

Memo

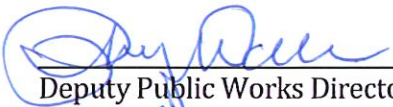
To: Phyllis Wallace, Deputy Public Works Director
Mark Manning, Parks and Recreation Director
From: Jacque Cioffi, Purchasing Co-Manager
Date: July 7, 2026
Re: Award of ITB# 26023 – Lawn and Landscaping Services

ITB# 26023 was posted on Demandstar. Notification went out to 683 companies and there were 31 plan holders. Ten (10) bids were received.

Please review the attached bid tabulation and bid documents and if you recommend making award to the lowest bidder, Quality By Design, please sign below and return this form to my attention so that I can request approval from the Finance Director and City Manager. After approval from all parties is received, the item will need to be placed on the Agenda for City Commission approval.

Thank you.

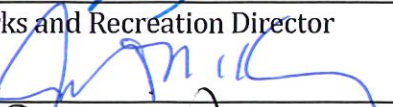
APPROVAL OF AWARD TO: Quality By Design


Deputy Public Works Director

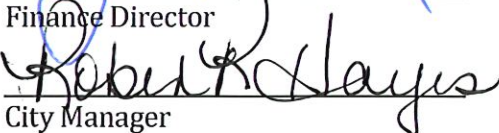
7/7/26
Date


Parks and Recreation Director

7/7/2026
Date


Finance Director

7/8/24
Date


City Manager

7/9/2026
Date