



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Regular Commission Meeting

City Commission

Mayor Avila
Vice Mayor Heriot
Commissioner Avila-Vazquez
Commissioner Colwell
Commissioner Howington
Commissioner Nabicht
Commissioner Santiago

Monday, November 3, 2025

6:30 PM

Deltona Commission Chambers

PUBLIC FORUM: 6:00 PM - 6:30 PM

BUSINESS MEETING - 6:30 PM

1. CALL TO ORDER:

2. ROLL CALL – CITY CLERK:

3. INVOCATION AND PLEDGE TO THE FLAG:

A. [Invocation Presented by the Mayor.](#)

[Honoring Veterans:](#)

- [1. Robert Purtell - Army Specialist \(E-4\) - U.S. Army](#)
- [2. Michael Phelps- Petty Officer Second Class - U.S Navy](#)
- [3. Joseph Baldwin - Petty Officer Third Class - U.S. Navy](#)
- [4. Vicente Carrero -Seaman - U.S. Navy](#)
- [5. Edward Peroldo- Private First Class - U.S. Marine Corps](#)
- [6. James Godrey- Private First Class - U.S. Marine Corps](#)

4. ADDITIONS AND DELETIONS:

5. PRESENTATIONS/AWARDS/REPORTS:

6. DELTONA COMMUNITY EVENTS:

7. CONSENT AGENDA:

- A. [Request for approval of Resolution No. 2025-156 for the agreement with Halifax Humane Society for FY 25-26.](#)**

Background:

The Halifax Humane Society agreement for FY25-26. This is to provide kennel services for the animals that are picked up within the City.

- B. [Request for approval of Resolution No. 2025-161 authorizing the reallocation of CDBG-CARES funds for an Ambulance to be located at Fire Station 61 previously approved in October 2024.](#)

Background:

This authorization is for the City Manager to reallocate all funds for the purchase of the Transport Unit utilizing CDBG-CARES funds. This Transport Unit is an ambulance that will be located at Fire Station 61 utilizing the remaining \$318,941.76 in CDBG-CARES funds. The funds were originally allocated by the U.S. Department of Housing and Urban Development (HUD) to assist local governments in responding to public health and safety needs related to COVID-19.

The purchase of the ambulance meets the intent of the CDBG-CARES program by improving emergency medical response and supporting public health and safety services for the community. The vehicle will primarily serve low and moderate income (LMI) areas within the City, consistent with HUD's national objectives for the CDBG-CARES program.

This is the reallocation of CDBG CARES funds towards the acquisition of the Transport Unit that was authorized by the City Commission on October 21, 2024, under item 8-A. The ambulance has already been ordered by purchase order 250348-00 and has not been delivered.

The funds will be reallocated as of September 30, 2025.

The ambulance will be assigned to Station 61 and placed into active service once delivery and inspections are complete. This action authorizes the City Manager to execute all related documents required to complete the purchase.

- C. [Request for approval of the 2026 holiday, meeting and invocation calendars.](#)

Background:

The upcoming year is an election year and the Commission Chambers is a polling location so both Regular Commission Meetings for August 17th and November 2nd, 2026, will not take place. Historically, the Commission has chosen to have no workshops during the holiday months of November and December and to combine the two (2) regular meetings in December into one (1) meeting approximately in the middle of the month of December.

- D. [Request for recognition\(s\) for the month of November.](#)

Background:

Per the City Recognition Policy adopted by the City Commission at the Regular Commission Meeting held on Monday, June 17, 2024 the following recognitions are being requested for the month of November:

1. Proclamation- Global Entrepreneurship Week
2. Proclamation - Small Business Saturday

E. [Request for approval of minutes of the Regular Commission Meeting of October 20, 2025, as presented.](#)

Background: N/A

8. **ORDINANCES AND PUBLIC HEARINGS:**

A. [Public Hearing - Ordinance No. 36-2025, Amending Section 110-814 "Additional Regulations for Certain Permitted Principal Uses and Structures." Of Chapter 110, "Zoning" and Chapter 74, "Administration" of the Land Development Code, at first reading.](#)

Background: The proposed amendments to Chapter 74 and Section 110-814 update the City's Land Development Code to comply with Senate Bill 954 (2025). Establish a reasonable accommodation process for certified recovery residences, which are safe, sober, and supportive homes for individuals recovery from substance use, clarify that these residences are residential uses for zoning purposes, and ensure compliance with state certification and applicable. The Planning and Zoning Board recommended approval 7-0. Staff recommends approval at first reading.

B. [Public Hearing - Ordinance No. 33-2025, Amendment to Chapter 82 "Communication Antennas and Towers, at first reading.](#)

Background: Ordinance No. 33-2025 updates Chapter 82 "Communication Antennas and Towers" to align with the current Land Development Code. It defers tower siting and location to Table 110:10 of Chapter 110, removed outdated references to the Tower Map and Deltona Lakes Community Development Plan, and adds design standards for Osprey Nesting Platforms. The Planning and Zoning Board recommended approval 7-0. Staff recommends approval at first reading.

9. **ACTION ITEMS:**

A. [Request for approval of Resolution No. 2025-157 Approving the Customer Service Remodel at City Hall.](#)

Background: This is a request for the City Commission to approve the Customer Service Remodel for City Hall. There was \$250,000 budgeted as part of the FY2024-2025 budget and was carried into the FY 2025-2026

budget and an additional \$100,000 was budgeted as part of the FY2025-2026 budget bringing the total available budget to \$350,000.

The furniture that is to be replaced is original to this building and has fallen in disrepair. The improvement in this area is to provide better customer experience and to provide the necessary privacy and security as it relates to the information that is obtained, stored and monitored.

There are multiple vendors that are part of this work and will be coordinated to take place in March 2026.

CDS \$191,536.35 provide all cubicles (walls & support) and furniture
AG Pifer \$ 98,774.00 provides demolition, removal and relocation (doors & walls)
Outstanding \$ 50,000.00 provide painting of all areas part of the remodel
Contingency \$ 9,689.65 provides for electrical, HVAC and plumbing modifications

Total \$350,000.00

This authorization is for the City Manager to issue all necessary purchase orders for the work to be performed for all vendors necessary to complete this work.

B. [Consideration of appointment or re-appointment of seven \(7\) members to the William S. Harvey Deltona Scholarship Advisory Board](#)

Background:

The terms of all seven (7) members of the William S. Harvey Deltona Scholarship Advisory Board expired on May 31, 2025. The following members have expressed that they wish to be re-appointed to this Board: Walter Dawson, Ruben Medina, and Harry Meeks.

The openings were posted to the City's web page. To date the City has received applications from the following individuals: Elizabeth Chavez, Kimberly Eddins, Emma Meyers, Darlene Oquendo, Marimar Quinones, Brandy Reyes, and Barbara Turno.

C. [Selection of Vice Mayor.](#)

Background:

Section 5, Item (5)(a), THE VICE MAYOR: ELECTION AND DUTIES, of the City Charter provides that: "Election. There shall be a Vice Mayor elected annually by the Commission from among the Commissioners. Such election shall take place at the first meeting after the general election."

10. CITY ATTORNEY COMMENTS:**11. CITY MANAGER COMMENTS:****12. CITY COMMISSION COMMENTS, REQUESTS & REPORTS:****13. ADJOURNMENT:****CONTINUATION OF PUBLIC FORUM**

**This is only for individuals who submitted a request to speak form during the 6:00 p.m. Public Forum and were not afforded the opportunity to speak.*

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Manager in writing at CityManager@deltonafl.gov or to Deltona City Hall, 2345 Providence Blvd., Deltona, FL 32725 at least 48 hours prior to the meeting at which the person wishes to attend. The City is not permitted to provide the use of human physical assistance to physically handicapped persons in lieu of the construction or use of ramps or other mechanical devices in order to comply with Florida law. If proper accommodations for handicapped access cannot be made at a particular public meeting venue pursuant to a timely written request under Section 286.26 F.S., the City Manager shall change the venue of that meeting to a location where those accommodations can be provided.

DECORUM POLICY: The City of Deltona has a significant interest in conducting orderly and efficient public meetings, which includes preventing disruption, promoting civility, and preserving decorum. To that end, behavior which disrupts or impedes the efficient and orderly conduct of any public meeting, as determined by the Mayor, or presiding officer, or a majority of the City Commission, is not permitted. The Mayor, or presiding officer, or a majority of the City Commission, may interrupt, warn, or terminate a speaker's statement when that statement is too lengthy, personally directed, abusive, obscene, irrelevant, or otherwise reasonably perceived to be a disruption to the fair and orderly progress of the discussion at hand. The Mayor, or presiding officer, or a majority of the City Commission, may also interrupt any part of the meeting to warn any individual that they are being disruptive or otherwise impeding the efficient and orderly conduct of the meeting. The Mayor, or presiding officer, or a majority of the City Commission, may require any individual to leave a public meeting for its duration if that individual is unable to observe this Policy after being warned. Should an individual be required to leave a meeting for violating this Policy, that person shall be escorted from Commission Chambers by a Volusia Sheriff's Deputy.

PUBLIC FORUM: Public Forum will begin at 6:00 PM at the start of each regular meeting and will conclude after 30 minutes. Comments during Public Forum are limited to items of City business that are listed on the Agenda and/or items that are not listed on the Agenda. Comments regarding listed Agenda items will take place after discussion of each item. Please be courteous and respectful of the views of others. In order to address the Commission, citizens must fill out a public participation slip and give it to the Deputy City Clerk. All citizen comments are limited to 3 minutes and shall be addressed to the Mayor or the Commission as a whole. Members of the City Commission shall not enter into discussion or respond to a citizen's comments other than to give directions or to ask for clarification. However, individual Commissioners may choose to respond under the "City Commissioner Comments" portion of the meeting.

CONSENT AGENDA: The Consent Agenda contains items that have been determined to be routine and non-controversial. If discussion is desired by any member of the City Commission, that item must be removed from the Consent Agenda and considered separately. All other matters included under the Consent Agenda will be approved by one motion. Citizens with concerns should address those concerns by filling out a public participation slip and giving it to the Deputy City Clerk prior to Consent Agenda items being pulled.