



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Minutes

### Special City Commission Meeting

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**Monday, September 22, 2025**

**6:30 PM**

**Deltona Commission Chambers**

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#### **1. CALL TO ORDER:**

The meeting was called to order at 6:30 p.m. by Mayor Avila.

#### **2. ROLL CALL – CITY CLERK:**

**Present:** 7 - Mayor Avila  
Vice Mayor Heriot  
Commissioner Avila-Vazquez  
Commissioner Colwell  
Commissioner Howington  
Commissioner Nabicht  
Commissioner Santiago

#### **3. PLEDGE TO THE FLAG:**

#### **4. ADDITIONS AND DELETIONS:**

Commissioner Santiago requested the addition of the Purchasing Policy and revert back to the March policy.

The Commission and the Finance Director discussed capital in its own cost center, what was previously approved, the threshold authority, CIP (Capital Improvement Program), Form 1 - Statement of Financial Interest, signing authority, state limit, budgeted items, line item details, surrounding government's thresholds, increased costs, monthly budget report, the ability to get business done, and emergency budget.

The Mayor stated this is to add the item to the agenda for further discussion and Commissioner Avila-Vazquez, Commissioner Colwell and Commissioner Howington voted no and Commissioner Nabicht, Commissioner Santiago, Vice Mayor Heriot and the Mayor voted yes. The Mayor stated the item would be added to the agenda as Item 5-D, Purchasing Policy.

There was some question as to whether a motion and second took place.

**Motion by Commissioner Santiago, seconded by Vice Mayor Heriot, to add the Purchasing Policy and revert back to the March policy. The motion carried by the following vote:**

**For:** 4 - Mayor Avila, Vice Mayor Heriot, Commissioner Nabicht, and Commissioner Santiago

**Against:** 3 - Commissioner Avila-Vazquez, Commissioner Colwell, and Commissioner Howington

## 5. ACTION ITEMS:

### A. Request for approval of Resolution No. 2025-133 Adopting the Final Millage for Fiscal Year 2025 - 2026.

The City Attorney read the title of Resolution No. 2025-133 and Resolution No. 2025-134 for the record.

**Motion by Vice Mayor Heriot, seconded by Commissioner Santiago, to approve resolution 2025-133 adopting the City of Deltona FY25-2026 final millage rate of 6.7 mills per thousand dollars evaluation.**

The Finance Director stated this evening we are here for the final portion of the FY 25-26 adopted millage and final budget. He went over the summary of the budget where the City transpired from our first public hearing to this evening. He went over historical millage and taxable value here within the City. He went over how the City went from the tentative budget to the final budget to the final budget plus prior year rollover.

The Mayor opened the public hearing, and residents addressed the City Commission.

Commissioner Howington stated last week she requested the Commission consider allowing her to give back something from her district. She handed out and explained a proposal that she created which could get the City to full rollback, and she requested that the Commission consider it.

The Finance Director stated the Fiscal Year (FY) 2026 Budget commences on October 1, 2025, and continues through September 30, 2026, for the City of Deltona. The City Commission shall discuss the final millage necessary to fund the FY2025-2026 final budget for the City of Deltona. The City of Deltona is the taxing authority and the current year taxable value for operating purposes is \$5,671,597,678. The adopted final millage rate of 6.7000 mills per \$1,000.00 of valuation is a 2.30% increase in ad valorem tax revenues above the rolled back rate of \$6.5494. The increase in millage over the rolled back rate is for funding of the operations, debt service, capital outlay and capital improvement programs of the City of Deltona. Major changes from last year are as follows: AHAC - \$343,881; General Fund Debt Reduction - \$333,529; Fraud and Compliance Audit - \$500,000; Additional Litigation expenses - \$1,000,000; 2 Additional Code Officers - \$149,532; 2 Additional Vehicles for above officers - \$72,000; 6 Additional Firefighters (75% of Fiscal Year) - \$534,187; and Sheriff's Contract increases by \$1.15 million. We did, however, have some reductions. We reduced the overall open City positions by 12 positions which is a reduction of \$1 million citywide with a savings of \$772,284 to the General Fund. Capital

Improvements funded by the General Fund are as follows: Land Acquisition for Repetitive Loss Properties - \$1 million; Fire Training Complex - \$250,000; Parks Capital Improvements - \$4.25 million; and Catalina Blvd & Elcam Blvd Elevation - \$1.04 million. All capital improvements and capital outlay for the current proposed fiscal year are funded by reserves. This budget includes all operating and capital costs for FY 2025-2026. This budget includes the General Special Revenue, Debt Service, Capital Enterprise and Internal Service Funds. The final citywide FY 2025-2026 budget for all funds is \$245,510,105 and this resolution also includes rollover funds previously adopted of \$99,153,709 bringing the total of all funds budget for FY 2025-2026 to \$344,663,814. The City Commission adopts the citywide budget per the Charter and ordinance at the fund level.

**The motion carried by the following vote:**

**For:** 5 - Mayor Avila, Vice Mayor Heriot, Commissioner Avila-Vazquez, Commissioner Nabicht, and Commissioner Santiago

**Against:** 2 - Commissioner Colwell, and Commissioner Howington

Commissioner Nabicht asked the City Manager if he could find \$75,000 for the lightning detection someplace and the City Manager replied yes, it is in the parks and recreation reconstruction we are going to be doing over the next year.

**B. Request for approval of Resolution No. 2025-134 Adopting the Final Budget for FY 2025 - 2026.**

The City Attorney read the title of Resolution No. 2025-134 for the record.

**Motion by Commissioner Santiago, seconded by Vice Mayor Heriot, to approve Resolution No. 2025-134 adopting the City of Deltona fiscal year 2025-26 final budget.**

The Mayor opened the public hearing and residents addressed the City Commission.

The Commission discussed Commissioner Howington's proposal, unencumbered funds rolling over, new construction taxes, politics, what is best for the residents, investing in the City, reducing the millage rate, budget details, project timelines, the CIP (Capital Improvement Plan) process, fund balance, multi-year projects, and having funding in place.

**The motion carried by the following vote:**

**For:** 5 - Mayor Avila, Vice Mayor Heriot, Commissioner Avila-Vazquez, Commissioner Nabicht, and Commissioner Santiago

**Against:** 2 - Commissioner Colwell, and Commissioner Howington

**C. Guidance on Ordinance Review Committee**

The Planning & Development Services Director gave a brief explanation of the item.

The Planning & Development Services Director stated on March 18, 2025, the Commission reached a consensus to establish the Ordinance Review Committee (ORC). On April 21, 2025, the Commission adopted Resolution No. 2025-51 which formally activated this committee under Section 1-17 of the City's Code. Tonight, staff is seeking Commission direction, guidance, on the timing and scope of the committee's work. In addition, the Planning Department currently has a Comprehensive Plan update that is going to come before this Commission October/November 2026. So, staff is just seeking directions on what kind of ordinances the Commission wants this committee to focus on.

The Commission, the City Attorney, and staff discussed providing the Planning Department relief, updating old ordinances, the best course of action, the consultant, resident recommendations, the previous ORC, interested residents, needing clear direction, the portion of the code needing review, the consultant's scope, the Charter Review Committee (CRC), the Land Development Code (LDC), providing the ORC alternatives, the ORC choosing the code to review, general code provisions, and making the ORC appointments.

The City Attorney stated for clarification, the direction would be to appoint the board, have at least one meeting with them to get their input on focus area in addition to what the Commission has communicated tonight, which has been all. Then use that input, come back to the Commission for a final decision and then move forward with the direction. He gets the sense that it may be focus on one area and then focus on the other just in order of priority which we are happy to do.

The Commission and staff discussed the Comprehensive Plan consultant, applicant qualifications, and the number of committee members and alternates.

**D. ADD-ON: The Purchasing Policy and revert back to the March policy.**

The City Attorney stated this item was an addition to discussion whether to update the purchasing policies and whether to reverse the consensus vote that lowered the City Manager's purchasing threshold to \$25,000 and required all purchases that exceed \$25,000 to come back to the Commission for approval.

**Motion by Commissioner Santiago, seconded by Vice Mayor Heriot, to change the Purchasing Policy to revert back to the March 2025, original approval.**

**Motion to . The motion carried by the following vote:**

**For:** 3 - Mayor Avila, Vice Mayor Heriot, and Commissioner Santiago

**Against:** 3 - Commissioner Avila-Vazquez, Commissioner Colwell, and Commissioner Nabicht

**Motion by Commissioner Nabicht, seconded by Commissioner Santiago, to raise the manager's spending limit without coming to the**

**Commission to \$75,000. The Commission has given him the responsibility to run this City and now the Commission needs to give him the authority to do the job.**

Vice Mayor Heriot asked for clarification, that it will remain at \$100,000 for items that are budgeted and unbudgeted items that were at \$50,000 are now going to \$75,000.

The City Attorney stated maybe the form of the motion is to follow the purchasing policy that was adopted in March, which allows for anything that was budgeted to move forward with the caveat that the manager's threshold for unbudgeted purchases be raised to \$75,000.

Commissioner Nabicht agreed, he thinks the only difference is that number, the \$75,000, and he is good with the previous language.

**The motion carried by the following vote:**

**For:** 4 - Mayor Avila, Vice Mayor Heriot, Commissioner Nabicht, and Commissioner Santiago

**Against:** 2 - Commissioner Avila-Vazquez, and Commissioner Colwell

**6. PUBLIC COMMENTS: (2 minutes maximum length per speaker)**

**7. CITY MANAGER COMMENTS:**

**8. ADJOURNMENT:**

There being no further business, the meeting adjourned at 8:43 p.m.

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Santiago Avila, Jr., MAYOR

ATTEST:

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Joyce Raftery, CMC, MMC, CITY CLERK