



MEMORANDUM

DATE: April 6, 2026
TO: City Commission
FROM: Jordan Smith, AICP, PP, Director, Community and Development Services
THRU: Doc Dougherty, City Manager

SUBJECT: Public Hearing - Request for approval and authorization to submit the Program Year 2024-2025 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER). (Quentin Grose, Housing Manager)

REFERENCES: Resolution No. 2024-39 - Deltona 2024-2025 Annual Action Plan.

Request: Approval of the Program Year 2024-2025 Community Development Block Grant (CDBG), Consolidated Annual Performance and Evaluation Report (CAPER) and authorization for the City Manager or designee to ratify and submit the report to the U.S. Department of Housing and Urban Development (HUD).

Discussion: The City of Deltona is an entitlement community under HUD and receives annual CDBG funding to support housing, public services, and community development projects that improve quality of life for residents. In accordance with HUD regulations, the City prepares a Five-Year Consolidated Plan outlining long-term goals and an Annual Action Plan (AAP) detailing specific projects to be implemented each year.

The CAPER is the annual HUD required report summarizing the City's use of CDBG funds, accomplishments, and progress toward goals in the Consolidated Plan and the 2024-2025 AAP. The report covers activities between October 1, 2024 and September 30, 2025, including:

- Rehabilitation and repair of housing units to maintain safe, affordable housing.
- Support for public service programs serving seniors, youth, and low-income residents.
- Improvements to neighborhood infrastructure and community facilities.

City staff prepared the CAPER, attached as Exhibit "A," based on the approved 2024-2025 Annual Action Plan, attached as Exhibit "B". The draft CAPER was also advertised for public comment, attached as Exhibit "C" with a 15 day comment period ending on March 5, 2026. No public comments were received. The CAPER was submitted on February 25, 2026, prior to formal City Commission action, consistent with HUD guidance. No amendments are required.

STAFF RECOMMENDATION: Staff recommends the City Commission approve and ratify the submission of the 2024-2025 CDBG CAPER to HUD to ensure continued compliance with federal and annual reporting requirements.

ATTACHMENTS:

- 2024-2025 CDBG Consolidated Annual Performance and Evaluation Report (CAPER)
- Resolution No. 2024-39, Approved Deltona 2024-2025 Annual Action Plan, Community Block Grant
- 2024-2025 CDBG Consolidated Annual Performance and Evaluation Report (CAPER) advertising for Public Comments