

<p>Submit Bid to:</p> <p>CITY OF DELTONA</p> <p>2345 Providence Blvd. Deltona, Florida 32725 Attn: Purchasing</p> <p>CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER</p>	<p>INVITATION TO BID# 26012 FOR: AS NEEDED ROOFING SERVICES</p>
<p><u>Contact:</u></p> <p>Kate Duffy, CPPO, CPPB Purchasing Manager</p> <p>Phone: (386) 878-8570</p> <p>EMAIL QUESTIONS TO: E-Mail Address: kduffy@deltonafl.gov</p>	<p>BIDDER NAME: <u>SUN COAST ROOFING</u></p> <hr/> <hr/>
<p><u>BID DUE DATE & TIME:</u></p> <p>MONDAY, FEBRUARY 2, 2026 AT 4:00 P.M. AT CITY HALL, 1ST FLOOR CONFERENCE ROOM LOCATED AT 2345 PROVIDENCE BOULEVARD, DELTONA, FLORIDA</p>	<p>MAILING ADDRESS:</p> <p><u>1919 N. DIXIE HWY, N58 FL. 32168</u> <u>- OR -</u> <u>531 DOG TRACK RD., LONGWOOD FL.</u></p>
<p><u>MANDATORY PRE-BID MEETING:</u></p> <p>A Mandatory Pre-Bid Meeting will be held on Thursday, January 15, 2026 at 10:00 A.M. at the City of Deltona, 1st Floor Conference Room located at 2345 Providence Blvd., Deltona, Fl. 32725</p> <p><u>Location of Public Opening:</u> City of Deltona, 1ST Floor Conference Room 2345 Providence Blvd., Deltona, FL 32725</p>	<p>Phone#: <u>386-777-7663</u></p> <p>Fax#: <u>386-423-0676</u></p>

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return Bid #26012 – AS NEEDED ROOFING SERVICES

address, the date and time of bid opening, the bid number and title. Bids not submitted on the enclosed Bid Form shall be rejected. Bidders shall submit three (3) complete sets (1 original, 1 copy and 1 flash drive) of their bid, complete with all supporting documentation. **SUBMITTAL OF A BID IN RESPONSE TO THIS INVITATION TO BID CONSTITUTES AN OFFER BY THE BIDDER.** Bids which do not comply with these requirements may be rejected at the option of the City.

CONTACT: All prospective bidders are hereby instructed not to contact any member of the City of Deltona Commission, City Manager, or City of Deltona Staff members other than the noted contact person OR another member of the City's Purchasing Division regarding this Invitation to Bid or their bid proposal at any time during the bid process. Any such contact shall be cause for rejection of your bid proposal. The Bid process is not over until an award is made.

DELAYS: The City, at its sole discretion, may delay the scheduled due dates indicated above if it is to the advantage of the City to do so. The City will notify bidders of all changes in scheduled due dates by written addendum.

EXECUTION OF BID: Bid must contain a manual signature, in ink, of an authorized representative, who has the legal ability to bind the Bidder in contractual obligations in the space provided on the Bid Response Form. Failure to properly sign the Bid shall invalidate same, and it shall not be considered for award. Bid must be typed or legibly printed in ink. Use of erasable ink is not permitted. All corrections made by Bidder to any part of the bid document must be initialed in ink. The original bid conditions and specifications cannot be changed or altered in any way. Altered bids will not be considered. Clarification of bids submitted shall be in letter form, signed by bidders and attached to the bid.

BIDDER INFORMATION: Bidder shall complete the "Corporate Authority", "Joint Venture", "Sole Proprietorship", or "Partnership" portion of the Bidder Information Sheet, whichever part applies, and include with their bid submittal.

JOINT VENTURES: Bids submitted by firms under "joint venture" arrangements or other multi-party agreements must submit a power of attorney delegating authority to one principal with authority to negotiate and execute any/all contract documents resulting from negotiations/award of this Invitation to Bid.

NO BID: If not submitting a bid, respond by returning only the Statement of No Bid, and give the reason in the space provided. Failure to respond three (3) times in succession without justification may be cause for removal of the Bidders name from the mailing list.

BID OPENING: Shall be public, at the above address, on the date and at the time specified above. The bid time shall be scrupulously observed. Under no circumstances shall bids submitted after the time specified be considered. The City will not be responsible for late deliveries or delayed mail. City will not be responsible for late deliveries or delayed mail. The time/date stamp clock located in the Finance Department serve as the official authority to determine lateness of any bid. It is the Bidders sole responsibility to assure that his/her bid is complete and delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered will not be considered. Offers by facsimile or telephone are **not** acceptable. A bid may **NOT** be altered by the Bidder after opening of the bids. Bid tabulations will be furnished upon written request which includes a self-addressed, stamped envelope.

Persons with disabilities needing assistance to participate in the Public Bid Opening should contact the City Clerk at least 48 hours in advance of the meeting at 386-878-8100.

TAXES: The City is exempt from Federal Excise and State Sales Taxes on direct purchases of tangible personal property. The City's exemption numbers are on the face of the purchase order. If requested, the Purchasing Manager will provide an exemption certificate to the awarded Bidder. Vendors/contractors doing business with the City shall **not** be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City nor shall any Vendor/Contractor be authorized to use the City's Tax Exemption Number in securing such materials.

CERTIFICATES

The City reserves the right to require proof that the bidder is an established business and is abiding by the Ordinances, Regulations, and Laws of their Community and the State of Florida such as but not limited to: Occupational Licenses, Business Licenses, Florida Sales Tax Registration, Federal Employee Identification Number.

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DISCOUNTS: Cash discounts for prompt payment shall **not** be considered in determining the lowest net cost for bid evaluation purposes.

MISTAKES: Bidders are expected to examine the terms and conditions, specifications, delivery schedule, bid prices, extensions and all instructions pertaining to supplies and services. **FAILURE TO DO SO WILL BE AT BIDDER'S RISK.** In the event of extension error(s), the unit price will prevail and the Bidder's total offer will be corrected accordingly. Written amounts shall take precedence over numerical amounts. In the event of addition errors(s), the unit price, and extension thereof, will prevail and the Bidder's total offer will be corrected accordingly. Bids having erasures or corrections must be initialed in ink by the Bidder.

AWARD TERM Contracts resulting from this Invitation for Bid will run for an initial period of three (3) years, renewable for two additional one (1) year periods. Both the City and the vendor must mutually agree upon the renewals in writing. Rates quoted will be firm for the first year and will or will not be changed based on the guidelines outlined in the following paragraph "Price Redetermination.

PRICE REDETERMINATION The Contractor may petition the Purchasing Manager for price redetermination within forty-five (45) days of the expiration of each term of the contract. Any price redetermination will include all items awarded. If the City and the Contractor cannot agree on any price redetermination, then the contract will expire.

INVOICING AND PAYMENT: Payment for any and all invoice(s) that may arise as a result of a contract or purchase order issued pursuant to this bid specification shall minimally meet the following conditions to be considered as a valid payment request:

- a. A timely submission of a properly certified invoice(s), in strict accordance with the price(s) and delivery elements as stipulated in the contract or purchase order document, and be submitted to the Finance Department at the address as stipulated on the Purchase Order.
- b. All invoices submitted shall consist of an original and one (1) copy; clearly reference the subject contract or purchase order number; provide a sufficient salient description to identify goods or service for which payment is requested; contain date of delivery; original or legible copy of signed delivery receipt including both manual signature and printed name of a designated City employee or authorized Agent; be clearly marked as "partial", "complete" or "final" invoice. The City will accept partial deliveries.
- c. The invoice shall contain the Bidder's Federal Employer Identification Number (F.E.I.N.).
- d. The City's terms are "Net 30 Days" after acceptance of goods or services and receipt of an acceptable invoice as described herein. Any discounts must be offered on the Bid Response Form.

GENERAL: The City of Deltona, having limited storage facilities, requires the service of private firms to provide materials, supplies and/or services on an as needed basis, as indicated herein, to support the City's needs.

ADDITIONAL TERMS AND CONDITIONS: Unless expressly accepted by the City, the following conditions shall apply: No additional terms and conditions included with the bid response shall be considered. Any and all such additional terms and conditions shall have no force and effect, and are inapplicable to this bid if submitted either purposely through intent or design, or inadvertently appearing separately in transmittal letters, specifications, literature, price lists or warranties. It is understood and agreed that the general and/or any special conditions in these Bid Documents are the only conditions applicable to this bid and the Bidder's authorized signature on the Bid Response Form attests to this. Exceptions to the terms and conditions will not be accepted.

INTERPRETATIONS: All Bidders shall carefully examine the Bid Documents. Any ambiguities or inconsistencies shall be brought to the attention of the City in writing prior to the opening of Bids; failure to do so, on the part of the Bidder, will constitute an acceptance by the Bidder of any subsequent decision. Any questions concerning the intent, meaning and interpretations of the Bid Documents shall be requested in writing by email to kduffy@deltonafl.gov, and received by the City at least seven (7) calendar days prior to the Bid Opening. Inquiries shall be addressed to the attention of the Contact person as indicated on Page 1. No person is authorized to give oral interpretations of, or make oral changes to, the bid. Therefore, oral statements given before the bid opening will not be binding. Any interpretation of, or changes to, the bid will be made in the form of a written Addendum to the bid and will be furnished to all

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Bidders through DemandStar. Receipt of all addenda shall be acknowledged by the Bidders by signing and enclosing said addenda or addendum acknowledgement with their bid.

ADDENDUM: The City will record its responses to inquiries, any supplemental instructions, and/or necessary revisions to Bid Documents, in the form of a written addendum. Should revisions to the Bid Documents become necessary, the City will post a written addendum to the DemandStar website which will go out to all Bidders who received a bid package through DemandStar. All addendum are posted to the DemandStar website and current planholders are notified that an addendum has been issued. Bidders who obtain Bid Documents from other sources must officially register with the City's Purchasing Manager in order to be placed on the DemandStar website as a bid holder in order to receive any forthcoming addenda or other official communications. Failure to register as a prospective Bidder may cause your bid to be rejected as non-responsive if you have failed to submit a bid without an addendum acknowledgment for the most current addendum. It is the vendor's responsibility to check the DemandStar website at www.demandstar.com in order to be sure latest addendum and any prior addendum have been received.

PROTESTS: Any Bidder who disputes the bid selection or contract award recommendation shall file such protest according to the bid protest procedures. These procedures are available upon request from the City.

CONFLICT OF INTEREST: All Bidders must disclose with their bid the name of any officer, director, or Agent who is also an employee of the City. All Bidders must disclose the name of any City employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Bidder's firm or any of its branches.

LEGAL REQUIREMENTS: Bidders are required to comply with all provisions of Federal, State, City and local laws and ordinances, rules and regulations that are applicable to the items being bid. Lack of knowledge by the Bidder shall in no way be a cause for relief from responsibility, or constitute a cognizable defense against the legal effect thereof.

DRUG-FREE WORKPLACE: Preference shall be given to business with Drug-Free Work Place (DFW) programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that completes the attached DFW form certifying that it is a DFW shall be given preference in the award process.

POSTING OF BID AWARD: Recommendation for award will be posted for review by interested parties on DemandStar. Failure to file a protest to Purchasing within the time prescribed in the CITY's Purchasing Manual, shall constitute a waiver of proceedings.

AWARD: As the best interest of the City may require, the right is reserved to make award(s) by individual item, group of items, "All or None", or a combination thereof; with one or more suppliers; to reject any or all bids, or waive any minor irregularity or technicality in bids received, award or eliminate a portion of the bid, and may, at its sole discretion, request a re-bid, or abandon the project in its entirety. Bidders are cautioned to make no assumption until the City has entered into a contract or issued a purchase order.

EEO STATEMENT: The City is committed to assuring equal opportunity in the award of contracts, and, therefore complies with all laws prohibiting discrimination on the basis of race, color, religion, national origin, age or sex.

CONTRACTUAL AGREEMENT: The contents of this Bid and all provisions of the successful bid proposal deemed pertinent by the City may be incorporated into a contract and become legally binding. A separate contract document, other than the purchase order, may or may not be issued. Any and all legal action necessary to enforce a contract or purchase order will be interpreted according to the laws of Florida. The venue shall be County of Volusia, Florida.

GOVERNMENTAL RESTRICTIONS: In the event that any governmental restrictions are imposed which would necessitate alteration of the material quality, workmanship or performance of the items offered on this bid prior to their delivery, it shall be the responsibility of the Bidder to notify Purchasing at once, indicating in his/her letter the specific regulation which required an alteration, including any price adjustments occasioned thereby. The City reserves the right to accept such alteration or to cancel the contract or purchase order at no further expense to the City.

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PERMITS/LICENSES/FEES: Any permits, licenses, or fees required will be the responsibility of the Contractor, no separate or additional payment will be made.

Adherence to all applicable code regulations (Federal, State, City, City) are the responsibility of the Contractor.

INDEMNIFICATION: The Bidder, without exemption, shall indemnify and save harmless, the City, its employees and/or any of its Commissioners from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or item manufactured by the Bidder. Further, if such a claim is made, or is pending, the Bidder may, at its option and expense, procure for the City the right to use, replace or modify the item to render it non-infringing. If none of the alternatives are reasonably available, the City agrees to return the article on request to the Bidder and receive reimbursement. If the Bidder used any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood, without exception, that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

ADVERTISING: In submitting a bid, Bidder agrees not to use the results therefrom as a part of any commercial advertising, without the express written approval, by the appropriate level of authority within the City.

ASSIGNMENT: Any purchase order or contract issued pursuant to this Invitation to Bid and the monies which may become due hereunder are not assignable except with the prior written approval of the City, through the Finance Department.

COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH: Bidder certifies that all material, equipment, etc., contained in his/her bid meets all applicable O.S.H.A. requirements. Bidder further certifies that, if he/she is the successful Bidder, and the material, equipment, etc., delivered is subsequently found to be defective in any applicable O.S.H.A. requirement in effect on the date of delivery, all costs necessary to comply with the requirements shall be borne by the Bidder.

RESPONSIBILITY: A Bidder must have at the time of bid opening, a company in operation, (if applicable) or be a fully authorized Agent or representative of the product bid, and capable of producing or providing the items bid, and follow-up parts and service, including any warranty services as applicable, and so provide such certification upon request.

FACILITIES: The City reserves the right to inspect the Bidder's facilities at any reasonable time, during normal working hours, to determine that Bidder has a bona fide place of business, and is a responsible Bidder.

DISQUALIFICATION OF BIDDER: More than one bid from an individual, firm, partnership, corporation, or association under the same or different names will not be considered. Reasonable grounds for believing that a Bidder is involved in more than one bid submittal will be cause for rejection of all bids in which such Bidders are believed to be involved. Any or all bids will be rejected if there is reason to believe that collusion exists between Bidders. Bids in which the prices obviously are unbalanced will be subject to rejection.

ADJUSTMENTS / CHANGES / DEVIATIONS: No adjustments, changes or deviations shall be accepted on any item unless conditions or specifications of a bid expressly so provide. Any other adjustments, changes or deviations shall require prior written approval, and shall be binding **ONLY** if issued by the City's Finance Department. The Bidder shall bear sole responsibility for any and all costs of claims arising from any adjustments, changes or deviations not properly executed as required herein.

PUBLIC RECORDS: Upon award recommendation or ten (10) days after opening, whichever is earlier, bids become "public records" and shall be subject to public disclosure consistent with Chapter 119.07(3)(o), Florida Statutes. Bidders must invoke the exemptions to disclosure provided by law in the response to the Bid, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary.

BID PREPARATION COSTS: Neither the CITY nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this Invitation to Bid. Bidders should prepare their bids simply and economically, providing all information and prices as required.

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ACCEPTANCE / REJECTION: The City of Deltona reserves the right to accept or reject any or all bids and to make the award to that Bidder, who in the opinion of the City will be in the best interest of and/or the most advantageous to the City. The City of Deltona also reserves the right to reject the bid of any vendor who has previously failed in the proper performance of an award or to deliver on time contracts of a similar nature or who, in the City's opinion, is not in a position to perform properly under this award. The City of Deltona reserves the right to inspect all facilities of bidders in order to make a determination as to the foregoing. The City of Deltona reserves the right to waive any irregularities, informalities, and technicalities in offers received, and may, at its discretion, request a re-bid, or abandon the project/procurement in its entirety.

ANY AND ALL SPECIAL TERMS AND CONDITIONS, TECHNICAL REQUIREMENTS, SCOPE OF WORK OR SPECIFICATIONS ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.

Compliance with Laws, Regulations, Codes, Etc.:

The contractor is required to comply with all present and future valid laws, ordinances, codes and regulations of the Federal Government, State of Florida, County of Volusia, City of Deltona and agencies thereof relating to the premises including, but not limited to, those applicable to health and sanitary conditions and safety and fire prevention. Any permits necessary will be the responsibility of the contractor to obtain from the proper agency, paying the fees directly to that agency.

Federal and State Taxes:

The City is exempt from payment of Florida State Sales and User Taxes. The City will sign an exemption certificate submitted by the contractor. The contractor shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the City, nor is the contractor authorized to use the City's Tax Exempt Number in securing such materials, or product.

The contractor shall be responsible for their portion of payment for its own employees FICA and Social Security benefits with respect to the resulting AGREEMENT.

Severability:

If any term or provision of the resulting AGREEMENT, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, to remainder of the AGREEMENT or the application of such terms or provisions, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of the AGREEMENT shall be deemed valid and enforceable to the extent permitted by law.

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION

By submission of this bid, the Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this bid have been arrived at independently, without consultation, collusion, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly to any other Bidder or to any competitor; and,
3. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition.
4. Bidder agrees that supplies/services furnished regarding this offer, if awarded, shall be covered by the most favorable commercial warranties the Bidder gives to any customer for such supplies services and that rights and remedies provided herein are in addition to and do not limit any rights offered to the City by any other provision of the bid award.

PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES

All Bidders submitting a response to this Invitation to Bid agree that such response also constitutes a bid to all governmental agencies, under the same conditions, for the same contract price, and for the same effective period as this bid, should the Bidder feel it is in their best interest to do so.

Bid #26012 – AS NEEDED ROOFING SERVICES

ITB NO. 26012
AS NEEDED ROOFING SERVICES

The intent of this bid is to procure as needed Roofing Services for projects less than \$100,000.00. It is the intent to award this bid to up to three companies to be used as needed. **The selected Contractor(s) shall be within a 50-mile radius of the City of Deltona.**

A mandatory pre-bid meeting will be held for this bid. All Contractor(s) interested in submitting a bid are required to attend.

The awarded firm(s) from this Invitation to Bid shall be utilized as follows:

Projects less than \$5,000.00, the department's project manager may choose any one of the awarded firms to perform the work.

Projects greater than \$5,000.00 and less than \$100,000.00, the department's project manager will send a Scope of Work to each vendor to submit a quote. The firms will submit a quote by email to the department and the department will award the project to the firm with the lowest responsive, responsible quote. Any quote(s) submitted without the required detail may be cause for the department to award the project to the next responsive and responsible vendor. Awarded firm will be notified by email.

SCOPE OF SERVICES

1. The City of Deltona is seeking Roofing Contractors, who are licensed and registered with the Florida Roofing Contracting Licensing Board and the Florida Dept. of Business and Professional Regulation, authorized to provide Roofing repair and Replacement services on an as needed basis in accordance with departmental specifications the Building Codes. The Terms of the agreement shall be for three (3) years with the option to renew for two (2) additional one year periods.
2. Contractor shall have all applicable licenses and insurance required to perform this work. **(Copy of Roofing Contractor's License and the Florida Dept. of Business and Professional Regulation License required with bid submittal).**
3. Contractor(s) shall have roofers available on a 24 hour day call basis. The response time for emergency service, as reported by the City of Deltona, shall be within two (2) hours. All others shall be within four (4) hours, unless otherwise agreed to between the City and the Contractor. Emergency requests are of extreme importance as the emergency may directly affect the welfare of the citizens of the City of Deltona. Due to the extreme nature of unforeseen emergencies, the City of Deltona requires that the Contractor maintain an office with adequate resources within fifty (50) miles of the City of Deltona, to ensure the time requirements for emergency response can be achieved. Time is of the essence in the performance of this work. Therefore, if the Contractor does not respond in a timely manner according to the response time documented on the bid form, the City may, at its option, perform the work and charge the Contractor accordingly or have the work completed by others.
4. Contractor shall be required to obtain any and all permits, which may be required to facilitate the requirements of these specifications. Permit costs will be reimbursed by the City.
5. Contractor may be required to maintain an inventory of parts and equipment that may be needed to facilitate emergency repairs at various City of Deltona facilities.
6. Contractor shall provide written repair estimates for all repairs or emergency repairs as may be required. Estimates shall be based on time and material charges outlined in their bid submittal. Contractor shall inform the City representative of the repair estimate and obtain authorization to proceed.

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7. All work orders shall be signed, dated and acknowledged by the City of Deltona representative.
8. Should the Contractor respond to a service call and cannot perform the work due to the lack of parts and equipment, the City of Deltona will not be billed for service / emergency call.
9. Contractor shall guarantee all new work for one (1) year.
10. Contractor shall dispose of all debris and materials.
11. The intent is to award this bid to up to three Contractors to be used on as needed basis.
12. Department Projects:
 - a. Furnish all labor, equipment, permits and fees to provide Roofing repair services to City of Deltona buildings, facilities and locations.
 - b. Scope of work may include, but is not limited to minor Roofing repair work and any other Roofing work that may be needed throughout the City.
13. Work Orders estimated to cost more than \$100,000 will be solicited and awarded as a separate contract.
14. Any parts or materials required as per written estimate shall be paid at the Contractor's cost, plus bidded markup. A copy of the Contractor's invoice(s) from the Contractor's supplier for such parts and materials shall be submitted with the Contractor's invoice for payment. In cases where the Contractor manufactures their own parts, the Contractor shall charge the City of Deltona fair market price as provided to the Contractor's most favored customer.
15. Work orders must be signed, dated and acknowledged by the City Representative.
16. All invoices must include a minimum of the following:
 - Full description of work performed.
 - Purchase Order Number.
 - Date of the service call/repair.
 - Total hours incurred and labor rate.
 - Itemized list of materials used to resolve emergency.
 - Signature of City Representative.
17. If the contractor responds to a service call and cannot perform the work due to the lack of parts and equipment, the City will not be billed for service/emergency call.
18. The Contractor must guarantee all new work for one year.
19. The Contractor will dispose of all construction waste.
20. The City reserves the right to accept any or all quotes which they may deem to best serve the interest of the City. The right is reserved to waive technicalities or informalities.
21. The Contractor shall be responsible for all damage caused by Contractor or Contractor Personnel.

PRICING

Bidder shall submit pricing on the attached Bid Form.

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INVOICING INSTRUCTIONS

Under the terms of this Scope, all work shall be scheduled and outlined in a Scope of Work per task and pre-authorized through the use of a Work Authorization and Purchase Order in place and fully executed prior to commencement of activity. The City, at its sole discretion, shall determine any and all work for payment prior to release of payment. Invoices should include time and material costs for reimbursement. Work performed for emergency purposes on as an on-call basis, shall be accompanied by written authorization from the Department's Project Manager or his or her designee and coded to an executed City Purchase Order.

Please be advised that the City of Deltona will not prepay for work. Invoices may be submitted upon completion and acceptance of deliverables and will be paid upon submission of a complete invoice.

All invoices must be sent to the City of Deltona, Attn: Accounts Payable, 2345 Providence Blvd., Deltona, FL 32725 or via email to: apayable@deltonafl.gov.

All payments shall be made by ACH/EFT. Selected Contractors will receive a New Vendor Request Form/Vendor Change Form to complete prior to the issuance of the Purchase Order.

Each governmental agency desiring to accept these bids, and makes an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials and/or services ordered and received by it, and no agency assumes any liability by virtue of this bid. This agreement in no way restricts or interferes with the right of any governmental agency to rebid any or all items.

REFERENCES

Bidder must submit with the bid, three (3) references (form attached) for projects of similar scope to include: Point of contact and telephone number. Failure to provide this information with the bid may result in bid being declared non-responsive.

Submittals:

All submittals are REQUIRED and must be submitted with the bid package at the time of the bid opening to be considered a responsive bidder.

- Questions regarding this bid are to be addressed in writing to:

Kate Duffy, Purchasing Manager
2345 Providence Blvd.
Deltona, FL 32725
E-Mail Address: kduffy@deltonafl.gov

TIE ON UNIT PRICE OR BID: Should there be a tie on either the unit price (if awarded on a per item basis) the deadlock will be decided upon using the following order:

- a. Companies who certify they are a drug-free workplace.
- b. Companies located in Volusia County, Florida.
- c. Companies located in Florida.
- d. All else being equal, both companies will be asked to submit a final bid in a sealed envelope.

The City of Deltona further reserves the right to be the final judge of what is considered equal and hold the bid open for a 90-day period if award is not made on the date specified.

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Bid Evaluation and Award: The City of Deltona, at its sole discretion reserves the right to waive all technicalities or irregularities to reject any and all bids and/or accept the bid which is in the best interest of the City.

INSURANCE REQUIREMENTS

WORKERS' COMPENSATION

Coverage is to apply for all employees for statutory limits in compliance with the applicable state and federal laws. The policy must include Employers' Liability with a limit of \$500,000 each accident, \$100,000 each employee, \$500,000 policy limit for disease.

COMMERCIAL GENERAL LIABILITY – OCCURRENCE FORM REQUIRED

Contractor shall maintain commercial general liability (CGL) insurance with a limit of not less than \$500,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location/project in the amount of \$1,000,000. Products and completed operations aggregate shall be \$1,000,000. CGL insurance shall be written on an occurrence form and shall include bodily injury and property damage liability for premises, operations, independent contractors, products and completed operations, contractual liability, broad form property damage and property damage resulting from explosion, collapse or underground (x, c, u) exposures, personal injury and advertising injury. Fire damage liability shall be included at \$100,000.

COMMERCIAL AUTOMOBILE LIABILITY INSURANCE

Contractor shall maintain automobile liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage liability. Such insurance shall cover liability arising out of any auto (including owned, hired and non-owned autos). The policy shall be endorsed to provide contractual liability coverage.

EVIDENCE OF INSURANCE

The Contractor shall furnish the City of Deltona with Certificates of Insurance. The Certificates are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City of Deltona is to be specifically included as an additional insured on all policies except Workers' Compensation. In the event the insurance coverage expires prior to the completion of the project, a renewal certificate shall be issued 30-days prior to said expiration date. The policy shall provide a 30-day notification clause in the event of cancellation or modification to the policy. All certificates of insurance must be on file with and approved by the City of Deltona before the commencement of any work activities. Contractor shall have all applicable licenses and insurance required to perform this work.

BID RESPONSE FORM
ITB NO. 26012
AS NEEDED ROOFING SERVICES

In accordance with the foregoing terms, conditions and specifications, the undersigned bidder, having visited the site of the work and having become familiarized with the conditions affecting the cost of the work and with all requirements of the proposed Contract Documents, and duly issued Addenda to said documents, as acknowledged herein, proposes to furnish and perform all things required in labor, material, necessary tools, expendable equipment, and all services necessary to perform and complete in a workmanlike manner all work required by said documents and Addenda. **This bid is for an initial period of three (3) years with the option to renew for two (2) additional one year periods for a total of up to five years. Submit pricing for each year below:**

NOTE: LABOR WILL BE BASED ON HOURLY RATES UNLESS OTHERWISE SPECIFIED. Hourly rates shall include all applicable charges. The City does not pay travel time to and from the repair site.

NOTE THAT THIS WORK MAY BE AWARDED TO MORE THAN ONE COMPANY. AN ESTIMATE WILL BE PROVIDED AND APPROVAL GIVEN TO PROCEED WITH WORK PRIOR TO ANY WORK **BEGINNING**.

PROJECT MANAGER

1. LABOR RATE:

STRAIGHT TIME: 60 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: \$ 90 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 6 A.M. Monday – Sunday

ROOFER

1. LABOR RATE:

STRAIGHT TIME: \$ 45 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

Bid #26012 – AS NEEDED ROOFING SERVICES

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: \$ 70 PER HOUR.

OVERTIME HOURS: From: 6 P.M. To: 6 A.M. Monday – Sunday

LABORER

1. LABOR RATE:

STRAIGHT TIME: \$ 38.50 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: \$ 65 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 6 A.M. Monday – Sunday

MATERIALS

MATERIALS:

Shall be at Contractor's actual cost plus 10% (not to exceed 10%)

RESPONSE TIME

RESPONSE TIME, STANDARD: 4 HOUR(S)

RESPONSE TIME, EMERGENCY: 2 HOURS

BIDDER'S ROOFING CONTRACTOR'S LICENSE NUMBER:

CCC 1329155

EXPIRATION DATE: AUGUST 2026

" CURRENTLY TAKING CONTINUING EDUCATION CLASSES FOR THIS YEARS RENEWAL "

Bid #26012 – AS NEEDED ROOFING SERVICES

(Copy of Roofing Contractor's License and Florida Roofing Contracting Licensing Board and the Florida Dept. of Business and Professional Regulation License required with bid submittal)

RICK TAUSCHER
Bid submitted by

1/20/2026
Date

SUN COAST ROOFING
Company Name

This Form in its Entirety Must Be Completed and Returned with your Submittal.

Bidder's Questionnaire

This form must be completed and submitted by prospective bidders who wish to be considered for the project. Failure to complete the Bidder's Questionnaire could result in disqualification of the prospected bidder. Attachments to this sheet are acceptable (please label properly).

1. Name and Address of Firm: SUN COAST ROOFING SERVICES INC
2. Under what other name(s) has your business operated?
DBA SUN COAST ROOFING & SOLAR
3. Business form (corporation, partnership, etc.) CORPORATION
Date of formation: JANUARY 2012
Principal location: 1919 N. DIXIE Fwy, NSB FL. 32108
4. How long has your company been in business? 14 YEARS
5. Has your company defaulted on a project or had work terminated for non-performance within the last five (5) years? If so, on a separate sheet describe the project, owner, date, and circumstances/reasons.
 Yes No
7. Proposed Project Superintendent/Manager: KEVIN SIMS
8. Provide a list and years of experience of all members of the prospective bidder's staff who will be available and assigned to this particular project.

SEE ATTACHED SHEET

CERTIFICATION

I (We) the undersigned certify the truth and correctness of all statements and answers contained herein.

DATE: 1/20/2016

NAME OF BIDDER: SUN COAST ROOFING

ADDRESS OF BIDDER: 1919 N. DIXIE Fwy, NSB FL. 32108

TELEPHONE AND FAX: 386-777-7663 FAX 386-423-0676

BY (sign name and title): Rick Tauscher VP

(Print/type name and title): RICK TAUSCHER VP

Bid #26012 – AS NEEDED ROOFING SERVICES



CORPORATE OFFICE

1919 North Dixie Freeway
New Smyrna Beach, FL 32168
386-777-7663
855-453-0656

January 20, 2026

STAFF WITH EXPERIENCE BREAKDOWN

<u>NAME</u>	<u>POSITION</u>	<u>EXPERIENCE</u>
Rick Tauscher	VP	25 years
Michele Tauscher	President	13 years
Kevin Sims	Manager of Field Operations	40 years
Jamey Shook	Project Manager	25 years
Oswaldo Bonilla	Superintendent	25 years
Fidel Colunga	Supervisor	20 years
Christopher Tauscher	Branch Manager	15 years
Joseph Austin	Superintendent	35 years
Victor Romero	Superintendent	20 years
Brian Verney	Superintendent	28 years
Tammy Hopkins	Branch Manager	8 years
Cesar Rodriguez	Branch Manager	12 years

TAMPA BAY AREA

9507 State Road 52
Hudson, FL 34669
813-867-7050

SPACE COAST

1445 W New Haven Ave, Ste 200
West Melbourne, FL 32904
321-749-7663

SOUTHWEST

11338 Bonita Beach Rd, Ste 100
Bonita Springs, FL 34135
239-319-0824

CENTRAL FLORIDA

531 Dog Track Road
Longwood, FL 32705
407-322-2925

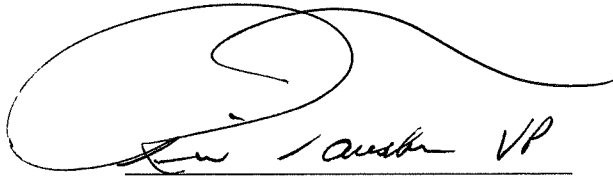
HOLD HARMLESS AND INDEMNITY AGREEMENT

SUN COAST ROOFING, agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to \$1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of \$10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.



CONTRACTOR

1/20/2026
DATE

This Form Must Be Completed and Returned with your Submittal.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: SUN COAST ROOFING

Address: 1919 N. DIXIE HWY.

City: NEW SMYRNA BEACH

State: FL.

Zip Code: 32168

Phone Number: 386-777-7663

Fax Number: 386-423-0676

Project Contact: KEVIN SIMS / RICK TAUSCHER

E-mail address: RICK.T@SUNCOASTROOFING.NET

Remittance (Payment) Mailing Information

Address: 1919 N. DIXIE HWY

City: NEW SMYRNA BEACH State: FL. Zip Code: 32168

Phone Number: 386-777-7663

Fax Number: 386-423-0676

Project Contact: RICK TAUSCHER

E-mail address: RICK.T@SUNCOASTROOFING.NET

Federal Tax ID No.: 27-4860846

Tax ID Type: Federal Tax ID Social Security Number

This Form Must Be Completed and Returned with your Submittal.

Bid #26012 – AS NEEDED ROOFING SERVICES

References

CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER	SCOPE OF SERVICES PROVIDED/JOB NAME
SURGE CONSTRUCTION	MITCH LANE	(910) 599-0000 ()	RUNS TRANSFORM 386 PROGRAM FOR COUNTY & WE DO THEIR WORK
ABC SUPPLY	JOE BOSIO	(813) 267-2420 ()	CONTRACT WORK FOR HOMES & COMMERCIAL
RANDY BROWN	RANDY	(386) 252-6639 ()	DEPT. OF FINANCIAL SERVICES - RETIRED

Does Bidder have any similar work in progress at time of Bid Opening? Yes No
 If "Yes", explain: _____

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

WE ARE CURRENTLY WORKING WITH "TRANSFORM 386"
 PROGRAM IN THE COUNTY WHERE THE COUNTY HAS GOVERNMENT
 FUNDING TO HELP THOSE COUNTY RESIDENCE THAT NEED
 HELP FROM THE PAST HURRICANES

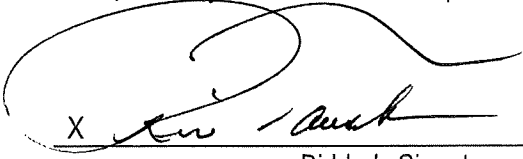
DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that

SUN COAST ROOFING does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


X _____
Bidder's Signature
1/20/2026
_____ Date

This Form Must Be Completed and Returned with your Submittal, if applicable
Bid #26012 – AS NEEDED ROOFING SERVICES

Statement of No Bid
Bid No. 26012
ROOFING SERVICES-Projects Less than \$100,000.00

If your company does not intend to bid on this Procurement, please complete and return this form prior to the date shown for receipt of bids to: CITY OF DELTONA, Purchasing Manager, 2345 Providence Blvd., Deltona, FL 32725.

We, the undersigned, have declined to bid on the above referenced Invitation to Bid for the following reason(s) :

- Specifications are too "restrictive." (please explain below)
- Unable to meet specifications
- Specifications were unclear. (please explain below)
- Insufficient time to respond
- We do not offer this type of product or equivalent
- Our production schedule would not permit us to perform
- Unable to meet bond requirements
- Other (please explain below)

REMARKS:

Company Name	Telephone
X	Fax
Signature	Typed or Printed Name
Title	Address
City	State
Zip	

Bid #26012 – AS NEEDED ROOFING SERVICES

**THIS BID IS FOR ANY WORK THAT MAY BE DONE AT ANY CITY BUILDING
THROUGHOUT THE YEAR. THERE MAY ALSO BE DECLARED EMERGENCY
SITUATIONS SUCH AS HURRICANES WHEN THE CITY NEEDS THE CONTRACTOR TO
REPAIR OR REPLACE A ROOF(S). THESE SERVICES MAY QUALIFY FOR FEMA
REIMBURSEMENT, THEREFORE THE FOLLOWING FEDERAL FORMS SHALL BE
SUBMITTED WITH YOUR BID**

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the City requires all Contractors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: <https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participation-enrollment-in-e-verify>

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subContractors.

Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.

In the presence of:

Michelle Tauscher
Witness #1 Print Name: Michelle Tauscher
Tammy Hopkins
Witness #2 Print Name: Tammy Hopkins

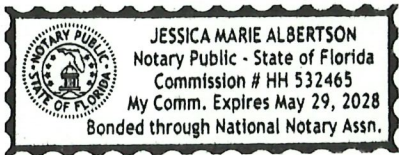
Signed, sealed and delivered by:

Rick Tauscher
Print Name: Rick Tauscher
Title: VP
Entity Name: SUN COAST ROOFING

ACKNOWLEDGMENT

State of Florida
County of Volusia

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 20th day of January, 2026, by Rick Tauscher (name of person) as Vice President (type of authority) for SunCoast Roofing (name of party on behalf of whom instrument is executed).



Jessica Marie Albertson
Notary Public (Print, Stamp, or Type as Commissioned)

- Personally known to me; or
- Produced identification (Type of Identification: _____)
- Did take an oath; or
- Did not take an oath

This Form Must Be Completed and Returned with your Submittal

Bid #26012 – AS NEEDED ROOFING SERVICES

**AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH
ENTITIES OF FOREIGN COUNTRIES OF CONCERN**

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by the government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. SUN COAST ROOFING ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

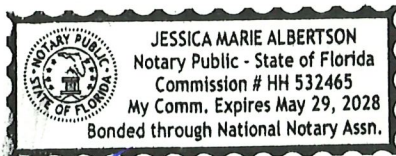
[Signature]
 Witness #1 Print Name: Michelle Tauscher
[Signature]
 Witness #2 Print Name: Tammy Hopkins

[Signature]
 Print Name: RICK TAUSCHER
 Title: VP
 Entity Name: SUN COAST ROOFING

OATH OR AFFIRMATION

State of Florida
 County of Volusia

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 20th day of January, 2020, by Rick Tauscher (name of person) as Vice President (type of authority) for Sun Coast Roofing (name of party on behalf of whom instrument is executed).



[Signature]
 Notary Public (Print, Stamp, or Type as Commissioned)

- Personally known to me; or
 Produced identification (Type of Identification: _____)
 Did take an oath; or
 Did not take an oath

This Form Must Be Completed and Returned with your Submittal

Bid #26012 – AS NEEDED ROOFING SERVICES

City of Deltona
COMPLIANCE WITH 2 C.F.R. §200.321:
"Contracting with small and minority business enterprises (MBEs),
women's business enterprises (WBEs),
veteran-owned businesses (VOBs), and labor surplus area firms (LSAFs)"

The undersigned bidder hereby certifies that

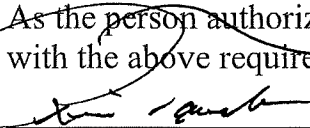
SUN COAST ROOFING has taken
(Name of Business)

the next affirmative steps, if subcontractors are to be used, to ensure that MBEs/WBEs/VOBs/LSAFs are used, whenever possible:

- i. Placing qualified MBEs/WBEs/VOBs/LSAFs enterprises on solicitation lists;
- ii. Assuring that MBEs/WBEs/VOBs/LSAFs are solicited whenever they are potential sources;
- iii. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by MBEs/WBEs/VOBs/LSAFs (however, this requirement does not authorize the City to break a single project down into smaller components in order to circumvent the micro-purchase or small purchase thresholds so as to utilize streamlined acquisition procedures (e.g. "project splitting");
- iv. Establishing delivery schedules, where the requirement permits, which encourage participation by MBEs/WBEs/VOBs/LSAFs; and
- v. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

The requirement outlined above does not impose an obligation to set aside either the award of a subcontract to MBEs/WBEs/VOBs/LSAFs. Rather, the requirement only encourages carrying out and documenting the affirmative steps identified above.

As the person authorized to sign this statement, I certify that this firm has complied fully with the above requirements.


Proposer's Signature

1/20/2026
Date

RICE TAUSCHER VP
Proposer's Name and Title

**AFFIDAVIT ATTESTING TO
NONCOERCIVE CONDUCT FOR LABOR OR SERVICES**

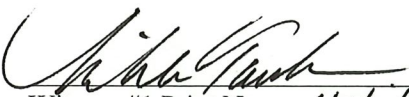
Effective July 1, 2024, Section 787.06, Florida Statutes, a nongovernmental entity executing, renewing, or extending a contract with a governmental entity is required to provide an affidavit, signed by an officer or a representative of the nongovernmental entity under penalty of perjury, attesting that the nongovernmental entity does not use coercion for labor or services as defined in Section 787.06(2)(a), Florida Statutes.

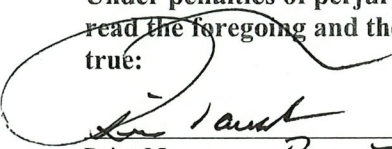
By signing below, I hereby affirm under penalty of perjury that:

1. I have read Section 787.06, Florida Statutes, and understand that this affidavit is provided in compliance with the requirement that, upon execution, renewal, or extension of a contract between a nongovernmental entity and a governmental entity, the nongovernmental entity must attest to the absence of coercion in labor or services.
2. I am an officer or representative of SUN COAST ROOFING, a nongovernmental entity.
3. SUN COAST ROOFING does not use coercion for labor or services as defined in the relevant section of the law.

In the presence of:

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

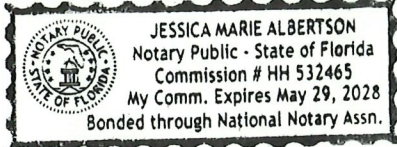

Witness #1 Print Name: Michele Tauscher
Amy Hopkins
Witness #2 Print Name: Trammy Hopkins

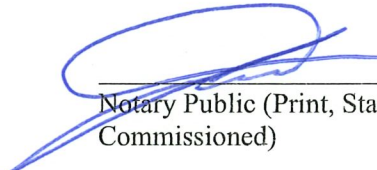

Print Name: Rick Tauscher
Title: VP
Entity Name: SUN COAST ROOFING

OATH OR AFFIRMATION

State of Florida
County of Volusia

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 20th day of January, 2026, by Rick Tauscher (name of person) as Vice President (type of authority) for Sun Coast Roofing (name of party on behalf of whom instrument is executed).




Notary Public (Print, Stamp, or Type as Commissioned)

- Personally known to me; or
 Produced identification (Type of Identification: _____)
 Did take an oath; or
 Did not take an oath

Bid #26012 – AS NEEDED ROOFING SERVICES

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by the government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

2. SUN COAST ROOFING ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Michele Tauscher
 Witness #1 Print Name: Michele Tauscher
Tammy Hopkins
 Witness #2 Print Name: Tammy Hopkins

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Rick Tauscher
 Print Name: Rick Tauscher
 Title: VP
 Entity Name: SUN COAST ROOFING

OATH OR AFFIRMATION

State of Florida
 County of _____

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 20th day of January, 2020, by Rick Tauscher (name of person) as Vice President (type of authority) for Sun Coast Roofing (name of party on behalf of whom instrument is executed).



Jessica Marie Albertson
 Notary Public (Print, Stamp, or Type as Commissioned)

Personally known to me; or
 Produced identification (Type of Identification: _____)
 Did take an oath; or
 Did not take an oath

Bid #26012 – AS NEEDED ROOFING SERVICES



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE ROOFING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

TAUSCHER, MICHELE LEE

SUN COAST ROOFING SERVICES INC.
1919 NORTH DIXIE FREEWAY
NEW SMYRNA BEACH FL 32168

LICENSE NUMBER: CCC1329155

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 06/04/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.






CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  SHERRILL SCHULTZ INSURANCE AGENCY 4554 CLYDE MORRIS BLVD STE 3 PORT ORANGE FL 32129	CONTACT NAME: LAURA EVERSOLE PHONE (A/C, No, Ext): 386-675-6355 FAX (A/C, No): E-MAIL ADDRESS:													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : State Farm Mutual Automobile Insurance Company</td> <td>25178</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : State Farm Mutual Automobile Insurance Company	25178	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
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INSURER B :														
INSURER C :														
INSURER D :														
INSURER E :														
INSURER F :														
INSURED SUN COAST ROOFING SERVICES INC 1919 N DIXIE FWY NEW SMYRNA BEACH FL 32168														

COVERAGES

CERTIFICATE NUMBER:


REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	59-7458-SC01	12/15/2025	06/15/2026	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	EMPLOYERS NON OWNED LIABILITY (ENOL)	Y	Y	59-7458-SC02	12/15/2025	12/15/2026	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Acisure Southeast Partners Insurance Services LLC 1317 Citizens Blvd Leesburg FL 34748 License#: BR-1796553 SUNCOAS-03	CONTACT NAME: PHONE (A/C, No, Ext): 800-845-8437		FAX (A/C, No):
	E-MAIL ADDRESS: ibroomfield@acisure.com		
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A : MS Transverse Specialty Insurance Company			41807
INSURER B :			
INSURER C :			
INSURER D :			
INSURER E :			
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** 439622282 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		TSLBGL-0000175-00	2/15/2025	2/15/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTO OWNERS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required by written contr Crunch Construction Inc. is included as additional insured for General Liability as required by written contr						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

CERTIFICATE HOLDER **CANCELLATION**

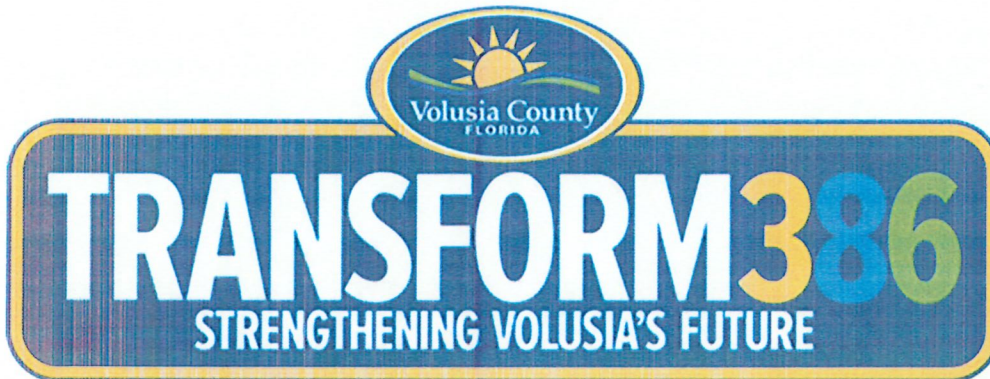
CERTIFICATE HOLDER	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CORPORATE OFFICE

- 1919 North Dixie Freeway
New Smyrna Beach, FL 32168
- 386-777-7663
- 855-453-0656



Volusia County has been awarded \$328.9 million in Community Development Block Grant-Disaster Recovery funds from the U.S. Department of Housing and Urban Development to spearhead a comprehensive and enduring recovery initiative called Transform386. After the extensive destruction brought about by Hurricane Ian, Transform386 will play a pivotal role in enabling the county's recovery, revitalization, and preparedness for future disasters.

CDBG-DR funds will be used for disaster relief, long-term recovery, restoration of infrastructure, housing, economic revitalization, and mitigation in the most impacted and distressed areas.

For more information, visit the initiative's site at www.transform386.org.

TAMPA BAY AREA

- 9507 State Road 52
Hudson, FL 34669
- 813-867-7050

SPACE COAST

- 1445 W New Haven Ave, Ste 200
West Melbourne, FL 32904
- 321-749-7663

SOUTHWEST

- 11338 Bonita Beach Rd, Ste 100
Bonita Springs, FL 34135
- 239-319-0824

CENTRAL FLORIDA

- 531 Dog Track Road
Longwood, FL 32705
- 407-322-2925