



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Regular Commission Meeting

### City Commission

*Mayor Avila*  
*Vice Mayor JodyLee*  
*Commissioner Avila-Vazquez*  
*Commissioner Colwell*  
*Commissioner Heriot*  
*Commissioner McCool*  
*Commissioner Shimkus*

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Monday, March 4, 2024

6:30 PM

Deltona Commission Chambers

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**DECORUM POLICY:** The City of Deltona has a significant interest in conducting orderly and efficient public meetings, which includes preventing disruption, promoting civility, and preserving decorum. To that end, behavior which disrupts or impedes the efficient and orderly conduct of any public meeting, as determined by the Mayor, or presiding officer, or a majority of the City Commission, is not permitted. The Mayor, or presiding officer, or a majority of the City Commission, may interrupt, warn, or terminate a speaker's statement when that statement is too lengthy, personally directed, abusive, obscene, irrelevant, or otherwise reasonably perceived to be a disruption to the fair and orderly progress of the discussion at hand. The Mayor, or presiding officer, or a majority of the City Commission, may also interrupt any part of the meeting to warn any individual that they are being disruptive or otherwise impeding the efficient and orderly conduct of the meeting. The Mayor, or presiding officer, or a majority of the City Commission, may require any individual to leave a public meeting for its duration if that individual is unable to observe this Policy after being warned. Should an individual be required to leave a meeting for violating this Policy, that person shall be escorted from Commission Chambers by a Volusia Sheriff's Deputy.

**1. CALL TO ORDER:**

**2. ROLL CALL – CITY CLERK:**

**3. INVOCATION AND PLEDGE TO THE FLAG:**

**A. [Invocation Presented by District #4 Commissioner.](#)**

**Background:**

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor.

**4. APPROVAL OF MINUTES & AGENDA:**

- A. [Approval of minutes of the Regular Commission Meeting of February 19, 2024 and the Special Commission Meeting of February 26, 2024, as presented. - Joyce Raftery, City Clerk \(386\) 878-8502.](#)

**Background:** N/A

**Attachments:** [February 19, 2024 RCM Minutes](#)  
[February 26, 2024 SCM Minutes](#)

**5. PRESENTATIONS/AWARDS/REPORTS:**

- A. [Presentation - VSO End of Year Review presented by Captain Eric Powers](#)

**Background:** VSO final Compstat report of 2023, including overall crime statistics for the year. Several high-profile cases in Deltona will be highlighted, including success stories from the license plate reader technology (LPR). Discussion of VSO goals and objectives for Deltona in 2024.

**Attachments:** [2023 Year in Review - Deltona \(Revised Final\)](#)

- B. [Presentation - VSO Citizen Awards](#)

**Background:** Sheriff Chitwood wishes to recognize the citizens who intervened and notified law enforcement immediately upon witnessing animal abuse, resulting in the arrest of the offender.

- C. [Presentation - VSO and Firefighter Certificates](#)

**Background:** On December 20th 2023, crews from Engine 63, Medic 63, and Tower 65, faced an unprecedented challenge. Tasked with preventing a fire from spreading to the second story of a home, they encountered a situation unlike any before. Amidst their firefighting efforts, these crews faced an active threat from a shooter inside the home, who was deliberately setting fires to destroy his property while in an active standoff with Sheriff's deputies.

Despite the imminent danger, these brave crews remained resolute in containing the fire. Once the individual was outside of the structure, crews treated him like they would any other patient, and worked diligently to provide advanced life-saving measures.

The outcome of this call could have been very different if it weren't for the support and bravery of the Volusia Sheriff's Office. These deputies protected our firefighters with their armored vehicle, ballistic shields, and themselves.

The City of Deltona is extremely proud of our firefighters and VSO deputies. Their teamwork on that day allowed everyone to go home safe.

D. [Super Star Student of the Month Certificates February 2024](#)

**Background:**

Super Star Student of the Month Awards for February 2024 will be presented to:

1. Discovery Elementary, Eleanor Smith, 5th Grade
2. Forest Lake Elementary, Caleb Gonzalez, 4th Grade
3. Sunrise Elementary, Tai Ha, 4th Grade
4. Timbercrest Elementary, Aleah Marrero Rosado, 2nd Grade
5. Volusia Pines Elementary, Desiree Spence, 5th grade
6. Deltona Middle, Alivia Bebout, 8th grade
7. Galaxy Middle, Eli Shoemaker, 7th grade
8. Heritage Middle, Alianys Colon, 7th grade
9. Deltona High, Adewola Orogade, 12th grade
10. Pine Ridge, Ariyana Brailey, 11th grade

E. [Proclamation in honor of Women's History Month - March 2024](#)

**Background:**

A Proclamation to honor women's contributions to history, culture and society.

F. [Proclamation - Government Finance Professionals Week](#)

**Background:**

The Florida Government Officers Association and the City of Deltona recognize March 18-22, 2024 as Government Finance Professionals' Week.

**6. PUBLIC FORUM: Public comments during Public Forum are limited to items of City business that are listed on the Agenda and/or items that are not listed on the Agenda. Comments regarding listed Agenda items will take place after discussion of each item. Please be courteous and respectful of the views of others. In order to address the Commission, citizens must fill out a public participation slip and give it to the Deputy City Clerk. All citizen comments are limited to 4 minutes and shall be addressed to the Mayor or the Commission as a whole. Members of the City Commission shall not enter into discussion or respond to a citizen's comments other than to give directions or to ask for clarification. However, individual Commissioners may choose to respond under the "City Commissioner Comments" portion of the meeting.**

**7. ORDINANCES AND PUBLIC HEARINGS:**

**8. OLD BUSINESS:**

A. [Request for approval of Budget Resolution and Amendment for the](#)

[reimbursement of the overpayment of the proportionate fair share amount of \\$622,203.40 to Seefried Industrial Properties \(I-4 Industrial Park\) - Mari Leisen, Director of Finance \(386\) 878-8553.](#)

[Strategic Goal: Fiscal Issues](#)

**Background:**

On February 5, 2024, the City Commission approved the overpayment to Seefried Industrial Properties in the amount of \$622,203.40. Pursuant to the recorded Development Agreement for the overall parcel (Instrument No. 2021206258), the owner/developer is responsible for making a proportionate fair share payment to the City of Deltona in the total amount of \$889,344.40 for the overall parcel, which is to be used toward the improvement of N. Normandy Boulevard. \$267,141.00 of this \$889,344.40 amount is allocable to the Phase 1 is the only portion of the overall parcel that has been developed yet, they paid the entire proportionate fair share amount (\$889,344.40) to the City due to an error. This reimbursement will not relinquish the developer's responsibility for paying the remaining balance of the overall proportionate fair share amount to the City of Deltona as the remaining.

This was not a budgeted expense in the Final Adopted Annual Budget for FY2024 approved by Resolution 2023-49. Florida State Statute 166.241 8(c) states if the fund is changed, a budget amendment must be adopted in the same manner as original budget, which is by resolution.

**Attachments:**

[2024-15 Reso - Seefried Reimbursement](#)  
[BA2024-032 Reimburse overpayment for proportionate fair](#)

**9. NEW BUSINESS:**

- A. [Request for approval to contract with Don Bell Signs to replace the monitors of the digital monument sign located at the corner of 415 and Howland, Resolution No. 2024-16, and budget amendment to transfer budgeted Municipal Complex funds to General Fund, Repairs and Maintenance. - Catherine Barker Public Information Officer \(PIO\), 386-878-8755.](#)

[Strategic Goal: Accurate, Timely and Identifying Communication](#)

**Background:**

The double-sided video monitors on the digital monument sign located at 415 and Howland no longer work properly. That sign is an older model that has outlived its life span and is no longer under warranty. The structure of the sign will remain. Only the monitors will be replaced. Don Bell Signs has installed the newer monument signs in the City and had the lowest bid for monitor replacement.

**Attachments:**     [Don Bell Signs Bid](#)  
                              [BA2024-033 Monument Sign Repairs 121](#)  
                              [2024-16 Reso - BA 2024-033 Monument Signs](#)

- B. [Consideration of appointment of a City representative to the Volusia County TPO's \(Transportation Planning Organization\) Bicycle and Pedestrian Advisory Committee \(BPAC\) - Joyce Raftery, City Clerk Department \(386\) 878-8502.](#)

[Strategic Goal: Effective Governance & Productive Government](#)

**Background:**            On February 5, 2024, the City received a resignation letter from Luis M. Leal who was the City's representative to the TPO's BPAC. The City has been looking for one (1) individual interested in serving as the City's representative to the TPO's BPAC. The Committee consists of 26 voting members made up of private citizens. The BPAC meets in the Airline Room at the Daytona Beach International Airport on the second Wednesday of each month (except July and December) at 2:00 p.m.

The mission of BPAC is to: *"Create and implement a regional plan for the continuing enhancement and expansion of the bicycle and pedestrian network. We will support activities that encourage and provide for a safe and balanced transportation system that promotes connectivity, mobility, health and an improved quality of life."*

The City has advertised the vacancy and to date has received applications from the following interested individual: Victor Ramos.

**Attachments:**     [Luis M. Leal - Resignation.pdf](#)  
                              [Application - Victor Ramos.pdf](#)

**10. COMMENTS ON CONSENT ITEMS:** Citizen comments are limited to issues and concerns on the Consent Agenda item(s). Please complete a public participation slip and indicate in the subject line the issue you wish to address. Members of the City Commission shall not enter into discussion or respond to individuals' comments during the public forum other than to give directions or to ask for clarification. Please be courteous and respectful of the views of others. Personal attacks on Commission members, City staff or members of the public are not allowed, and will be ruled out of order by the Mayor.

**11. CONSENT AGENDA:** The Consent Agenda contains items that have been determined to be routine and non-controversial. If discussion is desired by any member of the City Commission, that item must be removed from the Consent Agenda and considered separately. All other matters included under the Consent Agenda will be approved by one motion. Citizens with concerns should address those concerns by filling out a public participation slip and giving it to the Deputy City Clerk prior to Consent Agenda items being pulled.

- A. [Request approval for the purchase and annual service agreement for Lexipol Software. - Fire Chief Bill Snyder, Fire Department \(386\) 575-6902.](#)

[Strategic Goal: Public Safety](#)

**Background:**

The Fire Department has budgeted capital funds for a data analytics software and saved \$20,000 by implementing it with fellow county departments. We also budgeted \$21,000 to purchase software for our incident commanders. At this time, this software is not able to integrate with our air pack software as expected and will not be beneficial. We would like to use these budgeted capital funds to purchase a different software that will help the department with policies and wellness. Lexipol's software offers a comprehensive library of customizable fire department policies tailored to each state's requirements. These policies are regularly updated to reflect changes in state and federal laws, court rulings, and industry best practices. Additionally, they provide a health and wellness policy specifically designed for firefighters, addressing the unique challenges of their high-stress profession. Lexipol also provides an online training platform featuring courses and videos to ensure personnel stay informed about new policies and maintain compliance. This training prioritizes high-risk, low-frequency scenarios where split-second decisions are crucial. This program is used all across the United States, to include Volusia County, Deland, and Ormond Beach Fire Departments.

The Fire Department is also interested in Lexipol's wellness program, due to the invaluable support it offers to our firefighters. Every day, our firefighters bravely navigate through challenging situations, witnessing scenes that can deeply impact their mental well-being. Constant exposure to stress and critical incidents can take a toll over time. Moreover, the heightened risk of exposure to carcinogens underscores the importance of prioritizing our personnel's health. Lexipol's wellness program provides a vital resource for our team, offering direct access to a wealth of educational materials, including videos, guides, and articles covering over 60 behavioral health topics. With features like one-touch calling to peer support, therapists, and chaplains, as well as self-assessment tools accessible right from their phones, our personnel can proactively address their well-being needs. Additionally, the program includes valuable resources on cancer prevention and

support, along with tailored physical fitness programs, ensuring comprehensive support for our firefighters' holistic health.

Lexipol's cost-effective solutions will help our department enhance accountability, professionalism and safety so we can focus on protecting and serving our community. The expected cost of \$ 33,004.79 will be for the implantation and a pro-rated cost until September 30, 2024. The \$29,664.10 annual cost will be requested in FY24-25's operating budget and will be purchased upon commission appropriation.

**Attachments:**     [Deltona Lexipol agreement 2.19.24](#)  
[Lexipol Sole Source Letter -](#)

**12. CITY COMMISSION SPECIAL REPORTS AND REQUESTS:**

**13. CITY ATTORNEY COMMENTS:**

**14. CITY MANAGER COMMENTS:**

**15. CITY COMMISSION COMMENTS:**

**16. ADJOURNMENT:**

*NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).*

*Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Manager in writing at CityManager@deltonafl.gov or to Deltona City Hall, 2345 Providence Blvd., Deltona, FL 32725 at least 48 hours prior to the meeting at which the person wishes to attend. The City is not permitted to provide the use of human physical assistance to physically handicapped persons in lieu of the construction or use of ramps or other mechanical devices in order to comply with Florida law. If proper accommodations for handicapped access cannot be made at a particular public meeting venue pursuant to a timely written request under Section 286.26 F.S., the City Manager shall change the venue of that meeting to a location where those accommodations can be provided.*