST	AHU 1 AND CU1	RUUD	RP1442CJINA	\$ 93.75	\$ 375
HARRIS SAXON PARK	AHU 2	RUUD	RH2TZ48	\$ 93.75	\$ 375
HARRIS SAXON PARK	CU 2	RUUD	RP14AZ42	\$ 93.75	\$ 375
HARRIS SAXON PARK	AHU 3	RUUD	RH2TZ48	\$ 93.75	\$ 375
HARRIS SAXON PARK	CU 3	RUUD	RP14AZ42	\$ 93.75	\$ 375
HARRIS SAXON PARK	AHU 4 AND CU4	TRANE	4TWR4042Q1000AA	\$ 93.75	\$ 375
		SUBTOTAL-HARRIS SAXON PARK		\$ 562.50	\$ 2250

LAKE BUTLER SKATE 301 COURTLAND	PACKAGE UNIT	BARD	W48AC	\$ 93.75	\$ 375
		SUBTOTAL-LAKE BUTLER SKATE		\$ 93.75	\$ 375

BUILDING	TAG	MNFG	MODEL	QTLY	COST
SHERIFF'S OFFICE 1691 PROVIDENCE	AHU#1	TRANE	16023N93WA	\$ 125	\$ 500
SHERIFF'S OFFICE	CU1	TRANE	15503J8RTA	\$ 125	\$ 500
SHERIFF'S OFFICE	CU2	TRANE	18105N42TA	\$ 125	\$ 500
		SUBTOTAL-SHERIFF'S OFFICES'		\$ 375	\$ 1500

THE CENTER 1640 DR. MARTIN LUTHER KING BLVD		TRANE 7.5t Packaged Rooftop Unit	171713660L	\$ 125	\$ 500
THE CENTER		TRANE 10t Packaged Rooftop	171712592L	\$ 125	\$ 500
THE CENTER		TRANE 0t Packaged Rooftop	171711695L	\$ 125	\$ 500
THE CENTER		15t Packaged Rooftop Unit	171710516D	\$ 125	\$ 500
THE CENTER		TRANE 12.5t Packaged Rooftop	171710489D	\$ 125	\$ 500
THE CENTER	RTU#7	TRANE 12.5 Packaged Rooftop	171810436D	\$ 125	\$ 500
THE CENTER	RTU#4	TRANE 12.5 Packaged Rooftop	171810215D	\$ 125	\$ 500
THE CENTER	RTU#5	12.5 Packaged Rooftop	171810227D	\$ 125	\$ 500
THE CENTER	RTU#9	TRANE 17.5t Packaged Rooftop	1717104883D	\$ 125	\$ 500
		SUBTOTAL-THE CENTER		\$ 1125	\$ 4500

				<i>Quarterly</i>	<i>Annually</i>
GRAND TOTAL ALL LOCATIONS				\$ 11,010	\$ 44,040

GENERAL REPAIRS/REPLACEMENTS

Regular Rates

Standard Labor Rate \$ 99 Per Hour

Overtime Rates

Overtime Labor Rate \$ 150 Per Hour

Note: Add additional personnel below and their hourly rate if needed

TITLE	HOURLY RATE
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour
	\$ per hour

Markup percentage for parts/equipment 15 %

Note: Contractor to provide copies of receipt showing actual cost

The City reserves the right to get additional quotes for any work that is needed.



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE CLASS A AIR CONDITIONING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

LAMP, DAVID FLETCHER JR

CHILLER MEDIC INC
8933 Western 8933 WESTERN WAY
SUITE 18
JACKSONVILLE
JACKSONVILLE FL 32256

LICENSE NUMBER: CAC1818565

EXPIRATION DATE: AUGUST 31, 2024

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