



MEMORANDUM

DATE: August 3, 2026

TO: City Commission

FROM: Jordan Smith, ACIP, PP Director, Planning and Development Services

THRU: Doc Dougherty, City Manager

SUBJECT: Resolution No. 2026-62, approving the Substantial Revision to the Local Housing Assistance Plan (LHAP) for program years 2025-2028; authorizing the City Manager or designee to execute the required state documents and certifications; authorizing submittal of the revised LHAP to the Florida Housing Finance Corporation; and authorizing the administration of the plan. (Quentin Grose, Community Development Manager)

REFERENCES: Substantial Revision to the 2025-2028 Local Housing Assistance Plan (LHAP); State Housing Initiatives Partnership (SHIP) program.

Request: Approval of the Substantial Revision to the 2025-2028 Local Housing Assistance Plan (LHAP), previously adopted by Resolution No. 2025-66.

Discussion: The State Housing Initiatives Partnership (SHIP) Program provides funding to local governments to address housing needs. During the 2025-2028 LHAP cycle, the City anticipates receiving approximately \$685,308 annually in SHIP funding, subject to annual state appropriations. To remain eligible for SHIP funding, the City is required to maintain an approved Local Housing Assistance Plan (LHAP) that establishes the housing strategies and program requirements for administering SHIP funds.

The proposed substantial revision updates the 2025-2028 LHAP to add a Manufactured Housing (Mobile Homes) strategy in response to recent changes in state law. The new strategy provides assistance for eligible manufactured housing relocation, temporary lot rent assistance and rehabilitation or emergency repairs.

Approval of the substantial revision will authorize submittal of the revised LHAP to the Florida Finance Corporation, authorize the City Manager or designee to execute the required state documents and certifications, and allow the City to continue administering the SHIP Program.

Summary of Changes: The proposed substantial revision updates the 2025-2028 Local Housing Assistance Plan by:

- Adding a Manufactured Housing (Mobile Homes) strategy.
- Providing SHIP assistance for eligible manufactured housing relocation, temporary lot rent assistance, and rehabilitation or emergency repairs.

- Maintaining compliance with SHIP program requirements and continued eligibility for state housing funding.

STAFF RECOMMENDATION: Staff recommends approval of Resolution No. 2026-62 approving the Substantial Revision to the 202502928 Local Housing Assistance Plan (LHAP); authorizing the City Manager or designee to execute the require state documents and certifications; authorizing submittal of the revised LHAP to the Florida Housing Finance Corporation; and authorizing administration of the plan.

ATTACHMENTS:

- Substantial Revision to the 2025-2028 Local Housing Assistance Plan (LHAP).