



DATE:

May 7, 2024

TO: **City of Deltona**

Thank you for your collaboration with the Halifax Humane Society in delivering essential animal sheltering services. Our existing contract is set to expire on July 1, 2024. We propose extending the current contract service pricing until September 30, 2024, provided that a signed contract for the period of 2024-2025 is in place by July 1, 2024. Attached for your consideration and signature is the contract for the 2024-2025 term. We look forward to your prompt review and response.

There are several items that should be noted:

1. We are partners – both with limited resources. As such, we understand the importance of collaboration and cooperation. We have made no changes to the types of services or the way we provide those services in the contract.
2. Following best practices in animal welfare, we will continue to encourage and offer Return to Field and TNR to all partners.
3. Our fee structure has been updated to reflect a small portion of the increasing cost of sheltering. The rising cost of medications, supplies and necessity items as well as the length of stay of each animal was the predominant reason for this one-time larger increase. The average cost for care for animals entering Halifax Humane Society during its stay is approximately \$900. The initial intake process and hold time averages around 1/3 of the total cost for the animal's entire stay. In the interest of continuing to be a good partner and understanding the need to share the burden of meeting the needs of our community we have implemented a percentage increase for all fees associated with the contracted services.
4. To provide clarity for your future budget planning extensions of the attached contract will be available to you for a total of three, one-year extensions at a 10% increase for each renewal.
5. We understand that you may have questions and feedback in reference to this contract. We would invite each of you to please schedule an in-person meeting to discuss this further.
6. A redline version of the contract is not included as there are no changes outside of the fee structure.
7. All partners have continued to make strides in reducing shelter intake and increasing in field reunifications. This has resulted in each of you decreasing the total number of animals impounded annually throughout Volusia County.

**Christina Sutherin**, Chief Operations Officer  
**Halifax Humane Society, Inc.**  
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