

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [City Clerk Department](#)  
**Subject:** Online Form Submittal: Citizen Board/Committee Application  
**Date:** Saturday, January 18, 2025 10:05:57 AM

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## Citizen Board/Committee Application

### Contact Information

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Applications remain on file for **6 months only**.

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Choose from the following                      Planning and Zoning Board

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Name    Andrea Cardo

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Email Address                                andrea.cardo@yahoo.com

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Organization                                *Field not completed.*

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Address                                        1581 E. Merrick Drive

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City    Deltona

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State    Florida

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Zip Code                                      32738

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Phone Number                              386.588.1774

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Fax Number                                 N/A

### About Yourself

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Number of Years as a Deltona Resident                      6 to 10 Years

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What Commission district do you reside in?                      District 5

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Are you a registered voter in Volusia                      Yes

County?

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Who is your employer?  
(Please include  
number of years,  
address, phone  
number and title /  
position)

Interplan, LLC  
220 E. Central Parkway, Suite 4000  
Altamonte Springs, FL, 32701  
407.645.5008  
Permit Department Manager  
15 years

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Please summarize your  
work experience.

I've been employed in the construction industry for 27.5 years, working as a self-employed State Certified Building Contractor in aluminum construction and within the Site Development Services Department with Interplan, LLC. Interplan is an architectural and engineering firm specializing in commercial construction. The Site Development Services Department is responsible for publishing Site Investigation Reports which encapsulate all of the permitting and design criteria requirements for a project and subsequently project manage the permitting process for said project acting as a liaison between the jurisdictional staff members and Interplan's Design Professionals..

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List any volunteer  
service organizations,  
clubs, or professional  
societies you are a  
member of and give  
the positions or titles  
you have held.

I have served on the Planning and Zoning Board for the City of Deltona since July 6, 2022, as an alternate member and last year appointed to the board as a member on May 8, 2024, subsequently elected as the Board's Vice Chairman by my fellow board members.

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Describe any additional  
knowledge, skill,  
education, or  
experience you have,  
which would assist you  
in the duties of this  
Board/Committee.

I currently hold an OSHA 30-hour certification, been a State of Florida Notary since 1986, and was the Secretary-Treasurer for the Student Council of the USGBC at Everglades University from 2011 through 2012. I hold a Bachelors of Science degree in Construction Management, graduated in 2014, with a 4.0gpa as the class valedictorian.

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Explain why you want  
to serve on this  
Board/Committee, and  
include any potential  
contribution you  
selection would bring.

I believe my construction and site development work experience and background have been integral in my ability to evaluate the merits of applications brought before the Planning and Zoning Board while weighing potential growth with the City's best interests for responsible development for all stakeholders.

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Potential Conflict of  
Interest

On occasion, Interplan has been engaged by clients to manage a commercial project within the City of Deltona; however, to date none of those projects have required the review and recommended approval by the Planning and Zoning Board.

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Have you ever been

No, I've never been convicted for violation of any federal, state,

convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

county or municipal law.

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List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Monica Pomroy, Site Development Services Department Director for Interplan, 407.645.5008  
Gaea Nunez, Human Resources Department Manager for Interplan, 407.645.5008  
Stuart Anderson, PE, Civil Department Director for Interplan, 407.645.5008  
Laurel Martin, RA, NCARB, Architectural Services Principal for Interplan, 407.645.5008

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Additional Information or Comments

I have enjoyed my time serving on the Planning and Zoning Board and would sincerely appreciate the opportunity to continue serving the City. I hope you will find my background and qualifications sufficient to do so and am available to provide any additional information you feel would be necessary in evaluating my application.

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