



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Regular Commission Meeting

City Commission

Mayor Avila
Vice Mayor JodyLee
Commissioner Avila-Vazquez
Commissioner Colwell
Commissioner Heriot
Commissioner McCool
Commissioner Shimkus

Monday, July 1, 2024

6:30 PM

Deltona Commission Chambers

DECORUM POLICY: The City of Deltona has a significant interest in conducting orderly and efficient public meetings, which includes preventing disruption, promoting civility, and preserving decorum. To that end, behavior which disrupts or impedes the efficient and orderly conduct of any public meeting, as determined by the Mayor, or presiding officer, or a majority of the City Commission, is not permitted. The Mayor, or presiding officer, or a majority of the City Commission, may interrupt, warn, or terminate a speaker's statement when that statement is too lengthy, personally directed, abusive, obscene, irrelevant, or otherwise reasonably perceived to be a disruption to the fair and orderly progress of the discussion at hand. The Mayor, or presiding officer, or a majority of the City Commission, may also interrupt any part of the meeting to warn any individual that they are being disruptive or otherwise impeding the efficient and orderly conduct of the meeting. The Mayor, or presiding officer, or a majority of the City Commission, may require any individual to leave a public meeting for its duration if that individual is unable to observe this Policy after being warned. Should an individual be required to leave a meeting for violating this Policy, that person shall be escorted from Commission Chambers by a Volusia Sheriff's Deputy.

1. CALL TO ORDER:
2. ROLL CALL – CITY CLERK:
3. INVOCATION AND PLEDGE TO THE FLAG:
 - A. [Invocation Presented by District #5 Commissioner.](#)

Background:

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District

starting with District #1, #2, #3, #4, #5, #6 and the Mayor.

4. APPROVAL OF MINUTES & AGENDA:

- A. [Approval of minutes of the Regular Commission Meeting of June 17, 2024 and the Executive Session of June 24, 2024, as presented. - Joyce Raftery, City Clerk \(386\) 878-8502.](#)

Background: N/A

Attachments: [June 17, 2024 RCM Minutes](#)
[June 24, 2024 Exe. Session Minute](#)

5. PRESENTATIONS/AWARDS/REPORTS:

6. **PUBLIC FORUM:** Public comments during Public Forum are limited to items of City business that are listed on the Agenda and/or items that are not listed on the Agenda. Comments regarding listed Agenda items will take place after discussion of each item. Please be courteous and respectful of the views of others. In order to address the Commission, citizens must fill out a public participation slip and give it to the Deputy City Clerk. All citizen comments are limited to 4 minutes and shall be addressed to the Mayor or the Commission as a whole. Members of the City Commission shall not enter into discussion or respond to a citizen's comments other than to give directions or to ask for clarification. However, individual Commissioners may choose to respond under the "City Commissioner Comments" portion of the meeting.

7. ORDINANCES AND PUBLIC HEARINGS:

8. OLD BUSINESS:

9. NEW BUSINESS:

- A. [Request for approval of engagement with Purvis Gray, LLC to provide professional external audit services.- Julia Johnson, Deputy Finance Director \(386\) 878-8978](#)

[Strategic Goal: Fiscal Issues - Maintain a balanced budget](#)

Background: The City is required to obtain an annual audit of its financial statements. Purvis Gray and Company, LLC, is offering an engagement with the City to perform the annual audit through fiscal year 2023-2024 with the option to further extend the contract for subsequent years pending appropriation of funding for each additional fiscal year.

Continuance of these professional services allows for efficiency through the firm's knowledge of the City and also ensures objectivity via rotation of assigned audit staff. Rates proposed in this extension are comparable to those charged for audit services to other entities, and vendor has demonstrated experience performing equivalent services for Deltona and other governments. Staff recommends approval of the engagement, and upon approval authorizes the necessary budget transfers to facilitate Commission approval and further authorizes the City Manager to sign any documents necessary to further Commission approval of this item.

Attachments: [City of Deltona Engagement Letter](#)

- B. [Review and discussion of City Attorney process - Doc Dougherty, City Manager \(386\) 878-8858.](#)

[Strategic Goal: Internal and External Communications](#)

Background: At the Regular Commission Meeting held on June 17, 2024, the City Commission voted by a unanimous vote to accept the resignation letter of City Attorney Segal-George. This item is to discuss and determine the process moving forward for hiring a new City Attorney.

10. COMMENTS ON CONSENT ITEMS: Citizen comments are limited to issues and concerns on the Consent Agenda item(s). Please complete a public participation slip and indicate in the subject line the issue you wish to address. Members of the City Commission shall not enter into discussion or respond to individuals' comments during the public forum other than to give directions or to ask for clarification. Please be courteous and respectful of the views of others. Personal attacks on Commission members, City staff or members of the public are not allowed, and will be ruled out of order by the Mayor.

11. CONSENT AGENDA: The Consent Agenda contains items that have been determined to be routine and non-controversial. If discussion is desired by any member of the City Commission, that item must be removed from the Consent Agenda and considered separately. All other matters included under the Consent Agenda will be approved by one motion. Citizens with concerns should address those concerns by filling out a public participation slip and giving it to the Deputy City Clerk prior to Consent Agenda items being pulled.

- A. [Request to approve the Statewide Mutual Aid Agreement between the City of Deltona and the state of Florida - Fire Chief Bill Snyder, Fire Department \(386\) 575-6902](#)

[Strategic Goal: Public Safety](#)

Background:

The Statewide Mutual Aid agreement is in the process of being renewed. Cities and counties in the State of Florida are vulnerable to a wide range of emergencies and disasters that are likely to cause the disruption of essential services and the destruction of the infrastructure needed to deliver those services. Such emergencies and disasters often exceed the emergency response and recovery capabilities of any one county or local government. This agreement allows the City of Deltona to request resources from across the state during such emergencies when our resources are overwhelmed.

Attachments: [Statewide Agreement](#)

- B. [Request for recognitions for the month of July - Doc Dougherty City Manager \(386\) 878-8858.](#)

[Strategic Goal: Internal and External Communication](#)**Background:**

Per the City Recognition Policy adopted by the City Commission at the Regular Commission Meeting held on Monday, June 17, 2024, the following recognitions are being requested for the month of July:

1. Proclamation - Parks and Recreation Month - July, 2024

- C. [Quarterly Reports of City Advisory Boards/Committees - Joyce Raftery, City Clerk \(386\) 878-8502](#)

Background:

April through June 2024 Quarterly Reports of City Advisory Boards/Committees:

1. Affordable Housing Advisory Committee
2. Firefighter Pension Board
3. Planning and Zoning Board
4. Team Volusia

Attachments:

[2024 AHAC 2nd Quarter Report](#)
[2024 FFPB 2nd Quarter Report](#)
[2024 P&Z 2nd Quarter Report](#)
[2024 Team Volusia 2nd Quarter Report](#)

12. CITY COMMISSION SPECIAL REPORTS AND REQUESTS:**13. CITY ATTORNEY COMMENTS:****14. CITY MANAGER COMMENTS:****15. CITY COMMISSION COMMENTS:**

16. ADJOURNMENT:

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Manager in writing at CityManager@deltonafl.gov or to Deltona City Hall, 2345 Providence Blvd., Deltona, FL 32725 at least 48 hours prior to the meeting at which the person wishes to attend. The City is not permitted to provide the use of human physical assistance to physically handicapped persons in lieu of the construction or use of ramps or other mechanical devices in order to comply with Florida law. If proper accommodations for handicapped access cannot be made at a particular public meeting venue pursuant to a timely written request under Section 286.26 F.S., the City Manager shall change the venue of that meeting to a location where those accommodations can be provided.