



# MEMORANDUM

DATE: July 7, 2025

TO: City Commission

FROM: Jordan Smith, Director, Planning and Development Services

THRU: Doc Dougherty, City Manager

SUBJECT: Resolution No. 2025-67, approving the Community Development Block Grant (CBDG) Annual Action Plan for program year 2025-2026; authorizing the City Manager to execute the require federal forms and certifications; authorizing submittal of the plan; authorizing the administration of the plan. (Quentin Grose, Housing Coordinator Supervisor)

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## **REFERENCES:** 2025-2026 Annual Action Plan

**Request:** Approval of the 2025-2026 Annual Action Plan for the Community Development Block Grant (CBDG) Program.

**Discussion:** The City of Deltona is a designated entitlement community under the U.S. Department of Housing and Urban Development (HUD) and receives annual allocations through the Community Development Block Grant (CDBG) program. As a condition of continued funding, HUD requires the submission of a Annual Action Plan (AAP), which serves as the City's funding application and outlines specific projects and strategies for the upcoming program year. The 2025-2026 AAP represents the second year of implementation under the City's 2023-2027 Consolidated Plan.

For the 2025-2026 program year, the City anticipates receiving \$500,000 in new CDBG funding and utilizing approximately \$200,000 in prior year resources, for a total budget of approximately \$700,000. These funds will be used to support several targeted initiatives aligned with the Consolidated Plan's goal of improving public infrastructure, expanding access to services, supporting affordable housing, and enhancing community resilience. The plan also outlines how the City intends to leverage its State Housing Initiatives Partnership (SHIP) allocation – approximately \$3.1 million across three years – to support related housing needs.

CDBG funds for the upcoming year are proposed to be allocated across four primary project categories. First, \$325,000 is earmarked for Phase 2 of the City's broadband infrastructure project, continuing the installation of a fiber-optic ring to improve emergency monitoring and service reliability, especially during natural disasters. Second, \$200,000 is proposed for park improvements at Campbell Park, including installation of exercise equipment to promote active lifestyles and accessible recreation. Third, \$75,000 will be distributed to local non-profit partners providing homelessness prevention, child care assistance, senior services, and youth mentoring. Lastly, the

Plan allocates \$100,000 (20% of the grant, per HUD regulations) to program administration to ensure compliant implementation and oversight.

In addition to public infrastructure and services, the Plan supports efforts to maintain and expand affordable housing. Using a combination of CBDG and SHIP funds, the City aims to assist at least 85 households through rental assistance, owner-occupied housing rehabilitation, and housing counseling services. Specific initiatives include down payment assistance for first-time homebuyers, emergency repairs for existing homeowners, and partnerships with Community Land Trusts and nonprofit housing developers. The City continues to explore creative solutions to address the affordability gap, including cluster housing and multi-family development aligned with Deltona's character and ecosystem.

As part of the citizen participation process, the City conducted two public hearings and published notices to solicit community input. No comments were received during the meetings or the early part of the public comment period. Staff will incorporate any additional feedback received before the plan is submitted to HUD in final form. The City also consulted with several service providers and regional partners to ensure coordinated delivery of housing and social, including the Volusia/Flagler Continuum of Care, the Neighborhood Center of West Volusia, the Council of Aging, the Early Learning Coalition, and the University of Florida's IFAS extension office.

The 2025-2026 Annual Action Plan builds upon the City's ongoing efforts to address community needs and improve the quality of life for all residents. The proposed funding allocations reflect both past performance and current priorities, ensuring a balanced investment in infrastructure, services, and housing.

**STAFF RECOMMENDATION:** Staff recommends approval of Resolution No. 2025-67, approving the Community Block Grant (CBDG) Annual Action Plan for program year 2025-2026; authorizing the City Manager to execute the required federal forms and certification, authorizing submittal of the plan; authorizing the administration of the plan.

## **ATTACHMENTS:**

- 2025-2026 Annual Action Plan