



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Regular Commission Meeting

City Commission

Mayor Avila
Vice Mayor Heriot
Commissioner Avila-Vazquez
Commissioner Colwell
Commissioner Howington
Commissioner Lulli
Commissioner Santiago

Monday, November 18, 2024

6:00 PM

Deltona Commission Chambers

REVISED 11/18/2024

PUBLIC FORUM: 6:00 PM - 6:30 PM

BUSINESS MEETING - 6:30 PM

1. CALL TO ORDER:
2. ROLL CALL – CITY CLERK:
3. INVOCATION AND PLEDGE TO THE FLAG:
 - A. [Invocation Presented by District #6 Commissioner. Honoring Veteran -](#)
4. ADDITIONS AND DELETIONS:
5. PRESENTATIONS/AWARDS/REPORTS:
6. DELTONA COMMUNITY EVENTS:
7. ORDINANCES AND PUBLIC HEARINGS:
 - A. [Public Hearing - Ordinance No. 12-2024, amending the Official Zoning Map to rezone + 36.46 acres of land located along the North Normandy Boulevard Corridor, south and east of the I-4 Logistics Park IPUD within the Activity Center from single-family residential \(R1-AA\) to Mixed Use Planned Unit Development \(MPUD\).](#)

Background:

Rezone ± 36.46 acres of land located along the North Normandy Boulevard Corridor, south and east of the I-4 Logistics Park IPUD within the Activity Center from single-family residential (R1-AA) to Mixed Use Planned Unit Development (MPUD) to allow a mix of warehouses, office, space, retail and 343 multi-family dwelling units. Approximately 52% or 19.26 acres of the MPUD are proposed for light industrial, office or retail type uses. The applicant has worked with Volusia County and City staff to ensure the MPUD would attract employment opportunities, while providing new housing opportunities that will allow residents to live, work, and play in the area.

- B. [Public Hearing - Ordinance No. 17-2024, amending Section 110-806, "Fences, Walls, and Hedges", of Article VIII "Supplementary Regulations."](#)

Background:

Amendment to Section 110-806 "Fences, Walls and Hedges" to correct discrepancies in regards to surveys.

- C. [Public Hearing - Resolution No. 2024-66, Approval to Transmit the Affordable Housing Advisory Committee 2024 Incentive, Review and Recommendation Report to the Florida Finance Corporation](#)

Background:

The City is required to submit the 2024-2025 AHAC report to the Florida Housing Finance Corporation annually to evaluate the implementation of each approved action. The AHAC is required to review and develop an analysis of eleven areas that could influence the provision of affordable housing within the City of Deltona.

8. COMMENTS ON CONSENT ITEMS:**9. CONSENT AGENDA:**

- A. [Approval of minutes of the Regular Commission Meeting of November 4, 2024, and Special Commission Meetings of October 28th, November 2nd and November 11th, 2024, as presented.](#)

Background:

N/A

- B. [Request for approval of Resolution No. 2024-63 and Budget Amendment for State Housing Initiative Partnership Funds.](#)

Background:

The Commission approved the annual budget for FY 2024-25 on September 16, 2024. Staff has determined that substantially more households need help with minor repairs, especially roof replacements for elderly residents and also for those affected by the hurricane. To provide this assistance, a budget amendment is necessary.

- C. [Request approval for purchase of a Cues Sanitary Sewer CCTV Camera Vehicle and transporter assembly from Cues, Inc., located in Orlando, Florida in an amount not to exceed \\$453,108.00.](#)

Background:

In order to evaluate the internal conditions of the sanitary sewer system, a CCTV camera truck is utilized which includes a physical truck, computer, and camera system. The conditions in which the camera system is used is very harsh, requiring frequent service and maintenance. During these times of service and maintenance we are unable to evaluate the internal conditions of the sanitary sewer system. The current truck is serviceable but has aging technology. The current camera truck and system is fully amortized. It is the intent to use the current CCTV truck and camera system as secondary equipment. For the FY 2024/2025 this item was budgeted at \$550k. Grant funding was applied for but not awarded. The City received a quoted price of \$498,609.94 from the Florida Sheriff's Vehicle contract which is a competitively bid contract in compliance with the City of Deltona purchasing policy. The actual price of \$453,108.00 is after a \$45,501.94 discount as an existing customer. The City of Deltona - Deltona Water utilizes CUES software & hardware, thus necessitating the need to purchase the replacement equipment from CUES. CUES is the sole source of genuine CUES Replacement Parts & Service. CUES is the sole manufacturer of the K2 Summit and Granite Net video/footage capture systems.

- D. [Request approval and authorization to purchase a new 2024 Ford Maverick from Duval Ford as found on the Florida Sheriffs Association Light Vehicle Contract #FSA-VEL31.0 in the amount of \\$28,580.56.](#)

Background:

This new Ford Maverick will be utilized by the Utility Division as a vehicle for wastewater operators at the Deltona Lakes Water Reclamation Facility to take samples and collect field data at locations throughout the city's infrastructure. The budgeted capital cost was \$38,000, but upon further evaluation and needs assessment the required vehicle price is \$28,580.56. Staff obtained a quote through Duval Ford using the competitively bid Florida Sheriffs Association Light Vehicle Contract #FSA-VEL31.0.

- E. [Request for approval of Resolution No. 2024-62 declaring certain property of the City as surplus and authorizing the sale or disposal of such property.](#)

Background:

Over time certain items of the City become obsolete or lose their usefulness via replacement, upgrade or loss of functionality. These items should be declared surplus and disposed of by the most appropriate means available. The attached Resolution declares certain assets as surplus and authorizes their disposal.

F. [Request to deny the reduction in fine request by the respondent.](#)**Background:**

On September 25, 2024, Property owner Carlos Anotnion Henriques Monserrate, appeared before the Special Magistrate to request a recommendation to reduce the fines. Ms. Eick stated she was in favor of a reduction in this case.

G. [Request to deny the reduction in fine request by the respondent.](#)**Background:**

On September 25, 2024, Wanda Mendez represented the property owner, appeared before the Special Magistrate to request a recommendation to reduce the fines. Ms. Eick stated she was in favor of a reduction in this case.

H. [Request for recognitions for the month of November.](#)**Background:**

Per the City Recognition Policy adopted by the City Commission at the Regular Commission Meeting held on Monday, June 17, 2024, the following recognitions are being requested for the month of November:

1. Proclamation - 2024 Small Business Saturday
2. Band Recognition & Performance on December 9th - Deltona High School Blue Brigade Marching Band

10. ACTION ITEMS:**A. [Request for approval of an agreement with NFP Retirement Inc. to provide Investment Advisory, Compliance, and Plan Education Services for the Employee 401\(a\) and 457\(b\) Deferred Compensation Plans.](#)****Background:**

As the sponsor of Section 401(a) and 457(b) deferred compensation plans for its employees, the City has a fiduciary responsibility to comply with ERISA standards, including establishing plan procedures, providing plan information to employees, and evaluating fees charged to the plan by investment providers. To ensure our continued compliance with these standards, staff recommends contracting with a vendor to perform these duties. The City of Leesburg entered into an agreement with NFP Retirement Inc. via the RFP process and this contract allows for "piggybacking" by other municipalities. NFP's management fee is charged to the plans and not paid by the City, but NFP estimates this will be more than offset by renegotiating the administrative fees currently charged to the plan investments.

Upon approval of this item authorizes any and all necessary actions, documents or budget transfers to facilitate Commission approval and further authorized the Interim City Manager to sign any documents

necessary to further Commission approval of this item.

B. [Request for approval of award of RFP #24028 for Collection Agency Services to RTR Financial Services, Inc.](#)

Background:

Staff solicited proposals for Collection Agency Services. The Selection Committee completely evaluated and scored the proposals received. The Selection Committee then met and came to a consensus to recommend awarding RFP#24028 to RTR Financial Services, Inc.

C. [Request Approval for the Proportionate Fair Share Agreement for Catalina Pointe Residential Planned Unit Development \(RPUD\).](#)

Background:

Catalina Pointe, LLC (Applicant) has proposed a Proportionate Fair Share Agreement to mitigate the projects transportation impacts to Howland Boulevard pursuant to F.S. 163.3180(5)(h) for Catalina Pointe, consisting of 277 residential dwelling units and does not include the impact of the commercial tract, which will require a separate proportionate fair share agreement.

D. [Request approval to issue a Blanket Purchase Order to SAK Construction LLC, located in Apopka, FL, Florida in an amount of \\$1,000,000 for Sanitary Sewer Rehabilitation services of Gravity Sewers, Pipelines, and Conduits utilizing piggyback of the City of Port St Lucie's competitive bid contract #20180197](#)

Background:

Annually the city performs various sanitary sewer rehabilitation of gravity sewer lines, manhole rehabilitations, and other various pipelines and conduits through contracted services in the amount of up to \$1,000,000 budgeted each year. These services include CIPP lining of pipes to improve structural integrity and reduce Infiltration and Exfiltration to and from the sanitary sewer system. These services reduce the amount of groundwater that leaks into and out of the sanitary sewer system through defects in the aging system extending the useful life of the pipework currently in place throughout the sanitary sewer system. A blanket PO is necessary as these services are prioritized based on findings through CCTV inspections and are performed based upon linear square feet that are accomplished throughout the fiscal year. These funds are budgeted.

E. [Consideration of one appointment of a City representative to Team Volusia's Executive Committee and Board of Directors.](#)

Background:

In January 2023 Former Vice Mayor JodyLee was appointed the City's designee to sit on both Team Volusia's Executive Committee and Board of Directors. This item is so the City Commission can appoint a replacement. Also, the appointed representative will need to fill out the attached Team Volusia Transfer of Investor Designee Form.

F. [Consideration of one appointment and one alternate appointment to the River To Sea Transportation Planning Organization \(R2S TPO\).](#)

Background:

At the Regular Commission Meeting held on December 12, 2022, the City Commission appointed Commissioner JodyLee as the alternate City representative to the River to Sea Transportation Planning Organization.

The Volusia TPO Board meets on the fourth Wednesday of every month at 9:00 a.m. and all meetings are properly noticed and open to the public. Board meetings are held at the Volusia TPO Office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, FL.

11. CITY ATTORNEY COMMENTS:

12. CITY MANAGER COMMENTS:

13. CITY COMMISSION COMMENTS & REQUESTS:

14. ADJOURNMENT:

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Manager in writing at CityManager@deltonafl.gov or to Deltona City Hall, 2345 Providence Blvd., Deltona, FL 32725 at least 48 hours prior to the meeting at which the person wishes to attend. The City is not permitted to provide the use of human physical assistance to physically handicapped persons in lieu of the construction or use of ramps or other mechanical devices in order to comply with Florida law. If proper accommodations for handicapped access cannot be made at a particular public meeting venue pursuant to a timely written request under Section 286.26 F.S., the City Manager shall change the venue of that meeting to a location where those accommodations can be provided.

DECORUM POLICY: The City of Deltona has a significant interest in conducting orderly and efficient public meetings, which includes preventing disruption, promoting civility, and preserving decorum. To that end, behavior which disrupts or impedes the efficient and orderly conduct of any public meeting, as determined by the Mayor, or presiding officer, or a majority of the City Commission, is not permitted. The Mayor, or presiding officer, or a majority of the City Commission, may interrupt, warn, or terminate a speaker's statement when that statement is too lengthy, personally directed, abusive, obscene, irrelevant, or otherwise reasonably perceived to be a disruption to the fair and orderly progress of the discussion at hand. The Mayor, or presiding officer, or a majority of the City Commission, may also interrupt any part of the meeting to warn any individual that they are being disruptive or otherwise impeding the efficient and orderly conduct of the meeting. The Mayor, or presiding officer, or a majority of the City Commission, may require any individual to leave a public meeting for its duration if that individual is unable to observe this Policy after being warned. Should an individual be required to leave a meeting for violating this Policy, that person shall be escorted from Commission Chambers by a Volusia Sheriff's Deputy.

PUBLIC FORUM: Public Forum will begin at 6:00 PM at the start of each regular meeting and will conclude after 30 minutes. Comments during Public Forum are limited to items of City business that are listed on the Agenda and/or items that are not listed on the Agenda. Comments regarding listed Agenda items will take place after discussion of each item. Please be courteous and respectful of the views of others. In order to address the Commission, citizens must fill out a public participation slip and give it to the Deputy City Clerk. All citizen comments are limited to 4 minutes and shall be addressed to the Mayor or the Commission as a whole. Members of the City Commission shall not enter into discussion or respond to a citizen's comments other than to give directions or to ask for clarification. However, individual Commissioners may choose to respond under the "City Commissioner Comments" portion of the meeting.

COMMENTS ON CONSENT ITEMS: Citizen comments are limited to issues and concerns on the Consent Agenda item(s). Please complete a public participation slip and indicate in the subject line the issue you wish to address. Members of the City Commission shall not enter into discussion or respond to individuals' comments during the public forum other than to give directions or to ask for clarification. Please be courteous and respectful of the views of others. Personal attacks on Commission members, City staff or members of the public are not allowed and will be ruled out of order by the Mayor.

CONSENT AGENDA: The Consent Agenda contains items that have been determined to be routine and non-controversial. If discussion is desired by any member of the City Commission, that item must be removed from the Consent Agenda and considered separately. All other matters included under the

Consent Agenda will be approved by one motion. Citizens with concerns should address those concerns by filling out a public participation slip and giving it to the Deputy City Clerk prior to Consent Agenda items being pulled.