

**** One Capital Request for each form**

**** Requester's name required**

**** Department Head signature required**

City of Deltona

Capital Request Form

Budget FY 2024-2025 and 5 Year CIP Plan

Required Field

Priority No. Existing Project GL Acct. No. Project No.

Dept. Name and No. Planning Requester 155 Jessica Entwistle

Capital Type Vehicles Status New


Project Title	New Vehicle									
Project Costs	Cumulative Thru 9/30/2023	Projected Total for FYE 9/30/2024	Requested Budget FY 24/25	Projected Budget FY 25/26	Projected Budget FY 26/27	Projected Budget FY 27/28	Projected Budget FY 28/29	Projected Grand Total		
Engineering/Design								\$ -		
Pre-Construction								\$ -		
Construction								\$ -		
Equipment			38,000					38,000		
Computers								\$ -		
Other								\$ -		
Total Project Cost	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,000		

Funding Source(s) i.e. General Fund Transfer, Equip. Fund, ECHO Grant, etc.	Operating Revenue	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Total
Grants							\$ -
Federal Grants							\$ -
State Grants							\$ -
Local Grants							\$ -
Debt Proceeds							\$ -
Total Funding Sources		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Estimated annual operating costs:

Project description / justification / consequences of not doing it / mandatory regs, etc.

Planning and Community Development are in need of a vehicle. Planning will use the vehicle for site visits and to post Public Notice signs. The public notice signs do not currently fit in the CMAX without disassembling the signs. Posting Public Notice signs are a Florida Statute requirement. This would assist with Planning doing site visits for current projects. Community Development uses the vehicle for inspections with contractors, consultants, and applicants. Community Development will use the vehicle to go to conferences, as well as to public events to pass out flyers.

Department Head Signature  Date 2/14/24

For Deltona Water Only: CIP / Expansion / R&R / Equipment

Existing PO Information (if applicable)

Additional notes / info