



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Regular Commission Meeting

City Commission

Mayor Avila
Vice Mayor Avila-Vazquez
Commissioner Colwell
Commissioner Heriot
Commissioner Howington
Commissioner Nabicht
Commissioner Santiago

Monday, May 4, 2026

6:00 PM

Deltona Commission Chambers

PUBLIC FORUM: 6:00 PM - 6:30 PM

BUSINESS MEETING - 6:30 PM

1. CALL TO ORDER:

2. ROLL CALL – CITY CLERK:

3. INVOCATION AND PLEDGE TO THE FLAG:

A. [Invocation Presented by District #3 Commissioner - Nick Pizza Honoring Veterans:](#)

- [1. Deputy Eban Prado - Combat Medic - Florida Army National Guard](#)
- [2. Deputy Wes Brough - Corporal - U.S. Army](#)

4. ADDITIONS AND DELETIONS:

5. PRESENTATIONS/AWARDS/REPORTS:

A. [Economic Development Update.](#)

B. [FY2025 Audit Discussion with Purvis Gray, CPA.](#)

Background:

The City's audit firm, Purvis Gray, CPA, will discuss the status of the City's Annual Comprehensive Financial Report and Audit for the fiscal year ended September 30, 2025.

6. DELTONA COMMUNITY EVENTS:

7. CONSENT AGENDA:

- A. [Request for approval of minutes of the Regular Commission Meeting of April 6, 2026, as presented.](#)
- B. [Request for Approval of appointment of Representation to the Opioid Funding Advisory Board for the City of Deltona.](#)

Background:

On October 7, 2024, the City Commission appointed Chief Bill Snyder as the City Representative to the Opioid Funding Advisory Board for the City of Deltona, with Deputy Chief Swisher as the alternate. Due to recent organizational and leadership changes within the Fire Department, it is necessary to update the City's designated representatives. It is recommended that EMS Assistant Chief Clatterbuck be appointed as the primary representative and Training Assistant Chief Viccaro as the alternate representative. This update will ensure the City of Deltona continues to have appropriate representation in matters related to opioid abatement funding and policy coordination at the county level.

- C. [Request for approval of Resolution No. 2026-33 and execution of Amendment 1 to the Agreement No. 24PLN24 between the City of Deltona and the Florida Department of Environmental Protection \(FDEP\) for the Comprehensive Vulnerability Assessment.](#)

Background:

The City of Deltona entered into the Agreement with the FDEP for the City of Deltona Comprehensive Vulnerability Assessment (Project), effective May 14, 2025. The Amendment authorizes an extension of the Period of Performance through March 31, 2027. This extension provides sufficient allocation of time for the City and Mead & Hunt, consultant working on behalf of the City, to fulfill all the tasks as required in this agreement.

This is included as part of the Fiscal Year 2025 - 2026 budget.

- D. [Request for approval of Resolution No. 2026-34 and Task Authorization between the City and the Corradino Group for Phase I - Engineering, Design & Permitting of the Elkcam Boulevard roadway elevation project in the amount of \\$776,551.54.](#)

Background:

The impacts of Hurricane Ian & Nicole resulted in unprecedented flooding that impacted portions of Elkcam Boulevard. This impact required the roadway to be closed for several months. Elkcam Boulevard that has high volume vehicle traffic east & west from Howland Boulevard to Providence Boulevard. The extended roadway closure forced both emergency responders and residents to drive 5+ miles to get around the closure.

The City has a fully executed Federally Funded Subaward and Grant Agreement Number H1135 Project Number 4673-124-R with the Division of Emergency Management. This grant provides funding for Phase I - engineering, design, permitting and surveying to determine the best avenue for elevation of the roadway. HMGP grants are a 75/25 split with the City responsible for \$276,107.25 and the Federal Share obligation is \$828,321.75.

Upon completion of Phase I, the City will submit the Phase I project to FDEM for consideration of Phase II funding for construction activities.

The City advertised on DemandStar in September and then in October 2025 this project individually and then combined with the Catalina Boulevard Roadway Elevation with no responses. The City consulted with FDEM and received authorization in December 2025 to pursue a noncompetitive procurement method. Whereby the City requested Task Authorizations from the four (4) Pre-Qualified On-Call Transportation Engineering & Planning Services contractors qualified under RFQ #23021.

E. [Request for approval of Resolution No. 2026-36 for Citywide Park Improvement Projects.](#)

Background:

This is a park improvement project approved as part of the Fiscal Year 2025-2026 Adopted Budget.

Manny Rodriguez - Replacing playground. Cost \$328,875.84.

Total amount for park improvement project is not to exceed the amounts listed in Exhibit "A" plus a five percent contingency.

F. [Request for approval of Resolution No. 2026-38 for the approval of Broker / Agent for Insurance Programs](#)

Background:

The City utilizes an agent of record (insurance broker) to administer its employee insurance plans such as life, health, dental vision, and various other insurance lines. On January 6, 2026, the City issued Request for Proposals #26015 (the "RFP") seeking qualified firms for the provision of broker / agent for insurance consulting services. The City received three responsive proposals to the RFP.

- Gehring Group
- Acentria Public Risk
- Mark III Brokerage, Inc.

A Selection Committee was formed to review and score the proposals. Due to the limited response, the City's Selection

Committee shortlisted all firms and had them make presentations to the Selection Committee and participated in a question-and-answer session thereafter. The Selection Committee scored each firm on weighted criteria which included:

- Firm's Proposal and Experience
- Firm's Approach
- References
- Pricing

Based on the independent scores and interview process, Gehring Group received the highest rating and a 500/500 total point score. Gehring Group is the Selection Committee's recommended agent of record for award.

The awarded contract will be for the provision of actuarial services, COBRA administration, flexible spending account administration, online open enrollment software, and Affordable Care Act reporting services and all other lines of insurance coverage required by the City. The contract will be for an initial term of three years, commencing on October 1, 2026, and ending on September 30, 2029. The contract offers two (2) optional, 1-year renewal term. The cost of services will not exceed \$237,000 over the initial contract term for the items covered per RFP #26015.

All contracts will be issued per the terms and conditions of the solicitation.

G. [Request for approval of Resolution No. 2026-39 and Federally Funded Subaward and Grant Agreement Number H1302, Project Number 4734-018-R for the acquisition & demolition of 3101 Riverhead Drive, Deltona.](#)

Background:

3101 Riverhead Drive was severely impacted by Hurricane Ian. The property was rendered uninhabitable while the resident worked on the interior repairs & restoration efforts. The resident applied for HMGP assistance to acquire & demolish their home.

HMGP is a 75/25 cost share program that is administered by FDEM on behalf of FEMA. Specific to 3101 Riverhead Drive, the estimated cost to acquire & demolish the home is \$405,103 of which FEMA will cover \$303,857.25 (75%) while the City will be responsible for the remaining \$101,285.75 (25%). The property title will be transferred to the City of Deltona and shall remain undeveloped, except in the case of a stormwater improvement project.

H. [Request for approval of Resolution No. 2026-40 and Task Authorization between the City of Deltona & Pegasus Engineering for Grant Management](#)

[Services, specific to the home acquisition & demolition at 3101 Riverhead Drive in an amount of \\$19,895.](#)

Background:

Due to the impacts of Hurricane Milton, Nicole & Idalia, the City identified a number of homes that were flooded. Working with our consultant, Pegasus Engineering, the City was able to present several applications to the Division of Emergency Management (FDEM) for consideration under the Hazard Mitigation Grant Program (HMGP). FDEM administers on behalf of FEMA HMGP projects.

The existing residential structure at **3101 Riverhead Drive** is in the Lake Windsor/ Elston Lake drainage basin. The Lake Windsor/ Elston Lake watershed is classified as a closed (land-locked) drainage basin that has an extensive history of structural and roadway flooding.

The property owner requested the City assist in mitigating future flood events by acquisition & demolition of this property. The City applied to FDEM in June 2024 for consideration of this project. The FDEM Agreement presented prior to this request, shall upon full execution provide the City the authorization to proceed with project implementation

- I. [Request for approval of Resolution No. 2026-41 and Task Authorization between the City of Deltona & Tetra Tech for engineering services to prepare construction drawings and obtain a permit modification for Pond GC-4 as part of the water quality mitigation improvements for the Theresa Basin Emergency High Level Overflow System in the amount of \\$75,938.](#)

Background:

As part of the approval process for the Theresa Basin Emergency Outfall system, extending from Doyle Lake to Lake Bethel, the City was required to develop a water quality mitigation plan to show good faith efforts in mitigating for increased nutrient loading into Lake Monroe. Tetra Tech developed a plan for the city showing tracts of land outside of the Theresa Basin, which could be used to construct water quality ponds and retrofit drainage improvements to help reduce nutrient loads.

Proposed work in the Task Authorization includes surveying, geotechnical borings, ecological services, engineering design (hydraulic modeling, construction drawings/specifications & project manual), permitting & meetings.

- J. [Request for approval of Resolution No. 2026-32, Mid-Year Budget Amendment for Fiscal Year 2025-2026.](#)

Background:

This is the Mid-Year budget amendment for Fiscal Year 2025-2026. The Commission approved the annual budget for FY 2025-2026 on September 22, 2025. This amendment is necessary to account for additional revenues, received funding, necessary expenditure for operations and capital outlay and improvements adjustments.

K. [Request for recognition\(s\):](#)

[Proclamation - Combat Veterans Motorcycle Association \(CVMA\)](#)

[Proclamation - National Day of Prayer](#)

8. ORDINANCES AND PUBLIC HEARINGS:**A. [Public Hearing - Ordinance No. 06-2026, Amending Chapter 82, "Communication Antennas, Antennas and Towers," of the Land Development Code to establish regulations for Small Wireless Facilities, at first reading.](#)****Background:**

Ordinance No. 06-2026 updates Chapter 82 of the Land Development Code to address small wireless facilities in accordance with Section 337.401(7), Florida Statutes, and applicable federal law. State legislation requires local governments to permit these facilities within the public rights-of-way and limits local regulation to objective, reasonable, and nondiscriminatory standards. The amendments establish procedures, timelines, and design standards to ensure compliance with state law while addressing public safety, infrastructure coordination, and visual impacts. The changes are procedural in nature, do not change land use or density, are consistent with the Comprehensive Plan. The Planning and Zoning Board heard the item at its regular meeting on April 29, 2026. Staff will provide an update to the Commission regarding the Board's recommendation. The ordinance is recommended for approval at first reading.

B. [Public Hearing - Ordinance No. 08-2026, Establishing the Hickory Lakes Community Development District, at first reading.](#)**Background:**

The applicant, Osteen Acquisitions Group, LLC, is requesting approval to establish the Hickory Lakes Community Development District (CDD) pursuant to Chapter 190, Florida Statutes, for approximately 194.06 acres located south of Enterprise Osteen Road and west of SR 415. The CDD would serve as a self-financing entity to fund, construct, operate, and maintain infrastructure and amenities necessary to support the development, including roads, stormwater systems, utilities, landscaping, parks, and recreational facilities, with an estimated cost of \$15,895,000. The City will not be responsible for any CDD debt, and infrastructure may be dedicated to the City subject to review and acceptance.

This request is limited to the establishment of the CDD as a financing and governance mechanism and does not constitute approval of the development itself. Establishment of the CDD is a legislative action, and staff has determined the criteria of Section 190.005, Florida Statutes, have been met. Staff recommends approval of Ordinance No. 08-2026 at first reading.

9. ACTION ITEMS:

A. [Consideration of appointment of an Alternate to the Planning and Zoning Board.](#)

Background:

On April 4, 2026, Commissioner Nabicht appointed Lori Warnicke to Member from Alternate Member of the Planning and Zoning Board. The Commission are to appoint an Alternate with a term to expire March 15, 2028.

To date the City has received applications from the following individuals: Applicants Norma Jean Guida and Ashley Hill.

10. CITY ATTORNEY COMMENTS:

11. CITY MANAGER COMMENTS:

12. CITY COMMISSION COMMENTS, REQUESTS & REPORTS:

13. ADJOURNMENT:

CONTINUATION OF PUBLIC FORUM

**This is only for individuals who submitted a request to speak form during the 6:00 p.m. Public Forum and were not afforded the opportunity to speak.*

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Manager in writing at CityManager@deltonafl.gov or to Deltona City Hall, 2345 Providence Blvd., Deltona, FL 32725 at least 48 hours prior to the meeting at which the person wishes to attend. The City is not permitted to provide the use of human physical assistance to physically handicapped persons in lieu of the construction or use of

ramps or other mechanical devices in order to comply with Florida law. If proper accommodations for handicapped access cannot be made at a particular public meeting venue pursuant to a timely written request under Section 286.26 F.S., the City Manager shall change the venue of that meeting to a location where those accommodations can be provided.

DECORUM POLICY: The City of Deltona has a significant interest in conducting orderly and efficient public meetings, which includes preventing disruption, promoting civility, and preserving decorum. To that end, behavior which disrupts or impedes the efficient and orderly conduct of any public meeting, as determined by the Mayor, or presiding officer, or a majority of the City Commission, is not permitted. The Mayor, or presiding officer, or a majority of the City Commission, may interrupt, warn, or terminate a speaker's statement when that statement is too lengthy, personally directed, abusive, obscene, irrelevant, or otherwise reasonably perceived to be a disruption to the fair and orderly progress of the discussion at hand. The Mayor, or presiding officer, or a majority of the City Commission, may also interrupt any part of the meeting to warn any individual that they are being disruptive or otherwise impeding the efficient and orderly conduct of the meeting. The Mayor, or presiding officer, or a majority of the City Commission, may require any individual to leave a public meeting for its duration if that individual is unable to observe this Policy after being warned. Should an individual be required to leave a meeting for violating this Policy, that person shall be escorted from Commission Chambers by a Volusia Sheriff's Deputy.

PUBLIC FORUM: Public Forum will begin at 6:00 PM at the start of each regular meeting and will conclude after 30 minutes. Prior to addressing the City Commission on any topic during a meeting, members of the public shall fill out and submit a "Request To Speak" form provided by the City Clerk. A form must be filled out for each item that the speaker wants to speak about. Members of the public shall speak only when recognized by the presiding officer and once at the podium, shall identify themselves by name, city of residence, and/or organizational affiliation of people addressing the City Commission. Public comments shall only be directed to the Chair of the meeting, and not toward any specific Commissioners, staff members, or another member of the public. Members of the public shall be limited to speaking only during "Public Forum" for issues not on the meeting agenda which is limited to three (3) minutes for each speaker. Public comments for items on the agenda may be commented on only after there is a motion and second by the City Commission and is limited to three (3) minutes for each speaker. Please be courteous and respectful of the views of others. Members of the City Commission shall not enter into discussion or respond to a citizen's comments other than to give directions or to ask for clarification. However, individual Commissioners may choose to respond under the "City Commissioner Comments" portion of the meeting.

CONSENT AGENDA: The Consent Agenda contains items that have been determined to be routine and non-controversial. If discussion is desired by any member of the City Commission, that item must be removed from the Consent Agenda and considered separately. All other matters included under the Consent Agenda will be approved by one motion. Citizens with concerns should address those concerns by filling out a "Request To Speak" form provided by the City Clerk prior to Consent Agenda items being pulled.