City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Regular Commission Meeting

City Commission

Mayor Avila
Vice Mayor Avila-Vazquez
Commissioner Colwell
Commissioner Heriot
Commissioner Howington
Commissioner Nabicht
Commissioner Santiago

Monday, April 6, 2026 | **6:30 PM** | **Deltona Commission Chambers**

PUBLIC FORUM: 6:00 PM - 6:30 PM

BUSINESS MEETING - 6:30 PM

1. CALL TO ORDER:

2. ROLL CALL – CITY CLERK:

3. INVOCATION AND PLEDGE TO THE FLAG:

A. Invocation Presented by District #1 Commissioner.

4. ADDITIONS AND DELETIONS:

5. PRESENTATIONS/AWARDS/REPORTS:

6. DELTONA COMMUNITY EVENTS:

7. CONSENT AGENDA:

A. Request for approval of minutes of the Regular Commission Meeting of March 2, 2026, as presented.

B. Request for approval of Resolution No. 2026-24 Adopting the updated Master Fee Schedule for FY 2026 - 2030 that incorporates the Utility Rate Study for Water and Wastewater (W/WW).

Background: This is a request for the City Commission to approve the Master Fee Schedule that incorporates the Water and Wastewater Utility Rate

Study fees for Fiscal Year 2026 - 2030.

Resolution No. 2026-24 includes Exhibit "A", which lists the existing fees and all updates. Fees included in Exhibit "A" are part of the adopted budget. This revision updates the water and sewer fees of the City. These City fees are actual pass-through costs for various City services to include water, sewer, reclaimed and irrigation, etc. This master fee update also incorporates the penny rounding methodology for cash transactions as the U.S. Mint has stopped production of the penny.

City staff conducted a rate study to make sure that we are capturing the cost that the city is incurring to provide these services.

The City uses a "Master Fee" Schedule to establish fees for a variety of services. With the adoption of the final budget by Resolution No. 2025-134, the Master Fee Schedule that was adopted by Resolution No. 2025-169 on January 20, 2026, did not include the fees incorporated into this resolution as the rate study had not been completed.

The Water and Wastewater Rate Study by GovRates has been completed and is attached.

C. Request for ratification of Resolution No. 2026-25 in Support of Volusia Forever.

Background: At the March 2, 2026, Commission meeting, the Commission voted to approve a Resolution in Support of Volusia Forever. The Resolution was approved by majority vote. The Resolution was prepared, signed, and distributed on March 3, 2026, in accordance with the Commissions direction. The final executed document requires formal ratification to ensure the Commission's vote and intent are properly reflected in the official record.

D. Request for approval of Resolution No. 2026-26 to issue a Purchase Order to SAK Construction LLC, located in Apopka, FL, Florida in an amount of $1,000,000 for the budgeted Capital Improvement Project of Sanitary Sewer Rehabilitation services of Gravity Sewers, Pipelines, and Conduits utilizing piggyback of Gainesville Regional Utilities competitive bid contract #2024-083-E.

Background: Annually the city performs various sanitary sewer rehabilitation of gravity sewer lines, manhole rehabilitations, and other various pipelines and conduits through contracted services in the amount of up to $1,000,000 budgeted each year. These services include CIPP lining of

pipes to improve structural integrity and reduce Infiltration and Exfiltration to and from the sanitary sewer system. These services reduce the amount of groundwater that leaks into and out of the sanitary sewer system through defects in the aging system extending the useful life of the pipework currently in place throughout the sanitary sewer system. A blanket PO is necessary as these services are prioritized based on findings through CCTV inspections and are performed based upon linear square feet that are accomplished throughout the fiscal year. These funds are budgeted.

E. Request for approval of Resolution No. 2026-28 Budgeted Replacement of Kubota Membranes at the Eastern Water Reclamation Facility through Moss Kelly (MKI Services) Located in Lake Mary, FL.

Background: The existing three basins of submerged membrane units at the Eastern Water Reclamation Facility have reached their useful service life of 10 years. These membranes are critical components of the facility's advanced wastewater treatment system, which is designed to meet regulatory discharge limits set by the Florida Department of Environmental Protection (FDEP). To ensure compliance with FDEP standards and proper operation of the facility, City staff recommends replacing the existing membranes with thirty six (36) new MRM200 Kubota membrane units. MKI Services, Inc. has submitted a proposal dated October 13, 2025, to provide all labor, equipment, and materials necessary for the removal of the existing membranes, cleaning of the tanks, delivery, installation of the new units, and start-up services. The total project cost is $1,644,286, which is below the budgeted amount of $1,650,000.

F. Request for approval of Resolution No. 2026-29 for the approval of Master Contracts

Background: The City issued several solicitations this quarter for various services. These bids are for as needed services to be utilized on an as needed basis per the terms and conditions of the individual solicitations. There are no primary or secondary vendors, this is a rotating list of available vendors per the services required.

Plumbing Services issued under Bid #26007

1. Johnny Gonzalez Plumbing - DeLand, FL
2. McIntyre Plumbing Inc - Deltona, FL

Painting Services issued under Bid #26010

1. Quick Painting Group - Orlando, FL
2. McDines Painting of Brevard - Satellite Beach, FL
3. Lamphier Company - Sanford, FL

Electrical Services issued under Bid #26011
1. MDH Enterprises - DeLand, FL
2. Taranto Electric - Deltona, FL

Roofing Services issued under Bid #26012
1. Advanced Roofing Inc. - Sanford, FL
2. Sun Coast Roofing - New Smyrna Beach, FL

Parks and Marine Engineering Services under Bid #26016
1. Dredging & Marine Consultants - Port Orange, FL
2. Kimley-Horn and Associates, Inc. - Daytona Beach, FL

All contracts will be issued per the terms and conditions of the individual solicitations.

G. Request for approval of Resolution No. 2026-30 for Citywide Park Improvement Projects.

Background:

This is a multi-park improvement project approved as part of the Fiscal Year 2025-2026 Adopted Budget.

Festival Park - Installing parking lot, upgrading boat ramp, adding 2 pavilions, adding new dock, adding landscaping and irrigation, adding small playground. Commission has approved $1,425,000 for this park.

Harris Saxon Park Improvement Project - Relocating pickleball courts with lighting, adding PIP walking trail with lighting, adding exercise equipment to walking trail, relocating basketball court with lighting, upgrading parking lot lighting, adding additional parking and restriping and sealing, adding splash pad, adding 2 pavilions, adding landscaping and irrigation. Commission has approved $1,425,000 for this park.

Keysville Dog Park - Adding PIP walking trail with lights; adding exercise equipment to walking trail, reconstructing regulation basketball court and adding ADA half court with lights; restriping and resealing parking lot, replacing restrooms, adding new fencing to dog areas, upgrading pavilions in small and large dog areas, adding artificial turf to entrances of small and large dog areas, adding landscaping and irrigation throughout park, adding ADA sidewalks throughout park. Commission has approved $1,120,000 for this park.

Manny Rodriguez - Replacing playground, reconstructing basketball court with lights. Replacing pavilion, adding irrigation. Commission has approved $615,000 for this park.

Thornby park - Playground replacement. Commission has approved $500,000 for this park.

Tom Hoffman - adding PIP to walking trail with lights, resealing and restriping parking lot. Commission has approved $250,000 for this park.

Veterans Park Improvement Project - Expansion of the warehouse to be connected to the museum, new fencing moved off the street, renovate monuments, pave parking area / stripe, install ADA sidewalks, install stage patio, install lighting, install sound system, install new sign, repaint equipment, move & enlarge flags, camo sailings over equipment, new irrigation, install trees, clear brush. Commission has approved $1,015,000 for this park.

Total amount for each park improvement project is not to exceed the amounts listed in Exhibit “A” plus a five percent contingency.

H. Request for approval of Resolution No. 2026-31 acceptance of Special Warranty Deed between Howland Station Partners, LTD and the City of Deltona.

Background: The City was a party to litigation in Florida’s 7th Judicial Circuit in and for Volusia County, styled *Howland Station Condo Developers LLC v. City of Deltona,* Case Number 2025-10821-CIDL, arising from a dispute regarding a development application for property located at Martin Luther King Jr. Boulevard and Howland Boulevard, identified as tax parcels 810807000020 and 810807000030, comprising approximately 5.5 acres. The City and Howland Station Condo Developers, LLC participated in mediation on January 6, 2026, resulting in the City’s approval of Resolution 2026-06 on January 20, 2026, which accepted a settlement agreement between the City and Howland Station. As a condition of the settlement agreement, tax parcels 810807000020 and 810807000030 were to be conveyed to the City. On February 25, 2026, a Special Warranty Deed was recorded in Official Records Book 8818, Page 3354, of the Public Records of Volusia County, Florida, conveying the Property to the City.

I. Request for approval of recommendations for scholarship awards from the William S. Harvey Deltona Scholarship Advisory Board (WSHDSAB) for the 2025-2026 school year.

Background: The application packets were mailed to each school, placed on the website, and distributed to City facilities. The William S. Harvey Deltona Scholarship Advisory Board selected 16 applicants to receive

the 2026 scholarship awards. The selections were based on the following criteria: 1) financial need; 2) academic achievement; 3) school; 4) community and/or leadership activities; 5) special skills and/or talents; and 6) an essay of 500 to 750 words.

J. Request for approval of the First Quarter 2026 Reports of City Advisory Boards/Committees.

Background: January through March 2026 Quarterly Reports of City Advisory Boards/Committees:

1. Affordable Housing Advisory Committee
2. Firefighter Pension Board
3. Ordinance Review Committee
4. Planning and Zoning Board
5. Team Volusia

K. Request for recognition(s):

1. Proclamation - Child Abuse Prevention Month
2. Proclamation - Water Conservation Month
3. Proclamation - Arbor Day
4. Proclamation - Water Safety Month
5. Proclamation - EMS Week
6. Proclamation - National Public Works Week
7. Proclamation - Memorial Day
8. Proclamation - Building Social Connection and Improving Mental Health Through the Move with the Mayor

8. ORDINANCES AND PUBLIC HEARINGS:

A. Public Hearing - Ordinance No. 03-2026, Animal Ordinance, Chapter 14 - Animals, at second and final reading.

Background: The City of Deltona Code of Ordinances Chapter 14 - Animals, establishes rules and regulations as to the keeping of animals within the City providing for the public health, safety and welfare of both animals and the residents. During the 2025 Legislative Session, the Florida Legislatures pass HB 593 revising penalties and regulations associated with dangerous dogs; and the City Commission in its Land Development Regulations updated provisions related to certain prohibited animals that require updated within the General Ordinances and the City Commission provided direction to City Staff to revise animal licensing practices.

The Code Compliance Manager recommends approval of the Animal Ordinance Chapter 14 - Animals.

B. Public Hearing - Ordinance No. 05-2026, Trap, Neuter and Return Program (TNR) Animal Ordinance, Chapter 14 - Animals, at first reading.

Background: The City of Deltona Code of Ordinances (the "City") adopted Article VII, "Trap, Neuter, Release Program," Chapter 14, "Animals," within its General Ordinances; trap, neuter, release ("TNR") programs can be an effective and humane way to stabilize the cat population with free spay or neuter surgeries for free roaming cats commonly referred to as community cats; the City Commission enacted a pilot TNR program via Ordinance 10-2020, to address concerns about feral cats in Deltona:

The Code Compliance Manager recommends approval of the Animal Ordinance Chapter 14 - Animals.

C. Public Hearing - Ordinance No. 04-2026, amending Chapter 2, Article IV to update the sections related to Financial Polices, at second and final reading.

Background: The proposed ordinance amends the Code of Ordinances Chapter 2, Article IV, Financial Policies, specifically relating to Annual External Audit and Collection of Delinquent bills or court-related financial obligations.

It amends the following:

1. Division 4. Annual External Audit - This is an entirely new section that sets forth
    a. Conducted in conformance with generally accepted auditing standards
    b. City Commission shall have an annual audit of the accounts and records of the city.
    c. Work to be performed by a certified public accountant
    d. Term of contract to be no longer than five successive years
    e. Firm may not have successive terms longer than five years.
2. Division 5. Collection of Delinquent Bills or Court-Related Financial Obligations - This is an entirely new section that sets forth
    a. Defines the Billing Process
    b. Sets forth a Collection agency contract
    c. Sets forth the Collection and Settlement Process of outstanding accounts

d. Establishes the write-off of uncollectible accounts

The proposed amendments provide for a more efficient financial processes by providing for more transparency and city oversight of audits, accounts and records of the city.

D. Public Hearing - Request for approval of Resolution No. 2026-27 approving the Consolidated Annual Performance and Evaluation Report (CAPER) for the program year 2024-2025 Community Development Block Grant (CDBG).

Background: The City of Deltona receives annual Community Development Block Grant (CDBG) funding from HUD to support housing and community development projects. The Consolidated Annual Performance and Evaluation Report (CAPER) is the required annual report summarizing the City's use of funds, accomplishments, and progress on goals in the Five-Year Consolidated Plan and 2024-2025 Annual Action Plan. The draft CAPER was made available for a 15 day public comment period, with no comments received and was submitted on February 25, 2026 to meet HUD's federal reporting deadline. Staff requests the City Commission approve and ratify the CAPER submission to HUD.

9. ACTION ITEMS:

A. Consideration of appointment(s) to the Planning and Zoning Board.

Background: On March 15, 2026, Rachel Amoroso, District 3's appointment, Larry French, District 4's appointment, and Captain Ron Gonzalez, District 6's appointment, to the Planning and Zoning Board expired. The new appointments will serve for a term to expire March 15, 2029.

Keep in mind that if an Alternate Member is appointed, then the City Commission will need to appoint a new Alternate Member.

To date the City has received applications from the following individuals: Members Rachel Amoroso and Larry French, Alternates Christian O'Brien and Lori Warnicke, and Applicants Norma Jean Guida and Ashley Hill.

B. Consideration of appointment of a City representative to the Tourist Development Council (TDC).

Background: The City Commission at the Regular Commission Meeting held on December 12, 2022 appointed Vice Mayor Avila-Vazquez as the City's representative who has resigned effective immediately. This item is so the City Commission can appoint a replacement. Also, the appointed

representative will need to fill out the attached Volusia County Board Application.

The advisory council makes recommendations to the Volusia County Council for the effective operation of the special projects or of the uses of the tourist development tax revenue. Members include the County Chair, elected officials from municipalities, and persons involved in the tourism industry. The advisory council meets on a quarterly basis.

Florida Statutes do not provide for alternate members to this board and the county has not passed an ordinance or resolution allowing for such. The board requires the attached application be completed and submitted by the newly appointed representative.

10. CITY ATTORNEY COMMENTS:

A. Discussion concerning Enrico Ridge.

B. Discussion concerning Thalita Terrace.

11. CITY MANAGER COMMENTS:

12. CITY COMMISSION COMMENTS, REQUESTS & REPORTS:

13. ADJOURNMENT:

CONTINUATION OF PUBLIC FORUM

**This is only for individuals who submitted a request to speak form during the 6:00 p.m. Public Forum and were not afforded the opportunity to speak.*

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Manager in writing at CityManager@deltonafl.gov or to Deltona City Hall, 2345 Providence Blvd., Deltona, FL 32725 at least 48 hours prior to the meeting at which the person wishes to attend. The City is not permitted to provide the use of human physical

assistance to physically handicapped persons in lieu of the construction or use of ramps or other mechanical devices in order to comply with Florida law. If proper accommodations for handicapped access cannot be made at a particular public meeting venue pursuant to a timely written request under Section 286.26 F.S., the City Manager shall change the venue of that meeting to a location where those accommodations can be provided.

DECORUM POLICY: The City of Deltona has a significant interest in conducting orderly and efficient public meetings, which includes preventing disruption, promoting civility, and preserving decorum. To that end, behavior which disrupts or impedes the efficient and orderly conduct of any public meeting, as determined by the Mayor, or presiding officer, or a majority of the City Commission, is not permitted. The Mayor, or presiding officer, or a majority of the City Commission, may interrupt, warn, or terminate a speaker's statement when that statement is too lengthy, personally directed, abusive, obscene, irrelevant, or otherwise reasonably perceived to be a disruption to the fair and orderly progress of the discussion at hand. The Mayor, or presiding officer, or a majority of the City Commission, may also interrupt any part of the meeting to warn any individual that they are being disruptive or otherwise impeding the efficient and orderly conduct of the meeting. The Mayor, or presiding officer, or a majority of the City Commission, may require any individual to leave a public meeting for its duration if that individual is unable to observe this Policy after being warned. Should an individual be required to leave a meeting for violating this Policy, that person shall be escorted from Commission Chambers by a Volusia Sheriff's Deputy.

PUBLIC FORUM: Public Forum will begin at 6:00 PM at the start of each regular meeting and will conclude after 30 minutes. Prior to addressing the City Commission on any topic during a meeting, members of the public shall fill out and submit a "Request To Speak" form provided by the City Clerk. A form must be filled out for each item that the speaker wants to speak about. Members of the public shall speak only when recognized by the presiding officer and once at the podium, shall identify themselves by name, city of residence, and/or organizational affiliation of people addressing the City Commission. Public comments shall only be directed to the Chair of the meeting, and not toward any specific Commissioners, staff members, or another member of the public. Members of the public shall be limited to speaking only during "Public Forum" for issues not on the meeting agenda which is limited to three (3) minutes for each speaker. Public comments for items on the agenda may be commented on only after there is a motion and second by the City Commission and is limited to three (3) minutes for each speaker. Please be courteous and respectful of the views of others. Members of the City Commission shall not enter into discussion or respond to a citizen's comments other than to give directions or to ask for clarification. However, individual Commissioners may choose to respond under the "City Commissioner Comments" portion of the meeting.

CONSENT AGENDA: The Consent Agenda contains items that have been determined to be routine and non-controversial. If discussion is desired by any member of the City Commission, that item must be removed from the Consent Agenda and considered separately. All other matters included under the Consent Agenda will be approved by one motion. Citizens with concerns should address those concerns by filling out a "Request To Speak" form provided by the City Clerk prior to Consent Agenda items being pulled.

Agenda Memo

AGENDA ITEM: A.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 3 - A

SUBJECT:
Invocation Presented by District #1 Commissioner.

LOCATION:
N/A

COST:
N/A

SOURCE OF FUNDS:
N/A

ORIGINATING DEPARTMENT:
City Manager’s Office

POTENTIAL MOTION:
N/A - Invocation Only.

BACKGROUND:

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: A.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - A

SUBJECT:
Request for approval of minutes of the Regular Commission Meeting of March 2, 2026, as presented.

LOCATION:
N/A

COST:
N/A

SOURCE OF FUNDS:
N/A

ORIGINATING DEPARTMENT:
City Clerk's Department

POTENTIAL MOTION:
"I move to approve the minutes of the Regular Commission Meeting of March 2, 2026, as presented."

BACKGROUND:

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Minutes

City Commission

Monday, March 2, 2026 **6:30 PM** **Deltona Commission Chambers**

PUBLIC FORUM: 6:00 PM - 6:30 PM

BUSINESS MEETING - 6:30 PM

1. CALL TO ORDER:

The meeting was called to order at 6:30 p.m. by Mayor Avila.

2. ROLL CALL – CITY CLERK:

Present: 6 - Commissioner Colwell
Commissioner Heriot
Commissioner Howington
Commissioner Nabicht
Commissioner Santiago
Mayor Avila

Absent: 1 - Vice Mayor Avila-Vazquez

3. INVOCATION AND PLEDGE TO THE FLAG:

A. Invocation Presented by the Mayor.

4. ADDITIONS AND DELETIONS:

The City Attorney requested to delete Item 7-F, Resolution No. 2026-22.

The Mayor requested to table Item 7-E for 90 days and Commissioner Colwell requested to bring the item back under Action Items and the Commission concurred with the exception of Commissioner Howington.

Commissioner Howington and Commissioner Nabicht requested to add direction to staff to draft a resolution for Volusia Forever, send it to Volusia County and bring it back to be ratified at the next agenda and the Commission concurred.

Commissioner Colwell requested to add a discussion regarding the interpretation of the fence ordinance, Chapter 110.806 and the Commission concurred to add it to the agenda as Item 9-B.

Commissioner Colwell requested to pull Item 7-G for discussion.

5. PRESENTATIONS/AWARDS/REPORTS:

A. Super Star Student Awards for the third grading period of school year 2025/2026.

B. Presentation on the budget process and calendar for Fiscal Year 2026 - 2027

6. DELTONA COMMUNITY EVENTS:

7. CONSENT AGENDA:

Commissioner Howington requested to pull Items 7-D and 7-G.

Motion by Commissioner Nabicht, seconded by Commissioner Heriot, to 7-A, 7-B, 7-C and 7-H.

The Mayor opened the public comments and residents addressed the City Commission.

The motion carried by the following vote:

For: 6 - Commissioner Colwell, Commissioner Heriot, Commissioner Howington, Commissioner Nabicht, Commissioner Santiago, and Mayor Avila

A. Request for approval of minutes of the Regular Commission Meeting of February 17, 2026, as presented.

Approved by Consent - to approve the minutes of the Regular Commission Meeting of February 17, 2026, as presented.

B. Request for approval of Resolution No. 2026-18, to Accept and Adopt the 2025 Volusia Multi-Jurisdictional Program for Public Information (PPI).

Approved by Consent - to approve Resolution No. 2026-18 to Accept and Adopt the 2025 Volusia Multi-Jurisdictional Program for Public Information (MJ-PPI).

C. Request for approval of Resolution No. 2026-19, approving the additional funding of Community Development Block Grant (CDBG) Public Services awards to Early Learning Coalition of Flagler and

Volusia Counties, Inc., for program year 2025-2026; authorizing the City Manager to execute subrecipient agreement.

Approved by Consent - to approve Resolution No. 2026-19.

D. Request for approval of Resolution No. 2026-20, Second Quarter Budget Amendment for Fiscal Year 2025-2026.

Commissioner Howington asked if the revenues were ever added from the Christmas Parade to the budget. The City Manager replied it was not revenue that came to the City in the first place, it was dedicated to the Union.

Commissioner Howington stated from Manny Rodriguez Park, everybody seemed very concerned that $1.1 million went into Manny Rodriguez park when they refused to give the residents a full roll back. So, she just wanted to go on record that the fact that it is being decreased now seems somewhat disingenuous to the residents who should have a full roll back if the City did not want to put that money into the park.

Motion by Commissioner Nabicht, seconded by Commissioner Santiago, to approve Resolution No. 2026-20.

The Mayor opened and closed public comments as there were none.

The motion carried by the following vote:

For: 4 - Commissioner Heriot, Commissioner Nabicht, Commissioner Santiago, and Mayor Avila

Against: 2 - Commissioner Colwell, and Commissioner Howington

E. Request for approval of Resolution No. 2026-21, authorizing the filing of litigation seeking relief for false and defamatory statements made by Jason Voelz. City Attorney's Office.

This item was tabled at the request of the Mayor for 90 days and to be brought back under Action Items.

F. Request for approval of Resolution No. 2026-22 authorizing the filing of litigation seeking Declaratory and Injunctive Relief, as well as other legal remedies as may be appropriate to halt the closing of the miCare Deltona Clinic. City Attorney's Office.

This item was deleted from the agenda at the request of the City Attorney.

G. Request for approval of Resolution No. 2026-23, acceptance of $22,000,000.00 FDEP 50/50 Grant for Advanced Waste Treatment of the Fisher Wastewater Plant as mandated by FDEP.

Motion by Commissioner Colwell, seconded by Commissioner Howington, to table the item until the next regular meeting under Action Items.

The Deputy Utility Director stated that FDEP (Florida Department of Environmental Protection) has requested that that the City give them a sign of interest in this or they are going to move the grant funding over to someone that was further down on the list of projects. They are asking for the City to give them a signal that we are interested in collecting on that $22 million.

Commissioner Colwell stated he is interested but, he would like more information. The Deputy Utility Director replied he will go back to FDEP and let them know that if it does not pass tonight, that it is the direction of the Commission for staff to get some further information on the project before the City commits to the grant.

Commissioner Nabicht asked what is the timetable for this? He also stated he would like to see the study that said this was a good, viable project and any changes put on a workshop. The Deputy Utility Director replied a study was done that had three options which he explained and he answered the question about what had changed.

The City Manager stated once this is approved the City is committed and the Deputy Utility Director confirmed.

Commissioner Heriot proposed to accept the grant tonight and workshop the topic as soon as possible.

The Mayor opened the public comments and the residents addressed the City Commission.

The motion failed by the following vote:

For: 2 - Commissioner Colwell, and Commissioner Howington

Against: 4 - Commissioner Heriot, Commissioner Nabicht, Commissioner Santiago, and Mayor Avila

Motion by Commissioner Heriot, seconded by Commissioner Santiago, to approve this agenda item and set this topic for a workshop at the next available spot within 30 days. The motion carried by the following vote:

For: 4 - Commissioner Heriot, Commissioner Nabicht, Commissioner Santiago, and Mayor Avila

Against: 2 - Commissioner Colwell, and Commissioner Howington

H. Request for recognition(s) for the month of March.

The following recognition(s) has been requested:

1. **Proclamation - Women's History Month**
2. **Proclamation - Government Finance Professionals Week**
3. **Proclamation - World Speech Day**
4. **Proclamation - Irish American Heritage Month**

Approved by Consent - to approve the requested recognition for the month of March.

8. ORDINANCES AND PUBLIC HEARINGS:

A. Public Hearing - Ordinance No. 36-2025, Amending Section 110-814 "Additional Regulations for Certain Permitted Principal Uses and Structures." Of Chapter 110, "Zoning" and Chapter 74, "Administration" of the Land Development Code, at second and final reading.

Commissioner Colwell called a point of order and asked if the City was not video taping the residents. The Mayor replied that is not a point of order but, we can address that when your time comes.

The City Attorney read the title of Ordinance No. 36-2025 for the record.

Motion by Commissioner Nabicht, seconded by Commissioner Heriot, to approve Ordinance No. 36-2025.

The Community Development Services Director gave a brief PowerPoint Presentation on the item.

The Mayor opened the public comments and residents addressed the City Commission.

The City Attorney stated this is required by the State, S.B. 954, and is a State mandate.

The motion carried by the following vote:

For: 6 - Commissioner Colwell, Commissioner Heriot, Commissioner Howington, Commissioner Nabicht, Commissioner Santiago, and Mayor Avila

B. Public Hearing - Ordinance No. 03-2026, Animal Ordinance, Chapter 14 - Animals, at first reading.

The City Attorney read the title of Ordinance No. 03-2026 for the record.

Motion by Commissioner Heriot, seconded by Commissioner Howington, to approve 8-B.

The Mayor opened the public comments and residents addressed the City Commission.

The City Attorney stated this does not address breeds, H.B. 593 passed regulations on dangerous dogs and speaks to penalties and enforcement but, it is not breed specific.

The motion carried by the following vote:

For: 6 - Commissioner Colwell, Commissioner Heriot, Commissioner Howington, Commissioner Nabicht, Commissioner Santiago, and Mayor Avila

C. Public Hearing - Ordinance No. 04-2026, amending Chapter 2, Article IV to update the sections related to Financial Polices at first reading.

The City Attorney read the title of Ordinance No. 04-2026 for the record.

Motion by Commissioner Heriot, seconded by Commissioner Howington, to approve agenda item 8-C.

The Finance Director gave a brief explanation of the item.

The Mayor opened public comments and the resident addressed the City Commission.

Commissioner Howington asked if staff looked at the additional cost when switching firms and the Finance Director replied the sheer fact that the City had Purvis Gray for as many years as it has, has kept the City's fees relatively low. For the size organization that we are our fees are much lower than he would anticipate. I brought this before the Commission, so when the City goes out to bid sometime between October 1, 2028 and April of 2029 the City will probably see a substantial increase in the audit fees. For out of State firms, the City will see a three to four times increase in cost because they come here for two to three weeks with costs including travel, hotels, per diem, etc.

The motion carried by the following vote:

For: 6 - Commissioner Colwell, Commissioner Heriot, Commissioner Howington, Commissioner Nabicht, Commissioner Santiago, and Mayor Avila

D. Public Hearing - Resolution No. 2026-01, Major Conditional Use application for the property located at 590 Fort Smith Boulevard to allow a house of worship in the R-1 Zoning District, for adoption.

The City Attorney stated to please be advised that the following items on the agenda are quasi-judicial in nature. If you wish to comment upon any of these item(s) please indicate the item number, you would like to address when the announcement regarding the quasi-judicial item is made. An opportunity for persons to speak on each item(s) will be made available after the applicant and staff have made their presentations on each item. All

testimony, including public testimony and evidence will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross examination. If you do not wish to either be cross-examined or sworn your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission to ask questions on their behalf. The full agenda packet on each agenda item is hereby entered into the record. Persons representing organizations must present evidence of their authority to speak for the organization. For further details of the quasi-judicial procedures may be obtained from the City Clerk. At this time Commissioners must disclose any ex-parte Communications concerning items on the agenda.

Each Commissioner disclosed their ex-parte communications.

The City Attorney swore in everyone that wished to speak on this item and she read the title of Ordinance No. 32-2025 for the record.

The Planning Manager gave a brief PowerPoint Presentation on the item.

Commissioner Howington asked to clarify that this does not include any apartments and the Planning Manager replied it is just a house of worship.

The Applicant Pastor Zakaria Henry, The Lighthouse Pentecostal Church of Jesus, 1918 Newmark Drive, Deltona, spoke about traffic and noise, being planted in the community, and the goals of the church.

The Mayor opened the public comments for those with standing and there were none.

The Mayor opened the public comments for those without standing and the residents addressed the City Commission.

Motion by Commissioner Nabicht, seconded by Commissioner Howington, to approve Resolution No. 2026-01.

The City Attorney read the title of Resolution No. 2026-01 for the record.

The motion carried by the following vote:

For: 6 - Commissioner Colwell, Commissioner Heriot, Commissioner Howington, Commissioner Nabicht, Commissioner Santiago, and Mayor Avila

9. ACTION ITEMS:

A. Consideration of an Alternate appointment to the Planning and Zoning Board.

Motion by Commissioner Santiago, seconded by Commissioner

Howington, for Robert Hasson. The motion carried by the following vote:

For: 6 - Commissioner Colwell, Commissioner Heriot, Commissioner Howington, Commissioner Nabicht, Commissioner Santiago, and Mayor Avila

B ADD-ON Item: Fence Discussion.

ADD-ON ITEM 9-B: Fence discussion.

The City Attorney stated she just wanted to urge the Commission to utilize caution when engaging in this discussion. So pursuant to City Land Development (LDC) Code, Section 74-6(b)(1) the planning and zoning director is vested with the power and duty to issue interpretations of the code. The same duty is not found under the City Commission powers and duties in the LDC found in Section 74-3(a). Now, because the planning and zoning director falls under the authority of the City Manager, the City Commission may risk a violation of the City Charter by exercising the powers reserved to the City Manager's staff pursuant to both City Charter and code. The City Commission may properly question staff and the attorneys about the provisions of the code. The City Commission can provide directions to amend the code. The City Commission can provide directions to amend the code to provide clarification or additional definitions. The City Commission can also rule on an appeal of the planning and zoning directors' administrative determination or interpretation of the code pursuant to Section 74-11(g). So if someone appeals an administrative decision, you all have the right to rule on that appeal of the planning and zoning director's administrative determination.

Commissioner Colwell stated for clarification, he can ask the planning and zoning director why he has come to this interpretation. The City Attorney replied no, the Commission can ask questions about the code and make recommendations about changes to the code. The interpretation that the planning and zoning director makes stands alone and apart, unless there is an administrative appeal of his decision, and then the Commission gets to rule on that administrative appeal.

Commissioner Colwell stated his question is under the interpretations of the previous ordinances the side yard was determined by front face of the house and the rear face of the house and he read Section 70, Definitions, Yard rear. The code or ordinance is being interpreted now as the lot line, meaning that they would be able to put an eight foot fence from the front lot line to the rear lot line down the entire side of the yard. He asked if that would be his interpretation?

The Community Development Services Director read Section 110-806(e), Fences, walls and hedges.

Commissioner Colwell and the Community Development Services Director continued to discuss the lot lines vs. the yard lines, the height of the fence, the type of fencing, lakefront

property.

Commissioner Colwell read Section 70, Definitions, Definition of Yard, and he asked why throughout the code it is interpreted as the “side or rear yard” but, the fence portion of the code is interpreted as the “side or rear lot line”?

The City Attorney stated she does not understand the question but, she is trying to understand the Commissioner’s goal.

The Mayor asked for a motion to extend the meeting.

Motion by Commissioner Colwell, to extend the meeting. The motion died for lack of a second.

Commissioner Colwell asked if it is staff’s interpretation that a person can put a six-foot stockade fence from the rear of the house to the lakefront? The Community Development Services Director replied on the side yard, the way the code is currently written yes. Commissioner Colwell stated that is where the discrepancy is because his understanding is that the rear yard is from the rear of the house to the property line.

The Mayor called point of order, nobody seconded the motion to extend the meeting. It is now 8:30 p.m. and the Commission has reached the maximum time for a Commission meeting so because there was no second at this time the meeting is adjourned.

10. CITY ATTORNEY COMMENTS:

11. CITY MANAGER COMMENTS:

12. CITY COMMISSION COMMENTS, REQUESTS & REPORTS:

13. ADJOURNMENT:

There being no further business, the meeting adjourned at 8:30 p.m.

_____

Santiago Avila, Jr., MAYOR

ATTEST:

_____

Joyce Raftery, CMC, MMC, CITY CLERK

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: B.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - B

SUBJECT:
Request for approval of Resolution No. 2026-24 Adopting the updated Master Fee Schedule for FY 2026 - 2030 that incorporates the Utility Rate Study for Water and Wastewater (W/WW).

LOCATION:
City Hall

COST:
Dependent on Commission Action

SOURCE OF FUNDS:
Citywide

ORIGINATING DEPARTMENT:
Finance

POTENTIAL MOTION:
“I move to approve Resolution No. 2026-24.”

BACKGROUND:
This is a request for the City Commission to approve the Master Fee Schedule that incorporates the Water and Wastewater Utility Rate Study fees for Fiscal Year 2026 - 2030.

Resolution No. 2026-24 includes Exhibit "A", which lists the existing fees and all updates. Fees included in Exhibit "A" are part of the adopted budget. This revision updates the water and sewer fees of the City. These City fees are actual pass-through costs for various City services to include water, sewer, reclaimed and irrigation, etc. This master fee update also incorporates the penny rounding methodology for cash transactions as the U.S. Mint has stopped production of the penny.

City staff conducted a rate study to make sure that we are capturing the cost that the city is incurring to provide these services.

The City uses a "Master Fee" Schedule to establish fees for a variety of services. With the adoption of the final budget by Resolution No. 2025-134, the Master Fee Schedule that was adopted by Resolution No. 2025-169 on January 20, 2026, did not include the fees incorporated into this resolution as the rate study had not been completed.

AGENDA ITEM: B.

The Water and Wastewater Rate Study by GovRates has been completed and is attached.

RESOLUTION NO. 2026-24

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA; ADOPTING A REVISED MASTER FEE SCHEDULE OF FINES, FEES, COSTS AND/OR PENALTIES AND VARIOUS ADMINISTRATIVE FEES RELATING TO THE CITY OF DELTONA CODE OF ORDINANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, SCRIVENER'S ERRORS, AND AN EFFECTIVE DATE.

WHEREAS, Article VIII of the State Constitution and Chapter 166, Florida Statutes provide that municipalities shall have the governmental, corporate, and proprietary powers to enable them to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except when expressly prohibited by law; and

WHEREAS, the City of Deltona, Florida (the "City") as the governing body, pursuant to the authority vested in Chapter 163 and Chapter 166, Florida Statutes, is authorized and empowered to establish and consider changes to its fee schedule; and

WHEREAS, the City Commission hereby finds that due to labor, materials, and other expenditures, it is necessary for the City to impose certain fees; and

WHEREAS, from time-to-time circumstances and events may require the schedule of fines, fees, costs and / or penalties to be modified to reflect certain changes; and

WHEREAS, City staff conducted research regarding various fees charged for similar services by other municipalities including but not limited to building permits and inspections, fire permits and inspections, customer service and utility services, event permits, parks and recreations services, the center, planning, code enforcement, animal control, water, wastewater, capital service charges, and development review services; and

WHEREAS, City staff recommends that the City Commission consider adopting the revised master fee schedule, which is attached hereto and incorporated herein as Exhibit "A" (the "Master Fee Schedule"); and

WHEREAS, the City Commission of the City of Deltona, Florida, hereby finds this Resolution to be in the best interest of the public health, safety, and welfare of the citizens of Deltona.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISION OF THE CITY OF DELTONA, FLORIDA:

Section 1. Recitals Adopted. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. Fee Schedule Adopted. The City Commission hereby approves and adopts the Master Fee Schedule, attached hereto and incorporated herein as Exhibit “A.”

Section 2. Conflicts. All Resolutions or parts of Resolution insofar as they are inconsistent or in conflict with the provisions of this Resolution are hereby repealed to the extent of any conflict.

Section 4. Severability. In the event any portion of this Resolution is determined to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such decision shall in no manner affect the remaining portion or sections of the Resolution which shall remain in full force and effect.

Section 5. Scrivener’s Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

Section 6. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS _____ DAY OF _____, 2026.

BY: _____
Santiago Avila, Jr., MAYOR

ATTEST:

_____
Joyce Raftery, CMC, MMC, CITY CLERK

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida

_____
TG Law PLLC, CITY ATTORNEY

Name	Yes	No
Avila-Vazquez		
Colwell		
Heriot		
Howington		
Nabicht		
Santiago		
Avila		

EXHIBIT "A"

Water / Sewer / Reclaimed Utility Rates

Fees Pursuant to Section 68 of the Code of Ordinances

Miscellaneous	Fee	
Administration Fee - Assessed to all Residential & Non-Residential Account setups and miscellaneous changes	$ 55.00	
Hydrant & Temporary Meter Account Setup Fee (Water)	$ 285.00	
Late fee Penalty (5 Days past due)	3% or $4	
Late fee added to the customers account 25 days after bill date.		
Staff may waive late fee penalty charge once in a twelve month period if requested by the account holder.	whichever is greater	
Delinquent Fee (10 Days past due)	$ 50.00	
Added to accounts when payment not received on the thirtieth (30) day by 5:00 p.m. after the invoice date.		
Staff may waive delinquent charge once in a twelve month period if requested by the customer.		
Administration Fee for Account Sent to Collections	$ 50.00	
Administration Fee for Account with Lien Processing or Satisfaction (Amount Charges is in addition to County processing fee)	$ 50.00	
Disconnection Charge - if requested by customer not related to a delinquent account	$ 50.00	
Reconnection Charge (Business Hours) not associated with delinquency disconnection	$ 50.00	
Reconnection Charge (Business Hours) added to account when payment is not received by 3:30pm on the day of cutoff date requesting same day reconnection	$ 100.00	
Reconnection Charge (After Hours till 8 p.m. or Same Day)	$ 150.00	
Reconnection Charge (After Hours from 8 p.m. until 7:00 a.m.)	$ 200.00	
Field Accuracy Test (if meter is greater than 2.5% inaccurate then no charge)	$ 60.00	
Bench Test (If meter is greater than 2.5% inaccurate then no charge)	$ 300.00	
Regular Backflow Monitor and Test ***Per month***	$ 3.33	
Manual Read - monthly required charge for all temporary Hydrant meters	$ 285.00	
Extraordinary Services Calls - Regular Hours	$ 50.00	
Extraordinary Services Calls - Outside of Regular Hours till 8 p.m.	$ 150.00	
Extraordinary Services Calls - Outside of Regular Hours after 8 p.m. until 7:00 a.m.	$ 200.00	
Temporary Meter relocation fee (Assessed when contractor moves without City knowledge)	$ 100.00	
Tampering Fee (In accordance with FS 812.14)	3x Estimated dollar amount of service or $3,000, whichever is greater	
Violation Fee	$ 100.00	
Paper Statement Fee (Defrays the cost of postage and handling)	$ 5.00	per month
All new customer effective October 1, 2026 will be required to receive their utility statement electronically		
Existing customer prior to October 1, 2026 will have until October 1, 2027 to convert to an electronic statement		

Utility Deposit, Service Charge and Transfer Fee

There is a minimum monthly base charge for water, sewer, reclaimed (if available) and irrigation, whether the residence or building is occupied or vacant based on services available at that location.

To establish service you must provide a valid driver's license or a valid Florida Identification Card, social security number and one of the following: lease, deed, preliminary or final settlement statement. If a social security number is not provided and no previous credit history with the City then the deposit is the maximum amount allowed.

If the deed or final settlement is provided by the seller of the property, the buyer will be charged the maximum deposit and service charge. If the buyer provides a valid driver's license or a valid Florida Identification Card and social security number this will be used to determine the amount of the deposit for the new owner.

It is the policy of the City to require a deposit for water, irrigation, reclaimed, and sewer service as follows:

Residential Water, Sewer & Reclaimed Deposits	Fee	
Deposits are based on credit score as verified by the "On-Line Utility Exchange":		
Definitions of green light, yellow light and red light are listed below:	**Water, Reclaimed & Irrigation**	**Sewer**
Green Light – standard deposit waived. Based on the information provided, the applicant has a good credit score and poses low credit risk.	**$ -**	**$ -**
Yellow Light - deposit required. Based on the information provided, the applicant has an average credit score and poses moderate credit risk.	**$ 75.00**	**$ 175.00**
Red Light – maximum deposit required. Based on the information provided, the applicant has a poor credit score or exchange hits and poses high credit risk.	**$ 150.00**	**$ 350.00**

Non-Residential and Multi-Family (Water, Sewer & Reclaimed) Deposits

The deposit for these accounts will be determined by comparable property use typical for that property classification which will be three (3) times average usage.

Additional Deposits	Fee
1. In the event the utility service is disconnected 2 or more times for non-payment or has received 2 or more returned checks within a 12 month period, or insufficient utility credit score, the City will require a deposit(s) that is three times the average monthly bill.	
2. Licensed Real Estate Agents	$ 2,400.00
3. Construction Water, Temporary Use Water, Tanker Refill and Other Interim Use Customers	$ 2,000.00

Deposit Payments Residential Accounts

Owner occupied locations may be billed for the deposit(s) and will have 10 days to pay said deposit(s). If the customer does not pay the deposit(s) within the 10 day period, utility services will be subject to disconnection.

Tenant occupied locations are required to pay deposit in full at the time the account is established.

An applicant for city water and sewer services will not be required to make a deposit when the applicant meets one of the following conditions:
1) Has an existing account with good credit standing with the City. Discontinuance of service for non-payment on an existing account will be treated as new applicants.
2) Any new customer establishing services will have their credit checked with their social security number as verified by the "On-Line Utility Exchange" or any other provider of similar services. The City will perform one credit check for each new account opened. Based on the results, the customer may or may not be required to pay a deposit.

The City will not transfer a deposit from one individual to another individual. Transfers of deposit(s) from one address to another address for the same individual will be made provided the account balance at the active service location is in a current status (outstanding balance is zero).

If a customer transfers his or her deposit to an account within the system, the final bill on the old account, if delinquent, will be transferred to the current account for collection and the current account will then become subject to collections and disconnection procedures. Customers that are continuously delinquent are subject to an update of their deposit requirements.

Deposit Payments Non-Residential and Multi-Family Accounts

The customer is required to pay the full deposit at the time the account is being established. Failure to comply with this requirement will result in discontinuance of service.

Refund of Deposits

The City will credit the deposit to the customer's account when:
1) Residential accounts - The customer has had no delinquencies nor been disconnected for non-payment in the previous 36 months;
2) Tenant accounts – deposits will be held until the account is closed;
3) Commercial accounts – deposits are held until the account is closed. The deposits are refundable only to the customer whose name appears thereon.

Residential and Non-Residential Customer Deposit

Deposits are kept in a non-interest bearing account.

Records of Deposit

The City will keep records to show:

Name and address of each person on the account
Social Security / Federal Employer Identification Number
Drivers License
Email Account
Phone Number
Amount and date of deposit
Each transaction concerning deposit

The City will issue a receipt of deposit to each applicant from whom a deposit is received.

A record of each unclaimed deposit will be maintained and the City will make a reasonable effort to return the deposit.

Meter Installation Fees*	Fee
5/8" x 3/4" Meter Installation, No Tap	$315.00
5/8" x 3/4" Meter Installation with Tap, Short	$860.00
5/8" x 3/4" Meter Installation with Tap, Long	$1,300.00
1" Meter Installation, No Tap	$555.00
1" Meter Installation with Tap, Short	$975.00
1" Meter Installation with Tap, Long	$1,405.00
1-1/2" Meter Installation, No Tap	$995.00
1-1/2" Meter Installation with Tap, Short	$1,670.00
1-1/2" Meter Installation with Tap, Long	$2,145.00
2" Meter Installation, No Tap	$1,165.00
2" Meter Installation with Tap, Short	$2,010.00
2" Meter Installation with Tap, Long	$2,525.00
3" or Larger Meter Installation	Actual Cost
Connection Fee (Tap) - 1" and Under	$498.00

*Non-Residential taps are required to be performed by a license underground contractor to be paid for by the commercial developer.

Courtesy Adjustments

Adjustments will be considered and handled based on in accordance with the City's Courtesy Adjustment policy. Adjustments will not be made on closed accounts or those accounts that do not have a minimum of six (6) months of consecutive usage. Adjustment requests submitted for accounts with less than six months of usage will be held until such time that the account has six months of usage outside of the adjusted bill. Customers wishing to submit for an adjustment must do so by submitting the Adjustment Request Form along with all supporting documentation within 30 days of the first bill date in which the customer is requesting the adjustment.

Submission of an adjustment request does not guarantee that an adjustment will be granted. Additionally it does not preclude the customer from paying the billed amount in order to avoid additional service charges or service interruption. Once an adjustment is completed, it will be considered final. Adjustments will not be reversed at a later time.

The City may, upon written request along with supporting documentation, consider one and only one courtesy leak adjustment per 12 month period for customers who experience above average usage due to a leak. Leak adjustments will be limited to no more than two consecutive bills that are effected by the leak.

The City may, upon written request along with supporting documentation, consider one and only one courtesy adjustment for water loss due to theft, vandalism, or an unexplained water loss per 12 month period. Only one bill will be considered.

Staff may waive a late fee and delinquent charge once in a twelve month period if requested by the customer.

Courtesy Pool Fill Adjustments

The City may, upon written request along with supporting documentation, consider one and only one courtesy adjustment per 12 month period for those residents who have both the City's water and wastewater services for the purpose of filling their pool. Customers must meet all requirements as set forth in the Courtesy Adjustment Policy. An adjustment will only be considered for the wastewater portion of the customer's bill.

Administrative Adjustments

The City Manager or his or her designee is authorized to credit a customer's monthly utility account under the following circumstances:

a. The adjustment is warranted due to a billing error made by the city
b. The customer inadvertently transposes one or more numbers while making a payment
c. The customer inadvertently pays the previous month's statement balance resulting a a late payment penalty
d. Unexplained or unintended usage, to include recalculation of consumption at the lowest tier.

Utility Payment Plans

At the discretion of the City a payment plan may be established for accounts that are currently disconnected or have a past due balance greater than three hundred dollars ($300.00). The monthly payment plan shall be for a period equal to the number of months in arrears but at no time longer than six months and will be in addition to the normal monthly utility bill. There will be no waiver/reduction of the accrued late fees and delinquency charges and an additional administration fee of $55.00 will be charged for setting up and administering the payment plan. Upon establishment of the payment plan, agreement by the customer and receipt of the first payment then service can be restored. If a customer fails to complete the payment plan in full, the City shall be entitled to take all legal action permissible, including but not limited to, delivering the underlying utility lien to the county court for enforcement and/or forwarding this matter to a collection agency to secure payment. Payment plans are only allowed once in a twelve month rolling period. For tenant accounts, payment plans can not exceed the term of the lease.

Payment of bills, service charges

Bills for the monthly fee for water, wastewater, reclaimed, irrigation water, stormwater, solid waste services shall be payable as of the billing date.

Additional Postage

Any additional postage charges incurred by the city (for International mailing of utility bills, returned mail, etc.) will be billed to the customer account.

Water / Sewer / Reclaimed Utility Rates (Continued)

Line No.		Adopted Resolution # 2025-169	Proposed Fiscal Year 2027	2028	2029	2030
	Effective Date	**2/1/2026**	**10/1/2026**	**10/1/2027**	**10/1/2028**	**10/1/2029**
	WATER SERVICE					
	Residential Water - Inside-City					
	Base Rate					
1	5/8" x 3/4" Meter	$ 18.64	$ 20.42	$ 22.32	$ 24.37	$ 26.58
2	1" Meter	38.76	42.46	46.40	50.66	55.25
3	1.5" Meter	72.29	79.19	86.55	94.50	103.07
4	2" Meter	112.55	123.29	134.74	147.11	160.45
	Usage / Volume Charge Per 1,000 Gallons					
5	0 to 5,000 Gallons	$ 2.57	$ 2.82	$ 3.08	$ 3.36	$ 3.66
6	5,001 to 10,000 Gallons	5.19	5.69	6.22	6.79	7.41
7	10,001 to 20,000 Gallons	9.11	9.98	10.91	11.91	12.99
8	Over 20,000 Gallons	18.27	20.01	21.87	23.88	26.05
	Residential Irrigation - Inside-City					
	Base Rate					
9	5/8" x 3/4" Meter	$ 18.64	$ 20.42	$ 22.32	$ 24.37	$ 26.58
10	1" Meter	38.76	42.46	46.40	50.66	55.25
11	1.5" Meter	72.29	79.19	86.55	94.50	103.07
12	2" Meter	112.55	123.29	134.74	147.11	160.45
	Usage / Volume Charge Per 1,000 Gallons					
13	0 to 10,000 Gallons	$ 5.19	$ 5.69	$ 6.22	$ 6.79	$ 7.41
14	10,001 to 20,000 Gallons	9.11	9.98	10.91	11.91	12.99
15	Over 20,000 Gallons	18.27	20.01	21.87	23.88	26.05
	Commercial Water - Inside-City					
	Base Rate					
16	5/8" x 3/4" Meter	$ 18.64	$ 20.42	$ 22.32	$ 24.37	$ 26.58
17	1" Meter	38.76	42.46	46.40	50.66	55.25
18	1.5" Meter	72.29	79.19	86.55	94.50	103.07
19	2" Meter	112.55	123.29	134.74	147.11	160.45
20	3" Meter	219.88	240.86	263.24	287.41	313.48
21	4" Meter	340.64	373.14	407.80	445.24	485.62
22	6" Meter	676.04	740.53	809.33	883.63	963.78
23	8" Meter	1,078.58	1,181.48	1,291.24	1,409.78	1,537.65
24	10" Meter	1,548.16	1,695.85	1,853.39	2,023.53	2,207.06
25	12" Meter	2,889.83	3,165.52	3,459.60	3,777.19	4,119.78
	Usage / Volume Charge Per 1,000 Gallons					
26	All Usage	$ 4.97	$ 5.44	$ 5.95	$ 6.50	$ 7.09
	Commercial Irrigation - Inside-City					
	Base Rate					
27	5/8" x 3/4" Meter	$ 18.64	$ 20.42	$ 22.32	$ 24.37	$ 26.58
28	1" Meter	38.76	42.46	46.40	50.66	55.25
29	1.5" Meter	72.29	79.19	86.55	94.50	103.07
30	2" Meter	112.55	123.29	134.74	147.11	160.45
31	3" Meter	219.88	240.86	263.24	287.41	313.48
32	4" Meter	340.64	373.14	407.80	445.24	485.62
33	6" Meter	676.04	740.53	809.33	883.63	963.78
34	8" Meter	1,078.58	1,181.48	1,291.24	1,409.78	1,537.65
35	10" Meter	1,548.16	1,695.85	1,853.39	2,023.53	2,207.06

	Effective Date	2/1/2026	10/1/2026	10/1/2027	10/1/2028	10/1/2029
36	12" Meter	2,889.83	3,165.52	3,459.60	3,777.19	4,119.78
	Usage / Volume Charge Per 1,000 Gallons					
37	0 to 10,000 Gallons	$ 5.19	$ 5.69	$ 6.22	$ 6.79	$ 7.41
38	10,001 to 20,000 Gallons	9.11	9.98	10.91	11.91	12.99
39	Over 20,000 Gallons	18.27	20.01	21.87	23.88	26.05
	WATER SERVICE (Continued)					
	Residential Water - Outside-City					
	Base Rate					
40	5/8" x 3/4" Meter	$ 23.30	$ 25.52	$ 27.89	$ 30.45	$ 33.21
41	1" Meter	48.44	53.06	57.99	63.31	69.05
42	1.5" Meter	90.35	98.97	108.16	118.09	128.80
43	2" Meter	140.69	154.11	168.43	183.89	200.57
	Usage / Volume Charge Per 1,000 Gallons					
44	0 to 5,000 Gallons	$ 3.21	$ 3.52	$ 3.85	$ 4.20	$ 4.58
45	5,001 to 10,000 Gallons	6.48	7.10	7.76	8.47	9.24
46	10,001 to 20,000 Gallons	11.39	12.48	13.64	14.89	16.24
47	Over 20,000 Gallons	22.83	25.01	27.33	29.84	32.55
	Residential Irrigation - Outside-City					
	Base Rate					
48	5/8" x 3/4" Meter	$ 23.30	$ 25.52	$ 27.89	$ 30.45	$ 33.21
49	1" Meter	48.44	53.06	57.99	63.31	69.05
50	1.5" Meter	90.35	98.97	108.16	118.09	128.80
51	2" Meter	140.69	154.11	168.43	183.89	200.57
	Usage / Volume Charge Per 1,000 Gallons					
52	0 to 10,000 Gallons	$ 6.48	$ 7.10	$ 7.76	$ 8.47	$ 9.24
53	10,001 to 20,000 Gallons	11.39	12.48	13.64	14.89	16.24
54	Over 20,000 Gallons	22.83	25.01	27.33	29.84	32.55
	Commercial - Outside-City					
	Base Rate					
55	5/8" x 3/4" Meter	$ 23.30	$ 25.52	$ 27.89	$ 30.45	$ 33.21
56	1" Meter	48.44	53.06	57.99	63.31	69.05
57	1.5" Meter	90.35	98.97	108.16	118.09	128.80
58	2" Meter	140.69	154.11	168.43	183.89	200.57
59	3" Meter	274.85	301.07	329.04	359.25	391.83
60	4" Meter	425.81	466.43	509.76	556.56	607.04
61	6" Meter	845.04	925.66	1,011.65	1,104.52	1,204.70
62	8" Meter	1,348.21	1,476.83	1,614.03	1,762.20	1,922.03
63	10" Meter	1,935.20	2,119.82	2,316.75	2,529.43	2,758.85
64	12" Meter	3,612.29	3,956.90	4,324.50	4,721.49	5,149.73
	Usage / Volume Charge Per 1,000 Gallons					
65	All Usage	$ 6.21	$ 6.80	$ 7.43	$ 8.11	$ 8.85
	Commercial Irrigation - Outside-City					
	Base Rate					
66	5/8" x 3/4" Meter	$ 23.30	$ 25.52	$ 27.89	$ 30.45	$ 33.21
67	1" Meter	48.44	53.06	57.99	63.31	69.05
68	1.5" Meter	90.35	98.97	108.16	118.09	128.80
69	2" Meter	140.69	154.11	168.43	183.89	200.57
70	3" Meter	274.85	301.07	329.04	359.25	391.83
71	4" Meter	425.81	466.43	509.76	556.56	607.04
72	6" Meter	845.04	925.66	1,011.65	1,104.52	1,204.70
73	8" Meter	1,348.21	1,476.83	1,614.03	1,762.20	1,922.03
74	10" Meter	1,935.20	2,119.82	2,316.75	2,529.43	2,758.85

	Effective Date	2/1/2026	10/1/2026	10/1/2027	10/1/2028	10/1/2029
75	12" Meter	3,612.29	3,956.90	4,324.50	4,721.49	5,149.73
	Usage / Volume Charge Per 1,000 Gallons					
76	0 to 10,000 Gallons	$ 6.48	$ 7.10	$ 7.76	$ 8.47	$ 9.24
77	10,001 to 20,000 Gallons	11.39	12.48	13.64	14.89	16.24
78	Over 20,000 Gallons	22.83	25.01	27.33	29.84	32.55
	WASTEWATER SERVICE					
	Residential Wastewater - Inside-City					
	Base Rate					
79	5/8" x 3/4" Meter	$ 65.04	$ 65.04	$ 65.04	$ 65.04	$ 65.04
80	1" Meter	104.30	104.30	104.30	104.30	104.30
81	1.5" Meter	169.75	169.75	169.75	169.75	169.75
82	2" Meter	248.30	248.30	248.30	248.30	248.30
	Usage / Volume Charge Per 1,000 Gallons					
83	0 to 2,000 Gallons	$ -	$ -	$ -	$ -	$ -
84	2,001 to 5,000 Gallons	19.42	19.42	19.42	19.42	19.42
85	Over 5,000 Gallons	25.25	25.25	25.25	25.25	25.25
	Commercial Wastewater - Inside-City					
	Base Rate					
86	5/8" x 3/4" Meter	$ 26.15	$ 26.15	$ 26.15	$ 26.15	$ 26.15
87	1" Meter	57.91	57.91	57.91	57.91	57.91
88	1.5" Meter	110.86	110.86	110.86	110.86	110.86
89	2" Meter	174.35	174.35	174.35	174.35	174.35
90	3" Meter	343.69	343.69	343.69	343.69	343.69
91	4" Meter	534.24	534.24	534.24	534.24	534.24
92	6" Meter	1,063.48	1,063.48	1,063.48	1,063.48	1,063.48
93	8" Meter	1,698.53	1,698.53	1,698.53	1,698.53	1,698.53
94	10" Meter	2,439.46	2,439.46	2,439.46	2,439.46	2,439.46
95	12" Meter	4,556.39	4,556.39	4,556.39	4,556.39	4,556.39
	Usage / Volume Charge Per 1,000 Gallons					
96	All Usage	$ 20.97	$ 20.97	$ 20.97	$ 20.97	$ 20.97
	Residential Wastewater - Outside-City					
	Base Rate					
97	5/8" x 3/4" Meter	$ 81.30	$ 81.30	$ 81.30	$ 81.30	$ 81.30
98	1" Meter	130.37	130.37	130.37	130.37	130.37
99	1.5" Meter	212.19	212.19	212.19	212.19	212.19
100	2" Meter	310.37	310.37	310.37	310.37	310.37
	Usage / Volume Charge Per 1,000 Gallons					
101	0 to 2,000 Gallons	$ -	$ -	$ -	$ -	$ -
102	2,001 to 5,000 Gallons	24.26	24.26	24.26	24.26	24.26
103	Over 5,000 Gallons	31.56	31.56	31.56	31.56	31.56
	Commercial Wastewater - Outside-City					
	Base Rate					
104	5/8" x 3/4" Meter	$ 32.68	$ 32.68	$ 32.68	$ 32.68	$ 32.68
105	1" Meter	72.39	72.39	72.39	72.39	72.39
106	1.5" Meter	138.56	138.56	138.56	138.56	138.56
107	2" Meter	217.93	217.93	217.93	217.93	217.93
108	3" Meter	429.62	429.62	429.62	429.62	429.62
109	4" Meter	667.80	667.80	667.80	667.80	667.80
110	6" Meter	1,329.34	1,329.34	1,329.34	1,329.34	1,329.34
111	8" Meter	2,123.16	2,123.16	2,123.16	2,123.16	2,123.16
112	10" Meter	3,049.32	3,049.32	3,049.32	3,049.32	3,049.32
113	12" Meter	5,695.49	5,695.49	5,695.49	5,695.49	5,695.49

	Effective Date	2/1/2026	10/1/2026	10/1/2027	10/1/2028	10/1/2029
	Usage / Volume Charge Per 1,000 Gallons					
114	All Usage	$ 26.21	$ 26.21	$ 26.21	$ 26.21	$ 26.21
	RECLAIMED WATER SERVICE					
	Reclaimed Water - Inside City					
	Base Rate					
115	5/8" x 3/4" Meter	$ 6.01	$ 6.58	$ 7.19	$ 7.85	$ 8.56
116	1" Meter	15.06	16.50	18.03	19.69	21.48
117	1.5" Meter	30.14	33.02	36.09	39.40	42.97
118	2" Meter	48.25	52.85	57.76	63.06	68.78
119	3" Meter	90.46	99.09	108.30	118.24	128.96
120	4" Meter	150.80	165.19	180.54	197.11	214.99
121	6" Meter	301.61	330.38	361.07	394.22	429.98
122	8" Meter	482.59	528.63	577.74	630.78	687.99
123	10" Meter	693.71	759.89	830.48	906.72	988.96
124	12" Meter	1,296.95	1,420.68	1,552.66	1,695.19	1,848.94
	Usage / Volume Charge Per 1,000 Gallons					
125	All Usage	$ 2.07	$ 2.27	$ 2.48	$ 2.71	$ 2.96
	Reclaimed Water - Outside City					
	Base Rate					
126	5/8" x 3/4" Meter	$ 7.52	$ 8.24	$ 9.01	$ 9.84	$ 10.73
127	1" Meter	18.82	20.62	22.54	24.61	26.84
128	1.5" Meter	37.67	41.26	45.09	49.23	53.70
129	2" Meter	60.31	66.06	72.20	78.83	85.98
130	3" Meter	113.08	123.87	135.38	147.81	161.22
131	4" Meter	188.50	206.48	225.66	246.38	268.73
132	6" Meter	377.01	412.98	451.35	492.78	537.48
133	8" Meter	603.23	660.78	722.17	788.47	859.98
134	10" Meter	867.14	949.87	1,038.11	1,133.41	1,236.21
135	12" Meter	1,621.19	1,775.85	1,940.83	2,119.00	2,311.19
	Usage / Volume Charge Per 1,000 Gallons					
136	All Usage	$ 2.59	$ 2.84	$ 3.10	$ 3.38	$ 3.69

Water and Wastewater Capital Charges and Capital Financing Recovery Fees

Water and wastewater capital charges or impact fees are charged to development to "buy-in" to a proportionate share of System capacity and support a policy of "growth paying for growth." Such fees reduce cost burdens on monthly user rates (help to reduce the need for user rate increases). A formal study performed by GovRates, Inc. recommended that the capital charges and capital financing recovery fees be increased to the following amounts per equivalent residential connection:

	Water					
137	Capital Charge Per Equivalent Residential Connection	$ 3,220.00	$ 3,220.00	$ 3,220.00	$ 3,220.00	$ 3,220.00
138	Capital Financing Recovery Fee Per Equivalent Residential Connectio	114.00	114.00	114.00	114.00	114.00
	Wastewater					
139	Capital Charge Per Equivalent Residential Connection	$ 5,240.00	$ 5,240.00	$ 5,240.00	$ 5,240.00	$ 5,240.00
140	Capital Financing Recovery Fee Per Equivalent Residential Connectio	486.00	486.00	486.00	486.00	486.00

For additional information related to the increases of the above charges, please refer to the Water and Wastewater Rate Study as presented to the City Commission on December 15, 2025.

Effective Date	2/1/2026	10/1/2026	10/1/2027	10/1/2028	10/1/2029
Annual Review / Increase					

The following user rate increase percentages are reflected in the above schedules and are based on a Water and Wastewater Rate Study performed by GovRates, Inc. that was approved by the City Commission on January 20, 2026.

	Effective Date	10/1/2026	10/1/2027	10/1/2028	10/1/2029
141	Water User Rate Adjustments	9.54%	9.29%	9.18%	9.07%
	Wastewater User Rate Adjustments	0.00%	0.00%	0.00%	0.00%
	Reclaimed Water User Rate Adjustments	9.54%	9.29%	9.18%	9.07%

Automatic User Rate Adjustments to Keep Up With Inflation in Absence of Formal Rate Study Recommendation or Action By City Commission

Automatic rate indexing is very common among utilities in the State of Florida and is looked upon favorably by credit rating agencies. Such indexing helps utilities to keep up with inflation and avoid large future rate increases. Automatic rate indexing of the monthly utility rates has already been adopted by the City Commision, and the following language maintains the existing policy. A January-to-January measurement basis enables the City to know the following fiscal year's inflationary rate adjustments early in the budget process.

In the absence of a formal study recommendation or action by the City Commission, the above monthly user rates shall be automatically increased for inflationary effects on the costs of operations – without a public hearing – effective for bills rendered on or after January 1st of each fiscal year. The percentage increase shall be the percentage increase, if any, in the *Engineering News-Record* (ENR) Construction Cost Index from January of the preceding calendar year to January of the current calendar year. The first increases under these provisions, if any, shall become effective on January 1, 2027 and, if applicable, shall reflect the ENR Construction Cost Index change from January 2025 to January 2026.

Building & Inspections

Fees Pursuant to Section 18 of the Code of Ordinances

COMMERCIAL, INDUSTRIAL & MULTI-FAMILY PERMIT FEES

Commercial, Industrial, and Multi-Family New Construction	New Construction - $72.00 minimum or 0.56% of total job valuation, whichever is greater
Additions, Alterations, Repairs, Foundation Permits, and Accessory Structures (wall/fence, Pools, flag poles, detached garages, etc….)	0.49% of the documented construction value plus $72.00 New Construction - $72.00 minimum or .56% of total job valuation
Commercial, Industrial, and Multi-Family -permits for Mechanical, Electrical, Gas, and Plumbing	Stand alone permits - $72.00 plus 0.8% of valuation
Fuel Tanks or Pumps	$50.00 per tank or pump
New Roof or Re-roofing	$72.00 or $2.80 per square, whichever is greater
Early Start Permit Prior to Issuing a Building Permit	$200.00
Plan Review Fee First Submittal - Based on building square footage	0 to 2k = $21.00 2k to 5k = $36.00 5k to 10k = $42.00 10k to 40k = $84.00 40k to 100k = $111.60 100k to 200k = $279.60 200k to 500k = $595.20 500k + = $595.20 plus $27.60 per 50k
Resubmittal/Response to comments	0.01% of the documented construction value or minimum $100.00, whichever is greater.
Per F.S. 553.80 - ....reject(ion of) design documents required by the code three or more times for failure to correct a code violation specifically and continuously noted in each rejection, including, but not limited to.....shall impose, a fee of four times the amount of the proportion of the permit fee attributed to plans review	0.04% of the documented construction value or minimum $400.00, whichever is greater
Revision/Plan Modification	0.01% of the permit value or a minimum $100.00, whichever is greater.

RESIDENTIAL (ONE & TWO FAMILY) AND MOBILE/MANUFACTURED HOME PERMIT FEES

One & Two Family Dwellings New Construction	New Construction - $72.00 minimum or 0.56% of total job valuation, whichever is greater
One &Two Family Dwellings and Mobile/Manufactured Home Additions, Alterations (stucco, siding, wall, shutters, solar, windows and/or door, etc..) Repairs, and Accessory Structures (detached garages, carports, storage sheds, flagpole, pool, etc...). Fee includes: first listed inspections and sub trade permit fees)	0.49% of the documented construction value, Minimum Permit Fee of $72.00
Mobile/Manufactured Home Set-Up Per Unit (Includes all trades)	$500.00
One & Two Family Dwellings and Mobile/Manufactured Home Stand-Alone Permits for Mechanical, Electrical, Gas, and Plumbing	New Construction - $72.00 minimum or .56% of total job valuation Stand alone permits - $72.00 plus 0.8% of valuation
Early Start Permit Prior to Issuing a Building Permit	$100.00
Residential Fence	$72.00
New Roof or Re-roofing	$72.00 or $2.80 per square, whichever is greater
Plan Review Fee First Submittal - Based on building square footage	0 to 5k = $21.00 5k to 10k = $36.00 10k to 40k = $56.40 40k to 100k = $84.00 100k to 200k = $120.00 200k + = $102 plus $21.00 per 50k
Plan Review Fee for Re-Submittal	0.01% of the documented construction value or minimum $50.00, whichever is greater.
Per F.S. 553.80 - ....reject(ion of) design documents required by the code three or more times for failure to correct a code violation specifically and continuously noted in each rejection, including, but not limited to.....shall impose, a fee of four times the amount of the proportion of the permit fee attributed to plans review	0.04% of the documented construction value or minimum $200.00, whichever is greater
Revision/Plan Modification	0.01% of original permit fee - minimum $50.00, whichever is greater

SIGNAGE	
Sign -	0.95% of the documented construction value, $72.00 minimum permit fee
Sign with Electric -	0.95% of the documented construction value, $72.00 minimum permit fee, plus electrical permit fee

DEMOLITION OR MOVING A STRUCTURE PERMIT	
Permits for demolition of building or structures	$0.15 per square foot of structure(s) to be demolished - Minimum $90.00 Commercial & $50.00 Residential
Moving a building or structure. Additional permits shall be required for the foundation and reconnecting services to the building or structure.	$465.00 per building or structure

WORK WITHOUT A PERMIT	
Issuance of permit after construction has commenced	100% of the applicable permit fee in addition to the required applicable permit fees.

RE-INSPECTION & NON BUSINESS HOUR INSPECTION FEES	
Re-Inspection Fee	$60.00 First Re-Inspection $100.00 Second Re-Inspection $200.00 (Third or subsequent Re-Inspection for same code violation or noncompliance shall be charged a penalty fee equal to 4 times the applicable inspection fee in accordance to Section 553.80 of the Florida Statutes)
Inspections for hours other than normal business hours	Before 7:00 a.m. or after 3:30 p.m. on a weekday: $90/hr. with a minimum of 2 hours. Saturday, Sunday, or Holiday: $90/hr. with a minimum of 4 hours.

USE OF A PRIVATE PROVIDER	
Use of a Private Provider for Inspection Service	14% of the Calculated total Permit Fee, Minimum Permit Fee of $50.00
Use of a Private Provider for Plan Review services	18% of the Calculated Total Permit Fee, Minimum Permit Fee of $50.00
Use of a Private Provider for Plan Review and Inspection services	16% of the Calculated Total Permit Fee, Minimum Permit Fee of $50.00

MASTER FILE FEES	
Master filing review and approval for Single Family Residence and Swimming Pools	$100.00 per model home - 1 & 2 family dwelling $50.00 per Accessory Structure and/or Building Components

OTHER PERMIT RELATED FEES		
Temporary Use Permit or Conditional Certificate of Occupancy	$200.00 1st 30 days, $50.00 each additional day beyond 30	
Temporary Tents		$65.00
Archive Fee (for each permit)		$5.00
Extension of Permit	$50.00 for 90 day extension (before expiration)	
Renew expired permit LESS THAN 180 DAYS**.**		$50.00
Expired permit MORE THAN 180 DAYS shall be required to submit a new building permit application that is subject to all current codes and fees with no credit being given for permit fees paid before.	0.95% of construction value, $50 minimum permit fee	
Florida Surcharge Fee BCAIF (charged in accordance with F.S. 468.631)	1.5% of all permit fees, $2 minimum	
Florida Surcharge Fee DBPR (charged in accordance with F.S. 553.721)	1% of all permit fees, $2 minimum	
The documented construction value of a new commercial or industrial structure	In instances in which the Building Valuation Data most current edition of Building Valuation Data published by International Code Council, Inc. for any individual commercial or industrial structure or the total value of all structures in a unified project exceeds **$3,900,000**, the Building Official may consider a verified construction contract, when calculating the value of construction. The contractor shall provide such verification as the Building Official may require, including the written contract between the contractor and owner, construction loan documents, reasonable cost estimate for the work prepared and signed by another qualified contractor, and affidavits of the contract parties. The Building Official shall be authorized to determine the valuation based on the above-referenced data, which shall be maintained as justification for the decision. The Building Official's written determination of the valuation shall be reviewed and signed by the Administrative Official.	

Local Business Taxes

Fees Pursuant to Section 22 of the Code of Ordinances

The following annual business taxes will be levied at the time the business tax receipt is issued:

Broad Classification	Classification	Fee
Food and Beverage Services	Catering Service	$ 40.00
	Concession/Cold Drink Stands	$ 15.00
	Delicatessen	$ 50.00
	Intoxicating/Alcoholic Beverages	½ state license
Restaurant, café, cafeteria, dining room, buffet, tearoom, coffee shop or other food or beverage sales for consumption on premises:		
	Up to 25 seats	$ 25.00
	26 or more seats	$ 50.00
	drive-in/take-out window	$ 50.00
Administration	Agency and/or Administrative Office	$ 40.00
	Collection Agency	$ 40.00
	Employment Agency	$ 40.00
Arts, Entertainment, and Recreation	Permanent Amusement Ride, Coin Operated/Game of Skill	$ 45.00
	Amusement Show(s)	$ 40.00
Athletic Events:		
	Per day	$ 35.00
	Per year	$ 150.00
Billiards/Pool Room		
	First table	$ 20.00
	Each additional table	$ 12.00
Bowling Alley		
	First two alleys	$ 25.00
	Each additional alley	$ 8.00
Carnival/Tent Show/Circus/Minstrel Show		
	Per event, less than 7 days	$ 100.00
	Per week	$ 200.00
	Civic Center Complex: entertainment, promotional, theatrical, and parking	$ 5,000.00
Coin Operated/Vending Machines:		
	Game machine—per machine	$ 15.00
	Music machine—per machine	$ 15.00
	Vending machine—per machine	$ 8.00
	Weighing machine—per machine	$ 8.00
	Dance Hall/Hall for Hire	$ 125.00
Entertainment: musicals, concerts, sports shows, etc.		
	Per day	$ 60.00
	Per year	$ 270.00
Festivals on Public Property		
	Which include a combination of the following: itinerant merchandising, trade shows, and entertainment	
	Per merchant per day	$ 5.00
	Per sponsor per day	$ 5.00
Golf Course:		
	Regular—public	$ 50.00
	Regular—membership	$ 75.00
	Miniature	$ 40.00
	Driving range	$ 40.00

Broad Classification	Classification	Fee
Construction	Carpentry	$ 45.00
	General Contractors (Defined as an entity that performs a construction contract all by itself, or through the use of subcontractors whose activities it supervises and coordinates	$ 100.00
	Subcontractors (Defined as an entity whose construction activities are supervises and coordinates by a General	$ 60.00
	Home Inspectors	$ 50.00
	Land clearing/hauling relating to construction	$ 55.00
	Painter	$ 60.00
	Saw Mills	$ 150.00
	Surveyor: land	$ 70.00
	Wall Paper Hanger	$ 60.00
	Welding	$ 55.00
Educational Services	Nursery School/Kindergarten (not public schools)	$ 45.00
	Private School/ Tutoring/Certification Training	$ 40.00
	Driving School	$ 55.00
	Tutoring	$ 40.00
Finance and Insurance	Bankruptcy	$ 30.00
	Cash Advance	$ 55.00
	Financial Institutions: banks, savings and loans, small loan company, credit bureau or credit union (per location)	$ 100.00
	Investment Advisor/Counselor	$ 70.00
	Investment Broker/Dealer	$ 55.00
	Mortgage Broker/Company	$ 55.00
Health Care and Social Assistance	Ambulance Service	$ 40.00
	Chiropractor: each	$ 70.00
	Congregate Living Facility	$ 30.00
	Dentist: each	$ 70.00
	Hospital/Sanitarium	$ 100.00
Health Care and Social Assistance	Laboratory	$ 60.00
	Medical Office/Clinic	$ 55.00
	Medical Rehabilitation Center	$ 55.00
	Nursing/Convalescent Home	$ 125.00
	Physical Therapist: each	$ 70.00
	Physician/Surgeon: each	$ 70.00
Information	Broadcasting: radio	$ 100.00
	Broadcasting: television station	$ 100.00
	Broadcasting: Podcasts or any online content	$ 75.00
	Newspaper Publisher	$ 55.00
Other Services	Appraiser—Jewelry, precious gems, coin and/or metal	$ 70.00
	Auctioneer	$ 170.00
	Auto and/or Boat Detailing	$ 45.00
	Auto—Paint, Body Work, Upholster and/or Repair Shop	$ 45.00
	Bail Bonds	$ 70.00
	Blueprinting	$ 45.00
	Boat Works	$ 90.00

Broad Classification	Classification		Fee
	Body Piercing	$	45.00
	Burglary Alarm Maintenance	$	45.00
	Car and/or Pressure Wash Service	$	45.00
	Carpet Installation	$	40.00
	Cemetery	$	100.00
	Child Day Care	$	45.00
	Computer Service	$	45.00
	Court Reporter	$	70.00
	Crematorium	$	45.00
	Delivery Service	$	40.00
	Drone Services	$	70.00
	Electrolysis	$	70.00
	Express Company	$	115.00
	Exterminator/Pest Control	$	40.00
	Factory: principal business is the fabrication or manufacturing from raw materials or assembly from parts of any products for distribution and sale at wholesale or retail	$	90.00
	Fortunetelling: similar businesses, including astrology, card reading, phrenology	$	70.00
	Funeral Home	$	100.00
	Garbage Collection and Disposal (excluding Commercial Waste Management/Transportation. See Transportation Category)	$	40.00
	Gardener	$	25.00
	Handyman—Maintenance/Repair	$	45.00
	Janitorial and/or Cleaning Services	$	45.00
	Kennel and/or Pet Grooming	$	45.00
	Laundry/Dry Cleaning	$	40.00
	coin operated	$	40.00
	Lawn Maintenance	$	40.00
	Lecturer/Instructor: per week (not including non-profit)	$	200.00
	Linen/Towel/Uniform/Diaper Service	$	40.00
	Locksmith	$	20.00
	Machine Shop	$	40.00
	Mailing Service	$	40.00
	Manufactures/Processors	$	115.00
	Museum or exhibition of articles and relics of scientific or historic nature	$	120.00
	Packing Plant/Wrapping/Boxing or Crating	$	50.00
	Photographer	$	45.00
Other Services	Photostat/Blueprinting	$	70.00
	Printing/Copying	$	40.00
	Private Club for Profit	$	50.00
	Promoter for Sports/Entertainment	$	150.00
	Rental Services	$	40.00
	Repair/Maintenance Service (excluding Handyman and Lawn Maintenance)	$	45.00
	Shooting Range	$	45.00
	Sign Painter	$	45.00
	Skating Rink	$	40.00
	Spa/Health Club/Gym	$	55.00
	Tailor/Alterations/Dressmaker	$	45.00
	Taxidermist	$	45.00
	Telephone Answering Service	$	40.00
	Telemarketing	$	40.00
	Theater/Drive-In (per screen)	$	55.00
	Tradeshow/Exposition	$	250.00
	Travel Agency	$	45.00
	Tree Surgeon	$	45.00
	Other Services (Business or personal service not listed above)	$	70.00
Barbershop/Beauty shop/Cosmetology			
	first chair	$	25.00
	each additional chair	$	10.00

Broad Classification	Classification		Fee
Manicurist			
	First operator	$	45.00
	Each additional operator	$	10.00
Masseurs—Not connected with licensed business			
	First operator	$	45.00
	Each additional operator	$	10.00
Parking Lot (where fee is charged)			
	1—20 capacity	$	45.00
	21—50 capacity	$	90.00
	51 or more capacity	$	120.00
Wrecker Service		$	45.00
	Each additional vehicle	$	15.00
Professional, Scientific, and Technical	Accountant/Bookkeeping Service/Auditing, Tax Service	$	45.00
	Advertising Agency/Trade Inducement Company	$	55.00
	Advertising, Directory	$	150.00
	Animal Hospital	$	55.00
	Architect: Each	$	70.00
	Attorney: Each	$	70.00
	Boats for hire: Fishing, sightseeing, ferry	$	55.00
	Commercial Real Estate Property Leasing: Per building	$	150.00
	Certified Public Accountant	$	70.00
	Consulting Firm	$	55.00
	Consultant	$	45.00
	Detective Agency	$	50.00
	Draftsman	$	70.00
	Engineer: each	$	70.00
Professional, Scientific, and Technical	Engraver/Lithographer	$	30.00
	Insurance Adjuster	$	70.00
	Insurance Agent	$	20.00
	Interior Decorating	$	40.00
	Internet Website Design/Support	$	55.00
	Office: Professional	$	55.00
	Optician: Each	$	70.00
	Optometrist: Each	$	70.00
	Public Relations Counselor: Each	$	70.00
	Real Estate Agency	$	50.00
	Real Estate Broker: each	$	35.00
	Real Estate Salesperson: each (excluding Real Estate Broker)	$	20.00
	Rentals—Miscellaneous	$	75.00
	Stenographer: Each	$	20.00
	Tuxedo/Formal Rental	$	30.00
	Vehicle Rental/Leasing	$	45.00
	Vending Machine: Rental, lease	$	40.00
	Veterinarian: Each	$	70.00
	Veterinary Surgeon: Each	$	70.00
	Video Tape/DVD Rental	$	55.00
Billboards			
	250 square feet or less	$	25.00
	Exceeding 250 square feet	$	50.00
	Large neon	$	40.00
	Small neon	$	25.00
Real Estate, Rental and Leasing	Abstract/Title Company	$	55.00
Apartment Complex		$	20.00
	Plus per unit	$	5.00
	Appraiser—Real Estate	$	70.00

Broad Classification	Classification	Fee
Boardinghouse/Rooming House		$ 30.00
	Plus per unit	$ 2.00
Hotel/Motel		$ 50.00
	Plus per unit	$ 1.00
	Mobile Home Park	$ 90.00
Rental Property		
	Each single family unit	$ 20.00
Duplex		
	Each unit	$ 30.00
Vehicle for Hire (example taxi, limousine)		$ 50.00
	Each additional vehicle	$ 10.00
Retail Trade	Antique/Art Dealer	$ 40.00
	Arms Dealer	$ 40.00
	Artificial/Natural Gas Dealer	$ 200.00
	Art Gallery	$ 55.00
	Artist, Commercial	$ 60.00
	Auction Sales	$ 250.00
	Automobile/Truck Dealer (New)	$ 110.00
	Automobile/Truck Dealer (Used)	$ 55.00
	Auto Parts	$ 55.00
	Bakery	$ 25.00
Retail Trade	Bait Dealer	$ 35.00
	Balloons: Per day	$ 10.00
	Bicycle	$ 40.00
	Bottled Water	$ 40.00
	Burglary Alarm Company	$ 40.00
	Computer Sales	$ 40.00
	Directories: Offered for sale	$ 170.00
	Filling/Gasoline/Convenience with Gas/Service Station	$ 40.00
	Florist	$ 25.00
	Fruit and Vegetable Stand	$ 35.00
	Gas and Petroleum Product Dealer/Distributor: Bottled, cooking, heat, illumination	$ 45.00
	Glass Company	$ 55.00
	Hearing Aid Sales	$ 40.00
	Ice Company	$ 55.00
	Internet Sales	$ 55.00
	Junk Dealer	$ 85.00
	Lawn Furniture Sales	$ 30.00
	Machine Dealers (pumps, hoists, cranes, engines, machines, etc.…)	$ 40.00
	Magazine/Book Agent/Canvasser	$ 300.00
	Meat/Fish Market	$ 35.00
	Mobile Home Dealer: New/used	$ 70.00
	Motorcycle Sales (New and/or Used)	$ 90.00
	Music Distributor	$ 200.00
Grocer/Supermarket:		
	Buildings up to 5,000 sq. ft. base fee	$ 65.00
	Each additional sq. ft. (5,000—60,000 sq. ft.)	$ 0.10
	Each additional sq. ft. over 60,000 sq .ft.	$ 0.05
Itinerant Merchant:		
	Up to 2 weeks	$ 200.00
	Each additional 2 weeks	$ 100.00
Merchants: General		
	Buildings up to 5,000 sq.ft. base fee	$ 65.00
	Each additional sq. ft. (5,000—60,000 sq. ft.)	$ 0.10
	Each additional sq. ft. over 60,000 sq. ft.	$ 0.05

Planning & Engineering

Fees Pursuant to Chapter 74 of the Code of Ordinances

Application for Development Review	Fee
Land Development Review (includes engineering review and up to four inspections):	
Single Family Residence (SFR)	$325 plus consulting fees.
Within an engineered subdivision prior to 1995	$325 plus consulting fees.
Within an engineered subdivision after 1995	$160 plus consulting fees.
Review of engineering study requesting amended Base Flood Elevation	$50 plus consulting fees.
City engineering study to resolve Base Flood Elevation / Closed Basin disputes	$500 plus consulting fees.
Change of Grade for sites that are not subject to subdivision or site plan review within two years of development order:	
Development Order for lots two acres or less	$200 plus consulting fees.
Development Order for lots more than two acres	$50 per acre up to $500 plus consulting fees and other required review costs.
Development Order Extensions	$300 plus consulting fees.
Development Order Modifications	$300 plus consulting fees.
Appeals: Technical and Procedural	$500 plus consulting fees.
Re-submittals after first re-submittal during review process	25% of initial fee plus consulting fees

Site Plan Review	Fee
Conceptual Site Plan	$300 plus consulting fees.
Final Site Plan: Commercial and Multi-Family	$1,200 plus consulting fees.

Subdivision Review	Fee
Sketch Plan	$250 plus consulting fees.
Preliminary Plat	$1,000 plus consulting fees.
Final Plat	$1,000 plus consulting fees.
Certificate of Concurrency	$300 plus consulting fees and all applicable advertisement cost
Vacation Easement	$500 plus consulting fees, all applicable advertisement cost and recording fees
Vacation of Right-of-Way	$750 plus consulting fees, all applicable advertisement cost and recording fees
Combination of Lots	$100 plus consulting fees.
Subdivision Exemption	$200
Zoning and Land Use Designation Letter	$100

Development Services Permits	Fee
Tree Removal Permit (includes two inspections):	$250 plus consulting fees. (this is a permit fee and is exclusive of any fees owed to the City Tree Replacement Fund at $48 of CSSI).
Certificate of Compliance for Tree Removal Permit	$36
Model Sales Center	$150 plus consulting and other required review fees on un-platted property and unrecorded subdivisions.

Pre-Construction Meeting	Fee
No fee for the first meeting, additional meetings	$300 each plus consulting fees.
Wetland Alteration Permit	$200 plus consulting fees and 1:1 mitigation of $1 and $1 times mitigation for anything more than 1:1.

Annexations, Conditional Uses, Variances and Rezonings	Fee
Annexations	$500
Conditional Use - Minor	$500 plus consulting fees.
Conditional Use - Major	$750 plus consulting fees.
Zoning Variance - Major	$750 plus consulting fees.
Zoning Variance - Minor	$150 plus consulting fees.
Commercial Rezoning	$1,000 plus consulting fees.
Residential Rezoning	$1,000 plus consulting fees.

Future Land Use Map Amendments	Fee
Small Scale Map Amendments	$3,500 plus consulting fees.
Large Scale Map Amendments (Expedited State Review)	$4,500 plus consulting fees.
LDC, Zoning or Comprehensive Plan Text Amendments	$3,000 plus consulting fees.

Planned Unit Developments	Fee
Residential, Mixed, Commercial and Industrial Planned Unit Developments	$5,000 plus consulting fees.
Minor Amendment to PUD (Requiring no Public Hearing)	$500 plus consulting fees
Amendments to PUD requiring no public hearings	$300 plus consulting fees.

Right-of-Way Utilization Activities	Fee
Single Family Residential Driveway	$50
All other Right of Way Activities [(1)]	$150
Right of Way Use Agreement	$250
Right of Way Use - Open Cut [(1)]	$1,000

[(1)] Maintenance of traffic plan review other than single family driveway, curb cut, etc.; any non specified work in ROW.

Addressing	Fee
Residential - Per Address	$10 each
Non-Residential - Per Address	$25 each
Street Name Change	$100 each

Escrow Accounts	Fee
Tree Replacement Fund	$48 per CSSI of replacement stock not on site.
Sidewalk Fund:	
4 feet wide 4 inches deep	$14.80 per linear feet new sidewalk installation. $18.00 per linear feet repair / removal / replacement of existing sidewalk.
4 feet wide 6 inches deep	$16.95 per linear feet new sidewalk installation. $23.75 per linear feet repair / removal / replacement of existing sidewalk.
5 feet wide 4 inches deep	$18.45 per linear feet new sidewalk installation. $22.45 per linear feet repair / removal / replacement of existing sidewalk.
5 feet wide 6 inches deep	$21.15 per linear feet new sidewalk installation. $29.65 per linear feet repair / removal / replacement of existing sidewalk.
6 feet wide 4 inches deep	$22.15 per linear feet new sidewalk installation. $26.95 per linear feet repair / removal / replacement of existing sidewalk.
6 feet wide 6 inches deep	$25.40 per linear feet new sidewalk installation. $35.60 per linear feet repair / removal / replacement of existing sidewalk.

Miscellaneous Application/Fees	Fee
Mobile Food Vendor	$100
Long Term Rental License Fee	$300
Long Term Rental Inspection Fee	$50
Vacation Rental Certificate of Registration Fee	$300
Vacation Rental Renewal Registration Fee	$150
Amendment to Certificate of Registration Fee	$50
Vacation Rentals Inspection Fee	$50

Parks & Recreation

Youth and Adult Programs Per Person	Fee
Youth Sports Range (basketball, flag football, biddy baseball) - Individual	$65-$90
Adult Sports Range (softball, basketball, kickball, volleyball) team	$300- $500
Summer Camp (weekly) Ages 6-12	$125
Holiday athletic camp (basketball)	$65
Senior softball (team)	$300
Mayors Golf Tn. Range	$65- $100
Late registration Fee	$10
Parks & Recreation Partners	
Youth Sports (Facility Use Agreements) baseball, softball, soccer, football	$5 per player per season
Boys -N-Girls Club (Facility Use Agreement)	No charge
Okinawa Martial Arts (Facility Use Agreement)	$5 per registrant per month
Council on Aging (Facility Use Agreement @ Center)	No Charge
Gigi's Dance (Facility Use Agreement)	80/20 split
Sponsorships	
Program and Event Sponsorships Range (basketball, flag football, baseball)	$2,500-$10,000
Facility Rentals	
Sports Fields (Baseball, softball, soccer and football)	
Hourly fee without lights	$50 per hour
Hourly fee with lights	$75 per hour
Daily Tournament fee per field per day (Dewey Boster Sports Complex)	$500
Outdoor Hard Court (tennis, pickleball, basketball,)	
Hourly with lights per court	$20
Daily Tournament fee per facility with lights	$300
Skatepark	
ID - initial	$10
ID - replacement	$5
Harris Saxon Community Center	
Hourly rate (main building) - Minimum 4 hours	$75
Hourly rate (meeting room)	$45
Use of kitchen	$100
Wes Crile Park	
Hourly Rate Gym	$60
Hourly Rate Meeting Room	$45
Deltona Community Center (Lakeshore)	
Hourly rate main hall - Minimum 4 hours	$75
Hourly rate sun room	$45
Use of kitchen	$100
Picnic Pavilions- Summer Season and Non-Summer Season	
Summer five hour block (May- September)	$50
Non Summer Season	$75

Special Event Fess	
Janitorial supplies for special events at city facilities (toilet paper, trash bags, soap, etc	$25 + actual cost
Temporary fence rental per field set up	$75
Personnel Costs per hour	$40
Traffic cones for special events	$2 per cone
Barricades for special events	$5 per barricade
City vehicle (pick up truck) per hour	$35
Message boards for special events (per day)	$75
Alcohol Fee per event	

Definitions: Ages: Youth-under 18 years of age, Adult- 18 years of age and older, Senior 55 years of age and older, Student must show valid college ID. Commercial: Any user with the intent of charging ticketed fees or promoting enterprise for monetary gain. Non-profit must be registered with SunBiz.

The Parks and Recreation Director may with City Manager approval adjust the above rates to coincide with surrounding areas recreation programs.

The City Manager may create any new program fees necessary related to Parks and Recreation programs and implement as part of a future Fee Schedule. Market adjustments noted above must be a part of future Fee Schedules.

The Center

WEEKDAY Monday - Thursday				
	Minimum Hours	**8 am - 5 pm**	**Minimum Hours**	**After 5 pm**
Ballroom (Full)	2	$125.00	3	$200.00
Ballroom (Half - with Stage)	2	$100.00	3	$150.00
Ballroom (Half - No Stage)	2	$75.00	3	$100.00
Ballroom A or B	2	$90.00	3	$75.00
Great Hall	3	N/A	3	$200.00
Activity Room	3	N/A	3	$85.00
Meeting Room	2	$50.00	3	$75.00
Conference Room	1	$35.00	1	$50.00
Gazebo / Pergola Up to 120 People **	1	$125.00	1	$125.00

WEEKEND Friday - Sunday				
	Minimum Hours	**8 am - 5 pm**	**Minimum Hours**	**After 5 pm**
Ballroom (Full)	3	$250.00	5	$600.00
Ballroom (Half - with Stage)	3	$150.00	5	$300.00
Ballroom (Half - No Stage)	3	$125.00	4	$250.00
Great Hall	3	$150.00	4	$200.00
Activity Room	2	$75.00	3	$100.00
Meeting Room	3	$75.00	3	$100.00
Conference Room	3	$50.00	3	$50.00
Gazebo / Pergola Up to 120 People **	1	$150.00	1	$150.00

** Additional Fees for over 120 guest

All Room Pricing is Per Hour and Pre-Tax

Refundable Damage Deposit	
Conference Room	$50.00
Gazebo / Pergola	$150.00
Meeting Room	$150.00
Activity Room	$150.00
Great Hall	$150.00
Ballroom A or B	$250.00
Ballroom C or Full	$500.00

Amenities	
Mobile Bar Set-up	$100.00
Bartender Services	$28 per / hours
Dance Floor (Small)	$100.00
Dance Floor (Large)	$250.00
Linens (Black/White)	$15 each
Linens (Custom Color)	Market Price
Up Lights (10 ct.)	$50.00
Throne Chairs	$50 each
Sheriff Service	$75 per / hour
A/V Equipment*	$50.00
Pipe & Drape (2 Sets)	$50.00

*A/V Equipment consists of Projector & Screen, Portable Speaker, Microphones, and Portable TV

Miscellaneous Charges	
Chips and Snacks	$2.00 - $5.00
Water and Sodas	$2.00 - $3.00
Alchoholic Beverages	$4.00 - $10.00
Dinner, Food Items	$5.00 - $45.00
One Time Catering Agreement	$250.00
Catering Commissions Fee	10% of food Sales

Group Packages*

The Center may provide group packages that will provide for

- Centerpieces
- A/V Equipment
- Up Lights
- Cake Table
- Bride & Groom Rooms
- Thron Chairs
- Pipe & Drape
- Mobile Bar Set-up

*Actual cost must be recouped

Note: The Volusia County School District, Volusia County BOCC, Volusia County Constitutional Officers, Deltona Rotary Club, and the Deltona Hispanic Chamber of Commerce will receive a 15% discount for any events during the weekday, and will receive weekday pricing for weekend events, excluding the 15% discount. All fees must be paid for through the organization.

The City Manager may create any new program fees necessary related to The Centers programs and implement as part of a future Fee Schedule.

Fire & EMS

Fees Pursuant to Chapter 42 of the Code of Ordinances

PLAN REVIEW	FEE
Site Plan Review	$100.00 per submittal (includes one follow-up review)
Site Plan Review Revisions	$60.00 per submittal (includes one follow-up review)
Site Plan, and Revision Subsequent Reviews	50% of Original Fee
New Construction, Renovation, Additions	$0.10 per sq. ft. (Min. Fee $100.00) (includes one follow-up review)
New Construction, Renovation, Additions Revisions	$60.00 per submittal (includes one follow-up review)
New Construction, Renovation, Additions, and Revision Subsequent Reviews	50% of Original Fee
Fire Sprinkler/Standpipe Systems (up to 10,000 sq. ft.)	$150.00 per system, per building (includes one follow-up review)
Fire Sprinkler/Standpipe Systems (over 10,000 sq. ft.)	$150.00 plus $10.00 for every additional 1,000 sq. ft. or portion thereof (includes one follow-up review)
Fire Sprinkler Modification to Existing System (in accordance with Florida Statues 553.7932 Simplified permitting processes)	$100.00 per system, per building (includes one follow-up review)
Fire Sprinkler/Standpipe Systems, Modification to Existing System Revisions	$60.00 per submittal (includes one follow-up review)
Fire Sprinkler/Standpipe Systems, Modification to Existing System, and Revision Subsequent Reviews	50% of Original Fee
Fire Sprinkler Underground Fireline	$150.00 per system, per building (includes one follow-up review)
Fire Sprinkler Underground Fireline Revisions	$60.00 per submittal (includes one follow-up review)
Fire Sprinkler Underground Fireline, and Revision Subsequent Reviews	50% of Original Fee
Fire Hydrant Underground	$150.00 per system, per building (includes one follow-up review)
Fire Hydrant Underground Revision	$60.00 per submittal (includes one follow-up review)
Fire Hydrant Underground and Revision Subsequent Reviews	50% of Original Fee
Fire Pumps (modification or retrofit)	$75.00 per system, per building (includes one follow-up review)
Fire Pumps (modification or retrofit) Revision	$60.00 per submittal (includes one follow-up review)
Fire Pumps (modification or retrofit), and Revision Subsequent Reviews	50% of Original Fee
Fire Alarm/Two-Way Radio Enhancement Systems (up to 10,000 sq. ft.)	$150.00 per system, per building (includes one follow-up review)
Fire Alarm/Two-Way Radio Enhancement Systems (over 10,000 sq. ft.)	$150.00 plus $10.00 for every additional 1,000 sq. ft. or portion thereof (includes one follow-up review)
Fire Alarm System Modification to Existing System (in accordance with Florida Statues 553.7932 Simplified permitting processes)	$100.00 per system, per building (includes one follow-up review)
Fire Alarm/Two-Way Radio Enhancement Systems Revisions	$60.00 per submittal (includes one follow-up review)
Fire Alarm/Two-Way Radio Enhancement Systems, Modification to Existing System, and Revision Subsequent Reviews	50% of Original Fee
Fixed Suppression Systems (Hood and/or Paint Booths, Dry Agents, etc.)	$100.00 per system (includes one follow-up review)
Fixed Suppression Systems (Hood and/or Paint Booths, Dry Agents, etc.) Revision	$60.00 per submittal (includes one follow-up review)
Fixed Suppression Systems, and Revision Subsequent Reviews	50% of Original Fee
Ventilation Systems (Hood and/or Paint Booths, Chemical Exhaust, etc.)	$100.00 per system (includes one follow-up review)
Ventilation Systems (Hood and/or Paint Booths, Chemical Exhaust, etc.)	$60.00 per submittal (includes one follow-up review)
Ventilation Systems (Hood and/or Paint Booths, Chemical Exhaust, etc.) and Revision Subsequent Reviews	50% of Original Fee
Emergency Generator Systems	$75.00 per system (includes one follow-up review)
Emergency Generator Systems Subsequent Responses	50% of Original Fee
Chemical/ Fuel Tank Installation (underground)	$50.00 per tank (includes one follow-up review)
Chemical/ Fuel Tank Removal (underground)	$30.00 each to witness removal of tank
Chemical/ Fuel Tank Installation (aboveground) and/or Fuel Dispensary Systems	$50.00 per tank and/or per fuel dispensary system (includes one follow-up review)
Chemical/ Fuel Tank (underground, aboveground, and/or dispensary systems) Revision	$60.00 per submittal (includes one follow-up review)
Chemical/ Fuel Tank Installation (underground, aboveground, and/or fuel dispensary systems), and Revision Subsequent Reviews	50% of Original Fee
Change of Occupancy (without interior alterations or modifications)	$50.00 (includes one follow-up review)
Change of Occupancy (without interior alterations or modifications) Subsequent Reviews	50% of Original Fee
Gated Entry Systems (commercial and residential)	$50.00 per system
Gated Entry Systems (commercial and residential) Subsequent Reviews	50% of Original Fee
Extension of Fire Permits Only (request may be granted for a max of 90 days)	$50.00 per request
Work without a Fire Permit	Double permit fee

RE-INSPECTION FEES (CONSTRUCTION)	FEE
1st Re-Inspection and each additional partial inspection	$40.00
2nd Re-Inspection	$55.00
3rd Re-Inspection	$100.00
4th and Additional Re-Inspections	$200.00
After Hours/Weekend Inspections	$50.00 per hour (4 hour minimum)

All construction re-inspection and after hours/weekend inspections fees shall be paid prior to inspection being conducted.

MISCELLANEOUS STAND-BY / NUISANCE ALARM FEES	FEE
Operations and Materials (listed in NFPA 1 Table 1.12.8 (a) unless otherwise listed	$50.00 per submittal (includes one follow-up review)
Operations and Materials (listed in NFPA 1 Table 1.12.8 (a) Subsequent Reviews	50% of Original Fee
Fire Hydrant Flow Test	$35.00 per hydrant to witness test
1st-4th Commercial Nuisance Alarm (in a 365-day period)	No Charge
5th and Subsequent Commercial Nuisance Alarm (in a 365-day period)	$100.00 per occurrence
Fireworks: Public Display	$100.00
Fireworks or Sparkler Sales	$100.00

FIRE SAFETY INSPECTIONS	FEE
Fire Safety Inspection (up to 5,000 sq. ft. under roof)	$50.00 per building
Each additional 5,000 sq. ft. under roof	$25.00 per building
Residential Daycares/ALF/AFCH/Group Homes/Foster Homes/Short-Term Rentals	$50.00

RE-INSPECTION FEES	FEE
1st Re-Inspection	No Charge
2nd Re-Inspection	$70.00
3rd Re-Inspection	$120.00
4th and Additional Re-Inspections	$250.00

TRAINING, CLASSES, AND SPEAKERS	FEE
Inhouse Officer Academy	$150.00 per person/ per class
Special Operations Training Classes	$600.00 per person/ per class
Fire Service Presenters (covering real world experience and training)	$25.00 - $100 per session
No Show or No Cancellation within 24-hours	$50.00

COMMUNITY RISK REDUCTION COURSES	FEE
CPR, first aid, stop the bleed, etc.	General Public $50 - $75 per person City Employee - (No cost - Depts cover material cost) City Employees Family Members 1/2 the cost of General Public
Independent Instructor	$10 to $30 per person
No Show or No Cancellation within 24-hours	$25.00

CODE ENFORCEMENT / ANIMAL CONTROL

Fees Pursuant to Section 2, 14 and 37 of the Code of Ordinances

Special Magistrate		Fee
Special Magistrate - Fine reduction per case	$	100.00

Animal Control		Fee
Surcharge for Civil Penalties	$	10.00
License*		
Altered animal	$	5.00
Unaltered animal	$	10.00
Duplicate Tags	$	2.00
Veterinarian Service for selling license	$	1.00

*Pending the approval of Ordinance No. 03-2026, this section will be eliminated.

Impoundment		
Care, feeding maintenance per day	$	50.00
Certificate for maintaining a kennel	$	50.00
Redemption of impounded animal	$	100.00
Surrender of animals	$	150.00
Unaltered animal permit	$	125.00
Chicken permit	$	25.00
Dangerous Dog	$	250.00
Dangerous Dog Appeal	$	125.00

Anti-Blight		Fee
Registration of Distressed Real Property	$	200.00

City Wide Impact Fees

Land Use	Impact Fee Unit	Fire/Rescue	Park	Transportation	Law Enforcement
Single Family Use (Residential)	1,000 SF	$123.00	N/A	N/A	$63.00
N/A	DU	N/A	$1,539.90	$1,044.00	N/A
Multi-Family Use (Residential)	1,000 SF	$123.00	N/A	N/A	$63.00
N/A	DU	N/A	$830.50	$888.00	N/A
Hotel/Motel	1,000 SF	$123.00	N/A	N/A	$63.00
N/A	Room	N/A	N/A	$1,029.00	N/A
Office	1,000 SF	$123.00	N/A	$1,638.00	$63.00
Hospital/Medical Office/Clinic/ALF	1,000 SF	$123.00	N/A	$1,530.00	$63.00
Automobile Station (Types A&C Gas Station/Convenience Store)	1,000 SF	$123.00	N/A	$6,968.00	$63.00
Automobile Station (Type B Auto Care/Repair Center)	1,000 SF	$123.00	N/A	$1,960.00	$63.00
Retail	1,000 SF	$123.00	N/A	$2,075.00	$63.00
Restaurant (Type A Sit-Down)/Bars	1,000 SF	$123.00	N/A	$4,826.00	$63.00
Restaurant (Type B Drive-Thru)	1,000 SF	$123.00	N/A	$14,461.00	$63.00
Banks/Financial Institutions	1,000 SF	$123.00	N/A	$7,005.00	$63.00
Movie Theaters	1,000 SF	$123.00	N/A	N/A	$63.00
N/A	Screen	N/A	N/A	$4,621.00	N/A
Industrial/Utilities	1,000 SF	$123.00	N/A	$1,308.00	$63.00
Storage/Warehouse/Flex Space	1,000 SF	$123.00	N/A	$449.00	$63.00
Recreation/Fitness Center (Private)	1,000 SF	$123.00	N/A	$2,075.00	$63.00
Civic/Institutional/Church	1,000 SF	$123.00	N/A	$698.00	$63.00
Daycare	1,000 SF	$123.00	N/A	$2,416.00	$63.00

ADDITIONAL FEES / COSTS

Copies	Fee

Section 119.07 of the Florida Statues authorizes the City to impose fees to recover the costs of duplication, unless otherwise prescribed by law. This F.S. permits the City to impose a special service charge for those requests where the nature or volume of public records requested to be inspected or copied is such as to require extensive use of information technology resources or extensive clerifcal or supervisory assistance by personnel of the City involved, or both. The first 15 minutes is at no charge.

One Sided Black/White Letter or Legal (per page)	$0.15
Two Sided Black/White Letter or Legal (per page)	$0.20
One sided Color Copy Letter or Legal (per page)	$0.15
Two Sided Color Copy Letter or Legal (per page)	$0.20
11 x 17" Paper (per page)	$0.20
Over 11 x 17" Plan Sheet (per page)	Actual Cost
Certified Copies (per document, plus cost of copies)	$1.00
External Storage Media	Actual Cost
Standard Colored GIS Maps*	
18" x 24" (Per Sheet)	Actual Cost
24" x 36" (Per Sheet)	Actual Cost
36" x 48" (Per Sheet)	Actual Cost
Custom Large Maps	Actual Cost

*GIS Maps include but are not limited to Zoning maps, land use maps, zip code, maps, precinct maps, etc.

Land Development Code	Actual Cost
Comprehensive Code	Actual Cost

Procedures are set forth in City Policy CW06-01 & F.S. 119.07 for assessing fees for processing public records requests:
(1) which require extensive use of information technology resources
(2) which require extensive clerical and/or supervisory assistance by personnel of the city
*Fees are mandated by Florida State Public Records Laws

Return Checks	Fee
Return Check Fees	
If face value does not exceed $50.00	$25.00
If the face value is more than $50.00 but does not exceed $300.00	$30.00
If the face value is more than $300.00 or maximum allowed by F.S.	$40.00

In accordance with Florida State Statute 166.251 and Code of Ordinances 2-6 the governing body of a municipality may adopt a service fee not to exceed the service fees authorized under s. 832.08(5) or 5 percent of the face amount of the check, draft, or order, whichever is greater, for the collection of a dishonored check, draft, or other order for the payment of money to a municipal official or agency. The service fee shall be in addition to all other penalties imposed by law. Proceeds from this fee, if imposed, shall be retained by the collector of the fee.

Miscelleanous Items	Fee
Estoppel Letter Fee / Lien Research 2-3 Days	$50.00
Estoppel Letter Fee / Lien Research Expedited 1 Day	$75.00
Notary Service - per non City related document	$5.00
Solicitor's permit background check	Actual Cost from FDLE

Actual cost as amended by FDLE (Florida Department of Law Enforcement)

Miscelleanous Provisions

PERSONNEL

All charges to any firm, company or individual requiring outside services are to cover the total salary and benefits of the assigned personnel with an administrative fee included. (There is a two hour minimum charge) All charges will be based on the actual salary and benefit burden of the positions requested / required plus a 10% administration fee.

Note: This covers Special Event, Standby Fire, or EMS (Per request of applicant or City Code)

EQUIPMENT COST

Any City owned vehicles, specialty equipment used for emergency events, call-outs and code enforcement actions or any other activities shall be charged based on the most current FEMA Schedule of Equipment Rates along with a ten percent (10%) administration fee and a thirty percent (30%) mobilization/demobilization fee. All request by a firm, company or individual for City personnel or equipment shall pay a 50% deposit of the total cost prior to services provided. Remaining balance must be paid within seven days after completion of personnel and equipment being provided. In no case shall additional personnel or equipment be provided if there is an outstanding balance with the City.

Note: For special events, standby fire, or EMS permitted / authorized by the city within the City limits, the rates charged for personnel include the assigned staff vehicles as deterimined by the Fire Chief.

FEE REDUCTIONS / MODIFICATIONS

The City Manager or designee may reduce any miscellaneous fee if part of an interlocal agreement, memorandum of understanding between units of government or other agency, individual or company that the City Commission has an agreement or provides services. However, said reduction shall not be less than the costs and expenses incurred by the city plus a 10% administrative fee. Only the City Commission may reduce said fees below the cost and expenses incurred by the City. The City Manager may not reduce fees related to utility rates, except for adjustments noted under the Water / Sewer / Reclaimed Utility Rates section. The City Manager may increase any fee necessary in order to recoup all costs and expenses incurred by the City plus a 10% administrative fee listed within the Fee Schedule. The City Manager may create any new program fees necessary related to The Center and Parks and Recreation programs and implement as part of any future Fee Schedule.

PENNY ROUNDING

Penny rounding, adopted as the U.S. Mint phases out the penny, adjusts cash transaction totals to the nearest nickel (0.05). Utilizing "symmetrical rounding," totals ending in 1, 2, 6, or 7 cents are rounded down, while those ending in 3, 4, 8, or 9 cents are rounded up. This only affects cash payments, not electronic or check transactions.

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: C.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - C

SUBJECT:
Request for ratification of Resolution No. 2026-25 in Support of Volusia Forever.

LOCATION:
Citywide

COST:
N/A

SOURCE OF FUNDS:
N/A

ORIGINATING DEPARTMENT:
City Attorney's Office

POTENTIAL MOTION:
"I move to ratify Resolution No. 2026-25."

BACKGROUND:
At the March 2, 2026, Commission meeting, the Commission voted to approve a Resolution in Support of Volusia Forever. The Resolution was approved by majority vote. The Resolution was prepared, signed, and distributed on March 3, 2026, in accordance with the Commissions direction. The final executed document requires formal ratification to ensure the Commission's vote and intent are properly reflected in the official record.

RESOLUTION NO. 2026-25

A RESOLUTION OF CITY OF DELTONA, FLORIDA; SUPPORTING VOLUSIA FOREVER, A CONSERVATION PROGRAM, IN VOLUSIA COUNTY, FLORIDA; PROVIDING FOR TRANSMISSION, IMPLEMENTATION, AND AN EFFECTIVE DATE.

WHEREAS, the City of Deltona, Florida (the "City") is a municipality located within the County of Volusia, Florida (the "County"); and

WHEREAS, Volusia Forever is a landmark, voter-approved conservation program in Volusia County, Florida, dedicated to the acquisition, improvement, and stewardship of environmentally sensitive, water resource protection, and outdoor recreation lands; and

WHEREAS, since its inception in 2000 and renewal by voters in 2020, Volusia Forever has preserved nearly 61,600 acres of critical lands, supporting biodiversity, protecting water resources, and providing public access to nature for recreation and education; and

WHEREAS, Volusia Forever is funded by a modest 0.2 mills property tax, reflecting the community's commitment to financing conservation efforts, with a transparent process guided by the Volusia Forever Advisory Committee and final approval by the County Council; and

WHEREAS, the program's achievements include leveraging $79.1 million in county funds to attract a total investment of $121.2 million, and supporting both large-scale preserves and a small-lot acquisition initiative focused on sensitive lands in antiquated subdivisions; and

WHEREAS, Volusia Forever's transparent dashboard, public nomination process, and clear application procedures ensure accountability, community involvement, and efficient stewardship of natural resources in perpetuity; and

WHEREAS, the preservation of natural resources, wildlife habitats, and water quality is essential for the health, well-being, and economic vitality of the residents and visitors of Volusia County; and

WHEREAS, Volusia Forever has successfully protected thousands of acres of important lands, providing recreational opportunities, supporting ecotourism, and safeguarding the county's unique ecosystems for future generations; and

WHEREAS, continued support and funding for Volusia Forever will ensure the ongoing protection and stewardship of critical natural areas, enhance community resilience to climate challenges, and contribute to the region's quality of life; and

WHEREAS, the City Commission of the City of Deltona, Florida, hereby expresses its continued support for the Volusia Forever program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA:

Section 1. Recitals Adopted. That each of the above recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Volusia Forever. That the City Commission hereby expresses its wholehearted support of Volusia Forever, as a valuable conservation program to ensure the ongoing protection and stewardship of critical natural areas, enhance community resilience to climate challenges, and contribute to the region's quality of life in Volusia County Florida.

Section 3. Transmission Authorized. That the City Clerk is hereby directed to transmit this Resolution and any other necessary supporting documents to the Volusia County Council and other local governments in Volusia County, Florida.

Section 4. Implementation. That the City Manager or his designee is hereby authorized to take any action which is necessary to implement this Resolution.

Section 5. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS 3rd **DAY OF** March**, 2026.**

BY: _____
Santiago Avila, Jr., Mayor

ATTEST:

_____
Joyce Raftery, CMC, MMC, City Clerk

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida.

Zackery Good
TG Law, PLLC, City Attorney

Name	Yes	No
Avila-Vazquez	Absent	
Colwell	✓	
Heriot	✓	
Howington	✓	
Nabicht	✓	
Santiago	✓	
Avila	✓	

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: D.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - D

SUBJECT:
Request for approval of Resolution No. 2026-26 to issue a Purchase Order to SAK Construction LLC, located in Apopka, FL, Florida in an amount of $1,000,000 for the budgeted Capital Improvement Project of Sanitary Sewer Rehabilitation services of Gravity Sewers, Pipelines, and Conduits utilizing piggyback of Gainesville Regional Utilities competitive bid contract #2024-083-E.

LOCATION:
Citywide

COST:
$1,000,000.00

SOURCE OF FUNDS:
Enterprise / Utility Capital Funds

ORIGINATING DEPARTMENT:
Public Works / Utility Department

POTENTIAL MOTION:
“I move to approve Resolution No. 2026-26.”

BACKGROUND:
Annually the city performs various sanitary sewer rehabilitation of gravity sewer lines, manhole rehabilitations, and other various pipelines and conduits through contracted services in the amount of up to $1,000,000 budgeted each year. These services include CIPP lining of pipes to improve structural integrity and reduce Infiltration and Exfiltration to and from the sanitary sewer system. These services reduce the amount of groundwater that leaks into and out of the sanitary sewer system through defects in the aging system extending the useful life of the pipework currently in place throughout the sanitary sewer system. A blanket PO is necessary as these services are prioritized based on findings through CCTV inspections and are performed based upon linear square feet that are accomplished throughout the fiscal year. These funds are budgeted.

RESOLUTION NO. 2026-26

A RESOLUTION OF CITY OF DELTONA, FLORIDA; AUTHORIZING THE CITY MANAGER TO AWARD PURCHASE ORDERS IN ACCORDANCE WITH CITY BUDGETS TO SAK CONSTRUCTION, INC., PURSUANT TO THE CITY OF DELTONA AGREEMENT WITH SAK CONSTRUCTION, ENTERED INTO PURSUANT PIGGYBACK AGREEMENT WITH CITY OF GAINSVILLE CONTRACT 2024-083-E; PROVIDING FOR RENEWALS IN ACCORDANCE WITH CITY BUDGETS; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE.

WHEREAS, the City annually undertakes sanitary sewer rehabilitation projects, including gravity sewer line and manhole repairs, as well as related pipeline improvements. These efforts include CIPP lining to improve structural integrity and minimize infiltration and exfiltration in the aging sewer system. Work is prioritized based on CCTV inspection results and performed as required throughout each fiscal year; and

WHEREAS, these services decrease groundwater infiltration and exfiltration caused by defects in the aging sanitary sewer system, thereby extending the useful life of the existing pipework; and

WHEREAS, protecting the health, safety, and overall wellness of the community is a core priority of the City, and maintaining a reliable and structurally sound sanitary sewer system is essential to preventing environmental hazards, safeguarding public health, and supporting long-term community well-being; and

WHEREAS, the City entered into a Piggyback Agreement with SAK Construction, Inc. (the "Vendor") on February 16, 2026, which is attached hereto as Exhibit "A" (the "Agreement");and

WHEREAS, a blanket purchase order is required, as these services are prioritized based on CCTV inspection findings and are performed according to the linear footage completed throughout the fiscal year; and

WHEREAS, the City now intends to issue a purchase order to the Vendor in accordance with the terms of the Agreement at a price not to exceed one million dollars ($1,000,000.00) on an annual basis; and

WHEREAS, the City Commission further authorizes the City Manager or his designee to award subsequent purchase orders to SAK Construction LLC under the Piggyback Agreement, consistent with City Budgets, and to renew and amend the Piggyback Agreement and issue purchase orders annually as permitted by City Budgets.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA:

Section 1. Recitals Adopted. That each of the above recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Purchase Approved. That the City Manager or his designee is authorized to issue a blanket purchase order to the Vendor in an amount not to exceed one million dollars ($1,000,000.00) on an annual basis.

Section 3. Renewals and Purchase Orders Authorized. That the City Manager or his designee is authorized to renew and amend the Agreement and award purchase orders on an annual basis in accordance with City Budgets.

Section 4. Implementation. That the City Manager is hereby authorized to take any action which is necessary to implement this Resolution.

Section 5. Effective Date. That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS _____ DAY OF _____, 2026.

BY: _____
Santiago Avila, Jr., MAYOR

ATTEST:

_____
Joyce Raftery, CMC, MMC, CITY CLERK

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida

_____
TG Law PLLC, CITY ATTORNEY

Name	Yes	No
Avila-Vazquez		
Colwell		
Heriot		
Howington		
Nabicht		
Santiago		
Avila		

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PIGGYBACK AGREEMENT FOR SANITARY SEWER LINE AND MANHOLE REHABILITATION SERVICES

This Piggyback Agreement ("Agreement") for SAK Construction, LLC., is made as of 2/16/2026 (the "Effective Date") between the City of Deltona, Florida, a Florida municipal corporation, with its principal place of business located at 2345 Providence Boulevard, Deltona, Florida 32725 (the "City") and SAK Construction, LLC., a Missouri limited liability company registered to do business in Florida, with its principal place of business located at 864 Hoff Road, O'Fallon, Missouri 63366 ("the Contractor"), with each being referred to herein as a Party or collectively as the "Parties."

WHEREAS, the Purchasing Policies of the City Deltona allow for "piggybacking" of competitively bid governmental contracts; and

WHEREAS, SAK Construction, LLC. was awarded Contract# 2024-083-E for Sanitary Sewer Line and Manhole Rehabilitation Services pursuant to a competitive solicitation process by the City of Gainesville d/b/a Gainesville Regional Utilities; and

WHEREAS, the State of Florida requires that contracts between local governments and business entities include certain required clauses and affidavits.

NOW, THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and Vendor hereby agree as follows:

1. **City of Gainesville d/b/a Gainesville Regional Utilities Piggyback Ratified.** All terms and conditions of the City of Gainesville d/b/a Gainesville Regional Utilities Contract and subsequent renewal, which are incorporated herein as composite Exhibit "A" (the "Gainesville Utilities Contract & Bid Specifications") are hereby ratified and remain in full force and effect. In the event of any conflict between the Gainesville Utilities Contract and the body of this Agreement, the terms and conditions of this Agreement will apply.

2. **Term.** The "Contract" has an initial term of three (3) years, beginning on the 1st day of November 2024 and ending the 1st day of October 2027 with the right, in its sole discretion, to renew the Contract for additional terms up to two (2) additional twelve (12) month periods upon mutual agreement by the Parties. Beyond the extensions described above, this Contract may be extended for an additional six (6) months to allow for completion of a new solicitation.

3. **Invoicing and Payment** – All invoices must be sent to the City of Deltona, Attn: Accounts Payable, 2345 Providence Blvd., Deltona, Fl. 32725 or via email to: apayable@deltonafl.gov. All payments shall be made by ACH. A New Vendor Request Form/Vendor Change Form must be returned with signed Agreement.

4. **Compliance/Consistency with Section 768.28, Florida Statutes.** Any indemnification or agreement to defend or hold harmless by City specified in the Agreement shall not be

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construed as a waiver of City's sovereign immunity and shall be limited to such indemnification and liability limits consistent with the requirements of Section 768.28, Florida Statutes and subject to the procedural requirements set forth therein. Any other purported indemnification by City in the Agreement in derogation hereof shall be void and of no force or effect.

5. **Insurance.** These are mandatory insurance requirements, each requirement listed below must be fulfilled. All policies, endorsements, certificates and/or binders shall be subject to approval by the City's Risk Management as to form and content. These requirements are subject to amendment or waiver only if so approved in writing by a duly authorized representative of the City. A lapse in any required insurance coverage during this Agreement shall be considered a material breach. Further it is understood and agreed by Vendor that nothing in this provision shall waive or otherwise limit the right of the City to modify INSURANCE REQUIREMENTS to meet the demands of special or unique circumstances. Accordingly, the City reserves the right to modify the types and limits of insurance to meet the demands of special or unique circumstances.

   The insurance obligations under this Agreement shall be all the insurance coverage and/or limits carried by or available to the Vendor or the minimum insurance requirements and/or limits shown in this Agreement, whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the City. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover obligations of the Vendor under this Agreement.

   Throughout the term of this agreement and for all applicable statutes of limitation periods, Vendor agrees to have and maintain at its own sole expense, in full force and effect the insurance policies set forth in this article. All policies must contain an endorsement requiring a minimum of thirty (30) days written notice from the insurance company to the City prior to cancellation or any change in coverage, scope, or amount of any such policy or ten-day notice for non-payment of premium.

   VENDOR EXPRESSLY AFFIRMS THAT IT HAS HAD THE OPPORTUNITY TO RECOVER THE COSTS OF THE INSURANCE REQUIRED IN ITS CONTRACT PRICE.

   Vendor shall provide the City of Deltona with a certificate of insurance naming the City of Deltona, its employees, directors, officers, agents, independent contractors, successor or assigns, and other authorized representatives as additional insured, except on the Workers' Compensation/Employer's Liability and Professional Liability policies, as applicable, with the following terms, conditions, limits and other related criteria:

   a. **Commercial General Liability:** $1,000,000 each Occurrence Limit, $2,000,000 General Aggregate shall include **but shall not be limited to:** bodily injury, property damage, personal injury, contractual liability, completed operations, products liability, and independent contractors' coverage. The Commercial General Liability policy shall be

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endorsed with the **ISO CG2010 Additional Insured** endorsement (or similar endorsement or policy coverage form with coverage at least as broad as the ISO CG 2010).

b. **Workers' Compensation:** FL Statutory Limits. **Employers Liability Limits:** $1,000,000 Bodily Injury by Accident per employee; $1,000,000 Bodily Injury by Disease per employee; $1,000,000 Bodily Injury by Disease policy limit.

If Vendor's worker's compensation program is part of an employee-leasing or co-employment arrangement where certain Statutory employees may be excluded from coverage, Vendor specifically agrees to indemnify, hold harmless, defend against and pay or reimburse the City for losses the City or its insurers may be obligated to pay to any natural person who is denied workers compensation benefits or employers liability coverage that arise out of or result from Vendor's employee-leasing or co-employment arrangement.

c. **Commercial Automobile Liability**: $1,000,000 Combined Single Limit per occurrence and $1,000,000 for Bodily Injury per occurrence and $1,000,000 Property Damage per occurrence;

Based upon Vendor's written statement and representation that no autos and/or other motor vehicles are owned to or otherwise registered by Vendor, only evidence of Hired and Non-Owned Auto Liability coverage shall be required by City at Agreement inception. In order to maintain this **conditional** risk exception, Vendor shall at each subsequent renewal of their Commercial General Liability coverage provide City with an updated written statement and representation referencing same (email acceptable), otherwise evidence of liability insurance for all vehicles (owned, hired and non-owned) with limits outlined above shall be required.

It is specifically agreed that the City of Deltona shall not be liable to the Vendor for any liability arising out of the performance of this Agreement. Vendor specifically waives any and all rights of recovery it may have against the City of Deltona, independent of any waiver of rights of recovery by any insurer.

Vendor agrees to obtain any endorsement that may be necessary to effect all waivers of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement or policy coverage form from the insurer.

All insurance policies shall be endorsed to provide that (a) Vendor's insurance is **primary and non-contributory** to any other insurance available to the City of Deltona with respect to claims related to this Agreement.

Self-insurance shall not be acceptable. Any policy including a self-insured retention ("SIR") in the primary layer of liability in any amount must be submitted to and approved by the City's Risk Management Department prior to risk approval.

All insurers must have an AM Best financial and size rating of A-VII or better and agree to provide the City with 30 days' advanced written notice in the event of cancellation, or modification which materially restricts coverage or terms. Vendor shall promptly notify the City of Deltona in the event of receipt of such notice from an insurer.

Vendor shall provide a copy of any policy coverage form or policy endorsement evidencing insurance coverage as outlined above at any time upon City request.

RELAXATION OR SUSPENSION OF INSURANCE REQUIREMENTS: City Risk Management may, in its sole discretion, and subject to any conditions it deems appropriate, relax, change, update, alter or temporarily suspend, in whole or in part, any insurance requirement upon written notice to Vendor.

6. **Notices.** All notices hereunder shall be given in writing by electronic mail with copy by registered or certified mail, return receipt requested, postage prepaid, addressed to the Parties at the following respective addresses, or at such other address as may be designated in writing by either Party to the other, and shall be deemed delivered for all purposes hereunder upon deposit of same into the United States mail:

To City:	Dale "Doc" Dougherty, ICMA-CM, City Manager The City of Deltona 2345 Providence Boulevard Deltona, FL 32725 Email: doc@deltonafl.gov
To Contractor:	Joseph Feuerborn, President SAK Construction, LLC. 864 Hoff Road O'Fallon, MO 63366 Email: jfeuerborn@sakcon.com

7. **Severability.** The Parties to this Agreement expressly agree that it is not their intention to violate any public policy, statutory or common law rules, regulations, or decisions of any governmental or regulatory body. If any provision of this Agreement is judicially or administratively interpreted or construed as being in violation of any such policy, rule, regulation, or decision, the provision, sections, sentence, word, clause, or combination thereof causing such violation will be inoperative (and in lieu thereof there will be inserted such provision, section, sentence, word, clause, or combination thereof as may be valid and consistent with the intent of the Parties under this Agreement) and the remainder of this Agreement, as amended, will remain binding upon the Parties, unless the inoperative provision would cause enforcement of the remainder of this Agreement to be inequitable under the circumstances.

8. **Successors and Assigns.** This Agreement shall be binding upon the Parties and their respective successors, heirs and assigns. The Parties agree that nothing contained herein shall authorize the assignment of this Agreement or the delegation of any duties hereunder

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by either Party, unless previously set out in this Agreement, without the prior written consent of the other party.

9. **Headings.** The sections headings used in this Agreement are for reference and convenience only and shall not enter into the interpretation hereof.

10. **Survival of Terms.** Termination or expiration of this Agreement for any reason shall not release either Party from any liabilities or obligations set forth in this Agreement which (a) the Parties have expressly agreed shall survive any such termination, or (b) remain to be performed and by their nature would be intended to be applicable following any such termination or expiration. Any liabilities which have accrued prior to termination pursuant to the insurance and/or indemnification obligations set forth below shall survive the termination of this Agreement.

11. **Waiver.** No delay or omission by either Party hereto, in the exercise of any right or remedy hereunder, shall impair such right or remedy or be construed to be a waiver thereof. Any waiver of any such right or remedy by any Party must be in writing and signed by the Party against which such waiver is sought. A waiver by either of the Parties hereto of any of the covenants to be performed by the other or any breach thereof shall not be construed to be a waiver of any succeeding breach thereof or any other covenant herein contained. All remedies provided for in this Agreement shall be cumulative and in addition to and not in lieu of any other remedies available to either Party at law, in equity or otherwise.

12. **Venue.** The exclusive venue for any dispute arising from this Agreement shall be the Circuit Court of Volusia County, Florida.

13. **No Contingent Fees.** The Vendor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Vendor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person(s), company, corporation, individual or firm, other than a bona fide employee working solely for the Vendor any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement.

14. **Access to Records and Audit Clause.** Vendor agrees to permit the City to examine all records which are, in any way, related to the Services provided under this Agreement, and grants to the City the right to audit any books, documents and papers of Vendor that were generated during the course of the administration of this Agreement. Vendor shall maintain the records, books, documents and papers associated with this Agreement in accordance with the "Public Records Act", and in accordance with the Florida Statutes Chapter 119. Vendor additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes

IF VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO VENDOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS.

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Custodian of Public Records: JOYCE RAFTERY, CITY CLERK
Mailing address: 2345 PROVIDENCE BLVD., DELTONA FL, 32725
Telephone number: 386-878-8505
Email: JRAFTERY@DELTONAFL.GOV

15. **State Required Affidavits.** By entering into this Agreement, the Vendor agrees to review and comply with the following state affidavit requirements:

    a. **Public Entity Crimes Affidavit.** Vendor shall comply with Section 287.133, Florida Statutes (Public Entity Crimes Statute), notification of which is hereby incorporated herein by reference, including execution of any required affidavit.

    b. **Scrutinized Companies.** Vendor certifies that it is not on the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel. Pursuant to section 287.135, Florida Statues, the City may immediately terminate this Agreement at its sole option if the Vendor is found to have submitted a false certification; or if the Vendor is placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement. If this Agreement is for more than one million dollars, the Vendor certifies that it is also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Terrorism Sectors List, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, Florida Statutes. Pursuant to Section 287.135, Florida Statutes, the CITY may immediately terminate this Agreement at its sole option if the Vendor is found to have submitted a false certification; or if the Vendor is placed on the Scrutinized Companies with Activities in Sudan List, Scrutinized Companies with Activities in the Iran Terrorism Sectors List, Scrutinized Companies with Activities in Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.

    c. **E-Verify Affidavit.** In accordance with Section 448.095, Florida Statutes, the City requires all Vendors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The City will not enter into a contract unless each party to the contract registers with and uses the E-Verify system. The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify. By entering into this Agreement, the Vendor acknowledges that it has read Section 448.095, Florida Statutes; will comply with the E-Verify requirements imposed by Section 448.095, Florida Statutes, including but not limited to obtaining E-Verify affidavits from subcontractors; and has executed the required affidavit attached hereto and incorporated herein.

    d. **Noncoercive Conduct Affidavit.** Pursuant to Section 787.06, Florida Statutes, a nongovernmental entity executing, renewing, or extending a contract with a

governmental entity is required to provide an affidavit, signed by an officer or a representative of the nongovernmental entity under penalty of perjury, attesting that the nongovernmental entity does not use coercion for labor or services as defined in Section 787.06(2)(a), Florida Statutes. By entering into this Agreement, the Vendor acknowledges that it has read Section 787.06, Florida Statutes, and will comply with the requirements therein, and has executed the required affidavit attached hereto and incorporated herein.

e. **Prohibition on Contracting with Entities of Foreign Concern.** Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by the government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern. By entering into this Agreement, the Vendor acknowledges that it has read Section 287.138, Florida Statutes, and complies with the requirements therein, and has executed the required affidavit attached hereto and incorporated herein.

IN WITNESS WHEREOF, Vendor has signed and delivered this Agreement, and the City has caused this Agreement to be signed and delivered by its duly authorized officer or representative, all as of the date first set forth above.

City of Deltona

By: _____
Dale "Doc" Dougherty, ICMA-CM
City Manager

SAK Construction, LLC

By: _____
Joseph Feuerborn
President

Attest: _____
Joyce Raftery
City Clerk

Approved as to form and legal sufficiency for the use and reliance of the City of Deltona only

By: _____
City Attorney

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E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the City requires all Vendors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subcontractors.

☑ **Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.**

In the presence of:

Roger Archibald
Witness #1 Print Name: Roger Archibald

Steve Stulce
Witness #2 Print Name: Steve Stulce

Signed, sealed and delivered by:

Joe Feuerborn
Print Name: Joseph Feuerborn
Title: President
Entity Name: SAK Construction, LLC

ACKNOWLEDGMENT

State of Missouri
County of St. Charles

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☒ online notarization, this 13 day of February, 2026, by Joseph Feuerborn (name of person) as President (type of authority) for SAK Construction, LLC (name of party on behalf of whom instrument is executed).

Barbara Marler
Notary Public (Print, Stamp, or Type as Commissioned)

X Personally known to me; or
_____ Produced identification (Type of Identification: _____)
_____ Did take an oath; or
X Did not take an oath

BARBARA MARLER
Notary Public - Notary Seal
State of Missouri
Commissioned for St. Charles County
My Commission Expires: December 19, 2026
Commission Number: 14126252

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AFFIDAVIT ATTESTING TO NONCOERCIVE CONDUCT FOR LABOR OR SERVICES

Effective July 1, 2024, Section 787.06, Florida Statutes, a nongovernmental entity executing, renewing, or extending a contract with a governmental entity is required to provide an affidavit, signed by an officer or a representative of the nongovernmental entity under penalty of perjury, attesting that the nongovernmental entity does not use coercion for labor or services as defined in Section 787.06(2)(a), Florida Statutes.

By signing below, **I hereby affirm under penalty of perjury that:**

1. I have read Section 787.06, Florida Statutes, and understand that this affidavit is provided in compliance with the requirement that, upon execution, renewal, or extension of a contract between a nongovernmental entity and a governmental entity, the nongovernmental entity must attest to the absence of coercion in labor or services.

2. I am an officer or representative of SAK Construction, LLC, a nongovernmental entity.

3. SAK Construction, LLC does not use coercion for labor or services as defined in the relevant section of the law.

In the presence of:

Roger Archibald
Witness #1 Print Name: Roger Archibald

Steve Stulce
Witness #2 Print Name: Steve Stulce

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Joe Feuerborn
Print Name: Joseph Feuerborn
Title: President
Entity Name: SAK Construction, LLC

OATH OR AFFIRMATION

State of Missouri
County of St. Charles

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☒ online notarization, this 13 day of February, 2026, by Joseph Feuerborn (name of person) as President (type of authority) for SAK Construction, LLC (name of party on behalf of whom instrument is executed).

Barbara Marler
Notary Public (Print, Stamp, or Type as Commissioned)

X Personally known to me; or
___ Produced identification (Type of Identification: _____)
___ Did take an oath; or
X Did not take an oath

BARBARA MARLER
Notary Public - Notary Seal
State of Missouri
Commissioned for St. Charles County
My Commission Expires: December 19, 2026
Commission Number: 14126252

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. SAK Construction, LLC ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Roger Archibald
Witness #1 Print Name: Roger Archibald

Steve Stulce
Witness #2 Print Name: Steve Stulce

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Joe Feuerborn
Print Name: Joseph Feuerborn
Title: President
Entity Name: SAK Construction, LLC

OATH OR AFFIRMATION

State of Missouri
County of St. Charles

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☒ online notarization, this 13 day of February, 2026, by Joseph Feuerborn (name of person) as President (type of authority) for SAK Construction, LLC (name of party on behalf of whom instrument is executed).

Barbara Marler
Notary Public (Print, Stamp, or Type as Commissioned)

X Personally known to me; or
_____ Produced identification (Type of Identification:_____)
_____ Did take an oath; or
X Did not take an oath

BARBARA MARLER
Notary Public - Notary Seal
State of Missouri
Commissioned for St. Charles County
My Commission Expires: December 19, 2026
Commission Number: 14126252

Docusign Envelope ID: 366A3887-EAF3-411C-8583-9814F30F1BFF

EXHIBIT "A" – CITY OF GAINESVILLE D/B/A GAINESVILLE REGIONAL UTILITIES CONTRACT

An official website of the United States government Here's how you know

My Company Account

New

E-Verify+™

Modernize the employment eligibility verification process today!

Learn More

Enable E-Verify+

My Company Profile

Company Information

Company Name
SAK Construction LLC

Doing Business As (DBA) Name

Company ID
199387

Enrollment Date
Mar 18, 2009

Employer Identification Number (EIN)

Unique Entity Identifier (UEI)

204193988

LR28NMPH3Z37

DUNS Number

Total Number of Employees

500 to 999

NAICS Code

237

Sector

Construction

Subsector

Heavy and Civil Engineering Construction

Edit Company Information

Employer Category

Employer Category

None of these categories apply

Edit Employer Category

Points of Contact

Name	Number	Ext	Email	Signatory
Angela Hirtz	(636) 385-1020		ahirtz@sakcon.com	Yes
Suleanne Melendez Torres	(636) 385-1055		smelendez@sakcon.com	No

Rows Per Page 5

Edit Points of Contact

Company Addresses

Physical Address

864 Hoff Rd
OFallon, MO 63366

Mailing Address

Same as Physical Address

Edit Company Addresses

Hiring Sites

Number of Sites

11

Edit Hiring Sites

Company Access

My Company is configured to:

Verify Its Own Employees

Memorandum of Understanding

View Current MOU

PIPE LINING

RESTORE STRUCTURAL INTEGRITY

- Stops Infiltration and Exfiltration
- Causes – age, settling, roots
- 91 miles of gravity sewer
- 1,433 manholes
- Estimation of 660 Gallons Per Minute of infiltration
- Pipe must be pre CCTV’d, cleaned / prepped, lined, Post CCTV’d, service lines restored
- $53 per linear foot
- 18,867 linear feet per year
- 25 years to complete

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: E.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - E

SUBJECT:
Request for approval of Resolution No. 2026-28 Budgeted Replacement of Kubota Membranes at the Eastern Water Reclamation Facility through Moss Kelly (MKI Services) Located in Lake Mary, FL.

LOCATION:
Eastern Water Reclamation Facility

COST:
$1,644,286.00

SOURCE OF FUNDS:
Budgeted Utility Capital Improvement Funds

ORIGINATING DEPARTMENT:
Public Works / Utility

POTENTIAL MOTION:
“I move to approve Resolution No. 2026-28 for the budgeted Capital Improvement Project for replacement of the Kubota Membranes that the Eastern Water Reclamation Facility ”

BACKGROUND:
The existing three basins of submerged membrane units at the Eastern Water Reclamation Facility have reached their useful service life of 10 years. These membranes are critical components of the facility’s advanced wastewater treatment system, which is designed to meet regulatory discharge limits set by the Florida Department of Environmental Protection (FDEP). To ensure compliance with FDEP standards and proper operation of the facility, City staff recommends replacing the existing membranes with thirty six (36) new MRM200 Kubota membrane units. MKI Services, Inc. has submitted a proposal dated October 13, 2025, to provide all labor, equipment, and materials necessary for the removal of the existing membranes, cleaning of the tanks, delivery, installation of the new units, and start-up services. The total project cost is $1,644,286, which is below the budgeted amount of $1,650,000.

RESOLUTION NO. 2026-28

A RESOLUTION OF THE CITY OF DELTONA, FLORIDA; AUTHORIZING THE CITY MANAGER TO APPROVE THE PURCHASE OF REPLACEMENT KUBOTA MEMBRANES AT THE EASTERN WATER RECLAMATION FACILITY THROUGH MKI SERVICES, INC.; RECOGNIZING A COMPETITIVE BIDDING EXEMPTION PURSUANT TO CITY PURCHASING POLICY 4.07; PROVIDING FOR IMPLEMENTATION, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Deltona, Florida (the "City"), owns and operates the Eastern Water Reclamation Facility ("EWRF"), which utilizes a membrane bioreactor ("MBR") treatment system to maintain required water quality and treatment capacity; and

WHEREAS, the Kubota Membranes currently in service at the EWRF for the MBR treatment system have reached the end of their useful life and require replacement to ensure continued regulatory compliance and uninterrupted wastewater treatment operations; and

WHEREAS, MKI Services, Inc. and their sister company Moss Kelly, Inc. ("MKI") are the exclusive distributors of all Kubota membrane products in the State of Florida; and

WHEREAS, MKI has submitted a proposal to supply the required Kubota Membranes at a cost of one million six hundred and forty-four thousand and two hundred eighty-six dollars ($1,644,286.00) and as further described in the proposal attached hereto and incorporated herein as Exhibit "A" (the "MKI Proposal"); and

WHEREAS, City Purchasing Policy 4.07 authorizes an exemption from formal competitive bidding for sole source purchases; and

WHEREAS, the funds for the purchase of this equipment was included and approved with the Fiscal Year 2026 Budget; and

WHEREAS, the City Commission has determined that it is in the best interest of the City to recognize the sole source exemption from formal competitive bidding pursuant to City Purchasing Policy 4.07 and to approve the purchase replacement Kubota Membranes from MKI Services, Inc. as described in the MKI Proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA:

Section 1. Recitals Adopted. That each of the above recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Purchase Approved. That the City Manager is authorized to purchase replacement Kubota membranes for the EWRF from MKI Services, Inc. in the amount of one million six hundred and forty-four thousand and two hundred eighty-six dollars ($1,644,286.00) and as further described in the proposal attached hereto and incorporated herein as Exhibit "A".

Section 3. Recognizing Exemption from Competitive Bidding. That the City Commission recognizes the sole source exemption from formal competitive bidding pursuant to City Purchasing Policy 4.07 for this purchase.

Section 4. Implementation. That the City Manager is hereby authorized to take any action which is necessary to implement this Resolution.

Section 4. Effective Date. That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS _____ DAY OF _____, 2026.

BY: _____
Santiago Avila, Jr., MAYOR

ATTEST:

Name	Yes	No
Avila-Vazquez		
Colwell		
Heriot		
Howington		
Nabicht		
Santiago		
Avila		

_____
Joyce Raftery, CMC, MMC, CITY CLERK

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida

_____
TG Law PLLC, CITY ATTORNEY

MKI SERVICES
Furnish • Install • Start Up

DATE: 3/25/26

TO: Mr. Brian Terry

FROM: Cameron Young

SUBJECT: City of Deltona Eastern WRF
Kubota MBR Replacement

Mr. Terry:

MKI Services, Inc. offers the following described equipment and services under the terms and prices stated in this proposal.

EQUIPMENT

- Thirty six (36) MRM200 Submerged Membrane Units.
- Gaskets.
- Crane with Operator.

SERVICES

Scope Includes:

1. Remove existing membranes from three (3) membrane tanks - (Provided by MKI)
    a. Stainless steel diffuser case mounted to the floor to be reused.
    b. New coarse bubble diffusers will be provided.

2. Clean out existing tank - (Provided by MKI)
    a. Deltona to lower tank level as far as practical.

3. Offloading new equipment – (Provided by MKI)

4. Install eighteen (18) new membrane modules in three (3) tanks - (Provided by MKI)

5. Perform start-up on new membranes - (Provided by MKI & Kubota)

MKI SERVICES
Furnish • Install • Start Up

Items excluded from our erection proposal:

- Concrete
- Permits
- Painting
- Electrical
- Performance & Payment Bonds

ACCESS

The basis of this proposal is that it is the responsibility of the City of Deltona to provide MKI Services with access immediately to the valves at the facility. Access is to be provided on an uninterrupted basis. Disruptions or work stoppages shall be cause for extra compensation for moving or waiting.

CONFINED SPACE

By the definitions of confined space in accordance with the OSHA regulations, the subject work is not in a confined space. If Purchaser's safety regulations are in disagreement with this interpretation, then we need to be advised as to what rules will be required and be given an opportunity to price the cost of those rules.

EXCLUSIONS
Storage
Foundations
Utility supply

PAYMENT TERMS:	85% upon delivery of equipment (NET 30 days) 15% upon MBR start up completion (NET 30 days)
SHIPMENT:	Shipment can be made 20-22 weeks after receipt of PO. All shipments are F.O.B. factory with full freight allowed to the jobsite. All claims for damage or loss during shipment shall be initiated by the purchaser.
SERVICE:	Field service is included in this proposal.
VALIDITY:	This proposal is firm for 90 days after which it is subject to withdrawal or change without notice.
INSTALLATION:	Installation will require approximately three (3) weeks after all materials are delivered to the jobsite.

MKI SERVICES
Furnish • Install • Start Up

PRICE: **$ 1,644,286.00**

If you have any questions regarding this scope, please contact me at our Lake Mary office.

Very truly yours,
MKI SERVICES, INC.

Cameron Young

Cameron Young
407-913-7177
cjy@mosskelley.com

January 28, 2026

Brian Terry
City of Deltona
Eastern Water Reclamation Facility

Subject: Kubota Membrane Supply State of Florida

Brian,

This letter is to confirm that Moss Kelley, Inc. and their sister company MKI Services, Inc. are the exclusive distributors of all Kubota membrane products in the State of Florida.

Let me know if you have any questions or comments regarding this matter.

Regards,

Damone Supica, PE
Product Engineer | Kubota Membrane USA Corporation
Cell: 425-248-7897
Email: damone.supica@kubota.com

This document is the property of KUBOTA Corporation. This document may not be duplicated and/or published without prior written consent of the owner.

Agenda Memo

AGENDA ITEM: F.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - F

SUBJECT:
Request for approval of Resolution No. 2026-29 for the approval of Master Contracts

LOCATION:
Citywide

COST:
Contingent Contracts

SOURCE OF FUNDS:
Citywide

ORIGINATING DEPARTMENT:
Finance

POTENTIAL MOTION:
"I move to approve Resolution No. 2026-29."

BACKGROUND:
The City issued several solicitations this quarter for various services. These bids are for as needed services to be utilized on an as needed basis per the terms and conditions of the individual solicitations. There are no primary or secondary vendors, this is a rotating list of available vendors per the services required.

Plumbing Services issued under Bid #26007
1. Johnny Gonzalez Plumbing - DeLand, FL
2. McIntyre Plumbing Inc - Deltona, FL

Painting Services issued under Bid #26010
1. Quick Painting Group - Orlando, FL
2. McDines Painting of Brevard - Satellite Beach, FL
3. Lamphier Company - Sanford, FL

Electrical Services issued under Bid #26011
1. MDH Enterprises - DeLand, FL
2. Taranto Electric - Deltona, FL

AGENDA ITEM: F.

Roofing Services issued under Bid #26012

1. Advanced Roofing Inc. - Sanford, FL
2. Sun Coast Roofing - New Smyrna Beach, FL

Parks and Marine Engineering Services under Bid #26016

1. Dredging & Marine Consultants - Port Orange, FL
2. Kimley-Horn and Associates, Inc. - Daytona Beach, FL

All contracts will be issued per the terms and conditions of the individual solicitations.

RESOLUTION NO. 2026-29

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO AWARD MULTIPLE PURCHASE CONTRACTS FOR AS-NEEDED PLUMBING, PAINTING, ELECTRICAL, ROOFING and PARKS AND MARINE ENGINEERING SERVICES ON A CONTINGENCY BASIS; ESTABLISHING A ROTATING VENDOR LIST; PROVIDING FOR PROCUREMENT CONSISTENCY WITH THE CITY'S PURCHASING POLICY; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Deltona issued competitive solicitations in January 2026 for as-needed master services for plumbing, painting, electrical, and roofing services; and

WHEREAS, such services are intended to be utilized on a contingency basis for emergency work and other operational needs; and

WHEREAS, the City desires to establish a rotating list of qualified vendors, without designation of primary or secondary vendors, for the efficient delivery of such services; and

WHEREAS, all non-emergency work exceeding Five Thousand Dollars ($5,000.00) shall be procured in accordance with the City's Purchasing Policy, including applicable quotation requirements; and

WHEREAS, the City Commission finds that it is in the best interest of the City to authorize the City Manager or designee to award and administer such as-needed contracts consistent with the results of the competitive solicitations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA:

Section 1. Recitals Adopted.
The foregoing recitals are hereby ratified and confirmed as true and correct and are incorporated herein.

Section 2. Authorization of As-Needed Services Contracts.
The City Manager or designee is hereby authorized to award and issue purchase orders for as-needed services on a contingency basis for emergency work, utilizing a rotating list of qualified vendors, without designation of primary or secondary vendors, as follows:

PLUMBING SERVICES (BID #26007):

Johnny Gonzalez Plumbing – DeLand, FL
McIntyre Plumbing Inc. – Deltona, FL

PAINTING SERVICES (BID #26010):
Quick Painting Group – Orlando, Florida
Lamphier Company – Sanford, FL

ELECTRICAL SERVICES (BID #26011):
MDH Enterprises – DeLand, FL
Taranto Electric – Deltona, FL

ROOFING SERVICES (BID #26012):
Advanced Roofing Inc. – Sanford, FL
Sun Coast Roofing – New Smyrna Beach, FL

PARKS AND MARINE ENGINEERING SERVICES (BID #26016):
Dredging & Marine Consultants – Port Orange, FL
Kimley-Horn & Associates Inc. – Daytona Beach, FL

Section 3. Procurement Requirements.
All non-emergency work in excess of Five Thousand Dollars ($5,000.00) shall be procured in accordance with the City's Purchasing Policy, including applicable quotation or competitive requirements.

Section 4. Implementation.
The City Manager is authorized to take all actions necessary to implement this Resolution, including execution of any documents consistent herewith.

Section 5. Conflicts.
All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. Severability.
If any section, subsection, sentence, clause, or provision of this Resolution is held invalid, the remainder shall not be affected and shall remain in full force and effect.

Section 7. Effective Date.
This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS _____ DAY OF _____, 2026.

CITY OF DELTONA, FLORIDA

BY: _____
Santiago Avila, Jr., MAYOR

ATTEST:

Name	Yes	No
Avila-Vazquez		
Colwell		
Heriot		
Howington		
Nabicht		
Santiago		
Avila		

_____
Joyce Raftery, CMC, MMC, CITY CLERK

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida

_____
TG Law PLLC, CITY ATTORNEY

City of Deltona
Purchasing Division

Memo

To: Mark Manning, Park Director

From: Kate Duffy, Purchasing Manager

Date: February 17, 2025

Re: Bid #26012 As Needed Roofing Services

Staff solicited bids for as needed electrical services. Four bids were received.

The bids and the bid tabulation are attached for your review. Please thoroughly review the bids received and then make your recommendation below and return this to me for the Finance Director and City Manager's approval.

If you have any questions, please let me know. Thanks.

Kate

APPROVAL OF AWARD TO: Throw out bids continue to use Omnia

Parks Director — Date 2/26/2025

Finance Director — Date

City Manager Director — Date

Mark wants to continue using the Omnia Contract

BID # 26012

ROOFING SERVICES

City of Deltona
2345 Providence Boulevard
Deltona, Florida 32725
www.deltonafl.gov

Submit Bid to: **CITY OF DELTONA** 2345 Providence Blvd. Deltona, Florida 32725 **Attn: Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**	**INVITATION TO BID# 26012 FOR:** **AS NEEDED ROOFING SERVICES**
Contact: Kate Duffy, CPPO, CPPB Purchasing Manager Phone: (386) 878-8570 **EMAIL QUESTIONS TO:** **E-Mail Address: kduffy@deltonafl.gov**	BIDDER NAME: Advanced Roofing Inc.
BID DUE DATE & TIME: **MONDAY, FEBRUARY 2, 2026 AT 4:00 P.M. AT CITY HALL, 1ST FLOOR CONFERENCE ROOM LOCATED AT 2345 PROVIDENCE BOULEVARD, DELTONA, FLORIDA**	**MAILING ADDRESS:** 200 Northstar Ct. Sanford, FL 32771
MANDATORY PRE-BID MEETING: **A Mandatory Pre-Bid Meeting will be held on Thursday, January 15, 2026 at 10:00 A.M. at the City of Deltona, 1st Floor Conference Room located at 2345 Providence Blvd., Deltona, Fl. 32725** Location of Public Opening: City of Deltona, 1ST Floor Conference Room 2345 Providence Blvd.,Deltona, FL 32725	Phone#: 407-322-1555 Fax#: 407-322-0010

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return

BID RESPONSE FORM
ITB NO. 26012
AS NEEDED ROOFING SERVICES

In accordance with the foregoing terms, conditions and specifications, the undersigned bidder, having visited the site of the work and having become familiarized with the conditions affecting the cost of the work and with all requirements of the proposed Contract Documents, and duly issued Addenda to said documents, as acknowledged herein, proposes to furnish and perform all things required in labor, material, necessary tools, expendable equipment, and all services necessary to perform and complete in a workmanlike manner all work required by said documents and Addenda. **This bid is for an initial period of three (3) years with the option to renew for two (2) additional one year periods for a total of up to five years. Submit pricing for each year below:**

NOTE: LABOR WILL BE BASED ON HOURLY RATES UNLESS OTHERWISE SPECIFIED. Hourly rates shall include all applicable charges. The City does not pay travel time to and from the repair site.

NOTE THAT THIS WORK MAY BE AWARDED TO MORE THAN ONE COMPANY. AN ESTIMATE WILL BE PROVIDED AND APPROVAL GIVEN TO PROCEED WITH WORK PRIOR TO ANY WORK **BEGINNING**.

PROJECT MANAGER

1. LABOR RATE:

STRAIGHT TIME: $ 70.00 PER HOUR

STRAIGHT TIME HOURS: From: 7 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 80.00 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 7 A.M. Monday – Sunday

ROOFER

1. LABOR RATE:

STRAIGHT TIME: $ 65.00 PER HOUR

STRAIGHT TIME HOURS: From: 7 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 75.00 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 7 A.M. Monday – Sunday

LABORER

1. LABOR RATE:

STRAIGHT TIME: $ 60.00 PER HOUR

STRAIGHT TIME HOURS: From: 7 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 70.00 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 7 A.M. Monday – Sunday

MATERIALS

MATERIALS:
Shall be at Contractor's actual cost plus 10 % (not to exceed 10%)

RESPONSE TIME

RESPONSE TIME, STANDARD: 24 HOUR(S)

RESPONSE TIME, EMERGENCY: 2 HOURS

BIDDER'S ROOFING CONTRACTOR'S LICENSE NUMBER:

CCC024413

EXPIRATION DATE: 08/31/2026

(Copy of Roofing Contractor's License and Florida Roofing Contracting Licensing Board and the Florida Dept. of Business and Professional Regulation License required with bid submittal)

Jason Carruth
Bid submitted by

02/02/2026
Date

Advanced Roofing Inc.
Company Name

This Form in its Entirety Must Be Completed and Returned with your Submittal.

Bidder's Questionnaire

This form must be completed and submitted by prospective bidders who wish to be considered for the project. Failure to complete the Bidder's Questionnaire could result in disqualification of the prospected bidder. Attachments to this sheet are acceptable (please label properly).

1. Name and Address of Firm: Advanced Roofing Inc.

2. Under what other name(s) has your business operated?
   Korn & Sons Inc.

3. Business form (corporation, partnership, etc.) Corporation

   Date of formation: 10/08/1983

   Principal location: Ft. Lauderdale, FL

4. How long has your company been in business? 43 years

5. Has your company defaulted on a project or had work terminated for non-performance within the last five (5) years? If so, on a separate sheet describe the project, owner, date, and circumstances/reasons.
   _____Yes _X_No

7. Proposed Project Superintendent/Manager: Jason Carruth

8. Provide a list and years of experience of all members of the prospective bidder's staff who will be available and assigned to this particular project.
   Jason Carruth - 26 years

   Nico Walker - 18 years

CERTIFICATION

I (We) the undersigned certify the truth and correctness of all statements and answers contained herein.

DATE: 2/2/2026

NAME OF BIDDER: Advanced Roofing Inc.

ADDRESS OF BIDDER: 200 Northstar Ct. Sanford, FL 32771

TELEPHONE AND FAX: Phone: 407-322-1555 Fax: 407-322-0010

BY (sign name and title):

(Print/type name and title): Jason Carruth, Vice President

HOLD HARMLESS AND INDEMNITY AGREEMENT

Jason Carruth, Vice President, agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to $1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of $10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.

Advanced Roofing Inc.
CONTRACTOR

02/02/2026
DATE

This Form Must Be Completed and Returned with your Submittal.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: Advanced Roofing Inc.

Address: 200 Northstar Ct.

City: Sanford

State: FL

Zip Code: 32771

Phone Number: 407-322-1555

Fax Number: 407-322-0010

Project Contact: Jason Carruth

E-mail address: jasonc@advancedroofing.com

Remittance (Payment) Mailing Information

Address: 1950 NW 22nd St.

City: Ft. Lauderdale State: FL Zip Code: 33311

Phone Number: 954-522-6868

Fax Number: 954-566-2967

Project Contact: Jason Carruth

E-mail address: jasonc@advancedroofing.com

Federal Tax ID No.: 59-2360591

Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

Bid #26012 – AS NEEDED ROOFING SERVICES

References

Advanced Roofing Inc.

CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER	SCOPE OF SERVICES PROVIDED/JOB NAME
Seminole County Public Schools	Phu Trinh	(407) 320-0000 ( )	Roof Repair and Maintenance
Alachua County	Carl Johns	(352) 384-3190 ( )	Annual Minor Roof Repairs
Seminole County	Aaron Redman	(407) 665-0000 ( )	Term Contract for Roofing Services

Does Bidder have any similar work in progress at time of Bid Opening? Yes [X] No [ ]
If "Yes", explain: Multiple continuing contracts in the Central Florida Area with Government Entities.

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that Advanced Roofing Inc. (*Name of Business*) does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X _____
Bidder's Signature

02/02/2026
Date

This Form Must Be Completed and Returned with your Submittal, if applicable

THIS BID IS FOR ANY WORK THAT MAY BE DONE AT ANY CITY BUILDING THROUGHOUT THE YEAR. THERE MAY ALSO BE DECLARED EMERGENCY SITUATIONS SUCH AS HURRICANES WHEN THE CITY NEEDS THE CONTRACTOR TO REPAIR OR REPLACE A ROOF(S). THESE SERVICES MAY QUALIFY FOR FEMA REIMBURSEMENT, THEREFORE THE FOLLOWING FEDERAL FORMS SHALL BE SUBMITTED WITH YOUR BID

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the City requires all Contractors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subContractors.

☑ **Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.**

In the presence of:

Dawn Emery
Witness #1 Print Name: Dawn Emery

Davina Banks
Witness #2 Print Name: Davina Banks

Signed, sealed and delivered by:

Print Name: Jason Carruth
Title: Vice President
Entity Name: Advanced Roofing Inc.

ACKNOWLEDGMENT

State of Florida
County of Seminole

The foregoing instrument was acknowledged before me by means of ☑ physical presence or ☐ online notarization, this 2nd day of February, 20 26, by Jason Carruth (name of person) as Vice President (type of authority) for Advanced Roofing Inc. (name of party on behalf of whom instrument is executed).

Notary Public State of Florida
Katlynn Kellum
My Commission HH 449688
Expires 10/8/2027

Katlynn Kellum
Notary Public (Print, Stamp, or Type as Commissioned)

X Personally known to me; or
_____ Produced identification (Type of Identification:_____)
_____ Did take an oath; or
_____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. Advanced Roofing Inc. ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Witness #1 Print Name: Dawn Emery

Witness #2 Print Name: Davina Banks

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: Jason Carruth

Title: Vice President

Entity Name: Advanced Roofing Inc.

OATH OR AFFIRMATION

State of Florida
County of Seminole

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 2nd day of February, 20 26, by Jason Carruth (name of person) as Vice President (type of authority) for Advanced Roofing Inc. (name of party on behalf of whom instrument is executed).

Notary Public State of Florida
Katlynn Kellum
My Commission HH 449688
Expires 10/8/2027

Katlynn Kellum
Notary Public (Print, Stamp, or Type as Commissioned)

X Personally known to me; or
_____ Produced identification (Type of Identification: _____)
_____ Did take an oath; or
_____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

City of Deltona
COMPLIANCE WITH 2 C.F.R. §200.321:
"Contracting with small and minority business enterprises (MBEs),
women's business enterprises (WBEs),
veteran-owned businesses (VOBs), and labor surplus area firms (LSAFs)"

The undersigned bidder hereby certifies that
Advanced Roofing Inc. has taken
(Name of Business)

the next affirmative steps, if subcontractors are to be used, to ensure that MBEs/WBEs/VOBs/LSAFs are used, whenever possible:

i. Placing qualified MBEs/WBEs/VOBs/LSAFs enterprises on solicitation lists;

ii. Assuring that MBEs/WBEs/VOBs/LSAFs are solicited whenever they are potential sources;

iii. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by MBEs/WBEs/VOBs/LSAFs (however, this requirement does not authorize the City to break a single project down into smaller components in order to circumvent the micro-purchase or small purchase thresholds so as to utilize streamlined acquisition procedures (e.g. "project splitting");

iv. Establishing delivery schedules, where the requirement permits, which encourage participation by MBEs/WBEs/VOBs/LSAFs; and

v. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

The requirement outlined above does not impose an obligation to set aside either the award of a subcontract to MBEs/WBEs/VOBs/LSAFs. Rather, the requirement only encourages carrying out and documenting the affirmative steps identified above.

As the person authorized to sign this statement, I certify that this firm has complied fully with the above requirements.

Proposer's Signature — Date: 02/02/2026

Jason Carruth, Vice President
Proposer's Name and Title

AFFIDAVIT ATTESTING TO

NONCOERCIVE CONDUCT FOR LABOR OR SERVICES

Effective July 1, 2024, Section 787.06, Florida Statutes, a nongovernmental entity executing, renewing, or extending a contract with a governmental entity is required to provide an affidavit, signed by an officer or a representative of the nongovernmental entity under penalty of perjury, attesting that the nongovernmental entity does not use coercion for labor or services as defined in Section 787.06(2)(a), Florida Statutes.

By signing below, **I hereby affirm under penalty of perjury that**:

1. I have read Section 787.06, Florida Statutes, and understand that this affidavit is provided in compliance with the requirement that, upon execution, renewal, or extension of a contract between a nongovernmental entity and a governmental entity, the nongovernmental entity must attest to the absence of coercion in labor or services.

2. I am an officer or representative of Advanced Roofing Inc., a nongovernmental entity.

3. Advanced Roofing Inc. does not use coercion for labor or services as defined in the relevant section of the law.

In the presence of:

Dawn Emery
Witness #1 Print Name: Dawn Emery

Witness #2 Print Name: Davina Banks

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: Jason Carruth
Title: Vice President
Entity Name: Advanced Roofing Inc.

OATH OR AFFIRMATION

State of Florida
County of Seminole

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 2nd day of February, 20 26, by Jason Carruth (name of person) as Vice President (type of authority) for Advanced Roofing Inc. (name of party on behalf of whom instrument is executed).

Katlynn Kellum
Notary Public (Print, Stamp, or Type as Commissioned)

X Personally known to me; or
_____ Produced identification (Type of Identification: _____)
_____ Did take an oath; or
_____ Did not take an oath

Notary Public State of Florida
Katlynn Kellum
My Commission HH 449688
Expires 10/8/2027

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE ROOFING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

KORNAHRENS, ROBERT P

ADVANCED ROOFING INC
1950 NW 22ND STREET
FORT LAUDERDALE FL 33311

LICENSE NUMBER: CCC024413

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 06/11/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

BID TABULATION

ITB# 26010 - PAINTING SERVICES-PROJECTS LESS THAN $100,000

Line #	PAINTING TASKS	UOM	UNIT RATE	KEPT COMPANIES	LAMPHIER & COMPANY	MCDINES PAINTING	PAINTERS ON DEMAND	PROTEXTURES PAINT LLC	QUICK PAINTING GROUP	SILVA'S PAINTING	THE RIGHT TOUCH
1	**PRESSURE WASHING AND CLEANING: ANY FLOOR LEVEL**: This will include Masonry Block walls, wood, metal beams and panels, roofs, concrete, walkway covers, stucco, and other related surfaces. Price shall be per square foot and be inclusive of any detergents or chemicals needed to assure the surface is free of any dirt, grease, mold or mildew. Detergents and chemicals shall be approved by the Project Manager.	Square Foot		0.08	0.12	0.10	0.10	0.75	0.35	0.29	0.25
2	**SURFACE PREP: INTERIOR ANY FLOOR LEVEL**: To include: Scraping, Sanding, Covering Windows, Boxes, Hardware, Floors, Plants, Wire Brushing, Applying Elastomeric Patching, Filling Holes in Drywall, Walls, Masonry blocks, wood, applying caulking to windows, trim, fascia, and Hair line cracks (up to 1 inch). Spot priming Wood, Metal, Drywall, Stucco.	Square Foot		0.16	0.20	0.05	0.25	0.75	0.20	0.40	3.25
3	**SURFACE PREP: EXTERIOR ANY FLOOR LEVEL**: To include: Scraping, Sanding, Covering Windows, Boxes, Hardware, Floors, Plants, Wire Brushing, Applying Elastomeric Patching, Filling Holes in Drywall, Walls, Masonry blocks, wood, applying caulking to windows, trim, fascia, and Hair line cracks (up to 1 inch). Spot priming Wood, Metal, Drywall, Stucco.	Square Foot		0.10	0.20	0.05	0.35	1.25	0.30	0.40	3.75
4	**SANDBLASTING: ANY FLOOR LEVEL**: This will include: Masonry block walls, Wood, Metal Beams and Panels, Roofs, Concrete, Walkway Covers, Stucco and other related surfaces.	Square Foot		2.50	4.50	1.00	5.50	2.00	0.50	6.00	3.75
5	**PRIMING: INTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot		0.25	0.20	0.10	0.45	0.90	0.20	0.20	0.75
6	**PRIMING: EXTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot		0.25	0.28	0.10	0.40	0.90	0.30	0.20	0.80
7	**PRIMING RAILINGS: ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Linear Foot		3.00	7.00	2.00	0.50	1.00	0.05	3.50	1.50
8	**PAINTING RAILINGS: ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Linear Foot		6.00	7.00	2.00	1.10	2.00	0.05	3.50	3.00
9	**PAINTING : INTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. To include galvanized metal, ferrous metal, non-ferrus metal and aluminum systems, concrete block, concrete, interior poured in place and performed, split ground faced block and brick, interior stucco, and other surfaces such as lumber and wood trim.. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot		0.75	0.45	0.45	1.10	1.15	0.60	0.40	1.10
10	**PAINTING : EXTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. To include galvanized metal, ferrous metal, non-ferrus metal and aluminum systems, concrete block, concrete, interior poured in place and performed, split ground faced block and brick, interior stucco, and other surfaces such as lumber and wood trim.. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot		1.50	0.50	0.45	1.05	2.15	0.85	0.40	0.90
11	**MATERIALS MARK UP:** The Contractor's actual cost plus percentage bid, Maximum 10%	Maximum 10%		10%	10%	0	10%		10%	0	10%
12	**EQUIPMENT MARK UP:** The Contractor's actual cost plus percentage bid, Maximum 10%	Maximum 10%		10%	5%	5%	10%		10%	0	10%
13	**SITE MOBILIZATION/DEMOBILIZATION FEE (LUMP SUM)**	Lump Sum		150.00	100.00	0	2500.00		0.00	700.00	2000.00
	WITHIN 50 MILE RADIUS			YES	YES	NO	YES	YES	YES	YES	YES
	Total categories that bidder submitted the low bid			6	8	11	3	3	9	4	

BID # 26007

PLUMBING SERVICES

City of Deltona
2345 Providence Boulevard
Deltona, Florida 32725
www.deltonafl.gov

Submit Bid to:	INVITATION TO BID# 26007 FOR:
CITY OF DELTONA 2345 Providence Blvd. Deltona, Florida 32725 **Attn: Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**	**PLUMBING SERVICES** **PROJECTS LESS THAN $100,000.00**
Contact: Jacque Cioffi Purchasing Manager (Co-) Phone: (386) 878-8974 **EMAIL QUESTIONS TO:** **E-Mail Address: jcioffi@deltonafl.gov**	BIDDER NAME: Juan Gonzalez MAILING ADDRESS: 845 Lincoln Rd Deland, FL 32724 Phone#: 386-682-7977 Fax#:
BID DUE DATE & TIME: **MONDAY, FEBRUARY 2, 2026 AT 2:00 P.M. AT CITY HALL, 1ST FLOOR CONFERENCE ROOM LOCATED AT 2345 PROVIDENCE BOULEVARD, DELTONA, FLORIDA**	
MANDATORY PRE-BID MEETING: **A Mandatory Pre-Bid Meeting will be held on Wednesday, January 14, 2026 at 9:00 A.M. at the City of Deltona, 1st Floor Conference Room located at 2345 Providence Blvd., Deltona, Fl. 32725** Location of Public Opening: City of Deltona, 1ST Floor Conference Room 2345 Providence Blvd.,Deltona, FL 32725	

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return

BID RESPONSE FORM
ITB NO. 26007
PLUMBING SERVICES-Projects less than $100,000.00

In accordance with the foregoing terms, conditions and specifications, the undersigned bidder, having visited the site of the work and having become familiarized with the conditions affecting the cost of the work and with all requirements of the proposed Contract Documents, and duly issued Addenda to said documents, as acknowledged herein, proposes to furnish and perform all things required in labor, material, necessary tools, expendable equipment, and all services necessary to perform and complete in a workmanlike manner all work required by said documents and Addenda. **This bid is for an initial period of three (3) years with the option to renew for two (2) additional one year periods for a total of up to five years. Submit pricing for each year below:**

NOTE: LABOR WILL BE BASED ON HOURLY RATES UNLESS OTHERWISE SPECIFIED ABOVE. Hourly rates shall include all applicable charges. The City does not pay travel time to and from the repair site.

NOTE THAT THIS WORK MAY BE AWARDED TO MORE THAN ONE COMPANY. AN ESTIMATE WILL BE PROVIDED AND APPROVAL GIVEN TO PROCEED WITH WORK PRIOR TO ANY WORK **BEGINNING**.

MASTER PLUMBER

1. LABOR RATE:

STRAIGHT TIME: $ 200 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 4 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 275 PER HOUR.

OVERTIME HOURS: From: 4 P.M. To: 8 A.M. Monday – Sunday

JOURNEYMAN

1. LABOR RATE:

STRAIGHT TIME: $ 180 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 4 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 200 PER HOUR.

OVERTIME HOURS: From: 4 P.M. To: 8 A.M. Monday – Sunday

HELPER

1. LABOR RATE:

STRAIGHT TIME: $ 160 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 4 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 180 PER HOUR.

OVERTIME HOURS: From: 4 P.M. To: 8 A.M. Monday – Sunday

MATERIALS

MATERIALS:
Shall be at Contractor's actual cost plus 8 % (not to exceed 10%)

EQUIPMENT

Equipment shall be furnished by the Contractor at a fixed, hourly rate regardless of time of usage. A standard work truck such as a pickup truck, etc. shall not be allowed as a separate line charge. Costs for any standard vehicle(s), equipment and tools, etc. shall be included in the base labor rate as overhead:

Specified Equipment:

Kubota mini Excavator	$ 250 per hour
Kubota skid steer -65-	$ 250 per hour
	$ _____ per hour
	$ _____ per hour
	$ _____ per hour
	$ _____ per hour

RESPONSE TIME

RESPONSE TIME, STANDARD: 2-3 HOUR(S)

RESPONSE TIME, EMERGENCY: 2 HOURS

PLUMBING CONTRACTOR'S LICENSE NUMBER:
#CFC 1430614

EXPIRATION DATE: 8/31/2026

COMPANY NAME: Johnny Gonzalez Plumbing Inc.

COMPANY REPRESENTATIVE: Juan Gonzalez

This Form in its Entirety Must Be Completed and Returned with your Submittal.

Bidder's Questionnaire

This form must be completed and submitted by prospective bidders who wish to be considered for the project. Failure to complete the Bidder's Questionnaire could result in disqualification of the prospected bidder. Attachments to this sheet are acceptable (please label properly).

1. Name and Address of Firm: Johnny Gonzalez Plumbing Inc.

2. Under what other name(s) has your business operated?
None

3. Business form (corporation, partnership, etc.) S- Corp

   Date of formation: May 20 2000

   Principal location: Volusia County Deland.

4. How long has your company been in business? 5 + Years

5. Has your company defaulted on a project or had work terminated for non-performance within the last five (5) years? If so, on a separate sheet describe the project, owner, date, and circumstances/reasons.
   ____Yes X No

7. Proposed Project Superintendent/Manager: Juan Gonzalez

8. Provide a list and years of experience of all members of the prospective bidder's staff who will be available and assigned to this particular project.
   Juan Gonzalez 25 Yrs.

CERTIFICATION

I (We) the undersigned certify the truth and correctness of all statements and answers contained herein.

DATE: Jan 22, 2025
NAME OF BIDDER: Juan Gonzalez
ADDRESS OF BIDDER: 845 Lincoln Rd Deland, FL
TELEPHONE AND FAX: 386- 682-7977
BY (sign name and title): President
(Print/type name and title): Juan Gonzalez President

HOLD HARMLESS AND INDEMNITY AGREEMENT

Johnny Gonzalez Plumbing, agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to $1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of $10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.

CONTRACTOR

Jan 22, 2025
DATE

This Form Must Be Completed and Returned with your Submittal.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: Johnny Gonzalez Plumbing Inc.

Address: 1605 N. Kepler Rd

City: Deland

State: FL

Zip Code: 32724

Phone Number: 386-682-7977

Fax Number: —

Project Contact: Juan Gonzalez

E-mail address: JohnnyGonzalezPlumbingInc@gmail.com

Remittance (Payment) Mailing Information

Address: 84 Lincoln Rd

City: Deland State: FL Zip Code: 32724

Phone Number: 386-682-7977

Fax Number: ———

Project Contact: Juan Gonzalez

E-mail address: JohnnyGonzalezPlumbingInc@gmail.com

Federal Tax ID No.: 85-0745080

Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

References

CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER	SCOPE OF SERVICES PROVIDED/JOB NAME
David Seilkop	Habitat for Humanity	(386) 748-4573 ( )	Donate Plumbing for Habitat for Humanity
FPL	John Leggett	(386) 679-4447 ( )	Plumbing for Debary Power Plant
maronda Homes	Tara Drook	(407) 463-4972 ( )	Plumb residential homes

Does Bidder have any similar work in progress at time of Bid Opening? Yes ☐ No ☒
If "Yes", explain: _____

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that Johnny Gonzalez Plumbing Inc does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X _____
Bidder's Signature

Jan 22, 2026
Date

This Form Must Be Completed and Returned with your Submittal, if applicable

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. Johnny Gonzalez Plumbing Inc ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Witness #1 Print Name: Christina M-Zorrilla

Witness #2 Print Name: Michael Ramseman

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: Juan Gonzalez

Title: Owner / P

Entity Name: Johnny Gonzalez

OATH OR AFFIRMATION

State of Florida
County of Volusia

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 2nd day of February, 2026, by Juan Jose Gonzalez (name of person) as owner (type of authority) for Johnny Gonzalez Plumbing (name of party on behalf of whom instrument is executed).

CHRISTINA M. ZORRILLA
MY COMMISSION # HH483937
EXPIRES: March 11, 2028

Notary Public (Print, Stamp, or Type as Commissioned)

_____ Personally known to me; or
✓ Produced identification (Type of Identification: FLDL)
_____ Did take an oath; or
_____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

Bid #26007 – PLUMBING SERVICES-PROJECTS LESS THAN $100,000.00

Volusia County
FLORIDA

Growth and Resource Management
123 West Indiana Avenue
DeLand, Florida 32720

Listing Card

10/01/2025

988457

To: JOHNNY GONZALEZ PLUMBING INC
845 LINCOLN RD
DELAND,FL 32724

CUT ON SOLID LINE AND KEEP ON PERSON AT ALL TIMES.

Listing Card

VOL #20051305 EXPIRES 08/31/2026

THIS CERTIFIES **MR. JUAN JOSE GONZALEZ**
JOHNNY GONZALEZ PLUMBING INC

IS LICENSED AS A **07 MASTER PLUMBER**
CFC1430614

IN THE COUNTY OF VOLUSIA, FLORIDA

BY _____ VOLUSIA COUNTY CLCA
BUILDING OFFICIAL

Florida Water & Pollution Control Operators Association

Voluntary Certification Program Certifies That

Juan Gonzalez

has met the requirements for certification in the course of

Backflow Prevention Assembly Testing

Certificate # 8617

Issue Date: 12/11/2025
Valid For 24 Months

Education Committee Chair

President, FW&PCOA

Cut Along Dotted Lines

FW&PCOA

certifies

Juan Gonzalez

as a

Backflow Prevention Assembly Testing

License # 8617

Issued 12/11/2025 Valid for 24 months

Florida Water & Pollution Control
Operators Association
State Training Office
4401 S Hopkins Ave.
Suite 108
Titusville Fl. 32780
Phone: (321) 383-9690
Fax: (321) 383-9691
E Mail: training@fwpcoa.org

Cut Along Dotted Lines

Details

Validate now

Issued by:

F.W.&P.C.O.A.

Name of Recipient

Juan Gonzalez

Certificate

FWPCOA Backflow Certification Results

Issue Date

17 December 2025

Identification Number

91b584e4-42fc-4ea7-9814-50607ce323f6

Validation URL

https://www.virtualbadge.io/certificate-validator?credential=91b584e4-42fc-4ea7-9814-50607ce323f6

Submit Bid to: CITY OF DELTONA 2345 Providence Blvd. Deltona, Florida 32725 **Attn: Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**	**INVITATION TO BID# 26010 FOR:** **PAINTING SERVICES PROJECTS LESS THAN $100,000.00**
Contact: Jacque Cioffi Purchasing Manager (Co-) Phone: (386) 878-8974 **EMAIL QUESTIONS TO:** **E-Mail Address: jcioffi@deltonafl.gov**	BIDDER NAME: Lamphier Company d/b/a Lamphier & Company
BID DUE DATE & TIME: **MONDAY, FEBRUARY 2, 2026 AT 3:00 P.M. AT CITY HALL, 1ST FLOOR CONFERENCE ROOM LOCATED AT 2345 PROVIDENCE BOULEVARD, DELTONA, FLORIDA**	**MAILING ADDRESS:** PO Box 471057 Lake Monroe, FL 32747 (Physical: 131 Commerce Way • Sanford, FL 32771)
MANDATORY PRE-BID MEETING: **A Mandatory Pre-Bid Meeting will be held on Wednesday, January 14, 2026 at 10:00 A.M. at the City of Deltona, 1st Floor Conference Room located at 2345 Providence Blvd., Deltona, Fl. 32725** Location of Public Opening: City of Deltona, 1ST Floor Conference Room 2345 Providence Blvd.,Deltona, FL 32725	Phone#: (407) 330-1628 Fax#: (407) 330-0068

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return address, the date and time of bid opening, the bid number and title. Bids not submitted on the enclosed Bid Form shall be rejected.
Bid #26010 – PAINTING SERVICES-PROJECTS LESS THAN $100,000.00

Detail by Entity Name

Florida Profit Corporation
LAMPHIER COMPANY

Filing Information

Document Number	S07341
FEI/EIN Number	59-3037502
Date Filed	10/22/1990
Effective Date	10/18/1990
State	FL
Status	ACTIVE
Last Event	NAME CHANGE AMENDMENT
Event Date Filed	06/02/1999
Event Effective Date	NONE

Principal Address

131 COMMERCE WAY
SANFORD, FL 32771

Changed: 04/01/1999

Mailing Address

BOX 471057
LAKE MONROE, FL 32747-8057

Changed: 03/06/1992

Registered Agent Name & Address

LAMPHIER, CLARENCE J.
2160 MONTECITO AVE
DELTONA, FL 32738

Name Changed: 03/08/1995

Address Changed: 03/08/1995

Officer/Director Detail

Name & Address

Title PD

LAMPHIER, CLARENCE J.
2160 MONTECITO AVE
DELTONA, FL

Title TSD

LAMPHIER, ROBERT W.
2170 MONTECITO AVE
DELTONA, FL 32738

Title VPD

LAMPHIER, GARY M
2349 RIVER TREE CIRCLE
SANFORD, FL

Annual Reports

Report Year	Filed Date
2023	03/01/2023
2024	03/03/2024
2025	04/23/2025

Document Images

04/23/2025 – ANNUAL REPORT	View image in PDF format
03/03/2024 – ANNUAL REPORT	View image in PDF format
03/01/2023 – ANNUAL REPORT	View image in PDF format
02/26/2022 – ANNUAL REPORT	View image in PDF format
02/22/2021 – ANNUAL REPORT	View image in PDF format
02/15/2020 – ANNUAL REPORT	View image in PDF format
03/24/2019 – ANNUAL REPORT	View image in PDF format
02/26/2018 – ANNUAL REPORT	View image in PDF format
03/20/2017 – ANNUAL REPORT	View image in PDF format
02/06/2016 – ANNUAL REPORT	View image in PDF format
02/08/2015 – ANNUAL REPORT	View image in PDF format
02/03/2014 – ANNUAL REPORT	View image in PDF format
02/15/2013 – ANNUAL REPORT	View image in PDF format
01/30/2012 – ANNUAL REPORT	View image in PDF format
01/29/2011 – ANNUAL REPORT	View image in PDF format
02/09/2010 – ANNUAL REPORT	View image in PDF format
03/19/2009 – ANNUAL REPORT	View image in PDF format
02/19/2008 – ANNUAL REPORT	View image in PDF format
03/16/2007 – ANNUAL REPORT	View image in PDF format
02/17/2006 – ANNUAL REPORT	View image in PDF format
03/07/2005 – ANNUAL REPORT	View image in PDF format
03/15/2004 – ANNUAL REPORT	View image in PDF format
02/20/2003 – ANNUAL REPORT	View image in PDF format
04/09/2002 – ANNUAL REPORT	View image in PDF format

05/03/2001 – ANNUAL REPORT	View image in PDF format
05/16/2000 – ANNUAL REPORT	View image in PDF format
06/02/1999 – Name Change	View image in PDF format
04/01/1999 – ANNUAL REPORT	View image in PDF format
05/12/1998 – ANNUAL REPORT	View image in PDF format
04/17/1997 – ANNUAL REPORT	View image in PDF format
03/12/1996 – ANNUAL REPORT	View image in PDF format
03/08/1995 – ANNUAL REPORT	View image in PDF format

BID RESPONSE FORM
ITB NO. 26010
PAINTING SERVICES-Projects less than $100,000.00

In accordance with the foregoing terms, conditions and specifications, the undersigned bidder, having visited the site of the work and having become familiarized with the conditions affecting the cost of the work and with all requirements of the proposed Contract Documents, and duly issued Addenda to said documents, as acknowledged herein, proposes to furnish and perform all things required in labor, material, necessary tools, expendable equipment, and all services necessary to perform and complete in a workmanlike manner all work required by said documents and Addenda. **This bid is for an initial period of three (3) years with the option to renew for two (2) additional one year periods for a total of up to five years. Submit pricing for each year below:**

ITB# 26010 - PAINTING SERVICES-PROJECTS LESS THAN $100,000			
Line #	**PAINTING TASKS**	**UOM**	**UNIT RATE**
1	**PRESSURE WASHING AND CLEANING: ANY FLOOR LEVEL:** This will include Masonry Block walls, wood, metal beams and panels, roofs, concrete, walkway covers, stucco, and other related surfaces. Price shall be per square foot and be inclusive of any detergents or chemicals needed to assure the surface is free of any dirt, grease, mold or mildew. Detergents and chemicals shall be approved by the Project Manager.	Square Foot	0.12
2	**SURFACE PREP: INTERIOR ANY FLOOR LEVEL:** To include: Scraping, Sanding, Covering Windows, Boxes, Hardware, Floors, Plants, Wire Brushing, Applying Elastomeric Patching, Filling Holes in Drywall, Walls, Masonry blocks, wood, applying caulking to windows, trim, fascia, and Hair line cracks (up to 1 inch). Spot priming Wood, Metal, Drywall, Stucco.	Square Foot	0.20
3	**SURFACE PREP: EXTERIOR ANY FLOOR LEVEL:** To include: Scraping, Sanding, Covering Windows, Boxes, Hardware, Floors, Plants, Wire Brushing, Applying Elastomeric Patching, Filling Holes in Drywall, Walls, Masonry blocks, wood, applying caulking to windows, trim, fascia, and Hair line cracks (up to 1 inch). Spot priming Wood, Metal, Drywall, Stucco.	Square Foot	0.20
4	**SANDBLASTING: ANY FLOOR LEVEL:** This will include: Masonry block walls, Wood, Metal Beams and Panels, Roofs, Concrete, Walkway Covers, Stucco and other related surfaces.	Square Foot	4.50
5	**PRIMING: INTERIOR ANY FLOOR LEVEL:** To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	0.20
6	**PRIMING: EXTERIOR ANY FLOOR LEVEL:** To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	0.28

7	**PRIMING RAILINGS: ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Linear Foot	7.00
8	**PAINTING RAILINGS: ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Linear Foot	7.00
9	**PAINTING : INTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. To include galvanized metal, ferrous metal, non-ferrus metal and aluminum systems, concrete block, concrete, interior poured in place and performed, split ground faced block and brick, interior stucco, and other surfaces such as lumber and wood trim.. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	0.45
10	**PAINTING : EXTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. To include galvanized metal, ferrous metal, non-ferrus metal and aluminum systems, concrete block, concrete, interior poured in place and performed, split ground faced block and brick, interior stucco, and other surfaces such as lumber and wood trim.. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	0.50
11	**MATERIALS MARK UP:** The Contractor's actual cost plus percentage bid, Maximum 10%	Maximum 10%	10%
12	**EQUIPMENT MARK UP:** The Contractor's actual cost plus percentage bid, Maximum 10%	Maximum 10%	5%
13	**SITE MOBILIZATION/DEMOBILIZATION FEE (LUMP SUM)**	Lump Sum	100.00

Lamphier Company d/b/a Lamphier & Company

Company Name

Signature of Authorized Representative

Robert W Lamphier

Printed Name of Authorized Representative

02/02/2026

Date

This Form Must Be Completed in its Entirety and Returned with your Submittal.

HOLD HARMLESS AND INDEMNITY AGREEMENT

Lamphier Company, agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to $1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of $10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.

CONTRACTOR

02/02/2026
DATE

This Form Must Be Completed and Returned with your Submittal.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: Lamphier Company d/b/a Lamphier & Company

Address: 131 Commerce Way

City: Sanford

State: FL

Zip Code: 32771

Phone Number: (407) 330-1628

Fax Number: (407) 330-0068

Project Contact: Robert Lamphier

E-mail address: info@lamphier.com

Remittance (Payment) Mailing Information

Address: PO Box 471057

City: Lake Monroe State: FL Zip Code: 32747

Phone Number: (407) 330-1628

Fax Number: (407) 330-0068

Project Contact: Linda Lamphier (Office Manager)

E-mail address: linda@lamphier.com

Federal Tax ID No.: 59-3037502

Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

Bid #26010 – PAINTING SERVICES-PROJECTS LESS THAN $100,000.00

References

CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER	SCOPE OF SERVICES PROVIDED/JOB NAME
Volusia County Government	Kamron Gardner, FMP, PMP Volusia County Facility Manager Activity Project Manager kgardner@volusia.org	(386) 248-1760 Ext. 11271 Cell: (386) 527-4212 (386) 248-1761	Service Contract - Piggybacking Seminole County Government IFB-604483-22/LNF
Seminole County Government	Rob Kimmy Program Manager I Fleet & Facilities	(407) 665-5270 Cell: (407) 768-8924 (407) 665-5285	Service Contract: IFB-604483-22/LNF Caulking, Coatings, Joint Sealant, and Pressure Washing Services
St. Johns County Schools	Brian Kizer Maintenance Supervisor kenneth.b.kizer@stjohns.k12.fl.us	(904) 814-5639 ( )	Service Contract: ITB2025-026: Painting Services (Pressure Washing, Surface Prep, Caulking/Sealants, Interior, Exterior, Doors/Frames)

Does Bidder have any similar work in progress at time of Bid Opening? Yes [X] No [ ]
If "Yes", explain: See below

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

Volusia County Government:
Evidence Building (3887 Tiger Bay Rd. Daytona Beach, FL 32124)

Scope of Work:
Pressure Washing, Wet Glazing, Sealants, Exterior Refinishing of Exterior Masonry Sidewalls, Doors, Frames, Safety Pads & Bollards

Volusia Coutny Government:
Facilities Management Building (3811 Tiger Bay Rd. Daytona Beach, FL 32124)

Scope of Work:
Refinishing of Painted Window Frames, Wet Glazing, Sealing, Exterior Refinishing

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that

Lamphier Company does:
(*Name of Business*)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X _____
Bidder's Signature

02/02/2026
Date

This Form Must Be Completed and Returned with your Submittal, if applicable

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the City requires all Contractors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subContractors.

☑ **Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.**

In the presence of:

Witness #1 Print Name: Erin Clark

Witness #2 Print Name: Jimmy Lamphier

Signed, sealed and delivered by:

Print Name: Robert W. Lamphier

Title: Secretary

Entity Name: Lamphier Company

ACKNOWLEDGMENT

State of Florida
County of SEMINOLE

The foregoing instrument was acknowledged before me by means of ☑ physical presence or ☐ online notarization, this 2ND day of FEBRUARY, 2026, by ROBERT W. LAMPHIER (name of person) as PRINCIPAL (type of authority) for LAMPHIER & COMPANY (name of party on behalf of whom instrument is executed).

GINA M. PEREIRA
Commission # HH 643223
Expires June 20, 2029

Notary Public (Print, Stamp, or Type as Commissioned)

✓ Personally known to me; or
____ Produced identification (Type of Identification: _____)
____ Did take an oath; or
____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

E-Verify

Company ID Number: 1627698

Information Required for the E-Verify Program **Information relating to your Company:**	
Company Name	Lamphier Company
Company Facility Address	131 Commerce Way Sanford, FL 32771
Company Alternate Address	P.O. Box 471057 Lake Monroe, FL 32747-1057
County or Parish	SEMINOLE
Employer Identification Number	593037502
North American Industry Classification Systems Code	238
Parent Company	Lamphier Company
Number of Employees	10 to 19
Number of Sites Verified for	1

E-Verify

Company ID Number: 1627698

Approved by:

Employer Lamphier Company	
Name (Please Type or Print) Linda Lamphier	Title
Signature Electronically Signed	Date 01/13/2021
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 01/13/2021

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. Lamphier Company ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Witness #1 Print Name: Erin Clark

Witness #2 Print Name: Jimmy Lamphier

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: Robert W. Lamphier

Title: Secretary

Entity Name: Lamphier Company

OATH OR AFFIRMATION

State of Florida
County of SEMINOLE

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 2ND day of FEBRUARY, 2026, by ROBERT W. LAMPHIER (name of person) as PRINCIPAL (type of authority) for LAMPHIER + COMPANY (name of party on behalf of whom instrument is executed).

GINA M. PEREIRA
Commission # HH 643223
Expires June 20, 2029

Notary Public (Print, Stamp, or Type as Commissioned)

✓ Personally known to me; or
____ Produced identification (Type of Identification: _____)
____ Did take an oath; or
____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

Bid #26010 – PAINTING SERVICES-PROJECTS LESS THAN $100,000.00

Submit Bid to: **CITY OF DELTONA** 2345 Providence Blvd. Deltona, Florida 32725 **Attn: Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**	**INVITATION TO BID# 26010 FOR:** **PAINTING SERVICES PROJECTS LESS THAN $100,000.00**
Contact: Jacque Cioffi Purchasing Manager (Co-) Phone: (386) 878-8974 **EMAIL QUESTIONS TO:** **E-Mail Address: jcioffi@deltonafl.gov**	BIDDER NAME: McDines Painting of Brevard
BID DUE DATE & TIME: **MONDAY, FEBRUARY 2, 2026 AT 3:00 P.M. AT CITY HALL, 1ST FLOOR CONFERENCE ROOM LOCATED AT 2345 PROVIDENCE BOULEVARD, DELTONA, FLORIDA**	**MAILING ADDRESS:** McDINE'S PAINTING 423 Sandpiper Sat. Bch., FL 32937 Cell: (321) 403-7775 Fax: (321) 779-8650
MANDATORY PRE-BID MEETING: **A Mandatory Pre-Bid Meeting will be held on Wednesday, January 14, 2026 at 10:00 A.M. at the City of Deltona, 1st Floor Conference Room located at 2345 Providence Blvd., Deltona, Fl. 32725** Location of Public Opening: City of Deltona, 1ST Floor Conference Room 2345 Providence Blvd.,Deltona, FL 32725	Phone#: Fax#:

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return address, the date and time of bid opening, the bid number and title. Bids not submitted on the enclosed Bid Form shall be rejected.

Bid #26010 – PAINTING SERVICES-PROJECTS LESS THAN $100,000.00

BID RESPONSE FORM
ITB NO. 26010
PAINTING SERVICES-Projects less than $100,000.00

In accordance with the foregoing terms, conditions and specifications, the undersigned bidder, having visited the site of the work and having become familiarized with the conditions affecting the cost of the work and with all requirements of the proposed Contract Documents, and duly issued Addenda to said documents, as acknowledged herein, proposes to furnish and perform all things required in labor, material, necessary tools, expendable equipment, and all services necessary to perform and complete in a workmanlike manner all work required by said documents and Addenda. **This bid is for an initial period of three (3) years with the option to renew for two (2) additional one year periods for a total of up to five years. Submit pricing for each year below:**

ITB# 26010 - PAINTING SERVICES-PROJECTS LESS THAN $100,000			
Line #	**PAINTING TASKS**	**UOM**	**UNIT RATE**
1	**PRESSURE WASHING AND CLEANING: ANY FLOOR LEVEL**: This will include Masonry Block walls, wood, metal beams and panels, roofs, concrete, walkway covers, stucco, and other related surfaces. Price shall be per square foot and be inclusive of any detergents or chemicals needed to assure the surface is free of any dirt, grease, mold or mildew. Detergents and chemicals shall be approved by the Project Manager.	Square Foot	.10
2	**SURFACE PREP: INTERIOR ANY FLOOR LEVEL**: To include: Scraping, Sanding, Covering Windows, Boxes, Hardware, Floors, Plants, Wire Brushing, Applying Elastomeric Patching, Filling Holes in Drywall, Walls, Masonry blocks, wood, applying caulking to windows, trim, fascia, and Hair line cracks (up to 1 inch). Spot priming Wood, Metal, Drywall, Stucco.	Square Foot	.05
3	**SURFACE PREP: EXTERIOR ANY FLOOR LEVEL**: To include: Scraping, Sanding, Covering Windows, Boxes, Hardware, Floors, Plants, Wire Brushing, Applying Elastomeric Patching, Filling Holes in Drywall, Walls, Masonry blocks, wood, applying caulking to windows, trim, fascia, and Hair line cracks (up to 1 inch). Spot priming Wood, Metal, Drywall, Stucco.	Square Foot	.05
4	**SANDBLASTING: ANY FLOOR LEVEL**: This will include: Masonry block walls, Wood, Metal Beams and Panels, Roofs, Concrete, Walkway Covers, Stucco and other related surfaces.	Square Foot	1.00
5	**PRIMING: INTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	.10
6	**PRIMING: EXTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	.10

7	**PRIMING RAILINGS: ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Linear Foot	2.00
8	**PAINTING RAILINGS: ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Linear Foot	2.00
9	**PAINTING : INTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. To include galvanized metal, ferrous metal, non-ferrus metal and aluminum systems, concrete block, concrete, interior poured in place and performed, split ground faced block and brick, interior stucco, and other surfaces such as lumber and wood trim.. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	.45
10	**PAINTING : EXTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. To include galvanized metal, ferrous metal, non-ferrus metal and aluminum systems, concrete block, concrete, interior poured in place and performed, split ground faced block and brick, interior stucco, and other surfaces such as lumber and wood trim.. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	.45
11	**MATERIALS MARK UP:** The Contractor's actual cost plus percentage bid, Maximum 10%	Maximum 10%	0
12	**EQUIPMENT MARK UP:** The Contractor's actual cost plus percentage bid, Maximum 10%	Maximum 10%	5%
13	**SITE MOBILIZATION/DEMOBILIZATION FEE (LUMP SUM)**	Lump Sum	0

McDines Paint of Brevard
Company Name

Signature of Authorized Representative

Eric McDine
Printed Name of Authorized Representative

1/15/26
Date

This Form Must Be Completed in its Entirety and Returned with your Submittal.

HOLD HARMLESS AND INDEMNITY AGREEMENT

McDines Painting, agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to $1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of $10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.

McDines Painting of Brevard
CONTRACTOR

1/15/26
DATE

This Form Must Be Completed and Returned with your Submittal.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: McDine's Painting OF Brevard

Address: 423 Sandpiper

City: Sat. Bch

State: FL

Zip Code: 32937

Phone Number: 321-403-7775

Fax Number: 321-779-8650

Project Contact: Eric McDine

E-mail address: emcdine@icloud.com

Remittance (Payment) Mailing Information

Address: 423 Sandpiper

City: Sat Bch State: FL Zip Code: 32937

Phone Number: 321-403-7775

Fax Number: 321 779 8650

Project Contact: Eric McDine

E-mail address: emcdine@icloud.com

Federal Tax ID No.: 450 527667

Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

References

CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER	SCOPE OF SERVICES PROVIDED/JOB NAME
City of Melbourne	Dave Lindsay	(321) 288 7639 Dave.Lindsay@ mlbfl.org	Painting
Citrus County Schools	John Holms	(352) 302 9985 Holmj@citrusschools .org	Painting
Brevard County Fire	Reilay Cappelman 321 4889577 RAtkowsky	(321) 795 7091 Reilay.cappelman@brevardfl.gov	Painting

Does Bidder have any similar work in progress at time of Bid Opening? Yes ☐ No ☐

If "Yes", explain: _____

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that McDuras Paving & Trucking does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X _____
Bidder's Signature

1/15/26
Date

This Form Must Be Completed and Returned with your Submittal, if applicable

Bid #26010 – PAINTING SERVICES-PROJECTS LESS THAN $100,000.00

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the City requires all Contractors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subContractors.

☐ **Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.**

In the presence of:

Witness #1 Print Name: Bailey McHler

Witness #2 Print Name: Austin Yoder

Signed, sealed and delivered by:

Print Name: Eric McDine

Title: President

Entity Name: McDine's Painting

ACKNOWLEDGMENT

State of Florida
County of Brevard

The foregoing instrument was acknowledged before me by means of ☑ physical presence or ☐ online notarization, this 15th day of January, 2026, by Eric McDine (name of person) as President (type of authority) for McDine's Painting of Brevard (name of party on behalf of whom instrument is executed).

ANDREA MAJAIKA
Commission # HH 722749
Expires September 21, 2029

Notary Public (Print, Stamp, or Type as Commissioned)

____ Personally known to me; or
_✓_ Produced identification (Type of Identification: driver's license)
____ Did take an oath; or
_✓_ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

Bid #26010 – PAINTING SERVICES-PROJECTS LESS THAN $100,000.00

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. McDines Painting of Brevard ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Witness #1 Print Name: Bailey Meffler

Witness #2 Print Name: Austin Yoder

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: Eric McDine

Title: President

Entity Name: McDines Painting

OATH OR AFFIRMATION

State of Florida
County of Brevard

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 15th day of January, 2026, by Eric McDine (name of person) as President (type of authority) for McDine's Painting of Brevard (name of party on behalf of whom instrument is executed).

ANDREA MAJAIKA
Commission # HH 722749
Expires September 21, 2029

Notary Public (Print, Stamp, or Type as Commissioned)

____ Personally known to me; or
__✓__ Produced identification (Type of Identification: driver's license)
____ Did take an oath; or
__✓__ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

Bid #26010 – PAINTING SERVICES-PROJECTS LESS THAN $100,000.00

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/20/2025

146

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Vanessa Genovese	
Pruitt Insurance Agency, Inc. P.O. Box 360875 Melbourne FL 32936	PHONE (A/C, No, Ext): (321) 254-3639	FAX (A/C, No): (321) 259-5028
	E-MAIL ADDRESS: vanessa@pruittinsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Evanston Insurance Company	28860
INSURED	INSURER B : Progressive Express Insurance Co	10193
McDine's Painting of Brevard Inc 423 Sandpiper Drive Satellite Beach FL 32937	INSURER C : Frank Winston Crum Insurance Co	11600
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER1**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC			3AA858059	01/16/2025	01/16/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [X] HIRED AUTOS [X] NON-OWNED AUTOS			991966876	01/20/2025	01/20/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		FWFL0020553205	01/16/2025	01/16/2026	[X] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Florida - Painting Contractor

CERTIFICATE HOLDER

FOR PROPOSAL PURPOSES ONLY

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE Vanessa Genovese <VYG>

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2025 - 2026

BREVARD COUNTY BUSINESS TAX RECEIPT
SUBJECT TO COUNTY ZONING RESTRICTIONS
TAX RECEIPT SHOULD BE DISPLAYED ON PREMISES

ACCOUNT NO.
9650418

THE PERSON(S), OR ENTITY BELOW:
MCDINES PAINTING OF BREVARD INC
423 SANDPIPER DR
SATELLITE BEACH, FL 32937

BUSINESS PERIOD: **October 01, 2025 - September 30, 2026**
EXPIRES: **SEPTEMBER 30, 2026**

ISSUED PURSUANT AND SUBJECT TO FLORIDA STATUTES AND BREVARD COUNTY CODE ISSUANCE DOES NOT CERTIFY COMPLIANCE WITH ZONING OR OTHER LAWS.
BUSINESS TAX RECEIPT IS SUBJECT TO REVOCATION FOR ZONING VIOLATIONS, AND / OR FAILURE TO MAINTAIN REGULATORY PRE-REQUISITES AS REQUIRED FOR BUSINESS CLASSIFICATION(S), OR SUBSEQUENT ACTIVITIES. NOTIFY TAX COLLECTOR UPON CLOSING OF BUSINESS.
A PERMIT IS REQUIRED TO ADVERTISE (Including with signage) "GOING OUT OF BUSINESS".

LISA CULLEN, CFC, Brevard County Tax Collector
P O Box 2500, Titusville, Florida 32781-2500
(321)264-6969 or (321)633-2199

UPON A CHANGE OF OWNERSHIP OR LOCATION,
BUSINESS TAX RECEIPT SHOULD BE TRANSFERRED WITHIN 30 DAYS.

DBA
MCDINES PAINTING OF BREVARD INC

LOCATION:
4660 N US 1 HWY
TOWN OF PALM SHORES, FL 32935

OWNED BY:
MCDINES PAINTING OF BREVARD INC

BUSINESS CLASSIFICATIONS, DISCLAIMERS, AND RELATED FEES:

EXEMPTIONS: 0.00

300450	PAINTING CONTRACTOR
590501	HAZ WASTE GEN. SURCHARGE
820005	RECEIPT AMT

Receipt Fee	37.00
Hazardous Waste Fee	50.00
Zoning Application Fee	0.00
Building Occupancy Review Fee	0.00
Fire Prevention Fee	0.00
Late Penalty	0.00
NSF Fee	0.00
Transfer Fee	0.00

Paid 000-25-00332279 07/07/2025 87.00

MAIN OFFICE: 400 South St., 6th Floor, Titusville, FL 32780

BRANCH OFFICES: Merritt Island Office, 1605 N. Courtenay Pkwy
Melbourne Office, 1515 Sarno Road
Palm Bay Office, 450 Cogan Dr. SE
Titusville Office, 800 Park Ave.
Indian Harbour Beach Office, 240 E. Eau Gallie Blvd.
Viera Office, 2725 Judge Fran Jamieson Way, #A108, Viera, FL 32940

BID # 26007

PLUMBING SERVICES

City of Deltona
2345 Providence Boulevard
Deltona, Florida 32725
www.deltonafl.gov

Submit Bid to: **CITY OF DELTONA** 2345 Providence Blvd. Deltona, Florida 32725 **Attn: Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**	**INVITATION TO BID# 26007 FOR:** **PLUMBING SERVICES PROJECTS LESS THAN $100,000.00**
Contact: Jacque Cioffi Purchasing Manager (Co-) Phone: (386) 878-8974 **EMAIL QUESTIONS TO:** **E-Mail Address: jcioffi@deltonafl.gov**	BIDDER NAME: McIntyre Plumbing Inc **MAILING ADDRESS:** 3061 Tunisia Dr Deltona, FL 32738 Phone#: 386-878-5914 Fax#: mcintyreplumbingfl@yahoo.com
BID DUE DATE & TIME: **MONDAY, FEBRUARY 2, 2026 AT 2:00 P.M. AT CITY HALL, 1ST FLOOR CONFERENCE ROOM LOCATED AT 2345 PROVIDENCE BOULEVARD, DELTONA, FLORIDA**	
MANDATORY PRE-BID MEETING: **A Mandatory Pre-Bid Meeting will be held on Wednesday, January 14, 2026 at 9:00 A.M. at the City of Deltona, 1st Floor Conference Room located at 2345 Providence Blvd., Deltona, Fl. 32725** Location of Public Opening: City of Deltona, 1ST Floor Conference Room 2345 Providence Blvd.,Deltona, FL 32725	

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return

address, the date and time of bid opening, the bid number and title. Bids not submitted on the enclosed Bid Form shall be rejected. Bidders shall submit three (3) complete sets (1 original, 1 copy and 1 flash drive) of their bid, complete with all supporting documentation. SUBMITTAL OF A BID IN RESPONSE TO THIS INVITATION TO BID CONSTITUTES AN OFFER BY THE BIDDER. Bids which do not comply with these requirements may be rejected at the option of the City.

CONTACT: All prospective bidders are hereby instructed not to contact any member of the City of Deltona Commission, City Manager, or City of Deltona Staff members other than the noted contact person OR another member of the City's Purchasing Division regarding this Invitation to Bid or their bid proposal at any time during the bid process. Any such contact shall be cause for rejection of your bid proposal. The Bid process is not over until an award is made.

DELAYS: The City, at its sole discretion, may delay the scheduled due dates indicated above if it is to the advantage of the City to do so. The City will notify bidders of all changes in scheduled due dates by written addendum.

EXECUTION OF BID: Bid must contain a manual signature, in ink, of an authorized representative, who has the legal ability to bind the Bidder in contractual obligations in the space provided on the Bid Response Form. Failure to properly sign the Bid shall invalidate same, and it shall not be considered for award. Bid must be typed or legibly printed in ink. Use of erasable ink is not permitted. All corrections made by Bidder to any part of the bid document must be initialed in ink. The original bid conditions and specifications cannot be changed or altered in any way. Altered bids will not be considered. Clarification of bids submitted shall be in letter form, signed by bidders and attached to the bid.

BIDDER INFORMATION: Bidder shall complete the "Corporate Authority", "Joint Venture", "Sole Proprietorship", or "Partnership" portion of the Bidder Information Sheet, whichever part applies, and include with their bid submittal.

JOINT VENTURES: Bids submitted by firms under "joint venture" arrangements or other multi-party agreements must submit a power of attorney delegating authority to one principal with authority to negotiate and execute any/all contract documents resulting from negotiations/award of this Invitation to Bid.

NO BID: If not submitting a bid, respond by returning only the Statement of No Bid, and give the reason in the space provided. Failure to respond three (3) times in succession without justification may be cause for removal of the Bidders name from the mailing list.

BID OPENING: Shall be public, at the above address, on the date and at the time specified above. The bid time shall be scrupulously observed. Under no circumstances shall bids submitted after the time specified be considered. The City will not be responsible for late deliveries or delayed mail. City will not be responsible for late deliveries or delayed mail. The time/date stamp clock located in the Finance Department serve as the official authority to determine lateness of any bid. It is the Bidders sole responsibility to assure that his/her bid is complete and delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered will not be considered. Offers by facsimile or telephone are **not** acceptable. A bid may **NOT** be altered by the Bidder after opening of the bids. Bid tabulations will be furnished upon written request which includes a self-addressed, stamped envelope.

Persons with disabilities needing assistance to participate in the Public Bid Opening should contact the City Clerk at least 48 hours in advance of the meeting at 386-878-8100.

TAXES: The City is exempt from Federal Excise and State Sales Taxes on direct purchases of tangible personal property. The City's exemption numbers are on the face of the purchase order. If requested, the Purchasing Manager will provide an exemption certificate to the awarded Bidder. Vendors/contractors doing business with the City shall **not** be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City nor shall any Vendor/Contractor be authorized to use the City's Tax Exemption Number in securing such materials.

CERTIFICATES

The City reserves the right to require proof that the bidder is an established business and is abiding by the Ordinances, Regulations, and Laws of their Community and the State of Florida such as but not limited to: Occupational Licenses, Business Licenses, Florida Sales Tax Registration, Federal Employee Identification Number.

DISCOUNTS: Cash discounts for prompt payment shall **not** be considered in determining the lowest net cost for bid evaluation purposes.

MISTAKES: Bidders are expected to examine the terms and conditions, specifications, delivery schedule, bid prices, extensions and all instructions pertaining to supplies and services. **FAILURE TO DO SO WILL BE AT BIDDER'S RISK.** In the event of extension error(s), the unit price will prevail and the Bidder's total offer will be corrected accordingly. Written amounts shall take precedence over numerical amounts. In the event of addition errors(s), the unit price, and extension thereof, will prevail and the Bidder's total offer will be corrected accordingly. Bids having erasures or corrections must be initialed in ink by the Bidder.

AWARD TERM Contracts resulting form this Invitation for Bid will run for an initial period of three (3) years, renewable for two additional one (1) year periods. Both the City and the vendor must mutually agree upon the renewals in writing. Rates quoted will be firm for the first year and will or will not be changed based on the guidelines outlined in the following paragraph "Price Redetermination.

PRICE REDETERMINATION The Contractor may petition the Purchasing Manager for price redetermination within forty-five (45) days of the expiration of each term of the contract. Any price redetermination will include all items awarded. If the City and the Contractor cannot agree on any price redetermination, then the contract will expire.

INVOICING AND PAYMENT: Payment for any and all invoice(s) that may arise as a result of a contract or purchase order issued pursuant to this bid specification shall minimally meet the following conditions to be considered as a valid payment request:

a. A timely submission of a properly certified invoice(s), in strict accordance with the price(s) and delivery elements as stipulated in the contract or purchase order document, and be submitted to the Finance Department at the address as stipulated on the Purchase Order.

b. All invoices submitted shall consist of an original and one (1) copy; clearly reference the subject contract or purchase order number; provide a sufficient salient description to identify goods or service for which payment is requested; contain date of delivery; original or legible copy of signed delivery receipt including both manual signature and printed name of a designated City employee or authorized Agent; be clearly marked as "partial", "complete" or "final" invoice. The City will accept partial deliveries.

c. The invoice shall contain the Bidder's Federal Employer Identification Number (F.E.I.N.).

d. The City's terms are "Net 30 Days" after acceptance of goods or services and receipt of an acceptable invoice as described herein. Any discounts must be offered on the Bid Response Form.

GENERAL: The City of Deltona, having limited storage facilities, requires the service of private firms to provide materials, supplies and/or services on an as needed basis, as indicated herein, to support the City's needs.

ADDITIONAL TERMS AND CONDITIONS: Unless expressly accepted by the City, the following conditions shall apply: No additional terms and conditions included with the bid response shall be considered. Any and all such additional terms and conditions shall have no force and effect, and are inapplicable to this bid if submitted either purposely through intent or design, or inadvertently appearing separately in transmittal letters, specifications, literature, price lists or warranties. It is understood and agreed that the general and/or any special conditions in these Bid Documents are the only conditions applicable to this bid and the Bidder's authorized signature on the Bid Response Form attests to this. Exceptions to the terms and conditions will not be accepted.

INTERPRETATIONS: All Bidders shall carefully examine the Bid Documents. Any ambiguities or inconsistencies shall be brought to the attention of the City in writing prior to the opening of Bids; failure to do so, on the part of the Bidder, will constitute an acceptance by the Bidder of any subsequent decision. Any questions concerning the intent, meaning and interpretations of the Bid Documents shall be requested in writing by email to kduffy@deltonafl.gov, and received by the City at least seven (7) calendar days prior to the Bid Opening. Inquires shall be addressed to the attention of the Contact person as indicated on Page 1. No person is authorized to give oral interpretations of, or make oral changes to, the bid. Therefore, oral statements given before the bid opening will not be binding. Any interpretation of, or changes to, the bid will be made in the form of a written Addendum to the bid and will be furnished to all

Bidders through DemandStar. Receipt of all addenda shall be acknowledged by the Bidders by signing and enclosing said addenda or addendum acknowledgement with their bid.

ADDENDUM: The City will record its responses to inquiries, any supplemental instructions, and/or necessary revisions to Bid Documents, in the form of a written addendum. Should revisions to the Bid Documents become necessary, the City will post a written addendum to the DemandStar website which will go out to all Bidders who received a bid package through DemandStar. All addendum are posted to the DemandStar website and current planholders are notified that an addendum has been issued. Bidders who obtain Bid Documents from other sources must officially register with the City's Purchasing Manager in order to be placed on the DemandStar website as a bid holder in order to receive any forthcoming addenda or other official communications. Failure to register as a prospective Bidder may cause your bid to be rejected as non-responsive if you have failed to submit a bid without an addendum acknowledgment for the most current addendum. It is the vendor's responsibility to check the DemandStar website at www.demandstar.com in order to be sure latest addendum and any prior addendum have been received.

PROTESTS: Any Bidder who disputes the bid selection or contract award recommendation shall file such protest according to the bid protest procedures. These procedures are available upon request from the City.

CONFLICT OF INTEREST: All Bidders must disclose with their bid the name of any officer, director, or Agent who is also an employee of the City. All Bidders must disclose the name of any City employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Bidder's firm or any of its branches.

LEGAL REQUIREMENTS: Bidders are required to comply with all provisions of Federal, State, City and local laws and ordinances, rules and regulations that are applicable to the items being bid. Lack of knowledge by the Bidder shall in no way be a cause for relief from responsibility, or constitute a cognizable defense against the legal effect thereof.

DRUG-FREE WORKPLACE: Preference shall be given to business with Drug-Free Work Place (DFW) programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that completes the attached DFW form certifying that it is a DFW shall be given preference in the award process.

POSTING OF BID AWARD: Recommendation for award will be posted for review by interested parties on DemandStar. Failure to file a protest to Purchasing within the time prescribed in the CITY's Purchasing Manual, shall constitute a waiver of proceedings.

AWARD: As the best interest of the City may require, the right is reserved to make award(s) by individual item, group of items, "All or None", or a combination thereof; with one or more suppliers; to reject any or all bids, or waive any minor irregularity or technicality in bids received, award or eliminate an portion of the bid, and may, at it's sole discretion, request a re-bid, or abandon the project in it's entirety. Bidders are cautioned to make no assumption until the City has entered into a contract or issued a purchase order.

EEO STATEMENT: The City is committed to assuring equal opportunity in the award of contracts, and, therefore complies with all laws prohibiting discrimination on the basis of race, color, religion, national origin, age or sex.

CONTRACTUAL AGREEMENT: The contents of this Bid and all provisions of the successful bid proposal deemed pertinent by the City may be incorporated into a contract and become legally binding. A separate contract document, other than the purchase order, may or may not be issued." Any and all legal action necessary to enforce a contract or purchase order will be interpreted according to the laws of Florida. The venue shall be County of Volusia, Florida.

GOVERNMENTAL RESTRICTIONS: In the event that any governmental restrictions are imposed which would necessitate alteration of the material quality, workmanship or performance of the items offered on this bid prior to their delivery, it shall be the responsibility of the Bidder to notify Purchasing at once, indicating in his/her letter the specific regulation which required an alteration, including any price adjustments occasioned thereby. The City reserves the right to accept such alteration or to cancel the contract or purchase order at no further expense to the City.

PERMITS/LICENSES/FEES: Any permits, licenses, or fees required will be the responsibility of the Contractor, no separate or additional payment will be made.

Adherence to all applicable code regulations (Federal, State, City, City) are the responsibility of the Contractor.

INDEMNIFICATION: The Bidder, without exemption, shall indemnify and save harmless, the City, its employees and/or any of its Commissioners from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or item manufactured by the Bidder. Further, if such a claim is made, or is pending, the Bidder may, at its option and expense, procure for the City the right to use, replace or modify the item to render it non-infringing. If none of the alternatives are reasonably available, the City agrees to return the article on request to the Bidder and receive reimbursement. If the Bidder used any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood, without exception, that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

ADVERTISING: In submitting a bid, Bidder agrees not to use the results therefrom as a part of any commercial advertising, without the express written approval, by the appropriate level of authority within the City.

ASSIGNMENT: Any purchase order or contract issued pursuant to this Invitation to Bid and the monies which may become due hereunder are not assignable except with the prior written approval of the City, through the Finance Department.

COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH: Bidder certifies that all material, equipment, etc., contained in his/her bid meets all applicable O.S.H.A. requirements. Bidder further certifies that, if he/she is the successful Bidder, and the material, equipment, etc., delivered is subsequently found to be defective in any applicable O.S.H.A. requirement in effect on the date of delivery, all costs necessary to comply with the requirements shall be borne by the Bidder.

RESPONSIBILITY: A Bidder must have at the time of bid opening, a company in operation, (if applicable) or be a fully authorized Agent or representative of the product bid, and capable of producing or providing the items bid, and follow-up parts and service, including any warranty services as applicable, and so provide such certification upon request.

FACILITIES: The City reserves the right to inspect the Bidder's facilities at any reasonable time, during normal working hours, to determine that Bidder has a bona fide place of business, and is a responsible Bidder.

DISQUALIFICATION OF BIDDER: More than one bid from an individual, firm, partnership, corporation, or association under the same or different names will not be considered. Reasonable grounds for believing that a Bidder is involved in more than one bid submittal will be cause for rejection of all bids in which such Bidders are believed to be involved. Any or all bids will be rejected if there is reason to believe that collusion exists between Bidders. Bids in which the prices obviously are unbalanced will be subject to rejection.

ADJUSTMENTS / CHANGES / DEVIATIONS: No adjustments, changes or deviations shall be accepted on any item unless conditions or specifications of a bid expressly so provide. Any other adjustments, changes or deviations shall require prior written approval, and shall be binding **ONLY** if issued by the City's Finance Department. The Bidder shall bear sole responsibility for any and all costs of claims arising from any adjustments, changes or deviations not properly executed as required herein.

PUBLIC RECORDS: Upon award recommendation or ten (10) days after opening, whichever is earlier, bids become "public records" and shall be subject to public disclosure consistent with Chapter 119.07(3)(o), Florida Statutes. Bidders must invoke the exemptions to disclosure provided by law in the response to the Bid, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary.

BID PREPARATION COSTS: Neither the CITY nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this Invitation to Bid. Bidders should prepare their bids simply and economically, providing all information and prices as required.

ACCEPTANCE / REJECTION: The City of Deltona reserves the right to accept or reject any or all bids and to make the award to that Bidder, who in the opinion of the City will be in the best interest of and/or the most advantageous to the City. The City of Deltona also reserves the right to reject the bid of any vendor who has previously failed in the proper performance of an award or to deliver on time contracts of a similar nature or who, in the City's opinion, is not in a position to perform properly under this award. The City of Deltona reserves the right to inspect all facilities of bidders in order to make a determination as to the foregoing. The City of Deltona reserves the right to waive any irregularities, informalities, and technicalities in offers received, and may, at its discretion, request a re-bid, or abandon the project/procurement in its entirety.

ANY AND ALL SPECIAL TERMS AND CONDITIONS, TECHNICAL REQUIREMENTS, SCOPE OF WORK OR SPECIFICATIONS ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.

Compliance with Laws, Regulations, Codes, Etc.:
The contractor is required to comply with all present and future valid laws, ordinances, codes and regulations of the Federal Government, State of Florida, County of Volusia, City of Deltona and agencies thereof relating to the premises including, but not limited to, those applicable to health and sanitary conditions and safety and fire prevention. Any permits necessary will be the responsibility of the contractor to obtain from the proper agency, paying the fees directly to that agency.

Federal and State Taxes:
The City is exempt from payment of Florida State Sales and User Taxes. The City will sign an exemption certificate submitted by the contractor. The contractor shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the City, nor is the contractor authorized to use the City's Tax Exempt Number in securing such materials, or product.

The contractor shall be responsible for their portion of payment for its own employees FICA and Social Security benefits with respect to the resulting AGREEMENT.

Severability:
If any term or provision of the resulting AGREEMENT, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, to remainder of the AGREEMENT or the application of such terms or provisions, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of the AGREEMENT shall be deemed valid and enforceable to the extent permitted by law.

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION
By submission of this bid, the Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this bid have been arrived at independently, without consultation, collusion, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly to any other Bidder or to any competitor; and,

3. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition.

4. Bidder agrees that supplies/services furnished regarding this offer, if awarded, shall be covered by the most favorable commercial warranties the Bidder gives to any customer for such supplies services and that rights and remedies provided herein are in addition to and do not limit any rights offered to the City by any other provision of the bid award.

PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES
All Bidders submitting a response to this Invitation to Bid agree that such response also constitutes a bid to all governmental agencies, under the same conditions, for the same contract price, and for the same effective period as this bid, should the Bidder feel it is in their best interest to do so.

ITB NO. 26007
PLUMBING SERVICES-Projects less than $100,000.00

SCOPE OF SERVICES

The City of Deltona is seeking Licensed Plumbing Contractor(s) who are certified and registered with the Florida Department of Business and Professional Regulation, and registered with the County of Volusia, Florida as outlined within this specification to troubleshoot and repair plumbing problems for the City of Deltona. Services are to be provided on as needed basis. **The selected Contractor(s) shall be within a 50-mile radius of the City of Deltona.**

A mandatory pre-bid meeting will be held for this bid. All Contractor(s) interested in submitting a bid are required to attend.

The intent of this bid is to procure Plumbing Services for projects less than $100,000.00. It is the intent to award this bid to up to three companies to be used as needed. It is also the intent to utilize the awarded firm(s) from this Invitation to Bid as follows:

Projects less than $5,000.00, the department's project manager may choose any one of the awarded firms to perform the work.

Projects greater than $5,000.00 and less than $100,000.00, the department's project manager will send a Scope of Work to each vendor to submit a quote. The firms will submit a quote by email to the department and the department will award the project to the firm with the lowest responsive, responsible quote. Any quote(s) submitted without the required detail may be cause for the department to award the project to the next responsive and responsible vendor. Awarded firm will be notified by email.

a) Provide professional plumbing repair services on an as needed basis in accordance with departmental specifications and ANSI-A40 (National Plumbing Code) and all other applicable code requirements. **The award of this bid shall be for a period of three (3) years with the option to renew for two (2) additional one year periods.**

b) The Contractor MUST have plumbers available on a 24 hour day call basis. The response time for emergency service, ***as reported by the City, will be within two (2) hours.*** All others within four (4) hours, unless otherwise agreed to between the City and the Contractor. Emergency requests are of extreme importance as the emergency may directly affect the welfare of the citizens of the City of Deltona. Due to the extreme nature of unforeseen emergencies, the City of Deltona requires that the Contractor maintain an office with adequate resources within fifty (50) miles of the City of Deltona, to ensure the time requirements for emergency response can be achieved. Time is of the essence in the performance of this work, therefore, if the Contractor does not respond in a timely manner according to the response time documented on the quote form, the City may, at its option, perform the work and charge the Contractor accordingly or have the work completed by others.

   The Contractor shall provide a contact name and number for after hours, weekends, and City recognized holidays. After hours shall be defined as after 5:00 p.m. and before 7:00 a.m., Monday through Friday. Weekend hours shall be defined as any time on Saturday or Sunday. City recognized holiday hours shall be those days as noted on the City of Deltona website https://www.deltonafl.gov/198/Meeting-Dates-Holiday-Schedule.

c) The Contractor will be required to obtain any and all permits, which may be required to facilitate the requirements of work performed.

d) The contractor may be required to maintain an inventory of parts and equipment that may be needed to facilitate emergency repairs at various City facilities.

e) Contractor shall provide **written repair estimates for all repairs or emergency repairs** as may be required. Estimates shall be based on time and material charges. Contractor must inform the City Representative of the repair estimate and

obtain authorization to proceed.

f) Work orders must be signed, dated and acknowledged by the City Representative.

g) All invoices must include a minimum of the following:
- Full description of work performed.
- Purchase Order Number.
- Date of the service call/repair.
- Total hours incurred and labor rate.
- Itemized list of materials used to resolve emergency.
- Signature of City Representative.

h) If the contractor responds to a service call and cannot perform the work due to the lack of parts and equipment, the City will not be billed for service/emergency call.

i) The Contractor must guarantee all new work for one year.

j) The Contractor will dispose of all fixtures / materials that are replaced.

k) It is the intent to award this bid to up to three companies.

l) The City reserves the right to accept any or all quotes which they may deem to best serve the interest of the City. The right is reserved to waive technicalities or informalities.

The Contractor shall be responsible for all damage caused by Contractor or Contractor Personnel.

All spillage shall be contained in the generalized area with a normal wash down performed. The Contractor shall perform a flow test and have a camera onsite if needed to verify the line is clear of stoppage. The Contractor shall provide their own tarp, buckets, and any other necessary supplies to complete the services. Contaminated areas shall be cleaned/wiped down and neutralized with a disinfectant cleaner. All fixtures will be reinstalled in a safe, professional, and timely manner.

PRICING

Bidder shall submit pricing on the attached Bid Form.

INVOICING INSTRUCTIONS

Under the terms of this Scope, all work shall be scheduled and outlined in a Scope of Work per task and pre-authorized through the use of a Work Authorization and Purchase Order in place and fully executed prior to commencement of activity. The City, at its sole discretion, shall determine any and all work for payment prior to release of payment. Invoices should include time and material costs for reimbursement. Work performed for emergency purposes on as an on-call basis, shall be accompanied by written authorization from the Department's Project Manager or his or her designee and coded to an executed City Purchase Order.

Please be advised that the City of Deltona will not prepay for work. Invoices may be submitted upon completion and acceptance of deliverables and will be paid upon submission of a complete invoice.

All invoices must be sent to the City of Deltona, Attn: Accounts Payable, 2345 Providence Blvd., Deltona, Fl. 32725 or via email to: apayable@deltonafl.gov.

All payments shall be made by ACH/EFT. Selected Contrators will receive a New Vendor Request Form/Vendor Change Form to complete prior to the issuance of the Purchase Order.

Each governmental agency desiring to accept these bids, and makes an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials and/or services ordered and received by it, and no agency assumes any liability by virtue of this bid. This agreement in no way restricts or interferes with the right of any governmental agency to rebid any or all items.

REFERENCES
Bidder must submit with the bid, three (3) references (form attached) for projects of similar scope to include: Point of contact and telephone number. Failure to provide this information with the bid may result in bid being declared non-responsive.

Submittals:
All submittals are REQUIRED and must be submitted with the bid package at the time of the bid opening to be considered a responsive bidder.

Bidders shall submit a detailed statement of explanation for each item where the quoted product deviates from the Scope of Services requested in this bid. Failure to comply may be cause for rejection

- Questions regarding this bid are to be addressed in writing to:

  Jacque Cioffi
  Purchasing Manager-Co-
  2345 Providence Blvd.
  Deltona, FL 32725
  E-Mail Address: jcioffi@deltonafl.gov

TIE ON UNIT PRICE OR BID: Should there be a tie on either the unit price (if awarded on a per item basis) the deadlock will be decided upon using the following order:

a. Companies who certify they are a drug-free workplace.
b. Companies located in Volusia County, Florida.
c. Companies located in Florida.
d. All else being equal, both companies will be asked to submit a final bid in a sealed envelope.

The City of Deltona further reserves the right to be the final judge of what is considered equal and hold the bid open for a 90-day period if award is not made on the date specified.

Bid Evaluation and Award: **The City of Deltona, at its sole discretion reserves the right to waive all technicalities or irregularities to reject any and all bids and/or accept the bid which is in the best interest of the City.**

INSURANCE REQUIREMENTS

WORKERS' COMPENSATION

Coverage is to apply for all employees for statutory limits in compliance with the applicable state and federal laws. The policy must include Employers' Liability with a limit of $500,000 each accident, $100,000 each employee, $500,000 policy limit for disease.

COMMERCIAL GENERAL LIABILITY – OCCURRENCE FORM REQUIRED

Contractor shall maintain commercial general liability (CGL) insurance with a limit of not less than $500,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location/project in the amount of $1,000,000. Products and completed operations aggregate shall be $1,000,000. CGL insurance shall be written on an occurrence form and shall include bodily injury and property damage liability for premises, operations, independent contractors, products and completed operations, contractual liability, broad form property damage and property damage resulting from explosion, collapse or underground (x, c, u) exposures, personal injury and advertising injury. Fire damage liability shall be included at $100,000.

COMMERCIAL AUTOMOBILE LIABILITY INSURANCE

Contractor shall maintain automobile liability insurance with a limit of not less than $1,000,000 each accident for bodily injury and property damage liability. Such insurance shall cover liability arising out of any auto (including owned, hired and non-owned autos). The policy shall be endorsed to provide contractual liability coverage.

EVIDENCE OF INSURANCE

The Contractor shall furnish the City of Deltona with Certificates of Insurance. The Certificates are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City of Deltona is to be specifically included as an additional insured on all policies except Workers' Compensation. In the event the insurance coverage expires prior to the completion of the project, a renewal certificate shall be issued 30-days prior to said expiration date. The policy shall provide a 30-day notification clause in the event of cancellation or modification to the policy. All certificates of insurance must be on file with and approved by the City of Deltona before the commencement of any work activities. Contractor shall have all applicable licenses and insurance required to perform this work.

BID RESPONSE FORM
ITB NO. 26007
PLUMBING SERVICES-Projects less than $100,000.00

In accordance with the foregoing terms, conditions and specifications, the undersigned bidder, having visited the site of the work and having become familiarized with the conditions affecting the cost of the work and with all requirements of the proposed Contract Documents, and duly issued Addenda to said documents, as acknowledged herein, proposes to furnish and perform all things required in labor, material, necessary tools, expendable equipment, and all services necessary to perform and complete in a workmanlike manner all work required by said documents and Addenda. **This bid is for an initial period of three (3) years with the option to renew for two (2) additional one year periods for a total of up to five years. Submit pricing for each year below:**

NOTE: LABOR WILL BE BASED ON HOURLY RATES UNLESS OTHERWISE SPECIFIED ABOVE. Hourly rates shall include all applicable charges. The City does not pay travel time to and from the repair site.

NOTE THAT THIS WORK MAY BE AWARDED TO MORE THAN ONE COMPANY. AN ESTIMATE WILL BE PROVIDED AND APPROVAL GIVEN TO PROCEED WITH WORK PRIOR TO ANY WORK **BEGINNING**.

MASTER PLUMBER

1. LABOR RATE:

STRAIGHT TIME: $ 160.00 PER HOUR

STRAIGHT TIME HOURS: From: 7 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 240 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 7 A.M. Monday – Sunday

JOURNEYMAN

1. LABOR RATE:

STRAIGHT TIME: $ 150.00 PER HOUR

STRAIGHT TIME HOURS: From: 7 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 225 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 7 A.M. Monday – Sunday

HELPER

1. LABOR RATE:

STRAIGHT TIME: $ 125.00 PER HOUR

STRAIGHT TIME HOURS: From: 7 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 187.50 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 7 A.M. Monday – Sunday

MATERIALS

MATERIALS:
Shall be at Contractor's actual cost plus 10 % (not to exceed 10%)

EQUIPMENT

Equipment shall be furnished by the Contractor at a fixed, hourly rate regardless of time of usage. A standard work truck such as a pickup truck, etc. shall not be allowed as a separate line charge. Costs for any standard vehicle(s), equipment and tools, etc. shall be included in the base labor rate as overhead:

Specified Equipment:

JCB 48Z excavator	$ 240.00 per hour
Bobcat 418 excavator	$ 210.00 per hour
Takeuchi TL 10 skidsteer	$ 235.00 per hour
	$ _____ per hour
	$ _____ per hour
	$ _____ per hour

RESPONSE TIME

RESPONSE TIME, STANDARD: 4 HOUR(S)

RESPONSE TIME, EMERGENCY: 2 HOURS

PLUMBING CONTRACTOR'S LICENSE NUMBER:
CFC1429505

EXPIRATION DATE: 8/31/26

COMPANY NAME: McIntyre Plumbing Inc

COMPANY REPRESENTATIVE: Jeff McIntyre

This Form in its Entirety Must Be Completed and Returned with your Submittal.

Bidder's Questionnaire

This form must be completed and submitted by prospective bidders who wish to be considered for the project. Failure to complete the Bidder's Questionnaire could result in disqualification of the prospected bidder. Attachments to this sheet are acceptable (please label properly).

1. Name and Address of Firm: McIntyre Plumbing Inc

2. Under what other name(s) has your business operated?

   _____

3. Business form (corporation, partnership, etc.) Corporation

   Date of formation: 10/28/2015

   Principal location: 3061 Tunisia Dr Deltona, FL 32738

4. How long has your company been in business? 10 years

5. Has your company defaulted on a project or had work terminated for non-performance within the last five (5) years? If so, on a separate sheet describe the project, owner, date, and circumstances/reasons.

   ____Yes X No

7. Proposed Project Superintendent/Manager: _____

8. Provide a list and years of experience of all members of the prospective bidder's staff who will be available and assigned to this particular project.

   Jeff McIntyre 30 years

   Westley McIntyre 35 years

CERTIFICATION

I (We) the undersigned certify the truth and correctness of all statements and answers contained herein.

DATE: 1-31-26

NAME OF BIDDER: McIntyre Plumbing Inc

ADDRESS OF BIDDER: 3061 Tunisia Dr Deltona, FL 32738

TELEPHONE AND FAX: 386-878-5914

BY (sign name and title): [signature] President

(Print/type name and title): Jeff McIntyre President

HOLD HARMLESS AND INDEMNITY AGREEMENT

McIntyre Plumbing Inc, agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to $1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of $10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.

CONTRACTOR

1-31-26
DATE

This Form Must Be Completed and Returned with your Submittal.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: McIntyre Plumbing Inc

Address: 3061 Tunisia Dr

City: Deltona

State: FL

Zip Code: 32738

Phone Number: 386-878-5914

Fax Number:

Project Contact: Jeff McIntyre

E-mail address: mcintyreplumbingfl@yahoo.com

Remittance (Payment) Mailing Information

Address: 3061 Tunisia Dr

City: Deltona State: FL Zip Code: 32738

Phone Number: 386-878-5914

Fax Number:

Project Contact: Jeff McIntyre

E-mail address: mcintyreplumbingfl@yahoo.com

Federal Tax ID No.: 30-0888197

Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

References

CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER	SCOPE OF SERVICES PROVIDED/JOB NAME
VJL Custom Homes	Vince	(386) 804-5935 ( )	Residential Plumbing & Septic
TC Homes	TJ Kaltenbach	(407) 898-3125 ( )	Residential Plumbing & Septic
Florida Quick steel	Keegan Greene	(386) 878-5947 ( )	Residential Plumbing & Septic

Does Bidder have any similar work in progress at time of Bid Opening? Yes ☐ No ☒
If "Yes", explain: _____

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that McIntyre Plumbing Inc does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X _____
Bidder's Signature

1/31/26
Date

This Form Must Be Completed and Returned with your Submittal, if applicable

Statement of No Bid
Bid No. 26007
PLUMBING SERVICES-Projects Less than $100,000.00

If your company does not intend to bid on this Procurement, please complete and return this form prior to the date shown for receipt of bids to: CITY OF DELTONA, Purchasing Manager, 2345 Providence Blvd., Deltona, FL 32725.

We, the undersigned, have declined to bid on the above referenced Invitation to Bid for the following reason(s) :

- ☐ Specifications are too "restrictive." (please explain below)
- ☐ Unable to meet specifications
- ☐ Specifications were unclear. (please explain below)
- ☐ Insufficient time to respond
- ☐ We do not offer this type of product or equivalent
- ☐ Our production schedule would not permit us to perform
- ☐ Unable to meet bond requirements
- ☐ Other (please explain below)

REMARKS: _____

_____

_____

_____ _____

Company Name Telephone

X _____ _____

Signature Fax

_____ _____

Title Typed or Printed Name

_____

Address City State Zip

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the City requires all Contractors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subContractors.

☐ **Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.**

In the presence of:

Witness #1 Print Name: Araellys Rodriguez

Witness #2 Print Name: Antonio Acevedo

Signed, sealed and delivered by:

Print Name: Jeffery McIntyre

Title: President

Entity Name: McIntyre Plumbing Inc

ACKNOWLEDGMENT

State of Florida
County of Volusia

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 2nd day of February, 2026, by Jeffery McIntyre (name of person) as Owner (type of authority) for McIntyre Plumbing Inc (name of party on behalf of whom instrument is executed).

MARIA ROMANA HILL
Notary Public - State of Florida
Commission # HH 369958
My Comm. Expires Mar 12, 2027

Notary Public (Print, Stamp, or Type as Commissioned) March 12, 2027

_____ Personally known to me; or
X Produced identification (Type of Identification: FL DL)
Y Did take an oath; or
_____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. McIntyre Plumbing Inc ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Witness #1 Print Name: Araceliys Rodriguez

Witness #2 Print Name: Antonio Acevedo

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: Jeffery McIntyre

Title: President

Entity Name: McIntyre Plumbing Inc

OATH OR AFFIRMATION

State of Florida
County of Volusia

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 2nd day of February, 20 26, by Jeffery McIntyre (name of person) as Owner (type of authority) for McIntyre Plumbing Inc (name of party on behalf of whom instrument is executed).

MARIA ROMANA HILL
Notary Public - State of Florida
Commission # HH 369958
My Comm. Expires Mar 12, 2027

Notary Public (Print, Stamp, or Type as Commissioned) MARCH 12, 2027

_____ Personally known to me; or
X Produced Identification (Type of Identification: FL DL)
X Did take an oath; or
_____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

Submit Bid to: CITY OF DELTONA 2345 Providence Blvd. Deltona, Florida 32725 Attn: **Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**	**INVITATION TO BID# 26010 FOR:** **PAINTING SERVICES PROJECTS LESS THAN $100,000.00**
Contact: Jacque Cioffi Purchasing Manager (Co-) Phone: (386) 878-8974 **EMAIL QUESTIONS TO:** **E-Mail Address: jcioffi@deltonafl.gov**	BIDDER NAME: Quick Painting Group _____ _____
BID DUE DATE & TIME: **MONDAY, FEBRUARY 2, 2026 AT 3:00 P.M. AT CITY HALL, 1ST FLOOR CONFERENCE ROOM LOCATED AT 2345 PROVIDENCE BOULEVARD, DELTONA, FLORIDA**	**MAILING ADDRESS:** 7566 Southland Blvd, Ste 106, Orlando, FL 32809 _____ _____
MANDATORY PRE-BID MEETING: **A Mandatory Pre-Bid Meeting will be held on Wednesday, January 14, 2026 at 10:00 A.M. at the City of Deltona, 1st Floor Conference Room located at 2345 Providence Blvd., Deltona, Fl. 32725** Location of Public Opening: City of Deltona, 1ST Floor Conference Room 2345 Providence Blvd.,Deltona, FL 32725	Phone#: 407-733-0401 Fax#: _____

COPY

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return address, the date and time of bid opening, the bid number and title. Bids not submitted on the enclosed Bid Form shall be rejected.

Bid #26010 – PAINTING SERVICES-PROJECTS LESS THAN $100,000.00

BID RESPONSE FORM
ITB NO. 26010
PAINTING SERVICES-Projects less than $100,000.00

In accordance with the foregoing terms, conditions and specifications, the undersigned bidder, having visited the site of the work and having become familiarized with the conditions affecting the cost of the work and with all requirements of the proposed Contract Documents, and duly issued Addenda to said documents, as acknowledged herein, proposes to furnish and perform all things required in labor, material, necessary tools, expendable equipment, and all services necessary to perform and complete in a workmanlike manner all work required by said documents and Addenda. **This bid is for an initial period of three (3) years with the option to renew for two (2) additional one year periods for a total of up to five years. Submit pricing for each year below:**

ITB# 26010 - PAINTING SERVICES-PROJECTS LESS THAN $100,000			
Line #	PAINTING TASKS	UOM	UNIT RATE
1	**PRESSURE WASHING AND CLEANING: ANY FLOOR LEVEL**: This will include Masonry Block walls, wood, metal beams and panels, roofs, concrete, walkway covers, stucco, and other related surfaces. Price shall be per square foot and be inclusive of any detergents or chemicals needed to assure the surface is free of any dirt, grease, mold or mildew. Detergents and chemicals shall be approved by the Project Manager.	Square Foot	$0.35
2	**SURFACE PREP: INTERIOR ANY FLOOR LEVEL**: To include: Scraping, Sanding, Covering Windows, Boxes, Hardware, Floors, Plants, Wire Brushing, Applying Elastomeric Patching, Filling Holes in Drywall, Walls, Masonry blocks, wood, applying caulking to windows, trim, fascia, and Hair line cracks (up to 1 inch). Spot priming Wood, Metal, Drywall, Stucco.	Square Foot	$0.20
3	**SURFACE PREP: EXTERIOR ANY FLOOR LEVEL**: To include: Scraping, Sanding, Covering Windows, Boxes, Hardware, Floors, Plants, Wire Brushing, Applying Elastomeric Patching, Filling Holes in Drywall, Walls, Masonry blocks, wood, applying caulking to windows, trim, fascia, and Hair line cracks (up to 1 inch). Spot priming Wood, Metal, Drywall, Stucco.	Square Foot	$0.30
4	**SANDBLASTING: ANY FLOOR LEVEL**: This will include: Masonry block walls, Wood, Metal Beams and Panels, Roofs, Concrete, Walkway Covers, Stucco and other related surfaces.	Square Foot	$0.50
5	**PRIMING: INTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	$0.20
6	**PRIMING: EXTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	$0.30

7	**PRIMING RAILINGS: ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Linear Foot	$0.05
8	**PAINTING RAILINGS: ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. This will include solvents base, latex, surface conditioners, block fillers, sealers, elastomeric and epoxies. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Linear Foot	$0.05
9	**PAINTING : INTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. To include galvanized metal, ferrous metal, non-ferrus metal and aluminum systems, concrete block, concrete, interior poured in place and performed, split ground faced block and brick, interior stucco, and other surfaces such as lumber and wood trim.. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	$0.60
10	**PAINTING : EXTERIOR ANY FLOOR LEVEL**: To include up to two (2) coats, if required at the discretion of Owner. To include galvanized metal, ferrous metal, non-ferrus metal and aluminum systems, concrete block, concrete, interior poured in place and performed, split ground faced block and brick, interior stucco, and other surfaces such as lumber and wood trim.. The application method to be used is roller, brush or spray (if spray-must get approval from Project manager prior to application).	Square Foot	$0.85
11	**MATERIALS MARK UP:** The Contractor's actual cost plus percentage bid, Maximum 10%	Maximum 10%	10%
12	**EQUIPMENT MARK UP:** The Contractor's actual cost plus percentage bid, Maximum 10%	Maximum 10%	10%
13	**SITE MOBILIZATION/DEMOBILIZATION FEE (LUMP SUM)**	Lump Sum	0.00

Quick Painting Group

Company Name

Signature of Authorized Representative

Andres Sanchez - President

Printed Name of Authorized Representative

01/29/2026

Date

This Form Must Be Completed in its Entirety and Returned with your Submittal.

HOLD HARMLESS AND INDEMNITY AGREEMENT

Quick Painting Group, agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to $1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of $10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.

CONTRACTOR

01/29/2026
DATE

This Form Must Be Completed and Returned with your Submittal.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: Quick Painting Group

Address: 7566 Southland Blvd, Ste 106

City: Orlando

State: Florida

Zip Code: 32809

Phone Number: 407-733-0401

Fax Number: _____

Project Contact: Andres Sanchez

E-mail address: info@quickpaintinggroup.com

Remittance (Payment) Mailing Information

Address: 7566 Southland Blvd, Ste 106

City: Orlando State: Florida Zip Code: 32809

Phone Number: 407-733-0401

Fax Number: _____

Project Contact: Andres Sanchez

E-mail address: ar@quickpaintinggroup.com

Federal Tax ID No.: 47-4392503

Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

Bid #26010 – PAINTING SERVICES-PROJECTS LESS THAN $100,000.00

References

CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER	SCOPE OF SERVICES PROVIDED/JOB NAME
Orlando Housing Authority	Liza Martinez Liza.Martinez@orl-oha.org	( ) 407-895-3300 ( )	Exterior Building Painting Services for Murchison Apartments
University of Central Florida	Oscar Mauricio – Maintenance Planner oscar.mauricio@ucf.edu	( ) 407-421-7483 ( )	UCF Garage F Exterior Painting
Orange County Parks and Recreations – Lot A – East	Cristian Alvarado Facilities Management Project Coordinator Cristian.Alvarado@ocfl.net	( ) 407-836-9317 ( )	Painting Services at Various Locations

Does Bidder have any similar work in progress at time of Bid Opening? Yes [X] No [ ]

If "Yes", explain: QPG currently has on-call contracts with Pasco County, Orange County, Orange County Public Schools, Volusia County Schools, Monroe County Schools, Orlando Housing Authority, School District of Osceola County, Polk County Utilities, Central Florida Oversight Turism District, City of Orlando, Lake County Schools

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that

Quick Painting Group does:
(*Name of Business*)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X
Bidder's Signature

01/29/2026
Date

This Form Must Be Completed and Returned with your Submittal, if applicable

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. Quick Painting Group ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Witness #1 Print Name: Daniel Sanchez

Witness #2 Print Name: Mario Sanchez

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: Andres Sanchez
Title: President
Entity Name: Quick Painting Group

OATH OR AFFIRMATION

State of Florida
County of Orange

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 29 day of January, 2026, by Andres Sanchez (name of person) as President (type of authority) for Quick Painting Group (name of party on behalf of whom instrument is executed).

DANIELA ARRIOJA
MY COMMISSION # HH 577504
EXPIRES: July 31, 2028

Notary Public (Print, Stamp, or Type as Commissioned)

x Personally known to me; or
____ Produced identification (Type of Identification: _____)
x Did take an oath; or
____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

Bid #26010 – PAINTING SERVICES-PROJECTS LESS THAN $100,000.00

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the City requires all Contractors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subContractors.

☑ **Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.**

In the presence of:

Witness #1 Print Name: Daniel Sanchez

Witness #2 Print Name: Mario Sanchez

Signed, sealed and delivered by:

Print Name: Andres Sanchez
Title: President
Entity Name: Quick Painting Group

ACKNOWLEDGMENT

State of Florida
County of Orange

The foregoing instrument was acknowledged before me by means of ☑ physical presence or ☐ online notarization, this 29 day of January, 2026, by Andres Sanchez (name of person) as President (type of authority) for Quick Painting Group (name of party on behalf of whom instrument is executed).

DANIELA ARRIOJA
MY COMMISSION # HH 577504
EXPIRES: July 31, 2028

Notary Public (Print, Stamp, or Type as Commissioned)

x Personally known to me; or
____ Produced identification (Type of Identification: _____)
x Did take an oath; or
____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE BUILDING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SANCHEZ, ANDRES E SR

QUICK PAINTING GROUP CORP
9867 S. ORANGE BLOSSOM TRAIL
STE 109
ORLANDO FL 32837

LICENSE NUMBER: CBC1265924

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 08/28/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

11160731

AMPP™

Certificate of Achievement

The Association for Materials Protection and Performance Recognizes

Daniel Sanchez

As a Certified

Certified Coatings Inspector

Helena Sutinger
Executive Director
AMPP

AMPP

Expires
July 3, 2027

Cert No.N-103590

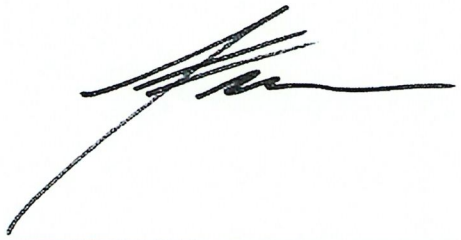
State of Florida

Minority Business Certification

Quick Painting Group Corp

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

03/31/2025 to 03/31/2027



Pedro Allende
Florida Department of Management Services

FLORIDA DEPARTMENT OF MANAGEMENT SERVICES
SUPPLIER DEVELOPMENT

Office of Supplier Development
4050 Esplanade Way, Suite 380
Tallahassee, Florida 32399
850-487-0915
www.dms.myflorida.com/osd

E-Verify

Company ID Number: 1187825

Approved by:

E-Verify Employer Agent Employer Quick Painting Group Corp	
Name (Please Type or Print) Andres E Sanchez	Title
Signature Electronically Signed	Date 04/07/2017
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 04/07/2017

QP QuickPaintingGROUP

RE: Experience and Reference Projects.

Quick Painting Group is a painting company located in the heart of Central Florida. We are specialized in commercial painting and industrial coatings application. We started as an independent small group in Florida working and learning experience for 15 years until we finally decided to open our own business. Therefore, our wish to grow and improve ourselves made it possible for Quick Painting Group to be born and open its doors 9 years ago. Since the moment we took this big step, we've been working hard toward our goals of delivering the best quality job while maintaining competitive prices in the State of Florida.

Quick Painting Group is a company based on honesty, integrity, and professionalism. We take care of providing a first-class finish through our experienced and responsible workforce. We ensure the use of high-quality products worldwide approved like T-nemec, Carboline, Sherwin-Williams, Benjamin-Moore, and PPG Paints and local products as Florida Paints guaranteeing long durability our projects.

Among our certifications, we're an active organization as SBE(8) by SAM.gov and certified as Minority Small Business by the State of Florida. We are also certified as Commercial Building Contractor by the State of Florida, License No. CBC1265924. Regarding our trade, we hold the Business Certificate of Competency Holder, License No. 15BS00421 of Miami-Dade County and NACE Level 2 - Certified, Cert. No. 103590. We belong to organizations such as AMPP (SSPC/NACE), PDCA (Painting and Decorating Contractor of America). In addition, we're recognized as applicators of Tnemec Products, Sherwin-Williams Protective Coatings, Zyka Products applier and STO Applicator Certified. As well, we're into OSHA regulations and our workers are trained and certified to work in hazard conditions by them to accomplish the duties and customer requirements.

Assistant Manager Department
7566 Southland Blvd, Ste 106, Orlando, FL 32809 – Phone: (407) 733-0401
Email: info@quickpaintinggroup.com

QP QuickPaintingGROUP

Currently, we have multiple years of experience in Federal, Statal and different municipalities contracts as well as large-scale projects in the private sector. We have performed jobs throughout the whole state of Florida like multiple painting services for the Florida Department of Transportation, Biscayne National Park, City of Fort Pierce, City of Coral Springs, City of Pembroke Pines, St. Johns County Airport, City of Bradenton, Manatee Schools, Lakeland Housing Authority, Pahokee Housing Authority, Pinellas County Schools, City of Plantation, City of Sunrise, City of Miramar, among others. While in the private sector, we can mention renounced contractors as Kaufman Lynn, Kast Construction, and DeAngelis Diamond Construction important smalls and medium business.

We're and we've been contract holder of on-going painting contracts of the following municipalities: Orange County, City of Orlando, Orlando Housing Authority, Ft. Pierce Housing Authority, Osceola County School District, Orange County Public Schools, Lake County School Board, Brevard Schools, Gainesville Housing Authority, Volusia County Schools, Monroe County Schools, St. Lucie County Schools, Palm Beach County Schools, Palm Beach County, Pasco County, Polk County, City of Tampa and Alachua County.

Quick Painting Group Corp. has at its disposal 8 vehicles properly equipped with the best manufacturers machines as Graco, Titan, Cesco, Mi-T-M, Dwell Power Tools, Purdy Hand Tools, among others.

Andres Sanchez, President.

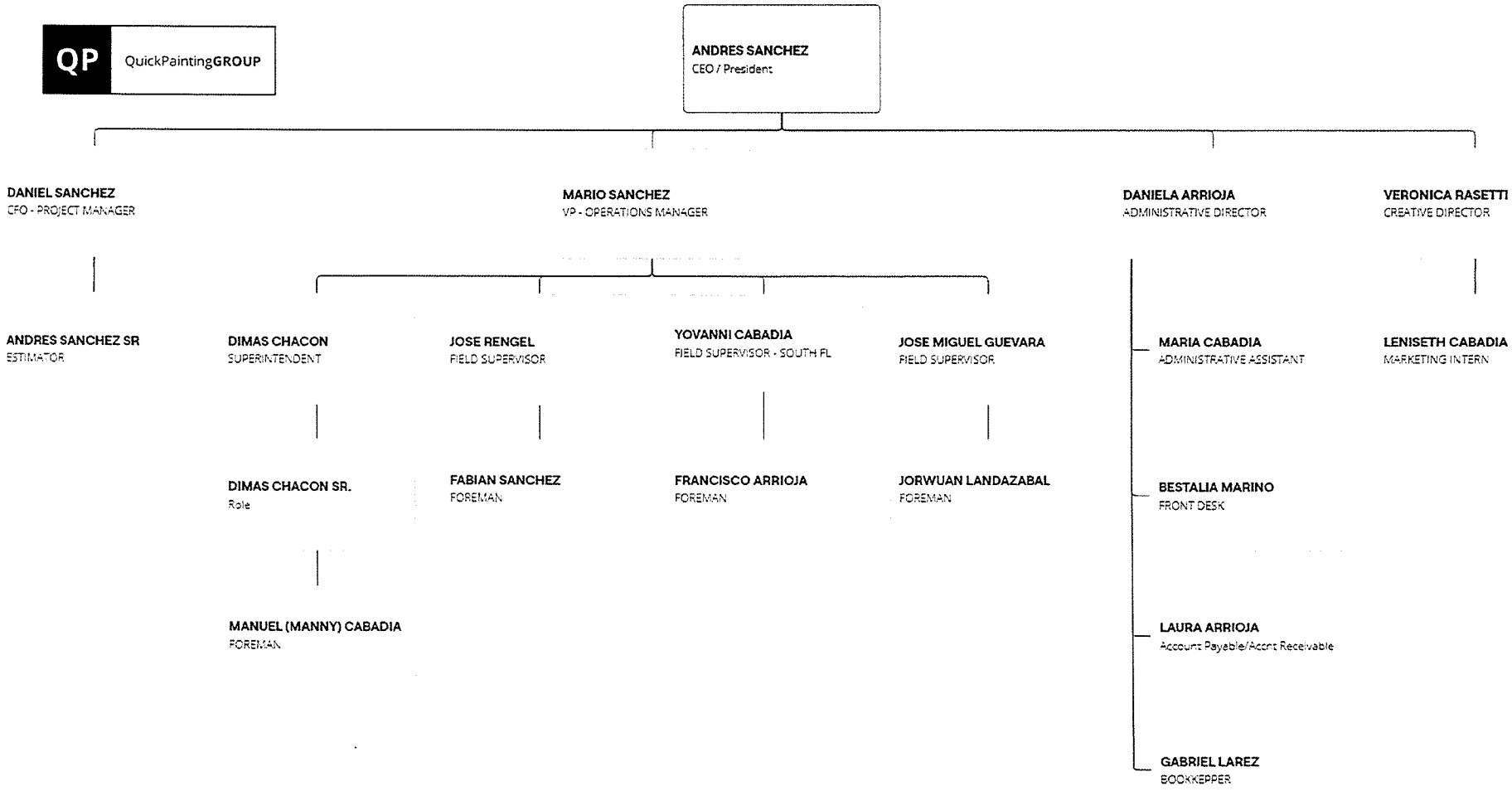
Assistant Manager Department
7566 Southland Blvd, Ste 106, Orlando, FL 32809 – Phone: (407) 733-0401
Email: info@quickpaintinggroup.com

QP QuickPaintingGROUP

Equipment List owned:

- Four (4) Graco 5900 airless sprayer machine 2018 and accessories.
- One (1) Graco 7900 airless sprayer machine 2017 and accessories.
- Two (2) Graco 3900 electrical airless sprayer machine and accessories.
- One (1) Clemco Sand Blasting and accessories.
- One (1) Conventional Spray.
- Eight (8) 4000 PSI MTI Pressure Washer and accessories.
- Six (6) RAM Pro-master 1500 Vans full painting services equipped.
- One (1) 2007 GNC NPR platform. OWNED
- Eighty (80) traffic cones FDOT APL requirements.
- Multiple traffic control signs FDOT APL requirements ("Work Road Ahead", "Right/Left Merge Ahead message and symbol", "Men Working Symbol", "Speeding Doubled Fines").
- Water truck tank.
- Scaffold and canvas.
- Sandblasting machine and accessories.
- Dumpster and truck to removal.
- 45-feet Articulate Lift.
- 185-CFM Air Compressor.

Assistant Manager Department
9867 S Orange Blossom Trl #109, Orlando, FL 32837 – Phone: (407) 733-0401
Email: info@quickpaintinggroup.com


QP
QuickPaintingGROUP
ANDRES SANCHEZ
CEO / President
DANIEL SANCHEZ
CFO - PROJECT MANAGER
MARIO SANCHEZ
VP - OPERATIONS MANAGER
DANIELA ARRIOJA
ADMINISTRATIVE DIRECTOR
VERONICA RASETTI
CREATIVE DIRECTOR
ANDRES SANCHEZ SR
ESTIMATOR
DIMAS CHACON
SUPERINTENDENT
JOSE RENGEL
FIELD SUPERVISOR
YOVANNI CABADIA
FIELD SUPERVISOR - SOUTH FL
JOSE MIGUEL GUEVARA
FIELD SUPERVISOR
MARIA CABADIA
ADMINISTRATIVE ASSISTANT
LENISETH CABADIA
MARKETING INTERN
DIMAS CHACON SR.
Role
FABIAN SANCHEZ
FOREMAN
FRANCISCO ARRIOJA
FOREMAN
JORWUAN LANDAZABAL
FOREMAN
BESTALIA MARINO
FRONT DESK
MANUEL (MANNY) CABADIA
FOREMAN
LAURA ARRIOJA
Account Payable/Accnt Receivable
GABRIEL LAREZ
BOOKKEPPER

Submit Bid to: **CITY OF DELTONA** 2345 Providence Blvd. Deltona, Florida 32725 **Attn: Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**	**INVITATION TO BID# 26012 FOR:** **AS NEEDED ROOFING SERVICES**
Contact: Kate Duffy, CPPO, CPPB Purchasing Manager Phone: (386) 878-8570 **EMAIL QUESTIONS TO:** **E-Mail Address: kduffy@deltonafl.gov**	BIDDER NAME: Sun Coast Roofing MAILING ADDRESS: 1919 N. Dixie Fwy. NSB Fl. 32168 -OR- 531 Dog Track Rd., Longwood Fl. Phone#: 386-777-7663 Fax#: 386-423-0676
BID DUE DATE & TIME: **MONDAY, FEBRUARY 2, 2026 AT 4:00 P.M. AT CITY HALL, 1ST FLOOR CONFERENCE ROOM LOCATED AT 2345 PROVIDENCE BOULEVARD, DELTONA, FLORIDA**	
MANDATORY PRE-BID MEETING: **A Mandatory Pre-Bid Meeting will be held on Thursday, January 15, 2026 at 10:00 A.M. at the City of Deltona, 1st Floor Conference Room located at 2345 Providence Blvd., Deltona, Fl. 32725** Location of Public Opening: City of Deltona, 1ST Floor Conference Room 2345 Providence Blvd.,Deltona, FL 32725	

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return

address, the date and time of bid opening, the bid number and title. Bids not submitted on the enclosed Bid Form shall be rejected. Bidders shall submit three (3) complete sets (1 original, 1 copy and 1 flash drive) of their bid, complete with all supporting documentation. SUBMITTAL OF A BID IN RESPONSE TO THIS INVITATION TO BID CONSTITUTES AN OFFER BY THE BIDDER. Bids which do not comply with these requirements may be rejected at the option of the City.

CONTACT: All prospective bidders are hereby instructed not to contact any member of the City of Deltona Commission, City Manager, or City of Deltona Staff members other than the noted contact person OR another member of the City's Purchasing Division regarding this Invitation to Bid or their bid proposal at any time during the bid process. Any such contact shall be cause for rejection of your bid proposal. The Bid process is not over until an award is made.

DELAYS: The City, at its sole discretion, may delay the scheduled due dates indicated above if it is to the advantage of the City to do so. The City will notify bidders of all changes in scheduled due dates by written addendum.

EXECUTION OF BID: Bid must contain a manual signature, in ink, of an authorized representative, who has the legal ability to bind the Bidder in contractual obligations in the space provided on the Bid Response Form. Failure to properly sign the Bid shall invalidate same, and it shall not be considered for award. Bid must be typed or legibly printed in ink. Use of erasable ink is not permitted. All corrections made by Bidder to any part of the bid document must be initialed in ink. The original bid conditions and specifications cannot be changed or altered in any way. Altered bids will not be considered. Clarification of bids submitted shall be in letter form, signed by bidders and attached to the bid.

BIDDER INFORMATION: Bidder shall complete the "Corporate Authority", "Joint Venture", "Sole Proprietorship", or "Partnership" portion of the Bidder Information Sheet, whichever part applies, and include with their bid submittal.

JOINT VENTURES: Bids submitted by firms under "joint venture" arrangements or other multi-party agreements must submit a power of attorney delegating authority to one principal with authority to negotiate and execute any/all contract documents resulting from negotiations/award of this Invitation to Bid.

NO BID: If not submitting a bid, respond by returning only the Statement of No Bid, and give the reason in the space provided. Failure to respond three (3) times in succession without justification may be cause for removal of the Bidders name from the mailing list.

BID OPENING: Shall be public, at the above address, on the date and at the time specified above. The bid time shall be scrupulously observed. Under no circumstances shall bids submitted after the time specified be considered. The City will not be responsible for late deliveries or delayed mail. City will not be responsible for late deliveries or delayed mail. The time/date stamp clock located in the Finance Department serve as the official authority to determine lateness of any bid. It is the Bidders sole responsibility to assure that his/her bid is complete and delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered will not be considered. Offers by facsimile or telephone are **not** acceptable. A bid may **NOT** be altered by the Bidder after opening of the bids. Bid tabulations will be furnished upon written request which includes a self-addressed, stamped envelope.

Persons with disabilities needing assistance to participate in the Public Bid Opening should contact the City Clerk at least 48 hours in advance of the meeting at 386-878-8100.

TAXES: The City is exempt from Federal Excise and State Sales Taxes on direct purchases of tangible personal property. The City's exemption numbers are on the face of the purchase order. If requested, the Purchasing Manager will provide an exemption certificate to the awarded Bidder. Vendors/contractors doing business with the City shall **not** be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City nor shall any Vendor/Contractor be authorized to use the City's Tax Exemption Number in securing such materials.

CERTIFICATES

The City reserves the right to require proof that the bidder is an established business and is abiding by the Ordinances, Regulations, and Laws of their Community and the State of Florida such as but not limited to: Occupational Licenses, Business Licenses, Florida Sales Tax Registration, Federal Employee Identification Number.

DISCOUNTS: Cash discounts for prompt payment shall **not** be considered in determining the lowest net cost for bid evaluation purposes.

MISTAKES: Bidders are expected to examine the terms and conditions, specifications, delivery schedule, bid prices, extensions and all instructions pertaining to supplies and services. **FAILURE TO DO SO WILL BE AT BIDDER'S RISK.** In the event of extension error(s), the unit price will prevail and the Bidder's total offer will be corrected accordingly. Written amounts shall take precedence over numerical amounts. In the event of addition errors(s), the unit price, and extension thereof, will prevail and the Bidder's total offer will be corrected accordingly. Bids having erasures or corrections must be initialed in ink by the Bidder.

AWARD TERM Contracts resulting form this Invitation for Bid will run for an initial period of three (3) years, renewable for two additional one (1) year periods. Both the City and the vendor must mutually agree upon the renewals in writing. Rates quoted will be firm for the first year and will or will not be changed based on the guidelines outlined in the following paragraph "Price Redetermination.

PRICE REDETERMINATION The Contractor may petition the Purchasing Manager for price redetermination within forty-five (45) days of the expiration of each term of the contract. Any price redetermination will include all items awarded. If the City and the Contractor cannot agree on any price redetermination, then the contract will expire.

INVOICING AND PAYMENT: Payment for any and all invoice(s) that may arise as a result of a contract or purchase order issued pursuant to this bid specification shall minimally meet the following conditions to be considered as a valid payment request:

a. A timely submission of a properly certified invoice(s), in strict accordance with the price(s) and delivery elements as stipulated in the contract or purchase order document, and be submitted to the Finance Department at the address as stipulated on the Purchase Order.

b. All invoices submitted shall consist of an original and one (1) copy; clearly reference the subject contract or purchase order number; provide a sufficient salient description to identify goods or service for which payment is requested; contain date of delivery; original or legible copy of signed delivery receipt including both manual signature and printed name of a designated City employee or authorized Agent; be clearly marked as "partial", "complete" or "final" invoice. The City will accept partial deliveries.

c. The invoice shall contain the Bidder's Federal Employer Identification Number (F.E.I.N.).

d. The City's terms are "Net 30 Days" after acceptance of goods or services and receipt of an acceptable invoice as described herein. Any discounts must be offered on the Bid Response Form.

GENERAL: The City of Deltona, having limited storage facilities, requires the service of private firms to provide materials, supplies and/or services on an as needed basis, as indicated herein, to support the City's needs.

ADDITIONAL TERMS AND CONDITIONS: Unless expressly accepted by the City, the following conditions shall apply: No additional terms and conditions included with the bid response shall be considered. Any and all such additional terms and conditions shall have no force and effect, and are inapplicable to this bid if submitted either purposely through intent or design, or inadvertently appearing separately in transmittal letters, specifications, literature, price lists or warranties. It is understood and agreed that the general and/or any special conditions in these Bid Documents are the only conditions applicable to this bid and the Bidder's authorized signature on the Bid Response Form attests to this. Exceptions to the terms and conditions will not be accepted.

INTERPRETATIONS: All Bidders shall carefully examine the Bid Documents. Any ambiguities or inconsistencies shall be brought to the attention of the City in writing prior to the opening of Bids; failure to do so, on the part of the Bidder, will constitute an acceptance by the Bidder of any subsequent decision. Any questions concerning the intent, meaning and interpretations of the Bid Documents shall be requested in writing by email to kduffy@deltonafl.gov, and received by the City at least seven (7) calendar days prior to the Bid Opening. Inquires shall be addressed to the attention of the Contact person as indicated on Page 1. No person is authorized to give oral interpretations of, or make oral changes to, the bid. Therefore, oral statements given before the bid opening will not be binding. Any interpretation of, or changes to, the bid will be made in the form of a written Addendum to the bid and will be furnished to all

Bidders through DemandStar. Receipt of all addenda shall be acknowledged by the Bidders by signing and enclosing said addenda or addendum acknowledgement with their bid.

ADDENDUM: The City will record its responses to inquiries, any supplemental instructions, and/or necessary revisions to Bid Documents, in the form of a written addendum. Should revisions to the Bid Documents become necessary, the City will post a written addendum to the DemandStar website which will go out to all Bidders who received a bid package through DemandStar. All addendum are posted to the DemandStar website and current planholders are notified that an addendum has been issued. Bidders who obtain Bid Documents from other sources must officially register with the City's Purchasing Manager in order to be placed on the DemandStar website as a bid holder in order to receive any forthcoming addenda or other official communications. Failure to register as a prospective Bidder may cause your bid to be rejected as non-responsive if you have failed to submit a bid without an addendum acknowledgment for the most current addendum. It is the vendor's responsibility to check the DemandStar website at www.demandstar.com in order to be sure latest addendum and any prior addendum have been received.

PROTESTS: Any Bidder who disputes the bid selection or contract award recommendation shall file such protest according to the bid protest procedures. These procedures are available upon request from the City.

CONFLICT OF INTEREST: All Bidders must disclose with their bid the name of any officer, director, or Agent who is also an employee of the City. All Bidders must disclose the name of any City employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Bidder's firm or any of its branches.

LEGAL REQUIREMENTS: Bidders are required to comply with all provisions of Federal, State, City and local laws and ordinances, rules and regulations that are applicable to the items being bid. Lack of knowledge by the Bidder shall in no way be a cause for relief from responsibility, or constitute a cognizable defense against the legal effect thereof.

DRUG-FREE WORKPLACE: Preference shall be given to business with Drug-Free Work Place (DFW) programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that completes the attached DFW form certifying that it is a DFW shall be given preference in the award process.

POSTING OF BID AWARD: Recommendation for award will be posted for review by interested parties on DemandStar. Failure to file a protest to Purchasing within the time prescribed in the CITY's Purchasing Manual, shall constitute a waiver of proceedings.

AWARD: As the best interest of the City may require, the right is reserved to make award(s) by individual item, group of items, "All or None", or a combination thereof; with one or more suppliers; to reject any or all bids, or waive any minor irregularity or technicality in bids received, award or eliminate an portion of the bid, and may, at it's sole discretion, request a re-bid, or abandon the project in it's entirety. Bidders are cautioned to make no assumption until the City has entered into a contract or issued a purchase order.

EEO STATEMENT: The City is committed to assuring equal opportunity in the award of contracts, and, therefore complies with all laws prohibiting discrimination on the basis of race, color, religion, national origin, age or sex.

CONTRACTUAL AGREEMENT: The contents of this Bid and all provisions of the successful bid proposal deemed pertinent by the City may be incorporated into a contract and become legally binding. A separate contract document, other than the purchase order, may or may not be issued.`` Any and all legal action necessary to enforce a contract or purchase order will be interpreted according to the laws of Florida. The venue shall be County of Volusia, Florida.

GOVERNMENTAL RESTRICTIONS: In the event that any governmental restrictions are imposed which would necessitate alteration of the material quality, workmanship or performance of the items offered on this bid prior to their delivery, it shall be the responsibility of the Bidder to notify Purchasing at once, indicating in his/her letter the specific regulation which required an alteration, including any price adjustments occasioned thereby. The City reserves the right to accept such alteration or to cancel the contract or purchase order at no further expense to the City.

PERMITS/LICENSES/FEES: Any permits, licenses, or fees required will be the responsibility of the Contractor, no separate or additional payment will be made.

Adherence to all applicable code regulations (Federal, State, City, City) are the responsibility of the Contractor.

INDEMNIFICATION: The Bidder, without exemption, shall indemnify and save harmless, the City, its employees and/or any of its Commissioners from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or item manufactured by the Bidder. Further, if such a claim is made, or is pending, the Bidder may, at its option and expense, procure for the City the right to use, replace or modify the item to render it non-infringing. If none of the alternatives are reasonably available, the City agrees to return the article on request to the Bidder and receive reimbursement. If the Bidder used any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood, without exception, that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

ADVERTISING: In submitting a bid, Bidder agrees not to use the results therefrom as a part of any commercial advertising, without the express written approval, by the appropriate level of authority within the City.

ASSIGNMENT: Any purchase order or contract issued pursuant to this Invitation to Bid and the monies which may become due hereunder are not assignable except with the prior written approval of the City, through the Finance Department.

COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH: Bidder certifies that all material, equipment, etc., contained in his/her bid meets all applicable O.S.H.A. requirements. Bidder further certifies that, if he/she is the successful Bidder, and the material, equipment, etc., delivered is subsequently found to be defective in any applicable O.S.H.A. requirement in effect on the date of delivery, all costs necessary to comply with the requirements shall be borne by the Bidder.

RESPONSIBILITY: A Bidder must have at the time of bid opening, a company in operation, (if applicable) or be a fully authorized Agent or representative of the product bid, and capable of producing or providing the items bid, and follow-up parts and service, including any warranty services as applicable, and so provide such certification upon request.

FACILITIES: The City reserves the right to inspect the Bidder's facilities at any reasonable time, during normal working hours, to determine that Bidder has a bona fide place of business, and is a responsible Bidder.

DISQUALIFICATION OF BIDDER: More than one bid from an individual, firm, partnership, corporation, or association under the same or different names will not be considered. Reasonable grounds for believing that a Bidder is involved in more than one bid submittal will be cause for rejection of all bids in which such Bidders are believed to be involved. Any or all bids will be rejected if there is reason to believe that collusion exists between Bidders. Bids in which the prices obviously are unbalanced will be subject to rejection.

ADJUSTMENTS / CHANGES / DEVIATIONS: No adjustments, changes or deviations shall be accepted on any item unless conditions or specifications of a bid expressly so provide. Any other adjustments, changes or deviations shall require prior written approval, and shall be binding **ONLY** if issued by the City's Finance Department. The Bidder shall bear sole responsibility for any and all costs of claims arising from any adjustments, changes or deviations not properly executed as required herein.

PUBLIC RECORDS: Upon award recommendation or ten (10) days after opening, whichever is earlier, bids become "public records" and shall be subject to public disclosure consistent with Chapter 119.07(3)(o), Florida Statutes. Bidders must invoke the exemptions to disclosure provided by law in the response to the Bid, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary.

BID PREPARATION COSTS: Neither the CITY nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this Invitation to Bid. Bidders should prepare their bids simply and economically, providing all information and prices as required.

ACCEPTANCE / REJECTION: The City of Deltona reserves the right to accept or reject any or all bids and to make the award to that Bidder, who in the opinion of the City will be in the best interest of and/or the most advantageous to the City. The City of Deltona also reserves the right to reject the bid of any vendor who has previously failed in the proper performance of an award or to deliver on time contracts of a similar nature or who, in the City's opinion, is not in a position to perform properly under this award. The City of Deltona reserves the right to inspect all facilities of bidders in order to make a determination as to the foregoing. The City of Deltona reserves the right to waive any irregularities, informalities, and technicalities in offers received, and may, at its discretion, request a re-bid, or abandon the project/procurement in its entirety.

ANY AND ALL SPECIAL TERMS AND CONDITIONS, TECHNICAL REQUIREMENTS, SCOPE OF WORK OR SPECIFICATIONS ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.

Compliance with Laws, Regulations, Codes, Etc.:
The contractor is required to comply with all present and future valid laws, ordinances, codes and regulations of the Federal Government, State of Florida, County of Volusia, City of Deltona and agencies thereof relating to the premises including, but not limited to, those applicable to health and sanitary conditions and safety and fire prevention. Any permits necessary will be the responsibility of the contractor to obtain from the proper agency, paying the fees directly to that agency.

Federal and State Taxes:
The City is exempt from payment of Florida State Sales and User Taxes. The City will sign an exemption certificate submitted by the contractor. The contractor shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the City, nor is the contractor authorized to use the City's Tax Exempt Number in securing such materials, or product.

The contractor shall be responsible for their portion of payment for its own employees FICA and Social Security benefits with respect to the resulting AGREEMENT.

Severability:
If any term or provision of the resulting AGREEMENT, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, to remainder of the AGREEMENT or the application of such terms or provisions, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of the AGREEMENT shall be deemed valid and enforceable to the extent permitted by law.

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION
By submission of this bid, the Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this bid have been arrived at independently, without consultation, collusion, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly to any other Bidder or to any competitor; and,

3. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition.

4. Bidder agrees that supplies/services furnished regarding this offer, if awarded, shall be covered by the most favorable commercial warranties the Bidder gives to any customer for such supplies services and that rights and remedies provided herein are in addition to and do not limit any rights offered to the City by any other provision of the bid award.

PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES
All Bidders submitting a response to this Invitation to Bid agree that such response also constitutes a bid to all governmental agencies, under the same conditions, for the same contract price, and for the same effective period as this bid, should the Bidder feel it is in their best interest to do so.

ITB NO. 26012
AS NEEDED ROOFING SERVICES

The intent of this bid is to procure as needed Roofing Services for projects less than $100,000.00. It is the intent to award this bid to up to three companies to be used as needed. **The selected Contractor(s) shall be within a 50-mile radius of the City of Deltona.**

A mandatory pre-bid meeting will be held for this bid. All Contractor(s) interested in submitting a bid are required to attend.

The awarded firm(s) from this Invitation to Bid shall be utilized as follows:

Projects less than $5,000.00, the department's project manager may choose any one of the awarded firms to perform the work.

Projects greater than $5,000.00 and less than $100,000.00, the department's project manager will send a Scope of Work to each vendor to submit a quote. The firms will submit a quote by email to the department and the department will award the project to the firm with the lowest responsive, responsible quote. Any quote(s) submitted without the required detail may be cause for the department to award the project to the next responsive and responsible vendor. Awarded firm will be notified by email.

SCOPE OF SERVICES

1. The City of Deltona is seeking Roofing Contractors, who are licensed and registered with the Florida Roofing Contracting Licensing Board and the Florida Dept. of Business and Professional Regulation, authorized to provide Roofing repair and Replacement services on an as needed basis in accordance with departmental specifications the Building Codes. The Terms of the agreement shall be for three (3) years with the option to renew for two (2) additional one year periods.

2. Contractor shall have all applicable licenses and insurance required to perform this work. **(Copy of Roofing Contractor's License and the Florida Dept. of Business and Professional Regulation License required with bid submittal).**

3. Contractor(s) shall have roofers available on a 24 hour day call basis. The response time for emergency service, as reported by the City of Deltona, shall be within two (2) hours. All others shall be within four (4) hours, unless otherwise agreed to between the City and the Contractor. Emergency requests are of extreme importance as the emergency may directly affect the welfare of the citizens of the City of Deltona. Due to the extreme nature of unforeseen emergencies, the City of Deltona requires that the Contractor maintain an office with adequate resources within fifty (50) miles of the City of Deltona, to ensure the time requirements for emergency response can be achieved. Time is of the essence in the performance of this work. Therefore, if the Contractor does not respond in a timely manner according to the response time documented on the bid form, the City may, at its option, perform the work and charge the Contractor accordingly or have the work completed by others.

4. Contractor shall be required to obtain any and all permits, which may be required to facilitate the requirements of these specifications. Permit costs will be reimbursed by the City.

5. Contractor may be required to maintain an inventory of parts and equipment that may be needed to facilitate emergency repairs at various City of Deltona facilities.

6. Contractor shall provide written repair estimates for all repairs or emergency repairs as may be required. Estimates shall be based on time and material charges outlined in their bid submittal. Contractor shall inform the City representative of the repair estimate and obtain authorization to proceed.

7. All work orders shall be signed, dated and acknowledged by the City of Deltona representative.

8. Should the Contractor respond to a service call and cannot perform the work due to the lack of parts and equipment, the City of Deltona will not be billed for service / emergency call.

9. Contractor shall guarantee all new work for one (1) year.

10. Contractor shall dispose of all debris and materials.

11. The intent is to award this bid to up to three Contractors to be used on asn as needed basis.

12. Department Projects:
    a. Furnish all labor, equipment, permits and fees to provide Roofing repair services to City of Deltona buildings, facilities and locations.
    b. Scope of work may include, but is not limited to minor Roofing repair work and any other Roofing work that may be needed throughout the City.

13. Work Orders estimated to cost more than $100,000 will be solicited and awarded as a separate contract.

14. Any parts or materials required as per written estimate shall be paid at the Contractor's cost, plus bidded markup. A copy of the Contractor's invoice(s) from the Contractor's supplier for such parts and materials shall be submitted with the Contractor's invoice for payment. In cases where the Contractor manufactures their own parts, the Contractor shall charge the City of Deltona fair market price as provided to the Contractors most favored customer.

15. Work orders must be signed, dated and acknowledged by the City Representative.

16. All invoices must include a minimum of the following:
    - Full description of work performed.
    - Purchase Order Number.
    - Date of the service call/repair.
    - Total hours incurred and labor rate.
    - Itemized list of materials used to resolve emergency.
    - Signature of City Representative.

17. If the contractor responds to a service call and cannot perform the work due to the lack of parts and equipment, the City will not be billed for service/emergency call.

18. The Contractor must guarantee all new work for one year.

19. The Contractor will dispose of all construction waste.

20. The City reserves the right to accept any or all quotes which they may deem to best serve the interest of the City. The right is reserved to waive technicalities or informalities.

21. The Contractor shall be responsible for all damage caused by Contractor or Contractor Personnel.

PRICING

Bidder shall submit pricing on the attached Bid Form.

INVOICING INSTRUCTIONS

Under the terms of this Scope, all work shall be scheduled and outlined in a Scope of Work per task and pre-authorized through the use of a Work Authorization and Purchase Order in place and fully executed prior to commencement of activity. The City, at its sole discretion, shall determine any and all work for payment prior to release of payment. Invoices should include time and material costs for reimbursement. Work performed for emergency purposes on as an on-call basis, shall be accompanied by written authorization from the Department's Project Manager or his or her designee and coded to an executed City Purchase Order.

Please be advised that the City of Deltona will not prepay for work. Invoices may be submitted upon completion and acceptance of deliverables and will be paid upon submission of a complete invoice.

All invoices must be sent to the City of Deltona, Attn: Accounts Payable, 2345 Providence Blvd., Deltona, Fl. 32725 or via email to: apayable@deltonafl.gov.

All payments shall be made by ACH/EFT. Selected Contrators will receive a New Vendor Request Form/Vendor Change Form to complete prior to the issuance of the Purchase Order.

Each governmental agency desiring to accept these bids, and makes an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials and/or services ordered and received by it, and no agency assumes any liability by virtue of this bid. This agreement in no way restricts or interferes with the right of any governmental agency to rebid any or all items.

REFERENCES

Bidder must submit with the bid, three (3) references (form attached) for projects of similar scope to include: Point of contact and telephone number. Failure to provide this information with the bid may result in bid being declared non-responsive.

Submittals:

All submittals are REQUIRED and must be submitted with the bid package at the time of the bid opening to be considered a responsive bidder.

- Questions regarding this bid are to be addressed in writing to:

  Kate Duffy, Purchasing Manager
  2345 Providence Blvd.
  Deltona, FL 32725
  E-Mail Address: kduffy@deltonafl.gov

TIE ON UNIT PRICE OR BID: Should there be a tie on either the unit price (if awarded on a per item basis) the deadlock will be decided upon using the following order:

a. Companies who certify they are a drug-free workplace.
b. Companies located in Volusia County, Florida.
c. Companies located in Florida.
d. All else being equal, both companies will be asked to submit a final bid in a sealed envelope.

The City of Deltona further reserves the right to be the final judge of what is considered equal and hold the bid open for a 90-day period if award is not made on the date specified.

Bid Evaluation and Award: **The City of Deltona, at its sole discretion reserves the right to waive all technicalities or irregularities to reject any and all bids and/or accept the bid which is in the best interest of the City.**

INSURANCE REQUIREMENTS

WORKERS' COMPENSATION

Coverage is to apply for all employees for statutory limits in compliance with the applicable state and federal laws. The policy must include Employers' Liability with a limit of $500,000 each accident, $100,000 each employee, $500,000 policy limit for disease.

COMMERCIAL GENERAL LIABILITY – OCCURRENCE FORM REQUIRED

Contractor shall maintain commercial general liability (CGL) insurance with a limit of not less than $500,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location/project in the amount of $1,000,000. Products and completed operations aggregate shall be $1,000,000. CGL insurance shall be written on an occurrence form and shall include bodily injury and property damage liability for premises, operations, independent contractors, products and completed operations, contractual liability, broad form property damage and property damage resulting from explosion, collapse or underground (x, c, u) exposures, personal injury and advertising injury. Fire damage liability shall be included at $100,000.

COMMERCIAL AUTOMOBILE LIABILITY INSURANCE

Contractor shall maintain automobile liability insurance with a limit of not less than $1,000,000 each accident for bodily injury and property damage liability. Such insurance shall cover liability arising out of any auto (including owned, hired and non-owned autos). The policy shall be endorsed to provide contractual liability coverage.

EVIDENCE OF INSURANCE

The Contractor shall furnish the City of Deltona with Certificates of Insurance. The Certificates are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City of Deltona is to be specifically included as an additional insured on all policies except Workers' Compensation. In the event the insurance coverage expires prior to the completion of the project, a renewal certificate shall be issued 30-days prior to said expiration date. The policy shall provide a 30-day notification clause in the event of cancellation or modification to the policy. All certificates of insurance must be on file with and approved by the City of Deltona before the commencement of any work activities. Contractor shall have all applicable licenses and insurance required to perform this work.

BID RESPONSE FORM
ITB NO. 26012
AS NEEDED ROOFING SERVICES

In accordance with the foregoing terms, conditions and specifications, the undersigned bidder, having visited the site of the work and having become familiarized with the conditions affecting the cost of the work and with all requirements of the proposed Contract Documents, and duly issued Addenda to said documents, as acknowledged herein, proposes to furnish and perform all things required in labor, material, necessary tools, expendable equipment, and all services necessary to perform and complete in a workmanlike manner all work required by said documents and Addenda. **This bid is for an initial period of three (3) years with the option to renew for two (2) additional one year periods for a total of up to five years. Submit pricing for each year below:**

NOTE: LABOR WILL BE BASED ON HOURLY RATES UNLESS OTHERWISE SPECIFIED. Hourly rates shall include all applicable charges. The City does not pay travel time to and from the repair site.

NOTE THAT THIS WORK MAY BE AWARDED TO MORE THAN ONE COMPANY. AN ESTIMATE WILL BE PROVIDED AND APPROVAL GIVEN TO PROCEED WITH WORK PRIOR TO ANY WORK **BEGINNING**.

PROJECT MANAGER

1. LABOR RATE:

STRAIGHT TIME: 60- ___ PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 90- PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 6 A.M. Monday – Sunday

ROOFER

1. LABOR RATE:

STRAIGHT TIME: $ 45 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 70 PER HOUR.

OVERTIME HOURS: From: 6 P.M. To: 6 A.M. Monday – Sunday

LABORER

1. LABOR RATE:

STRAIGHT TIME: $ 38.50 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 65 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 6 A.M. Monday – Sunday

MATERIALS

MATERIALS:
Shall be at Contractor's actual cost plus 10 % (not to exceed 10%)

RESPONSE TIME

RESPONSE TIME, STANDARD: 4 HOUR(S)

RESPONSE TIME, EMERGENCY: 2 HOURS

BIDDER'S ROOFING CONTRACTOR'S LICENSE NUMBER:
CCC 1329155

EXPIRATION DATE: August 2026

"Currently taking Continuing Education Classes for this years Renewal"

(Copy of Roofing Contractor's License and Florida Roofing Contracting Licensing Board and the Florida Dept. of Business and Professional Regulation License required with bid submittal)

Rick Tauscher
Bid submitted by

1/20/2026
Date

Sun Coast Roofing
Company Name

This Form in its Entirety Must Be Completed and Returned with your Submittal.

Bidder's Questionnaire

This form must be completed and submitted by prospective bidders who wish to be considered for the project. Failure to complete the Bidder's Questionnaire could result in disqualification of the prospected bidder. Attachments to this sheet are acceptable (please label properly).

1. Name and Address of Firm: Sun Coast Roofing Services Inc

2. Under what other name(s) has your business operated?
DBA Sun Coast Roofing & Solar

3. Business form (corporation, partnership, etc.) Corporation

   Date of formation: January 2012

   Principal location: 1919 N. Dixie Fwy, NSB FL. 32168

4. How long has your company been in business? 14 years

5. Has your company defaulted on a project or had work terminated for non-performance within the last five (5) years? If so, on a separate sheet describe the project, owner, date, and circumstances/reasons.

   ____Yes X No

7. Proposed Project Superintendent/Manager: Kevin Sims

8. Provide a list and years of experience of all members of the prospective bidder's staff who will be available and assigned to this particular project.

   See Attached Sheet

CERTIFICATION

I (We) the undersigned certify the truth and correctness of all statements and answers contained herein.

DATE: 1/20/2026

NAME OF BIDDER: Sun Coast Roofing

ADDRESS OF BIDDER: 1919 N. Dixie Fwy, NSB FL. 32168

TELEPHONE AND FAX: 386-777-7663 FAX 386-423-0676

BY (sign name and title): VP

(Print/type name and title): Rick Tauscher VP

SUN COAST ROOFING & SOLAR

CORPORATE OFFICE
1919 North Dixie Freeway
New Smyrna Beach, FL 32168
386-777-7663
855-453-0656

January 20, 2026

STAFF WITH EXPERIENCE BREAKDOWN

NAME	POSITION	EXPERIENCE
Rick Tauscher	VP	25 years
Michele Tauscher	President	13 years
Kevin Sims	Manager of Field Operations	40 years
Jamey Shook	Project Manager	25 years
Oswaldo Bonilla	Superintendent	25 years
Fidel Colunga	Supervisor	20 years
Christopher Tauscher	Branch Manager	15 years
Joseph Austin	Superintendent	35 years
Victor Romero	Superintendent	20 years
Brian Verney	Superintendent	28 years
Tammy Hopkins	Branch Manager	8 years
Cesar Rodriguez	Branch Manager	12 years

HOLD HARMLESS AND INDEMNITY AGREEMENT

Sun Coast Roofing, agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to $1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of $10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.

VP

CONTRACTOR

1/20/2026

DATE

This Form Must Be Completed and Returned with your Submittal.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: Sun Coast Roofing

Address: 1919 N. Dixie Hwy.

City: New Smyrna Beach

State: FL.

Zip Code: 32168

Phone Number: 386-777-7663

Fax Number: 386-423-0676

Project Contact: Kevin Sims / Rick Tauscher

E-mail address: Rick.T@SunCoastRoofing.NET

Remittance (Payment) Mailing Information

Address: 1919 N. Dixie Hwy

City: New Smyrna Beach State: FL. Zip Code: 32168

Phone Number: 386-777-7663

Fax Number: 386-423-0676

Project Contact: Rick Tauscher

E-mail address: Rick.T@SunCoastRoofing.Net

Federal Tax ID No.: 27-4860846

Tax ID Type: [X] Federal Tax ID [ ] Social Security Number

This Form Must Be Completed and Returned with your Submittal.

References

CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER	SCOPE OF SERVICES PROVIDED/JOB NAME
SURGE CONSTRUCTION	MITCH LANE	(910) 599-0000 ( )	RUNS TRANSFORM 386 PROGRAM FOR COUNTY & WE DO THIER WORK
ABC SUPPLY	JOE BOSIO	(813) 267-2420 ( )	CONTRACT WORK FOR HOMES & COMMERCIAL
RANDAL BROWN	RANDY	(386) 252-6639 ( )	DEPT. OF FINANCIAL SERVICES - RETIRED

Does Bidder have any similar work in progress at time of Bid Opening? Yes [X] No [ ]
If "Yes", explain: _____

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

WE ARE CURRENTLY WORKING WITH "TRANSFORM 386" PROGRAM IN THE COUNTY WHERE THE COUNTY HAS GOVERNMENT FUNDING TO HELP THOSE COUNTY RESIDENCE THAT NEED HELP FROM THE PAST HURRICANES

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that Sun Coast Roofing does:
(*Name of Business*)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X _____
Bidder's Signature

1/20/2026
Date

This Form Must Be Completed and Returned with your Submittal, if applicable

Statement of No Bid

Bid No. 26012

ROOFING SERVICES-Projects Less than $100,000.00

If your company does not intend to bid on this Procurement, please complete and return this form prior to the date shown for receipt of bids to: CITY OF DELTONA, Purchasing Manager, 2345 Providence Blvd., Deltona, FL 32725.

We, the undersigned, have declined to bid on the above referenced Invitation to Bid for the following reason(s) :

- ☐ Specifications are too "restrictive." (please explain below)
- ☐ Unable to meet specifications
- ☐ Specifications were unclear. (please explain below)
- ☐ Insufficient time to respond
- ☐ We do not offer this type of product or equivalent
- ☐ Our production schedule would not permit us to perform
- ☐ Unable to meet bond requirements
- ☐ Other (please explain below)

REMARKS: _____

_____

_____

_____ _____

Company Name Telephone

X _____ _____

Signature Fax

_____ _____

Title Typed or Printed Name

_____

Address City State Zip

THIS BID IS FOR ANY WORK THAT MAY BE DONE AT ANY CITY BUILDING THROUGHOUT THE YEAR. THERE MAY ALSO BE DECLARED EMERGENCY SITUATIONS SUCH AS HURRICANES WHEN THE CITY NEEDS THE CONTRACTOR TO REPAIR OR REPLACE A ROOF(S). THESE SERVICES MAY QUALIFY FOR FEMA REIMBURSEMENT, THEREFORE THE FOLLOWING FEDERAL FORMS SHALL BE SUBMITTED WITH YOUR BID

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the City requires all Contractors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subContractors.

☑ **Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.**

In the presence of:

Witness #1 Print Name: Michele Tauscher

Witness #2 Print Name: Tammy Hopkins

Signed, sealed and delivered by:

Print Name: Rick Tauscher

Title: VP

Entity Name: Sun Coast Roofing

ACKNOWLEDGMENT

State of Florida
County of Volusia

The foregoing instrument was acknowledged before me by means of ☑ physical presence or ☐ online notarization, this 20th day of January, 2026, by Rick Tauscher (name of person) as Vice President (type of authority) for Sun Coast Roofing (name of party on behalf of whom instrument is executed).

JESSICA MARIE ALBERTSON
Notary Public - State of Florida
Commission # HH 532465
My Comm. Expires May 29, 2028
Bonded through National Notary Assn.

Notary Public (Print, Stamp, or Type as Commissioned)

✓ Personally known to me; or
_____ Produced identification (Type of Identification: _____)
_____ Did take an oath; or
_____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. Sun Coast Roofing ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Witness #1 Print Name: Michele Tauscher

Witness #2 Print Name: Tammy Hopkins

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: Rick Tauscher

Title: VP

Entity Name: Sun Coast Roofing

OATH OR AFFIRMATION

State of Florida
County of Volusia

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 20th day of January, 2026, by Rick Tauscher (name of person) as Vice President (type of authority) for Sun Coast Roofing (name of party on behalf of whom instrument is executed).

JESSICA MARIE ALBERTSON
Notary Public - State of Florida
Commission # HH 532465
My Comm. Expires May 29, 2028
Bonded through National Notary Assn.

Notary Public (Print, Stamp, or Type as Commissioned)

✓ Personally known to me; or
____ Produced identification (Type of Identification: _____)
____ Did take an oath; or
____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

City of Deltona
COMPLIANCE WITH 2 C.F.R. §200.321:
"Contracting with small and minority business enterprises (MBEs),
women's business enterprises (WBEs),
veteran-owned businesses (VOBs), and labor surplus area firms (LSAFs)"

The undersigned bidder hereby certifies that
Sun Coast Roofing has taken
(Name of Business)

the next affirmative steps, if subcontractors are to be used, to ensure that MBEs/WBEs/VOBs/LSAFs are used, whenever possible:

i. Placing qualified MBEs/WBEs/VOBs/LSAFs enterprises on solicitation lists;

ii. Assuring that MBEs/WBEs/VOBs/LSAFs are solicited whenever they are potential sources;

iii. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by MBEs/WBEs/VOBs/LSAFs (however, this requirement does not authorize the City to break a single project down into smaller components in order to circumvent the micro-purchase or small purchase thresholds so as to utilize streamlined acquisition procedures (e.g. "project splitting");

iv. Establishing delivery schedules, where the requirement permits, which encourage participation by MBEs/WBEs/VOBs/LSAFs; and

v. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

The requirement outlined above does not impose an obligation to set aside either the award of a subcontract to MBEs/WBEs/VOBs/LSAFs. Rather, the requirement only encourages carrying out and documenting the affirmative steps identified above.

As the person authorized to sign this statement, I certify that this firm has complied fully with the above requirements.

Proposer's Signature

1/20/2026
Date

Rick Tauscher VP
Proposer's Name and Title

AFFIDAVIT ATTESTING TO

NONCOERCIVE CONDUCT FOR LABOR OR SERVICES

Effective July 1, 2024, Section 787.06, Florida Statutes, a nongovernmental entity executing, renewing, or extending a contract with a governmental entity is required to provide an affidavit, signed by an officer or a representative of the nongovernmental entity under penalty of perjury, attesting that the nongovernmental entity does not use coercion for labor or services as defined in Section 787.06(2)(a), Florida Statutes.

By signing below, **I hereby affirm under penalty of perjury that**:

1. I have read Section 787.06, Florida Statutes, and understand that this affidavit is provided in compliance with the requirement that, upon execution, renewal, or extension of a contract between a nongovernmental entity and a governmental entity, the nongovernmental entity must attest to the absence of coercion in labor or services.
2. I am an officer or representative of Sun Coast Roofing, a nongovernmental entity.
3. Sun Coast Roofing does not use coercion for labor or services as defined in the relevant section of the law.

In the presence of:

Witness #1 Print Name: Michele Tauscher

Witness #2 Print Name: Tammy Hopkins

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: Rick Tauscher

Title: VP

Entity Name: Sun Coast Roofing

OATH OR AFFIRMATION

State of Florida
County of Volusia

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 20th day of January, 2026, by Rick Tauscher (name of person) as Vice President (type of authority) for Sun Coast Roofing (name of party on behalf of whom instrument is executed).

JESSICA MARIE ALBERTSON
Notary Public - State of Florida
Commission # HH 532465
My Comm. Expires May 29, 2028
Bonded through National Notary Assn.

Notary Public (Print, Stamp, or Type as Commissioned)

✓ Personally known to me; or
_____ Produced identification (Type of Identification: _____)
_____ Did take an oath; or
_____ Did not take an oath

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

2. Sun Coast Roofing ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Witness #1 Print Name: Michele Tauscher

Witness #2 Print Name: Tammy Hopkins

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: Rick Tauscher

Title: VP

Entity Name: Sun Coast Roofing

OATH OR AFFIRMATION

State of Florida
County of _____

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 20th day of January, 2026, by Rick Tauscher (name of person) as Vice President (type of authority) for Sun Coast Roofing (name of party on behalf of whom instrument is executed).

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Notary Public (Print, Stamp, or Type as Commissioned)

✓ Personally known to me; or
_____ Produced identification (Type of Identification: _____)
_____ Did take an oath; or
_____ Did not take an oath

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE ROOFING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

TAUSCHER, MICHELE LEE

SUN COAST ROOFING SERVICES INC.
1919 NORTH DIXIE FREEWAY
NEW SMYRNA BEACH FL 32168

LICENSE NUMBER: CCC1329155

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 06/04/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

215

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Krista Scarborough AAI	
Brown & Brown of Florida, Inc-Caton Hosey Insurance 3731 S Nova Rd. Port Orange FL 32129	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS: krista@catonhosey.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Bridgefield Casualty Insurance Company	10335
INSURED Sun Coast Roofing Services, Inc. 1919 N Dixie Fwy New Smyrna Beach FL 32168-5919	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL25123088794 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		196-52316	01/20/2026	01/20/2027	☒ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

StateFarm

SHERRILL SCHULTZ INSURANCE AGENCY
4554 CLYDE MORRIS BLVD STE 3
PORT ORANGE FL 32129

CONTACT NAME: LAURA EVERSOLE
PHONE (A/C, No, Ext): 386-675-6355 FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : State Farm Mutual Automobile Insurance Company	25178
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

SUN COAST ROOFING SERVICES INC
1919 N DIXIE FWY
NEW SMYRNA BEACH FL 32168

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$ 1,000,000
	☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS	Y	Y	59-7458-SC01	12/15/2025	06/15/2026	BODILY INJURY (Per accident)	$ 1,000,000
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$ 1,000,000
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ PER STATUTE ☐ OTH-ER	$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐	N/A					E.L. EACH ACCIDENT	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	EMPLOYERS NON OWNED LIABILITY (ENOL)	Y	Y	59-7458-SC02	12/15/2025	12/15/2026		1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

LAURA EVERSOLE

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Acrisure Southeast Partners Insurance Services LLC 1317 Citizens Blvd Leesburg FL 34748	PHONE (A/C, No, Ext): 800-845-8437	FAX (A/C, No):
License#: BR-1796553	E-MAIL ADDRESS: ibroomfield@acrisure.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Sun Coast Roofing Services Inc. 1919 N Dixie Frwy New Smyrna Beach FL 32168 SUNCOAS-03	INSURER A : MS Transverse Specialty Insurance Company	41807
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 439622282 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y		TSLBGL-0000175-00	2/15/2025	2/15/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ Excluded
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Crunch Construction Inc. is included as additional insured for General Liability as required by written contr

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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SUN COAST ROOFING & SOLAR

CORPORATE OFFICE
1919 North Dixie Freeway
New Smyrna Beach, FL 32168
386-777-7663
855-453-0656

Volusia County FLORIDA

TRANSFORM386

STRENGTHENING VOLUSIA'S FUTURE

Volusia County has been awarded $328.9 million in Community Development Block Grant-Disaster Recovery funds from the U.S. Department of Housing and Urban Development to spearhead a comprehensive and enduring recovery initiative called Transform386. After the extensive destruction brought about by Hurricane Ian, Transform386 will play a pivotal role in enabling the county's recovery, revitalization, and preparedness for future disasters.

CDBG-DR funds will be used for disaster relief, long-term recovery, restoration of infrastructure, housing, economic revitalization, and mitigation in the most impacted and distressed areas.

For more information, visit the initiative's site at www.transform386.org.

Original

219

Submit Bid to: **CITY OF DELTONA** 2345 Providence Blvd. Deltona, Florida 32725 **Attn: Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**	**INVITATION TO BID# 26011 FOR:** **AS NEEDED ELECTRICAL SERVICES**
Contact: Kate Duffy, CPPO, CPPB Purchasing Manager Phone: (386) 878-8570 **EMAIL QUESTIONS TO:** **E-Mail Address: kduffy@deltonafl.gov**	BIDDER NAME: MDH Enterprises Inc dba Electrical Solutions
BID DUE DATE & TIME: **MONDAY, FEBRUARY 2, 2026 AT 3:30 P.M. AT CITY HALL, 1ST FLOOR CONFERENCE ROOM LOCATED AT 2345 PROVIDENCE BOULEVARD, DELTONA, FLORIDA**	**MAILING ADDRESS:** 903 E Taylor Rd. Deland, FL 32724
MANDATORY PRE-BID MEETING: **A Mandatory Pre-Bid Meeting will be held on Thursday, January 15, 2026 at 9:00 A.M. at the City of Deltona, 1st Floor Conference Room located at 2345 Providence Blvd., Deltona, Fl. 32725** Location of Public Opening: City of Deltona, 1ST Floor Conference Room 2345 Providence Blvd.,Deltona, FL 32725	Phone#: 386.789.2672 Fax#: 866.681.5026

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return

BID RESPONSE FORM
ITB NO. 26011
AS NEEDED ELECTRICAL SERVICES

In accordance with the foregoing terms, conditions and specifications, the undersigned bidder, having visited the site of the work and having become familiarized with the conditions affecting the cost of the work and with all requirements of the proposed Contract Documents, and duly issued Addenda to said documents, as acknowledged herein, proposes to furnish and perform all things required in labor, material, necessary tools, expendable equipment, and all services necessary to perform and complete in a workmanlike manner all work required by said documents and Addenda. **This bid is for an initial period of three (3) years with the option to renew for two (2) additional one year periods for a total of up to five years. Submit pricing for each year below:**

NOTE: LABOR WILL BE BASED ON HOURLY RATES UNLESS OTHERWISE SPECIFIED. Hourly rates shall include all applicable charges. The City does not pay travel time to and from the repair site.

NOTE THAT THIS WORK MAY BE AWARDED TO MORE THAN ONE COMPANY. AN ESTIMATE WILL BE PROVIDED AND APPROVAL GIVEN TO PROCEED WITH WORK PRIOR TO ANY WORK **BEGINNING**.

MASTER ELECTRICIAN

1. LABOR RATE:

STRAIGHT TIME: $ 75 PER HOUR

STRAIGHT TIME HOURS: From: 7 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 80 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 7 A.M. Monday – Sunday

JOURNEYMAN

1. LABOR RATE:

STRAIGHT TIME: $ 75 PER HOUR

STRAIGHT TIME HOURS: From: 7 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 80 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 7 A.M. Monday – Sunday

HELPER

1. LABOR RATE:

STRAIGHT TIME: $ 50 PER HOUR

STRAIGHT TIME HOURS: From: 7 A.M. To: 5 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 53 PER HOUR.

OVERTIME HOURS: From: 5 P.M. To: 7 A.M. Monday – Sunday

MATERIALS

MATERIALS:
Shall be at Contractor's actual cost plus 10 % (not to exceed 10%)

EQUIPMENT
Equipment shall be furnished by the Contractor at a fixed, hourly rate regardless of time of usage. A standard work truck such as a pickup truck, etc. shall not be allowed as a separate line charge. Costs for any standard vehicle(s), equipment and tools, etc. shall be included in the base labor rate as overhead:

BUCKET TRUCK $ 75.00 PER HOUR

LINE TRUCK $ 50.00 PER HOUR

TRENCHER / DIGGER $ 50.00 PER HOUR

OTHER (specify): NA $_____ PER HOUR

_____ $_____ PER HOUR

_____ $_____ PER HOUR

RESPONSE TIME

RESPONSE TIME, STANDARD: 4 HOUR(S)

RESPONSE TIME, EMERGENCY: 2 HOURS

BIDDER'S ELECTRICAL CONTRACTOR'S LICENSE NUMBER:

EC13005499

EXPIRATION DATE: 08/31/2026

(Copy of Electrical Contractor's License and Florida Electrical Contracting Licensing Board and the Florida Dept. of Business and Professional Regulation License required with bid submittal)

Danyel Hoskins
Bid submitted by

02/02/2026
Date

MDH Enterprises Inc dba Electrical Solutions
Company Name

This Form in its Entirety Must Be Completed and Returned with your Submittal.

Bidder's Questionnaire

This form must be completed and submitted by prospective bidders who wish to be considered for the project. Failure to complete the Bidder's Questionnaire could result in disqualification of the prospected bidder. Attachments to this sheet are acceptable (please label properly).

1. Name and Address of Firm: MDH Enterprises Inc, 903 E Taylor Rd, Deland FL 32724

2. Under what other name(s) has your business operated?
   dba Electrical Solutions

3. Business form (corporation, partnership, etc.) Corporation

   Date of formation: 10/20/2003

   Principal location: 903 E Taylor Rd, Deland, FL 32724

4. How long has your company been in business? 23 years

5. Has your company defaulted on a project or had work terminated for non-performance within the last five (5) years? If so, on a separate sheet describe the project, owner, date, and circumstances/reasons.
   _____Yes _X_No

7. Proposed Project Superintendent/Manager: Matize Hoskins

8. Provide a list and years of experience of all members of the prospective bidder's staff who will be available and assigned to this particular project.
   Matize Hoskins - 28 years

   Keith Thompson - 20 years

CERTIFICATION

I (We) the undersigned certify the truth and correctness of all statements and answers contained herein.

DATE: 02/02/2026

NAME OF BIDDER: MDH Enterprises Inc dba Electrical Solutions

ADDRESS OF BIDDER: 903 E Taylor Rd, Deland, FL 32724

TELEPHONE AND FAX: 386.789.2672 and 866.681.5026

BY (sign name and title): Danyel Hoskins, Office Mgr.

(Print/type name and title): Danyel Hoskins, Office Mgr.

HOLD HARMLESS AND INDEMNITY AGREEMENT

MDH Enterprises Inc dba Electrical Solutions, agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to $1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of $10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.

Matize Hoskins

CONTRACTOR

02/02/2026

DATE

This Form Must Be Completed and Returned with your Submittal.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: MDH Enterprises Inc dba Electrical Solutions

Address: 903 E Taylor Rd

City: Deland

State: FL

Zip Code: 32724

Phone Number: 386.789.2672

Fax Number: 866.681.5026

Project Contact: Danyel Hoskins

E-mail address: danyel@my-es.com

Remittance (Payment) Mailing Information

Address: 903 E Taylor Rd

City: Deland State: FL Zip Code: 32724

Phone Number: 386.789.2672

Fax Number: 866.681.5026

Project Contact: Danyel Hoskins

E-mail address: danyel@my-es.com

Federal Tax ID No.: 55-0849332

Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

References

CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER	SCOPE OF SERVICES PROVIDED/JOB NAME
City of Orange City	Ashley Gay	(386) 775-5454 (386) 775-5452	As Needed Electrical Services
City of Deltona	Mark Manning	(386) 878-8900 (386) 878-8901	As Needed Electrical Services
AG Pifer	Gregg Pifer	(386) 257-4448 (386) 257-5503	Lighting Installation

Does Bidder have any similar work in progress at time of Bid Opening? Yes [X] No [ ]
If "Yes", explain: City of Orange City and City of Deltona

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that MDH Enterprises Inc dba Electrical Solutions does:
(*Name of Business*)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X Danyel Haskins
Bidder's Signature

02/02/2026
Date

This Form Must Be Completed and Returned with your Submittal, if applicable

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the City requires all Contractors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subContractors.

☒ **Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.**

In the presence of:

Barbara R Stevens

Witness #1 Print Name: Barbara R. Stevens

Witness #2 Print Name: Cortney L. Thames

Signed, sealed and delivered by:

Print Name: Danyel Hoskins

Title: Office Manager

Entity Name: MDH Enterprises Inc dba Electrical Solutions

ACKNOWLEDGMENT

State of Florida
County of Volusia

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 30th day of January, 2026, by Danyel Hoskins (name of person) as _____ (type of authority) for _____ (name of party on behalf of whom instrument is executed).

JENNIFER PROTINICK
Notary Public - State of Florida
Commission # HH 297355
My Comm. Expires Aug 3, 2026
Bonded through National Notary Assn.

Notary Public (Print, Stamp, or Type as Commissioned)

X Personally known to me; or
_____ Produced identification (Type of Identification: _____)
_____ Did take an oath; or
_____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. MDH Enterprises Inc dba Electrical Solutions ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Barbara R Stevens

Witness #1 Print Name: Barbara R. Stevens

Witness #2 Print Name: Cortney L. Thames

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Daniel Hoskins

Print Name: Daniel Hoskins

Title: Office Manager

Entity Name: MDH Enterprises Inc dba Electrical Solutions

OATH OR AFFIRMATION

State of Florida
County of Volusia

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 20th day of January, 2026, by Daniel Hoskins (name of person) as ____ (type of authority) for ____ (name of party on behalf of whom instrument is executed).

JENNIFER PROTINICK
Notary Public - State of Florida
Commission # HH 297355
My Comm. Expires Aug 3, 2026
Bonded through National Notary Assn.

Notary Public (Print, Stamp, or Type as Commissioned)

X Personally known to me; or
____ Produced identification (Type of Identification: ____)
____ Did take an oath; or
____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

ELECTRICAL CONTRACTORS' LICENSING BOARD

THE ELECTRICAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

HOSKINS, MATIZE DEMOND

ELECTRICAL SOLUTIONS
903 TAYLOR ROAD E
DELAND FL 32724

LICENSE NUMBER: EC13005499

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 05/13/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Volusia County
FLORIDA

Folder Details

Folder Name: EC13005499

Status: Current

Reference Number: 03012104

Application Date: 2013-10-10

Type: Contractor Licensing - ELECTRICAL CONTRACTOR

Expiration Date: 2026-08-31

Issue Date: 2014-01-09

Description: Hoskins, Matize - MDH Enterprises Inc DBA Electrical Solutions

Condition: JAN 03, 2017 - Liability Ins Expired

JAN 03, 2017 - Property Dmg Insurance Expired

People Details

Name	People Role	Address
Mdh Enterprises Inc Dba Electrical Solutions (Mr. Matize Demonc	Applicant	Mr. Matize Hoskins,Mdh Enterprises Inc Dba Electrical Solutions 903 E Taylor RD

Additional Information

License Information

Participating Contractor?	Yes
State License Number	EC13005499
State License Expiry	2026-08-31
Liability Insurance Expiry	2026-12-01
Property Damage Insurance Expiry	2026-12-01
WC Included / Excluded / Exempted	Included
Workmans Comp Insurance Expiry	2026-08-09
Workmans Comp Exemption Expiry	
Longshore and Harbor WC Expiry	

General Information

Office in County?	Yes

Information, as provided here, is not relied upon as all encompassing and is subject to change. All information may not be available at this time.

An official website of the United States government Here's how you know

E-Verify Menu

Dashboard

User Profile

Edit

Name
Danyel Hoskins

Email Address
danyel@my-es.com

Phone Number
(386) 789-2672 ext 103

1 Linked User Account

Manage and access your linked user accounts. Have additional user accounts? Use the 'Link User Account' button to link an existing user account to your user profile.

+ Link User Account

User ID	Status	User Role	Company
DHOS9516	ACTIVE	Program Administrator	MDH Enterprises Inc

Rows Per Page 10

1 Existing User Account Found

There are user accounts that have the same email address as your Login.gov account.

After linking a user account, it will be accessible in the User Accounts table above. If an existing user account does not appear below, use the "Link User Account" button.

User ID	Status	User Role	Link or Hide Account
DHOS5505	DEACTIVATED	Program A	Reset Password Hide

Rows Per Page 10

1

Submit Bid to:	INVITATION TO BID# 26011 FOR:
CITY OF DELTONA 2345 Providence Blvd. Deltona, Florida 32725 **Attn: Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**	**AS NEEDED ELECTRICAL SERVICES**
Contact: Kate Duffy, CPPO, CPPB Purchasing Manager Phone: (386) 878-8570 **EMAIL QUESTIONS TO:** **E-Mail Address: kduffy@deltonafl.gov**	BIDDER NAME: TARANTO ELECTRIC, INC.
BID DUE DATE & TIME: **MONDAY, FEBRUARY 2, 2026 AT 3:30 P.M. AT CITY HALL, 1ST FLOOR CONFERENCE ROOM LOCATED AT 2345 PROVIDENCE BOULEVARD, DELTONA, FLORIDA**	**MAILING ADDRESS:** 2560 W TULSA DR DELTONA, FL 32738
MANDATORY PRE-BID MEETING: **A Mandatory Pre-Bid Meeting will be held on Thursday, January 15, 2026 at 9:00 A.M. at the City of Deltona, 1st Floor Conference Room located at 2345 Providence Blvd., Deltona, Fl. 32725** Location of Public Opening: City of Deltona, 1ST Floor Conference Room 2345 Providence Blvd.,Deltona, FL 32725	Phone#: 386-532-5013 Fax#:

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

These documents constitute the complete set of terms and conditions, specification requirements, and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope. The face of the envelope shall contain Bidder's name, return

BID RESPONSE FORM
ITB NO. 26011
AS NEEDED ELECTRICAL SERVICES

In accordance with the foregoing terms, conditions and specifications, the undersigned bidder, having visited the site of the work and having become familiarized with the conditions affecting the cost of the work and with all requirements of the proposed Contract Documents, and duly issued Addenda to said documents, as acknowledged herein, proposes to furnish and perform all things required in labor, material, necessary tools, expendable equipment, and all services necessary to perform and complete in a workmanlike manner all work required by said documents and Addenda**. This bid is for an initial period of three (3) years with the option to renew for two (2) additional one year periods for a total of up to five years. Submit pricing for each year below:**

NOTE: LABOR WILL BE BASED ON HOURLY RATES UNLESS OTHERWISE SPECIFIED. Hourly rates shall include all applicable charges. The City does not pay travel time to and from the repair site.

NOTE THAT THIS WORK MAY BE AWARDED TO MORE THAN ONE COMPANY. AN ESTIMATE WILL BE PROVIDED AND APPROVAL GIVEN TO PROCEED WITH WORK PRIOR TO ANY WORK **BEGINNING**.

MASTER ELECTRICIAN

1. LABOR RATE:

STRAIGHT TIME: $ 95 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 4 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 142.50 PER HOUR.

OVERTIME HOURS: From: 4 P.M. To: 8 A.M. Monday – Sunday

JOURNEYMAN

1. LABOR RATE:

STRAIGHT TIME: $ 85 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 4 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 127.50 PER HOUR.

OVERTIME HOURS: From: 4 P.M. To: 8 A.M. Monday – Sunday

HELPER

1. LABOR RATE:

STRAIGHT TIME: $ 50 PER HOUR

STRAIGHT TIME HOURS: From: 8 A.M. To: 4 P.M. Monday – Friday

In the event overtime is required, state below the rate of overtime per hour:

2. LABOR RATE FOR OVERTIME:

OVERTIME RATE: $ 75 PER HOUR.

OVERTIME HOURS: From: 4 P.M. To: 8 A.M. Monday – Sunday

MATERIALS

MATERIALS:
Shall be at Contractor's actual cost plus 10 % (not to exceed 10%)

EQUIPMENT

Equipment shall be furnished by the Contractor at a fixed, hourly rate regardless of time of usage. A standard work truck such as a pickup truck, etc. shall not be allowed as a separate line charge. Costs for any standard vehicle(s), equipment and tools, etc. shall be included in the base labor rate as overhead:

BUCKET TRUCK $ 225 PER HOUR

LINE TRUCK $ — PER HOUR

TRENCHER / DIGGER $ 275 PER HOUR

OTHER (specify):

_____ $_____ PER HOUR

_____ $_____ PER HOUR

_____ $_____ PER HOUR

RESPONSE TIME

RESPONSE TIME, STANDARD: 4-12 HOUR(S)

RESPONSE TIME, EMERGENCY: 2 HOURS

BIDDER'S ELECTRICAL CONTRACTOR'S LICENSE NUMBER:

EC13005753

EXPIRATION DATE: 8/31/2026

(Copy of Electrical Contractor's License and Florida Electrical Contracting Licensing Board and the Florida Dept. of Business and Professional Regulation License required with bid submittal)

Bid submitted by GERALD DiTARANTO — Date 1/29/2026

TARANTO ELECTRIC, INC.
Company Name

<u>This Form in its Entirety Must Be Completed and Returned with your Submittal.</u>

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

ELECTRICAL CONTRACTORS' LICENSING BOARD

THE ELECTRICAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

DITARANTO, GERALD MARTIN

TARANTO ELECTRIC, INC.
2560 WEST TULSA DRIVE
DELTONA FL 32738

LICENSE NUMBER: EC13005753

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 07/28/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Bidder's Questionnaire

This form must be completed and submitted by prospective bidders who wish to be considered for the project. Failure to complete the Bidder's Questionnaire could result in disqualification of the prospected bidder. Attachments to this sheet are acceptable (please label properly).

1. Name and Address of Firm: TARANTO ELECTRIC, INC.

2. Under what other name(s) has your business operated?

   _____

3. Business form (corporation, partnership, etc.) CORPORATION

   Date of formation: 4/22/2003

   Principal location: 2200 N WOODLAND BLVD

4. How long has your company been in business? 22 YRS

5. Has your company defaulted on a project or had work terminated for non-performance within the last five (5) years? If so, on a separate sheet describe the project, owner, date, and circumstances/reasons.

   _____Yes X No

7. Proposed Project Superintendent/Manager: GERALD DiTARANTO

8. Provide a list and years of experience of all members of the prospective bidder's staff who will be available and assigned to this particular project.

   JACOB DRAKE 10 YRS
   GERALD DiTARANTO 22 YRS
   JORGE BERNAL 30 YRS
   TREVOR MOLAND 5 YRS

CERTIFICATION

I (We) the undersigned certify the truth and correctness of all statements and answers contained herein.

DATE: 1/29/2026

NAME OF BIDDER: TARANTO ELECTRIC, INC.

ADDRESS OF BIDDER: 2560 W TULSA DR, DELTONA, FL 32738

TELEPHONE AND FAX: 386-532-5013

BY (sign name and title): _____

(Print/type name and title): GERALD DiTARANTO

HOLD HARMLESS AND INDEMNITY AGREEMENT

TARANTO ELECTRIC, INC, agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the City of Deltona, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the City of Deltona, its agents, employees, and public officials excluding only the sole negligence of the City of Deltona, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the City of Deltona, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the City of Deltona, its agents, employees and public officials under this provision shall be limited to $1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of $10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.

CONTRACTOR GERALD DiTARANTO

1/29/2026
DATE

This Form Must Be Completed and Returned with your Submittal.

CITY OF DELTONA
BIDDER INFORMATION FORM

The information below is required to complete your bid packet. Type or print only.

Company Name: TARANTO ELECTRIC, INC.

Address: 2560 W TULSA DR

City: DELTONA

State: FL

Zip Code: 32738

Phone Number: 386-532-5013

Fax Number:

Project Contact: GERALD DiTARANTO

E-mail address: INFO@TARANTOELECTRIC.COM

Remittance (Payment) Mailing Information

Address: 2560 W TULSA DR

City: DELTONA State: FL Zip Code: 32738

Phone Number: 386-532-5013

Fax Number:

Project Contact: DOREEN MOLANO

E-mail address: INFO@TARANTOELECTRIC.COM

Federal Tax ID No.: 59-2360058

Tax ID Type: ☒ Federal Tax ID ☐ Social Security Number

This Form Must Be Completed and Returned with your Submittal.

References

TARANTO ELECTRIC, INC.

CUSTOMER NAME	CONTACT PERSON	TELEPHONE AND FAX NUMBER	SCOPE OF SERVICES PROVIDED/JOB NAME
WERNER NATIONAL	ABRAHAM COLE	(407) 375-0071 ( )	COMMERCIAL ELECTRICAL SERVICES
SUN COMMUNITIES	TOM BRANDT	(407) 669-3653 ( )	COMMERCIAL ELECTRICAL SERVICES
ISLAND COMMUNITIES	SHARON GELNER	(609) 226-3099 ( )	COMMERCIAL ELECTRICAL SERVICES

Does Bidder have any similar work in progress at time of Bid Opening? Yes ☐ No ☒
If "Yes", explain: _____

References who are located in foreign countries are not acceptable.

This Form Must Be Completed and Returned with your Submittal.

DRUG-FREE WORK PLACE FORM

The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that TARANTO ELECTRIC does:
(*Name of Business*)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X _____
Bidder's Signature GERALD DI TARANTO

1/29/2026
Date

This Form Must Be Completed and Returned with your Submittal, if applicable

Statement of No Bid
Bid No. 26011
ELECTRICAL SERVICES-Projects Less than $100,000.00

If your company does not intend to bid on this Procurement, please complete and return this form prior to the date shown for receipt of bids to: CITY OF DELTONA, Purchasing Manager, 2345 Providence Blvd., Deltona, FL 32725.

We, the undersigned, have declined to bid on the above referenced Invitation to Bid for the following reason(s) :

- ☐ Specifications are too "restrictive." (please explain below)
- ☐ Unable to meet specifications
- ☐ Specifications were unclear. (please explain below)
- ☐ Insufficient time to respond
- ☐ We do not offer this type of product or equivalent
- ☐ Our production schedule would not permit us to perform
- ☐ Unable to meet bond requirements
- ☐ Other (please explain below)

N/A

REMARKS: _____

_____

_____

_____ _____

Company Name Telephone

X _____ _____

Signature Fax

_____ _____

Title Typed or Printed Name

_____

Address City State Zip

AFFIDAVIT REGARDING PROHIBITION ON CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN

Pursuant to Section 287.138, Florida Statutes (which is expressly incorporated herein by reference), a governmental entity may not knowingly enter into a contract with an entity which would give access to an individual's personal identifying information if (a) the entity is owned by ethe government of a foreign country of concern; (b) the government of a foreign country of concern has a controlling interest in the entity; or (c) the entity is organized under the laws of or has its principal place of business in a foreign country of concern.

This affidavit must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a governmental entity which would grant the entity access to an individual's personal identifying information.

1. TARANTO ELECTRIC, INC. ("entity") does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, F.S.

In the presence of:

Witness #1 Print Name: ANA RODRIGUEZ

Witness #2 Print Name: BILLY WILKERSON

Under penalties of perjury, I declare that I have read the foregoing and the facts stated in it are true:

Print Name: GERALD DiTARANTO
Title: PRESIDENT
Entity Name: TARANTO ELECTRIC, INC.
1/29/2026

OATH OR AFFIRMATION

State of Florida
County of Volusia

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 29th day of January, 2026, by GERALD DITARANTO (name of person) as OWNER (type of authority) for CITY OF DELTONA (name of party on behalf of whom instrument is executed).

DOREEN P. MOLANO
MY COMMISSION # HH 450069
EXPIRES: February 2, 2028

Notary Public (Print, Stamp, or Type as Commissioned)

X Personally known to me; or
____ Produced identification (Type of Identification: _____)
____ Did take an oath; or
____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the City requires all Contractors doing business with the City to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subContractors.

☒ **Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.**

In the presence of:

Witness #1 Print Name: ANA RODRIGUEZ

Witness #2 Print Name: BILLY WILKERSON

Signed, sealed and delivered by:

Print Name: GERALD DiTARANTO

Title: PRESIDENT

Entity Name: TARANTO ELECTRIC, INC.

1/29/2026

ACKNOWLEDGMENT

State of Florida
County of VOLUSIA

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 29th day of JANUARY, 2026, by GERALD DITARANTO (name of person) as OWNER (type of authority) for CITY OF DELTONA (name of party on behalf of whom instrument is executed).

DOREEN P. MOLANO
MY COMMISSION # HH 450069
EXPIRES: February 2, 2028

Notary Public (Print, Stamp, or Type as Commissioned)

X Personally known to me; or
_____ Produced identification (Type of Identification: _____)
_____ Did take an oath; or
_____ Did not take an oath

This Form Must Be Completed and Returned with your Submittal

An official website of the United States government Here's how you know

E-Verify Menu

Dashboard

User Profile

Edit

Name

Doreen Molano

Email Address

info@tarantoelectric.com

Phone Number

(386) 532-5013

1 Linked User Account

Manage and access your linked user accounts. Have additional user accounts? Use the 'Link User Account' button to link an existing user account to your user profile.

+ Link User Account

User ID	Status	User Role	Company
DMOL36E0	ACTIVE	Program Administrator	Taranto Electric, Inc.

Rows Per Page 10

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/08/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Dawn Bennett	
Closson Insurance Agency, LLC 1201 S. Orlando Avenue Suite 200 Winter Park FL 32789	PHONE (A/C, No, Ext): (407) 898-2211	FAX (A/C, No): (407) 898-1850
	E-MAIL ADDRESS: Dbennett@clossoninsurance.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Taranto Electric Inc 2560 W Tulsa Dr Deltona FL 32738-2582	INSURER A: Southern-Owners Insurance Co	10190
	INSURER B: AUTO OWNERS INSURANCE COMPANY	18988
	INSURER C: Insurance Company of the West	27847
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 11.30.25 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y		72441099	11/30/2025	11/30/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY	Y		5570822900	11/30/2025	11/30/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) FL PIP Basic	$ 500,000 $ $ $ $ 10,000
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000			5570822901	11/30/2025	11/30/2026	EACH OCCURRENCE AGGREGATE [ ]	$ 1,000,000 $ 1,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WFL 5081217 01	11/30/2025	11/30/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as additional insured regarding General Liability including products and completed operations on a primary and non-contributory basis as required by contract per policy forms.
Blanket Additional Insured applies to certificate holder as required by written contract. Umbrella Follows Form.

CERTIFICATE HOLDER

City of Deltona
2345 Providence Blvd
Deltona FL 32725

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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55373 (5-17)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Under **SECTION II - WHO IS AN INSURED** is amended. The following provision is added.
A person or organization is an Additional Insured, only with respect to liability caused, in whole or in part, by "your work" for that Additional Insured by or for you:
1. If required in a written contract or agreement; or
2. If required by an oral contract or agreement only if a Certificate of Insurance was issued prior to the loss indicating that the person or organization was an Additional Insured.

B. **SECTION III - LIMITS OF INSURANCE** is amended. The following provision is added.
The limits of liability for the Additional Insured are those specified in the written contract or agreement between the insured and the owner, lessee or contractor or those specified in the Certificate of Insurance, if an oral contract or agreement, not to exceed the limits provided in this policy. These limits are inclusive of and not in addition to the limits of insurance shown in the Declarations.

C. **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended.
1. The following condition is added to **4. Other Insurance**.
This insurance is primary for the Additional Insured, but only with respect to liability caused, in whole or in part, by "your work" for that Additional Insured by or for you. Other insurance available to the Additional Insured will apply as excess insurance and not contribute as primary insurance to the insurance provided by this endorsement.
2. The following condition is added.
Other Additional Insured Coverage Issued By Us
If this policy provides coverage for the same loss to any Additional Insured specifically shown as an Additional Insured in another endorsement to this policy, our maximum limit of insurance under this endorsement and any other endorsement shall not exceed the limit of insurance in the written contract or agreement between the insured and the owner, lessee or contractor, or the limits provided in this policy, whichever is less. Our maximum limit of insurance arising out of an "occurrence", shall not exceed the limit of insurance shown in the Declarations, regardless of the number of insureds or Additional Insureds.

All other policy terms and conditions apply.

 Includes copyrighted material of Insurance Services Office, Inc., with its permission.

58504 (1-15)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE - BLANKET COVERAGE

This endorsement modifies insurance provided under the following:

COMMERCIAL AUTO POLICY

SECTION II - COVERED AUTOS LIABILITY COVERAGE is amended. The following provision is added. Any person or organization is an **insured** for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an **insured** under **SECTION II - COVERED AUTOS LIABILITY COVERAGE, A. COVERAGE, 1. Who Is An Insured.**

All other policy terms and conditions apply.

 Includes copyrighted material of Insurance Services Office, Inc., with its permission.

58583 (1-15)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF OUR RIGHT TO RECOVER PAYMENTS (WAIVER OF SUBROGATION) - BLANKET

This endorsement modifies insurance provided under the following:

COMMERCIAL AUTO POLICY

SECTION V CONDITIONS, A. LOSS CONDITIONS is amended. **5. Our Right to Recover Payments** is deleted and replaced by the following condition.

5. Our Right to Recover Payments

If **we** make a payment under this policy and the person to or for whom payment is made has a right to recover damages from another, **we** will be entitled to that right. That person shall do everything necessary to transfer that right to **us** and do nothing to prejudice it.

However, **we** waive **our** right to recover payments made for **bodily injury** or **property damage**:

a. Covered by the policy; and

b. Arising out of the operation of **autos** covered by the policy, in accordance with the terms and conditions of a written contract between **you** and such person or entity

only if such rights have been waived by the written contract prior to the **accident** or **loss** which caused the **bodily injury** or **property damage**.

All other policy terms and conditions apply.

 Includes copyrighted material of Insurance Services Office, Inc., with its permission.

Agency Code 12-0325-00

65034 (6-22)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

FLORIDA - COMMERCIAL GENERAL LIABILITY PLUS COVERAGE - WITH LIMITED HIRED AUTO AND NON-OWNED AUTO LIABILITY

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. **EXTENDED WATERCRAFT LIABILITY**
   SECTION I - COVERAGES, COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions is amended. Exclusion **g.(2)** is deleted and is replaced by the following exclusion.
   (2) A watercraft you do not own that is:
   (a) Less than 50 feet long; and
   (b) Not being used to carry persons or property for a charge;
2. **LIMITED HIRED AUTO AND NON-OWNED AUTO LIABILITY**
   Coverage for "bodily injury" and "property damage" liability provided under **SECTION I - COVERAGES, COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, is extended as follows under this item, but only if you do not have any other insurance available to you which affords the same or similar coverage.
   a. Coverage
   We will pay those sums the insured becomes legally obligated to pay as damages because of "bodily injury" or "property damage" arising out of the maintenance or use of an "auto":
   (1) You do not own;
   (2) Which is not registered in your name; or
   (3) Which is not leased or rented to you for more than ninety consecutive days
   and which is used in your business.
   b. Exclusions
   With respect to only **LIMITED HIRED AUTO AND NON-OWNED AUTO LIABILITY**, the exclusions which apply to **SECTION I - COVERAGES, COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, other than the Nuclear Energy Liability Exclusion Endorsement, do not apply. The following exclusions apply to this coverage.
   This coverage does not apply to:
   (1) "Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" resulting from the use of reasonable force to protect persons or property.
   (2) Any obligation of the insured under a workers compensation, disability benefits or unemployment compensation law or any similar law.
   (3) (a) "Bodily injury" or "property damage" arising out of the actual, alleged or threatened discharge, dispersal, seepage, migration, release or escape of "pollutants":
   1) That are, or are contained in any property that is:
   a) Being transported or towed by, handled or prepared for placement into or upon, or taken from the "auto";
   b) Otherwise in the course of transit by you or on your behalf; or
   c) Being disposed of, stored, treated or processed into or upon the "auto";
   2) Before such "pollutants" or property containing "pollutants" are moved from the place they are accepted by you or anyone acting on your behalf for placement into or onto the "auto"; or
   3) After such "pollutants" or property containing "pollutants" are removed from the "auto" to where they are delivered, disposed of or abandoned

by you or anyone acting on your behalf.

Paragraph **(3)(a)1)** does not apply to "pollutants" that are needed or result from the normal mechanical, electrical or hydraulic functioning of the "auto" or its parts, if the discharge, release, escape, seepage, migration or dispersal of such "pollutants" is directly from a part of the "auto" designed to hold, store, receive or dispose of such "pollutants" by the "auto" manufacturer. Paragraphs **(3)(a)2)** and **(3)(a)3)** do not apply, if as a direct result of maintenance or use of the "auto", "pollutants" or property containing "pollutants" which are not in or upon the "auto", are upset, overturned or damaged at any premises not owned by or leased to you. The discharge, release, escape, seepage, migration or dispersal of the "pollutants" must be directly caused by such upset, overturn or damage.

(b) Any loss, cost or expense arising out of any:

1) Request, demand or order that any insured or others test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of "pollutants"; or

2) Claim or "suit" by or on behalf of a governmental authority for damages because of testing for, monitoring, cleaning up, removing, containing, treating, detoxifying or neutralizing, or in any way responding to, or assessing the effects of "pollutants".

(4) "Bodily injury" or "property damage" however caused, arising directly or indirectly, out of:

(a) War, including undeclared or civil war;

(b) Warlike action by a military force, including action in hindering or defending against an actual or expected attack, by any government, sovereign or other authority using military personnel or other agents; or

(c) Insurrection, rebellion, revolution, usurped power, or action taken by governmental authority in hindering or defending against any of these.

(5) "Bodily injury" or "property damage" for which the insured is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages:

(a) Assumed in a contract or agreement that is an "insured contract", provided the "bodily injury" or "property damage" occurs subsequent to the execution of the contract or agreement. However, if the insurance under this policy does not apply to the liability of the insured, it also does not apply to such liability assumed by the insured under an "insured contract".

(b) That the insured would have in the absence of the contract or agreement.

(6) "Property damage" to:

(a) Property owned or being transported by, or rented or loaned to any insured; or

(b) Property in the care, custody or control of any insured other than "property damage" to a residence or a private garage by a private passenger "auto" covered by this coverage.

(7) **(a)** "Bodily injury" to:

1) An "employee" of the insured arising out of and in the course of employment by the insured; or

2) The spouse, child, parent, brother or sister of that "employee" as a consequence of paragraph **(7)(a)1)**.

(b) This exclusion applies:

1) Whether the insured may be liable as an employer or in any other capacity; and

2) To any obligation to share damages with or repay someone else who must pay damages because of the injury.

(c) This exclusion does not apply to:

1) Liability assumed by the insured under an "insured contract".

2) "Bodily injury" to any "employee" of the insured arising out of and in the course of his or her domestic employment by the insured unless benefits for such injury are in whole or in part either payable or required to be provided under any workers compensation law.

c. Who Is An Insured

With respect to only this coverage, **SECTION II - WHO IS AN INSURED** is deleted and replaced by the following provision.

SECTION II - WHO IS AN INSURED

(1) Each of the following is an insured with respect to this coverage.

(a) You.
(b) Your partners if you are designated in the Declarations as a partnership or a joint venture.
(c) Your members if you are designated in the Declarations as a limited liability company.
(d) Your "executive officers" if you are designated in the Declarations as an organization other than a partnership, joint venture or limited liability company.
(e) Any person using the "auto" and any person or organization legally responsible for the use of an "auto" not owned by such person or organization, provided the actual use is with your permission.

(2) None of the following is an insured:
(a) Any person engaged in the business of his or her employer with respect to "bodily injury " to any co-"employee" of such person injured in the course of employment.
(b) Any person using the "auto" and any person other than you, legally responsible for its use with respect to an "auto" owned or registered in the name of:
1) Such person; or
2) Any partner or "executive officer" of yours or a member of his or her household; or
3) Any "employee" or agent of yours who is granted an operating allowance of any sort for the use of such "auto".
(c) Any person while employed in or otherwise engaged in duties in connection with an "auto business", other than an "auto business" you operate.
(d) The owner or lessee (of whom you are a sub-lessee) of a hired "auto" or the owner of an "auto" you do not own or which is not registered in your name which is used in your business or any agent or employee of any such owner or lessee.
(e) Any person or organization with respect to the conduct of any current or past partnership or joint venture that is not shown as a Named Insured in the Declarations.

d. Additional Definitions
The following definition applies to only this coverage.
"Auto business" means the business or occupation of selling, repairing, servicing, storing or parking "autos".

e. Limits of Insurance
With respect to only this coverage, **SECTION III - LIMITS OF INSURANCE** is deleted and replaced by the following provision.
SECTION III - LIMITS OF INSURANCE
(1) The Limits of Insurance shown in the Declarations and the rules below fix the most we will pay regardless of the number of:
(a) Insureds;
(b) Claims made or "suits" brought; or
(c) Persons or organizations making claims or bringing "suits".
(2) We will pay damages for "bodily injury" or "property damage" up to the limits of liability shown in the Declarations for this coverage. Such damages shall be paid as follows:
(a) When Limited Hired Auto and Non-Owned Auto Each Occurrence Limit is shown in the Declarations, such limit is the total amount of coverage and the most we will pay for all damages because of or arising out of all "bodily injury" and "property damage" in any one "occurrence".
(b) When Bodily Injury Limited Hired Auto and Non-Owned Auto Each Occurrence Limit and Property Damage Limited Hired Auto and Non-Owned Auto Each Occurrence Limit are shown in the Declarations:
1) The limit shown for Bodily Injury Limited Hired Auto and Non-Owned Auto Each Occurrence is the total amount of coverage and the most we will pay for all damages because of or arising out of all "bodily injury" in any one "occurrence".
2) The limit shown for Property Damage Limited Hired Auto and Non-Owned Auto Each Occurrence is the total amount of coverage and the most we will pay for all damages because of or arising out of all "property damage" in any one "occurrence".

3. BROADENED SUPPLEMENTARY PAYMENTS SUPPLEMENTARY PAYMENTS - COVERAGES A AND B, Paragraph **1.d.** is amended.
The amount we will pay for the actual loss of earnings is increased from $250 per day to $400 per day.

4. **ADDITIONAL PRODUCTS-COMPLETED OPERATIONS AGGREGATE LIMIT**
If the endorsement, EXCLUSION - PRODUCTS-COMPLETED OPERATIONS HAZARD, CG 21 04, is not attached to this policy, then the following provision is added to **SECTION III - LIMITS OF INSURANCE**.
Commencing with the effective date of this policy, we will provide one additional Products-Completed Operations Aggregate Limit, for each annual period, equal to the amount of the Products-Completed Operations Aggregate Limit shown in the Declarations. The maximum Products-Completed Operations Aggregate Limit for any annual period will be no more than two times the original Products-Completed Operations Aggregate Limit.
5. **PERSONAL INJURY EXTENSION**
   a. If the endorsement EXCLUSION - PERSONAL AND ADVERTISING INJURY, CG 21 38, is attached to this policy, then this provision, **5.** PERSONAL INJURY EXTENSION, does not apply.
   b. If the endorsement EXCLUSION - PERSONAL AND ADVERTISING INJURY, CG 21 38, is not attached to this policy:
      (1) **SECTION I - COVERAGES, COVERAGE B - PERSONAL AND ADVERTISING INJURY LIABILITY, 2. Exclusions** is amended. The following exclusion is added.
      This insurance does not apply to:
      Americans With Disabilities Act (ADA)
      "Personal and advertising injury" arising directly or indirectly out of any action or omission that violates or is alleged to violate:
         (1) The Americans With Disabilities Act (ADA), including any amendment of or addition to such law;
         (2) Any federal rule or regulation promulgated to implement the ADA and its amendments and additions; or
         (3) Any federal, state, or local statute, ordinance or regulation, other than the ADA and its amendments and additions, that prohibits discrimination on the basis of disability relating to the use of, access to, or enjoyment of:
            (a) Facilities used as, or designated or constructed for use as places of public accommodation;
            (b) Facilities used as, or designated and constructed for use as a commercial facility;
            (c) Telecommunication systems;
            (d) Telephones;
            (e) Internet;
            (f) Websites; or
            (g) Televisions.
      (2) **SECTION V - DEFINITIONS** is amended. Paragraph **14.** "Personal and advertising injury" is deleted and replaced by the following definition.
         14. "Personal and advertising injury" means injury, including consequential "bodily injury", arising out of one or more of the following offenses:
            a. False arrest, detention or imprisonment;
            b. Malicious prosecution;
            c. The wrongful eviction from, wrongful entry into, or invasion of the right of private occupancy of a room, dwelling or premises that a person occupies, committed by or on behalf of its owner, landlord or lessor;
            d. Oral or written publication, in any manner, of material that slanders or libels a person or organization or disparages a person's or organization's goods, products or services;
            e. Oral or written publication, in any manner, of material that violates a person's right of privacy;
            f. The use of another's advertising idea in your "advertisement";
            g. Infringing upon another's copyright, trade dress or slogan in your "advertisement"; or
            h. Discrimination, humiliation, sexual harassment and any violation of civil rights caused by such discrimination, humiliation or sexual harassment.
6. **BROADENED KNOWLEDGE OF OCCURRENCE SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** is amended. The following condition is added.
Paragraphs **a.** and **b.** of this condition will not serve to deny any claim for failure to provide us with notice as soon as practicable after an "occurrence" or an offense which may result in a claim:
   a. If the notice of a new claim is given to your "employee"; and
   b. That "employee" fails to provide us with notice as soon as practicable.

This exception shall not apply to you or to any officer, director, partner, risk manager or insurance manager of yours.

7. **DAMAGE TO PREMISES RENTED TO YOU**
   a. **SECTION I - COVERAGES, COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions** is amended.
      (1) The last paragraph is deleted and replaced by the following paragraph.
      Exclusions **c.** through **n.** do not apply to damage by fire, lightning, explosion, smoke or water damage to premises rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in **7. DAMAGE TO PREMISES RENTED TO YOU, b.** Limits of Insurance.
      (2) The following additional exclusions apply to "property damage" arising out of water damage to premises rented to you or temporarily occupied by you with permission of the owner.
         (a) "Property damage" to:
            1) The interior of the premises caused by or resulting from rain or snow, whether driven by wind or not; or
            2) Heating, air conditioning, plumbing or fire protection systems, or other equipment or appliances.
         (b) "Property damage" caused by or resulting from any of the following:
            1) Mechanical breakdown, including bursting or rupture caused by centrifugal force;
            2) Cracking, settling, expansion or shrinking;
            3) Smoke or smog;
            4) Birds, insects, rodents or other animals;
            5) Wear and tear;
            6) Corrosion, rust, decay, fungus, deterioration, hidden or latent defect or any quality in property that causes such property to destroy or damage itself; or
            7) Water that flows or leaks from any heating, air conditioning, plumbing or fire protection system caused by or resulting from freezing, unless:
               a) You make a reasonable effort to maintain heat in the building or structure; or
               b) You drain the equipment and shut off the water supply if the heat is not maintained.
         (c) "Property damage" caused directly or indirectly by any of the following:
            1) Water that backs up from a drain or sewer;
            2) Mud flow or mudslide;
            3) Volcanic eruption, explosion or effusion;
            4) Any earth movement, such as earthquake, landslide, mine subsidence, earth sinking, earth rising or earth shifting;
            5) Regardless of the cause, flood, surface water, waves, tides, tidal waves, storm surge, overflow of any body of water, or their spray, all whether wind driven or not; or
            6) Water under the ground surface pressing on, or seeping or flowing through:
               a) Walls, foundations, floors or paved surfaces;
               b) Basements, whether paved or not; or
               c) Doors, windows or other openings.
         (d) "Property damage" for which the insured is obligated to pay as damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of this contract or agreement.
   b. **Limits of Insurance**
   SECTION III - LIMITS OF INSURANCE is amended. Paragraph **6.** is deleted and replaced by the following paragraph.
      6. The most we will pay under Coverage **A** for damages because of "property damage" to premises rented to you or temporarily occupied by you with permission of the owner arising out of or caused by fire, lightning, explosion, smoke and water damage is the amount shown in the Declarations under Damage to Premises Rented to You.
   c. **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance,** Paragraph **b.** is amended. The word fire is amended to include fire, lightning, explosion, smoke or water damage.
8. **BLANKET ADDITIONAL INSURED - LESSOR OF LEASED EQUIPMENT**
   a. **(1) SECTION II - WHO IS AN INSURED** is amended to include as an additional insured any person or organization with whom you have agreed:
      (a) In a written contract or agreement, executed prior to loss, to name as an additional insured; or

(b) In an oral contract or agreement, executed prior to loss, to name as an additional insured only if a Certificate of Insurance was issued prior to loss indicating that the person or organization was an additional insured.

(2) This provision applies only with respect to liability for:
(a) "Bodily injury";
(b) "Property damage"; or
(c) "Personal and advertising injury"
caused in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

b. With respect to the insurance afforded to an additional insured, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

c. **SECTION III - LIMITS OF INSURANCE** is amended. The following provision is added for purposes of this endorsement only.
The Limits of Insurance for the additional insured are those specified in the written contract or agreement between the insured and the lessor, not to exceed the limits provided in this policy. These limits are inclusive of and not in addition to the Limits of Insurance shown in the Declarations.

9. **BLANKET ADDITIONAL INSURED - MANAGERS OR LESSORS OF PREMISES**

a. **SECTION II - WHO IS AN INSURED** is amended to include as an additional insured any person or organization with whom you have agreed:
(1) In a written contract or agreement, executed prior to loss, to name as an additional insured; or
(2) In an oral contract or agreement, executed prior to loss, to name as an additional insured only if a Certificate of Insurance was issued prior to loss indicating that the person or organization was an additional insured
but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you.

b. This provision is subject to the following additional exclusions.
(1) Any "occurrence" which takes place after you cease to be a tenant in that premises.
(2) Structural alterations, new construction or demolition operations performed by or on behalf of the additional insured.

c. **SECTION III - LIMITS OF INSURANCE** is amended. The following provision is added for purposes of this endorsement only.
The Limits of Insurance for the additional insured are those specified in the written contract or agreement between the insured and the manager or lessor of the premises, not to exceed the limits provided in this policy. These limits are inclusive of and not in addition to the Limits of Insurance shown in the Declarations.

10. **NEWLY FORMED OR ACQUIRED ORGANIZATIONS**
SECTION II - WHO IS AN INSURED is amended. Paragraph **3.** is deleted and replaced by the following paragraph.
3. Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain ownership or majority interest, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:
a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier;
b. Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and
c. Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.
No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

11. **BLANKET WAIVER OF SUBROGATION**
SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS is amended. The following provision is added to **8. Transfer Of Rights Of Recovery Against Others To Us.**
When you have agreed to waive your right of subrogation in a written contract, executed prior to loss, with any person or organization, we waive any right of recovery we may have against such person or organization because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard".

All other policy terms and conditions apply.

RFQ 26016; City of Deltona
Parks and Marine Engineering Services
February 12, 2026; 3:00PM

DMC
Dredging & Marine Consultants

4643 S. Clyde Morris Blvd. Unit 302, Port Orange, FL 32128
Contact Name: Shailesh K. Patel
Phone: (386) 304-6505
e-mail: spatel@dmces.com

CITY OF DELTONA REQUEST FOR QUALIFICATONS #26016 FOR ON CALL PARKS AND MARINE ENGINEERING SERVICES	**Submit RFQ to:** **CITY OF DELTONA** 2345 Providence Blvd. Deltona, Florida 32725 **Attn: Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**
Contact: Kate Duffy, CPPO, CPPB Purchasing Manager Phone: (386) 878-8570 Fax: (386) 878-8571 kduffy@deltonafl.gov	**RESPONDENTS NAME:** **Dredging & Marine Consultants, LLC.**
Response Due Date & Time: **THURSDAY, FEBRUARY 12, 2026 AT 3:00 P.M.**	**MAILING ADDRESS: 4643 S. Clyde Morris Blvd., Unit 302, Port Orange, FL 32129**
Location of Public Opening: City of Deltona, 2nd Floor Conference Room 2345 Providence Blvd. Deltona, FL 32725	Phone#: **386-304-6505**

These documents constitute the complete set of terms and conditions, specification requirements, and forms. Respondents shall complete and submit the additional required information together with the forms herein in a binder and in the order as they are requested. All responses shall be submitted in a sealed envelope. Firms shall submit **one original and three copies and one thumb drive** of their response, complete with all supporting documentation. SUBMITTAL OF A RESPONSE TO THIS REQUEST FOR QUALIFICATIONS CONSTITUTES A FORMAL DECLARATION OF GENERAL QUALIFICATIONS, EXPERIENCE, AND ABILITY TO PERFORM THE SERVICES OUTLINED IN THE
RFQ BY THE COMPANY SUBMITTING RESPONSE. RFQ responses which do not comply with these requirements may be rejected at the option of the City.

CONTACT: All prospective Respondents are hereby instructed not to contact any member of the City of Deltona Commission, City Manager, or City of Deltona Staff members other than the noted contact person regarding this Request for Qualifications their or their response at any time during the RFQ process. Any such contact shall be cause for rejection of your response.

DELAYS: The City, at its sole discretion, may delay the scheduled due dates indicated above if it is to the advantage of the City to do so. The City will notify bidders of all changes in scheduled due dates by written addendum.

PROPOSER'S CERTIFICATION

I have carefully examined the Request for Statement of Qualifications, Instructions to Proposers, General and/or Special Conditions, Specifications, RFQ Proposal and any other documents accompanying or made a part of this invitation.

I hereby propose to furnish the goods or services specified in the Request for Statement of Qualifications at the prices or rates as finally negotiated. I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City adequate time to evaluate the proposal. Furthermore, I agree to abide by all conditions of the proposal.

I certify that all information contained in this RFQ is truthful to the best of my knowledge and belief. I further certify that I am a duly authorized to submit this RFQ on behalf of the Proposer / Consultant as its act and deed and that the Proposer / Consultant is ready, willing and able to perform if awarded the contract.

I further certify that this RFQ is made without prior understanding, Contract, connection, discussion, or collusion with any person, firm or corporation submitting a RFQ for the same product or service; no officer, employee or agent of the City of Deltona Board of City Commissioners or of any other Proposer interested in said RFQ; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

I further certify that having read and examined the specifications and documents for the designated services and understanding the general conditions for contract under which services will be performed, does hereby propose to furnish all labor, equipment, and material to provide the services set forth in the RFQ.

I hereby declare that the following listing states any clarifications, any and all variations from and exceptions to the requirements of the specifications and documents. The undersigned further declares that the "work" will be performed in strict accordance with such requirements, and understands that any exceptions to the requirements of the specifications and documents may render the proposal non-responsive.

NO EXCEPTIONS ALLOWED AFTER THE RFQ IS SUBMITTED:

Select one: X No exceptions taken ____ Exceptions taken

_____

_____

Dredging & Marine Consultants, LLC. — NAME OF BUSINESS

4643 S. Clyde Morris Blvd., Unit 302, Port Orange, FL 32129 — MAILING ADDRESS

AUTHORIZED SIGNATURE

Port Orange, FL 32129
CITY, STATE & ZIP CODE

Shailesh K. Patel, President/ Managing Member
NAME, TITLE, TYPED

386-304-6505
TELEPHONE NUMBER / FAX NUMBER

32-0031996
FEDERAL IDENTIFICATION #

Spatel@dmces.com
E-MAIL ADDRESS

DONNA LEMIEUX
Notary Public, State of Florida
Commission# HH 387303
My comm. expires May. 16, 2027

STATE OF FLORIDA
CITY OF ~~DELTONA~~ Port Orange

The foregoing instrument was acknowledged before me, this 10 day of February 2026 by

Shailesh K. Patel, who is personally known to me or who has produced _____ as identification and who did take an oath.

My Commission Expires: 5/16/27

Notary Public

This document must be completed and returned with your Submittal

E-Verify Acknowledgement

Contract Number: RFQ 26016
Project Description: On Call Parks and Marine Engineering Services

Consultant acknowledges and agrees to the following:

Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Consultant during the term of the Contract and shall expressly require any Subconsultant performing work or providing services pursuant to the Contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Subconsultant during the Contract term.

Dredging & Marine Consultants, LLC.
(Firm Name)

(Authorized Signature)

02/10/2026
(Date)

Shailesh K. Patel
(Print Name)

STATE OF FLORIDA
~~CITY~~ County OF VOLUSIA

The foregoing instrument was acknowledged before me this 10 day of February, 2026
Shailesh K. Patel, who is personally known to me or who has produced _____
as identification and who did take an oath.

My Commission Expires: 5/16/27

Notary Public

CERTIFICATION REGARDING LOBBYING

Required Certification for Federal Contract (FEMA) Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)

APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Consultant, Dredging & Marine Consultants, LLC., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Consultant understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Consultant's Authorized Official

Shailesh K. Patel, President/ Managing Member
Name and Title of Consultant's Authorized Official

02/10/2026

Date

This document must be completed and returned with your Submittal

CONSIDERATION FOR FEDERALLY FUNDED PROJECTS

By checking the box "Would like to be considered for federally funded projects", the proposer attests that their firm currently complies with and plans to comply with the requirements listed in Section 3 above for the full contract period including any renewal periods. If the proposer elects to cease to comply with the requirements listed in Section 3, the proposer attests that the proposer will notify the Deltona Purchasing Department prior to cessation of compliance with these federal requirements. If a proposer notifies the Purchasing Department, the firm shall remain eligible for projects that are not federally funded for the remainder of the contract period including any renewal periods.

Please check one:

- ✓ Would like to be considered for federally funded projects
- ☐ Would **not** like to be considered for federally funded projects

Shailesh Patel
(Authorized Signature)

02/10/2026
(Date)

Shailesh K. Patel
(Print Name)

NOTARY PUBLIC
DONNA LEMIEUX
Notary Public, State of Florida
Commission# HH 387303
My comm. expires May. 16, 2027

STATE OF Florida

CITY OF ~~DELTONA~~ Port Orange

The foregoing instrument was sworn to or affirmed before me this 10 day of February 2026 by Shailesh K. Patel who is personally known to me or who has produced as identification and who did take an oath.

My Commission Expires: 5/16/27

Donna Lemieux
Notary Public

This document must be completed and returned with your Submittal

ADDENDUM ACKNOWLEGEMENT

I have carefully examined this Request for Statement of Qualifications (RFQ) which includes scope, requirements for submission, general information and the evaluation and award process.

I acknowledge receipt and incorporation of the following addenda, and the cost, if any, of such revisions has been included in the price of the proposal.

Addendum # 1 (Replacement Forms) Date: 01/30/2026

02/10/2026

(Authorized Signature) (Date)

Shailesh K. Patel

(Print Name)

This document must be completed and returned with your Submittal

DRUG-FREE WORK PLACE

The undersigned firm in accordance with Florida statute 287.087 hereby certifies that

Dredging & Marine Consultants, LLC. does:
(Name of Firm)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will propose by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contender to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Shailesh K. Patel
Name

President/ Managing Member
Title

Dredging & Marine Consultants, LLC.
Firm

4643 S. Clyde Morris Blvd., Unit 302
Street Address

Port Orange, FL 32129
City, State, Zip

02/10/2026
Date

SWORN STATEMENT UNDER SECTION 287.133(3)(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

(To be signed in the presence of notary public or other officer authorized to administer oaths.)

Before me, the undersigned City, personally appeared Shailesh K. Patel, who, being by me first duly sworn, made the following statement:

1. The business address of Dredging & Marine Consultants, LLC. (name of Offeror or business) is 4643 S. Clyde Morris Blvd., Unit 302, Port Orange, FL 32129.

My relationship to Dredging & Marine Consultants, LLC. (name of Offeror or business) is President/ Managing Member (relationships sole proprietor, partner, president, vice president).

3. I understand that a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.

4. I understand that "convicted" or "conviction" is defined by the Florida Statutes to mean a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilt or nolo contendere.

5. I understand that "affiliate" is defined by the Florida Statutes to mean (1) a predecessor or successor of a person or a corporation convicted of a public entity crime, or (2) an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime, or (3) those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate, or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.

6. Neither the Offeror or Consultant, nor any officer, director, executive, partner, shareholder, employee, member or agent who is active in the management of the Offeror or Consultant, nor any affiliate of the Offeror or Consultant has been convicted of a public entity crime subsequent to July 1, 1989. **(Draw a line through paragraph 6 if paragraph 7 below applies.)**

~~7. There has been a conviction of a public entity crime by the Offeror or Consultant, or an officer, director, executive, partner, shareholder, employee, member or agent of the Offeror or Consultant who is active in the management of the Offeror or Consultant or an affiliate of the Offeror or Consultant. A determination has been made pursuant to Section 287.133(3) by order of the Division of Administrative Hearings that it is not in the public interest for the name of the convicted person or affiliate to appear on the convicted vendor list. The name of the convicted person or affiliate is _____.~~

~~A copy of the order of the Division of Administrative Hearings is attached to this statement. **(Draw a line through paragraph 7 if paragraph 6 above applies.)**~~

_____ 02/10/2026

(Authorized Signature) (Date)

Shailesh K. Patel

(Print Name)

DONNA LEMIEUX
Notary Public, State of Florida
Commission# HH 387303
My comm. expires May. 16, 2027

STATE OF FLORIDA

CITY OF PORT ORANGE

The foregoing instrument was acknowledged this 10 day of February 2026, Shailesh K. Patel who is personally known to me or who has produced _____ as identification and who did take an oath.

My Commission Expires: 5/16/27

_____
Notary Public

AFFIDAVIT OF NON-COLLUSION AND OF NON-INTEREST OF CITY OF DELTONA EMPLOYEES

Dredging & Marine Consultants, LLC., Shailesh K. Patel being first duly sworn, deposes and says that he (it) is the Offeror in the above proposal, that the only person or persons interested in said proposal are named therein; that no officer, employee or agent of the City of Deltona or City Commission or of any other Offeror is interested in said proposal; and that affiant makes the above proposal with no past or present collusion with any other person, firm or corporation.

Signature of Affiant

DONNA LEMIEUX
Notary Public, State of Florida
Commission# HH 387303
My comm. expires May. 16, 2027

STATE OF FLORIDA

CITY OF PORT ORANGE

The foregoing instrument was acknowledged before me this 10 day of February 2026, Shailesh K. Patel who is personally known to me or who has produced _____ as identification and who did take an oath.

My Commission Expires: 5/16/27

Notary Public

*NOTICE: State name of Offeror followed by name of authorized individual (and title) that is signing as Affiant. If Offeror is an individual, state name of Offeror only.

SUSPENSION AND DEBARMENT CERTIFICATION A AND VENDOR INFORMATION

Suspension and Debarment Certification Form

(1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the vendor is required to verify that none of the vendor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

(2) The vendor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(3) This certification is a material representation of fact relied upon by the City. If it is later determined that the vendor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the City, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

(4) The vendor agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The vendor further agrees to include a provision requiring such compliance in its lower tier covered transactions."

Signature of Vendor's Authorized Official S/ain

Name and Title of Authorized Official Shailesh K. Patel, President/Managing Member

Date 02/10/2026

(Please attach a current W9 Form)

Name of Individual or Business Name:

Dredging & Marine Consultants, LLC.

Parent Company Name (if different than above):

Taxpayer Identification Number (TIN): 32-0031996

Vendor is: Limited Liability Corporation

(X) Corporation ( ) Partnership ( ) Sole Proprietorship () Other _____

Permanent Residence/Corporate Office Address:

Address: 4643 S. Clyde Morris Blvd., Unit 302, Port Orange, FL 32129

Phone 386-304-6505 Email Spatel@dmces.com

This document must be completed and returned with your Submittal

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LICENSEE DETAILS

5:13:41 PM 1/29/2026

Licensee Information

Name:	DREDGING & MARINE CONSULTANTS, LLC (Primary Name)
Main Address:	4643 S. CLYDE MORRIS BLVD. SUITE 302 PORT ORANGE Florida 32129
County:	VOLUSIA
License Mailing:	4643 S. CLYDE MORRIS BLVD UNIT 302 PORT ORANGE FL 32129
County:	VOLUSIA

License Information

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	9410
Status:	Current
Licensure Date:	10/08/2002
Expires:	

Special Qualifications	Qualification Effective

2025 FLORIDA LIMITED LIABILITY COMPANY ANNUAL REPORT

FILED
Jan 18, 2025
Secretary of State
9310020689CC

DOCUMENT# L02000024010

Entity Name: DREDGING & MARINE CONSULTANTS, L.L.C.

Current Principal Place of Business:

4643 S. CLYDE MORRIS BLVD.
UNIT 302
PORT ORANGE, FL 32129

Current Mailing Address:

4643 S. CLYDE MORRIS BLVD.
UNIT 302
PORT ORANGE, FL 32129 US

FEI Number: 32-0031996

Certificate of Status Desired: Yes

Name and Address of Current Registered Agent:

PATEL, SHAILESH K
4643 S. CLYDE MORRIS BLVD.
UNIT 302
PORT ORANGE, FL 32129 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE:

Electronic Signature of Registered Agent — Date

Authorized Person(s) Detail :

Title	MGRM
Name	PATEL, SHAILESH K
Address	4643 S. CLYDE MORRIS BLVD. UNIT 302
City-State-Zip:	PORT ORANGE FL 32129

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: SHAILESH K PATEL MANAGING MEMBER 01/18/2025

Electronic Signature of Signing Authorized Person(s) Detail — Date

Key Personnel Licenses

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LICENSEE DETAILS *8:25:45 PM 3/20/2025*

Licensee Information

Name:	PATEL, MEHUL JAYANTI (Primary Name)
Main Address:	4643 S. CLYDE MORRIS BLVD. UNIT 302 PORT ORANGE Florida 32129
County:	VOLUSIA

License Information

License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	75549
Status:	Current,Active
Licensure Date:	01/12/2013
Expires:	02/28/2027

Special Qualifications	Qualification Effective
Civil	07/26/2012

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LICENSEE DETAILS *8:28:44 PM 3/20/2025*

Licensee Information

Name:	FEYGIN, VITALY B. (Primary Name)
Main Address:	805 161st St EAST BRADENTON Florida 34212
County:	MANATEE

License Information

License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	65890
Status:	Current,Active
Licensure Date:	02/05/2007
Expires:	02/28/2027

Special Qualifications	Qualification Effective
Structural 1	02/05/2007

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Section 2: Firm Profile - Dredging & Marine Consultants: Florida Roots / Global Mindset

RE: RFQ NO. 26016; Parks and Marine Engineering Services; City of Deltona

Dear Selection Committee:

Dredging & Marine Consultants, LLC (DMC) is pleased to submit this qualifications package to the City of Deltona (City) in response to the above-referenced Request for Qualifications. **DMC** was founded in 2002 and has over 23 years of parks and marine engineering expertise in coastal and freshwater systems which we offer numerous city, county, and federal governments throughout Florida. Our managerial and technical design team has over 100+ years of knowledge and experience in delivering clients practical, constructible solutions supported by responsive project management and proven technical expertise in these specialized services. We are a Volusia County Civil and Marine Engineering firm with our corporate office in the City of Port Orange, approximately 30 minutes from the City of Deltona enabling us to be available to the City within a 24-hour notice. We are excited to be a part of the City's team and grow this partnership to systematically improve its parks and waterfront infrastructure for long-term sustainability, resilience and utilization by residents and visitors alike. We recently met with the City management to facilitate conceptual drawings for numerous parks in the City in support of securing ECHO grants. Assisting municipal clients with preparing and managing the reporting of grants is a key area of service that **DMC** assists clients with on an annual basis. Because these are key service areas, DMC will be able to assist the City generate cost estimates to further strategically support grant and project planning to make the concepts become a reality! Our goal will be to develop a partnership and develop a holistic project plan(s) with the City by being an extension of your strategic planning, technical, and management team.

DMC understands that the City of Deltona's extensive park system, proximity to Lake Monroe, and location within the St. Johns River watershed create unique challenges related to stormwater management, flood resiliency, and long-term maintenance of waterfront and recreational facilities. However, that also presents unique opportunities to further enhance the infrastructure within these parks to facilitate the vision of the City ***"to provide a high quality of life where people live, work and play in a safe and secure environment."*** Public investment in parks and associated infrastructure plays a vital role in fulfilling the vision and further emphasizes the need for reliable and sustainable park and marine development. **DMC** understands the technical, regulatory, and documentation requirements associated with developing conceptual planning materials for park and waterfront improvement projects, including the proposed improvements at Keysville Park, Lake Shore Park, and Festival Park. **DMC** will apply its creativity, engineering expertise, grant management to evaluate existing conditions and prepare scaled conceptual layouts for recreational amenities, parking, trails, boat ramps, shoreline stabilization, pavilions, lighting, and associated amenities to support preliminary cost estimating for the ECHO grant submittals.

Based on the Scope of Services outlined in the RFQ, **DMC** possesses vast knowledge, specialized experience, management and all the technical capabilities and resources to successfully support the City. If additional services are required, **DMC** has built relationships with other technical firms in this field to supplement specific project needs. **DMC**'s services include, but are not limited to, the following:

PLANNING

- Design Strategies & Phasing Assessment
- Public Education & Consensus Building
- Strategic Funding and Management
- Multi-agency/Departmental Coordination
- Hurricane Preparedness and Recovery

ENGINEERING

· Waterfront and Community Parks
· Dredging & Material Management
· Shoreline Stabilization & Protection
· Marinas, Seawalls, Docks & Ramps
· Civil & Stormwater Design Engineering

ENVIRONMENTAL

· Ecological Resource Surveys
· Environmental Monitoring & Compliance
· Water Quality & Sediment Collection
· Biological, Chemical & Physical Analyses
· Wetland Delineation and Mitigation

PERMITTING

· Regulatory Agency Coordination
· Mitigation Planning & Monitoring
· Environmental Resource Permitting
· Threatened & Endangered Species
· Sovereign Submerged Lands Lease

INSPECTION

· Bid Preparation and Management
· Construction Inspection & Grant Reporting
· Structures Assessment & ADA Compliance
· Environmental Compliance Monitoring
· As-built Certification & Project Close-out

Local Responsiveness

Dredging & Marine Consultants LLC (DMC) is headquartered in Port Orange, Florida, with additional branch offices in Fort Pierce (St. Lucie County), St. Augustine (St. Johns County), Tavares (Lake County), and Tampa (Hillsborough County). As a specialized and cross-trained team, **DMC** can quickly deploy staff to meet project needs. Our team's versatility in engineering, permitting, and construction oversight allows us to adapt and mobilize on short notice, with <24 hours' notice, for site visits, meetings, and other needs. We also use remote tools like Microsoft Teams and cloud-based platforms to ensure clear, real-time communication and project responsiveness.

Experience and Agency Relationships

Through our Senior staff, **DMC** has cultivated strong relationships with key state and federal regulatory agencies over our 35 years in collaboration with the regulatory agencies, including Florida's Water Management Districts, the Florida Department of Environmental Protection (FDEP), the Florida Department of Transportation (FDOT), and the U.S. Army Corps of Engineers (USACE). The permitting knowledge and rapport enable us to navigate the regulatory landscape efficiently, helping to keep projects on schedule and within budget while upholding the highest standards of safety and design integrity. We are very familiar with hurricane impacts and the need to assist with disaster relief and working with FEMA and its mindset when it comes to documentations and need for damage estimation and mitigation requirements. We have assisted several coastal cities and counties in Florida's over numerous hurricanes, including the recent hurricane impacts in 2022/23.

Why should the City consider DMC? We offer the following three key aspects that have enabled us to serve public entities over the 23 years in business as a State of Florida Certified Minority Business Enterprise (MBE), an FDOT Disadvantaged Business Enterprise (DBE), and Small Business Enterprise (SBE):

1. **Staff Consistency and Responsiveness: DMC** is committed to using the same staff for all technical and management aspects throughout the project to enable seamless, consistent and familiarity in staff communications and work delivery. Collectively, our senior personnel have over 100+ years of experience, allowing **DMC** to perform task assignments within time and budget. We assign a staff member to manage scheduling and budgets, and we utilize a "two-person team project management" approach. This allows us to be responsive to clients regardless of holidays and vacations, so that a management team member is always responsive to our client. This may be verified by City staff we have worked with. **Our goal is to manage projects so that the City's Project Manager does not have to!**

2. **Grant Administration/Strategic Funding:** With increasing construction and materials costs, current political climate on tariffs, more of our public/municipal clients request our assistance for assisting with grants and cost estimating to design and build projects. DMC has assisted with submitting and securing numerous grants from agencies such as the Volusia ECHO grant, Florida Recreation Development Assistance Program, Florida Department of Transportation, Florida Fish and Wildlife Conservation Commission, Federal Emergency Management Administration, Department of Emergency Management, and the Natural Resources Conservation Service. We will assist the City leverage its dollars to secure additional funding by developing financial strategies that maximize funding to make projects a reality! As indicated, **DMC** will be assisting the City generate drawings in support of the ECHO grant application.

3. **Holistic Approach:** This aspect is what differentiates **DMC** as a consultant and partner to our clients. We will be an extension of City staff to offer guidance in planning, financial and funding strategies, phasing approach to design, permitting, and construction. Our considerations extend to Maintenance and Operations as well, in other words, the life of a project. We take the initiative to ask questions to understand future considerations that may impact current designs and enable us to accommodate for future considerations such as stormwater management. We pledge to be proactive and assist the City with developing comprehensive and efficient strategies.

Below are the key team members for this RFQ, along with the primary office and anticipated availability per week:

NAME	HOURS/WEEK AVAILABILITY	LOCATION
Shailesh Patel, M.Sc., CPSSc.	8-32	Port Orange, FL
Vitaly Feygin, P.E.	16-40	Port Orange, FL
Mehul Patel, P.E.	16-40	Port Orange, FL

Our Port Orange (Corporate Office) will be primarily responsible for work under this solicitation. Mr. Shailesh K. Patel will serve as the Authorized Point-of-Contact for any contractual obligations under this solicitation and ensure adequate resources to complete all projects within budget and on time. He can be contacted at 4643 S. Clyde Morris Blvd., Unit 302, Port Orange, FL 32129; Tel: (386) 304-6505; Mobile: (386) 846-4760; email: spatel@dmces.com. Our Senior Principal Engineer, Mehul J. Patel, P.E. will lead our technical team and can be contacted at Mobile: (407) 832-7455; email: mpatel@dmces.com to serve the City's best interests. We graciously thank you for this opportunity.

Respectfully,
Dredging & Marine Consultants, LLC.

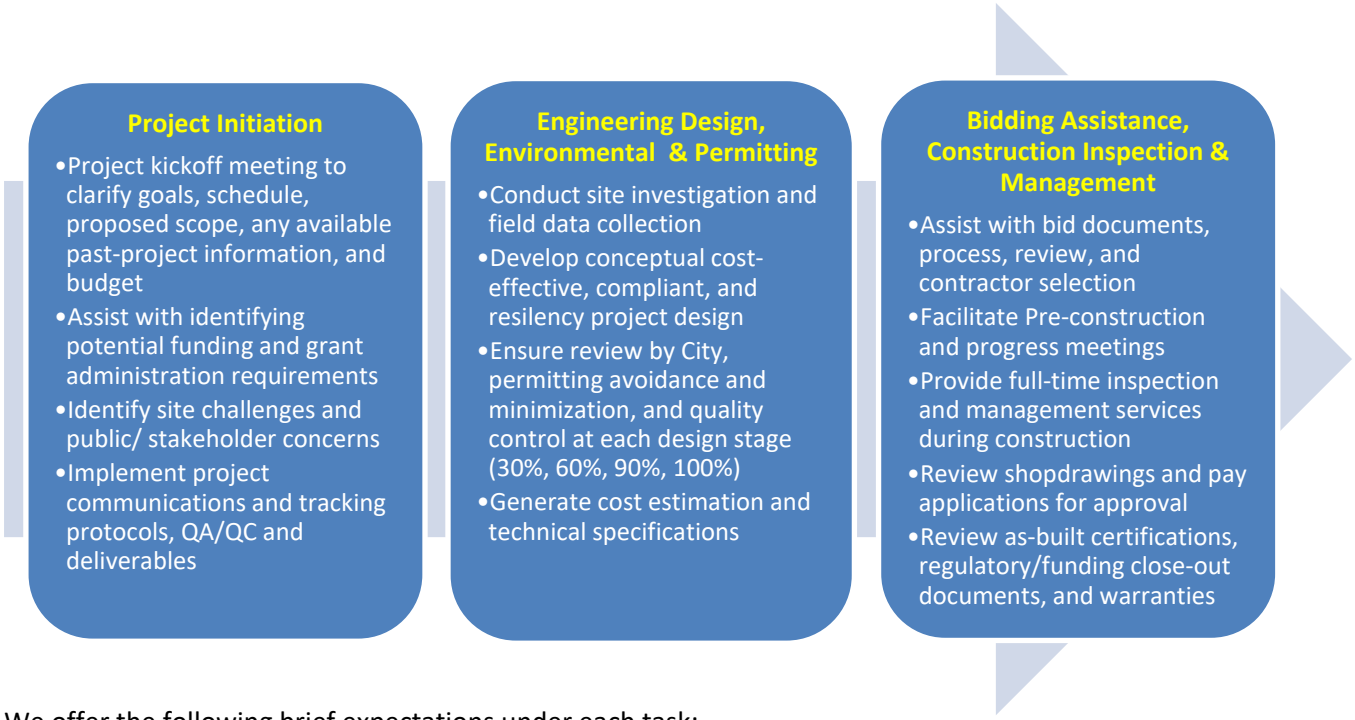
Shailesh K. Patel, M.Sc., CPSSc.
President

Mehul J. Patel, P.E.
Senior Principal Engineer

Section 3: Parks and Marine Engineering Knowledge and Methodology

Dredging & Marine Consultants, LLC (DMC) brings a comprehensive understanding of the technical, regulatory, environmental, and operational requirements associated with marine and park infrastructure projects from initial planning through final construction and closeout. With more than 100 years of combined senior staff experience delivering projects throughout Florida's coastal, estuarine, and freshwater environments, DMC has developed deep expertise in addressing the complexities of wind fetch, wave action, tidal fluctuations, and hurricane impacts on waterfront shorelines, public amenities, and environmentally sensitive settings. Our team also brings specialized experience in planning, designing, and enhancing waterfront recreational parks and public spaces to ensure long-term resilience, public safety, and protection of surrounding natural resources.

DMC presents the following project technical process flow chart, which briefly highlights our project methodology/approach to support the needs and objectives of a coastal project. We also briefly discuss our method for quality control from project initiantion to final completion and maintaining project schedule:



We offer the following brief expectations under each task:

1. Project Initiation:

We begin the assigned proposal (project) request with a pre-proposal meeting with the City to further understand all investigative and design aspects and develop a holistic approach that will enable our team to guide the City with future considerations and then develop appropriate scope budget. Once a scope and budget are approved, we will schedule an in-person meeting to discuss all requirements and reporting protocols, deliverables, review and comment periods, and if needed, other inter-departmental reviews within the City. This is important, particularly for new design projects to ensure compliance with planning and zoning requirements. We also ensure that invoicing requirements are met especially if the project has grant funding. We will clearly define all project design, funding requirements, anticipated construction dates and expectations, deliverables, formats, schedules, and invoicing for seamless project flow. We will seek clarification as needed to ensure all key stakeholders are

involved and aligned on a clear path forward, if required. Effective communication is crucial, and our management and technical teams will facilitate this process via emails and other acceptable means of communication. Occasionally, public engagement and commission presentations are needed and **DMC** will assist with these. Our goal is to provide strategic design and financial planning to support the City's project design and construction objectives.

2. Engineering Design, Environmental, and Permitting

DMC will implement a site investigation to collect site specific information to better obtain perspective for design considerations. We will document existing site conditions for discussion during our established bi-weekly meetings to discuss all active design and construction projects. These meetings enable the **DMC**/City team to ensure that the projects are progressing, and any issues are discussed with action items to meet expected project timelines and schedules. **DMC** will research and collect historical information regarding the existing site, including previous permits, plans, geotechnical reports, utility plans, surveys, etc.

DMC ensures that any field data collection is implemented based on an understanding of the local, state and federal permitting requirements gained during a pre-application meeting. We then complete the necessary surveying, geotechnical investigation and utility locates or coordinate these tasks with our sub-consultants or those that may already be used by the City for local work. The selection of our technical team for this solicitation has been deliberate, drawing upon our extensive experience collaborating on many successful projects related to that of this RFQ. Leveraging our deep local knowledge and expertise, we have assembled a team fully capable of delivering all coastal services expected in this solicitation. Based on the information collected **DMC** will design the various components of the project scope in accordance with local, state, and federal permits, standards, including safety and ADA compliance.

With our holistic approach to design, we understand the importance of aligning coastal and dredging projects with environmental regulations, particularly Chapter 62B-33, and seasonal environmental constraints. Our designs proactively account for sea turtle nesting season, gopher tortoise habitat protection, and seagrass evaluation period, amongst other considerations. For coastal work east of the Coastal Construction Control Line, we address impacts to dunes, nesting areas, drainage, beach quality fill, and lighting requirements. For dredging, we consider timing restrictions and monitoring related to various species, turbidity requirements, seagrasses, and other benthic resources.

We expedite design and permitting efforts to meet critical construction windows, coordinating early with regulatory agencies to avoid delays and ensure compliance. This approach not only protects sensitive habitats and water quality but also helps clients avoid schedule disruptions and ensures infrastructure is built to withstand Florida's harsh coastal conditions.

Our team is well-acquainted with the requirements of the State agencies such as the Florida Department of Environmental protection and Water Management District as well as Federal agencies, such as the US Army Corps of Engineers, US Fish and Wildlife Service, Florida Fish and Wildlife Conservation Commission, and National Marine Fisheries. After completion of permit packages and submittal to the respective agencies, our team responds promptly to all Requests for Additional Information to ensure timely acquisition of State and Federal permits. We maintain regular dialogue and communication with regulatory agencies to fostering a collaborative relationship that will benefit both the City and the agencies involved.

In our design process, we develop 30%, 60%, 90%, and 100% design plans, each collaboratively reviewed with the City to ensure alignment with expectations. Each phase undergoes a QA/QC process to ensure compliance with required codes and standards. At the 30% stage, we provide sufficient details for permit drawings and initiate regulatory discussions. Between the 30% and 60% phases, we develop technical notes, specifications, and cost estimates, aiding in potential funding considerations. By the 90% phase, technical notes and specifications are nearly finalized, along with a refined cost estimate. We incorporate two to three weeks for City review at each stage, integrated into our project schedule to maintain timely progress, and typically address City feedback within a month.

3. Bid Assistance, Construction Inspection and Management:

The **DMC** team has staff qualified in bid assistance, and construction inspection and management for conducting all phases of pre-, during, and post-construction administrative support. It is important that the City recognizes that the technical inspection requirements for waterfront amenities are different than the traditional building inspection or transportation requirements. We have specialized and seasoned staff in this field to provide construction services to include:

- Assist with bid contract template preparation and schedule verification.
- Provide technical specifications and drawings.
- Facilitate pre-bid meetings and responses to any contractor questions.
- Review bids and offer a recommendation of contractor, if needed.
- Coordinate and attend the pre-construction meetings.
- Review of emergency and safety plans, including Maintenance of Traffic plan, if required.
- Review of shop drawings, product information sheets, logs, geotechnical testing results and other required submittals, as applicable.
- Verify products and materials in the field.
- Conduct site visits, or as may be needed, to monitor construction activity and conformance with the plans and technical specifications. All site visits will be documented with photographs and field activity reports. Site visits will also be conducted at critical stages of construction or for any unforeseen conditions that require immediate conflict resolution.
- Review pay-applications submitted by the contractor and recommend for payment or revision.
- Answer any technical questions raised by the contractor during construction, and/or clarifying any items in the plans or technical specifications, if required.
- Review red-lined plans indicating any deviations from the plans and/or technical specifications that were agreed upon at the site during construction.
- Schedule a project walkthrough when the contractor has determined the project to be substantially complete and will generate a punch-list of items to be addressed by the contractor before the project can be accepted as fully complete.
- Assist with securing documents for Release of Liens.
- Review as-built drawings and preparation of recommendations to correct any noted deficiencies.
- Secure all warranty documents and maintenance plans, as required.
- Submit as-built drawings and other required close-out documents and certifications to appropriate regulatory and funding agencies.

As part of our design approach, we consider cost-effective solutions that enhance project longevity, minimize maintenance, and maximize value with the following considerations:

Material Selection & Optimization – We specialize in the evaluation, specification, and optimization of materials for marine and civil engineering infrastructure, specifically waterfront structures that are constantly exposed to the natural elements and cyclical water wetting and drying periods. Our material selection process utilizes our 100+ years of combined staff technical experience and staying abreast of new products and understanding technical specifications, compatibility based on engineering analysis of structural capacity, durability, corrosion and abrasion resistance, constructability, and lifecycle cost. Material performance is evaluated with respect to service life expectations, maintenance requirements, and compatibility with applicable codes and industry standards. This technically driven approach results in robust, durable, and cost efficient solutions that improve the long-term performance, safety, and sustainability of public marine and civil infrastructure.

Efficient Design & Value Engineering – At DMC, we take a practical approach to value engineering, focusing on smart design, cost efficiency, and long-term durability. We carefully evaluate materials, construction methods, and design options to find the best balance between performance, savings and designing in harmony with nature to minimize resource impacts. By considering environmental conditions and structural needs, we identify solutions that enhance resilience while keeping maintenance costs low. Whether it's selecting the appropriate materials, streamlining construction, or making strategic design adjustments, our goal is to deliver high-quality, cost-effective solutions without compromising strength, functionality and aesthetics.

Sustainable & Resilient Solutions – Sustainability and resiliency are ingrained in our design approach, and particularly in our coastal setting having experienced hurricane storms over the past 30 + years in our State. As a progressive company, DMC stays abreast of innovative and sustainable technologies, especially those that integrate the natural and built environments. We also scrutinize claims made by product manufacturers so that we are confident when we recommend green engineering and hybrid infrastructure solutions such as vegetated swales, porous and pervious pavements, grated decking products, synthetic materials that they will withstand the Florida weather, heat, storms, and humidity. We also consider value-engineering, operations, and maintenance of these products and features as part of our holistic approach to design. This enables our clients to lead with premiere projects designed with sustainability and resiliency at their core.

At **DMC**, our goal is to provide the City with exceptional service experience. We continuously study best practices from other industries to enhance our project management and client communication. For example, we strive to deliver what we call the “Uber Experience,” a model of clarity, transparency, and comfort. Just as Uber keeps passengers informed about their driver, vehicle, and arrival time, **DMC** keeps clients informed at every project milestone. From project initiation through completion, the client will always know the technical staff on the project, expected schedule, and real time progress. We document key decisions, maintain transparent monthly invoicing tied to work completed, and ensure full visibility of project status, cost, and deliverables. Our goal is for the City to feel confident and at ease throughout the journey, knowing that **DMC** is driving the project safely and efficiently to its final destination. Similarly, we have incorporated many business management and technical efficiency through examples from Disney, Toyota Manufacturing, NASCAR Racing, Boeing, Sony, etc. All these corporations have added great insights and values that relate to a mindset, engineering innovation, and ultimate client experience. This is how we strive to give our clients a similar experience, utilizing the phrase from Lexus Automotive that is always “in pursuit of excellence,” which we continually strive for!

Scheduling

Lastly, we offer the following typical example of a timeline that we will share with the City for an assigned project. This schedule is as an example demonstration so the City will be able to track project deliverable from Notice-to-Proceed. Please note that some projects, based on NTP, could be impacted by the various environmental seasonal investigation requirements and thus regulatory permitting requirements.

Months from NTP	1	2	3	4	5	6	7	8	9	10	11	12	13
Project Initiation and Stakeholder Engagement													
Project Kickoff Meeting													
Field Investigations and Data Collection													
Existing Data Collection													
Geotechnical Testing													
Surveying													
Engineering and Design													
30% Design													
60% Design													
90% Design & Technical Specifications, Costs													
Finalize Design Plans, Technical Specifications and Construction Documents													
Permitting													
Pre-application Meetings (State & Federal)													
Prepare and Submit Permit Application Package (State & Federal)													
Agency Review and Responses to Request(s) for Additional Information													
Final State Permitting													
Final Federal Permitting													
Bid Assistance and Construction Management													
Advertise, Bid Documents, and Contractor Recommendation													
Construction Inspection & Management													TBD

All design, engineering, permitting, grant assistance, bidding support, construction management and inspection, services will be performed directly by **DMC**. **DMC** will serve as the prime consultant and will maintain full responsibility for project management, coordination, quality control, and delivery of all services.

To support specialized technical components of the work, **DMC** has strategically assembled a qualified team of sub-consultants with extensive experience in parks and marine projects:

Name of Sub-Consultant	Services to be Performed	% of Services
Andreyev Engineering, Inc.	Geotechnical Engineering, Foundation and Seepage Analysis, Hydrogeology & Surface Water Hydrology, Construction Materials Testing & Inspection	7.5%
Sliger and Associates, Inc.	Boundary Surveys, Topographic Surveys, Hydrographic Surveys, Right-of-Way Surveys, As-Built Surveys, GIS Mapping.	7.5%

Quality Assurance/ Quality Control & Design Review:

DMC initiates each project with QA/QC and Risk Management in mind. Mr. Shailesh K. Patel, Senior Principal, will ensure that the design team will cross-check work, calculations, and design parameters. Our senior engineers and scientists review all fieldwork and design prior to execution to ensure all state and federal design standards and our internal Standard Operating Procedures (SOP's) are adhered to during all aspects of our work. This is also expected from all our subconsultants. Mr. Patel and other senior staff review the final product before it is approved for design implementation. Each step of the project has QA/QC incorporated along with "risk assessment", if any. As we coordinate and review the project, we will meet with City staff to address issues and concerns to ensure a well-designed, standard compliant, constructible, viable, and safe final-product.

STOP

Section 4: Regulatory Knowledge and Methodology

Regulatory Knowledge and Experience:

Dredging & Marine Consultants, LLC (DMC) has extensive experience obtaining complex state and federal permits for marine infrastructure projects throughout Florida. Our team routinely coordinates with the **U.S. Army Corps of Engineers (USACOE)**, the **Florida Department of Environmental Protection (FDEP)**, the **Water Management Districts**, and other resource agencies including the **Florida Fish and Wildlife Conservation Commission**, **National Marine Fisheries Service**, and the **U.S. Coast Guard,** when needed. As stated in other sections, our senior staff has a great rapport with regulatory review and senior staff at these agencies, thus if needed, we can move a project "up the chain of command" to facilitate resolution and efficiency in permitting. This is generally more applicable when there are grant deadlines that impact project funding needs and we require to have responses expedited from these agencies.

DMC has extensive experience permitting projects throughout Florida's freshwater and marine environments. Our team is familiar with permitting requirements related to hydrodynamics, wind-fetch impacts, and various floral and faunal resource protection where avoidance and minimization are important. We have vast experience in dealing with permit requirements for in-water and over-water infrastructure, shoreline stabilization, and navigation and restoration dredging activities. This includes stormwater management and impacts for various park designs on receiving waterbodies, flood impacts and mitigation considerations. This local and regional experience allows **DMC** to effectively support projects within the City of Deltona and its water bodies. We routinely coordinate Environmental Resource Permits, Submerged Lands Authorizations, and federal Section 10/404 authorizations for with the USACOE for various types of projects. **DMC** also has significant experience permitting shoreline stabilization systems and marine structures, including seawalls, bulkheads, revetments, fixed and floating docks, piers, pedestrian boardwalks, minor bridges, boat ramps, and associated overwater improvements. Our permitting efforts address navigational clearances, submerged lands requirements, habitat protection measures, secondary impacts, material impacts to water resources to ensure compliance with regulatory standards and compatibility with adjacent properties.

Regulatory Methodology:

DMC's permitting approach and methodology emphasizes early agency coordination, thorough technical documentation, and proactive management of environmental and regulatory constraints. This process allows our team to minimize review cycles, efficiently address agency comments, and maintain predictable project schedules. **DMC** follows a structured and effective permitting methodology to efficiently obtain state and federal approvals while minimizing schedule and cost impacts.

1. Early Agency Coordination/Pre-application Meetings: Generally, **DMC** conducts pre-application meetings with review agencies by providing a conceptual plan to initiate discussions. These meetings are used to confirm permitting pathways, identify environmental constraints, challenges for avoidance and minimization of resource impacts, and establish agency expectations. **DMC** understands the importance of aligning permitting schedules with specific environmental data collection windows, seasonal wildlife protection requirements, and funding deadlines. This initial step allows everyone to understand the needs of our client, design considerations, and if needed, grant deadline impacts to the project.

2. Regulatory and Environmental Due Diligence: DMC completes a detailed review of site conditions, regulatory requirements, design impacts top potential environmental resources and incorporates field data gathering based on potential design needs. Our field survey includes evaluation of floral and faunal resources, other benthic

resources, wetland impacts, wildlife constraints, navigation impacts, and other submerged lands considerations. Required environmental surveys and technical studies are coordinated early to avoid delays. However, sometimes projects are initiated after these environmental windows for data collection required by agencies and if that occurs, we communicate this with our clients to understand project timelines and expectations. One of the challenges that are faced in permitting relates to discovery of unique resources that are protected or could be impacted by the design or trigger secondary impact considerations by the agencies. However, we draw from past data to facilitate a resolution, when possible, to offer potential and acceptable resolutions. These collaborative efforts do occasionally result in extended timelines to complete work, but our team builds enough time so that we make every effort to facilitate project timelines and goals.

3. Preparation of Complete Permit Applications and Responses to Additional Information:

Our in-house permitting specialists prepare and fully coordinated permit applications, tables and data, including engineering plans, environmental documentation, compliance measures, impact analyses, and mitigation measures. Applications are prepared to address agency criteria and minimize Requests for Additional Information (RAIs), however, the RAI in cases of new projects are unavoidable. When RAIs are received, our experts will address issues and respond as soon as practicable to maintain schedules. Permit application forms are sent to the client for signatures and authorizations that enable **DMC** to serve as the client's agents in permitting but maintaining the client as the applicant.

4. Integrated Schedule Management

We develop permitting schedules that are aligned with seasonal environmental windows, funding requirements, and anticipated construction timelines. **DMC** incorporates review periods and contingency time into project schedules to maintain realistic delivery targets. In addition, **DMC** maintains regularly scheduled monthly coordination meetings with key regulatory agencies to review active and upcoming projects, confirm permitting requirements, and address potential issues early in the process and ensure any changes to plans are communicated to all agencies. This strategy has enabled us to maintain projects on schedule which otherwise would derail schedules due to permitting delays and obstacles as each agency has their own timelines on responding to our permits and RAIs. **DMC** utilizes a structured internal project management and tracking system through Monday.com, a project management tool, to monitor all permitting tasks, submittals, agency correspondence, and regulatory deadlines. Each project is assigned a dedicated project manager responsible for maintaining detailed permit logs, tracking RAIs, coordinating technical responses, and verifying completion of all regulatory requirements. All permitting activities, milestones, and response deadlines are documented and updated in real time within this system. Automated reminders, status tracking, and internal reviews help ensure that critical items are addressed promptly, and no regulatory requirements are overlooked. This centralized management platform allows **DMC**'s technical and management teams to maintain full visibility of project status and coordinate efficiently across disciplines. Through this structured and transparent workflow, **DMC** can maintain consistent quality control, minimize re-submittals, and support timely regulatory approvals.

5. Final Approval and Compliance Coordination

Following permit issuance, **DMC** verifies all conditions of approval and integrates permit requirements, especially any special conditions and compliance requirements into construction documents and specifications. Our team continues regulatory coordination and compliance through construction phase until final project close-out. Upon close-out, we send the required certifications to notify the regulatory agencies, as needed.

Below are examples of complex projects that we have facilitated or are on-going to demonstrate our permitting knowledge, experience, and approach/methodology in permitting. In addition, in Section 6, we have included numerous examples of various waterfront projects that we have designed requiring FDEP and USACOE permits.

Cassan Park Improvements: This project was successfully completed with the City of Ormond Beach along the Intracoastal waterway (ICW). The project was designed and permitted to create a floating dock facility to bring more transient boaters to the City's downtown and historic area. The project required navigational dredging and placement of an in-water wave-break to dissipate wind and storm generated waves that were impacting the landward boat ramp facility and shoreline. Without the in-water rock wave-break, the newly designed transient floating dock facility would also have been affected by wave impact. We secured both FDEP and USACOE permits. In addition, we had to coordinate the design with AT&T for consideration of their submerged cable pipeline that crossed the ICW near the project site. **DMC**'s specialized team was able to complete all resource surveys and provide a reasonable design to permit and build the entire facility as planned. We had to make modifications to the rock wave-break because the AT&T submerged pipeline that was installed several decades ago was discovered to be off set and did not match the location on their plans. We were able to facilitate the shift and ensure the required safety precautions and notified all agencies and were able to complete the work on schedule. This project was successfully completed, met grant requirements, and has been a resounding success and met all requirements that our client had envisioned and was selected by the Surf Coast Chapter of the Florida Planning and Zoning Association for Outstanding Innovation and Design.

North Causeway Island Park Boat Ramp Improvements: This project is currently in the construction phase for St. Lucie County. **DMC** was retained to redesign the County's boat ramp facility near the St. Lucie Inlet, a highly utilized public access point due to its proximity to both the inlet and the Intracoastal Waterway (ICW). The existing facility consisted of aging fixed wood docks that required frequent maintenance and were difficult to use during low-tide conditions. Following evaluation of site conditions and documented storm impacts that affected ramp accessibility during extreme weather events, **DMC** recommended a comprehensive redesign of the entire facility. Improvements included raising site elevations for enhanced storm resilience, redesigning ramp slopes for improved launch performance, converting fixed accessory docks to floating systems, expanding trailer parking capacity, and incorporating new pavilions, prefabricated restroom facilities, and site lighting.

DMC coordinated the redesigned site layout and stormwater management system with FDEP and the U.S. Army Corps of Engineers, completing all permitting requirements. Additional coordination was required with FDOT due to the reconstruction of the North Causeway Bridge to a 65-foot clearance structure adjacent to the park, as well as with Florida Power & Light for installation of electrical infrastructure supporting site lighting. The project required extensive interagency coordination beyond standard regulatory approvals, and **DMC** facilitated all permitting, design integration, and construction coordination to ensure compliance with both Florida Fish and Wildlife Conservation Commission (FWC) and Florida Inland Navigation District (FIND) grant requirements. **DMC**'s involvement enabled the County to secure $1.7 million in combined FWC and FIND grant funding. Our team assisted with grant preparation, agency presentations, award procurement, and ongoing grant reporting. Notably, the FWC award represented the largest single State grant issued under that program at the time of award.
The project is in its final stages of construction and is anticipated to be completed by June 2026.

Spruce Creek FEC Channel Feasibility, Dredging, and Permitting: This Volusia County project involves development of a navigational dredged channel beneath and adjacent to the Florida East Coast (FEC) Railroad trestle, where sedimentation and biological growth had created significant boating safety concerns. Local homeowners requested County assistance to address hazardous navigation conditions caused by channel constriction and elevated flow velocities. Bathymetric and resource surveys identified extensive oyster reef growth within the channel, which had narrowed navigation to a limited passage and contributed to unsafe boating conditions. The presence of these reefs made the project unique, as much of the navigational impairment was driven by protected biological resources rather than conventional sediment shoaling.

DMC is currently leading the permitting process, which has been particularly complex due to the environmental sensitivity of oyster resources and the absence of established regulatory precedent for similar projects in this setting. Each regulatory agency initially applied different mitigation expectations, resulting in an extended coordination and review period exceeding six months. To address these concerns, **DMC** developed a comprehensive avoidance and minimization strategy, including refinement of the navigational template to reduce impacts. In coordination with permitting agencies, the project team established a reasonable assurance plan incorporating oyster relocation, expanded restoration coverage, and long-term success criteria. The design also integrates enhancement of essential fish habitat by beneficially reusing dredged sediment as base material for relocated oysters and new habitat modules. This approach supports ecological function while maintaining navigational safety.

DMC has secured concurrence from the U.S. Army Corps of Engineers and is currently awaiting final approval from the Florida Fish and Wildlife Conservation Commission, which is required for issuance of FDEP and USACE authorizations. Throughout the process, **DMC** has maintained close communication with the County to ensure full understanding of permitting challenges and schedule impacts. Additional project considerations included upland placement of dredged material, dewatering, off-site hauling, and required sediment testing for landfill disposal. **DMC** facilitated intergovernmental coordination between the County and City to utilize a municipal upland site as a temporary material placement area. The project also required coordination with the Florida East Coast Railway to obtain approval for dredging beneath the trestle, including evaluation of structural stability concerns. Due to the extensive regulatory, environmental, and stakeholder coordination required, the permitting process has extended over approximately one year. Through proactive agency engagement and technical leadership, **DMC** has made substantial progress toward securing all required approvals and advancing the project toward construction.

Section 5: Staff Credentials and Project Team

DMC's project management and key staffing approach is centered on accountability and responsiveness through proactive communication. Each project assigned under the City's continuing-services contract will be led by an experienced team empowered to make timely decisions and maintain direct coordination with City staff. The City will have direct access to key decision-makers, eliminating the need for requests to be relayed through multiple levels of authorization. As previously mentioned, we always have two key staff members that would be involved on any project assignment so that we have someone to immediately respond to any query. As such, the following key staff will be responsible for delivery of project work.

Key Team Roles and Responsibilities:

Client Manager – Shailesh K. Patel, M.Sc., CPSSc.:
As President of DMC and Client Manager, Mr. Shailesh K. Patel brings more than 30 years of civil/parks and marine/coastal engineering expertise to the team. He serves as the City's primary point of contact, providing strategic oversight, quality assurance, and executive-level guidance throughout every phase of the project. Mr. Patel ensures that project goals, budgets, and schedules remain fully aligned with the City's priorities, fostering open and consistent communication between **DMC**'s technical team and City staff. With a distinguished background in municipal parks, marine infrastructure, dredging projects, stormwater management, and coastal resilience across Florida, Mr. Patel combines technical insight with practical managerial experience to anticipate challenges early and deliver responsive, high-quality solutions that support the City's long-term vision.

Project Manager/Senior Principal Civil Engineer – Mehul Patel, P.E.
Mr. Mehul Patel serves as both Project Manager and Senior Principal Civil/Stormwater Engineer, leading technical execution and coordinating all aspects of project delivery. He manages design development, directs permitting efforts, and ensures that engineering solutions meet all regulatory and client standards. As Project Manager, he tracks schedules, facilitates team coordination, and provides regular progress updates to the City's project staff. Mr. Patel is responsible for resolving technical issues promptly and documenting follow-up actions to ensure efficient communication and timely project completion. Serves as Senior Principal Civil/Stormwater Engineer, leading the design of site development, stormwater, dredging, marine infrastructure, and upland park amenities, delivering resilient, site-specific solutions that address flooding, water quality, and park and waterfront infrastructure needs within the City. His expertise in integrating sustainable stormwater strategies with municipal infrastructure enables him to deliver designs that enhance resilience, protect property, and support the City's long-term infrastructure goals.

Senior Marine Structures Engineer – Vitaly Feygin, P.E.
Mr. Vitaly Feygin serves as Senior Marine Structural Engineer, providing technical leadership in the design, analysis, and assessment of coastal and waterfront infrastructure. He leads the engineering of resilient and sustainable infrastructure such as seawalls, bulkheads, docks, piers, pedestrian bridges, living shoreline stabilization systems , and other marine structures. He applies structural and geotechnical principles to ensure long-term performance under tidal, wave, and storm surge conditions. Mr. Feygin collaborates closely with **DMC**'s civil and environmental teams to deliver resilient, sustainable, and code-compliant designs that enhance the City's infrastructure and protect against future shoreline or storm impacts.

Key Technical Staff

DMC has other support engineers, environmental staff, permitting specialists, construction managers and inspectors to provide support with focused expertise in projects related marine and coastal infrastructure. Each member of the **DMC** team is experienced with coordinating directly with municipal clients and regulatory agencies to ensure that technical progress, permitting milestones, and schedule updates are clearly communicated and met.

Subconsultants

Sliger & Associates, Inc. is a professional land surveying firm providing comprehensive surveying services to public and private sector clients throughout East Central Florida. The firm has supported governments, businesses, and communities across Central Florida for more than five decades with reliable, accurate, and professional surveying services.

Sliger & Associates brings over 300 years of combined professional experience and is recognized for its early adoption of GPS, robotic, laser, and digital data collection technologies. The firm is licensed and qualified to perform a full range of surveying services, including boundary, topographic, construction layout, hydrographic, right-of-way, as-built, and special purpose surveys, supporting municipal infrastructure, transportation, and development projects for the City of Deltona and surrounding communities.

Contact: Chris Williams, Senior Project Manager
Email: cwilliams@sligerassociates.com
Phone: 386-761-5358

Andreyev Engineering, Inc. (AEI) is a Florida-based engineering consulting firm specializing in geotechnical and hydrogeologic engineering, environmental consulting, and construction materials testing and inspection. Founded in 1993 and headquartered in Sanford, Florida, AEI serves public and private sector clients throughout the state, including projects within the City of Deltona and the St. Johns River watershed.

As a subconsultant, AEI will provide geotechnical engineering, hydrogeologic evaluation, construction materials testing, inspection, and environmental support services in coordination with the Prime Consultant. Services include subsurface investigations, soil and rock sampling, groundwater monitoring, laboratory and field testing in accordance with AASHTO and ASTM standards, and special and threshold inspections.

AEI utilizes in-house and affiliated drilling equipment, including truck-, trailer-, barge-mounted, and portable rigs, allowing for efficient data collection across a wide range of site conditions to support Deltona's parks and marine infrastructure projects.

Contact: Rob Cornelius, P.E, Senior Geotechnical Engineer
Email: rcornelius@andreyevengineering.com
Phone: 352-241-0508

Dredging & Marine Consultants
DMC
ENGINEERS • SCIENTISTS

Organizational Chart

Shailesh K. Patel, M.Sc., CPSSc.
Principal /Contracts Point-of-Contact
Program Management, Resource Allocation, Dredge Design Oversight, Project Coordination, QA/QC, Strategic Planning and Funding Support, Public & Agency Engagement

Mehul J. Patel, P.E.
Sr. Civil & Stormwater Engineer
Stormwater & Drainage Design, Dredge Design, Shoreline Stabilization, Site Civil, Permitting, Bidding, Constructability Review, Risk Management, Utilities, QA/QC

Vitaly Feygin, P.E.
Sr. Marine Structures Engineer
Shoreline Stabilization & Erosion Control, Floating & Fixed Docks, Marine Structural Assessments, Seawall & Bulkhead, Waterfront Parks & Amenities, Engineering Standard Compliance

Alexis Sorrell, M.E., E.I.
Marine Structures Engineer
Boat Ramp & Accessory Dock Design, Dredge Design, Shoreline Stabilization, Parking, Bulkheads, Docks, Piers, State & Federal Permitting, Hurricane Impact Analysis

Vijay Sagiri, M.Sc.
Construction Management
Field Oversight & Contractor Coordination, Quality Assurance & Safety Compliance, Constructability Review, Permitting Support, Change Order Evaluation, Project Closeout

Joel Steward, M.Sc.
Sr. Biologist
Ecosystem Restoration Planning, Environmental Resource Surveying, Wetland Delineation, Environmental Field Monitoring, Environmental Permitting

Natalie Tejada, A.S.
Project and Inspection Coordinator
Project Scheduling & Documentation, Client Coordination, Procurement Bidding Support, Budget Tracking, Funding Compliance & Reporting

DMC Support Staff

Kulkit Gothi , M.Sc.– Structural Engineer Associate
Meetkumar Mori, M.Sc.– Civil Design Engineer/Inspection
Bryan Liebetrau, A.A – CAD Design Manager
Kristy Michaels, M.S. – Sr. Ecologist
Dhilan Patel, B.Sc. – Permit Support & Grant Administration
Jaye Patel, B.Sc. – Office Management & Compliance

Subconsultants

Andreyev Engineering, Inc.
Geotechnical Investigations & Materials Testing

Sliger & Associates, Inc.
Topographic, Hydrographic, Boundary, Sovereign Submerged Land Lease

Dredging & Marine Consultants
DMC
ENGINEERS • SCIENTISTS

Shailesh K. Patel, M.Sc. CPSSc. – Sr. Program Manager/President

Education

M.Sc. (Soil & Water Science) University of Florida,
B.S. (Plant Science & Technology) NC A&T SU,
Small Business Development, BCC, 2002
Dredging Engineering Short Course, Texas A&M, 2002
Experience/Years with firm: 36/23

Professional Affiliations

Florida Lake Management Society
Nat'l Assoc. of Environmental Professionals
Florida Marine Contractors
CEO Xchange, Volusia County & SBDC
VCARD – Chairman 2016/17
Team Volusia Economic Development IDRC Chair 2020/21

Registrations

American Society of Agronomy, Certified Professional Soil Scientist No. 24815

Availability

45%

Background / Responsibilities

Shailesh Patel founded DMC in 2002 and serves as the President and Point of Contact for all project contractual matters. He will serve as the Key Senior Manager to lead the DMC program/project team. He has over 30 years of experience in the program planning, engineering and environmental consulting business and developing viable projects for private, municipal, and county entities. He has focused much of his nearly three decades on work related to the projects in the State of Florida. He has worked on numerous watershed water quality and land development projects that have included the planning, design, engineering, inspection, permitting, environmental, sediment and materials assessments, including full construction administration and inspection services. His vast experience spans the fields of coastal systems, dredging, waterfront facilities and related structures, including buildings, parks, mining wastes, drainage and stormwater management, erosions related to walkways and roadways, wetlands and associated mitigation. He is active in many technical and civic service organizations and has twice served as the President of the Florida Lake Management Society and the past Chair of the Volusia County Association for Responsible Development and Investor's Relations Committee Chair at Team Volusia Economic Development. He has presented project technical information to City and County councils for many projects for better decision and policy making. He continually participates in professional, scientific, and marine construction conferences to keep abreast of advances in dredging, water quality, and latest marine products to educate the public and clients. He passionately promotes responsible development and resource protection along our waterways, waterfront and coastal communities.

Technical Expertise

- Program Management and Coordination, Public Consensus Building
- Grants Preparation, presentations, administration and reporting
- Evaluating the availability of upland areas to retain the dredged sediment
- Evaluating the impacts of dredging on abutting structures such as seawalls and road and railway bridges
- Design aspects of bulkheads, seawalls, rock revetments, wave breaks, slope protection, geotextiles
- Design aspects of ramps, piers, docks, boardwalks, marinas
- Environmental impacts on wetlands, listed plant and animal species

Project Experience

- City of Tavares Wooton Park Trail and Stormwater Improvements
- City of Tavares Aesop's Park Dog Park, Restroom and Pond Design
- City of Tavares Woodlea Sports Complex Master Planning
- City of Edgewater Whistlestop Park Expansion and Improvements
- City of Edgewater New Boat Ramp and Amenities, Ph.1
- Lake County Water Authority Hickory Point Park Boat Ramp Design
- City of Eustis Ferran Park Bulkhead Replacement
- City of Daytona Beach City Island Shoreline Enhancement
- Volusia County Turtlemound Road Roadside Repair & Stabilization
- Volusia County Spruce Creek Dredging Design
- City of Sebastian Main Street Park Boat Ramp Dredging
- City of Ormond Beach Cassen Park Floating Dock, Breakwater, Dredging Design
- City of Port Orange Causeway Boat Ramp & Parking Improvements
- City of Port Orange Riverwalk Park Improvements
- City of New Smyrna Beach AOB Site Improvements Rock Revetment
- City of Sebastian Main Street Park Boat Ramp Dredging
- St. Lucie County Taylor Creek Restoration Dredging & Shoreline Stabilization
- St. Lucie County North Causeway Island Park Boat Ramp & Parking Improvements

Dredging & Marine Consultants

DMC ENGINEERS • SCIENTISTS

Mehul Patel, P.E. – Senior Civil & Stormwater Engineer

Education

MS, Civil Engineering, Florida Institute of Technology, 2007

MS, Construction Management, Florida Institute of Technology, 2007

BS, Civil Engineering, Florida Institute of Technology, 2005

Experience/Years with firm: 15/3

Professional Affiliations

American Public Works Association, Florida, 2015

Licenses & Certifications

P.E. License # 75549, State of Florida

Availability

35%

Background / Responsibilities

Mr. Patel has 15 years of experience as an engineer working in Civil Engineering in Florida. He has worked extensively in both public and private sector projects and has extensive knowledge and experience working with the U.S. Army Corps of Engineers, Florida Department of Transportation, Florida Department of Environmental Protection, Southwest Florida Water Management District, St. Johns River Water Management District, South Florida Water Management District, and various local regulatory agencies. He has led projects related to planning, design, permitting, wastewater, stormwater management, solid waste, and civil site development. His current responsibilities include planning, project coordination, collection and evaluation of design data, coordinating with other utilities, preliminary and final design, stormwater modeling, preparation and review of construction drawings and specifications, and preparing cost estimates. He has proven very efficient when it comes to preparing and processing permits, assisting with bidding, construction, and project certification. He has vast experience in construction management and Best Management Practices. His diverse and extensive work in the Florida environments makes him well suited to manage very complex projects.

Technical Expertise

- Project Management
- Civil Site Design and Permitting
- ADA Compliance
- Environmental Resource Permitting
- Stormwater Management System Modeling and Design
- Stormwater Management System Inspection and Recertification
- Best Management Practices
- NPDES Compliance
- Bid Preparation and Construction Management

Project Experience

- City of Tavares Wooton Park Trail and Stormwater Improvements
- City of Holly Hill Riverside Park Bulkhead Replacement
- Lake County Water Authority Hickory Point Park Boat Ramp Design
- Volusia County Veterans Memorial Plaza Stormwater Design
- Volusia County Gemini Springs Pedestrian Bridge Replacements
- Volusia County B-19 Canal Box Culvert Replacement
- Volusia County Spruce Creek Dredging
- Volusia County Ed Stone Park Boat Ramp Assessment
- St. Lucie County Lakewood Park Stormwater Improvements Canal 4 Structure
- St. Lucie County Lakewood Park Stormwater Improvements P9, P11, P13 Culverts
- St. Lucie County White City Park Shoreline Stabilization
- St. Lucie County North Causeway Island Park Boat Ramp Improvements
- St. Lucie County Taylor Creek Restoration Dredging
- City of Edgewater New Boat Ramp and Amenities, Ph.1
- City of Port Orange Memorial Park Observation Dock
- City of Port Orange Causeway Parking Lot and Boat Ramp Improvement
- City of Daytona Beach City Island Shoreline Enhancement
- City of Daytona Beach Ocean Walk Stairs, Seawall, and Pavilion Repair
- City of Sebastian Main Street Boat Ramp Dredging
- City of New Smyrna Beach AOB Site Improvements Rock Revetment
- National Park Service Boca Chita Key Shoreline Stabilization
- National Park Service Elliott Key Harbor and Entrance Channel Dredging
- National Park Service Fort Pickens Boardwalk Replacement

Dredging & Marine Consultants
DMC
ENGINEERS • SCIENTISTS

Vitaly Feygin, P.E. – Senior Marine Structures Engineer

Education

MS, Structural Engineering, Kharkov Academy of Transportation, Kharkov, Ukraine
Doctorate Degree, Structural Engineering, Kharkov Academy of Transportation, Kharkov, Ukraine

Professional Affiliations

Florida Engineering Society (FES)

Registrations

P.E. Registration, State of Florida, # 65890

Experience/Years with firm: 40/3

Availability

35%

Background / Responsibilities

Vitaly is a Principal Marine Structural and Geotechnical engineer with 40+ years' experience of working on multiple challenging projects around the world (US, Ukraine, Hong Kong, Germany, Trinidad and Tobago, Brazil, Australia) to bear for our clients. Mr. Feygin specializes in structural and geotechnical design of waterfront, port, seawalls and environmental structures, commercial, industrial, and large residential buildings. His recognized accomplishments include two US patents, eight technical publications in Professional Journals (SEA Structure, ASCE Practice Periodical on Structural Design and Construction and Global Journal of Research in Engineering), three ACI "Grand-prize" awards for concrete design and construction, an AAPA award for innovative design and multiple professional presentations to technical audiences around the Globe. As a professional engineer Mr. Feygin is involved in all types of structural design activities and forensic investigations. These activities include the design of piers and wharves, bulkheads, earth and water retaining structures., industrial, commercial and residential structures, foundations (both shallow and deep) and forensic structural investigation of construction defects, slope stability, storm water damages and water intrusion, and sinkhole/settlement related damages for waterfront, industrial, commercial and residential structures. Additionally, he offers a wealth of geotechnical experience which translates into creative foundation designs, and the realization of these approaches in real-world applications. Mr. Feygin also has a wealth of experience in remediation measures, including design, installation, and remediation evaluations.

Technical Expertise

- Structural Engineering Design and Forensic Investigations of Industrial, Commercial, and Residential and Waterfront Structures
- Geotechnical Engineering including Deep Foundations, Shallow Foundations, and Earth Retention Bulkheads
- Construction Materials including Structural Steel, Light Guage Metal, CIP concrete and Precast Concrete
- Waterfront and Port Structures
- Waterfront Inspections
- Concrete and Steel Tanks and Pressure Vessels
- Remediation Designs
- Expert Testimony, Depositions and Peer Reviews

Project Experience

- Volusia County Veterans Memorial Park Plaza
- Volusia County B19 Canal Box Culvert Replacement
- Volusia County Divito Park Bulkhead Assessment and Design
- City of Daytona Beach Ocean Walk Stairs, Seawall and Pavilion Design
- City of New Smyrna Beach Brannon Center Pier Replacement
- City of New Smyrna Beach North Causeway AOB Site Boat Ramp Improvements
- City of New Smyrna Beach Police Boat House Design
- City of Holly Hill Riverside Park Bulkhead Replacement
- St. Lucie County White City Park Shoreline Stabilization
- City of Daytona Beach City Island Shoreline Enhancement Design
- National Park Service Boca Chita Shoreline Stabilization
- National Park Service Elliott Key Harbor and Entrance Channel Dredging
- National Park Service Fort Pickens Boardwalk Replacements

Alexis Sorrell, E.I., M.E. – Marine Structures Engineer

Education

B.S., Civil Engineering, University of Evansville, Evansville Indiana

M.E., Coastal & Oceanic Engineering, University of Florida

Experience/Years with firm: 6/5

Professional Affiliations

COPRI University of Florida Student Chapter

American Society of Civil Engineers (ASCE)

Chi Epsilon Civil Engineering Honors Society

Tau Delta Kappa Engineering Honors Society

Availability

25%

Background / Responsibilities

Alexis Sorrell has 6 years of experience in the field of Civil Engineering with an emphasis in coastal and marine structures. She is knowledgeable in structural design for marine and waterfronts parks, stormwater impacts, dredging, and shoreline stabilization projects. She is currently involved on a great number of projects pertaining to boat ramps, seawalls, docks, stormwater structures, dredging, marinas, shoreline stabilization, pedestrian walkways/pedestrian bridges and construction inspection and compliance monitoring. Mrs. Sorrell understands the value of commitment and initiative and she continuously provides well designed multifaceted projects. Alexis is a good leader and served as President of the University of Evansville American Society of Civil Engineers Student Chapter and was Secretary of the University of Evansville American Society of Civil Engineers Student Chapter. As integral part of DMC, Alexis has taken the lead on several coastal/marine and freshwater infrastructure and park redesign projects ensuring that all plan drawings and QA/QC protocols are followed with the utmost attention to detail and constructability. She has also assisted with grants management and cost estimation on projects that are vital to strategic funding and planning initiatives.

Technical Expertise

- Waterfront Structural Design
- Waterfront Park Design
- Preparations of Plans and Technical Specifications
- Technical Writing and Grants Preparation
- Coastal Construction Line Permitting
- Bidding Assistance and Construction Inspection
- Structural Assessments

Project Experience

- Volusia County Lemon Bluff Marine Park Improvements
- Volusia County High Bridge Boat Ramp and Accessory Dock Improvements
- Volusia County City Island Shoreline Stabilization
- Volusia County Lake Ashby Park Boardwalk Replacement
- Volusia County Manatee Island Day Docks Repair
- St. Lucie County Taylor Creek Restoration Dredging & Shoreline Stabilization
- St. Lucie County Fisherman's Boat Ramp and Bulkhead
- St. Lucie County North Causeway Island Park Boat Ramp Improvements
- St. Lucie County White City Park Shoreline Stabilization
- City of Edgewater New Boat Ramp and Amenities
- City of Edgewater Whistle Stop Park Improvements
- City of Edgewater George Kennedy Memorial Park Design
- City of New Smyrna Beach Rocco Park Pier Improvements
- City of New Smyrna Beach AOB Site Improvements Rock Revetment
- City of Daytona Beach Riverfront Park Seawall Replacement
- City of Daytona Beach City Island Shoreline Enhancement
- City of Daytona Beach Day Docks Design
- City of Port Orange Causeway Floating Docks Design
- City of Port Orange Causeway Parking and Boat Ramp Improvements
- City of Port Orange Memorial Park Observation Dock Rehabilitation

Kulkit Gothi, M.S. - Structural Engineer Associate

Education

Master of Civil Engineering, 2024, Cleveland State University

Bachelor of Civil Engineering, 2019, Gujarat Technological University

Experience/Years with firm: 3/2

Availability

35%

Background / Responsibilities

As a Structural Engineer Associate at Dredging & Marine Consultants, Kulkitkumar contributes to the design and analysis of marine structures, including seawalls, piers, docks, and shoreline stabilization systems. He supports structural assessments and assists in performing calculations using engineering software to ensure structural integrity, long-term performance, and adherence to applicable regulations, standards, and protocols.

Kulkitkumar also prepares construction drawings using CAD tools and helps develop design packages tailored to site-specific conditions and regulatory requirements. Working closely with senior engineers, he contributes to technical documentation and design coordination efforts across a variety of coastal and waterfront projects.

Technical Expertise

- Structural Analysis and Assessments
- Marine Structures Design
- Foundation Design
- Construction Management and Inspection
- Technical Documentation Writing
- Proficiency in AutoCAD, MicroStation, HEC-RAS, HEC-HMS, Visual Slope, All Pile

Project Experience

- City of New Smyrna Beach Brannon Center Pier Replacement
- City of New Smyrna Beach Police Boat House Design
- City of Daytona Beach Ocean Walk Stairs, Seawall and Pavilion Design
- City of Daytona Beach City Island Shoreline Enhancement
- City of Daytona Beach 2323 S. Atlantic Property Seawall Design (Private)
- City of Port Orange Causeway Parking and Boat Ramp Improvements
- City of Edgewater New Boat Ramp and Amenities
- City of Edgewater Meynard Park Pier Assessment
- City of Sebastian Main Street Park Boat Ramp Dredging Design
- Volusia County Shell Harbor Park Bulkhead Repair
- Volusia County Shell Harbor Dredging Design
- Volusia County Spruce Creek Dredging Design
- City of Edgewater Menard-May Park Pier Assessment
- St. Lucie County Taylor Creek Dredged Material Management Area Assessment
- National Park Service Fort Pickens Boardwalk Replacements

Joel S. Steward, M.Sc. - Senior Environmental Biologist

Education

B.S. Biology, College of William & Mary

M.S. Bio-Environmental Oceanography, Florida Institute of Technology

Experience/Years with firm: 41/13

Professional Affiliations

Marine Resources Council: Outstanding Service Award toward coastal restoration, 1988
NOAA: Coastal Zone Management Excellence Award nominee, 1992
SJRWMD: Employee of the Year nominee, 2008

Registrations

- **American Society of Limnology & Oceanography**
- **Coastal and Estuarine Research Federation**
- **Southeastern Estuarine Research Society**
- **Florida's Marine Numeric Nutrient Criteria Committee**
- **Co-Chair of IRL NEP Technical Advisory Committee**

Availability

35%

Background / Responsibilities

Joel Steward has over 40 years of experience in water quality and estuarine ecology with an emphasis on eutrophication science and water quality criteria related to seagrass and shellfish protection. Mr. Steward specializes in estuarine environmental planning, including remediation strategies that require involvement of multiple agencies or partnerships; developing and overseeing diagnostic and other research projects; and managing environmental watershed projects. He managed several state-mandated and regional planning initiatives such as the Indian River Lagoon (IRL) Reconnaissance Report (NOAA and FDER/CZM), Indian River Lagoon Surface Water Improvement and Management (SWIM) Plan, Turkey Creek and Sebastian River watershed initiatives, the C-1 Canal Re-diversion Project, an IRL muck-sediment dredging prioritization plan; and he assisted in the development of other plans such as the IRL restoration plan for impounded wetlands, the National Estuary Program plan for the IRL system and the SWIM plan for the Northern Coastal Basins (Tolomato, Matanzas, and Halifax R. estuaries). Mr. Steward was the lead scientist on many applied research projects that have led to the establishment of major resource management targets for water quality (and desirable trophic state) and the improvement or protection of shellfish, seagrass, and coastal wetland habitats. Examples of these research projects include the determination of restored seagrass depth limits and related light targets, salinity targets and related freshwater discharge criteria, nutrient loading limits for the IRL and NCB systems (the IRL loading limits were adopted by FDEP as TMDLs), and proposed numeric nutrient criteria for the IRL and NCB systems. Mr. Steward also directs the water quality and habitat monitoring program for the IRL system that focuses on assessing seagrass coverages and their water quality requirements, and the state of coastal wetland resources. He has also been the lead technical manager for watershed-scale projects including the Turkey Creek muck dredging project and the C-1 Re-diversion Project, which were both originally proposed and initiated by Mr. Steward. Most recently, he worked on a team of experts evaluating the algal blooms that caused faunal and floral resources impacts within the Indian River Lagoon during 2011 through 2013. This past year, he founded a non-profit environment research and education non-profit, The Estuaries Foundation, by which he was successful in procuring research and monitoring funding for oyster reef assessment work and for creating a Consortium of agency and academic researchers to pursue more research on oyster health and ecology, water quality, living shorelines, and other estuarine resource projects.

St. Johns River Water Management District (SJRWMD) - Technical Program Manager, Coastal Basins, Division of Environmental Sciences. Coastal Basins supervisor, lead scientist and programs manager.

(Positions held from 1980 – 2022):

1980 – 83	Laboratory Chemist. Environmental water quality analyses (trace metals, TSS, TDS, alkalinity, chlorophylls, etc.)
1984 – 86	Environmental Scientist II
1987	Environment Scientist III
1987 – 2014	Technical Program Manager
2015 – 2022	DMC Sr. Ecologist; Founder and Executive Officer for The Estuaries Foundation

Kristy Michaels, B.A. – Senior Project Ecologist

Education

B.A., Coastal Environmental Science,
Flagler College

Certificate of Completion
Florida Coastal, Upland Systems, and Shoreline Restoration
UF IFAS
Master Naturalist Program

Experience/Years with firm:
8/7

Professional Affiliations

Volusia County Association for Responsible Development (VCARD)

Next Generation of Responsible Development (NXRD) – Founding Member

Florida Master Naturalist Program
Volusia County – Vice President

Availability

45%

Background / Responsibilities

Kristy has 7 years of experience in Florida's environmental science and has intimate knowledge of Florida's coastal processes and ecosystems. Kristy serves as DMC's project Ecologist and ensures environmental and permit compliance and the application of best management practices on all projects. In addition to her primary studies, Kristy also has extensive knowledge in anthropology and cultural studies. This enables her to better facilitate project design needs and public engagement in project planning and design. She has spearheaded research with invasive species and has conducted planning studies on shoreline stabilization, restoration and habitat creation. Kristy's managerial background combined with her eclectic academic and professional experience gives her the ability to work with a holistic approach. As a published scientific author, Kristy understands the value of diligence and is committed to providing acceptable environmental solutions for cost-effective designs. Kristy's ecological expertise and team-oriented work ethic makes her an integral part of our project team and enables beneficial design solutions.

Technical Expertise

- Experimental Design and Execution
- Technical Writing & Grant Writing
- Project Management, & Public Engagement
- Environmental Assessment, & Listed Species Surveys
- Wetland Delineation, Mitigation Planning
- Water Quality Assessment
- Shoreline and Habitat Restoration
- Sediment and Water Sampling and Testing
- Data Analysis and Interpretation
- State & Federal Environmental Resource Permitting & Compliance
- FWC Gopher Tortoise Agent & FL Master Naturalist

Publications

- Changes in Sediment Characteristics upon Oyster Reef Restoration, NE Florida, USA. J Coast Zone Management 20: 442.

Project Experience

- Volusia County Lemon Bluff Marine Park Improvements
- Volusia County Shell Harbor Marine Park Improvements
- Volusia County City Island Seawall Design
- Volusia County Spruce Creek Dredging Feasibility
- St. Lucie County Taylor Creek Restoration Dredging
- St. Lucie County Old Fort Park Oyster Reef Design
- St. Lucie County Fisherman's Wharf Boat Ramp and Bulkhead Design
- St. Lucie County North Causeway Island Park Improvements
- City of Daytona Beach Riverfront Park Day Dockage & Riverfront Park Seawall
- City of Daytona Beach Ocean Walk Seawall and Pavilion Repair
- City of Port Orange Riverwalk Park Design
- City of Port Orange Causeway Park Dock Improvements
- City of Port Orange Day Docks
- City of Ormond Beach Cassen Park Wave Break, Boat Ramp, Docks, & Piers
- Town of Marineland Marina Improvements
- City of New Smyrna Beach Public Mooring Field
- City of New Smyrna Beach Rocco Park Pier Improvements

Dredging & Marine Consultants
DMC
ENGINEERS • SCIENTISTS

Natalie Tejada, A.S. – Project and Inspection Coordinator

Education

A.S., Architectural & Building Technology, Daytona State

Experience/Years with firm: 7/6

Availability

40%

Background / Responsibilities

With a degree in Architectural Building and Technology, Natalie supports DMC's project delivery through project scheduling and documentation, client coordination, and CAD support. She assists with the preparation and organization of project documentation, ensuring tasks, milestones, and deliverables are completed in accordance with established schedules. Natalie provides procurement and bidding support, assists with budget tracking, and supports funding compliance and reporting, helping ensure progress reports and supporting documentation meet agency and grant requirements. She also provides construction management support, including coordination with contractors and agencies, tracking submittals, and supporting project closeout activities. Through her attention to detail and organizational skills, Natalie supports DMC's internal QA/QC processes and helps ensure clients receive timely, accurate, and well-documented project deliverables.

Technical Expertise

- Plan Set Generation and QA/QC
- AutoCAD / GIS Mapping
- Project Management
- Public Engagement
- Sediment and Water Sampling and Testing
- State & Federal Environmental Resource Permitting & Compliance
- Bid Document Review & Preparation
- Scheduling & Deliverables Tracking
- Notes & Technical Specifications
- Site Evaluation & Photo documentation
- Ensure Consistency in Communication
- Meeting Agenda & Logging of Key Communication
- Plan Set QA/QC
- Construction Inspection and Management

Project Experience

- Volusia County Hurricane Ian/Nicole Dune Walkover Replacements
- Volusia County Boylston Ave. Beach Approach Improvements
- Volusia County Veterans Memorial Park Plaza Design
- Volusia County Lake Ashby Park Timber Boardwalk Repair
- Volusia County City Island Seawall Design & Engineering
- Volusia County Highbridge Boat Ramp Improvements and Accessory Docks
- Volusia County South County Pedestrian Beach Access Improvements
- City of Daytona Beach Ocean Walk Stairs, Seawall, and Pavilion Repair
- St. Lucie County Taylor Creek Restoration Dredging
- St. Lucie County Lakewood Park Stormwater Improvements
- St. Lucie County Fisherman's Wharf Boat Ramp and Bulkhead Design
- St. Lucie County North Causeway Island Park Improvements
- City of New Smyrna Beach Rocco Park Pier Improvements
- City of New Smyrna North Causeway AOB Site Boat Ramp Improvements
- City of Port Orange Riverfront Park Shoreline Stabilization & Bulkhead
- City of Port Orange Memorial Park Pier Design
- City of Tavares Wooton Park Trail and Stormwater Improvements
- Lake County Water Authority Hickory Point Park Boat Ramp Design
- City of Edgewater Whistle Stop Park Improvements
- City of Edgewater George Kennedy Memorial Park Design

Bryan Liebetrau, A.S. – CAD Draftsman

Background / Responsibilities

Bryan Liebetrau has exceptional talent in visualizing and drawing in 3-D and has joined **DMC** to further enhance its AutoCAD deliverables. He is able to generate 3-D renderings that enable our engineers conceptualize intricate design features and identify conflicts, especially subsurface infrastructure. In addition, he generates all AutoCAD drawings and assists our talented drafting team in generating timely and well-planned project plans. He also supports our senior and field professionals with lending a hand in field work, sampling and data collection. He manages and continues to assist with the drafting and development of project plan sets and ensuring high standard of quality

Technical Expertise

- Plan Set Generation
- AutoCAD / GIS Mapping
- Project Management, & Public Engagement
- Sediment and Water Sampling and Testing
- Data Analysis and Interpretation
- State & Federal Environmental Resource Permitting & Compliance
- Bid Document Review & Preparation
- Notes & Technical Specifications
- Site Evaluation & Photo documentation

Education

A.S., Engineering Technology, Daytona State

Experience/Years with firm: 5/4

Availability

45%

Project Experience

- Volusia County Hurricane Ian/Nicole Dune Walkover Replacements
- Volusia County Inlet Harbor Road Walkover Replacement
- Volusia County B-19 Canal Box Culvert Replacement
- Volusia County Sunglow Pier Seawall Repair
- Volusia County Spruce Creek Dredging Design
- Volusia County Lake Ashby Boardwalk Replacement
- Volusia County Boylston Ave. Beach Approach Improvements
- Volusia County City Island Seawall Design
- Volusia County Gemini Springs Pedestrian Bridges Replacements
- St. Lucie County Lakewood Park Stormwater Improvements
- St. Lucie County Fisherman's Wharf Boat Ramp and Bulkhead Design
- St. Lucie County North Causeway Island Park Improvements
- St. Lucie County White City Park Shoreline Stabilization
- City of New Smyrna Beach Rocco Park Pier Improvements
- City of New Smyrna Beach Brannon Center Pier Replacement
- City of Daytona Beach Riverfront Park Shoreline Stabilization & Bulkhead
- City of Daytona Beach City Island Shoreline Enhancement, Ph.1
- City of Daytona Beach Ocean Walk Pavilion and Stairs Repair
- Marion County Ray Wayside Park Boat Ramp Improvements
- City of Sebastain Main Street Park Boat Ramp Dredging
- National Park Service Boca Chita Key Shoreline Stabilization
- National Park Service Elliott Key Harbor Dredging Design
- National Park Service Feller's Dock and Pier Replacement
- National Park Service Fort Pickens Boardwalk Replacement
- City of Port Orange Memorial Park Observation Dock
- City of Port Orange Causeway Parking and Boat Ramp Improvement
- City of Tavares Wooton Park Trail and Stormwater Improvements
- Lake County Water Authority Hickory Point Park Boat Ramp Design
- City of Eustis Ferren Park Bulkhead Replacement

Vijaya P. Sagiri, M.S., Construction Management & Design Associate

Education

MS Construction Management & Technology, Florida Institute of Technology, Florida, 2024

Bachelor of Technology: Civil Engineering, Chirala College of Engineering & Technology, India

Experience/Years with firm: 3/2

Availability

45%

Background / Responsibilities

As a Construction Management and Design Associate, Vijay brings specialized expertise in project design, permitting, and administration, seamlessly guiding projects from concept to completion. With a strong background in construction engineering, environmental permitting, and bid coordination, he ensures each phase aligns with regulatory requirements and client expectations. His academic foundation, a master's in civil engineering from Florida Institute of Technology complements his practical experience, allowing him to deliver high-quality, efficient, and innovative construction solutions.

Vijay's comprehensive understanding of permitting processes and engineering standards enhances project efficiency, while his proactive communication and coordination skills support successful stakeholder engagement. His dedication to excellence and commitment to compliance and construction best practices make him a key contributor to successful and timely project delivery.

Technical Expertise

- Construction Management & Administration
- Project Design & Permitting
- Environmental Compliance & Sustainability
- Regulatory & Stakeholder Communication
- Bid Processes & Contract Documentation
- Site Supervision & Quality Assurance
- Project Estimation, Budgeting & Planning
- Risk Assessment & Safety Compliance

Project Experience

- City of Port Orange Causeway Parking Lot & Boat Ramp Improvement
- City of Port Orange Memorial Park Observation Pier Rehabilitation
- City of Port Orange at Riverwalk Park
- Daytona Beach Shores Sand Dollar Condominium Seawall Design
- Daytona Beach Shores Tuscan Villas Seawall Design
- City of Daytona Beach City Island Shoreline Enhancement
- City of Daytona Beach Oceanwalk Stairs and Seawall Repair
- Volusia County Spruce Creek Dredging
- Volusia County B-19 Canal Box Culvert Replacement
- Volusia County Hurricane Ian/Nicole Dune Walkover Replacements
- Volusia County Lake Ashby Timber Boardwalk Replacement
- City of New Smyrna Beach Brannon Center Pier Replacement
- City of New Smyrna Beach 27th Ave. Beach Access and Seawall Repair
- City of New Smyrna Beach Police Boat House Design
- Lake County Water Authority Hickory Point Boat Ramp Improvements
- City of Tavares Wooton Park Trail and Stormwater Improvements
- St. Lucie County North Causeway Island Park Improvements
- St. Lucie County White City Park Shoreline Stabilization

Meetkumar D. Mori, Civil Design Engineer

Education

M.S., Construction Management, Florida Institute of Technology, 2025

Experience/Years with firm: 2/1

Availability

50%

Background / Responsibilities

As a Civil Design Engineer at Dredging & Marine Consultants, he plays an integral role in the design and development of coastal and waterfront infrastructure projects. After successfully completing his internship, he transitioned into a full-time position and now contributes to a variety of engineering projects. His core responsibilities include utilizing CAD software and advanced 3D rendering tools to produce conceptual designs, detailed construction drawings, and visual presentations that effectively communicate project intent to clients and stakeholders. In addition, he focuses on enhancing and streamlining design processes to improve project efficiency and quality. He collaborates closely with senior engineers, project managers to ensure all designs adhere to project specifications, regulatory standards, and client expectations.

Beyond design work, Meetkumar is actively involved in the field aspects of project delivery. He is also committed to continuous learning, participating in ongoing technical training and cross-disciplinary collaboration to broaden his expertise. Through his proactive attitude, adaptability, and strong teamwork skills, he consistently contributes to the success of DMC's projects and the overall growth of the firm.

Technical Expertise

- Project Design & Planning
- Conceptual Designing
- 3D Rendering
- Construction Management & Administration
- Site Supervision & Quality Assurance
- Risk Assessment & Safety Compliance

Project Experience

- City of Edgewater Boat Ramp & Amenities Design
- City of Edgewater Marina at Jones Fish Camp Design
- City of Sebastian Main Street Park Boat Ramp Dredging
- Volusia County Inlet Harbor Road Beach Access Improvements
- City of Daytona Beach Havey Ave. Beach Access Conceptual
- City of New Smyrna Brannon Center Pier Replacement
- City of New Smyrna Beach North Causeway AOB Site Ph.2 Rock Revetment
- City of New Smyrna Beach Police Boat House Design
- City of Port Orange Memorial Park Observation Dock Replacement
- City of Port Orange Causeway and Parking Lot Design
- National Park Service Fort Pickens Boardwalk Replacement

Andreyev Engineering, Inc.

SANFORD OFFICE
4055 St. John's Parkway
Sanford, Florida 32771
407-330-7763

▼ Groundwater ▼ Environmental ▼ Geotechnical ▼ Construction Materials Testing

Raymond Jones, P.E., Vice President
Andreyev Engineering, Inc.
Senior Geotechnical Engineer

BUSINESS RESIDENCE: 4055 St. Johns Parkway Sanford, Florida

EDUCATION: Bachelor of Science, Civil Engineering
Florida State University,1996

REGISTRATIONS: Professional Engineer, Florida Registration #58079

SOCIETIES: American Society of Civil Engineers-Member

YEARS OF EXPERIENCE: 27

SUMMARY OF CAPABILTITIES

Shallow Foundation Engineering	Hydrogeological Studies
Deep Foundation Engineering	Groundwater Modeling
Soil Mechanics	Consumptive Use Permitting
Roadway and Bridge Studies	Quality Control-Quality Assurance Program Implementation
Sinkhole Investigations	Pavement Design
Slope Stability Analysis	Well Construction

Mr. Jones is currently a Vice President of Andreyev Engineering Inc., where his duties include overall office, project, and staff management, client development, client relations and all aspects of project engineering. Mr. Jones has successfully managed numerous geotechnical and hydrogeologic studies throughout the state of Florida in the areas of groundwater analysis, water supply planning and design, consumptive use permitting, materials testing and geotechnical engineering.

Typical hydrogeologic projects include water balance analyses for spring flows, wetland water levels, lake and river levels, groundwater flow modeling of regional water supply systems, lake-wetland interaction systems, stormwater capture and reuse, horizontal wells, and numerous other surface water and groundwater interaction systems.

Typical geotechnical projects include a wide variety of residential, commercial, industrial, roadway, landfill and mining projects in both the public and private sectors. Ray has worked on low to high rise structures involving a variety of foundation types, wastewater and water treatment plants, large tower and tank structures, bridges, large-scale developments, pipelines, multi-lane roads using various pavement section materials, landfills, and lined and un-lined ponds.Typical sinkhole projects include evaluation of residential, commercial, and municipal sinkhole claims in accordance with State requirements, using conventional and geophysical tools including GPR, ERI, and Seismic methods to evaluate subsurface conditions, evaluation of structural collapses associated with sinkhole activity and providing recommendations for repairs of structures affected by sinkhole activity.

Robert B. Cornelius, P.E.
Andreyev Engineering, Inc.
Geotechnical Engineer

BUSINESS RESIDENCE: 1170 W. Minneola Avenue
Clermont, Florida 34711

EDUCATION: Bachelor of Science, Civil Engineering
University of Central Florida, Orlando, Florida; 2004

REGISTRATIONS: Professional Engineer, Florida Registration #69864

YEARS OF EXPERIENCE: 21

SUMMARY OF CAPABILITIES:

Sinkhole Investigations
Deep Foundation Engineering
Soil Mechanics
Shallow Foundation Engineering
Quality Control-Quality Assurance
Engineered Materials Testing and Inspection
Geotechnical Instrumentation

Mr. Cornelius has more than 21 years of experience providing environmental engineering, geotechnical engineering, materials testing and consulting services. These services include planning/coordinating subsurface exploration and laboratory testing programs, geotechnical engineering analyses and providing recommendations relating to the design and construction of roadways, structures and earthwork projects.

JOSEPH E ZAPERT, PLS #4046

Sliger & Associates, Inc
3921 S Nova Road Port Orange, FL 32127
jzapert@sligerassociates.com | 386.761.5385

EXPERIENCE

Sliger & Associates, Inc (S&A)

1974 - current | President | Professional Land Surveyor, State of Florida

- Joe's tenure at S&A is over fifty years strong. He has worked in every capacity of land surveying, mapping and business operations at our firm. In 2006 Joe was named President of Sliger and Associates, Inc.
- Oversees every aspect of Land Surveying & Mapping. Joe consults on our most difficult projects and is an advisor to all of our licensed surveyors and project managers. He is an integral part of pricing / bidding our largest jobs.
- As Senior Surveyor for two decades Joe has led every team in our firm including Land Development, Construction, Home Building & Special Purpose Surveys. He has managed projects for both the private sector & municipalities. He has worked one on one with our most respected clients and is widely considered one of the most experienced and successful surveyors in the state of Florida.

EDUCATION

1966 - Daytona Beach Junior College – general studies

PREVIOUS PROJECTS / CLIENTS

- Nascar – One Daytona
- Daytona Int'l Speedway
- Embry Riddle Aeronautical University
- Volusia County Schoolboard
- Daytona Beach Int'l Airport
- Port Orange Pavilion
- Halifax Hospital
- ICI Development
- Daytona State College
- ICI Homes
- Florida Power & Light
- Zev Cohen & Associates

JEFFREY S. HATTENDORF, PSM #6193

Sliger & Associates, Inc
3921 S Nova Road Port Orange, FL 32127
jhattendorf@sligerassociates.com | 386.761.5385

EXPERIENCE

Sliger & Associates, Inc (S&A)

2023 - current | Senior Surveyor | Professional Surveyor & Mapper, State of Florida

- Jeff has over forty years of land surveying experience, thirty of which were spent surveying in Brevard County, Florida. He spent three years as the Alachua County Surveyor and has spent the remainder of his career surveying throughout Seminole and Volusia County.
- Jeff is a Senior Surveyor at S&A, Jeff is the signing surveyor for our Construction Management team. Jeff has quickly become a leader within our firm and is engaged in municipality contracts, subdivision plats, special purpose surveys and services our most valued clients. He has proven to be a team player and has contributed in all aspects of our business.

2017 – 2022 Surveyor of Record for Perry Surveying, Inc

2014 – 2017 Alachua County Florida Surveyor

EDUCATION

1972-1980 United States Marine Corps

1976 – Vocational Drafting Certificate

PREVIOUS PROJECTS / CLIENTS

- State Shellfish Leases - Brevard County
- Rialto Hilton Offices - Melbourne
- Oceanside Village, PUD - Indian Harbour Beach
- Aquarina Condominiums – S Melbourne Beach
- Daytona Beach International Airport(DBIA)

Alachua County Plat Review
Kennedy Space Center
Mosaic Subdivision
Venetian Bay Subdivision
Volusia County School Board

Homes Bring Hope
ICI Homes
Rose Isle Plat
Johnson Group
Volusia County

CHRIS WILLIAMS, SENIOR PM

Sliger & Associates, Inc
3921 S Nova Road Port Orange, FL 32127
Cwilliams@sligerassociates.com | 386.761.5385

EXPERIENCE

Sliger & Associates, Inc (S&A)

2024 - current | Senior Project Manager | Land Development / Special Purpose Surveys

- Chris is our most Senior Project Manager, capable of leading any type of survey our company offers and working in tandem with our most highly skilled land surveyors. He is responsible for scheduling, project management, budget reporting and all client contact.
- Chris has taken over all job costing, bidding, RFPs, RFQs and proposals from our company President.
- Having grown up with a father that was a Professional Licensed Surveyor and worked decades in the family surveying business, Chris came to S&A with a lifelong resume of land surveying. He spent his career as a professional licensed surveyor in Alabama and he relocated to Florida in 2021

McCrory & Williams Inc

BES Engineering LLC | Land Surveyor

PROFESSIONAL REGISTRATIONS / CERTIFICATIONS

PLS # 23663 – State of Alabama | 15 Continuing Educational Units per year | Certified OSHA Training

PREVIOUS PROJECTS / CLIENTS

- Daytona Beach Int'l Airport
- FEMA Flood Studies
- Volusia County, FL
- ICI Construction
- Mobile County Road Programs

Mobile County School Board
Progress Energy
One Daytona
Mobile County Municipality.
City of Daytona Beach, FL

Alabama Power
FDOT, ALDOT
Zev Cohen Engineers
NASCAR Enterprises
Daytona State College

City of Edgewater New Boat Ramp and Amenities

City of Edgewater, Florida

Client Contact

Ms. Sandy Camp
Grants Administrator
1108 S. Ridgewood Ave.,
Edgewater, FL 32132
Tel:(386)410-3579 Ext.7203
Email:scamp@cityofedgewater.com

Similar Services Related to this RFQ

- Marine Structures Engineering & Design
- Conceptual Site Plan Development
- Boat Ramp Design, Pavilion Structure, Kayak Launch Conceptual, Police Boat House, Boardwalk
- Site Grading & Layout, Stormwater Design, Pollutant, Loading Analysis
- Geotechnical Investigation
- Environmental Resource Survey
- Permitting (FDEP, USACE)
- Grant Assistance (FIND)

Project Status & Costs

Project Start: 2025
Project End: In progress
Engineering Fees: $468,530
Construction Cost: TBD

Key Team Members

- Shailesh Patel, M.Sc., CPPSc. – Project Manager
- Mehul Patel – Sr. Civil Engineer
- Vitaly Feygin – Sr. Marine Structures Engineer
- Alexis Sorrell, E.I – Coastal Engineer
- Meet Mori, M.S. – Civil Design Engineer

Dredging & Marine Consultants, LLC (DMC) as Prime consultant was tasked with assisting the City of Edgewater with the engineering design and permitting of a new public boat ramp facility at a site acquired by the City. The design is to include the following features:

- Up to five (5) boat launches
- Kayak Launch
- Pavilions, other shade structures
- Dredging and sediment management
- Wave-break along shoal in the waterway
- A trailhead
- Additional utility (water, sewer and electrical) connections
- City referred standardized fixture such as light posts
- Roadway and Decelerating options
- Trail (approximately 8 to 10ft wide), pedestrian wood bridge, and overlooks around existing pond
- Restroom at boat launch
- Children's playground
- Entry from neighboring properties with Cart use
- Boat preparation and wash area
- Construction Launch area at water's edge
- Flock camera system
- A restaurant location, but no architectural design
- Restaurant associated parking and fishing pier

DMC is currently in the design phase of this project. Additionally, DMC is assisting the City with grant assistance to secure funding from the Florida Inland Navigation District. No change orders have been issued on this project.

Wooton Park Trail and Stormwater Improvements

City of Tavares, Florida

Client Contact

Mr. Bob Tweedie
Economic Development Director
City of Tavares
201 E. Main St. PO Box 1068
Tavares, FL 32778
Tel: (352) 742-6402
E-Mail: btweedie@tavares.org

Key Elements

- Site Review and Conceptual Plan
- Topographic & Boundary Survey, Geotechnical Investigation Coordination
- Design of Stormwater Management System
- Permitting (FDEP, USACOE, SJRWMD)
- Preparation of Construction Plans, Technical Specifications, Bidding Documents

Project Status & Costs

Project Start: 2022
Project End: 2024 (Engineering & Design)
Engineering Fees: $74,960
Construction Cost: $800,000

Key Team Members

- Shailesh Patel, M.Sc., CPPSc. – Project Manager
- Mehul Patel – Sr. Civil Engineer
- Vitaly Feygin – Sr. Marine Structures Engineer
- Alexis Sorrell, E.I – Coastal Engineer
- Natalie Tejada – Construction Manager

DMC prepared a conceptual and final design for a safer trailway through Wooton Park and the seaplane ramp area which included, among other features, removal of sections of the existing trailway, timber boardwalk structures to divert pedestrian traffic northward from its current path, a new decorative concrete trailway section adjacent to the existing Florida Central Railroad track and to the west of the seaplane base, fencing and access gates to limit access to the seaplane parking area. For this project, DMC provided complete stormwater and infrastructure plans and technical specifications to incorporate the City's preferred layout for the trailway. With the selected layout, DMC designed improvements to the existing stormwater system in order to accommodate the new trailway layout. This project included engineering, permitting, and construction management services. This project is proceeding to construction.

Hickory Point Recreational Park Boat Ramp Improvements
Lake County Water Authority, FL

Client Contact

Mr. Charles Groves
Recreation Coordinator
27401 State Road 19, Tavares, FL 32778
Tel: (352)815-7067
Email: Charles.groves@lakecountyfl.gov

Similar Services Related to this RFQ

- Design of Boat Ramp and Accessory Docks
- Permitting (SJWMD, USACOE)
- Preparation of Construction Plans
- ADA Compliance
- Bidding & CEI services
- Cost Estimation & Bid Prep
- Environmental Assessment
- Grant Coordination & Assistance (FBIP)

Project Status & Costs

Project Start: 2021
Project End: 2025
Engineering Fees: $67,500
Construction Cost: $ 1.9 million

Key Team Members

- Shailesh Patel, M.Sc., CPPSc. – Project Manager
- Mehul Patel – Sr. Civil Engineer
- Vitaly Feygin – Sr. Marine Structures Engineer
- Alexis Sorrell, E.I – Coastal Engineer
- Kristy Michaels, M.S – Sr. Ecologist
- Natalie Tejada – Construction Manager

Dredging and Marine Consultants, LLC (DMC) completed the design and permitting for the repair to the park's eight boat ramps (12 lanes) and associated accessory docks. The revised boat ramp and docks were configured to meet ADA compliance and safe boater access. The ramp slopes were reconfigured for ease of use and function based on lake fluctuations. The impacts of power-loading were considered to eliminate scour at the base of the ramp. DMC completed bidding assistance and construction management and inspection services for the sucessful construction of this project.

Port Orange Memorial Park Observation Pier

City of Port Orange, FL

Client Contact

Ms. Susan Lovallo
Parks & Recreation Director
1000 City Center Cir., Port Orange, FL 32129
Tel:(386)506-5801
Email:
Slovallo@port-orange.org

Similar Services Related to this RFQ

- Site Review
- Pier System
- Permitting (FDEP, USACOE)
- Preparation of Construction Plans
- ADA Compliance
- Grant Assistance
- Bidding & CEI services
- Cost Estimation
- Environmental Assessment

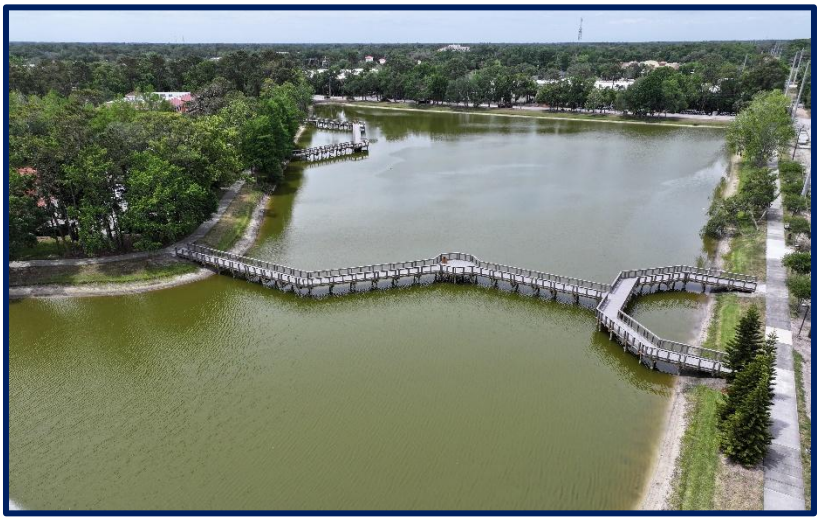
Project Status & Costs

Project Start: 2023
Project End: 2024
Engineering Fees: $55,080
Construction Cost: $884,997

Key Team Members

Shailesh Patel, M.Sc., CPPSc. – Project Manager
Mehul Patel – Sr. Civil Engineer
Vitaly Feygin – Sr. Marine Structures Engineer
Alexis Sorrell, E.I – Coastal Engineer
Meet Mori, M.S. – Civil Design Engineer

Dredging and Marine Consultants, LLC (DMC) provided the design, engineering, permitting, and bidding assistance for the replacement of two observation piers at Port Orange Memorial Park, consisting of one approximately 380-linear-foot pier and one approximately 370-linear-foot pier. The project included the design of ADA-compliant pier access, improved sidewalk entrance and exit connections, and the incorporation of upgraded, durable materials to enhance longevity and public safety in a coastal environment. The improvements were designed to improve accessibility and overall user experience while meeting current regulatory and ADA requirements.



Boca Chita Key Shoreline Stabilization

Biscayne National Park, FL

Client Contact

Ms. Jessica London
Director of Operations
1819 Peachtree Rd. NE Suite 102
Atlanta, GA 30309
Tel:(404)633-4264 ext. 107
Email:
Jessica@houserwalker.com

Similar Services Related to this RFQ

- Design of Shoreline Stabilization Structures (Seawall/Rock Revetment)
- Permitting (FDEP, USACOE)
- Preparation of Construction Plans
- ADA Compliance
- Bidding & CEI services
- Cost Estimation & Bid Prep
- Environmental Assessment
- Grant Coordination & Assistance

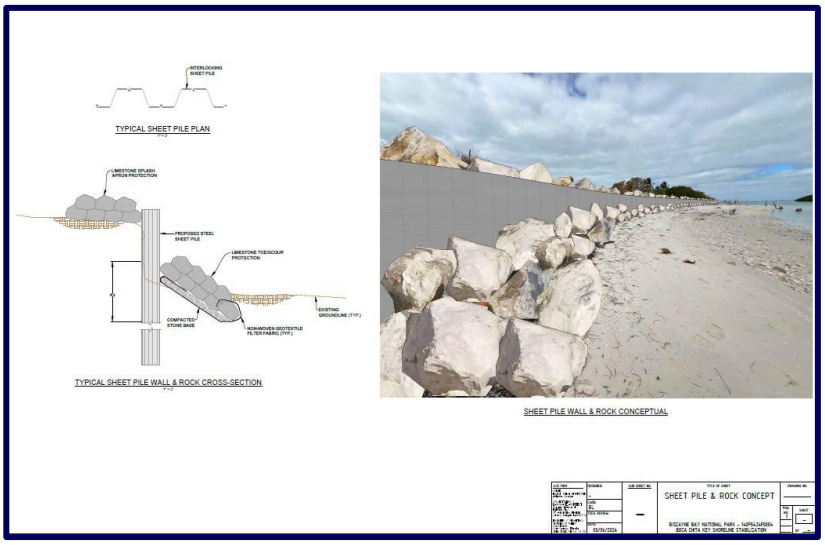
Project Status & Costs

Project Start: 2023
Project End: 2025 (Design)
Engineering Fees: $124,000
Construction Cost: N/A

Key Team Members

- Shailesh Patel, M.Sc., CPPSc. – Project Manager
- Mehul Patel – Sr. Civil Engineer
- Vitaly Feygin – Sr. Marine Structures Engineer
- Alexis Sorrell, E.I – Coastal Engineer
- Natalie Tejada – Construction Manager

Dredging & Marine Consultants, LLC (DMC) was tasked to develop three design options for armoring of approximately 350 linear feet of shoreline at Boca Chita Key that has eroded due to hurricane Ian and Nicole impacts. These options included a rock revetment design, a steel sheet pile design, and a hybrid solution combining both rock revetment and steel sheet piling.



Veterans Memorial Park Plaza

Volusia County, Florida

Client Contact

Mr. Tim Baylie
Parks and Recreation
Volusia County
202 N. Florida Ave.
Deland, FL 32720
Tel: (386) 736-5953
Email: Tbaylie@volusia.org

Key Elements

- Civil Engineering
- Stormwater Design
- Site Review
- Conceptual Site Plan Development
- Site Grading & Layout
- Public Engagement
- Permitting (FDEP, USACOE, SJRWMD)
- Preparation of Plans & Technical Specifications

Project Status & Costs

Project Start: 2020
Project End: 2024 (Engineering & Design)
Engineering Fees: $48,400
Construction Cost: $1.35 Million

Key Team Members

- Shailesh Patel, M.Sc., CPPSc. – Project Manager
- Mehul Patel, P.E.– Sr. Civil Engineer
- Vitaly Feygin, P.E. – Sr. Marine Structures Engineer
- Alexis Sorrell, E.I – Coastal Engineer
- Natalie Tejada – Construction Manager

DMC was tasked with the engineering and design of a Veterans Memorial Plaza, including an amphitheater, landscaping, irrigation, and electrical plans. The project also involved the development of a comprehensive stormwater management system utilizing swales and stormwater ponds to ensure effective site drainage. Additional elements of the scope included concrete paving, relocation of existing memorials, installation of a flame feature, individual granite memorials, military branch plaques, and the design and installation of flagpoles and flags.

Gemini Springs Park Pedestrian Bridges Replacement

Volusia County, Florida

Client Contact

Tim Baylie
Director of Parks and Recreation
202 N. Florida Ave.
DeLand, FL 32720
Phone: 386-736-5953
Email: tbaylie@volusia.org

Similar Services Related to this RFQ

- ❖ Civil Engineering
- ❖ Environmental Compliance
- ❖ Permitting (FDEP, USACE, FDOT)
- ❖ Bidding Assistance
- ❖ Construction Management and Inspection
- ❖ Cost Estimation

Project Status & Costs

Project Start: 2022
Project End: 2025
Engineering Fees: $233,500
Construction Cost: $2.3 Million

Key Team Members

- **Shailesh Patel, M.Sc., CPPSc. – Project Manager**
- **Mehul Patel, P.E. – Sr. Civil Engineer**
- **Vitaly Feygin, P.E. – Sr. Marine Structures Engineer**
- **Alexis Sorrell, E.I – Coastal Engineer**
- **Kristy Michaels, M.S – Sr. Ecologist**
- **Natalie Tejada – Construction Manager**

Dredging & Marine Consultants, LLC (DMC) was tasked with the engineering design, permitting, bidding assistance, and construction management for the replacement of three pedestrian bridges at Gemini Springs Park to improve safety, accessibility, and durability. DMC designed three timber bridge structures, measuring 40 feet, 48 feet, and 70 feet in length, each with a width of 6 feet. The bridges were engineered to accommodate both pedestrian and maintenance vehicle loads in compliance with County and State standards. The project also included the installation of connecting sidewalks at each bridge end to enhance overall park connectivity.

Dredging & Marine Consultants
DMC
ENGINEERS • SCIENTISTS

White City Park Shoreline Stabilization
St. Lucie County, FL

Client Contact

Daniel Finz
Capital Projects Manager
2000 Virginia Ave.
Fort Pierce, FL 34946
Phone: 772-275-8999
Email: Daniel.finz@stlucieco.gov

Similar Services Related to this RFQ

- ❖ Shoreline Stabilization
- ❖ Erosion Control
- ❖ Stormwater Modeling
- ❖ Environmental Compliance
- ❖ Permitting (FDEP, USACE, FDOT)
- ❖ Bidding Assistance
- ❖ Construction Management and Inspection
- ❖ Cost Estimation

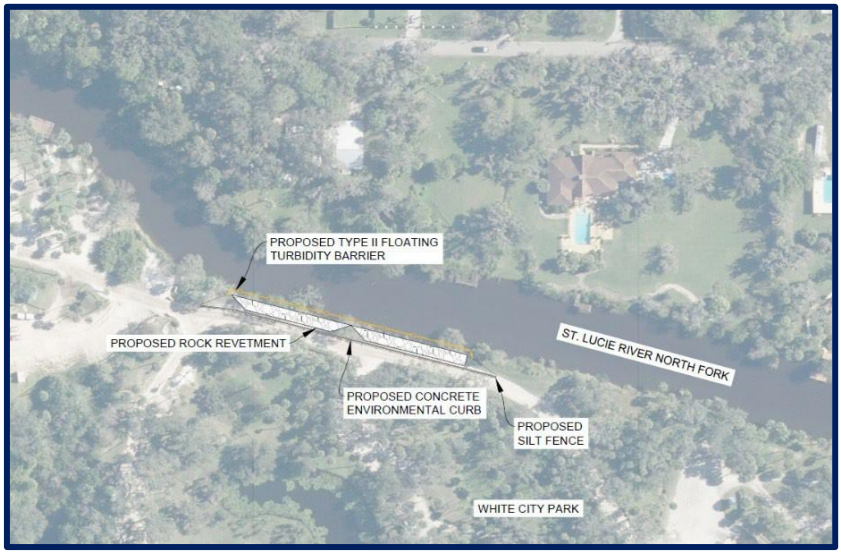
Project Status & Costs

Project Start: 2019
Project End: 2026 (Design)
Construction in Progress
Engineering Fees: $578,722
Construction Cost: $2.2 Million

Key Team Members

- Shailesh Patel, M.Sc., CPPSc. – Project Manager
- Mehul Patel, P.E. – Sr. Civil Engineer
- Vitaly Feygin, P.E. – Sr. Marine Structures Engineer
- Alexis Sorrell, E.I – Coastal Engineer
- Kristy Michaels, M.S – Sr. Ecologist
- Natalie Tejada – Construction Manager

DMC provided engineering design, permitting, bidding assistance, grant administration, and construction management for a rock revetment system to stop erosion caused by wave impacts by boaters at this site. The scope included design of 296 linear feet of riprap at a 2:1 slope, extending up to 10 feet waterward of the Mean High Water Line. These improvements strengthened shoreline protection, reduced erosion, and delivered a long-term stabilization solution. DMC performed hydraulic modeling and prepared and submitted a FEMA No-Rise Certification.



Dredging & Marine Consultants
DMC
ENGINEERS • SCIENTISTS

Riverfront Park Seawall Design

Daytona Beach, FL

Client Contact

Mr. James Nelson
City Engineer
301 S. Ridgewood Ave.
Daytona Beach, FL 32114
Tel:(386)671-8613
Email:
nelsonjames@codb.us

Similar Services Related to this RFQ

- Design of Seawall
- Stormwater Design and Management
- Permitting (FDEP, USACOE)
- Preparation of Construction Plans
- ADA Compliance
- Bidding & CEI services
- Cost Estimation & Bid Prep
- Environmental Assessment
- Grant Coordination & Assistance

Project Status & Costs

Project Start: 2019
Project End: 2021
Engineering Fees: $128,263
Construction Cost: $3.1 Million

Key Team Members

- Shailesh Patel, M.Sc., CPPSc. – Project Manager
- Stephen Kuhn, P.E. – Sr. Civil Engineer
- Alexis Sorrell, E.I – Coastal Engineer
- Kristy Michaels, M.S – Sr. Ecologist
- Natalie Tejada – Construction Manager

DMC was tasked by the City of Daytona Beach to redesign 1,400 linear feet of seawall in the downtown Daytona Beach Area. This project is part of the master plan to improve and revitalize the Riverfront Park esplanade and Beach Street area. DMC is working closely with the upland design team to ensure efficiency and design compatibility. DMC has coordinated all survey and geotechnical investigations needed to successfully design a wall that can support the developing upland Infrastructure. DMC performed an environmental resource survey to quantify essential fish habitat in the project area, met with regulatory staff, and has secured all required environmental resource permits. DMC has performed additional services to incorporate stormwater and drainage components. DMC completed the bid review, contractor selection, and assisted the City with construction management and inspection. No change orders were issued on this project.

The projects listed above are representative of the firm's most recent and relevant experience and demonstrate our ability to successfully perform the services required by the City of Deltona. These projects directly align with the scope of work outlined in this solicitation and showcase our technical capabilities in delivering similar parks and marine engineering services.

The projects listed below are provided for supplemental informational purposes to highlight the firm's depth and range of experience beyond the five-year limitation period established in this RFQ and reflect our long-standing expertise in delivering complex infrastructure projects.

Boat Ramps/Kayak Launch:

- City of Edgewater Boat Ramp and Amenities
- City of Edgewater George Kennedy Park Boat Ramp Improvements
- St. Lucie County Fisherman's Wharf Boat Ramp, Dredging, and Bulkhead Design
- St. Lucie County North Causeway Boat Ramp Improvements
- Lake County Water Authority Hickory Point Park Boat Ramp Design
- City of Port Orange Causeway Parking and Boat Ramp Improvements
- City of New Smyrna Beach North Causeway AOB Site Boat Ramp Improvements
- Volusia County High Bridge Boat Ramp and Accessory Dock Improvements
- Volusia County Ed Stone Park Boat Ramp Assessment
- Volusia County Lemon Bluff Boat Launch Facility
- Volusia County Shell Harbor Marine Park
- City of Holly Hill Sunrise Park Boat Ramp and Parking Improvements
- City of Tavares Summerall Park Boat Ramp and Amenities Design
- City of Wooton Park Boat Ramp and Seaplane Marina Ramp
- City of Daytona Beach Bethune Point Park Boat Lauch Accessory Docks Repair

Parks/Stormwater Management/Playgrounds/Restrooms/Parking:

- City of Edgewater Whistlestop Park Conceptual Master Planning
- City of Edgewater Boat Ramp and Amenities
- City of Tavares Summerall Park Boat Ramp Improvements
- City of Tavares Woodlea Sports Complex Master Planning
- City of Palatka Riverfront Park Improvements
- Volusia County Veterans Memorial Park Plaza Design
- City of Tavares Aesop's Park Dog Park, Restroom and Pond Design
- Volusia County Lemon Bluff Marine Park Improvements
- City of Port Orange Riverwalk Park Design
- Volusia County Shell Harbor Marine Park Master Planning
- City of Holly Hill Sunrise Park Boat Ramp and Parking Improvements

Seawalls/ Bulkheads/ Rock Revetments:

- National Park Service Boca Chita Key Shoreline Stabilization
- Taylor Creek Emergency Shoreline Stabilization
- St. Lucie County White City Park Shoreline Stabilization
- City of Daytona Beach Sun Splash Park Seawall & Stormwater Improvements
- Volusia County City Island Shoreline Enhancement
- City of Eustis Ferran Park Bulkhead Replacement
- City of Holly Hill Riverside Park Bulkhead Replacement
- Volusia County Divito Park Bulkhead Assessment and Design

- City of Daytona Beach Riverfront Park Seawall Replacement
- Volusia County City Island Seawall Design & Engineering
- City of Port Orange B-23 Canal Seawall Design
- City of Daytona Beach City Island Shoreline Enhancement
- E-8 Canal Bank Stabilization
- City of Holly Hill Bulkhead Repair
- City of Holly Hill Sunrise Park Seawall Assessment & Repair
- Volusia County Sun Splash Park Seawall Design
- Volusia County Ed Stone Park Seawall Repair
- Volusia County North Shore Park Seawall Repair
- Volusia County South Beach Street Seawall Repair
- Volusia County Harbor Road Roadside Repair and Stabilization
- Volusia County River Road Roadside Repair & Stabilization
- Volusia County Turtlemound Road Roadside Repair & Stabilization
- Volusia County City Island Seawall Repair
- Volusia County Sunglow Pier Seawall Repair
- City of Edgewater Menard May Shoreline Stabilization
- City of New Smyrna Beach 27th Avenue Seawall Repair
- City of New Smyrna Beach AOB Phase 1 Dock Improvement and Dredging

Beach Structures:

- Volusia County Boylston Ave. Beach Approach Improvements
- City of Daytona Beach Ocean Walk Pavilion and Stairs Repair
- Volusia County South County Pedestrian Beach Access
- Volusia County Williams Beach Access and Ramp Repair
- Volusia County Plaza Blvd. Beach Approach Improvements
- Volusia County Browning Avenue Beach Access Approach Improvements
- Volusia County Rockefeller Beach Access Approach Improvements
- Volusia County South County Pedestrian Beach Access
- Volusia County Beach Access Structure Modifications
- Volusia County Hurricane Nicole Dune Walkover Repairs
- Volusia County Hurricane Ian Dune Walkover Repairs
- Volusia County Inlet Harbor Road Dune Walk over Repair
- Volusia County Smyrna Dunes Boardwalk Replacement Design
- City of New Smyrna Beach 27th Avenue Beach Access Ramp Repair
- City of New Smyrna Beach Esther Park Beach Access Ramp Design

Pier/Dock:

- City of Port Orange Memorial Park Observation Pier Design
- City of New Smyrna Beach Brannon Center Pier Replacement
- City of New Smyrna Beach Rocco Park Pier Improvements
- City of Port Orange Memorial Park Observation Dock Rehabilitation
- City of Ormond Beach Cassen Park Dock & Pier Design
- National Park Service Feller's Dock and Pier Replacement
- City of Daytona Beach Bethune Point Park Pier Design
- City of Daytona Beach Day Docks Design
- City of Daytona Beach Bethune Point Park Boat Lauch Accessory Docks Repair
- City of Daytona Beach Manatee Island Day Dock Repair
- City of Port Orange Causeway Floating Docks Design
- City of Port Orange Russell Property ADA Ramp & Dock Design
- City of Holly Hill Riverside Park Pier Repair
- City of New Smyrna Beach Buena Vista North Pier Design
- City of New Smyrna Beach Police Boat House Design
- Town of Marineland Marina and Dredging Design
- Tavares Recreational Park Dock Replacement and Access Dredging

Stormwater Control Structures/Flood Management:

- Lake County Water Authority Palatlakaha River Control Structure M5 and M6 Modification
- Lake County Water Authority Palatlakaha River Villa City Control Structure Modification
- St. Lucie County Lakewood Park Stormwater Improvements P9, P11, P13 Culverts
- St. Lucie County Lakewood Park Stormwater Improvements Canal 3, 4 & 5 Structures
- St. Lucie County Platts Creek Stormwater Repair
- St. Lucie County Shoreline Baffle Box Design
- Volusia County B-19 Canal Box Culvert Replacement and Stabilization

Trails/Boardwalks/ Pedestrian Bridges:

- City of Tavares Wooton Park Trail and Stormwater Improvements
- National Park Service Fort Pickens Boardwalk Replacement
- Volusia County Lake Ashby Park Boardwalk Replacement
- City of Daytona Beach Harvey Avenue Seawall & Boardwalk
- City of Daytona Beach City Island Boardwalk and Trail Design
- City of Daytona Beach Boardwalk and Beach Access Steps and Ramps
- Volusia County Ponce Inlet Jetty Park Boardwalk Design
- Volusia County Spruce Creek Boardwalk Design
- Volusia County Gemini Springs Park Pedestrian Bridge Replacement
- City of Viera Aripeka Pedestrian Bridge and Walkway Design
- City of Holly Hill Sunrise Park Pedestrian Bridge Design
- Viera Pangea Park Pedestrian Bridge Design

Living Shoreline/Break Water/Conservation Lands

- St. Lucie County Old Fort Park Oyster Reef Living Shoreline
- City of Ormond Beach Cassen Park Break Water Design and Dredging
- St. Lucie County Miller Oxbow
- St. Lucie County Ridgehaven Property
- St. Lucie County Indian Hills Seagrass Survey/Protection

Dredging:

- St. Lucie County Taylor Creek Restoration Dredging
- City of Daytona Beach Halifax Harbor North and South Marina Dredging
- Volusia County Spruce Creek Dredging Design
- National Park Service Elliott Key Harbor Dredging Design
- City of Daytona Beach Halifax Harbor Marina South Dredging Design
- City of Port Orange B-23 Canal Dredge Design
- City of Port St. Lucie 10 Waterways & Canals Dredging Design
- City of Holly Hill Sunrise Park Boat Ramp and Parking Improvements
- City of Panama City Johnson Bayou, Lake Huntington, Watson Bayou, Poston Bayou Maintenance Dredging Design
- Volusia County Ponce Inlet Side Channel Maintenance Dredging
- Volusia County Ponce Inlet North Boat Ramp Channel Dredging
- Volusia County Shell Harbor Dredging
- City of New Smyrna Beach AOB Phase 1 Dock Improvement and Dredging
- City of Sebastian Main Street Boat Ramp Dredging
- City of Ormond Beach Cassen Park Break Water Design and Dredging

MARINE STRUCTURES ENGINEERING

PARKS & RECREATION FACILITIES

SHORELINE PROTECTION & STABILIZATION

FLOATING & FIXED DOCKS

SEAWALL, BULKHEAD, & ARMORING

DREDGE ENGINEERING

ENVIRONMENTAL RESOURCE PERMITTING

STORMWATER MANAGEMENT

CIVIL SITE ENGINEERING

WATER QUALITY MANAGEMENT

STORMWATER MANAGEMENT

WATER CONTROL STRUCTURES

MARINE STRUCTURAL ASSESSMENTS

CONSTRUCTION INSPECTION & MANAGEMENT

RESILIENCY

GRANT MANAGEMENT & COORDINATION

Dredging & Marine Consultants

DMC

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4643 S. Clyde Morris Blvd.
Unit 302, Port Orange, FL 32128
Phone: (386) 304-6505
e-mail: spatel@dmces.com
www.dmces.com

FORT PIERCE, FL ★ TAVARES, FL ★ ST. AUGUSTINE, FL

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City of Deltona
RFQ#26016 for Parks and Marine Engineering Services
Professional Burdened Rates
Effective January 1, 2026

Project Staff	**Hourly Rate**
Principal/Senior Manager	$210.00
Associate Principal Engineer	$195.00
Senior Design Engineer III	$180.00
Senior Environmental Scientist	$160.00
Senior Design Engineer II	$155.00
Project Manager	$145.00
Engineering Professional	$130.00
Senior Ecologist	$125.00
Engineering Intern	$110.00
Environmental Professional	$ 95.00
Support Technical Engineering/Environmental Professional	$ 80.00

Technical Support Staff	
Senior CADD Technician	$95.00
CADD Technician	$85.00
Grants Management	$80.00
Administrative / Accounting	$65.00

Construction Inspection / Administration	
Construction Manager	$110.00
Senior Resident Inspector	$ 95.00
Environmental/Construction Inspector	$ 90.00
Field Technician	$ 80.00

Equipment Expenses	
Jon Boat (per day)	Cost
Turbidity Meter/Standards (per day)	$300.00
Sediment Sampler (per day)	$350.00
Subcontractor Expenses	Cost

4643 S. Clyde Morris Blvd. Unit 302 • Port Orange, FL 32129 • Phone: 386-304-6505 • Fax: 386-304-6506
spatel@dmces.com • www.dmces.com

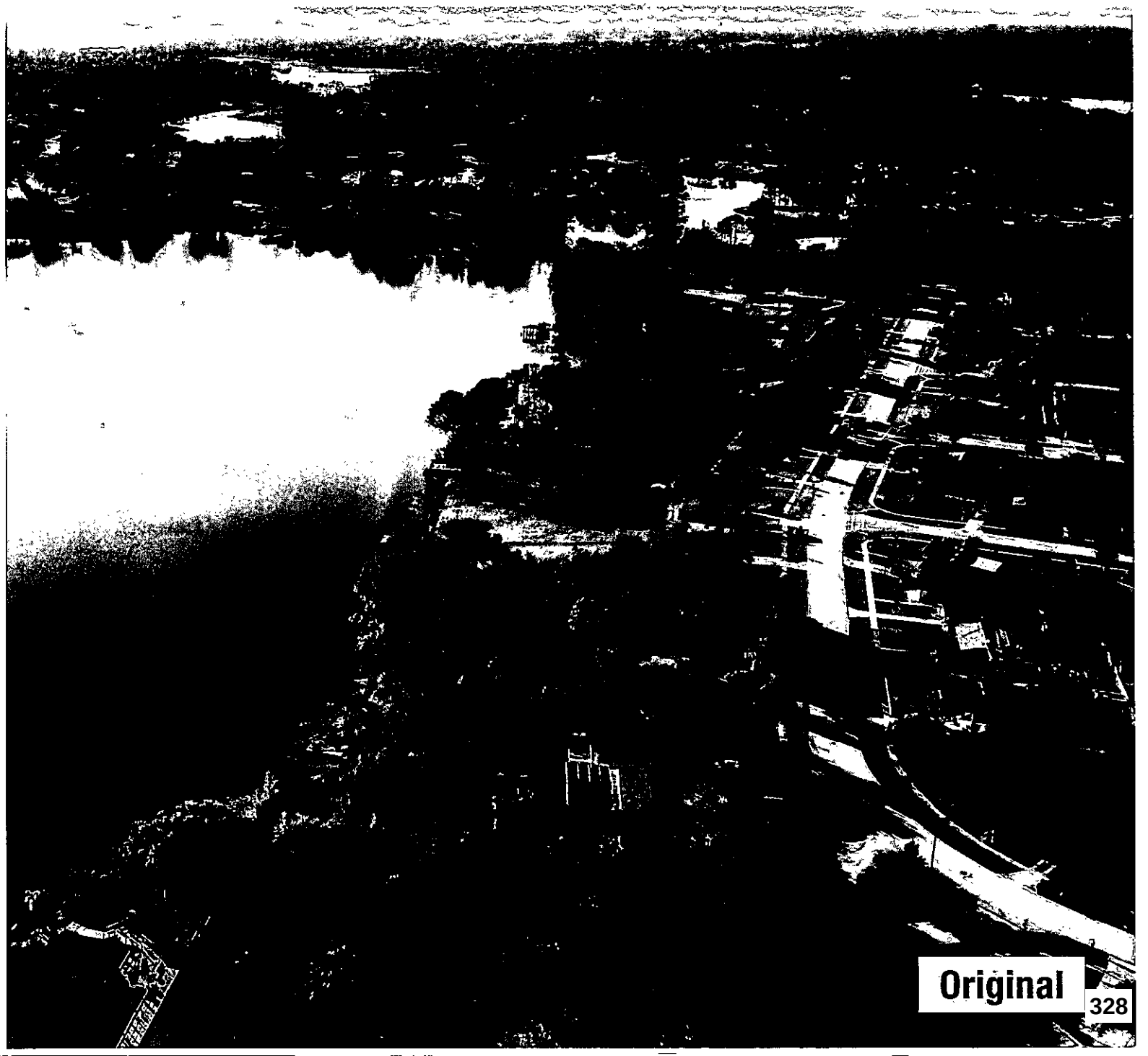
Kimley»Horn
Expect More. Experience Better.

REQUEST FOR QUALIFICATIONS #26016

for Parks and Marine Engineering Services

Prepared for

City of Deltona



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Title Page

Request for Proposal's Subject, Title, and Proposal Number

City of Deltona

Parks and Marine Engineering Services

Request for Qualifications #26016

Firm's Name

Kimley-Horn and Associates, Inc.

Primary Contact Name, Address, and Telephone Number

Jarod Stubbs, PE

Project Manager

1530 Cornerstone Boulevard
Building 1, Suite 200
Daytona Beach, FL 32117

386.271.0272

Date of Proposal

February 12, 2026

Cover Letter

February 12, 2026

Kimley»Horn
Expect More. Experience Better.

City of Deltona
Attn: Ms. Kate Duffy, CPPO, CPPB
Purchasing Manager
2345 Providence Boulevard
Deltona, FL 32725

Kimley-Horn and Associates, Inc.
1530 Cornerstone Boulevard
Building 1, Suite 200
Daytona Beach, FL 32117

RE: Request for Qualifications #26016 for Parks and Marine Engineering Services

Dear Ms. Duffy and Members of the Selection Committee:

Kimley-Horn is pleased to submit our qualifications to support the City of Deltona's on-call needs for parks and marine engineering services. As a long-standing partner to the City, we have come to deeply understand Deltona's priorities, expectations, and commitment to delivering high-quality public amenities and resilient infrastructure. We recognize the vital role Deltona's 23 parks, waterfront assets, and natural open spaces play in shaping community identity, enhancing recreation, and ensuring long-term environmental stewardship. This contract offers a meaningful opportunity to continue supporting the City as it invests in parks, facilities, and marine infrastructure that directly improve residents' quality of life.

Throughout our nearly six decades of service, Kimley-Horn has partnered with communities across Florida to enhance public spaces, expand recreational opportunities, and protect critical waterfront infrastructure. Our experience with municipal parks, waterfront facilities, and marine infrastructure positions us well to support Deltona's needs through this continuing services contract. We understand the importance of balancing functionality, durability, environmental stewardship, and fiscal responsibility—particularly when delivering projects on a task-by-task basis under an on-call framework. **Kimley-Horn offers the City of Deltona the following key benefits on this contract:**

Firm Strength and Local Presence. As a multidisciplinary consulting firm with nearly 10,000 professionals across 145 offices, including 22 in Florida, we offer the technical depth, coordination efficiency, and reliability required for an on-call services contract. Our Daytona Beach office, located less than 40 minutes from City Hall, will serve as the primary hub for this contract. This local presence enables immediate accessibility, rapid mobilization, and consistent in-person coordination with City staff.

Familiarity with Deltona and the Central Florida Region. Kimley-Horn currently serves the City of Deltona under an on-call utilities engineering contract, giving us direct familiarity with City standards, procedures, and expectations. This continuity enables our team to transition seamlessly and deliver value from the outset. In addition, we have supported municipalities throughout Volusia County and Central Florida, including the cities of DeBary, Orange City, Cape Canaveral, Port Orange, Ormond Beach, Eustis, Tavares, Groveland, New Smyrna Beach CRA, and Longwood. This experience has involved coordination with the same regulatory agencies, environmental conditions, and stakeholder groups that influence projects in Deltona. Our work along the St. Johns River system, including projects such as the City of DeBary's Alexander Island Park, reflects the type of park and waterfront improvements envisioned under this contract, integrating public access, environmental stewardship, and resilient design.

Relevant Parks and Marine Engineering Expertise. Kimley-Horn brings extensive experience delivering parks and marine infrastructure projects for Florida municipalities. Our team has planned and designed new and renovated park facilities, trails, boardwalks, open-space amenities, and ADA-accessibility improvements, as well as marine infrastructure, including docks, piers, seawalls, boat ramps, shoreline stabilization, and stormwater and flood resilience improvements. Our in-house civil, marine, and structural engineers, landscape architects, planners, and environmental and grant funding professionals support projects from planning and design through permitting and construction administration.

We have successfully navigated complex regulatory requirements involving the U.S. Army Corps of Engineers (USACE), the Florida Department of Environmental Protection (FDEP), the St. Johns River Water Management District (SJRWMD), and the Florida Fish and Wildlife Conservation Commission (FWC), enabling us to anticipate permitting challenges and streamline agency coordination. Our team also includes specialists experienced in FEMA-funded mitigation and recovery efforts, resilience planning, and grant compliance, allowing us to support the City when funding opportunities arise.

Proven On-Call Performance. Kimley-Horn has delivered on-call engineering services to more than 100 municipalities across Florida. We recognize the importance of responsiveness, clear communication, reliable scheduling, and disciplined project management. Our team is accustomed to handling tasks that range from small site assessments to complex, multi-phase capital initiatives, and we approach each assignment with the same commitment to quality and service.

Commitment to the City of Deltona. Above all, Kimley-Horn approaches this contract as a long-term partnership. We understand that the City is not only building projects but shaping the future of its public spaces and natural resources. Our goal is to serve as a trusted advisor, delivering technical excellence, clear guidance, and community-oriented solutions. We value our existing relationship with the City and welcome the opportunity to expand our support through this on-call contract.

We appreciate the opportunity to submit our qualifications and look forward to continuing our partnership with the City of Deltona.

Sincerely,

Kimley»Horn

Jarod Stubbs, PE
Project Manager | Associate |
Authorized Signer

As an Associate with Kimley-Horn and Associates, Inc., Jarod Stubbs, PE, is authorized to bind the firm on this contract.

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Section 2 – Firm Profile

Firm Overview and History

Founded in 1967, Kimley-Horn is a full-service, employee-owned, multidisciplinary consulting firm offering a broad range of engineering, landscape architecture, planning, and environmental services to clients in both the private and public sectors. Over the past 59 years, Kimley-Horn has grown from a small group of engineers and planners into one of the most respected consulting firms in the country, with a strong reputation for technical excellence, responsive service, and long-term client partnerships.

Today, Kimley-Horn employs nearly **10,000 professionals across more than 145 offices** in the United States, including over **1,700 professionals in 22 offices throughout Florida.** This extensive Florida presence enables Kimley-Horn to deliver highly responsive, locally informed service while leveraging the technical depth and specialized expertise of a national firm.

Kimley Horn operates as a single, integrated business unit rather than a collection of independent offices. This "one firm" mindset eliminates internal barriers and allows the firm to assemble the most qualified team for each assignment, regardless of location. Our organizational philosophy emphasizes proactive communication, accountability, collaboration, and enduring partnerships. As a result, Kimley Horn frequently serves as an extension of our clients' staff, providing practical, implementable solutions tailored to each community's goals and constraints.

Basic Information

Kimley-Horn and Associates, Inc.

1530 Cornerstone Boulevard
Building 1, Suite 200
Daytona Beach, FL 32117

Email: jarod.stubbs@kimley-horn.com

Phone: 386.271.0282

FEIN: 56-0885615

Primary Contact Person

Jarod Stubbs, PE

Project Manager

Email: jarod.stubbs@kimley-horn.com

Phone: 386.271.0272

Firm Qualifications

With **nearly six decades of experience,** Kimley-Horn offers the City of Deltona a robust team of engineers, landscape architects, planners, environmental specialists, and grants experts who have successfully delivered on-call professional services for public parks, recreational facilities, waterfront access areas, and marine infrastructure across Florida. Our **in-house staff provides technical capabilities spanning civil, marine, coastal, structural, environmental, and mechanical engineering; landscape design; master planning; construction-phase services; permitting support; Construction Engineering and Inspection (CEI); project controls; and grant funding strategy.** These interdisciplinary strengths enable us to deliver comprehensive solutions from concept through project completion while maintaining continuity and accountability across assignments.

Our proven parks and facilities experience spans **open space design, park master planning, feasibility studies, schematic and concept design, recreational programming, Americans with Disabilities Act (ADA) upgrades, sustainable stormwater management, hardscape and softscape design, environmental assessments, and construction-phase support.** Similar projects include comprehensive park and facility renovations for Florida municipalities, supported by site inventory, community outreach, contract administration, and stakeholder engagement to realize each community's vision.

Our specialized marine and waterfront engineering expertise includes the **design and inspection of seawalls, bulkheads, marinas, piers, docks, boat ramps, breakwaters, shoreline protection measures, floating infrastructure, stormwater and flood-hazard assessments, underwater dive assessments, sediment and pollutant modeling, environmental permitting, bathymetric surveys, and public involvement.** Kimley-Horn supports **Federal Emergency Management Agency (FEMA)-funded disaster recovery, mitigation, and hazard-resilience projects,** including grant-application assistance and compliance documentation for federal and state-funded initiatives. Our project approach leverages advanced modeling platforms to evaluate complex hydrodynamic, coastal, and flood-resilience conditions. This analytical capability enables us to deliver defensible, technically sound recommendations tailored to Deltona's unique natural and regulatory environment.

Kimley-Horn's multidisciplinary structure directly supports all elements outlined in the City's RFQ, including new and renovated park facilities; marine infrastructure at and below the waterline; environmental review and permitting; procurement assistance; project and construction management; public engagement; and planning-level through construction-level services. Our breadth of experience allows us to deliver the full spectrum of professional support required for Deltona's on-call parks and marine engineering needs.

Availability

Kimley-Horn's project manager, **Jarod Stubbs, PE,** is based in the firm's **Daytona Beach office.** This location places him close to Deltona and enables timely site visits, in-person meetings, and day-to-day coordination with City staff. Key supporting personnel will also be drawn from the Daytona Beach office, as well as Kimley-Horn's **Orlando, Lake Nona, Melbourne, Vero Beach, Jacksonville, Palm Beach Gardens, and Gainesville offices.** When needed, we'll also leverage specialized expertise from other Kimley-Horn offices to support any projects arising from this contract, drawing on the broader team outlined in our organizational chart to ensure the right resources are available at the right time.

Each team member maintains a regular presence at their designated location. Our project manager will allocate approximately 40 hours per week at the Daytona Beach office to support project management, coordination, and oversight. Additional staff will allocate their time between their primary office and any applicable satellite office or field location, depending on task scope, generally ranging from 30 to 40 hours per week at their main office. Our internal resource forecasting, project scheduling, and workload management systems ensure qualified staff remain available throughout the contract. This approach supports rapid mobilization and reliable continuity for all project assignments under the City's on-call needs.

Team Member Office Locations

Daytona Beach
1530 Cornerstone Boulevard
Building 1, Suite 200
Daytona Beach, FL 32117

Orlando
200 South Orange Avenue
Suite 600
Orlando, FL 32801

Lake Nona
6876 Marwick Lane
Suite 350
Orlando, FL 32827

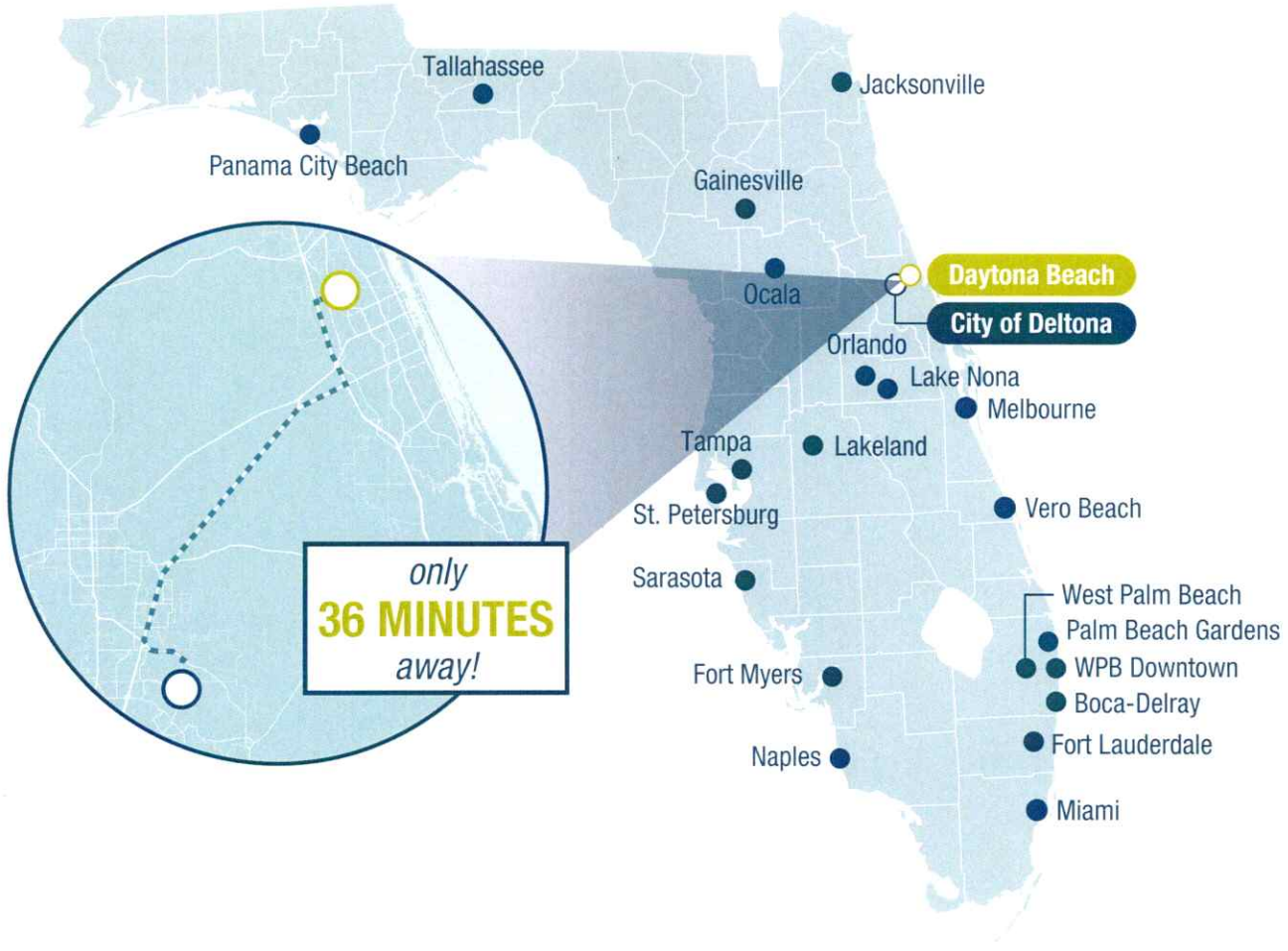
Melbourne
7341 Office Park Place
Suite 102
Melbourne, FL 32940

Vero Beach
445 24th Street
Suite 200
Vero Beach, FL 32960

Jacksonville
12740 Gran Bay Parkway West
Suite 2350
Jacksonville, FL 32258

Gainesville
800 SW 2nd Avenue
Suite 100
Gainesville, FL 32601

Palm Beach Gardens
11601 Kew Gardens Avenue
Suite 200
Palm Beach Gardens, FL 33410



Additional Information

Kimley-Horn offers Deltona **reliable, locally based support** backed by extensive statewide experience in delivering parks, recreational facilities, and marine infrastructure projects. With our **Daytona Beach office** serving as the project hub, our team provides **rapid response,** consistent communication, and on-site availability for the City's time-sensitive, task-order assignments.

We have **proven expertise in park improvements, waterfront structures, shoreline resiliency, permitting, and marine engineering,** supported by a multidisciplinary team that delivers nearly all required services **in-house.** This integrated structure reduces coordination delays, improves quality control, and ensures efficient project execution.

Our firm's long-standing work with Central Florida municipalities—including our **current on-call services for the City of Deltona and the cities of DeBary, Orange City, Cape Canaveral, Port Orange, Ormond Beach, Eustis, Tavares, Groveland, New Smyrna Beach CRA, and Longwood as well as Volusia, Osceola, and Lake counties**—demonstrates our ability to operate as a seamless extension of City staff. We understand the expectations, regulatory environment, and community priorities that shape Deltona's capital program.

Above all, Kimley-Horn is committed to being a **consistent, trusted partner,** focused on providing practical, constructable, and cost-effective solutions that enhance the City's parks, protect its waterfront assets, and support long-term community resilience.

Section 3 – Park and Marine Engineering Knowledge and Methodology

Understanding of Park and Marine Engineering Services

Understanding the City of Deltona's diverse infrastructure and recreational needs is foundational to delivering high-value engineering solutions. The City maintains a network of 23 parks and vital marine assets, which serve as a cornerstone of residents' quality of life and support sustainable growth. Our team recognizes that the City's parks and marine infrastructure require adaptive, resilient, and environmentally sound solutions that address not only current usage demands but also future expansion, evolving regulatory landscapes, and climate resilience. We approach each project within Deltona's parks, facilities, and marine scope with a comprehensive perspective—integrating civil, landscape, structural, and marine engineering expertise to deliver results that support the City's community-focused goals, regulatory compliance, and long-term asset management. Our previous work across Florida and with municipal clients alike has informed our understanding not only of the technical but also the operational, fiscal, and community aspects shaping the City's parks and marine infrastructure planning.

Facilities, Parks and Other Structures

Kimley-Horn provides a comprehensive, integrated methodology to support the City of Deltona's parks, facilities, and marine engineering needs from project inception through construction. We understand that Deltona's parks and marine facilities are essential community assets that must balance functionality, sustainability, accessibility, and long-term resilience while responding to evolving recreational needs and funding opportunities. Our approach is flexible, scalable, and well-suited for on-call services, allowing each task order to be tailored to the City's priorities while maintaining consistent quality, responsiveness, and communication.

The City's scope includes new parks and facilities, renovations and improvements to existing parks and structures, and site enhancements such as parking areas, sidewalks, stormwater infrastructure, landscaping, softscaping, and marine amenities. Kimley-Horn's multidisciplinary team brings extensive experience delivering these services for municipalities throughout Florida, with a strong understanding of regulatory requirements, community expectations, and lifecycle cost considerations.

Kimley-Horn is a national leader in parks and recreation planning and design, with experience ranging from small neighborhood and pocket parks to large regional and community parks. Our portfolio includes athletic complexes, multi-purpose sports fields, recreation centers, playgrounds, dog parks, fitness trails, pickleball complexes, kayak launches, beachfront amenities, and boat ramps and docks.

For new park and facility projects, our methodology emphasizes early planning, thoughtful site design, and integrated engineering solutions. Key elements include:

- **Site Evaluation and Due Diligence:** Assessing environmental constraints, topography, drainage, floodplains, access, and utilities to establish a strong technical foundation.
- **Program Development and Master Planning:** Collaborating with City staff to define program elements, land use allocation, circulation, and phasing that align with community needs and available funding.
- **Integrated Design:** Coordinating landscape architecture, civil engineering, stormwater management, lighting, wayfinding, and marine elements to create cohesive, functional, and visually compelling spaces.
- **Sustainable Infrastructure:** Incorporating resilient stormwater systems, low-impact development strategies, and context-sensitive planting to enhance performance and reduce long-term maintenance.
- **Permitting and Regulatory Coordination:** Managing local, state, and environmental approvals efficiently to support predictable schedules and budgets.

This approach ensures new parks are durable, accessible, and adaptable while creating memorable spaces that foster community identity and recreation.

Kimley-Horn has extensive experience in the renovation and expansion of existing park facilities, with a focus on maximizing the value of existing assets while meeting current standards and user expectations. We recognize that renovation projects often involve aging infrastructure, operational constraints, and the need to maintain public access during construction.

Our methodology for park renovations includes:

- **Existing Conditions Assessment:** Evaluating facilities, circulation, drainage, utilities, and structures to identify deficiencies and opportunities for improvement.
- **ADA and Code Compliance Review:** Assessing accessibility and regulatory requirements to guide upgrades and ensure inclusive, safe public spaces.
- **Program Optimization:** Identifying opportunities to reconfigure or enhance existing park elements to better serve current and future users.
- **Infrastructure Enhancements:** Designing improvements to parking, sidewalks, stormwater systems, hardscape, landscape, shorelines, and kayak launches and features to improve functionality, safety, and aesthetics.
- **Phased Implementation:** Developing practical phasing strategies that minimize disruptions and allow continued park operations when feasible.

Through this process, Kimley-Horn helps communities modernize their park systems while extending facility life and improving user experience.

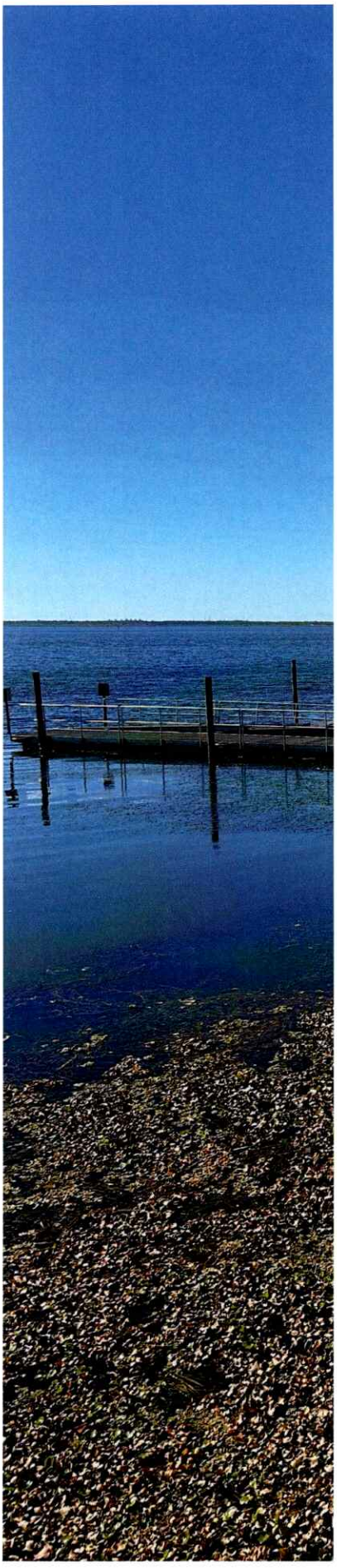
Our philosophy emphasizes creating pleasing human environments that integrate seamlessly with nature and reflect the community's character. We employ inclusive, consensus-driven public participation processes to engage stakeholders, gather meaningful input, and build support for park and facility projects.

A key differentiator of Kimley-Horn is our ability to provide integrated services under one contract. Our in-house capabilities allow us to efficiently deliver projects from planning and design through construction documentation, bidding, and construction observation, ensuring continuity, accountability, and quality control.

Our services include:

- Site-specific and system-wide master planning and needs assessments
- Parks, open space, and greenway planning and design
- Landscape architectural design
- Paving, planting, lighting, street furniture, and wayfinding design
- Bicycle, pedestrian, and streetscape design
- Aquatic and marine facility design
- Environmental planning, design, and permitting
- Construction documentation, bid evaluation, and construction observation

Kimley-Horn's proven methodology supports both the development of new parks and the renovation of existing facilities through an integrated, sustainable, and community-focused approach. Our experience, technical depth, and responsive on-call delivery model position us to be a trusted partner to the City of Deltona in enhancing its parks and marine infrastructure and improving residents' quality of life.



Marine Engineering

The Kimley-Horn team brings an incredible depth of experience and knowledge in marine and coastal engineering. We provide comprehensive marine and coastal engineering services with a strong focus on shoreline resilience, navigable waterways, and waterfront public infrastructure. Our team offers extensive experience supporting municipalities throughout Florida and the southeastern United States with the inspection, planning, design, permitting, rehabilitation, and construction administration of marine and coastal facilities. We routinely assist public agencies with both proactive capital improvements and rapid-response services tied to storm recovery, asset management, and regulatory compliance.

Our coastal engineering expertise spans the full lifecycle of waterfront infrastructure, including feasibility studies, condition assessments, and engineering design for docks, piers, boat ramps, bulkheads, shoreline stabilization systems, breakwaters, and other marine structures supported on shallow and deep foundations. Kimley-Horn engineers are highly experienced in evaluating structural capacity, serviceability, and durability in aggressive coastal environments, with designs tailored to site-specific hydraulic, geotechnical, and environmental conditions.

We place a strong emphasis on resilience and adaptability. Our team regularly performs post-storm inspections and damage assessments following hurricanes, tropical storms, and flood events to verify the structural integrity and operational safety of marine and coastal assets. These evaluations allow us to quickly identify priority repairs, emergency stabilization needs, and long-term rehabilitation strategies to safely reopen facilities to the public and reduce future risk. With staff located near Deltona, we can rapidly deploy qualified personnel to support urgent field assessments and emergency response assignments.

Kimley-Horn also brings extensive experience with in-water and shoreline projects, including maintenance and capital dredging, waterway and channel management, sediment control, shoreline erosion mitigation, and nature-based solutions such as living shorelines and environmental enhancement measures. Our approach balances engineering performance with environmental stewardship, constructability, and long-term maintenance considerations.

Regulatory coordination and permitting are core strengths of our marine and coastal practice. We maintain long-standing working relationships with local, state, and federal agencies, including the Florida Department of Environmental Protection (FDEP), the U.S. Army Corps of Engineers (USACE), the St. Johns River Water Management District (SJRWMD), the National Oceanic and Atmospheric Administration (NOAA), and the Environmental Protection Agency (EPA). Our team is well-versed in navigating complex permitting frameworks, including Section 404 of the Clean Water Act, Section 10 of the Rivers and Harbors Act, and implementation of the 2026 USACE Nationwide Permits. Early coordination with regulatory agencies allows us to streamline approvals, reduce risk, and maintain project schedules—particularly for grant-funded and time-sensitive projects.

Kimley-Horn's engineers design in accordance with the latest applicable codes and standards, including the Florida Building Code, FEMA guidance, USACE criteria, Unified Facilities Criteria, FDOT requirements (as applicable), and industry standards such as those published by the American Petroleum Institute. This technical rigor, combined with our collaborative and responsive on-call delivery model, enables us to support the City of Deltona with reliable, cost-effective, and resilient marine and coastal engineering solutions from project inception through construction and long-term asset management. **Our regulatory knowledge and methodologies are further detailed in Section 4.**

Approach from Project Inception to Completion

- **Project Initiation:** We facilitate thorough scoping meetings with City staff and stakeholders to confirm project goals, key constraints, schedule expectations, regulatory considerations, and community priorities. Engagement with utility owners, regulatory agencies, park users, and, where appropriate, the broader public establishes a solid foundation for project success. We develop a comprehensive work plan with clearly defined milestones, assigned roles, integrated communication protocols, and robust quality checkpoints.
- **Site Analysis and Data Collection:** Our engineers, landscape architects, and planners conduct site visits, review existing documentation, commission targeted surveys or geotechnical investigations, and utilize advanced technology—such as topographic and bathymetric surveys for marine scopes—to inform project baselines. Early fieldwork and data validation help mitigate risks and advance constructable, maintainable concepts.
- **Conceptual Design and Alternatives Analysis:** Our team develops a basis of design to lead the design approach and outline the codes and standards to be used for the design. We can develop multiple concept scenarios that address project needs, evaluate environmental benefits, and align with best practices in parks and marine engineering. Stormwater management, habitat improvement, green infrastructure, ADA accessibility, constructability, material durability, and ongoing maintenance are embedded in the alternatives analysis, with special attention to FEMA, FDOT, and relevant grant requirements where applicable.
- **Value Engineering:** Our team can work with the City and stakeholders to understand the particular needs for a project and potential financial limitations that may exist. We understand the delicate balance between project objectives and project funding, particularly when grants are involved. Our team can workshop innovative design or construction methods and re-evaluate the basis of design to refine the design criteria and identify potential cost savings for the project.
- **Regulatory Coordination and Permitting:** We lead early and continuous communication with permitting agencies—including local, state, and federal authorities such as the U.S. Army Corps of Engineers; Florida Department of Environmental Protection; and St. Johns River Water Management District. Our permitting experts develop strategies to streamline review timelines, minimize project delays, and support ongoing compliance (e.g., Section 404/10 authorizations, 2026 Nationwide Permits, Clean Water Act, Rivers and Harbors Act). Our team prepares clear, complete documentation for all regulatory reviews and coordinates with subconsultant partners when specialized services are needed.
- **Design Development and Documentation:** Building on approved concepts, our multidisciplinary team advances schematic, preliminary, and final design documents. We produce detailed drawings, technical specifications, cost estimates, and phasing plans that optimize lifecycle value, resilience, and community function. Integrated peer reviews and constructability checks occur at every milestone, and each package is coordinated with required permitting, environmental, and funding documentation.
- **Bidding and Procurement Assistance:** We assist the City in preparing bid packages and evaluating contractor submittals. Our team's experience with public and grant-funded contract processes promotes transparency and helps identify the most qualified bidders. Where needed, we support pre-bid meetings, addenda preparation, and bidder-initiated requests for information.
- **Construction Phase and Project Closeout:** Kimley-Horn provides resident engineering and construction administration services, field observations, shop drawing reviews, contractor coordination, public communication, and compliance confirmation. We collaborate closely with City staff and contractors to resolve field conditions in real time and to monitor safety, schedule, and quality. At project closeout, we produce as-built documents, prepare O&M resources, and guide the City to a successful project turnover.

This proven process is adaptable to the urgency and scale of on-call assignments, whether for small facility repairs, comprehensive park upgrades, or major marine asset rehabilitation projects. Our commitment to clear communication, collaborative problem-solving, and continuous feedback loops reduces project risk and delivers measurable results aligned with the City's sustainability vision.

In-House Services

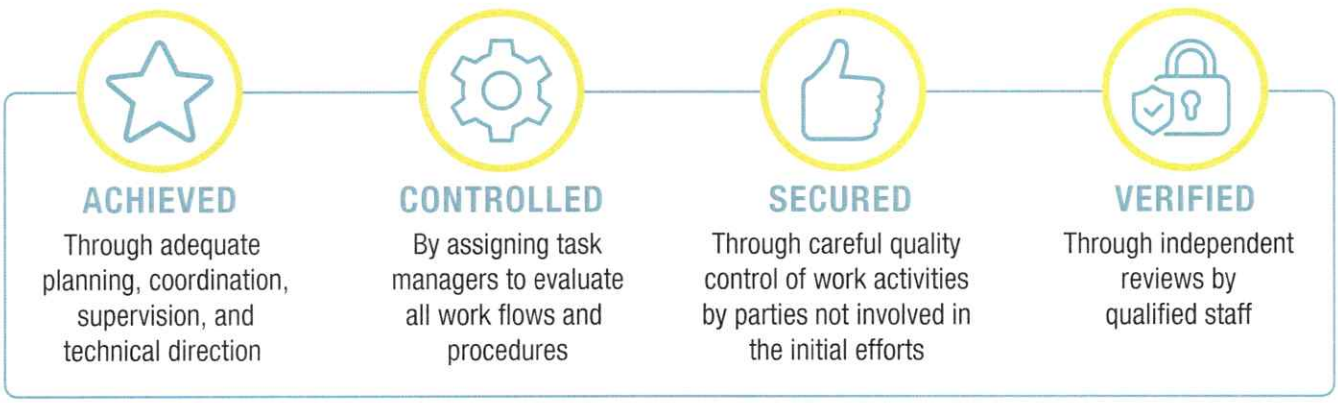
For this contract, Kimley-Horn will provide services in-house, minimizing reliance on subconsultants and promoting integrated project delivery. If needed, select specialty services may be delivered through trusted subconsultants.

Quality Control/Quality Assurance Program

Ongoing service contracts require an additional level of quality review, given the number of disciplines involved and their respective process components. Kimley-Horn's commitment to delivering quality work is a cornerstone of our client services, and it is our reputation for excellence that drives our ongoing success. Since its inception, Kimley-Horn has been dedicated to ensuring quality in every task, deliverable, and service provided, a commitment communicated and actively promoted across the firm. Recognizing the vital importance of meticulous quality control, Kimley-Horn has developed a comprehensive 200-page Quality Control/Quality Assurance (QC/QA) manual that every project manager must be familiar with to promote high-quality services that meet and exceed client expectations. The following steps outline Kimley-Horn's formal in-house program, which is applied to the City of Deltona for total quality management.

- **Develop Detailed Work Plan.** The work plan establishes the major tasks, identifies the staff members who will complete them, determines how much time each task will take, designates the quality control review staff, and details the schedule for completion.
- **Assign QC/QA Responsibility.** We have identified Kirby Latham, PE, as our Quality Control Manager. As a QC/QA advisor, Kirby will conduct QC/QA reviews at the end of each project phase to ensure that the project deliverables are not only technically correct but also consistent with the project's objectives.
- **Conduct Peer Reviews.** We design peer reviews to check, review, and provide oversight of work activities. Individuals who are not directly responsible for performing the task conduct peer reviews, offering an unbiased technical evaluation at every step of the project.
- **Perform Meticulous Project Documentation.** Appropriate data and work papers that detail the choices that were evaluated and the basis for recommendations will support all documents.
- **Final Project Manager Endorsement.** Jarod Stubbs, PE, our project manager, will evaluate each project for clarity, accuracy, completeness, and scope compliance.

KIMLEY-HORN QUALITY CONTROL IS



Section 4 – Regulatory Knowledge and Methodology

Experience Securing U.S. Army Corps of Engineers Approvals

At Kimley-Horn, we possess extensive expertise in obtaining approvals from the U.S. Army Corps of Engineers (USACE), including the forthcoming 2026 Nationwide Permits (NWPs). Our team consistently tracks regulatory changes to promote early alignment with evolving requirements, drawing on decades of close coordination with USACE for coastal, marine, and waterfront infrastructure projects. We lead early agency engagement, participate in pre-application meetings, and prepare comprehensive, technically robust permit documentation that supports efficient agency review.

This approach is reinforced by senior team members who have led and peer-reviewed complex USACE authorizations nationwide, bringing an informed understanding of Corps expectations, technical review priorities, and documentation standards to each project. **For example, for the $21.5 million marquee Siesta Key Beach Park project in Sarasota County, Florida (further detailed in Section 6), our proactive, detailed permitting engagement with USACE led to successful authorization for complex mitigation and comprehensive environmental assessments.**

Familiarity with the Florida Department of Environmental Protection, St. Johns River Water Management District, and Other Agencies

Kimley-Horn maintains long-standing working relationships with the Florida Department of Environmental Protection (FDEP) and the St. Johns River Water Management District (SJRWMD). Our team brings a strong working knowledge of Environmental Resource Permits (ERP), Coastal Construction Control Line (CCCL) permits, stormwater management permits, and wetland and water quality requirements. We routinely coordinate with local governments, regional water management districts, and federal agencies to align technical design with regulatory expectations. **For example, we supported the RiversEdge project in Jacksonville, Florida (further detailed in Section 6) by securing all necessary permits from FDEP, USACE, SJRWMD, and the City of Jacksonville ahead of anticipated timelines. The marina and infrastructure permit was submitted in June 2023; marina approvals were received in January 2025, and site-clearing and horizontal development permits were issued in July 2024.**

This regulatory approach is further strengthened by the experience of **Robert Sloop, PE**, a senior member of Kimley-Horn's marine and coastal engineering practice. Robert has worked directly with SJRWMD both as a technical permit reviewer and as an instructor for SJRWMD coastal engineering seminars. In these roles, he evaluated and taught agency staff on dredging, marina and dock design, hydrodynamic flushing analyses, shoreline stabilization, and erosion control. This perspective from within the regulatory review process enhances Kimley-Horn's ability to anticipate agency concerns, prepare defensible applications, and respond efficiently to Requests for Additional Information (RAIs), reducing schedule risk for City projects.

Managing Multi-Agency Permitting and Approval Timelines

Kimley-Horn's regulatory methodology emphasizes early risk identification, clear mapping of federal, state, and local permit requirements, and continuous coordination with reviewing agencies. We integrate environmental compliance and mitigation requirements into design development, helping ensure permit approvals align with project schedules and construction procurement cycles. **The Siesta Key Beach Park project is a prime example of our team delivering a world-class waterfront recreation facility—requiring concurrent approvals from USACE and FDEP—through early agency engagement, mitigation planning, and technical innovation.** We reliably promote permit approvals concurrent with design milestones by submitting phased documentation, tracking RAIs, and facilitating regular agency check-ins.

Kimley-Horn's ability to align permitting milestones with design and construction schedules is supported by senior regulatory leadership with extensive agency-facing experience. Robert's background leading and reviewing complex approvals involving USACE, FDEP, and SJRWMD—including projects subject to Section 404 of the Clean Water Act and Section 10 of the Rivers and Harbors Act—provides added assurance that regulatory requirements are fully integrated into project delivery. This experience informs early risk identification, realistic scheduling, and proactive agency coordination for on-call and task-order assignments.

Coordination with Grant-Funded Projects and Compliance Requirements

Kimley-Horn has extensive experience supporting projects funded by the Federal Emergency Management Agency (FEMA), the Florida Department of Transportation (FDOT), the Community Development Block Grant (CDBG), and state water quality and resilience programs. We develop compliance matrices to track environmental, procurement, and reporting requirements and ensure adherence to 2 C.F.R. 200 and other federal standards. Our services include coordinating NEPA and related environmental reviews, supporting post-award compliance, and preparing audit-ready documentation. Our experience has yielded successful audits and reinforced our reputation for stewardship of public funds and federal/state compliance requirements. The result is a risk-aware and collaborative approach—one that advances City priorities in parks, marine, and infrastructure projects that require complex coordination across agencies and funding partners.

Capability to Address Regulatory Challenges

Our approach is grounded in the professional standard of care and emphasizes technical rigor, transparent communication, and adaptability to evolving regulatory requirements. Through interdisciplinary coordination and proactive engagement with agencies, Kimley-Horn consistently advances complex parks, marine, and waterfront infrastructure projects subject to significant regulatory oversight.

Section 5 – Staff Credentials and Project Team

Kimley-Horn Project Team

Kimley-Horn understands the importance of assembling a strong project team; by selecting us as your consultant for this contract, you are truly seeking a long-term partner and trusted advisor. The City needs a core team of experts with relevant, hands-on experience and a high level of responsiveness, both in exceptional local support and technical expertise. We will simultaneously offer you the technical resources of a nationally ranked organization and the personal service of a small, local firm. We will continually evaluate our workload against our Florida resources to ensure we have sufficient personnel to provide you with the local service that enables you to fully realize the benefits of the Kimley-Horn team. Our project manager, **Jarod Stubbs, PE**, can commit the resources needed to successfully deliver this project and has demonstrated his project management approach on many similar projects throughout Central Florida.

Our management approach for the City of Deltona is built on a clear, collaborative team structure and a proven, phased methodology that ensures quality, compliance, and responsiveness at every step. **Jarod Stubbs, PE, will serve as the City's primary point of contact. Scott Mingonet, PLA, AICP will serve as the Principal-in-Charge, and Kirby Latham, PE will oversee Quality Control/Quality Assurance.** The team includes discipline leads for civil engineering, landscape architecture and planning, environmental, and marine engineering. Our discipline leads are also supported by multidisciplinary experts in stormwater, utilities, traffic, parks design, planning, and grant/federal compliance; marine structural piers and dredging; structural and coastal engineering; seawalls and boardwalks; waterfront development; and resilience and waterfront infrastructure.

This team has deep experience in the City of Deltona and the surrounding areas, ensuring a thorough understanding of local requirements. Our depth of staff in relevant disciplines, history of successfully delivering projects, and combined decades of experience enable us to provide high-quality service to the City.

Team Organizational Chart

As demonstrated by the organizational chart and key staff resumes on the following pages, we have selected a team of seasoned professionals who offer the responsiveness and technical expertise you need for this contract. Our depth of staff in the required areas of expertise and familiarity with your needs will enable us to maximize coordination, integrate resources, adhere to project schedules, and manage the budget effectively. With these processes in place, we can meet the technical and staffing needs anticipated for this contract.

City of Deltona

Principal-in-Charge	Project Manager	Quality Control Manager
Scott Mingonet, PLA, AICP*	Jarod Stubbs, PE*	Kirby Latham, PE*

FACILITIES, PARKS AND OTHER STRUCTURES

Civil Engineering

Jarod Stubbs, PE*

Brent Lenzen, PE*

Matthew Wansor, PE

Matthew Gillespie, PE

Ethan Parks, EI

Stormwater

Ratna Salihin Lee, EI*

Utilities

Nicole McConnell, PE*

Colten Brickler, PE

Traffic

Emanuelle Rodriguez, PE, IMSA I

Kerry Karl

Landscape Architecture and Planning

John Griffin, PLA*

Ray Lopez, PLA

Jake Maple

Planning

Eliza Juliano, CNU-A*

Peter Traficante, AICP

Grant/Federal Compliance Support

Heather Glisson, AICP*

Joe Crozier, AICP

Environmental

Shelby Oenbrink, PWS, GTA*

Tori Bacheler, PWS, GTA

MARINE ENGINEERING

Marine and Coastal Engineering

Marine Structural, Piers, and Dredging

Desi Maldonado, PE*

Structural Engineering

Lee Hellstrom, PE*

Coastal Engineering

Jackie Brower, PhD, PE*

Seawalls and Boardwalks

J. Casey Long, PE*

Waterfront Development

Robert Sloop, PE

Resilience and Waterfront Infrastructure

Margaret Boshek, PE

KEY:

Task Lead

* Key Staff

Jarod Stubbs, PE

Project Manager | Civil Engineering Lead

Jarod has more than nine years of experience in civil engineering and project management, supporting land development projects throughout Central Florida. He is responsible for project planning, design coordination, regulatory agency permitting, and overall project delivery. Jarod leads the development and coordination of engineering documents, including drainage analysis, stormwater modeling, and construction observation services. He has extensive experience managing permitting efforts and maintaining correspondence with local, state, and federal regulatory agencies, ensuring projects comply with applicable requirements. His background includes coordinating multidisciplinary teams, managing schedules and budgets, and supporting clients through complex approval processes. Jarod's practical understanding of Florida regulatory frameworks and his detail-oriented project management approach support the efficient delivery of local infrastructure and facility improvement projects.

OFFICE LOCATION

Daytona Beach, FL

CONTACT

jarod.stubbs@kimley-horn.com

386.271.0272

CURRENT POSITION WITH KIMLEY-HORN

Civil Engineer, Associate

YEARS WITH KIMLEY-HORN

9

YEARS IN THE INDUSTRY

9

EDUCATION

Bachelor of Science, Civil Engineering, University of Florida

PROFESSIONAL CREDENTIALS

Professional Engineer in Florida, #89387

RELEVANT EXPERIENCE

- **City of DeBary Continuing Services,** DeBary, FL
  - Alexander Island Park
- **Volusia County Professional Planning and Development Services,** Volusia County, FL
- **Stormwater Regulation Comparison,** Volusia County, FL
- **City of Edgewater Continuing Professional Engineering Services,** Edgewater, FL
- **Kentucky Avenue at SR 472 Intersection Improvements,** Volusia County, FL
- **Rivington Community Development District (CDD) Continuing Services,** DeLand, FL
- **East Airfield Park Mass Grading, Utilities, and Drainage,** Orlando, FL
- **Orlando International Airport STC South Terminal C Phase 1, GOAA,** Orlando, FL
- **Central Parc at Oakwater,** Port Orange, FL
- **Waypointe,** Daytona Beach, FL
- **Watermark Residential,** Davenport, FL
- **Victoria Park,** Deland, FL
- **Orange and Pineloch Mixed-Use,** Orlando, FL
- **Pixon Lake Nona Mixed-Use Apartment Community,** Lake Nona, FL

OFFICE LOCATION

Orlando, FL

CONTACT

scott.mingonet@kimley-horn.com

407.427.1622

CURRENT POSITION WITH KIMLEY-HORN

Senior Landscape Architect, Senior Vice President

YEARS WITH KIMLEY-HORN

36

YEARS IN THE INDUSTRY

36

EDUCATION

Bachelor of Landscape Architecture, University of Florida

PROFESSIONAL CREDENTIALS

Professional Landscape Architect in Florida, #01428

American Institute of Certified Planners, #015169

Scott Mingonet, PLA, AICP

Principal-in-Charge

Scott has a broad range of experience as a landscape architect and planner. Throughout his 36 years with Kimley-Horn, he has been integral in developing the firm's land planning and landscape architecture practice. Because of the firm's foundation in transportation and land development, Scott has been able to apply that knowledge base to creatively affect both public- and private-sector projects ranging from mixed-use master plans to municipal redevelopment strategies. His unique skill set includes an ability to balance a pleasing visual master plan and distinctive sense of place with an understanding of implementation constraints. Scott's principal area of expertise is shepherding projects from initial visioning to final implementation for multidisciplinary projects.

RELEVANT EXPERIENCE

- **City of DeBary Continuing Services,** DeBary, FL
  - Alexander Island Park
- **City of Cape Canaveral Continuing Services,** Cape Canaveral, FL
  - Veterans Memorial Park and Rain Garden
  - Civic Hub Master Plan
  - Canaveral City Park Concept Plan
  - Polk Avenue Streetscape
  - Inspiration Park on Polk Avenue
- **Jetty Park,** Port Canaveral, Cape Canaveral, FL
- **Cape Coral Yacht Club,** Cape Coral, FL
- **Sparkman Wharf,** Tampa, FL
- **Siesta Key Beach Park,** Siesta Key, FL
- **Baker Park,** Naples, FL
- **Fred Poppe Regional Park Campground,** Palm Bay, FL
- **Civic Hub and Passive Park,** Rockledge, FL
- **Osceola Heritage Park Redevelopment Plan,** Osceola County, FL
- **MAC Overstreet Park (AKA Boardwalk Park on Pleasant Hill),** Osceola County, FL
- **Perry Harvey Park,** Tampa, FL
- **Lake County Continuing Services,** Lake County, FL
- **City of Groveland Continuing Services,** Groveland, FL

OFFICE LOCATION

Daytona Beach, FL

CONTACT

kirby.latham@kimley-horn.com

386.333.6914

CURRENT POSITION WITH KIMLEY-HORN

Civil Engineer

YEARS WITH KIMLEY-HORN

<1

YEARS IN THE INDUSTRY

30

EDUCATION

Bachelor of Science, Civil Engineering, University of South Alabama

PROFESSIONAL CREDENTIALS

Professional Engineer in Florida, #58848

Professional Engineer in Alabama, #23388

Kirby Latham, PE

Quality Control Manager

Kirby has more than 30 years of experience in civil engineering and project management, supporting both public- and private-sector projects. His professional background includes stormwater management, drainage, water and wastewater infrastructure, roadway, and bridge projects. Kirby served as the consultant City Engineer for the City of Saraland, Alabama, for more than 20 years, overseeing engineering design, construction coordination, and municipal infrastructure improvements. As Quality Control Manager, he brings a comprehensive understanding of design standards, constructability, and regulatory compliance. Kirby's experience enables him to ensure that engineering documents are thoroughly reviewed, technical coordination is maintained across disciplines, and project deliverables are consistent with applicable regulatory requirements, client expectations, and established quality control/quality assurance procedures.

RELEVANT EXPERIENCE

- **City of Port Orange Continuing Services,** Port Orange, FL
  - St. Johns River-to-Sea (SJR2C) Loop SUN Trail
- **Chickasabogue Park,** Mobile County, AL*
- **Dead Lake Marina,** Mobile County, AL*
- **Lake Jordan Pier Improvement Project,** Wetumpka, AL*
- **Lake Martin Boat Ramp Improvements,** Lake Martin, AL*
- **Mount Vernon Boat Ramp Improvements,** Mount Vernon, AL*
- **Lillian Park Boat Ramp Improvements,** Lillian, AL*
- **Oscar Driver Park,** Saraland, AL*
- **Walter Cofield Park,** Saraland, AL*
- **Town Center Park,** Saraland, AL*
- **Kali Oka Country Club Park,** Saraland, AL*
- **Five Rivers Delta Resource Center,** Spanish Fort, AL*
- **Creola Park,** Creola, AL*
- **McVay Drive at Navco Road Drainage Improvements,** Mobile, AL*
- **Ann Street Drainage Improvements,** Saraland, AL*
- **First Avenue Drainage Improvements,** Saraland, AL*
- **Deer Run Drainage Improvements,** Saraland, AL*

**Relevant Experience Prior to Joining Kimley-Horn*

OFFICE LOCATION

Orlando, FL

CONTACT

brent.lenzen@kimley-horn.com

407.427.1610

CURRENT POSITION WITH KIMLEY-HORN

Civil Engineer,
Senior Vice President

YEARS WITH KIMLEY-HORN

15

YEARS IN THE INDUSTRY

16

EDUCATION

Bachelor of Science, Civil Engineering, Florida State University

PROFESSIONAL CREDENTIALS

Professional Engineer in Florida, #78537

Brent Lenzen, PE

Civil Engineering

Brent has 16 years of experience in civil engineering and project management for public- and private-sector land development projects throughout Central Florida, including utilities, site layout, grading, and permitting. He has extensive knowledge of the permitting requirements and processes through various review agencies across Florida, including FDEP, FDOT, and SJRWMD. His skill set includes stormwater management, pavement design, utility infrastructure design, construction-phase services, floodplain management, water-quality design, GIS, and ICPR modeling.

RELEVANT EXPERIENCE

- **City of DeBary Continuing Services,** DeBary, FL
  - Alexander Island Park
  - Alexander Island Park Motorized Vessel Exclusion Zone
  - Gateway Park Entrance/Traffic Signal Design and Permitting
  - Gateway Park Access Conceptual Planning
- **City of Port Orange Continuing Services,** Port Orange, FL
  - Riverwalk Park Utility Relocation/Upgrade
- **Kentucky Avenue at SR 472 Intersection Improvements,** Volusia County, FL
- **East Airfield Park Mass Grading, Utilities, and Drainage,** Orlando, FL
- **Rivington Community Development District (CDD) Continuing Services,** DeBary, FL
- **Volusia County Metropolitan Planning Organization (MPO) Bicycle/Pedestrian Continuing Feasibility Studies,** Volusia County, FL
- **Park Lane Place,** Lake Mary, FL
- **Sheeler Avenue Single Family,** Apopka, FL
- **Watermark Residential,** Daytona, FL
- **Victoria Park Phase II,** Deland, FL
- **Watermark Residential,** Davenport, FL
- **Central Parc at Oakwater,** Port Orange, FL
- **Pixon Lake Nona Mixed-Use Apartment Community,** Lake Nona, FL

Ratna Salihin Lee, EI

Stormwater

Ratna Lee has more than 26 years of professional experience in stormwater design, drainage analysis, and permitting across public- and private-sector projects and state government regulatory environments. Her expertise includes civil drainage design and stormwater permitting for projects of varying scale, with extensive experience coordinating with consultants, developers, local governments, and regulatory agencies. Ratna possesses in-depth knowledge of stormwater rules and permitting requirements within SJRWMD and SFWMD. She is highly proficient in industry-standard stormwater modeling and analysis tools, including Interconnected Pond Routing (ICPR), Best Management Practice Train (BMPTrain), PONDS, Stormwater Management Model (SWMM), and StormCAD. Ratna's collaborative approach supports effective coordination with multidisciplinary teams and regulatory stakeholders to advance complex permitting and stormwater compliance objectives.

RELEVANT EXPERIENCE

- **City of Port Orange Continuing Services,** Port Orange, FL
  - Riverwalk Park Phase II
  - Madeline Avenue Roadway and Sidewalk Improvements
- **East Airfield Master Plan, GOAA,** Orlando, FL
- **East Airfield Park Mass Grading, Utilities, and Drainage**, Orlando, FL
- **The Reserve of Alafaya Subdivision,** Orange County, FL
- **Orlando Square Shopping Center,** Orlando, FL
- **The MarketPlace at Seminole Towne Center,** Sanford, FL
- **The Registry at Michigan Park,** Orlando, FL

OFFICE LOCATION

Lake Nona, FL

CONTACT

ratna.lee@kimley-horn.com

407.487.2434

CURRENT POSITION WITH KIMLEY-HORN

Civil Professional

YEARS WITH KIMLEY-HORN

6

YEARS IN THE INDUSTRY

26

EDUCATION

Bachelor of Science, Civil Engineering, University of Central Florida

PROFESSIONAL CREDENTIALS

Engineering Intern in Florida, #680113

Nicole McConnell, PE

Utilities

Nicole is a civil engineer with more than 19 years of experience in the planning, design, and delivery of municipal wastewater and utility infrastructure projects. She is currently providing on-call utility engineering services for the City of Deltona, supporting wastewater treatment, conveyance, and collection system needs. Her experience includes wastewater treatment facilities, pump-and-lift stations, and linear infrastructure for wastewater, potable water, and reuse systems. Nicole has supported projects from feasibility and master planning through permitting, design, and construction management, including treatment plant improvements and system expansions. Working extensively throughout Central Florida and with the City, she is well-versed in local regulatory requirements and has a proven track record of delivering coordinated, practical solutions for complex utility infrastructure projects.

OFFICE LOCATION

Daytona Beach, FL

CONTACT

nicole.mcconnell@kimley-horn.com

386.271.0274

CURRENT POSITION WITH KIMLEY-HORN

Civil Engineer, Associate

YEARS WITH KIMLEY-HORN

9

YEARS IN THE INDUSTRY

19

EDUCATION

Bachelor of Science, Environmental Engineering, Rensselaer Polytechnic Institute

PROFESSIONAL CREDENTIALS

Professional Engineer in Florida, #73789

RELEVANT EXPERIENCE

- **City of Deltona On-Call Utilities Engineering,** Deltona, FL
  - Eastern Test Well Task Order
  - Fisher Wastewater Treatment Facility Construction Phase Services
  - Water Reclamation Facility Final Design and Permitting Services
- **City of Port Orange Continuing Services,** Port Orange, FL
  - Hydraulic Modeling, Port Orange, FL
  - Citywide Stormwater Master Plan and Stormwater Rehabilitation and Repair Program
- **City of Ormond Beach Continuing Services,** Ormond Beach, FL
- **Park Avenue Water Main Design and Construction Services,** Edgewater, FL
- **Headworks and Filter Improvements,** Cape Canaveral, FL
- **Florida Governmental Utility Authority Dixie Groves Water Main Replacement,** Holiday, FL
- **West Villages Improvement District Southwest Wastewater Reclamation Facility,** North Port, FL
- **Condition Assessment and Facility Evaluation of Wastewater Treatment Facility #1 and #2,** Mount Dora, FL
- **Radiance Utilities and Master Lift Station,** Daytona Beach, FL
- **Pennbrooke Water Treatment Plant Water Quality Improvements,** Leesburg, FL
- **Waypointe Offsite Utilities,** Daytona Beach, FL
- **Utilities Inc. of Florida Sanlando Force Main and Water Main Replacement,** Longwood, FL

John Griffin, PLA

Landscape Architecture and Planning Lead

John has 29 years of experience providing landscape architecture, urban design, and master planning services to public agencies and private-sector clientele. His hands-on approach to establishing the vision of a project at its earliest stages has helped deliver multiple award-winning developments that have reshaped the Greater Orlando landscape. He is well-versed in leading multi-disciplinary teams through design, detailed construction documentation, and construction-phase services. His areas of expertise include streetscapes, botanical gardens, neighborhood parks, themed attractions, resorts, and master-planned communities.

OFFICE LOCATION

Orlando, FL

CONTACT

john.griffin@kimley-horn.com

407.427.1630

CURRENT POSITION WITH KIMLEY-HORN

Senior Landscape Architect

YEARS WITH KIMLEY-HORN

2

YEARS IN THE INDUSTRY

29

EDUCATION

Master of Landscape Architecture, University of Florida

Bachelor of Science, Landscape Design, Florida A&M University

PROFESSIONAL CREDENTIALS

Professional Landscape Architect in Florida, #LA6666700

RELEVANT EXPERIENCE

- **City of DeBary Continuing Services,** DeBary, FL
  - Alexander Island Park
- **Fred Poppe Regional Park Campground,** Palm Bay, FL
- **Meridian Parks,** Orlando, FL
- **Pine Ridge at Sugarloaf Mountain Neighborhood Parks,** Minneola, FL
- **Whispering Winds at Sugarloaf Mountain Neighborhood Parks,** Minneola, FL
- **Winding Oaks Neighborhood Parks,** Ocala, FL
- **West Ormond Beach Recreation Center,** Ormond Beach, FL
- **Emma Jewel Charter Academy Gym Design,** Cocoa, FL
- **Wyld Oaks Mixed-Use Development,** Apopka FL
- **Lake Hiawatha Preserve,** Clermont, FL*
- **Baldwin Park Neighborhood Parks,** Orlando, FL*
- **Cady Way Trail,** Orlando, FL*
- **Lake Baldwin Trail,** Orlando, FL*
- **Blue Jacket Community Park,** Orlando, FL*
- **Miami-Dade County Parks and Open Space Master Plan,** Miami, FL*
- **Lake Eva Park,** Haines City, FL*
- **Celebration Neighborhood Parks,** Celebration, FL*
- **Heathcote Botanical Gardens,** Fort Pierce, FL*
- **Bok Tower Gardens,** Lake Wales, FL*

**Relevant Experience Prior to Joining Kimley-Horn*

OFFICE LOCATION

Orlando, FL

CONTACT

eliza.juliano@kimley-horn.com

407.789.0535

CURRENT POSITION WITH KIMLEY-HORN

Planner, Associate

YEARS WITH KIMLEY-HORN

3

YEARS IN THE INDUSTRY

19

EDUCATION

Master of Urban Planning, Harvard University

Bachelor of Science, Biochemistry, Harvard University

PROFESSIONAL CREDENTIALS

Congress for New Urbanism Accredited (CNU-A)

Bike/Walk Central Florida, Board Member

Eliza Juliano, CNU-A

Planning

Eliza has 19 years of experience with a wide variety of planning and design projects ranging from new communities to form-based coding to multimodal transportation. A key focus of her work is improving the relationship between urban design and multimodal transportation to improve sustainability and quality of life. She is engaged in outreach and advocacy on smart growth issues and is active in the leadership of local and national peer organizations, including serving as the 2017-2018 chair of the national Congress for New Urbanism.

RELEVANT EXPERIENCE

- **Volusia County Professional Planning and Development Services,** Volusia County, FL
- **Professional Planning Consulting Services,** New Smyrna Beach, FL
- **Titusville Tomorrow Vision Plan and Neighborhood Visioning, Policies, and Regulations,** Titusville, FL
- **Orange Code and Vision 2050,** Orange County, FL
- **Seminole County Continuing Planning Services,** Seminole County, FL
- **Mount Dora Continuing Professional Consultant Services,** Mount Dora, FL
- **Downtown Vision Plan and CRA Plan Update,** Edgewater, FL
- **Envision Seminole 2045 and Land Development Code Update,** Seminole County, FL
- **City of Orlando Planning Continuing Services,** Orlando, FL
- **Mercy Drive Neighborhood Vision Plan,** Orlando, FL
- **River to Sea Transportation Planning Organization (TPO) Long Range Transportation Plan 2040,** Volusia County, FL
- **MetroPlan Orlando Long Range Transportation Plan 2040 and 2030,** Orange, Osceola, and Seminole Counties, FL
- **City of Wauchula Professional Planning Services,** Wauchula, FL

OFFICE LOCATION

Gainesville, FL

CONTACT

heather.glisson@kimley-horn.com

352.327.8994

CURRENT POSITION WITH KIMLEY-HORN

Grants Professional

YEARS WITH KIMLEY-HORN

3

YEARS IN THE INDUSTRY

7

EDUCATION

Master of Urban and Regional Planning, Geographic Information Systems, University of Florida

Bachelor of Arts, Linguistics, University of Florida

PROFESSIONAL CREDENTIALS

American Institute of Certified Planners, #35003

Heather Glisson, AICP

Grant/Federal Compliance Support

Heather has six years of experience in municipal planning and grant writing. Since joining Kimley-Horn, she has worked on a variety of grant applications, such as Rebuilding American Infrastructure with Sustainability and Equity (RAISE), Safe Streets and Roads for All (SS4A), Building Resilient Infrastructure and Communities (BRIC), Community Planning Technical Assistance Grant (CPTAG), and Recycling Education and Outreach (REO). Prior to Kimley-Horn, Heather worked in the Planning Department at the City of Green Cove Springs. Her combined planning experience includes Comprehensive Plan updates, Evaluation and Appraisal Reports, small- and large-scale land-use amendments, rezonings, land-development code updates, and community redevelopment areas. She has substantial experience with ArcGIS Pro, research, data collection and analysis, and narrative writing.

RELEVANT EXPERIENCE

- **RiversEdge Seawall and Bulkhead Improvements,** Jacksonville, FL
- **Safe Streets and Roads for All (SS4A) Planning and Demonstration Grant Application Support,** DeBary, FL
- **GCS Reconnecting Communities and Neighborhoods Grant,** Green Cove Springs, FL
- **Heart of Boynton Utility Retrofit FEMA Building Resilient Infrastructure and Communities Grant Project,** Boynton Beach, FL
- **Presidential Streets Master Plan,** Cape Canaveral, FL
- **Reconnecting Communities Pilot Grant,** Oakland Park, FL
- **FEMA Building Resilient Infrastructure and Communities Grant Preparation,** Palm Beach, FL
- **Competitive Florida Partnership Grant Preparation,** Archer, FL
- **Bulow Creek Regional Park,** Flagler County, FL
- **Lake Apopka Nature Park,** Ocoee, FL
- **Grant Proposal, Online Comprehensive GIS System,** Green Cove Springs, FL*
- **Grant Proposal, Drainage and Park Improvements, Sidewalk Construction,** Green Cove Springs, FL*

**Relevant Experience Prior to Joining Kimley-Horn*

OFFICE LOCATION

Vero Beach, FL

CONTACT

shelby.oenbrink@kimley-horn.com

772.794.4037

CURRENT POSITION WITH KIMLEY-HORN

Environmental Scientist

YEARS WITH KIMLEY-HORN

7

YEARS IN THE INDUSTRY

12

EDUCATION

Bachelor of Science, Environmental Science, University of Central Florida

PROFESSIONAL CREDENTIALS

Professional Wetland Scientist, #3719

Gopher Tortoise Agent, GTA-14-00039F

Burrowing Owl Agent, RAG-23-00041

Shelby Oenbrink, PWS, GTA

Environmental Lead

Shelby has 12 years of experience as an environmental scientist. She is an environmental project manager in charge of leading multiple environmental projects in various stages of development. She has conducted several environmental due diligence assessments, wetland delineations, state and federal wetland impact permitting, habitat conservation plans, species surveys, habitat monitoring, and several coastal construction control line permits.

RELEVANT EXPERIENCE

- **Jetty Park, Port Canaveral,** Cape Canaveral, FL
- **Bulow Creek Headwaters Regional Park,** Flagler County, FL
- **San Sebastian Boat Ramp Master Plan,** St. Johns County, FL
- **Ward Trail Feasibility Study,** Windermere, FL
- **Gopher Tortoise Survey,** Cape Canaveral, FL
- **Riverwalk Boardwalk Rehabilitation,** Port St. Lucie, FL
- **Guana River Wildlife Management Area Boardwalk,** St. Johns County, FL
- **Veteran's Memorial Island Oyster Relocation,** Vero Beach, FL
- **Veteran's Memorial Island Bridge Repairs and Replacement,** Vero Beach, FL
- **Jupiter Heights Park Gopher Tortoise Permitting,** Jupiter, FL
- **Lantana Beach Seawall Repair,** Lantana, FL
- **Dune Resiliency and Beautification Project,** Surfside, FL
- **Old Nursery Property Environmental Due Diligence Analysis and Wetland Mitigation Assessment,** Vero Beach, FL
- **Wyn Cove Gopher Tortoise Survey,** Indian River County, FL
- **Space Coast Trail PDE Study Final Design,** FDOT District Five, Orlando, FL

OFFICE LOCATION

Melbourne, FL

CONTACT

desi.maldonado@kimley-horn.com

321.343.7355

CURRENT POSITION WITH KIMLEY-HORN

Structural Engineer

YEARS WITH KIMLEY-HORN

<1

YEARS IN THE INDUSTRY

20

EDUCATION

Master of Science, Structural Engineering, Florida State University

Bachelor of Science, Civil Engineering, Florida State University

PROFESSIONAL CREDENTIALS

Professional Engineer in Florida, #72978

Professional Engineer in California (#91984), Maryland (#49717), and Texas (#124060)

National Council of Examiners for Engineering and Surveying Records Certificate, #51873

Desi Maldonado, PE

Marine and Coastal Engineering Lead | Marine Structural, Piers, and Dredging

Desi has 20 years of experience in civil, structural, ports, and coastal engineering with a primary focus on marine structures, coastal structures, seawalls, and piers. He has diverse experience in dredging, in-water design, upland civil engineering, permitting, planning, design, analysis, structural engineering, and facility assessments. His background includes project management; on-site construction administration and field inspection; master planning and site plan design; structural design and analysis; cost estimating; and preparation of construction documents. He is also skilled in advanced structural analysis for marine structures, construction document preparation, port planning, interdisciplinary coordination, and on-site construction inspections. He has extensive design experience in deep-water ports and is an industry leader in port planning and design for elements related to cruise mooring, berthing, and operations.

RELEVANT EXPERIENCE

- **Navarre Beach Causeway Seawall Inspection - Emergency Repair and Replacement Design,** Navarre, FL*
- **Brevard Dredge Muck Removal Projects,** Brevard County, FL*
- **Cape Canaveral Hospital Shoreline Stabilization and Seawall Project,** Cape Canaveral, FL*
- **Marine Structural Inspections for South Cargo Piers 1 and 2 - Cruise Terminal 2 and Repairs,** Cape Canaveral, FL*
- **PortMiami Berths 8 and 9 for MSC Cruises,** Miami, FL*
- **Porpoise Point Drive Shore Protection Project,** St. Johns County, FL*
- **New College of Florida Seawall,** Sarasota, FL*
- **Sebastian Inlet Multiuse Pier at Sebastian Inlet State Park,** Melbourne Beach, FL
- **South Pointe Park Pier,** Miami, FL*
- **Navarre Beach Fishing Pier,** Navarre Beach, FL*
- **Pensacola Ferry Landing,** Pensacola, FL
- **FDOT District 7 Supplement to Seawall Inventory and Repair Recommendations Report,** Tampa, FL*
- **NAVFAC Blount Island Area 2 and 3 Shoreline Stabilization Project,** Jacksonville, FL*
- **Cape Canaveral Hospital Emergency Shoreline Stabilization,** Cape Canaveral, FL*

**Relevant Experience Prior to Joining Kimley-Horn*

OFFICE LOCATION

Jacksonville, FL

CONTACT

lee.hellstrom@kimley-horn.com

904.990.8381

CURRENT POSITION WITH KIMLEY-HORN

Structural Engineer

YEARS WITH KIMLEY-HORN

<1

YEARS IN THE INDUSTRY

15

EDUCATION

Master of Engineering, Structural Engineering, University of Florida

Bachelor of Science, Civil Engineering, University of Florida

PROFESSIONAL CREDENTIALS

Professional Engineer in Florida, #56083

Lee Hellstrom, PE

Structural Engineering

Lee brings 15 years of experience in engineering design, project management, and construction services for multidisciplinary vertical and horizontal structures, ports, marinas, and other waterfront facilities and infrastructure. His expertise spans concept and detail design, structural analysis and inspection, managing project cost, schedule, risk, and technical performance across all phases of project portfolios. Lee excels in the design of deep-water ports, feasibility studies, planning, site investigations, and construction management for projects across port operations, cruise, cargo, and maritime recreation. His technical expertise includes the design and analysis of reinforced concrete structures, structural steel, deep pile foundations, and timber systems. These skills are critical to delivering unique and complex maritime structures, including open pile piers, bulkheads and sheet pile walls, mooring and berthing dolphins, breakwaters, shore protection systems, and building envelopes and foundations.

RELEVANT EXPERIENCE

- **Buck Island Bridge Repair,** Jacksonville, FL*
- **Southbank Riverwalk Extension,** Jacksonville, FL*
- **Jacksonville Port Authority General Engineering Services,** Jacksonville, FL*
- **Half Moon Cay Carnival Cruise Lines Little San Salvador Island,** The Bahamas*
- **St. Johns River Ferry Feasibility Study,** Jacksonville, FL*
- **Djibouti Pier 10 Investigation and Repairs,** Port of Djibouti, Djibouti*
- **Dock Replacement at Cleveland Mine,** Cleveland, OH*
- **Paulsboro Marine Terminal SPMT Analysis,** Paulsboro, NJ*
- **Dry Dock 2 Portal Crane Rail & Tunnel Repair,** Kittery, ME*
- **Canaveral Port Authority North Cargo Berth 4,** Cape Canaveral, FL*
- **Canaveral Port Authority CT8 and CT10 Waterside Modifications,** Cape Canaveral, FL*
- **Rockledge Seawall,** Rockledge, FL*

**Relevant Experience Prior to Joining Kimley-Horn*

OFFICE LOCATION

Jacksonville, FL

CONTACT

jackie.brower@kimley-horn.com

904.701.1318

CURRENT POSITION WITH KIMLEY-HORN

Civil Engineer

YEARS WITH KIMLEY-HORN

<1

YEARS IN THE INDUSTRY

15

EDUCATION

PhD, Coastal and Oceanographic Engineering, University of Florida

Master of Engineering, Water Resources Engineering, University of Florida

Bachelor of Science, Civil Engineering, University of Florida

PROFESSIONAL CREDENTIALS

Professional Engineer in Florida, #89887

Jackie Brower, PhD, PE

Coastal Engineering

Jackie is a coastal and waterfront engineer with more than 15 years of experience leading Florida-based marina resiliency, shoreline protection, and grant-funded planning studies for municipal, state, and federal clients. She has extensive expertise in existing conditions assessments, marina use studies, alternatives analysis, wave energy attenuation, shoreline stabilization, cost estimating, funding identification, and regulatory permitting. Jackie has a proven ability to guide multidisciplinary teams through feasibility studies and strategic planning, resulting in City Commission-ready plans that support economic resilience, public access, and long-term implementation.

RELEVANT EXPERIENCE

- **RiversEdge Seawall and Bulkhead Improvements,** Jacksonville, FL
- **Raise and Rehabilitation of the Castillo de San Marcos Seawalls, National Park Service,** St. Augustine, FL*
- **Coastal Protection and Shoreline Resiliency, National Park Service,** Everglades, FL*
- **Maintenance Dredging and Everglades Restoration Program, National Park Service,** Everglades, FL*
- **Loggerhead Dock Replacement at Dry Tortugas, National Park Service,** Loggerhead Key, FL*
- **Miami Back Bay Coastal Storm Risk Management Feasibility Study,** Miami, FL*
- **Estero Barriers Regional Inlet Management Study,** Lee County, FL*
- **Coastal Engineering Services and Beach Nourishment,** Hillsboro Beach, FL*
- **Naval Air Station Jacksonville Shoreline Restoration,** Jacksonville, FL*
- **Surf Club at Ponte Vedra Inn & Club FDEP 100-Year Storm Impact and Wave Load Analysis,** Ponte Vedra, FL*
- **Marina Master Plan,** Hollywood, FL*
- **NAMA Seawalls and Shoreline Rehabilitation, National Park Service,** Washington, DC*
- **Water Island Waterfront and Marina Master Planning,** St. Thomas, US Virgin Islands*
- **The Wharf at the Southwest Waterfront,** Washington, DC*

**Relevant Experience Prior to Joining Kimley-Horn*

OFFICE LOCATION

Palm Beach Gardens, FL

CONTACT

casey.long@kimley-horn.com

561.840.0838

CURRENT POSITION WITH KIMLEY-HORN

Structural Engineer, Associate

YEARS WITH KIMLEY-HORN

8

YEARS IN THE INDUSTRY

30

EDUCATION

Master of Science, Structural Engineering, University of Florida

Bachelor of Science, Civil Engineering, University of Florida

PROFESSIONAL CREDENTIALS

Professional Engineer in Florida, #56083

NCEES Certified, #23162

J. Casey Long, PE

Seawalls and Boardwalks

Casey has more than 30 years of experience providing structural inspections, including boardwalks, wharves and piers for waterfront/port structures, container yards, utility construction, roads, threshold structures, warehouse buildings, housing facilities and loading docks. He also has experience providing structural and civil design for waterfront development, seaport, marinas, industrial, commercial, military and educational facilities. Specific examples include design of container/cruise ship bulkheads, floating dock facilities and marinas, ship moorings, marine seawalls, paved container yards, mobile passenger walkways for cruise ship access, offshore saltwater pump station, container yard planning, and public works facilities.

RELEVANT EXPERIENCE

- **City of DeBary Continuing Services,** DeBary, FL
  - Alexander Island Park
- **City of Cape Coral Community Parks On-Call,** Cape Coral, FL
  - Cape Coral Yacht Club Community Park, Marina Replacement
  - Cape Coral Yacht Club Community Park, Fishing Pier Replacement
- **RiversEdge Seawall and Bulkhead Improvements,** Jacksonville, FL
- **Avenida Menendez Seawall Flood Barrier Phase 1,** St. Augustine, FL
- **Scuba Club Alba Residential Development Seawall and Dock Replacement,** West Palm Beach, FL
- **Berth 1 Bulkhead Replacement,** Riviera Beach, FL
- **Annie's Dock Restoration,** Palm Beach, FL
- **Sabal Pines Park Boardwalk Deck Replacement,** Coconut Creek, FL
- **Marina Dock Replacement and Seawall Repair,** Miami Beach, FL
- **Mercy Hospital Seawall and Loading Dock Replacement,** Miami, FL
- **9 Island Condominium Marina Dock Replacement and Seawall Repair,** Miami Beach, FL
- **East Bulkhead Replacement,** Dunedin, FL
- **Fishing Pier Replacement,** Dunedin, FL

Section 6 – References

DeBary Continuing Services

Kimley-Horn currently holds a continuing services contract with the City of DeBary, providing professional engineering services. Services include general civil/land development; stormwater/drainage; landscape architecture; structural engineering; transportation engineering and planning; roadway design; water/wastewater; concurrency/comprehensive planning; construction-phase services; permitting; GIS mapping/database management; public outreach; and grant administration. One key project includes:

Alexander Island Park

Kimley-Horn was retained to develop a 200-acre preservation park located on the banks of the St. John's River. The park offers a variety of amenities, such as a river pier, a wheelchair-accessible kayak launch, a two-story observation tower, and an Environmental Learning Center. Our team designed each element to ensure a harmonious blend of nature, recreation, and education for all park visitors.

Work included conducting a comprehensive feasibility study that encompassed market analysis and community profile, research on comparable facilities, trend analysis, public assessment, and site program development. In addition, the team developed a conceptual plan and opinions of probable construction costs. The business plan was also formulated, covering operations and maintenance as well as a marketing plan. The Kimley-Horn team was also responsible for the ECHO Grant application and submittal, securing $2.5 million in essential funding for the project.

Relevance

- Waterfront Recreation
- Public Park and Recreation Facilities
- ADA Compliance and Accessibility Improvements
- Environmental Permitting and Regulatory Coordination
- Master Planning, Feasibility, and Cost Analysis
- Grant Funding Support

Location
DeBary, FL

Responsibility
Prime Consultant

Contract Amount
Design: $370,000

Owner's Representative
Jason Schaitz, MBA, CPRE
City of DeBary
16 Colomba Road
DeBary, FL 32713
386.601.0205
jschaitz@debary.org

Project Status
Completed June 2024
Construction TBD

Size of Project
200 Acres

Cost of Project
Final Design: $260,000
Construction: $2.5 million (est.)

Project Manager and Other Key Professionals on the Project
Scott Mingonet, PLA, AICP (Project Manager)*
Jarod Stubbs, PE*
Brent Lenzen, PE*
John Griffin, PLA*
Ray Lopez, PLA*
Jake Maple*
J. Casey Long, PE*

**Staff who would be assigned to the City's project*

Cape Canaveral Continuing Services

Kimley-Horn has provided ongoing planning and design support to the City of Cape Canaveral, with a focus on parks, civic spaces, and municipal facilities. Services have included conceptual and master planning, community engagement, and coordination for the City's Civic Hub and municipal campus. Kimley-Horn's work has incorporated ADA accessibility, sustainable design, and integrated stormwater management and flood-mitigation strategies to support The City's goals for resiliency, connectivity, and long-term infrastructure improvement. Specific projects include:

Veterans Memorial Park and Rain Garden

Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. Improvements and points of interest identified in the Master Plan include multiple City parks, one being Veterans Memorial Park. Kimley-Horn provided planning and design services in association with the development of a rain garden at Veterans Memorial Park. The rain garden treats surrounding stormwater runoff before entering the Banana River Lagoon. It also increases local biodiversity by adding thousands of native, Florida-friendly plants. The rain garden will be equipped with a network of "smart" remote sensors to monitor its performance.

Veterans Memorial Park provides community benefits, including flood mitigation and nutrient reduction, while also serving as a pilot program for Low Impact Development training and green infrastructure best practices. The rain garden concept can be scaled and replicated in other stormwater-critical and vulnerable areas of the City and along Presidential Streets, in accordance with recommendations in the Master Plan.

Awards: 2026 East Central Florida Regional Planning Council (ECFRPC) Diamond Award, Excellence Class, Technology & Big Data

2025 American Public Works Association (APWA) Florida Project of the Year in the Buildings and Grounds Category

Relevance

- Public Park and Recreation Facilities
- Stormwater Management and Water Quality Treatment
- Stormwater Management and Environmental Improvements
- Sustainable Design and Material Selection
- Environmental Permitting and Regulatory Coordination
- Flood Mitigation and Resiliency Improvements

Location

Cape Canaveral, FL

Responsibility

Prime Consultant

Contract Amount

Design: $144,135

Owner's Representative

Tim Carlisle
City of Cape Canaveral
100 Polk Avenue
Cape Canaveral, FL 32920
321.868.1223
t.carlisle@cityofcapecanaveral.org

Project Status

Completed July 2024

Size of Project

2.28 Acres

Cost of Project

Final Design: $144,135
Construction: $878,000

Project Manager and Other Key Professionals on the Project

Scott Mingonet, PLA, AICP (Project Manager)*
Brian Ashby, PE

**Staff who would be assigned to the City's project*

Cape Canaveral Continuing Services (continued)

Civic Hub Master Plan

Kimley-Horn was selected to provide conceptual planning for Cape Canaveral Civic Hub Park. Our team facilitated multiple community meetings to guide the city and community through the design process. The final plan included several key elements: a central plaza that connected the new park to the existing City Hall, a large activity lawn with a performance stage, renovations to the Nancy Hanson Recreation Center for classroom activities and community meetings, improved restroom and gathering spaces, a pedestrian-only street serving as Market Street for festivals and events, a designated food truck plaza, new pickleball and tennis courts, as well as various seating areas and small gathering spaces for people of all ages.

The Civic Hub is also being designed as a stormwater harvesting system to alleviate flooding within the adjacent neighborhoods and larger basin area.

Relevance

- Public Park and Recreation Facilities
- ADA Compliance and Accessibility Improvements
- Stormwater Management and Environmental Improvements
- Sustainable Design and Material Selection
- Master Planning, Feasibility, and Cost Analysis
- Public Engagement and Stakeholder Coordination

Location

Cape Canaveral, FL

Responsibility

Prime Consultant

Contract Amount

Design: $98,000

Owner's Representative

Tim Carlisle
City of Cape Canaveral
100 Polk Avenue
Cape Canaveral, FL 32920
321.868.1223
t.carlisle@cityofcapecanaveral.org

Project Status

Completed October 2023

Size of Project

180,000 Square Feet

Cost of Project

Final Design: $120,806 (Client Requested Scope Addition)
Construction: N/A

Project Manager and Other Key Professionals on the Project

Scott Mingonet, PLA, AICP (Project Manager)*
Brian Ashby, PE
Matthew Wansor, PE*
Jake Maple*

**Staff who would be assigned to the City's project*

Cape Canaveral Continuing Services (continued)

Canaveral City Park Concept Plan

Kimley-Horn was selected to provide conceptual planning for Canaveral City Park. Although the park and icon were already established community landmarks, these plans provided a much-needed redevelopment while taking into account the needs of people of all ages.

Kimley-Horn produced master plan renderings that illustrated potential program elements and spatial arrangements, including a multi-generational community center complete with a gym building, skate park, splash pad, playground, pedestrian connectivity/internal sidewalks, pedestrian plaza areas, and ball field. The team gathered photographs of similar parks to compile an optimal combination of elements that align with the City's desired design. The park is a regional park utilized by the City for after-school programs and community and private events.

Relevance

- Public Park and Recreation Facilities
- ADA Compliance and Accessibility Improvements
- Sustainable Design and Material Selection
- Master Planning, Feasibility, and Cost Analysis

Location

Cape Canaveral, FL

Responsibility

Prime Consultant

Contract Amount

Design: $11,500

Owner's Representative

Tim Carlisle
City of Cape Canaveral
100 Polk Avenue
Cape Canaveral, FL 32920
321.868.1223
t.carlisle@cityofcapecanaveral.org

Project Status

Completed June 2017

Size of Project

230,000 Square Feet

Cost of Project

Final Design: $10,918
Construction: N/A

Project Manager and Other Key Professionals on the Project

Kelley Klepper, AICP (Project Manager)
Scott Mingonet, PLA, AICP*

**Staff who would be assigned to the City's project*

Cape Coral Community Parks On-Call

Kimley-Horn is currently providing professional design and engineering services for four Cape Coral Community Parks: Yacht Club Community Park, Yellow Fever Creek Park, Festival Park, and Lake Kennedy Park. Our team is performing full civil, landscape architecture, environmental, and site permitting for each park. Specific services include programming, master planning, stakeholder and community engagement, environmental due diligence and permitting, landscape architecture, site civil, construction documents, and construction phase services. One key project includes:

Cape Coral Yacht Club Community Park

Kimley-Horn is providing land planning, landscape architecture, marina design, civil engineering, environmental permitting, and structural engineering services for the master plan at Cape Coral Yacht Club Community Park. Improvements include a boat ramp and launching area; expanded boat trailer parking; expansion of the beach area with a playground, hardscape esplanade, picnic shelters, and grills; beachfront restroom facilities; day docks; expanded marina facilities; new tennis and racquetball facilities; a 300-space, three-story parking deck; and the replacement of more than a half mile of seawall. The Harbor Master building will include office space for the Cape Coral Police Department and Marine Rescue Unit.

Our structural engineering services include the design and construction of the bulkhead, 100 marina slips featuring floating docks and wood finger piers, a boat ramp, and wood boardwalks. We also managed permit coordination and dredging, along with the full upland development of the boat trailer parking area.

Relevance

- Waterfront Recreation
- Public Park and Recreation Facilities
- ADA Compliance and Accessibility Improvements
- Marine and Waterfront Infrastructure
- Environmental Permitting and Regulatory Coordination
- Sustainable Design and Material Selection
- Integrated Park, Marina, and Public Safety Facilities

Location

Cape Coral, FL

Responsibility

Prime Consultant

Contract Amount

Design: $7.7 million

Owner's Representative

Joe Petrella
City of Cape Coral
1015 Cultural Park Boulevard
Cape Coral, FL 33990
239.573.3110
jpetrella@capecoral.gov

Project Status

Anticipated Completion TBD

Size of Project

16.6 Acres

Cost of Project

Final Design: $7.7 million
Construction: $34 million (est.)

Project Manager and Other Key Professionals on the Project

James Pankonin PLA, LEED AP (Project Manager)
Scott Mingonet, PLA, AICP*
J. Casey Long, PE*

**Staff who would be assigned to the City's project*

Siesta Key Beach Park

In Spring 2016, Kimley-Horn celebrated the completion of this $21.5 million flagship oceanfront park redevelopment for Sarasota County, transforming a premier beachfront into a world-class destination. Construction began in Fall 2013 and was carefully phased to accommodate peak tourist seasons, nesting sea turtles, and migrating bird populations, while keeping the park open throughout construction. Kimley-Horn provided integrated services including programming, conceptual planning, park and landscape design, hardscape and irrigation design, civil engineering, environmental services, construction documentation, and permitting. Key improvements include a beachfront esplanade, new and rehabilitated restroom and concession facilities, playgrounds, picnic areas, enhanced circulation and parking, wayfinding signage, and Florida-friendly landscaping.

Environmental services included shoreline profiling, wetland and habitat delineation, environmental assessments, and coordination of state and federal approvals. The project required permitting under Florida's ERP and CCCL programs, including variances and waivers, and coordination with FDEP, SWFWMD, USACE, U.S. Fish and Wildlife Service, and Florida Fish and Wildlife Conservation Commission. Sustainable strategies, including pervious parking, bioswales, and integrated stormwater treatment, were implemented to support long-term environmental resilience.

Awards: 2017 American Society of Landscape Architects (ASLA) Florida Design Award of Excellence (Open Space Category)

2017 Florida Institute of Consulting Engineers (FICE) Engineering Excellence Award for Water and Stormwater

Relevance

- Waterfront Recreation
- Public Park and Recreation Facilities
- ADA Compliance and Accessibility Improvements
- Stormwater Management and Environmental Improvements
- Sustainable Design and Material Selection
- Environmental Permitting and Regulatory Coordination
- Phased Construction in Active Public Parks

Location
Siesta Key, FL

Responsibility
Prime Consultant

Contract Amount
Design: $2.4 million

Owner's Representative
Curtis Smith
Sarasota County
1001 Sarasota Center Boulevard
Sarasota, FL 34240
941.807.4065
crsmith@scgov.net

Project Status
Completed February 2016

Size of Project
40 Acres

Cost of Project
Final Design: $2.4 million
Construction: $21.5 million

Project Manager and Other Key Professionals on the Project
Bill Waddill, PLA, AICP (Project Manager)
Scott Mingonet, PLA, AICP*

**Staff who would be assigned to the City's project*

RiversEdge Seawall and Bulkhead Improvements

Kimley-Horn provided design, permitting, and construction phase services for over 1,900 linear feet of new seawall and bulkhead along the St. Johns River. The new seawall and bulkhead are a critical piece of new infrastructure for the development of the RiversEdge site and waterfront public park. The proposed design had to address the replacement of an existing seawall that is over 65 years old and presents a range of challenges, including significant deterioration of the existing sheet piles and the retention of potentially contaminated soils. Kimley-Horn utilized a variety of resources to help shape the proposed design. This approach included evaluating the findings of the resiliency study, retaining contaminated soils, facilitating the development of specialized construction methods, and planning for future riverwalk and park connections and the marina. Kimley-Horn successfully obtained permits from FDEP, USACE, SJRWMD, and the City of Jacksonville ahead of anticipated schedules.

Relevance

- Waterfront Recreation
- Marine and Waterfront Infrastructure
- Stormwater Management and Environmental Improvements
- Environmental Permitting and Regulatory Coordination
- Sustainable Design and Material Selection
- Shoreline Resiliency and Riverfront Protection
- Construction Phase Services and Implementation Support

Location

Jacksonville, FL

Responsibility

Prime Consultant

Contract Amount

Design: $300,000

Owner's Representative

Craig Wrathell
The District CDD
2300 Glades Road, Suite 410W
Boca Raton, FL 33431
561.571.0010
wrathellc@whhassociates.com

Project Status

Completed July 2024

Size of Project

1,900 Linear Feet

Cost of Project

Final Design: $300,000
Construction: $4.6 million

Project Manager and Other Key Professionals on the Project

J. Casey Long, PE* (Marine structural project manager)
Heather Glisson, AICP*
Jackie Brower, PhD, PE*

**Staff who would be assigned to the City's project*

Baker Park

Kimley-Horn provided full design services for Baker Park on the Gordon River in Naples. The property had previously been used as a landfill for yard debris and for water treatment plant waste sludge. The property has been reclaimed as a beautiful riverfront park with design components including a large multipurpose concession building, playground with integrated splash pad, Founders Garden, day dock, canoe/kayak launch, knoll/overlook, stormwater treatment marsh, small amphitheater area, sunrise terrace, waterfront boardwalks, and a ½ mile trail connecting to the Gordon River Greenway bridge.

Kimley-Horn provided landscape architecture, civil, environmental, and permitting/construction phase services for this $14.5 million, high-profile planned destination. Kimley-Horn's landscape architecture-led team proposed a creative design solution to this brownfield site; in lieu of exporting landfill material onsite, it was shaped into a large mound and capped, creating a signature park feature and the new highest elevation in the City of Naples. This approach resulted in millions of dollars being available for additional park amenities instead of waste relocation, and has become a beloved feature for the community.

Award: 2020 ASLA Florida Design Award of Merit (Open Space Category)

Relevance

- Waterfront Recreation
- Public Park and Recreation Facilities
- ADA Compliance and Accessibility Improvements
- Stormwater Management and Environmental Improvements
- Sustainable Design and Material Selection
- Environmental Permitting and Regulatory Coordination
- Construction Phase Services and Implementation Support

Location

Naples, FL

Responsibility

Prime Consultant

Contract Amount

Design: $861,753

Owner's Representative

Jim Hodgdon
City of Naples
280 Riverside Circle
Naples, FL 34102
239.213.7134
jhodgdon@naplesgov.com

Project Status

Completed June 2019

Size of Project

17 Acres

Cost of Project

Final Design: $1.6 million (Client Requested Scope Addition)
Construction: $13.5 million

Project Manager and Other Key Professionals on the Project

Bill Waddill, PLA, AICP (Project Manager)
James Pankonin, PLA, LEED AP
Scott Mingonet, PLA, AICP*

**Staff who would be assigned to the City's project*

Fred Poppe Regional Park Campground

Kimley-Horn provided master planning services to create a comprehensive vision for the future redevelopment of Fred Poppe Regional Park. This effort includes identifying land use allocation for future program elements and necessary infrastructure, such as parking, utilities, stormwater, and supporting facilities.

Desired features include a tournament pickleball court facility (32 courts built in two phases), relocation of the existing event lawn, the addition of a multi-purpose field, football field, and cricket field, as well as concessions, restroom facilities, shade structures, and additional parking.

Relevance

- Public Park and Recreation Facilities
- ADA Compliance and Accessibility Improvements
- Stormwater Management and Environmental Improvements
- Sustainable Design and Material Selection
- Master Planning, Feasibility, and Cost Analysis
- Phased Implementation and Future Expansion Planning

Location

Palm Bay, FL

Responsibility

Prime Consultant

Contract Amount

Master Plan: $62,304

Owner's Representative

Greg Minor
City of Palm Bay
1150 Degroodt Road
Palm Bay, FL 32908
321.726.2778 ext. 2238
greg.minor@palmbayflorida.org

Project Status

Master Plan Completed June 2025

Size of Project

200 Acres

Cost of Project

Final Design: TBD
Construction: TBD

Project Manager and Other Key Professionals on the Project

Matthew Gillespie, PE (Project Manager)*
Scott Mingonet, PLA, AICP (Future Phases of the Project)*
John Griffin, PLA*
Jake Maple*

**Staff who would be assigned* to the City's project

Section 7 – Attachments

All attachments and required forms included in the RFQ are provided on the following pages. Forms are signed by authorized personnel and completed in their entirety.

- Contact Information Sheet
- Corporate Resolution
- Proposer Certifications Affidavit
- Appendix A, 44 C.F.R. Part 18 – Certification Regarding Lobbying
- Professional Licenses/Certifications
- Addendum Acknowledgement
- Drug-Free Work Place
- Sworn Statement Under Section 287.133(3)(A), Florida Statutes, On Public Entity Crimes
- Affidavit of Non-Collusion and of Non-Interest of City of Deltona Employees
- Suspension and Debarment Certification and Vendor Information
- Federal Contract Provisions and Certifications
- E-Verify Acknowledgement
- Consideration For Federally Funded Projects

CITY OF DELTONA REQUEST FOR QUALIFICATONS #26016 FOR ON CALL PARKS AND MARINE ENGINEERING SERVICES	**Submit RFQ to:** **CITY OF DELTONA** 2345 Providence Blvd. Deltona, Florida 32725 **Attn: Purchasing** **CLEARLY MARK SEALED ENVELOPE WITH BID NAME AND NUMBER**
Contact: Kate Duffy, CPPO, CPPB Purchasing Manager Phone: (386) 878-8570 Fax: (386) 878-8571 kduffy@deltonafl.gov	**RESPONDENTS NAME:** Kimley-Horn and Associates, Inc. Jarod Stubbs, PE, Project Manager
Response Due Date & Time: **THURSDAY, FEBRUARY 12, 2026 AT 3:00 P.M.**	**MAILING ADDRESS:** 1530 Cornerstone Boulevard Building 1, Suite 200 Daytona Beach, FL 32117
Location of Public Opening: City of Deltona, 2nd Floor Conference Room 2345 Providence Blvd. Deltona, FL 32725	Phone#: 386.271.0272

Kimley»Horn

Certificate of Secretary

To Whom It May Concern:

I am the duly qualified and acting Secretary of Kimley-Horn and Associates, Inc., a North Carolina Corporation.

The following is a true copy of a resolution duly adopted by the Board of Directors of the corporation at the Board meeting held on December 15, 2025 and entered in the minutes of such meeting in the minute book of the corporation.

"The Board unanimously approved the contract signing authority of employees as presented." (Copies of the employee lists as presented are enclosed.)

The resolution is in conformity with the articles of incorporation and bylaws of the corporation, has never been modified or repealed, and is now in full force and effect.

Dated: December 30, 2025

Ashley Keil

Ashley R. Keil, Secretary

(corporate seal) KIMLEY-HORN AND ASSOCIATES, INC. CORPORATE SEAL NC

Kimley-Horn and Associates, Inc.
FULL CONTRACT SIGNING AUTHORITY
December 15, 2025

The following individuals have authority to sign both standard and non-standard agreements directly related to serving clients ("Project Agreements"). Project Agreements include client contracts, subcontracts, project-specific vendor agreements, IPO's, contract amendments, non-disclosure agreements, teaming agreements, project-specific equipment and facility rental agreements for specific projects, and certifications related to proposals. This document does not grant authorization to sign other types of contracts or legal documents not directly related to client service such as office leases, software purchase or license agreements, tax returns, purchase agreements for supplies, or agreements to procure accounting, legal, recruiting, or similar services.

Atlantic

Baltimore City
Kraft, Jon
Miller, Sean
Smith, Jeff

Baltimore County
Bishop, Matt
Leffner, Nick
Linkous, Blaine

Boston
Jacques, Christopher
Keegan, Kathy

Charlottesville
Oliver, Jonathan

Harrisburg
Bankert, Larry
McGinley, Stephen

Loudoun
Bollinger, Kyle
Giffin, Geoff
Millot, Sean
Phillips, Mark

Montgomery County
Murphy, Erin

New York City - KHNY
Esch, Kelly
LoFrisco, Daniel

Northern Virginia
Carter, Erica
D'Alessandro, Jonathan
Elman, Paul
Frosch, Colin
Howell, Chris
Kauppila, John
Knox, Sarah
Koopman, Jennifer

Lefton, Steve
McIntyre, Emma
Musson, David
Powell, Meredith
Prunty, Rob
Samba, David
Sauro, Tom
Schrader, Carly
Smith, Andy
Teague, Zach
Whyte, David

Philadelphia Center City
Harmon, Amanda
Hewitt, Maddy
Hughes, Paul
Morgan, Taylor

Pittsburgh
Beaves, Adele
Beduhn, Tyler
Moldovan, Bill

Princeton
Diggan, Tony
Gibson, Adam

Richmond
Harrell, Matt
Hill, Corey
Lickliter, Ashley
Madary Crum, Katie
McCray, Danielle
McPeters, Brian
White, Tim

Richmond West
Chance, Max
Dougherty, Sean
Perkins, Ryan

Virginia Beach
Dallman, David
Davidson, Scott
Falk, Kathy

Farthing, Andrew
France, Dave
Funk, Scott
Holland, Kimberly
Holland, Stephen
Mertig, Karl
Moser, Emily
Niss, Robyn
Schmitt, Greg
Votava, Chip
Wharton, Michelle
Williams, Kyle
Yee, Jeremy

White Plains - KHNY
Apostoleris, Dean
Canning, John
Van Hise, Kevin

Williamsburg
Basic, Christopher

California

Escondido
Kirby, Jennifer

Long Beach
Hewitt, Melissa
Phillips, Chad
Starkey, Hunter

Los Angeles
Duong, Dan
Fares, Jean
Kyle, Greg
Phaneuf, Alyssa
Ranta, Sherry

Monterey
Falgout, Mark

Oakland
Akwabi-Ameyaw, Kwasi
Colety, Mike
Dankberg, Adam

Orange
Adrian, Darren
Bossu, Dave
Glaze, Jacob
Kerry, Nikki
Koivuniemi, Kyle
Marechal, Jason
Matson, Jason

Melchor, Jason
Melvin, Pearse

Pleasanton
Chazbek, Chadi
Johnson, Miles
Mowery, Mike
Sowers, Brian
Thal, Nicole

Riverside
Alvarez, Leticia

Sacramento
Bhatt, Sheetal
Pittalwala, Fareed

Schmitt, Mike
Weir, Matt

San Diego
Barlow, Matthew
Becker, Justin
Cowan, Davie
Harry, Jennifer
Heustess, Aaron
Kaltsas, Joe
Madsen, Michael
McCormick, Matt
McWhorter, Sam
Podegracz, Anthony
Ulery, Megan
Valencia, Jason

San Jose
Hedayat, Leyla
Mehta, Parag
Venter, Frederik

San Mateo
Pulliam, John

Santa Clarita
Chakravarthy, Sri

Temecula
Pollock, John

Carolinas

Charleston
Edmonson, Cole
Guy, Jonathan

Charlotte
Blakley, Steve
Denney, Seth
Edwards, Matt
Lewis, Ryan
Racer, Joseph

Taylor, Ben
Columbia
Iser, Chris

Durham
Lewellyn, Earl
Raney, Nolan

Fort Mill
Holcomb, John

Greenville
Hensley, Alex

Holly Springs
Brewer, Jordan

Raleigh
Adams, Richard

Barber, Barry
Beck, Chad
Brewer, Brian
Carter, Tim
Cochran, Adam
Cook, Richard
Flanagan, Tammy
Glass, Bri
Gresham, Teresa
Hartshorn, Jason

Howell, Cory
Keil, Ashley
Kuzenski, John
Leverett, Chris
Meador, Emily
Netzer, Lesley
Royal, Randy
Thompson, Erin

Central

Dallas
Fraccaro, Joe
Galloway, Steve
Harris, Mark
Henrichs, Tyler
Lawhorn, Caroline
Moss, Brad
Rader, Aaron
Samarripas, Anthony

Sulkowski, Nick
Williamson, Sarah

Fort Worth
Arnold, Doug
Arnold, Scott
Brewer, Cody
Hill, Bradley
Igo, Chris

James, Jeff
Kubista, Kyle
Landon, Jeff
Nathan, Aaron
Webb, Cole

Frisco
Coppin, Tom
Dickey, Kyle

Duenwald, Matt
Hodge, Blake
McCracken, Paul
Ross, Casey

Irving Las Colinas
Ante, Nathan

Oklahoma City

Schmidt, Luke

Richardson
Hoppers, Kevin
New, Nathan

Terrell
Lucas, Matt

Kimley-Horn and Associates, Inc.
FULL CONTRACT SIGNING AUTHORITY
December 15, 2025

Midwest

Chicago Downtown
Lemmon, Peter
Marnell, Colleen
Mayer, Joe
Morton, J.J.
Panter, Jake
Whitson, Bryan

Chicago North Suburbs
Cooper, Jason
Stoehr, Peter
Tracy, Eric

Chicago West Suburbs
Albers, Emma
Fancler-Splitt, Rory
Garner, Chad
Heinen, Andy
Kaufman, Philip
Walker, Drew
Walker, Michi

Columbus
Muller, Justin
Reeves, Mike
Schall, Andy
Schnug, Regan

Indianapolis
Butz, Bill
Schreeg, Brandon
Sheward, Bryan
Timko, Mike
Wolfred, Drew

Kansas City
Kist, Matt
McKerrow, Jeff

Kansas City South
Myers, Zach

Northeast Ohio
Clements, Kevin

Twin Cities
Bourdon, Brandon
Elegert, Brandon
Jensen, Matt
Matzek, Will
Phipps, Ryan
Schmitz, Bill
Tadt, Eric
Wall, Lisa
Zimmerman, David

Twin Cities South
Fosmo, Eric
Moren, Luke

Twin Cities West
Kuhnau, JoNette
Manning, Jon
Wurdeman, Brian

Mountain Pacific

Aspen
Christensen, Bryce

Boise
Bard, Teller
McDougald, Brandon

Broomfield
Mack, Dana
Pratt, Anthony

Colorado Springs
Gunderson, Eric
Hess, Mitchell

McCallum, Jessica

Denver
Andryscik, Kory
Colvin, Scott
Garinger, Amy
Griffin, Erin
Heiberger, John
Hopkins, Christopher
Krell, Gabe
Madrid, Shelby
McGee, Meaghan
Phelps, Randall
Rowe, Curtis

Salvagio, Robin
Skeehan, Dan
Sobieski, Dennis
Watson, Kyle
Wolterstorff, Darren

Denver Downtown
Wilhelm, Will

Everett
Lincoln, Brad

Fort Collins
Felton, Emily

Sheahan, Caitlin

Lehi
Bick, Chris

Portland
Belsick, Jody
Lahey, Anna
Meyerhofer, Peter

Salt Lake City
Borg, Alex
Crowther, Brent
Herrick, Christine

Johnson, Zach
O'Brien, Molly

Seattle
Chen, Nick
Kamerath, Marcy
Reeverts, Canaan
Valentine, Brian
Williams, David

North Florida

Daytona Beach
Stubbs, Jarod

Gainesville
Brighton, Ali
Towne, Chris

Jacksonville
Deitsch, Brian

Mecca, Joe
Mullis, Mike
Roland, George
Shelton, Mark

Lake Nona
Ashby, Brian
Martin, Jon
Parker, Tiffany

Stickler, Brooks

Melbourne
Husainy, Kinan

Ocala
Busche, Richard
Elliott, Cara
Gartner, Amber

Losito, Gene

Orlando
Chau, Hao
Lenzen, Brent
Littrell, Lance
Mingonet, Scott
Roberts, Heather
Thigpen, Jonathan

Wagner, Kasey
Wetherell, Ryan

Tallahassee
DeVeau, Zach
Kalbli, Shawn
Lewis, Kelsey

South

Alpharetta
Dufour, Zac
Fanney, Angela
Fanney, Lawson
Hamilton, Jim
James, Alvin
Shearouse, Sarah
Stricklin, David
Walker, John
Zittrauer, Derek

Atlanta Midtown
Bosman, Eric

Coleman, Sean
Elsey, Jeffrey
Pastore, Cristina
Ross, Rob
Triplett, Kate

Birmingham
Bailey, Clark
Johnson, Elizabeth

Chamblee
Manners, Jason

Chattanooga
Skidmore, Ben

Franklin
Espelet, Leo

Memphis
Danley, Drake
Minor, Henry
Peregoy, Jarmon
Peregoy, Jennifer

Mobile
Starling, Charles

Nashville
Boyd, Jenna
Boyd, Mark
Creasman, Brett
Gram, Ryan
McMaster, Ryan
Neal, Philip
Rhodes, Chris

Peachtree Corners
Ergle, Kevin
Horbal, Bradley
Smith, Patrick

Savannah
Gwaltney, Jamie
Hunt, Rhodes
Marsengill, Chris

Woodstock
West, Brian

South Florida

Boca-Delray
Haggerty, Jordan
Tercilla, Lindsey
Webber, Jason

Fort Lauderdale
Alam, Mudassar
Capelli, Jill
Cordasco, John
Dabkowski, Adrian

Emmons, Erin
Falce, Chris
McWilliams, John
Robertson, Stewart
Viola, Stefano

Miami
Almonte Royer, Leonte
Baldo, Burt
Collier, Julio

Fye, Barton
Herrera, Alberto
Pasken, Ken

Palm Beach Gardens
Long, Jamea
Meyer, Allie

Vero Beach
Good, Brian

Hollen, Chris
Lawson, Jacob
Thomas, Melibe
Van Rens, Peter

West Palm Beach
Lee, Jason
Rapp, Bryan
Regueiro, Eric
Schanen, Kevin

Schwartz, Mike
Walthall, David

West Palm Downtown
Heggen, Chris
Spruce, Mike

Kimley-Horn and Associates, Inc.
FULL CONTRACT SIGNING AUTHORITY
December 15, 2025

Southwest

Las Vegas
Jones, Chris
Moles, Richard
Moore, Devin
Mosley, Michael
Wolf, Treasea

Mesa
Burm, Jason
Ehrick, Taylor
Grandy, Michael
Margetts, Sterling
Mutti, Brent
Walnum, Nate

Phoenix
Artiles, Arnoldo
Christian, Raj
Connelly, Alissa
Delmarter, Michael
Henderson, Ben
Kay, Tyler
Kimm, Kevin
Kissinger, John
Leistiko, David
Marella, Damon
Perillo, Adam
Schmidt, Zachary
Sjogren, Tim
Smalkoski, Brian
Thoma, Jayme
Whitehurst, Eric

Reno
Hildebrandt, Heath
Hughey, Stephen
Nasset, Brent

Scottsdale
Haney, Steve
Jupp, Andrew
Melvin, Enda
Rutkowski, David

Tucson
Payne, Kevin
Rhine, Tim

Texas South

Austin East
Hamilton, Bob
Ponton, CJ

Austin North
Araque, Santiago
Boecker, Brian
Hudson, Harrison
Kiewit, Jordan
Neal, Trey
Parker, Brian
VanLeeuwen, Andy

Austin South
Mason, Sean
West, Craig
Williams, Ben

Bryan College Station
Harris, Chris
Lucas, Michael

Houston
Cargill, Kenneth
Frysinger, Ashley
Frysinger, Chris
Guillory, Brandon

Pearland
Deshpande, Vivek
Hall, Andy

San Antonio
Brignon, Brit
Cobler, Nathan
Farnsworth, Jeff
Holscher, Nick
Pierce, Nolan
Tait, Zach

The Woodlands
Freeman, Steven
Kirkland, Mark
Lewis, Tyler
Pickering, Brad

West Florida

Fort Myers
Bryant, Lewis
Clark, Kellie

Lakeland
Lewis, Jason
White, Wayne
Wynn, Jared

Sarasota
Cianfaglione, Chris
Klepper, Kelley
Leep, Jordan
Pankonin, James
Schmid, Seth

St Petersburg
Arriaga, Brooke
Bishop, Mark
Dodge, Dawn
Walker, Jordan

Tampa
Brenny, Martin
Bulloch, Kelly
Coffman, Jon
Collins, Carroll
Gilner, Scott
Lee, Nathan
Nadeau, Gary
Truman, Steve

PROPOSER'S CERTIFICATION

I have carefully examined the Request for Statement of Qualifications, Instructions to Proposers, General and/or Special Conditions, Specifications, RFQ Proposal and any other documents accompanying or made a part of this invitation.

I hereby propose to furnish the goods or services specified in the Request for Statement of Qualifications at the prices or rates as finally negotiated. I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City adequate time to evaluate the proposal. Furthermore, I agree to abide by all conditions of the proposal.

I certify that all information contained in this RFQ is truthful to the best of my knowledge and belief. I further certify that I am a duly authorized to submit this RFQ on behalf of the Proposer / Consultant as its act and deed and that the Proposer / Consultant is ready, willing and able to perform if awarded the contract.

I further certify that this RFQ is made without prior understanding, Contract, connection, discussion, or collusion with any person, firm or corporation submitting a RFQ for the same product or service; no officer, employee or agent of the City of Deltona Board of City Commissioners or of any other Proposer interested in said RFQ; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

I further certify that having read and examined the specifications and documents for the designated services and understanding the general conditions for contract under which services will be performed, does hereby propose to furnish all labor, equipment, and material to provide the services set forth in the RFQ.

I hereby declare that the following listing states any clarifications, any and all variations from and exceptions to the requirements of the specifications and documents. The undersigned further declares that the "work" will be performed in strict accordance with such requirements, and understands that any exceptions to the requirements of the specifications and documents may render the proposal non-responsive.

NO EXCEPTIONS ALLOWED AFTER THE RFQ IS SUBMITTED:

Select one: ____ No exceptions taken ✓ Exceptions taken

Please see attached.

Kimley-Horn and Associates, Inc.
NAME OF BUSINESS

1530 Cornerstone Boulevard, Building 1, Suite 200
MAILING ADDRESS

Daytona Beach, FL 32117

AUTHORIZED SIGNATURE	CITY, STATE & ZIP CODE
Jarod Stubbs, PE, Associate	386.271.0272 / N/A
NAME, TITLE, TYPED	TELEPHONE NUMBER / FAX NUMBER
56-0885615	jarod.stubbs@kimley-horn.com
FEDERAL IDENTIFICATION #	E-MAIL ADDRESS

STATE OF FLORIDA
CITY OF DELTONA

The foregoing instrument was acknowledged before me, this 12th day of February 2026 by

Jarod Stubbs, PE, who is personally known to me or who has produced_as identification and who did take an oath. By means of physical presence

My Commission Expires: 08/12/2026

Notary Public

Notary Public State of Florida
Jeanne M. Doucet
My Commission
HH 253990
Exp. 8/12/2026

This document must be completed and returned with your Submittal

Kimley»Horn

Exceptions to the City Of Deltona's Indemnification (General Liability) Language

February 12, 2026

City of Deltona
2345 Providence Boulevard
Deltona, Florida 32725

RE: REQUEST FOR QUALIFICATIONS #26016 FOR PARKS AND MARINE ENGINEERING SERVICES

To Whom It May Concern:

The indemnification language in the Indemnification: (General Liability) section located on page 7 of the RFQ is in violation of Florida Statute 725.08 by requiring a defense, and we believe it is void and unenforceable. We strongly suggest and request that you modify this language to make it compliant with FL Statutes and delete the requirement to "defend." We request that the form be modified using the indemnification language previously agreed to in our contract with the City dated September 28, 2020, Contract # PW 2020-10, since that language complies with the statute.

Sincerely,

Kimley-Horn and Associates, Inc.

Jarod Stubbs, PE
Associate

As an Associate with Kimley-Horn, Jarod Stubbs, PE, is an official authorized to legally bind the Respondent to its provisions.

documents of the Proposer or its Subconsultant as required to comply with this section for the purpose of inspection or audit anytime during normal business hours at the Consultant's place of business. This right to audit shall include the Proposer's Subconsultant used to procure goods or services under the contract with the City. Awarded Proposer shall ensure the City has these same rights with Subconsultant(s) and suppliers.

HOLD HARMLESS / INDEMNIFY – The Proposer agrees to indemnify and hold harmless the City, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Consultant and other persons employed or utilized by the Consultant in the performance of this Contract.

INDEMNIFICATION: (GENERAL LIABILITY) – The selected Proposer shall indemnify, hold harmless, and ~~defend~~ the City of Deltona and their respective Commission, their agents and employees, and anyone directly or indirectly employed by either of them, from and against any and all liabilities, losses, claims, damages, demands, expenses, or actions, either at law or in equity, including court costs and attorney's fees, that may hereafter at anytime be made or brought by anyone on account of personal injury, property damage, loss of monies, or other loss, allegedly caused or incurred, in whole or in part, as a result of any negligent, wrongful, or intentional act or omission, or based on any action of fraud or defalcation by the Proposer, or anyone performing any act required of Proposer in connection with performance of the agreement awarded pursuant to this RFQ. These obligations shall survive acceptance of any goods and/or performance and payment therefore by City of Deltona.

PUBLIC ENTITY CRIMES – A person or affiliate who has been placed on the convicted Proposer list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a Consultant, supplier, Subconsultant, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for **CATEGORY TWO** for a period of 36 months from the date of being placed on the convicted Proposer list.

CONFLICT OF INTEREST / STATEMENT OF NON-COLLUSION – The award hereunder is subject to Chapter 112, Florida Statutes. All Proposers must disclose with their proposal the name of any officer, director, or agent who is also an employee of the City of Deltona Board of City Commissioners. Further, all Proposers must disclose the name of any City of Deltona Board of City Commissioners employee who owns, directly or indirectly, an interest of five percent (5%) or more of the Proposer's firm or any of its branches.

The Proposer shall certify that he/she has not, either directly or indirectly, entered into any Contract, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the RFQ and that the Proposer is not financially interested in, or otherwise affiliated in a business way with any other Proposer on the same land or improvements.

GRATUITIES AND KICKBACKS – Gratuities: It shall be unethical for any person to offer, give, or agree to give any City of Deltona employee or former City of Deltona employee, or for any City employee or former City of Deltona employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity to the City.

CERTIFICATION REGARDING LOBBYING

Required Certification for Federal Contract (FEMA) Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)

APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Consultant, Kimley-Horn and Associates, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Consultant understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Consultant's Authorized Official

Jarod Stubbs, PE, Associate

Name and Title of Consultant's Authorized Official

2/12/2026

Date

2/12/2026

Date

This document must be completed and returned with your Submittal

State of Florida
Department of State

I certify from the records of this office that KIMLEY-HORN AND ASSOCIATES, INC. is a North Carolina corporation authorized to transact business in the State of Florida, qualified on April 24, 1968.

The document number of this corporation is 821359.

I further certify that said corporation has paid all fees due this office through December 31, 2026, that its most recent annual report/uniform business report was filed on January 10, 2026, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Tenth day of February, 2026

Secretary of State

Tracking Number: 9013963510CU

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

Florida dbpr Department of Business & Professional Regulation

HOME CONTACT US MY ACCOUNT

ONLINE SERVICES

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- File a Complaint
- Continuing Education Course Search
- View Application Status
- Find Exam Information
- Unlicensed Activity Search
- AB&T Delinquent Invoice & Activity List Search

LICENSEE DETAILS

7:38:47 AM 1/2/2026

Licensee Information

Name:	KIMLEY-HORN & ASSOCIATES, INC. (Primary Name)
Main Address:	421 FAYETTEVILLE STREET SUITE 600 RALEIGH North Carolina 27601
County:	OUT OF STATE
License Mailing:	421 FAYETTEVILLE STREET SUITE 600 RALEIGH NC 27601
County:	OUT OF STATE

License Information

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	696
Status:	Current
Licensure Date:	05/10/1977
Expires:	

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

Florida dbpr Department of Business & Professional Regulation

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- Continuing Education Course Search
- View Application Status
- Find Exam Information
- Unlicensed Activity Search
- AB&T Delinquent Invoice & Activity List Search

LICENSEE DETAILS

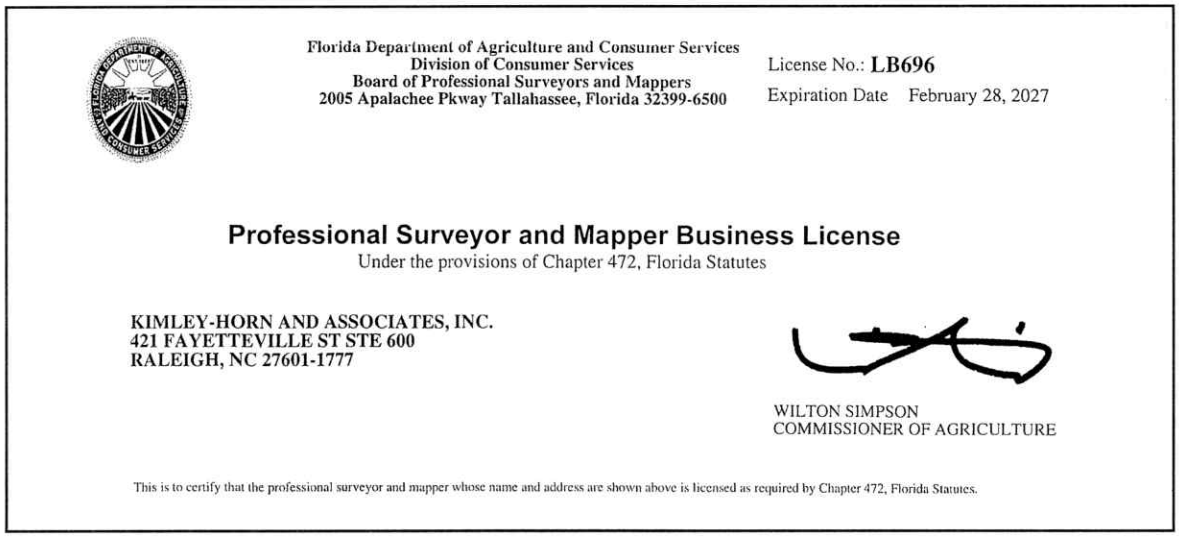
8:26:44 AM 1/2/2026

Licensee Information

Name:	MINGONET, MILTON SCOTT (Primary Name) KIMLEY-HORN AND ASSOCIATES INC (DBA Name)
Main Address:	200 SOUTH ORANGE AVENUE SUITE 600 ORLANDO Florida 32801
County:	ORANGE

License Information

License Type:	Registered Landscape Architect
Rank:	Landscape Arc
License Number:	LA0001428
Status:	Current,Active
Licensure Date:	10/14/1991
Expires:	11/30/2027



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LB696**
Expiration Date February 28, 2027

Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

KIMLEY-HORN AND ASSOCIATES, INC.
421 FAYETTEVILLE ST STE 600
RALEIGH, NC 27601-1777

WILTON SIMPSON
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

CITY OF DAYTONA BEACH
Local Business Tax Receipt # BT-83020

THE CITY OF DAYTONA BEACH
301 S. Ridgewood Ave., Rm 127-B
DAYTONA BEACH, FL 32114

Business Name: Kimley-Horn and Associates, Inc.

Location: 1530 Cornerstone Blvd #200, DAYTONA BEACH, FL 32117

Business Type: Professional Services

Engineering Business Registry # 35106

DEVELOPMENT SERVICES DEPARTMENT
Business Tax Division
Phone: 386-671-8280

BT-83020	BT No
7/22/2025	Valid From
9/30/2026	Valid To
7/22/2025	Payment Date
$70.00	Fee Amt

Mail To:

Kimley-Horn and Associates, Inc.
1530 Cornerstone Blvd 200
DAYTONA BEACH FL 32117

2026

Local Business Tax Receipt

DISPLAY AT PLACE OF BUSINESS FOR PUBLIC INSPECTION
THE CITY DOES NOT CERTIFY OR IMPLY COMPETENCE OF BUSINESS.

CITY OF DAYTONA BEACH

BUS. TAX NO. BT-83020
THE CITY OF DAYTONA BEACH
301 S. Ridgewood Ave., Rm 127-B
DAYTONA BEACH, FL 32114

Kimley-Horn and Associates, Inc.

1530 Cornerstone Blvd #200, DAYTONA BEACH, FL 32117

PAID RECEIPT

Receipt Date	Charge Name	Charge Amount	Tender Type
7/22/2025	Professional Services	$70.00	VISA_DEBIT
		Total $70.00	

00000BT83020000000000000

STATE OF NORTH CAROLINA

Department of The Secretary of State

To all whom these presents shall come, Greetings:

I, ELAINE F. MARSHALL, Secretary of State of the State of North Carolina, do hereby certify the following and hereto attached to be a true copy of

ARTICLES OF INCORPORATION

OF

KIMLEY-HORN AND ASSOCIATES, INC.

the original of which is now on file and a matter of record in this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at the City of Raleigh, this 24th day of March, 2000.

Elaine F. Marshall

Secretary of State

22103 - 1

98317 9000

FILED
4:30p
NOV 13 1998
EFFECTIVE
ELAINE F MARSHALL
SECRETARY OF STATE
NORTH CAROLINA

ARTICLES OF RESTATEMENT

OF

KIMLEY-HORN AND ASSOCIATES, INC.

Pursuant to North Carolina General Statutes Section 55-10-07, the undersigned corporation hereby submits these Articles of Restatement for the purpose of amending and restating its Articles of Incorporation:

1. The name of the Corporation is Kimley-Horn and Associates, Inc.

2. The Restated Articles of Incorporation of the Corporation are attached as Exhibit A hereto.

3. The Restated Articles of Incorporation contain amendments requiring shareholder approval and such shareholder approval was obtained as required by Chapter 55 of the General Statutes of North Carolina.

4. Upon the effective date and time of filing of the Restated Articles of Incorporation, an exchange will be made of one (1) share of Common stock authorized in the Restated Articles of Incorporation for each one (1) share of capital stock issued and outstanding immediately prior to such filing of the Restated Articles of Incorporation, which capital stock consists solely of capital stock designated as Class 1 Series A stock.

5. The date of adoption of the Restated Articles of Incorporation was the 2nd day of November, 1998.

This the 2nd day of November, 1998.

KIMLEY-HORN AND ASSOCIATES, INC.

By: _____
Rob S. Wright President

0036982.03
LIB: RA

RESTATED
ARTICLES OF INCORPORATION
OF
KIMLEY-HORN AND ASSOCIATES, INC.

Pursuant to North Carolina General Statutes Section 55-10-07, the undersigned corporation hereby submits these Restated Articles of Incorporation for the purpose of amending and restating its Articles of Incorporation:

Article 1

The name of the Corporation is Kimley-Horn and Associates, Inc.

Article 2

The number and class of shares which the Corporation is authorized to issue is 100,000 shares of Common stock, $0.001 par value.

Article 3

The street address of the registered office of the Corporation is 3001 Weston Parkway, Cary, Wake County, North Carolina, 27513, and the name of the registered agent of the Corporation is Robert G. Wright. The mailing address of the registered office of the Corporation is 3001 Weston Parkway, Cary, North Carolina 27513.

Article 4

To the fullest extent permitted by applicable law, no Director of the Corporation shall have any personal liability arising out of any action whether by or in the right of the Corporation or otherwise for monetary damages for breach of any duty as a Director. This Article shall not impair any right to indemnity from the Corporation that any Director may now or hereafter have. Any repeal or modification of this Article shall be prospective only and shall not adversely affect any limitation hereunder on the personal liability of a Director with respect to acts or omissions occurring prior to such repeal or modification.

Article 5

The purposes for which the Corporation is organized are:

a. To render engineering services of every kind and description, including environmental engineering, traffic engineering, architectural engineering, city and regional planning, parking area design, developmental planning including preparation of construction plans, and the preparation of economic studies pertaining to the foregoing;

b. To render landscape architecture services of every kind and description;

c. To engage in the business of making estimates on and erecting and constructing buildings, sidewalks, roadways, railways, bridges, transportation and transmission systems, and all other types of structures and to engage in the supervision and inspection of engineering construction;

d. To conduct any experimental or research work in any scientific field and to render services of a technical, scientific, business or managerial nature to any lawful enterprise or governmental body or agency and to arrange for demonstrations, exhibitions and publicity pertaining to the foregoing;

e. To acquire, use, employ, sell and deal in all suitable means, apparatus, machinery, equipment and facilities for prosecuting its business; to acquire and hold, with the power to sell, mortgage, or lease, such real estate as may be necessary to accomplish its purposes and to acquire or erect such structures as may be necessary to the conduct of its business; and to make all contracts and do all things proper, incidental and conducive to the complete attainment of its purposes; and

f. To engage in any other lawful business or activity.

Article 6

The shareholders of the Corporation shall not be entitled to preemptive rights pursuant to Section 55-6-30 of the North Carolina General Statutes or otherwise.

Article 7

The shareholders of the Corporation shall not have a right to cumulative voting for directors pursuant to Section 55-7-28 of the North Carolina General Statutes or otherwise.

These Articles will be effective upon filing.

THE NEXT PAGE IS THE SIGNATURE PAGE

This the 2nd day of November, 1998.

KIMLEY-HORN AND ASSOCIATES, INC.

By: _____
Rob S. Wright, President

SIGNATURE PAGE TO RESTATED ARTICLES OF INCORPORATION

0036982.03
LIB: RA

Kimley-Horn Staff Licenses/Certifications

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES
STUBBS, JAROD C.
425 DEANNA CIR
DELAND FL 32724
LICENSE NUMBER: PE89387
EXPIRATION DATE: FEBRUARY 28, 2027
Always verify licenses online at MyFloridaLicense.com
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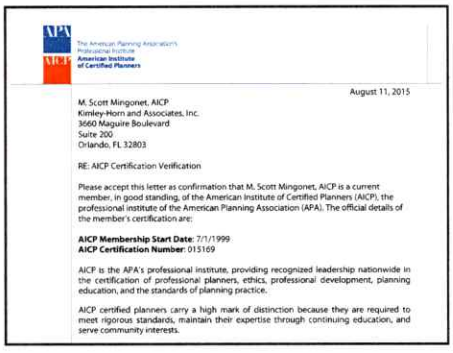
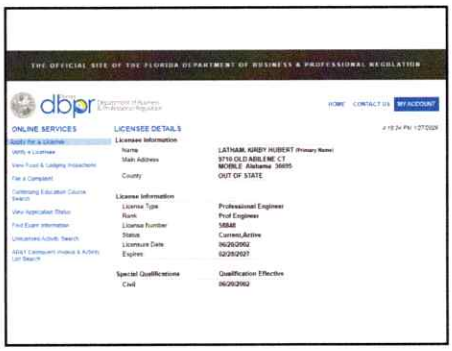
THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION
dbpr
ONLINE SERVICES
LICENSEE DETAILS
Licensee Information
Name: MINGONET, MILTON SCOTT (Primary Name)
Main Address: KIMLEY-HORN AND ASSOCIATES INC. (DBA Name) 200 SOUTH ORANGE AVENUE SUITE 600 ORLANDO Florida 32801
County: ORANGE
License Information
License Type: Registered Landscape Architect
Rank: Landscape Arc
License Number: LA0001428
Status: Current,Active
Licensure Date: 10/14/1991
Expires: 11/30/2027
Special Qualifications: Qualification Effective



The American Planning Association's Professional Institute
American Institute of Certified Planners
August 11, 2015
M. Scott Mingonet, AICP
Kimley-Horn and Associates, Inc.
3660 Maguire Boulevard
Suite 200
Orlando, FL 32803
RE: AICP Certification Verification
Please accept this letter as confirmation that M. Scott Mingonet, AICP is a current member, in good standing, of the American Institute of Certified Planners (AICP), the professional institute of the American Planning Association (APA). The official details of the member's certification are:
AICP Membership Start Date: 7/1/1999
AICP Certification Number: 015169
AICP is the APA's professional institute, providing recognized leadership nationwide in the certification of professional planners, ethics, professional development, planning education, and the standards of planning practice.
AICP certified planners carry a high mark of distinction because they are required to meet rigorous standards, maintain their expertise through continuing education, and serve community interests.



THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION
dbpr
ONLINE SERVICES
LICENSEE DETAILS
Licensee Information
Name: LATHAM, KIRBY HUBERT (Primary Name)
Main Address: 3710 OLD ABILENE CT MOBILE Alabama 36695
County: OUT OF STATE
License Information
License Type: Professional Engineer
Rank: Prof Engineer
License Number: 58848
Status: Current,Active
Licensure Date: 06/20/2002
Expires: 02/28/2027
Special Qualifications: Qualification Effective
Civil 06/20/2002

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES
LENZEN, BRENT ALAN
448 FOX RUN
DEBARY FL 32713
LICENSE NUMBER: PE78537
EXPIRATION DATE: FEBRUARY 28, 2027
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STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES
MCCONNELL, NICOLE ERICA
174 SQUIRREL LANE
ORMOND BEACH FL 32174
LICENSE NUMBER: PE73789
EXPIRATION DATE: FEBRUARY 28, 2027
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STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE
THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES
GRIFFIN, JOHN TIMOTHY III
NAK DESIGN STRATEGIES US INC.
JT GRIFFIN LANDSCAPE ARCHITECTURE LLC
4831 SAXON DRIVE
APT 221
NEW SMYRNA BEACH FL 32169
LICENSE NUMBER: LA6666700
EXPIRATION DATE: NOVEMBER 30, 2027
Always verify licenses online at MyFloridaLicense.com
ISSUED: 12/08/2025
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CNUa
The Congress for the New Urbanism
Eliza Harris Juliano
CNU-Accredited member
on the nomination of the faculty of
University of Miami School of Architecture
as of
20 May 2019

AICP
This certificate hereby qualifies
Heather L Glisson
as a member with all the benefits of a Certified Planner and a commitment to the AICP Code of Ethics and Professional Conduct.
Certified Planner Number 32005
Jeffrey Soule, FAICP, Chief Executive Director
Karen Wolf, FAICP, President
American Institute of Certified Planners

Society of Wetland Scientists Professional Certification Program, Inc
Professional Wetland Scientist
For
Shelby Moran

Authorized Gopher Tortoise Agent
FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION
Division of Habitat and Species Conservation
Wildlife Diversity Conservation Section
620 South Meridian Street, Mail Station 2A
Tallahassee, Florida 32399-1600
(850) 921-1631
Permittee Name: Shelby Oenbrink
Permittee Address: Kimley-Horn 445 24th Street, Suite 200 VERO BEACH, FLORIDA 32960 UNITED STATES
Permit Number: GTA-14-00039F
Effective Date: June 24, 2022
Expiration Date: July 15, 2026
IS AUTHORIZED TO:
1. Conduct gopher tortoise surveys
2. Capture gopher tortoises using hand shovel excavation of gopher tortoise burrows
3. Supervise backhoe excavation of gopher tortoise burrows to capture gopher tortoises
Permittee Signature: _____ Date: _____
Not valid unless signed. By signature, confirms that all information provided to issue the permit is accurate and complete, and indicates acceptance and understanding of the provisions and conditions listed below. **Any false statements or misrepresentations when applying for this permit may result in felony charges and will result in revocation of this permit.**
Authorized By: Eric Seckinger
Authorized for: Eric Sutton, Executive Director
Authorizing Signature: _____ Date: 06/24/2022
Wildlife Diversity Conservation Section
Is Authorized To (Continued)
This permit is in effect an amendment and supersedes all previous versions. All amended conditions and provisions of the previous permit (changed or new items) are indicated in bold text.

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION
dbpr
ONLINE SERVICES
LICENSEE DETAILS
Licensee Information
Name: MALDONADO, DESIDERIO MICHAEL (Primary Name)
Main Address: 4442 RUTHANN CIRCLE MELBOURNE Florida 32934
County: BREVARD
License Information
License Type: Professional Engineer
Rank: Prof Engineer
License Number: 72978
Status: Current,Active
Licensure Date: 06/04/2011
Expires: 02/28/2027
Special Qualifications: Qualification Effective
Civil 01/16/2011
Advanced Building Code Course Credit 06/05/2019
7th Edition, Florida Building Code 12/18/2020
8th Edition, Florida Building Code 01/15/2026

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES
HELLSTROM, LEE ALLEN
637 WEATHERED EDGE DRIVE
SAINT AUGUSTINE FL 32092
LICENSE NUMBER: PE87646
EXPIRATION DATE: FEBRUARY 28, 2027
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dbpr
ONLINE SERVICES
LICENSEE DETAILS
Licensee Information
Name: BROWER, JACQUELINE MARIE-BRANTON (Primary Name)
Main Address: 100 W CYPRESS CREEK RD FT LAUDERDALE Florida 33309
County: BROWARD
License Mailing: 4688 RAGGEDY POINT RD FLEMING ISLAND FL 32003
County: CLAY
License Information
License Type: Professional Engineer
Rank: Prof Engineer
License Number: 89887
Status: Current,Active
Licensure Date: 05/25/2021
Expires: 02/28/2027
Special Qualifications: Qualification Effective
Civil 05/25/2021

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES
LONG, JON CASEY
3419 E. MALLORY BLVD.
JUPITER FL 33458
LICENSE NUMBER: PE56083
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ADDENDUM ACKNOWLEGEMENT

I have carefully examined this Request for Statement of Qualifications (RFQ) which includes scope, requirements for submission, general information and the evaluation and award process.

I acknowledge receipt and incorporation of the following addenda, and the cost, if any, of such revisions has been included in the price of the proposal.

Addendum # N/A Date: N/A Addendum # _____ Date: _____
Addendum #_____ Date: ____ Addendum # _____ Date: _____

_____ 2/12/2026

(Authorized Signature) (Date)

Jarod Stubbs, PE, Associate

(Print Name)

This document must be completed and returned with your Submittal

DRUG-FREE WORK PLACE

The undersigned firm in accordance with Florida statute 287.087 hereby certifies that

Kimley-Horn and Associates, Inc. does:

(Name of Firm)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will propose by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contender to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Jarod Stubbs, PE

Name

Associate

Title

Kimley-Horn and Associates, Inc.

Firm

1530 Cornerstone Boulevard, Building 1, Suite 200

Street Address

Daytona Beach, FL 32117

City, State, Zip

2/12/2026

Date

SWORN STATEMENT UNDER SECTION 287.133(3)(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

(To be signed in the presence of notary public or other officer authorized to administer oaths.)

Before me, the undersigned City, personally appeared Jarod Stubbs, PE, who, being by me first duly sworn, made the following statement:

1. The business address of Kimley-Horn and Associates, Inc. (name of Offeror or business) is 1530 Cornerstone Boulevard Building 1, Suite 200 Daytona Beach, FL 32117.

My relationship to Kimley-Horn and Associates, Inc. (name of Offeror or business) is Associate (relationshi sole proprietor, partner, president, vice president).

3. I understand that a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.

4. I understand that "convicted" or "conviction" is defined by the Florida Statutes to mean a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilt or nolo contendere.

5. I understand that "affiliate" is defined by the Florida Statutes to mean (1) a predecessor or successor of a person or a corporation convicted of a public entity crime, or (2) an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime, or (3) those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate, or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.

6. Neither the Offeror or Consultant, nor any officer, director, executive, partner, shareholder, employee, member or agent who is active in the management of the Offeror or Consultant, nor any affiliate of the Offeror or Consultant has been convicted of a public entity crime subsequent to July 1, 1989. **(Draw a line through paragraph 6 if paragraph 7 below applies.)**

~~7. There has been a conviction of a public entity crime by the Offeror or Consultant, or an officer, director, executive, partner, shareholder, employee, member or agent of the Offeror or Consultant who is active in the management of the Offeror or Consultant or an affiliate of the Offeror or Consultant. A determination has been made pursuant to Section 287.133(3) by order of the Division of Administrative Hearings that it is not in the public interest for the name of the convicted person or affiliate to appear on the convicted vendor list. The name of the convicted person or affiliate is _____.~~

A copy of the order of the Division of Administrative Hearings is attached to this statement. **(Draw a line through paragraph 7 if paragraph 6 above applies.)**

2/12/2026

(Authorized Signature) (Date)

Jarod Stubbs, PE, Associate

(Print Name)

STATE OF Florida

CITY OF Orlando

The foregoing instrument was acknowledged this 12th day of February, Jarod Stubbs, PE who is personally known to me or who has produced _____ as identification and who did take an oath.

My Commission Expires: 08/12/2026
By means of physical presence.

Notary Public

Notary Public State of Florida
Jeanne M. Doucet
My Commission
HH 253990
Exp. 8/12/2026

AFFIDAVIT OF NON-COLLUSION AND OF NON-INTEREST OF CITY OF DELTONA EMPLOYEES

Kimley-Horn and Associates, Inc.
Jarod Stubbs, PE, Associate being first duly sworn, deposes and says that he (it) is the Offeror in the above proposal, that the only person or persons interested in said proposal are named therein; that no officer, employee or agent of the City of Deltona or City Commission or of any other Offeror is interested in said proposal; and that affiant makes the above proposal with no past or present collusion with any other person, firm or corporation.

Signature of Affiant

STATE OF Florida

CITY OF Orlando

The foregoing instrument was acknowledged before me this 12th day of February 2026

Jarod Stubbs, PE who is personally known to me or who has produced

_____ as identification and who did take an oath.

By means of physical presence.

My Commission Expires: 08/12/2026

Notary Public

Notary Public State of Florida
Jeanne M. Doucet
My Commission
HH 253990
Exp. 8/12/2026

*NOTICE: State name of Offeror followed by name of authorized individual (and title) that is signing as Affiant. If Offeror is an individual, state name of Offeror only.

SUSPENSION AND DEBARMENT CERTIFICATION A AND VENDOR INFORMATION

Suspension and Debarment Certification Form

(1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the vendor is required to verify that none of the vendor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

(2) The vendor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(3) This certification is a material representation of fact relied upon by the City. If it is later determined that the vendor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the City, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

(4) The vendor agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The vendor further agrees to include a provision requiring such compliance in its lower tier covered transactions."

Signature of Vendor's Authorized Official _____

Name and Title of Authorized Official Jarod Stubbs, PE, Associate

Date 2/12/2026

(Please attach a current W9 Form)

Name of Individual or Business Name:
Kimley-Horn and Associates, Inc.

Parent Company Name (if different than above): APHC, Inc. | Parent Company of Kimley-Horn's parent company and other affiliated companies
Associates Group Services, Inc. | Parent Company of Kimley-Horn

Taxpayer Identification Number (TIN): 56-0885615

Vendor is: _____

(✓) Corporation ( ) Partnership ( ) Sole Proprietorship () Other _____

Permanent Residence/Corporate Office Address: See below.

Address 421 Fayetteville Street, Suite 600

Raleigh State NC Zip Code 27601

City

Phone 919.677.2000 Email jarod.stubbs@kimley-horn.com

This document must be completed and returned with your Submittal

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Kimley-Horn and Associates, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) **5**

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

421 Fayetteville Street, Suite 600

Requester's name and address (optional)

6 City, state, and ZIP code

Raleigh, NC 27601

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

5	6	–	0	8	8	5	6	1	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Tammy F S | **Date** 1/1/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

FEDERAL CONTRACT PROVISIONS AND CERTIFICATIONS

2 CFR PART 200 Appendix II, USDA 7 CFR 210.21(d), TDA - ARM Section 17

To procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or new "EDGAR"), Texas Department of Agriculture (TDA), and United States Department of Agriculture (USDA). All Vendors submitting proposals must complete this Certification Form regarding Vendor's willingness and ability to comply with certain requirements which may be applicable to specific purchases using federal grant funds.

For each of the items below, Vendor should certify Vendor's agreement and ability to comply, where applicable, by having Vendor's authorized representative complete and initial the applicable boxes and sign the acknowledgment at the end of this form. If you fail to complete any item in this form, the City of Deltona will consider and may list the Vendor's response as "NO," the Vendor is unable or unwilling to comply. A "NO" response to any of the items may, if applicable, impact the ability of LISD to purchase from the Vendor using federal funds.

1. Vendor Violation or Breach of Contract Terms:

Contracts for more than the simplified acquisition threshold currently set at $150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where Consultants violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Does vendor agree? JS Initial of Authorized Company Official

2. Termination for Cause or Convenience:

All contracts in excess of $10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

Does vendor agree? JS Initial of Authorized Company Official

3. Equal Employment Opportunity:

Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375,
"Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Does vendor agree? JS Initial of Authorized Company Official

E-Verify Acknowledgement

Contract Number: RFQ #26016
Project Description: On Call Parks and Marine Engineering Services

Consultant acknowledges and agrees to the following:

Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Consultant during the term of the Contract and shall expressly require any Subconsultant performing work or providing services pursuant to the Contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Subconsultant during the Contract term.

Kimley-Horn and Associates, Inc.
(Firm Name)

(Authorized Signature)

2/12/2026
(Date)

Jarod Stubbs, PE, Associate
(Print Name)

STATE OF Florida
CITY OF Orlando

The foregoing instrument was acknowledged before me this 12th day of February, 2026
Jarod Stubbs, PE, who is personally known to me or who has produced _____
as identification and who did take an oath. By means of physical presence.

My Commission Expires: 08/12/2026

Notary Public

Notary Public State of Florida
Jeanne M. Doucet
My Commission
HH 253990
Exp. 8/12/2026

CONSIDERATION FOR FEDERALLY FUNDED PROJECTS

By checking the box "Would like to be considered for federally funded projects", the proposer attests that their firm currently complies with and plans to comply with the requirements listed in Section 3 above for the full contract period including any renewal periods. If the proposer elects to cease to comply with the requirements listed in Section 3, the proposer attests that the proposer will notify the Deltona Purchasing Department prior to cessation of compliance with these federal requirements. If a proposer notifies the Purchasing Department, the firm shall remain eligible for projects that are not federally funded for the remainder of the contract period including any renewal periods.

Please check one:

☑ Would like to be considered for federally funded projects

☐ Would **not** like to be considered for federally funded projects

_____ 2/12/2026

(Authorized Signature) (Date)

Jarod Stubbs, PE, Associate

(Print Name)

STATE OF Florida

CITY OF ~~DELTONA~~ Orlando

The foregoing instrument was sworn to or affirmed before me this 12th day of February 2026 by Jarod Stubbs, PE who is personally known to me or who has produced as identification and who did take an oath. by means of physical presence.

My Commission Expires: 08/12/2026

_____

Notary Public

Notary Public State of Florida
Jeanne M. Doucet
My Commission
HH 253990
Exp. 8/12/2026

This document must be completed and returned with your Submittal

Kimley»Horn

Kimley-Horn and Associates, Inc.

Hourly Labor Rate Schedule

Classification	Rate
Analyst I	$175
Analyst II	$220
Professional	$250
Senior Professional I	$315
Senior Professional II	$430
Senior Technical Support	$200
Technical Support	$165
Support Staff	$145

Effective through June 30, 2026

Subject to annual adjustment thereafter

Internal Reimbursable Expenses will be charged at 5% of Labor Billings

External Reimbursable Expenses will be charged at 15% mark-up, or per the Contract

Sub-Consultants will be billed per the Contract

Agenda Memo

AGENDA ITEM: G.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - G

SUBJECT:
Request for approval of Resolution No. 2026-30 for Citywide Park Improvement Projects.

LOCATION:
City wide

COST:
$2,931,671.64

SOURCE OF FUNDS:
Fiscal Year 2025-2026 Adopted / Amended Budget

ORIGINATING DEPARTMENT:
Parks and Recreation

POTENTIAL MOTION:
“I move to approve Resolution No. 2026-30.”

BACKGROUND:
This is a multi-park improvement project approved as part of the Fiscal Year 2025-2026 Adopted Budget.

Festival Park - Installing parking lot, upgrading boat ramp, adding 2 pavilions, adding new dock, adding landscaping and irrigation, adding small playground. Commission has approved $1,425,000 for this park.

Harris Saxon Park Improvement Project - Relocating pickleball courts with lighting, adding PIP walking trail with lighting, adding exercise equipment to walking trail, relocating basketball court with lighting, upgrading parking lot lighting, adding additional parking and restriping and sealing, adding splash pad, adding 2 pavilions, adding landscaping and irrigation. Commission has approved $1,425,000 for this park.

Keysville Dog Park - Adding PIP walking trail with lights; adding exercise equipment to walking trail, reconstructing regulation basketball court and adding ADA half court with lights; restriping and resealing parking lot, replacing restrooms, adding new fencing to dog areas, upgrading pavilions in small and large dog areas, adding artificial turf to entrances of small and large dog areas, adding landscaping and irrigation throughout park, adding ADA sidewalks throughout park. Commission has

approved $1,120,000 for this park.

Manny Rodriguez - Replacing playground, reconstructing basketball court with lights. Replacing pavilion, adding irrigation. Commission has approved $615,000 for this park.

Thornby park - Playground replacement. Commission has approved $500,000 for this park.

Tom Hoffman - adding PIP to walking trail with lights, resealing and restriping parking lot. Commission has approved $250,000 for this park.

Veterans Park Improvement Project - Expansion of the warehouse to be connected to the museum, new fencing moved off the street, renovate monuments, pave parking area / stripe, install ADA sidewalks, install stage patio, install lighting, install sound system, install new sign, repaint equipment, move & enlarge flags, camo sailings over equipment, new irrigation, install trees, clear brush. Commission has approved $1,015,000 for this park.

Total amount for each park improvement project is not to exceed the amounts listed in Exhibit “A” plus a five percent contingency.

RESOLUTION NO. 2026-30

A RESOLUTION OF THE CITY OF DELTONA, FLORIDA; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO AWARD MULTIPLE PURCHASE ORDERS FOR PARKS AND RECREATION IMPROVEMENT PROJECTS AT FESTIVAL PARK, HARRIS SAXON PARK, KEYSVILLE DOG PARK, MANNY RODRIGUEZ PARK, THORNBY PARK, TOM HOFFMAN PARK, AND VETERANS PARK; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Deltona, Florida (the "City") approved two million nine hundred thirty-one thousand six hundred seventy-one dollars and sixty-four cents ($2,931,671.64) for Citywide Park Improvement Projects (the "Park Projects") as part of the Fiscal Year 2025-2026 Budget (the "FY 2026 Budget"); and

WHEREAS, the Park Projects encompass multiple facets at multiple facilities, including but not limited to electrical, pavilions, and equipment, construction, and painting; and

WHEREAS, the City's Purchasing Policy authorizes the purchase of commodities or contractual services that are competitively bid and awarded by other governmental agencies or cooperatives using the same terms and conditions, and prices; and

WHEREAS, the City's Purchasing Policy authorizes the use of sole source purchases for standardization purposes and when certain goods or services are specialized in nature such that they can be provided through only one source; and

WHEREAS, the City Commission desires to authorize the City Manager or his designee to award purchase orders to multiple vendors for the completion of the Park Projects at Festival Park, Harris Saxon Park, Keysville Dog Park, Manny Rodriguez Park, Thornby Park, Tom Hoffman Park, and Veterans Park as set forth in additional detail below; and

WHEREAS, the City Commission further desires to authorize the City Manager or his designee to execute change orders in an amount not to exceed ten percent (10%) of the total cost for each vendor's proposal as set forth in additional detail below and in Exhibit "A" attached hereto and incorporated herein, so long as any such change order does not exceed the total cost budgeted in the FY 2026 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA:

Section 1. Recitals Adopted. That each of the above recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Purchase Approved. That the City Manager or his designee is authorized to award purchase orders for the Park Projects and execute change orders in an amount not to exceed ten percent (10%) of the total cost for each vendor's proposal as set forth in additional detail below and in Exhibit "A" attached hereto and incorporated herein, so long as any such change order does not exceed the total cost budgeted in the FY 2026 Budgets.

Park Location	Vendor Name	Procurement Method	Dollar Amount	Maximum Change Order
Festival Park	Top Line Recreation	Piggyback	$158,287.35	$15,828.74
Harris Saxon	All-Rite Fence Services, LLC	Piggyback	$30,693.07	$3,069.31
Harris Saxon	Top Line Recreation	Piggyback	$246,911.04	$24,691.10
Harris Saxon	DACG, Inc.	Piggyback	$37,800.00	$3,780.00
Harris Saxon	Electrical Solutions	Piggyback	$111,775.60	$11,177.56
Harris Saxon	ACE Surfaces	Sole Source	$258,140.00	$25,814.00
Keysville Dog Park	ACE Surfaces	Sole Source	$145,443.75	$14,544.38
Keysville Dog Park	All-Rite Fence Services, LLC	Piggyback	$74,854.00	$7,485.40
Keysville Dog Park	Top Line Recreation	Piggyback	$422,058.74	$42,205.87
Keysville Dog Park	CXT, Inc.	Piggyback	$281,194.68	$28,119.47
Keysville Dog Park	Electrical Solutions	Piggyback	$124,187.98	$12,418.80
Manny	ACE Surfaces	Sole Source	$81,090.00	$8,109.00

Rodriguez Park				
Manny Rodriguez Park	Top Line Recreation	Piggyback	$72,516.99	$7,251.70
Thornby Park	Top Line Recreation	Piggyback	$480,130.32	$48,013.03
Tom Hoffman Park	Top Line Recreation	Piggyback	$225,197.31	$22,519.73
Veterans Park	Whitehouse Concrete	City Contract	$7,068.40	$706.84
Veterans Park	Bear Down Logistics, Inc	Lowest Quote	$9,267.00	$926.70

Section 3. Implementation. That the City Manager is hereby authorized to take any action which is necessary to implement this Resolution.

Section 4. Effective Date. That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS _____ DAY OF _____, 2026.

BY: _____
Santiago Avila, Jr., MAYOR

ATTEST:

Name	Yes	No
Avila-Vazquez		
Colwell		
Heriot		
Howington		
Nabicht		
Santiago		
Avila		

_____
Joyce Raftery, CMC, MMC, CITY CLERK

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida

_____
TG Law PLLC, CITY ATTORNEY

EXHIBIT "A"

Below are the list of park improvements by location

			Base	Contingency	Total Request
Festival Park					
Top Line Recreation	Equalis Contract R10-1159D	Pavilion	$ 158,287.35	$ 7,914.37	**$ 166,201.72**
Harris Saxon Park					
All-Rite Fence Services, LLC	OCPS BIB #ITB25004	Fencing	$ 30,693.07		
Electrical Solutions	City Contract	Electrical Work	111,775.60		
Top Line Recreation	Equalis Contract R10-1159D	Pavilion	246,911.04		
DACG Inc	Piggyback City of Daytona Beach	Fill Dirt	37,800.00		
ACE Surfaces	Sole Source	Pickleball & Basketball Courts	258,140.00		
			$ 685,319.71	$ 34,265.99	**$ 719,585.70**
Keysville Park					
ACE Surfaces	Sole Source	Basketball Courts	$ 145,443.75		
All-Rite Fence Services, LLC	OCPS BIB #ITB25004	Fencing	71,854.00		
Top Line Recreation	Equalis Contract R10-1159D	Pavilion	422,058.74		
CXT, Inc	Sourcewell 052725-CXT	Taos Flush Building	281,194.68		
Electrical Solutions	City Contract	Electrical Work	93,737.98		
Rexel	PiggyBack Contract	Lighting	$ 30,450.00		
			$ 1,044,739.15	$ 52,236.96	**$ 1,096,976.11**
Manny Rodriguez Park					
ACE Surfaces	Sole Source	Basketball Courts	$ 81,090.00		
Top Line Recreation	Equalis Contract R10-1159D	Pavilion	72,516.99		
All-Rite Fence	OCPS BIB #ITB25004	Fencing	28,452.00		
			$ 182,058.99	$ 9,102.95	**$ 191,161.94**
Thornby Park					
Top Line Recreation	Equalis Contract R10-1159D	Playground Replacement	$ 480,130.32	$ 24,006.52	**$ 504,136.84**
Tom Hoffman Park					
Top Line Recreation	Equalis Contract R10-1159D	Pavilion	$ 225,197.31	$ 11,259.87	**$ 236,457.18**
Veteran Park					
Whitehouse Concrete	City Contract	Military Vehicle Slab	$ 7,068.40		
Bear Down Logistics, Inc	Lowest Quote	Military Vehicle Transportation	9,267.00		
			$ 16,335.40	$ 816.77	**$ 17,152.17**
			$ 2,792,068.23	$ 139,603.41	**$ 2,931,671.64**

OJ
2025-24

AMENDMENT NO. 1
TO TERM CONSTRUCTION SERVICES CONTRACT NO. 22461-D&A
FOR CONCRETE DELIVERY AND PLACEMENT

This Amendment No. 1 to 22461-D&A Term Construction Services Contract ("Agreement") is made and entered into as of the date of last execution below, D&A Construction Group, Inc. D/B/A DACG, a Florida for-profit corporation ("CONTRACTOR"). The CITY and the CONTRACTOR may also be referred to herein individually as "Party" or collectively as the "parties."

The CITY and the CONTRACTOR entered into Contract No. 22461-D&A on August 24, 2022, to provide concrete delivery and placement services under such terms and conditions. The parties now desire to amend the agreement as follows (additions indicated with underline and deletions indicated with strikethroughs):

1. **ARTICLE IV. COMPENSATION** is amended as follows:

   Subject to the terms herein, the not to exceed Project Sum will be set forth in each work authorization and will be based on the Bid Schedule in EXHIBIT ~~B~~ B-1. In each instance the Project Sum represents CONTRACTOR'S sole compensation from the CITY for performance of the Work described in the work authorization; and payment of the Project Sum will be made and is subject to retainage and other withholdings as described in the General Conditions

2. The second article IV is deleted in its entirety as follows:

   ~~ARTICLE IV. COMPENSATION. Subject to the terms herein, the not to exceed Project Sum will be set forth in each work authorization and will be based on the Unit Price Schedule. In each instance the Project Sum represents CONTRACTOR'S sole compensation from the CITY for performance of the Work described in the work authorization; and payment of the Project Sum will be made and is subject to retainage and other withholdings as described in the General Conditions~~.

3. All other provisions of the Contract not in conflict with this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the CITY and CONTRACTOR have set their hands and seals, effective on the date that the last party has signed below.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.

SIGNATURES ARE ON THE FOLLOWING PAGE.

OJ
25-29

THE CITY OF DAYTONA BEACH

By: _____
Deric C. Feacher, City Manager

Attest: Letitia LaMagna
Letitia LaMagna, CITY Clerk

Date: 01-23-25

Approved as to Legal Form:

By: _____
Benjamin S Gross, City Attorney

CONTRACTOR

By: Heather McCandless

Printed Name: Heather McCandless

Title: President/CEO

Date: 12/19/24

2/2/7

EXHIBIT B-1

Item #	Bid Item	Qty.	UoM	Unit	Annual
1	Maintenance of Traffic	30	Day	$1,120.00	$33,600.00
2	Variable Message Board	30	Day	$126.56	$3,796.80
3	Emergency Mobilization	3	EA	$621.60	$1,864.80
4	Preconstruction or Post Construction Video	3	EA	$218.40	$655.20
5	Clearing & Grubbing for Organics	50	SY	$5.54	$277.00
6	Clean Fill	100	CY	$57.90	$5,790.00
7	Regular Excavation	100	CY	$8.68	$868.00
8	Embankment	100	CY	$11.08	$1,108.00
9	Prepared Soil layer	153	SY	$3.82	$584.46
10	Drop Curb (less than 10 LF) 3400 PSI	10	LF	$29.69	$296.90
11	Drop Curb (greater than 10 LF) 3400 PSI	2000	LF	$26.61	$53,220.00
12	Curb and Gutter (less than 10 LF) Type F, 3400 PSI	10	LF	$35.19	$351.90
13	Curb and Gutter (greater than 10 LF) Type F, 3400 PSI	1800	LF	$31.58	$56,844.00
14	Curb (less than 10 LF) Type D, 3400 PSI	10	LF	$25.39	$253.90
15	Curb (greater than 10 LF) Type D, 3400 PSI	1200	LF	$23.72	$28,464.00
16	Valley Gutter Type AA, 3400 PSI (Less than 10 LF)	100	LF	$35.90	$3,590.00
17	Valley Gutter Type AA, 3400 PSI (Greater than 10 LF)	100	LF	$34.16	$3,416.00
18	Mountable (Type RA) Curb, 3400 PSI	100	LF	$35.96	$3,596.00
19	Removal and Disposal of Existing Concrete	100	SY	$33.61	$3,361.00
20	emove, Dispose, and Replace Concrete 6" Thick, 3,400 P	4000	SY	$105.62	$422,480.00
21	Concrete Sidewalk 6" Thick, 3,400 PSI	3400	SY	$54.75	$186,150.00
22	Concrete 6" Driveway Apron, 3,400 PSI	100	SY	$66.79	$6,679.00
23	Miscellaneous Concrete	10	CY	$404.32	$4,043.20
24	Miscellaneous Grade 60, #5 Rebar	100	LF	$1.41	$141.00
25	Miscellaneous Cold Patch Asphalt	100	CY	$1,012.05	$101,205.00
26	Sodding (Floratam/St Augustine)	200	SY	$19.62	$3,924.00
27	Sodding (Bahia)	400	SY	$5.89	$2,356.00
28	Seed and mulch (Bahia)	9	SY	$23.20	$208.80
29	Road Base (8" min. Recycled Concrete)	216	SY	$24.08	$5,201.28
30	Road Base (6" min. Asphalt)	72	SY	$59.11	$4,255.92
31	Road Base (8" min. Limerock)	72	SY	$22.96	$1,653.12
32	Roadway Subbase (Preparation & Compaction)	10	SY	$7.87	$78.70
33	Detectable Warning Surfaces (Cast in Place)	1500	SF	$28.91	$43,365.00
34	Detectable Warning Surfaces (Flush Mount)	1500	SF	$30.92	$46,380.00
35	Mailbox, F & I Single	3	EA	$160.16	$480.48
36	Mailbox, Relocate	3	EA	$112.00	$336.00
37	Single Post Sign, F&I	3	EA	$227.36	$682.08
38	Single Post Sign, Relocate	8	EA	$112.00	$896.00
39	Handrail (Steel) Picket Infill per FDOT Index 852	10	LF	$156.80	$1,568.00
40	Handrail (Aluminum) Picket Infill per FDOT Index 862	10	LF	$156.80	$1,568.00
41	Thermoplastic, standard, white, 6" Solid	10	LF	$6.61	$66.10
42	Thermoplastic, standard, white, 12" Solid	192	LF	$7.93	$1,522.56
43	Thermoplastic, standard, white, 24" Solid	100	LF	$13.22	$1,322.00
44	Thermoplastic, standard, yellow, 6" Solid	10	LF	$17.18	$171.80
45	Thermoplastic, Remove	150	SF	$4.72	$708.00
46	Temporary striping, standard, white, 6" Solid	10	LF	$1.00	$10.00
47	Temporary striping, standard, white, 12" Solid	192	LF	$1.52	$291.84
48	Temporary striping, standard, white, 24" Solid	100	LF	$3.30	$330.00
49	Temporary striping, standard, yellow, 6" Solid	10	LF	$1.66	$16.60
50	Inlet Protection Systems	20	EA	$187.04	$3,740.80
51	Thickened Edge Sidewalk	1500	CY	$300.16	$450,240.00
Total					**$1,494,009.24**

EXHIBIT "A"

Below are the list of park improvements by location

			Base	Contingency	Total Request
Festival Park					
Top Line Recreation	Equalis Contract R10-1159D	Pavilion	$ 158,287.35	$ 7,914.37	**$ 166,201.72**
Harris Saxon Park					
All-Rite Fence Services, LLC	OCPS BIB #ITB25004	Fencing	$ 30,693.07		
Electrical Solutions	City Contract	Electrical Work	111,775.60		
Top Line Recreation	Equalis Contract R10-1159D	Pavilion	246,911.04		
DACG Inc	Piggyback City of Daytona Beach	Fill Dirt	37,800.00		
ACE Surfaces	Sole Source	Pickleball & Basketball Courts	258,140.00		
			$ 685,319.71	$ 34,265.99	**$ 719,585.70**
Keysville Park					
ACE Surfaces	Sole Source	Basketball Courts	$ 145,443.75		
All-Rite Fence Services, LLC	OCPS BIB #ITB25004	Fencing	71,854.00		
Top Line Recreation	Equalis Contract R10-1159D	Pavilion	422,058.74		
CXT, Inc	Sourcewell 052725-CXT	Taos Flush Building	281,194.68		
Electrical Solutions	City Contract	Electrical Work	93,737.98		
Rexel	PiggyBack Contract	Lighting	$ 30,450.00		
			$ 1,044,739.15	$ 52,236.96	**$ 1,096,976.11**
Manny Rodriguez Park					
ACE Surfaces	Sole Source	Basketball Courts	$ 81,090.00		
Top Line Recreation	Equalis Contract R10-1159D	Pavilion	72,516.99		
All-Rite Fence	OCPS BIB #ITB25004	Fencing	28,452.00		
			$ 182,058.99	$ 9,102.95	**$ 191,161.94**
Thornby Park					
Top Line Recreation	Equalis Contract R10-1159D	Playground Replacement	$ 480,130.32	$ 24,006.52	**$ 504,136.84**
Tom Hoffman Park					
Top Line Recreation	Equalis Contract R10-1159D	Pavilion	$ 225,197.31	$ 11,259.87	**$ 236,457.18**
Veteran Park					
Whitehouse Concrete	City Contract	Military Vehicle Slab	$ 7,068.40		
Bear Down Logistics, Inc	Lowest Quote	Military Vehicle Transportation	9,267.00		
			$ 16,335.40	$ 816.77	**$ 17,152.17**
			$ 2,792,068.23	$ 139,603.41	**$ 2,931,671.64**

DACG, Inc.
983 Explorer Cove
Altamonte Springs, FL 32701
www.dacginc.com

Phone: (407) 960-4032
Email: Bids@dacginc.com

Proposal

Proposal: 2026025
Date: 2/9/2026

To:	Project:
City of Deltona Attn: Mark Manning 2345 Providence Boulevard Deltona, FL 32725	Harris M. Saxon Park Clean Fill Dirt 2329 California St Deltona, FL 32738

Salesperson		
DACG Estimating		

Scope of Work

We are pleased to submit this proposal for the Supply of 120 loads of Clean Fill Dirt at the Harris Saxon Park - City of Deltona, FL. This Proposal is based on the information provided and standard construction practices.

SCOPE OF WORK:
-Import 120 loads of clean fill dirt.

We have also assumed the following:
- Clear and adequate access to work areas.
- Normal business hours.
- Water to be provided by owner for construction activities.
- Any and all access equipment required.
- Tools, equipment, and fuel necessary to complete work described herein.
- Daily cleaning of our work areas.

DACG Inc. is a certified MWBE, and DBE Contractor.

Exclusions

-Site Utility or fence installation or relocation.
-Stabilized Drive.
-Any work not specified above.
-Off-Hours Labor.
-SWPPP report and temporary storm water drainage or ponds.
-No unsuitable, hazardous materials management and/or removal.
-Irrigation installation, repair or replace.
-Tree trimming or demo.
-Tree warranty cannot be provided for trees next to trench excavation, should roots be affected.
- Any unforeseen circumstances discovered while working on the site. Additional work to what is described above, will be added to contract via Change Order.

Reference	Description	Quantity	UOM	Unit Price	Extended Price
00 Pre Bid Information					
01 Clean Fill Dirt per Load		120.0000	EA	315.00	37,800.00
Total 00 Pre Bid Information					**37,800.00**

Proposal Total: 37,800.00

Acceptance

Accepted by: _____

Title: _____

Date: _____

DACG, Inc.
983 Explorer Cove
Altamonte Springs, FL 32701
www.dacginc.com

Proposal

305 Hickman Drive, Sanford FL 32771
407-865-6279
www.ace-surfaces.com
info@ace-surfaces.com

SUBMITTED TO: City of Deltona
ATTENTION: Mark Manning
CONTACT INFO:
PROJECT ADDRESS: Harris Saxon
PROPOSAL DATE: Tuesday, January 20, 2026

Terms of Proposal

1. This is offered for acceptance within (30) days from date shown above, after which date it will be subject to reconfirmation or requotation. When duly executed by you and delivered to us it shall constitute a legal contract binding both parties, subject only to your credit approval by ACE Surfaces NA, Inc.
2. The work covered by this proposal shall be only that specifically outlined herein and to provide a price for the work in accordance with plans and specifications as furnished. Any change in the work or work not covered in this proposal will be considered as extra work and will be subject to further negotiation. Where there is a variance between the plans and specifications and this proposal, the prices quoted will be only for the work as outlined in the scope of this proposal. Local, city, or county licenses (if required) are not included in this quote. The Owner shall obtain required permits and will conform all plans and specs with all governmental requirements.
3. ACE Surfaces NA, Inc. shall not be responsible for delays in completion caused by strikes, acts of God, labor disputes, accidents, delays of other contractors, inclement weather conditions, or other contingencies beyond our control.
4. Unobstructed vehicular access is guaranteed by owner until completion of work. Owner to provide storage area for materials, electricity, dumpster and potable water supply within 100' of court(s).
5. ACE Surfaces NA, Inc. is not obligated to continue work until terms of payment are fully met. Owner is solely responsible for all delays as per terms of contract.
6. Unless specifically included in the contract price, the cost of any surety bonds or permits will be added to the contract price.
7. Any contract or purchase order sent as a result of or based upon this proposal MUST include reference to this proposal to become acceptable to ACE Surfaces NA, Inc.
8. Any payments not received as per contract shall bear interest at the rate of 1 1/2% per month, and you also agree to pay ACE Surfaces NA, Inc. cost and expense of collection including reasonable attorney's fees whether or not a suit is filed.
9. ACE Surfaces NA, Inc. is an equal opportunity employer in accordance with 41 CFR-4.3(A).60-250.4(M), and 60-741.4(F).

Proposal Exclusions

Recurring Cracks: The repair, remediation, or liability for any cracks that return after being initially filled.
Low Spots: Any low spots or surface depressions that return or remain after project completion if they were not specifically identified and included in the agreed-upon project scope.
Subsurface Growth or Defects: Any issues arising from roots, mushrooms, other plant growth, or hidden defects beneath the surface that were not visible or disclosed prior to project commencement.
Acess and Landscape Damage: Damage to landscaping in areas leading to or surrounding the court, including plants, trees, turf, and other vegetation.
Adjacent Structural Damage: Any damage to concrete, asphalt, sidewalks, or walkways located in or around the court area that is beyond the agreed project scope.
Electrical or Plumbing Damage: Damage to existing electrical or plumbing systems caused by excavation activities unless such systems are mentioned in project scope as well as clearly marked and disclosed prior to excavation.
Contract Review Costs: Any fees associated with contract reviews if Ace Surfaces' proposal is not ultimately used as the final contract.
Professional Fees: Any costs related to professional services, including but not limited to engineers, architects, and design professionals, unless explicitly included in the contract scope.
Moisture Testing: Moisture testing or remediation on newly installed or existing concrete surfaces unless specified in the project scope.
Out-of-Scope Construction: Any construction work or materials that fall outside the agreed-upon scope of work as detailed in the final contract.
Permits and Fees: Responsibility for obtaining or paying for permits, inspections, licenses, or fees associated with the project, unless otherwise stated in the contract.
Unforeseen Site Conditions: Any unforeseen or concealed site conditions, including but not limited to unstable soil, buried debris, underground irrigation, water lines or utilities, which may affect project execution.
Union or Prevailing Wage Labor Rates: Labor costs associated with union wages or prevailing wage rates unless specifically stated in the contract.
Bonds and Insurance: The cost of any performance, payment, or other bonds, as well as additional insurance coverage beyond Ace Surfaces' standard insurance policies, unless specifically included in the contract terms.

305 Hickman Drive, Sanford FL 32771
407-865-6279
www.ace-surfaces.com
info@ace-surfaces.com

Scope of Work:

Fence fabric removed prior to construction by AllRite
Remove existing basketball court and pickleball courts
Remove existing basketball goals
Remove existing net post footers
Remove and relocated 3" of base rock and overfill with soil
Remove grass for 2 Pickleball Slabs at 64x68 each
Remove grass for 1 Basketball Court at 96x60
Install fill to proper slope, laser grade and compact
Compaction test base
Install 1.5" S-3 Asphalt layer
Install net post footers for 4 Pickleball Courts
Install 2 Wausau Concrete Basketball Goals
Install Laykold Masters Surfacing System

Fill dirt provided by Deltona including trucking
Approximately 120 loads of fill will be required
Sodding should be done asap after asphalt installation to keep fill from eroding

Removal of existing courts quoted in 2 mobilizations
Addition of marked out walkway (non ADA) included in cost
Construction Fence included in cost

COLOR: Brick Red and Grass Green

WATER, POWER, DUMPSTER:

Water and Power by owner, Dumpster provided by Ace

PERMIT FOR SURFACING:

If required, supplied by owner

LEAD TIME: Up to 14 weeks lead time

Warranty: 1 year warranty on labor, base and pavement work
5 year warranty on Laykold Masters surfacing materials

305 Hickman Drive, Sanford FL 32771
407-865-6279
www.ace-surfaces.com
info@ace-surfaces.com

SCOPE PRICING

We hereby propose to provide materials and labor complete in accordance with the above specifications for the sum of:

Item		Cost
Demo, Dirt Work and Asphalt Surface	$	187,080.00
Pickleball		
Footers, Net Posts, Nets	$	5,200.00
Laykold Masters Color Surfacing	$	21,760.00
Basketball Court		
Wausau Basketball Goals with Glass Backboard	$	30,000.00
Laykold Masters Color Surfacing	$	14,100.00
Sub Total	$	258,140.00
Sales Tax	$	-
Total	$	258,140.00

Terms of Payment

30% due with acceptance of proposal, 40% Due upon start of work
Remaining 30% due upon completion and acceptance of work.
A 1.5% late payment
fee per month will apply to all unpaid balances after 30 days from date of invoice.

Acceptance of Proposal

The above cost, specifications and conditions are satisfactory and are hereby accepted. Ace Surfaces is authorized to perform the work as specified. To indicate acceptance please return one signed copy of the contract at the address above or by email to info@ace-surfaces.com

Accepted by: _____

Signed: _____

Date: _____

Offered by: Franz Fasold
President, Ace Surfaces Inc

ESTIMATE

Florida Recreational Products DBA Top Line Recreation
888-471-2676
2310 S Hwy 77, Suite 110-394
Lynn Haven, FL, 32444
US
www.flrecpro.com

Billed to
City of Deltona Parks & Rec.
Mark Manning
(386) 804-3179
markmanning@deltonafl.gov

Estimate No EST-25414

Issue Date March 6, 2026

Expiry Date April 8, 2026

ITEM NAME	SUBTOTAL
ICON- 14472 $23,503.87 x 2 (2) Icon SQ20-9M-P6 Square Hip Shelter 20′ x 20′ x 9′H with (4) column design. 24 ga pre-cut multi-rib metal roof; 6:12 roof slope. Includes powder coat.	$47,007.74
DISCOUNT -$2,350.39 x 1 Equalis Contract #R10-1159D Member ID: EG-0039012 City of Deltona	-$2,350.39
ABK $368.75 x 2 Anchor Bolt Kit- 14472	$737.50
ENGINEERING $1,250.00 x 1 Engineering - 14472	$1,250.00
Freight $3,962.50 x 1 Charges to Deltona, FL 32738	$3,962.50
TRT08-001 $1,047.04 x 2	$2,094.08

MyTCoat TRT08-C-01-001 Rectangular ADA Accessible Portable Table 8′ Expanded Metal with accessibility on one end. Industry Standard Powder Coating.

DISCOUNT -$104.70
-$104.70 x 1

5% EQUALIS

TRT08-000 $4,318.32
$1,079.58 x 4

MyTCoat TRT08-C-01-000 Rectangular Portable Table 8′ Expanded Metal with Industry Standard Powder Coating.

DISCOUNT -$215.92
-$215.92 x 1

Equalis Contract #R10-1159D Member ID: EG-0039012 City of Deltona

ASM06-S-00-000 $163.80
$27.30 x 6

Surface Mount Clamp for 2-3/8' Frame. (Set of 2) (Surface Mount Bolts are not included)

Freight Charges $1,239.81
$1,239.81 x 1

INSTALLATION $31,363.75
$31,363.75 x 1

Install of (2) square 20′ x 20′ x 9′H eave (4) column design shelters. Assemble (6) picnic tables and anchor bolt onto slab.

SLAB $12,525.00
$12,525.00 x 1

Install concrete slabs under each shelter (2) 21′ x 21′ x 5″ depth

PERMIT $2,312.50
$2,312.50 x 1

Permit Submittal Service: Includes Permit Submittal, County Permit Fees, Inspection, Final COC.

RUBBER $150,112.68
$150,112.68 x 1

Bonded Rubber Walking trail Work to include:

1. Install 5″ steel landscape edging on both sides of the trail 2. Install a 3″ compacted #57 stone base

3. Install new Polyurethane/Rubber PIP surface. Total area to be surfaced: 1,062 LF X 6' Wide: 6,372 SF

Thickness: 2" Color: Standard Color/Black 50/50: Terra Cotta Red, Blue, Beige, or Green Working time to complete: 12 days Warranty: Five Years.

DISCOUNT -$7,505.63
-$7,505.63 x 1

5% EQUALIS

Subtotal	$246,911.04
Amount Due (USD)	**$246,911.04**

Terms & Notes:

Equalis Contract #R10-1159D

Member ID: EG-0039012 City of Deltona

Project: Harris Saxon Park

Ship To: Harris Saxon Park 2329 California St. Deltona, FL 32738

Payment Terms:

Please Provide Tax Exemption Certificate.

General Terms:

Acceptance by a signature, purchase order, or contract based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal, including the following:

- Prices are valid for 30 days, unless otherwise noted. After 30 days, prices are subject to change without notice.
- Sales Tax will be charged unless a valid Sales Tax Exemption Certificate is presented with order.
- Specify all colors and options in writing. Any discrepancies that arise due to oral selections will be the responsibility of the customer.
- If the customer is installing equipment, all equipment is to be installed according to the manufacturer's instructions and applicable guidelines.
- Installation, site work, permits, engineering, etc. are not included unless noted.

Warranties. All equipment, surfacing, and installation is warranted by Florida Recreational Products-FRP for a period of one year from substantial completion date. After one year, any additional manufacturer's warranties will remain in effect. Manufacturer's warranty claims to be processed by manufacturer. Florida Recreational Products-FRP assumes no responsibility for these additional warranties.

Playground Surfacing. All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer installs something contrary to the guidelines, they accept all responsibility for any liability and future litigation that may arise.

Installation Standard Services Include (as required):

- Shipping Notification/Receiving Instructions
- Pre-Installation On-Site Meeting
- Public Utility Check (Sunshine State One Call)
- Moving New Equipment at Job Site
- Layout of Equipment
- Installation of Equipment per Manufacturer's Instructions
- Trash Clean Up (Leave on-site)
- Post-Installation Walk Through

Installation Customer Responsibilities (unless otherwise noted in proposal):

- Site Plans and Surveys
- Trash Disposal or Dumpsters
- Provide Area for Storage and Staging
- Site Security
- Private Utility Locates
- Removal of Existing Equipment
- Site Prep, Grading, Drainage Systems, etc.
- Accept Deliveries and Unload Equipment

Building Permits:

Building permits are the responsibility of the owner. If a building permit is required for your project additional charges will be added to the total price if not already included in the proposal.

NOTE – All zoning, planning, health, environmental, architectural, etc. permits, reviews, and approvals are the responsibility of others as well as any required site plans or other supporting documents. If signed and sealed engineered drawings are needed, additional charges will apply if not included in the proposal.

Theft/Vandalism. The customer is responsible for securing the site and equipment and accepts all responsibility for theft and vandalism. Any additional equipment and labor required to replace such equipment is the responsibility of the customer.

Access/Utilities. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as to sod, concrete sidewalks, private underground utilities, etc., will be the responsibility of the customer, as will any

additional costs associated with limiting damage, such as providing plywood over sod for access unless included in proposal. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport materials and/or supplies will be the responsibility of the customer if not included in the proposal.

Rock/Foreign Object Clause. Most installations require digging of holes and footing equipment in

concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rocks, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Any other responsibilities must be clearly outlined in the proposal.

Electrical Solutions
903 E. Taylor Rd.
Deland, FL 32724
EC13005499

Estimate

Date	Estimate #
1/20/2026	1292

Name / Address
City of Deltona Attn: Mark Manning 2345 Providence Blvd. Deltona, FL 32725

Payment Terms	Estimate Expires On:	Project	Vendor #
On receipt	1/20/2026	H.S. Trail Lights	

Description	Qty	Cost	Total
This estimate reflects the cost of labor and material to install poles, luminaires, conduit, wiring, and service equipment for the proposed walking trail at Harris Saxon Park. Should you have questions, please contact our office. Thank you!!			
Permitting		300.00	300.00
General Material - (28) Poles w/ 150W LED Lamps, Conduit, Wire, Service Equipment		78,110.38	78,110.38
Master Electrician	320	40.00	12,800.00
Electrician's Helper	320	20.00	6,400.00
THIS ESTIMATE ASSUMES THE TRAIL LENGTH @ ROUGHLY 1650FT. WITH POLES SPACED 60FT APART (TOTALING 28 POLES). IF FINAL DIMENSIONS ARE EXTENDED OR SHORTENED, THIS ESTIMATE WILL NEED TO BE REVISED.			
		Total:	$97,610.38

ACCEPTANCE OF PROPOSAL: By signing below, I acknowledge that the prices, specifications, terms and conditions are hereby accepted. I am also authorizing Electrical Solutions to do the work as specified. Payment will be made as outlined in the Payment Terms above. It is understood and agreed that this work is not provided for in any other agreement and no other contractual rights arise until this proposal is accepted in writing.

_____
Signature:

Phone #	Fax #	E-mail	Web Site
386-789-2672	866-681-5026	info@my-es.com	www.my-es.com

Electrical Solutions
903 E. Taylor Rd.
Deland, FL 32724
EC13005499

Estimate

Date	Estimate #
1/16/2026	1291

Name / Address
City of Deltona Attn: Mark Manning 2345 Providence Blvd. Deltona, FL 32725

Payment Terms	Estimate Expires On:	Project	Vendor #
On receipt	1/16/2026	H.S. Pickle Ball Lighting**REVISED**	

Description	Qty	Cost	Total
This estimate reflects the cost of labor and material to install electrical service, poles, and lighting to illuminate the replacement pickle ball court and parking lot lighting at Harris Saxon Park. Should you have questions, please contact our office. Thank You!!			
Permitting		300.00	300.00
LED Street Light - 240W - Outdoor LED Luminaire Slip Fitter Mount - DLC Listed - 5 Year Warranty	20	316.48	6,329.60
Bull Horn Tenon Mount	6	198.00	1,188.00
Tri-Tenon Bull Horn	4	199.00	796.00
20' Above Grade Direct Burial Dark Bronze Composite Pole with 2-3/8" Tenon	8	1,779.00	14,232.00
Walk-Behind Ditch Witch Service	12	160.00	1,920.00
Bucket Truck / Line Truck	12	75.00	900.00
General Material		1,845.68	1,845.68
Master Electrician	32	40.00	1,280.00
Electrician's Helper	32	20.00	640.00
Electrician's Helper	32	20.00	640.00
*Project subtotal			30,071.28
Credit ** WORK/MATERIAL COMPLETED UNDER ORIGINAL PURCHASE ORDER		-15,906.06	-15,906.06
*Project subtotal			14,165.22

	Total: $14,165.22

ACCEPTANCE OF PROPOSAL: By signing below, I acknowledge that the prices, specifications, terms and conditions are hereby accepted. I am also authorizing Electrical Solutions to do the work as specified. Payment will be made as outlined in the Payment Terms above. It is understood and agreed that this work is not provided for in any other agreement and no other contractual rights arise until this proposal is accepted in writing.

_____
Signature:

Phone #	Fax #	E-mail	Web Site
386-789-2672	866-681-5026	info@my-es.com	www.my-es.com

MEMO

Parks and Recreation
(386) 878-8900
(386) 878-8901 Fax

TO: **Kate Duffy – Purchasing Director**

FROM: **Mark Manning – Parks Director**

DATE: **November 18th, 2025**
RE: **Laykold Specs**

Ms. Duffy,

As part of the Parks department standardization process, all basketball, tennis and pickleball court construction use Laykold products which provide a 5-year warranty on materials and labor for any defects. The City has been extremely satisfied with the performance of the Laykold products.

Mark Manning, Director

03-10-2026
Proposal No: 3675

City Of Deltona
2345 Providence Blvd
Deltona, FL 32725

Attn: Mark Manning
mmanning@deltonafl.gov

Reference: Harris Saxon Park

Dear Mark Manning,

I am pleased to offer the following quote on fencing as referenced above.

Original Pickleball Slab
Remove 180lf of existing 10' high vinyl coated chain link fence.
Furnish and install 60lf of 10' high vinyl coated chain link fence including (1) 4' opening walk gate reusing existing rails and chain link mesh.

General labor	30 hrs @ $50.00	$1,500.00
Supervisor	15 hrs @ $70.00	$1,050.00
Material $1,497.70 x 10%		$149.77

Total = $4,197.47

(2) 64 x 64 Pickleball Slabs
Furnish and install 512lf of 10' high vinyl coated chain link fence including (2) 4' opening walk gates.
Furnish and install 128lf of 42" high vinyl coated chain link fence including (2) 4' opening walk gates.

General Labor	68 hrs @ $50.00	$3,400.00
Supervisor	34 hrs @ $70.00	$2,380.00
10' high material $17,068.70 x 10%		$1,706.87
42" high material $1,763.66 x 10%		$176.37

Total = $26,495.60

All fencing per OCPS Bib #ITB25004 (see attached)

TOTAL = $30,693.07

Thank you,
Ray Glidewell
Commercial Sales
All-Rite Fence Services, LLC.

Price valid for 30 days

ITEMIZED ESTIMATE

BILL TO:

CITY OF DELTONA

DELTONA, FLORIDA

SHIP TO:

HARRIS SAXON PARK
ORIGINAL PICKLEBALL SLAB

60LF OF 10' HIGH MATERIAL REUSING EXISTING RAILS AND 10' HIGH MESH

QTY.	RECORD #	ITEM	AMOUNT
4	P00330156	3" X 13' VINYL SS-40 PIPE TERMINAL POST @ 112.25 /Ea. =	449.00
4	P00329156	2 1/2" X 13' VINYL SS-40 PIPE LINE POST @ 74.70 /Ea. =	298.80
15	00450	3" VINYL REGULAR BRACE BAND @ .87 /Ea =	13.05
4	00449	2 1/2" VINYL REGULAR BRACE BAND @ .75 /Ea =	3.00
40	00410	3" VINYL REGULAR TENSION BAND @ .87 /Ea =	34.80
14	00633	1 5/8" VINYL STEEL RAIL-END @ 1.75 /Ea =	24.50
5	00717	118" 3/16" X 3/4" VINYL STEEL TENSION BAR @ 15.60 /Ea =	78.00
4	00556	2 1/2" X 1 5/8" VINYL STEEL EYE-TOP @ 2.92 /Ea =	11.68
4	00505	3" VINYL STEEL CAP @ 2.57 /Ea =	10.28
2	00662	1 5/8" SLEEVE @ 1.59 /Ea =	3.18
100	00816	8 1/4" 9 GA. VINYL TIE WIRE @ .24 /Ea =	24.00
100	00781	5/16" X 1 1/4" CARRIAGE BOLT @ .22 /Ea =	22.00
57	00850	6 GA. COIL SPRING VINYL TENSION WIRE @ .18 /Ea =	10.26
28	00802	9 GA. VINYL STEEL HOG RING @ .11 /Ea =	3.08
20	01316	80 # BAG CONCRETE @ 7.40 /Ea =	148.00
1	FABRICATED	120" X 4' 1 5/8" VINYL SS-40 PIPE SINGLE SWING GATE (Gate Only) @ 312.40 /Ea. =	312.40
1	01134	1 5/8" X 3" VINYL REGULAR GATE FORK LATCH @ 9.09 /Ea =	9.09
2	00968	3" X 1 5/8" VINYL STEEL BULL DOG HINGE @ 21.29 /Ea =	42.58
		MATERIALS TOTAL:	$ 1497.70

ALL-RITE FENCE SERVICES, INC.
V3104.JS5

03/10/2026

ITEMIZED ESTIMATE

BILL TO:

CITY OF DELTONA

DELTONA, FLORIDA

SHIP TO:

HARRIS SAXON PARK
(2) 64 X 64 SLABS

10' HIGH MATERIAL

QTY.	RECORD #	ITEM	AMOUNT
504	00067	120" 12 GA. CORE / 9 GA. FINISH TENNIS COURT VINYL (1 3/4" MESH) CHAIN LINK FABRIC @ 11.44 /Ft =	5765.76
798	00327	1 5/8" VINYL SS-40 PIPE TOP RAIL & BRACING @ 3.38 /Ft =	2697.24
16	P00330156	3" X 13' VINYL SS-40 PIPE TERMINAL POST @ 112.25 /Ea. =	1796.00
46	P00329156	2 1/2" X 13' VINYL SS-40 PIPE LINE POST @ 74.70 /Ea. =	3436.20
84	00450	3" VINYL REGULAR BRACE BAND @ .87 /Ea =	73.08
28	00449	2 1/2" VINYL REGULAR BRACE BAND @ .75 /Ea =	21.00
224	00410	3" VINYL REGULAR TENSION BAND @ .87 /Ea =	194.88
84	00633	1 5/8" VINYL STEEL RAIL-END @ 1.75 /Ea =	147.00
28	00717	118" 3/16" X 3/4" VINYL STEEL TENSION BAR @ 15.60 /Ea =	436.80
46	00556	2 1/2" X 1 5/8" VINYL STEEL EYE-TOP @ 2.92 /Ea =	134.32
16	00505	3" VINYL STEEL CAP @ 2.57 /Ea =	41.12
18	00662	1 5/8" SLEEVE @ 1.59 /Ea =	28.62
800	00816	8 1/4" 9 GA. VINYL TIE WIRE @ .24 /Ea =	192.00
400	00781	5/16" X 1 1/4" CARRIAGE BOLT @ .22 /Ea =	88.00
509	00850	6 GA. COIL SPRING VINYL TENSION WIRE @ .18 /Ea =	91.62
252	00802	9 GA. VINYL STEEL HOG RING @ .11 /Ea =	27.72
158	01316	80 # BAG CONCRETE @ 7.40 /Ea =	1169.20
2	FABRICATED	120" X 4' 1 5/8" VINYL SS-40 PIPE SINGLE SWING GATE (Gate Only) @ 312.40 /Ea. =	624.80
2	01134	1 5/8" X 3" VINYL REGULAR GATE FORK LATCH @ 9.09 /Ea =	18.18
4	00968	3" X 1 5/8" VINYL STEEL BULL DOG HINGE @ 21.29 /Ea =	85.16
		MATERIALS TOTAL:	$ 17068.70

ALL-RITE FENCE SERVICES, INC.
V3105.JS5

03/10/2026

ITEMIZED ESTIMATE

BILL TO:

CITY OF DELTONA

DELTONA, FLORIDA

SHIP TO:

HARRIS SAXON PARK
(2) 64 X 64 SLABS

42" HIGH DIVIDER FENCE MATERIAL

QTY.	RECORD #	ITEM	AMOUNT
142	00059	42" 12 GA. CORE / 9 GA. FINISH EXTRUDED VINYL (2" Mesh) CHAIN LINK FABRIC @ 2.69 /Ft =	381.98
128	00327	1 5/8" VINYL SS-40 PIPE TOP RAIL @ 3.38 /Ft =	432.64
4	P00329072	2 1/2" X 6' VINYL SS-40 PIPE POST @ 34.90 /Ea. =	139.60
8	P00328072	2" X 6' VINYL SS-40 PIPE POST @ 25.62 /Ea. =	204.96
8	00449	2 1/2" VINYL REGULAR BRACE BAND @ .75 /Ea =	6.00
8	00450	3" VINYL REGULAR BRACE BAND @ .87 /Ea =	6.96
12	00409	2 1/2" VINYL REGULAR TENSION BAND @ .75 /Ea =	9.00
12	00410	3" VINYL REGULAR TENSION BAND @ .87 /Ea =	10.44
8	00633	1 5/8" VINYL STEEL RAIL-END @ 1.75 /Ea =	14.00
8	00711	40" 3/16" X 3/4" VINYL STEEL TENSION BAR @ 6.21 /Ea =	49.68
8	00555	2" X 1 5/8" VINYL STEEL EYE-TOP @ 2.57 /Ea =	20.56
4	00504	2 1/2" VINYL STEEL CAP @ 1.82 /Ea =	7.28
4	00662	1 5/8" SLEEVE @ 1.59 /Ea =	6.36
100	00816	8 1/4" 9 GA. VINYL TIE WIRE @ .24 /Ea =	24.00
122	00850	6 GA. COIL SPRING VINYL TENSION WIRE @ .18 /Ea =	21.96
60	00802	9 GA. VINYL STEEL HOG RING @ .11 /Ea =	6.60
7	01316	80 # BAG CONCRETE @ 7.40 /Ea =	51.80
2	FABRICATED	42" X 4' 1 5/8" VINYL SS-40 PIPE SINGLE SWING GATE (Gate Only) @ 137.26 /Ea. =	274.52
2	01133	1 5/8" X 2 1/2" VINYL REGULAR GATE FORK LATCH @ 7.58 /Ea =	15.16
4	00966	2 1/2" X 1 5/8" VINYL STEEL BULL DOG HINGE @ 20.04 /Ea =	80.16
		MATERIALS TOTAL:	$ 1763.66

ALL-RITE FENCE SERVICES, INC.
V1202REVISED.JS5

01/20/2026

Docusign Envelope ID: 40EB4BB4-D396-4D05-9415-2C629EB7497C

Orange County Public Schools

445 W. Amelia Street · Orlando, Florida 32801 · (407) 317-3200 · www.ocps.net

June 25, 2025

NOTICE OF AWARD
ITB25004
Fence Installation and Repair

The School Board of Orange County, Florida, meeting in official session on June 24, 2025, voted to award this solicitation to the following firm(s);

All-Rite Fence Services, LLC
Chapco Fence, LLC
KMG Fence, LLC

This letter is a notification of award only. Do not ship or order materials without an authorized purchase order. Purchase orders shall be placed as needed by The School Board of Orange County, Florida personnel, and delivery must be completed within the time specified in the agreement.

If you have any questions regarding the solicitation procedures, please contact Brian Amberg at 407-317-3200 extension 200-2876.

Cordially,

DocuSigned by:
Cassandra Palm
A5B11AB85E3F437...

Cassandra Palm, NIGP-CPP, CPPO, CPPB
Director, Procurement and Contracting
The School Board of Orange County, Florida

Exhibit H
Orange County Public Schools
Procurement Services
Bid Price Sheet

Bid Title: Fence Installation and Repair
Bid #: ITB25004
Contractor

Item #	Description	Unit of Measure	Estimated Quantity	Unit Price	Extended Price
1	**Standard Hours - General Labor shall include labor, tools, equipment, fuel, and dump disposal.**	**Hour**	**100**	**50**	$ 5,000.00
2	**Standard Hours - Skilled Labor shall include labor, tools, equipment, fuel, and dump disposal.**	**Hour**	**100**	**60**	$ 6,000.00
3	**Standard Hours - Supervisor/Lead Installer shall include labor, tools, equipment, fuel, and dump disposal.**	**Hour**	**100**	**70**	$ 7,000.00
4	**Chain Link Fence Fabric Installation.**	**Linear Foot**	**1000**	**5**	$ 5,000.00
5	**Core Drilling for 2-1/2" Post**	**Each**	**100**	**50**	$ 5,000.00
6	**Core Drilling for 3" Post**	**Each**	**100**	**50**	$ 5,000.00
7	**Core Drilling for 4" Post**	**Each**	**100**	**50**	$ 5,000.00
8	**Core Drilling for 6-5/8" Post**	**Each**	**100**	**75**	$ 7,500.00
9	**Core Drilling for 8-5/8" Post**	**Each**	**100**	**100**	$ 10,000.00
10	**Materials shall be at the Contractor's actual cost plus percentage markup. (Percentage markup shall not exceed 10%).**	**Percent**	**100**	**10%**	$ 10.00
11	**Subcontractors shall be at the Contractor's actual cost, plus percentage markup. (Percentage markup shall not exceed 10%).**	**Percent**		**10%**	$ -

MEMO

Parks and Recreation
(386) 878-8900
(386) 878-8901 Fax

TO: **Kate Duffy – Purchasing Director**

FROM: **Mark Manning – Parks Director**

DATE: **November 18th, 2025**
RE: **Laykold Specs**

Ms. Duffy,

As part of the Parks department standardization process, all basketball, tennis and pickleball court construction use Laykold products which provide a 5-year warranty on materials and labor for any defects. The City has been extremely satisfied with the performance of the Laykold products.

Mark Manning, Director

ESTIMATE

Florida Recreational Products
888-471-2676
2310 S Hwy 77, Suite 110-394
Lynn Haven, FL, 32444
US
www.flrecpro.com

Billed to
City of Deltona Parks & Rec.
Mark Manning
(386) 804-3179
markmanning@deltonafl.gov

Estimate No	EST-25449
Issue Date	March 13, 2026
Expiry Date	April 11, 2026

ITEM NAME	SUBTOTAL
15688 $23,503.52 x 1 Icon SQ20-9M-P6 Square Hip Shelter 20’ x 20’ x 9’H with (4) column design. 24 ga pre-cut multi-rib metal roof; 6:12 roof slope. Includes powder coat.	$23,503.52
EQUALIS -$1,175.18 x 1 Equalis Contract #R10-1159D Member ID: EG-0039012 City of Deltona	-$1,175.18
ABK $368.75 x 1 Anchor Bolt Kit - 15688	$368.75
ENGINEERING $1,250.00 x 1 Engineering - 15688	$1,250.00
Freight $4,121.00 x 1 Charges to Deltona, FL 32738	$4,121.00
TRT08-001	$1,047.04

$1,047.04 x 1

MyTCoat TRT08-C-01-001 Rectangular ADA Accessible Portable Table 8′ Expanded Metal with accessibility on one end. Industry Standard Powder Coating.

EQUALIS -$52.35
-$52.35 x 1

Equalis Contract #R10-1159D Member ID: EG-0039012 City of Deltona

TRT08-C-01-000 $2,159.16
$1,079.58 x 2

MyTCoat TRT08-C-01-000 Rectangular Portable Table 8′ Expanded Metal with Industry Standard Powder Coating.

EQUALIS -$107.96
-$107.96 x 1

Equalis Contract #R10-1159D Member ID: EG-0039012 City of Deltona

ASM06-S-00-000 $81.90
$27.30 x 3

Surface Mount Clamp for 2-3/8" Frame. (Set of 2) (Surface Mount Bolts are not included)

Freight $1,239.81
$1,239.81 x 1

Freight NOTE: Freight charges will increase if tables for all 5 parks are not ordered at the same time

INSTALLATION $23,032.00
$23,032.00 x 1

• Installation of (1) 20′ x 20′ x 9′ multi-rib shelters.

• Includes estimated 2′ x 2′ x 2′ concrete footers as needed. If the engineered drawings come back larger than what was estimated than a change order will be issued for the extra cost.

• Assemble (3) 8′ picnic tables (portable) 3 per shelter.

CONCRETE $6,513.00
$6,513.00 x 1

• Pour and Form (1) 21′ x 21′ x 5″ concrete slab.

SITE WORK $8,223.80
$8,223.80 x 1

• Remove (1) existing wood 20′ SQ shelter and dispose.

• Remove and dispose of existing 20' Sq. concrete slab.

Permitting Services $2,312.50
$2,312.50 x 1

Permit Submittal Service: Includes Permit Submittal, County Permit Fees, Inspection, Final COC.

Subtotal	$72,516.99
Amount Due (USD)	**$72,516.99**

Terms & Notes:

Project: Manny Rodriguez Park

Ship To: Manny Rodriguez Park 110 Providence Blvd Deltona, FL 32725

Payment Terms: NET30

Please Provide Tax Exemption Certificate.

General Terms:

Acceptance by a signature, purchase order, or contract based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal, including the following:

- Prices are valid for 30 days, unless otherwise noted. After 30 days, prices are subject to change without notice.
- Sales Tax will be charged unless a valid Sales Tax Exemption Certificate is presented with order.
- Specify all colors and options in writing. Any discrepancies that arise due to oral selections will be the responsibility of the customer.
- If the customer is installing equipment, all equipment is to be installed according to the manufacturer's instructions and applicable guidelines.
- Installation, site work, permits, engineering, etc. are not included unless noted.

Warranties. All equipment, surfacing, and installation is warranted by Florida Recreational Products-FRP for a period of one year from substantial completion date. After one year, any additional manufacturer's warranties will remain in effect. Manufacturer's warranty claims to be processed by manufacturer. Florida Recreational Products-FRP assumes no responsibility for these additional warranties.

Playground Surfacing. All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer installs something contrary to the guidelines, they accept all responsibility for any liability and future litigation that may arise.

Installation Standard Services Include (as required):

- Shipping Notification/Receiving Instructions

- Pre-Installation On-Site Meeting
- Public Utility Check (Sunshine State One Call)
- Moving New Equipment at Job Site
- Layout of Equipment
- Installation of Equipment per Manufacturer's Instructions
- Trash Clean Up (Leave on-site)
- Post-Installation Walk Through

Installation Customer Responsibilities (unless otherwise noted in proposal):

- Site Plans and Surveys
- Trash Disposal or Dumpsters
- Provide Area for Storage and Staging
- Site Security
- Private Utility Locates
- Removal of Existing Equipment
- Site Prep, Grading, Drainage Systems, etc.
- Accept Deliveries and Unload Equipment

Building Permits:

Building permits are the responsibility of the owner. If a building permit is required for your project additional charges will be added to the total price if not already included in the proposal.

NOTE – All zoning, planning, health, environmental, architectural, etc. permits, reviews, and approvals are the responsibility of others as well as any required site plans or other supporting documents. If signed and sealed engineered drawings are needed, additional charges will apply if not included in the proposal.

Theft/Vandalism. The customer is responsible for securing the site and equipment and accepts all responsibility for theft and vandalism. Any additional equipment and labor required to replace such equipment is the responsibility of the customer.

Access/Utilities. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as to sod, concrete sidewalks, private underground utilities, etc., will be the responsibility of the customer, as will any additional costs associated with limiting damage, such as providing plywood over sod for access unless included in proposal. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport materials and/or supplies will be the responsibility of the customer if not included in the proposal.

Rock/Foreign Object Clause. Most installations require digging of holes and footing equipment in

concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays

the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rocks, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Any other responsibilities must be clearly outlined in the proposal.

305 Hickman Drive, Sanford FL 32771
407-865-6279
www.ace-surfaces.com
info@ace-surfaces.com

SUBMITTED TO: City of Deltona
ATTENTION: Mark Manning
CONTACT INFO:
PROJECT ADDRESS: Manny Rodriguez Playground
PROPOSAL DATE: Wednesday, March 11, 2026

Terms of Proposal

1. This is offered for acceptance within (30) days from date shown above, after which date it will be subject to reconfirmation or requotation. When duly executed by you and delivered to us it shall constitute a legal contract binding both parties, subject only to your credit approval by ACE Surfaces NA, Inc.
2. The work covered by this proposal shall be only that specifically outlined herein and to provide a price for the work in accordance with plans and specifications as furnished. Any change in the work or work not covered in this proposal will be considered as extra work and will be subject to further negotiation. Where there is a variance between the plans and specifications and this proposal, the prices quoted will be only for the work as outlined in the scope of this proposal. Local, city, or county licenses (if required) are not included in this quote. The Owner shall obtain required permits and will conform all plans and specs with all governmental requirements.
3. ACE Surfaces NA, Inc. shall not be responsible for delays in completion caused by strikes, acts of God, labor disputes, accidents, delays of other contractors, inclement weather conditions, or other contingencies beyond our control.
4. Unobstructed vehicular access is guaranteed by owner until completion of work. Owner to provide storage area for materials, electricity, dumpster and potable water supply within 100' of court(s).
5. ACE Surfaces NA, Inc. is not obligated to continue work until terms of payment are fully met. Owner is solely responsible for all delays as per terms of contract.
6. Unless specifically included in the contract price, the cost of any surety bonds or permits will be added to the contract price.
7. Any contract or purchase order sent as a result of or based upon this proposal MUST include reference to this proposal to become acceptable to ACE Surfaces NA, Inc.
8. Any payments not received as per contract shall bear interest at the rate of 1 1/2% per month, and you also agree to pay ACE Surfaces NA, Inc. cost and expense of collection including reasonable attorney's fees whether or not a suit is filed.
9. ACE Surfaces NA, Inc. is an equal opportunity employer in accordance with 41 CFR-4.3(A).60-250.4(M), and 60-741.4(F).

Proposal Exclusions

Recurring Cracks: The repair, remediation, or liability for any cracks that return after being initially filled.
Low Spots: Any low spots or surface depressions that return or remain after project completion if they were not specifically identified and included in the agreed-upon project scope.
Subsurface Growth or Defects: Any issues arising from roots, mushrooms, other plant growth, or hidden defects beneath the surface that were not visible or disclosed prior to project commencement.
Acess and Landscape Damage: Damage to landscaping in areas leading to or surrounding the court, including plants, trees, turf, and other vegetation.
Adjacent Structural Damage: Any damage to concrete, asphalt, sidewalks, or walkways located in or around the court area that is beyond the agreed project scope.
Electrical or Plumbing Damage: Damage to existing electrical or plumbing systems caused by excavation activities unless such systems are mentioned in project scope as well as clearly marked and disclosed prior to excavation.
Contract Review Costs: Any fees associated with contract reviews if Ace Surfaces' proposal is not ultimately used as the final contract.
Professional Fees: Any costs related to professional services, including but not limited to engineers, architects, and design professionals, unless explicitly included in the contract scope.
Moisture Testing: Moisture testing or remediation on newly installed or existing concrete surfaces unless specified in the project scope.
Out-of-Scope Construction: Any construction work or materials that fall outside the agreed-upon scope of work as detailed in the final contract.
Permits and Fees: Responsibility for obtaining or paying for permits, inspections, licenses, or fees associated with the project, unless otherwise stated in the contract.
Unforeseen Site Conditions: Any unforeseen or concealed site conditions, including but not limited to unstable soil, buried debris, underground irrigation, water lines or utilities, which may affect project execution.
Union or Prevailing Wage Labor Rates: Labor costs associated with union wages or prevailing wage rates unless specifically stated in the contract.
Bonds and Insurance: The cost of any performance, payment, or other bonds, as well as additional insurance coverage beyond Ace Surfaces' standard insurance policies, unless specifically included in the contract terms.

305 Hickman Drive, Sanford FL 32771
407-865-6279
www.ace-surfaces.com
info@ace-surfaces.com

Scope of Work:

Remove existing asphalt court and basketball goals
Rework base as needed, laser grade and compact
Install 1.5" S-3 Hox Mix Asphalt Cap
Install concrete basketball standards manufactured by Wausau Tile
Install Tempered Glass Backboard
Pressure wash asphalt surface
Apply 1 Base Coat
Apply Fiberglass Reinforcing Layer
Apply 2 Laykold Masters Filler Coats
Apply 2 Laykold Masters Color Top Coats
Apply Game Lines

COLOR: TBD

WATER, POWER, DUMPSTER:

Water and Power and dumpster provided by owner

PERMIT FOR SURFACING:

If required, supplied by owner

LEAD TIME: Up to 14 weeks lead time

Warranty: 2 Year Warranty on Concrete Basketball Standard
5 Year Warranty on standard Laykold Surfacing System
1 Year Warranty on Asphalt and Base work

305 Hickman Drive, Sanford FL 32771
407-865-6279
www.ace-surfaces.com
info@ace-surfaces.com

SCOPE PRICING

We hereby propose to provide materials and labor complete in accordance with the above specifications for the sum of:

Item		Cost
Asphalt and Base Work	$	33,840.00
Wausau Concrete Basketball Goals, Shipping, Install	$	27,500.00
Engineering for goal footer	$	2,500.00
Laykold Masters Surfacing System	$	17,250.00
Subtotal	$	81,090.00
Sales Tax	$	-
Total	$	81,090.00

Terms of Payment

30% due with acceptance of proposal, 40% Due upon start of work
Remaining 30% due upon completion and acceptance of work.
A 1.5% late payment
fee per month will apply to all unpaid balances after 30 days from date of invoice.

Acceptance of Proposal

The above cost, specifications and conditions are satisfactory and are hereby accepted. Ace Surfaces is authorized to perform the work as specified. To indicate acceptance please return one signed copy of the contract at the address above or by email to info@ace-surfaces.com

Accepted by: _____

Signed: _____

Date: _____

Offered by: Franz Fasold
President, Ace Surfaces Inc

ALL-RITE
FENCE SERVICES, LLC.
"A FENCE FOR EVERY PURPOSE"

03-26-2026
Proposal No: 4057

City Of Deltona
2345 Providence Blvd
Deltona, FL 32725

Attn: Mark Manning
mmanning@deltonafl.gov

Reference: Manny Rodriguez Baseball Field

Dear Mark Manning,

I am pleased to offer the following quote on fencing as referenced above.

Baseball Backstop.

Remove and dispose of existing backstop and 50 LF of first base line fence and 50 LF of third base line fence.
Furnish and install 148 LF of 20' high vinyl chain link fence with a 4' high overhang vinyl chain link backstop fence.
20' high material $14,094.75 x 10% $1,409.47
4' high material $1,889.69 x 10% $188.97
Skid steer $875 x 10% $87.50
Boom lift $1500 x 10% $150.00
General labor 96 hrs @ $50.00 = $4,800.00
Supervisor labor 48 hrs @ $70.00 = $3,360.00

All fencing per OCPS Bid #ITB25004 (see attached)

Excludes: Permit

TOTAL = $28,452.00

Thank you,
Mike Schepper
All-Rite Fence Services, LLC.

Serving Central Florida Since 1967
5115 Old Winter Garden Rd. Orlando, FL 32811
PH 407-295-7093 FX 407-292-8550
www.allritefence.com

ITEMIZED ESTIMATE

BILL TO:

City Of Detona

ORLANDO, FLORIDA

SHIP TO:

Manny Rodriguez Baseball Field
1570 Overton St
Deltona

148' - 120" high 9 GA. CORE / 6 GA. FINISH CL-2A VINYL (2" MESH) CHAIN LINK FA

QTY.	RECORD #	ITEM	AMOUNT
148	00138	120" 9 GA. CORE / 6 GA. FINISH CL-2A VINYL (2" MESH) CHAIN LINK FABRIC @ 16.32 /Ea =	2415.36
304	00327	1 5/8" VINYL SS-40 PIPE TOP RAIL & BRACING @ 3.46 /Ft =	1051.84
4	P00331120	4" X 10' VINYL SS-40 PIPE TERMINAL POST @ 123.25 /Ea. =	493.00
13	P00331120	4" X 10' VINYL SS-40 PIPE LINE POST @ 123.25 /Ea. =	1602.25
12	00451	4" VINYL REGULAR BRACE BAND @ 1.54 /Ea =	18.48
48	00411	4" VINYL REGULAR TENSION BAND @ 1.28 /Ea =	61.44
12	00633	1 5/8" VINYL STEEL RAIL-END @ 1.79 /Ea =	21.48
13	00765	4" X 1 5/8" VINYL BOULEVARD CLAMP @ 5.12 /Ea =	66.56
6	00717	118" 3/16" X 3/4" VINYL STEEL TENSION BAR @ 15.99 /Ea =	95.94
13	00558	4" X 1 5/8" VINYL STEEL EYE-TOP @ 7.77 /Ea =	101.01
4	00506	4" VINYL STEEL CAP @ 4.07 /Ea =	16.28
6	00662	1 5/8" SLEEVE @ 1.63 /Ea =	9.78
104	00818	16" 9 GA. VINYL TIE WIRE @ .47 /Ea =	48.88
148	00816	8 1/4" 9 GA. VINYL TIE WIRE @ .25 /Ea =	37.00
60	00781	5/16" X 1 1/4" CARRIAGE BOLT @ .22 /Ea =	13.20
26	00790	3/8" X 2 1/2" CARRIAGE BOLT @ .76 /Ea =	19.76
		MATERIALS TOTAL:	$ 6072.26

ALL-RITE FENCE SERVICES, INC.
Mannytop.JS5

03/26/2026

ITEMIZED ESTIMATE

BILL TO:

City Of Detona

ORLANDO, FLORIDA

SHIP TO:

Manny Rodriguez Baseball Field
1570 Overton St
Deltona

148' - 120" high 9 GA. CORE / 6 GA. FINISH CL-2A VINYL (2" MESH) CHAIN LINK FA

QTY.	RECORD #	ITEM	AMOUNT
148	00138	120" 9 GA. CORE / 6 GA. FINISH CL-2A VINYL (2" MESH) CHAIN LINK FABRIC @ 16.32 /Ea =	2415.36
304	00327	1 5/8" VINYL SS-40 PIPE TOP RAIL & BRACING @ 3.46 /Ft =	1051.84
4	P00331168	4" X 14' VINYL SS-40 PIPE TERMINAL POST @ 172.05 /Ea. =	688.20
13	P00331168	4" X 14' VINYL SS-40 PIPE LINE POST @ 172.05 /Ea. =	2236.65
12	00451	4" VINYL REGULAR BRACE BAND @ 1.54 /Ea =	18.48
48	00411	4" VINYL REGULAR TENSION BAND @ 1.28 /Ea =	61.44
12	00633	1 5/8" VINYL STEEL RAIL-END @ 1.79 /Ea =	21.48
13	00765	4" X 1 5/8" VINYL BOULEVARD CLAMP @ 5.12 /Ea =	66.56
6	00717	118" 3/16" X 3/4" VINYL STEEL TENSION BAR @ 15.99 /Ea =	95.94
13	00558	4" X 1 5/8" VINYL STEEL EYE-TOP @ 7.77 /Ea =	101.01
4	00506	4" VINYL STEEL CAP @ 4.07 /Ea =	16.28
6	00662	1 5/8" SLEEVE @ 1.63 /Ea =	9.78
104	00818	16" 9 GA. VINYL TIE WIRE @ .47 /Ea =	48.88
148	00816	8 1/4" 9 GA. VINYL TIE WIRE @ .25 /Ea =	37.00
60	00781	5/16" X 1 1/4" CARRIAGE BOLT @ .22 /Ea =	13.20
26	00790	3/8" X 2 1/2" CARRIAGE BOLT @ .76 /Ea =	19.76
147.84	01316	80 # BAG CONCRETE @ 7.58 /Ea =	1120.63
		MATERIALS TOTAL:	$ 8022.49

ALL-RITE FENCE SERVICES, INC.
Manny.JS5

03/26/2026

ITEMIZED ESTIMATE

BILL TO:

Deltona

ORLANDO, FLORIDA

SHIP TO:

Manny Rodriguez

148' - 48" high 9 GA. CORE / 6 GA. FINISH CL-2A VINYL (2" MESH) CHAIN LINK FAB

QTY.	RECORD #	ITEM	AMOUNT
148	00133	48" 9 GA. CORE / 6 GA. FINISH CL-2A VINYL (2" MESH) CHAIN LINK FABRIC @ 6.11 /Ea =	904.28
148	00327	1 5/8" VINYL SS-40 PIPE TOP RAIL @ 3.46 /Ft =	512.08
4	P00328060	2" X 5' VINYL SS-40 PIPE TERMINAL POST @ 22.00 /Ea. =	88.00
13	P00328048	2" X 4' VINYL SS-40 PIPE LINE POST @ 17.75 /Ea. =	230.75
6	00448	2" VINYL REGULAR BRACE BAND @ .69 /Ea =	4.14
18	00408	2" VINYL REGULAR TENSION BAND @ .69 /Ea =	12.42
6	00633	1 5/8" VINYL STEEL RAIL-END @ 1.79 /Ea =	10.74
6	00712	46" 3/16" X 3/4" VINYL STEEL TENSION BAR @ 7.27 /Ea =	43.62
13	00555	2" X 1 5/8" VINYL STEEL EYE-TOP @ 2.63 /Ea =	34.19
4	00503	2" VINYL STEEL CAP @ 1.54 /Ea =	6.16
6	00662	1 5/8" SLEEVE @ 1.63 /Ea =	9.78
113	00816	8 1/4" 9 GA. VINYL TIE WIRE @ .25 /Ea =	28.25
24	00781	5/16" X 1 1/4" CARRIAGE BOLT @ .22 /Ea =	5.28
		MATERIALS TOTAL:	$ 1889.69

ALL-RITE FENCE SERVICES, INC.
manny4.JS5

03/26/2026

305 Hickman Drive, Sanford FL 32771
407-865-6279
www.ace-surfaces.com
info@ace-surfaces.com

SUBMITTED TO: Deltona
ATTENTION: Mark Manning
CONTACT INFO:
PROJECT ADDRESS: Keystone
PROPOSAL DATE: Thursday, December 11, 2025

Terms of Proposal

1. This is offered for acceptance within (30) days from date shown above, after which date it will be subject to reconfirmation or requotation. When duly executed by you and delivered to us it shall constitute a legal contract binding both parties, subject only to your credit approval by ACE Surfaces NA, Inc.
2. The work covered by this proposal shall be only that specifically outlined herein and to provide a price for the work in accordance with plans and specifications as furnished. Any change in the work or work not covered in this proposal will be considered as extra work and will be subject to further negotiation. Where there is a variance between the plans and specifications and this proposal, the prices quoted will be only for the work as outlined in the scope of this proposal. Local, city, or county licenses (if required) are not included in this quote. The Owner shall obtain required permits and will conform all plans and specs with all governmental requirements.
3. ACE Surfaces NA, Inc. shall not be responsible for delays in completion caused by strikes, acts of God, labor disputes, accidents, delays of other contractors, inclement weather conditions, or other contingencies beyond our control.
4. Unobstructed vehicular access is guaranteed by owner until completion of work. Owner to provide storage area for materials as well as ensure that electricity, dumpster and potable water supply are within 100' of court(s).
5. ACE Surfaces NA, Inc. is not obligated to continue work until terms of payment are fully met. Owner is solely responsible for all delays as per terms of contract.
6. Unless specifically included in the contract price, the cost of any surety bonds or permits will be added to the contract price.
7. Any contract or purchase order sent as a result of or based upon this proposal MUST include reference to this proposal to become acceptable to ACE Surfaces NA, Inc.
8. Any payments not received as per contract shall bear interest at the rate of 1 1/2% per month, and you also agree to pay ACE Surfaces NA, Inc. cost and expense of collection including reasonable attorney's fees whether or not a suit is filed.
9. ACE Surfaces NA, Inc. is an equal opportunity employer in accordance with 41 CFR-4.3(A).60-250.4(M), and 60-741.4(F).

Proposal Exclusions

Recurring Cracks: The repair, remediation, or liability for any cracks that return after being initially filled.
Low Spots: Any low spots or surface depressions that return or remain after project completion if they were not specifically identified and included in the agreed-upon project scope.
Subsurface Growth or Defects: Any issues arising from roots, mushrooms, other plant growth, or hidden defects beneath the surface that were not visible or disclosed prior to project commencement.
Acess and Landscape Damage: Damage to landscaping in areas leading to or surrounding the court, including plants, trees, turf, and other vegetation.
Adjacent Structural Damage: Any damage to concrete, asphalt, sidewalks, or walkways located in or around the court area that is beyond the agreed project scope.
Electrical or Plumbing Damage: Damage to existing electrical or plumbing systems caused by excavation activities unless such systems are mentioned in project scope as well as clearly marked and disclosed prior to excavation.
Contract Review Costs: Any fees associated with contract reviews if Ace Surfaces' proposal is not ultimately used as the final contract.
Professional Fees: Any costs related to professional services, including but not limited to engineers, architects, and design professionals, unless explicitly included in the contract scope.
Moisture Testing: Moisture testing or remediation on newly installed or existing concrete surfaces unless specified in the project scope.
Out-of-Scope Construction: Any construction work or materials that fall outside the agreed-upon scope of work as detailed in the final contract.
Permits and Fees: Responsibility for obtaining or paying for permits, inspections, licenses, or fees associated with the project, unless otherwise stated in the contract.
Unforeseen Site Conditions: Any unforeseen or concealed site conditions, including but not limited to unstable soil, buried debris, underground irrigation, water lines or utilities, which may affect project execution.
Union or Prevailing Wage Labor Rates: Labor costs associated with union wages or prevailing wage rates unless specifically stated in the contract.
Bonds and Insurance: The cost of any performance, payment, or other bonds, as well as additional insurance coverage beyond Ace Surfaces' standard insurance policies, unless specifically included in the contract terms.

305 Hickman Drive, Sanford FL 32771
407-865-6279
www.ace-surfaces.com
info@ace-surfaces.com

Scope of Work:

Remove 6" of earth from construction site
Install 6" of crushed rock base
Install 1.5" s-3 Virgin Asphalt sub-base
Sizes are 94x56 and 50x56
Install 3 Wausau Concrete Basketball goals

Wheel Chair Court -
Pressure Wash entire surface
Apply 3/8" layer EPDM Playing Surface
Paint lines on-top of EPDM surface with 2-C Paint

Standard Basketball
Pressure Wash entire surface
Apply 1 LM Base Coat
Apply Fiberglass Reinforcing Layer
Apply 1 LM Filler Coat
Apply 2 LM Topcoats
Apply Game Lines

Colors:	Brick Red and Grass Green Basketball 50/50 black mix EPDM
Warranty:	5 Year Warranty on EPDM materials 5 year warranty on LM surface materials.
Mobilization:	Single Mobilization included in pricing

305 Hickman Drive, Sanford FL 32771
407-865-6279
www.ace-surfaces.com
info@ace-surfaces.com

SCOPE PRICING

We hereby propose to provide materials and labor complete in accordance with the above specifications for the sum of:

	Item			Cost
Basketball				
	Asphalt and Base work		$	37,650.00
	Wausau Concrete Basketball Goals		$	30,000.00
	Laykold Masters Surfacing System		$	14,680.00
		Total	$	82,330.00
ADA				
	Concrete and Base Work		$	26,363.75
	Wausau Concrete Basketball Goal		$	15,000.00
	EPDM Surfacing System		$	21,750.00
		Total	$	63,113.75
		Job Total	$	145,443.75

Terms of Payment

30% due with acceptance of proposal, 50% due upon receipt of materials
Remaining 20% due upon completion and acceptance
A 1.5% late payment
fee per month will apply to all unpaid balances after 30 days from date of invoice.

Acceptance of Proposal

The above cost, specifications and conditions are satisfactory and are hereby accepted. Ace Surfaces is authorized to perform the work as specified. To indicate acceptance please return one signed copy of the contract at the address above or by email to info@ace-surfaces.com

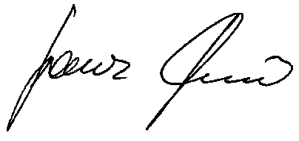
Accepted by: _____

Signed: _____

Date: _____

Offered by: Franz Fasold
President, Ace Surfaces Inc

Signed:



ALL-RITE FENCE SERVICES, LLC.
"A FENCE FOR EVERY PURPOSE"

03-25-2026
Proposal No: 1926

City Of Deltona
2345 Providence Blvd
Deltona, FL 32725

Attn: Shawn Smith
ssmith@deltonafl.gov

Reference: Keysville Dog Park

Dear Shawn Smith,

I am pleased to offer the following quote on fencing as referenced above.

Dog Park

Remove and dispose of 1800 LF of existing dog park fence.
Furnish and install 1120 LF of 6' high 6ga commercial black vinyl chain link fence with (4) 5' wide swing gates and (1) 12' wide double swing gate.
Furnish and install 680 LF of 4' high 6ga commercial black vinyl chain link fence with (4) 5' wide swing gates and (1) 12' double swing gate.
Furnish and install 1630 LF of commercial 32" UnderFence.

Well Enclosure
Furnish and install 30 LF of 6' high black vinyl chain link fence with (1) 4' wide swing gate.

Materials $37,726.00 x 10% = $41,499.00
UnderFence $10,057.00 x 10% = $11,062.00
Item 1 Skid Steer daily rate $875.00 x 10%= $962.50
Skilled labor 214 hrs @ $50.00 = $10,700.00
Lead installer 109 hrs @ $70.00 = $7630.00

All fencing per OCPS Bid #ITB25004

EXCLUDES: Permit, clearing and grading and staking of fence line.

TOTAL = $71,854.00

MEMO

Parks and Recreation
(386) 878-8900
(386) 878-8901 Fax

TO: **Kate Duffy – Purchasing Director**

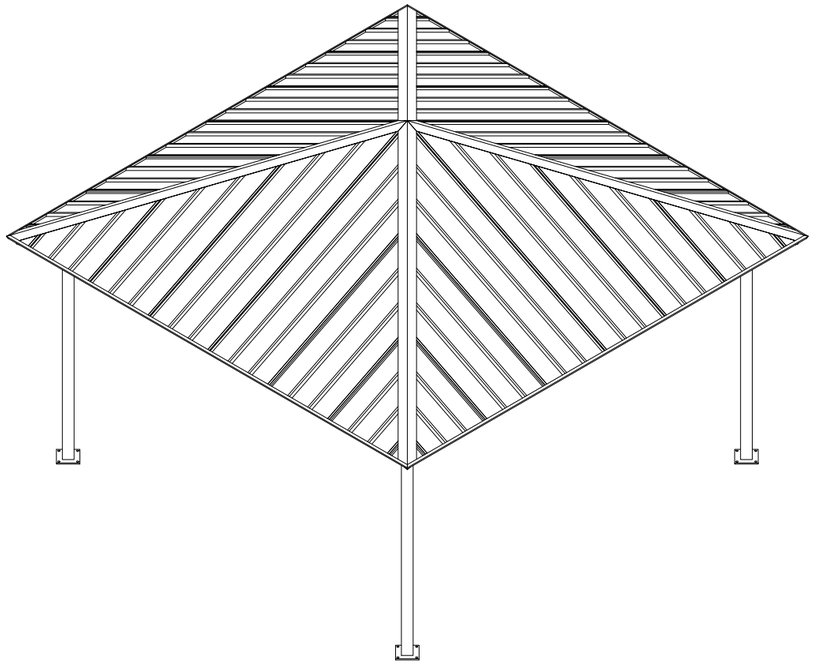
FROM: **Mark Manning – Parks Director**

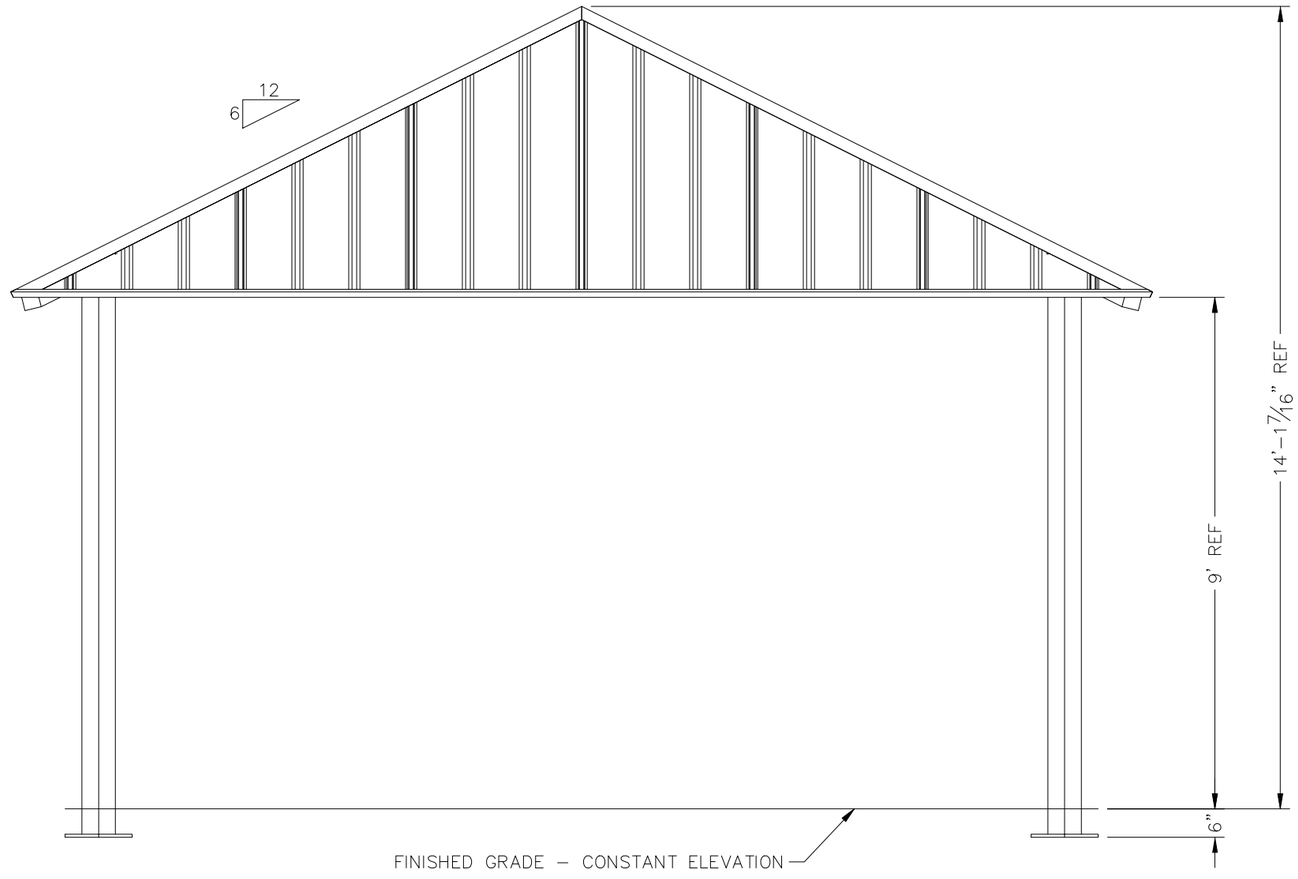
DATE: **November 18th, 2025**
RE: **Laykold Specs**

Ms. Duffy,

As part of the Parks department standardization process, all basketball, tennis and pickleball court construction use Laykold products which provide a 5-year warranty on materials and labor for any defects. The City has been extremely satisfied with the performance of the Laykold products.

Mark Manning, Director





PRELIMINARY: NOT FOR CONSTRUCTION

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800.748.0985
616.396.0944 FX

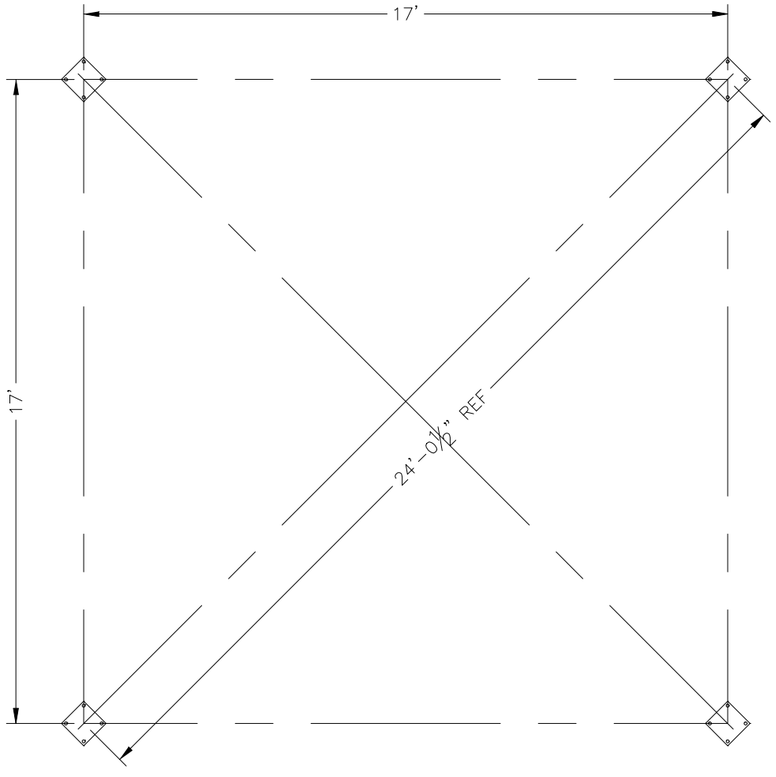
Elevation

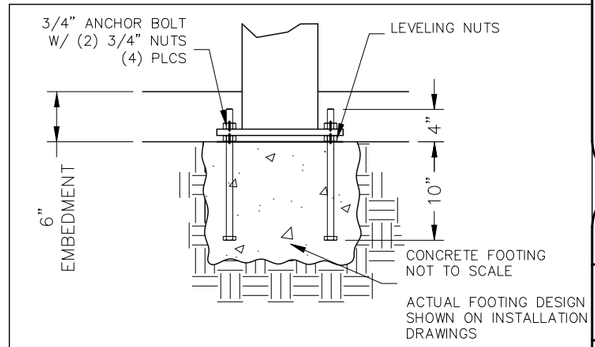
DRAWN BY:	ACP
DATE:	6/17/2025
PRELIMINARY ID:	101196
REVISION:	
BUILDING TYPE:	SQ20-9M-P6
PROJECT NAME:	

SHEET 1.0

Engineering\AcadStandard\Blocks\Titles\CONPRETB
QF-73-01-42

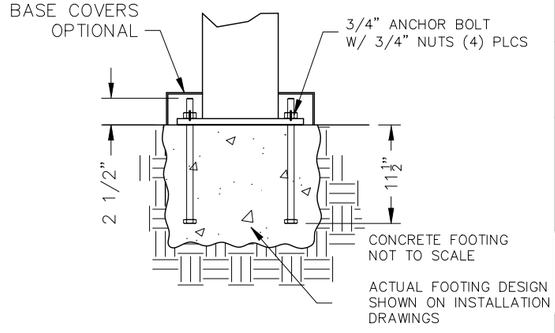
DWG: SQ\20\M-P6-20-140-10\Drawings\Preliminary\SQ20-9M-P6-20-140-10-REVA~101196.DWG





PRELIMINARY DRAWINGS SHOWN AS 6" BURIED

STANDARD BASE CONNECTION
COLUMN TYPE: A (6" BURIED)



OPTIONAL BASE CONNECTION
COLUMN TYPE: B (SURFACE MOUNT W/ COVERS)

PRELIMINARY: NOT FOR CONSTRUCTION

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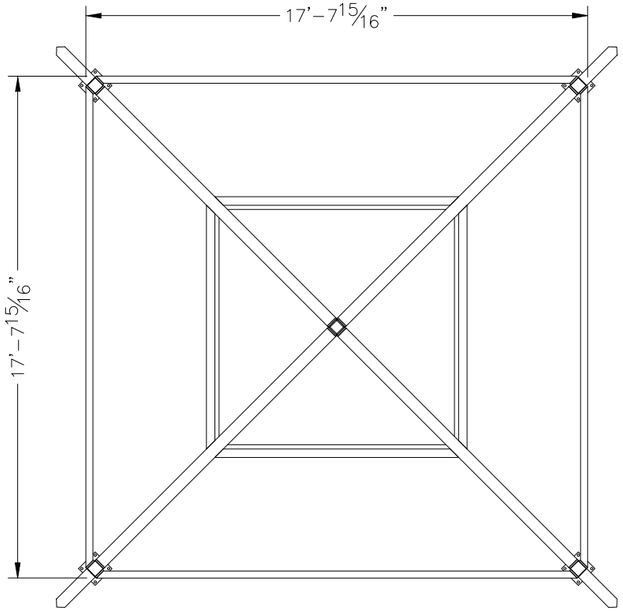
Anchor Bolt Layout

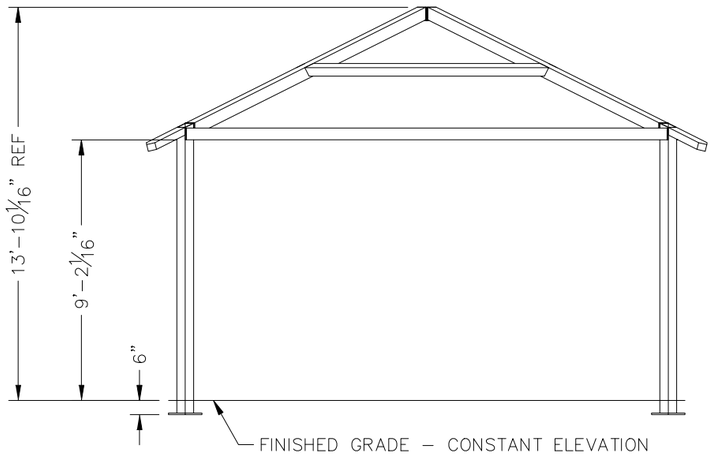
DRAWN BY: ACP
DATE: 6/17/2025
PRELIMINARY ID: 101196
REVISION:
BUILDING TYPE: SQ20-9M-P6
PROJECT NAME:

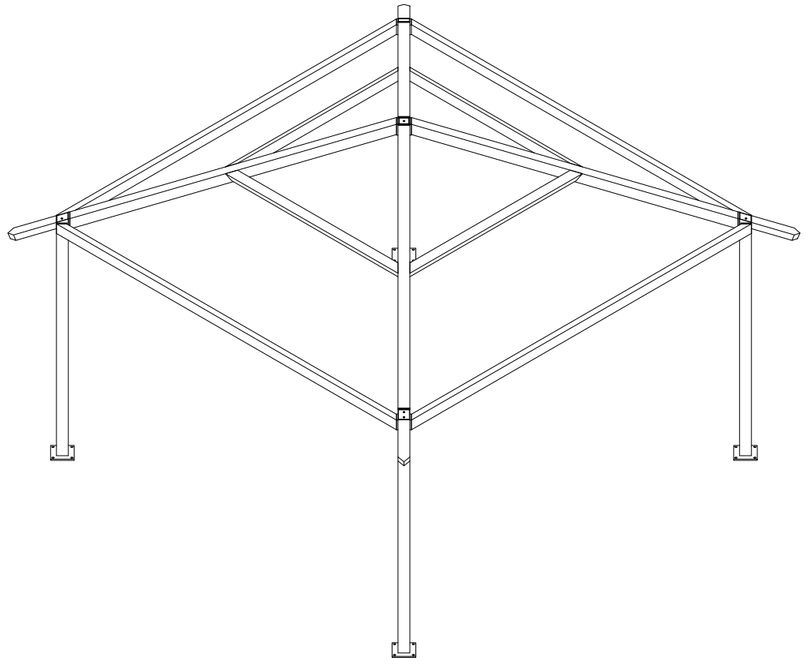
SHEET 2.0

Engineering\AcadStandard\Blocks\Titles\CONPRETB QF-73-01-42

DWG:SQ\20\M-P6-20-140-10\Drawings\Preliminary\SQ20-9M-P6-20-140-10-REVA~101196.DWG







PRELIMINARY: NOT FOR CONSTRUCTION

ALL STRUCTURAL COMPONENTS WILL BE:
TUBE: ASTM A500 GRADE B
PLATE: ASTM A36
BOLTS: ASTM A325
NUTS: ASTM A563
WELDING: GMAW

NOTE:
COLUMN SIZE: HSS 5x5x3/16

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800.748.0985
616.396.0944 FX

Frame

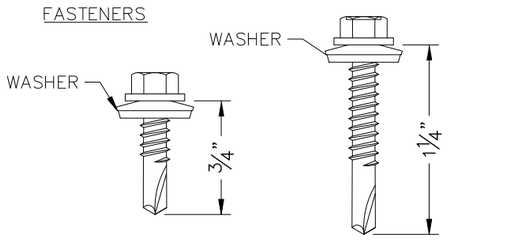
DRAWN BY: ACP
DATE: 6/17/2025
PRELIMINARY ID: 101196
REVISION:
BUILDING TYPE: SQ20-9M-P6
PROJECT NAME:

SHEET 3.0

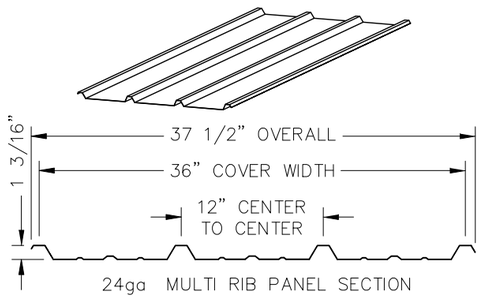
Engineering\AcadStandard\Blocks\Titles\CONPRETB
QF-73-01-42

DWG:SQ\20\M-P6-20-140-10\Drawings\Preliminary\SQ20-9M-P6-20-140-10-REVA~101196.DWG

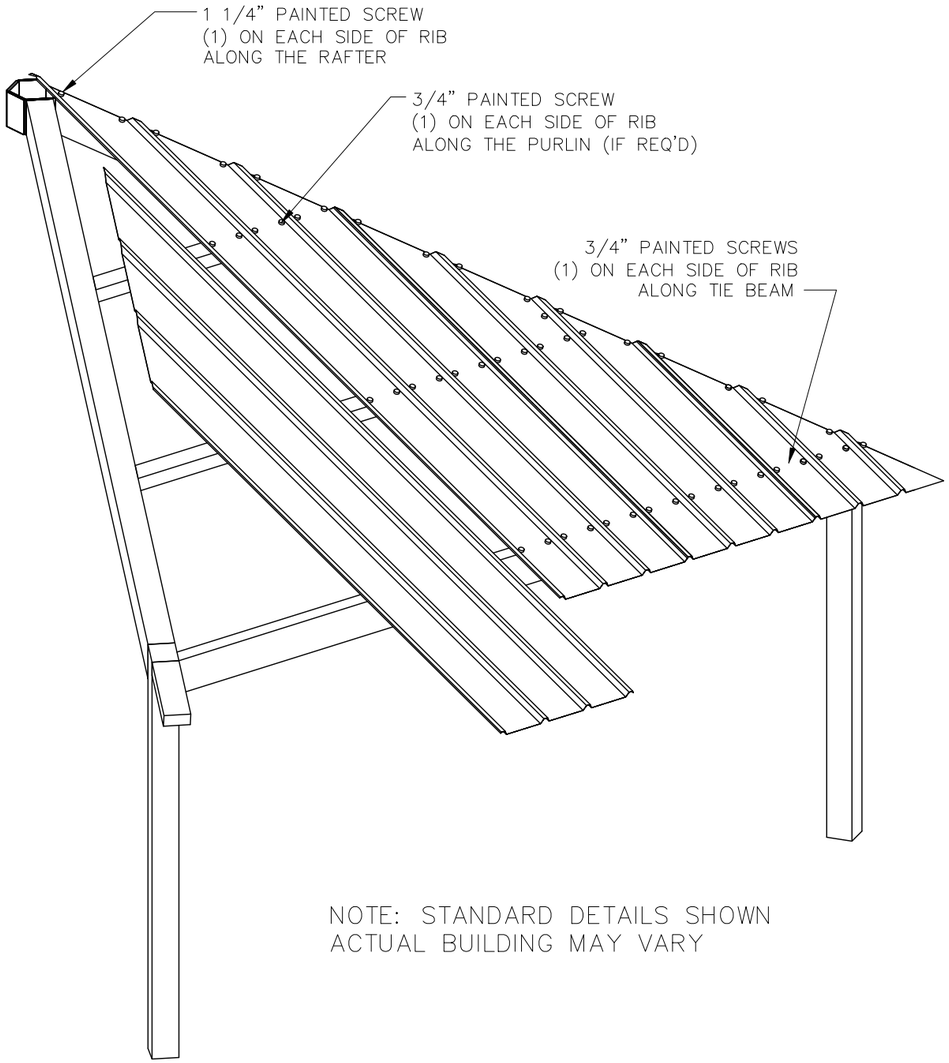
FASTENERS



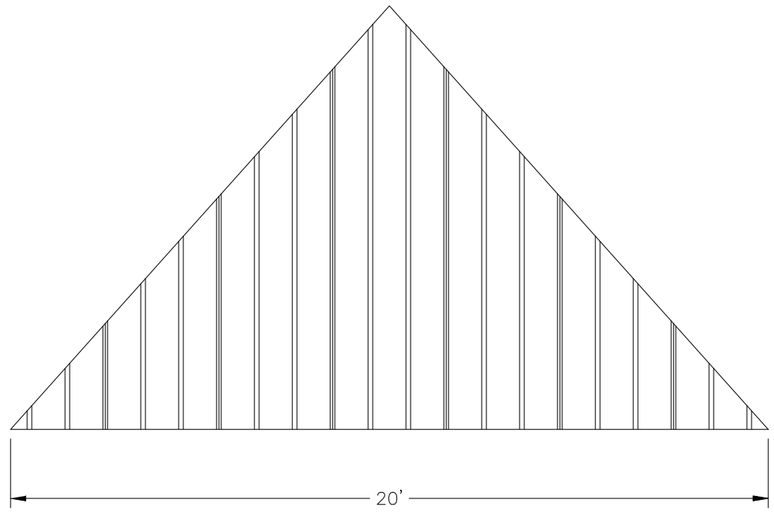
3/4" PAINTED SCREW 1 1/4" PAINTED SCREW



24ga MULTI RIB PANEL SECTION



NOTE: STANDARD DETAILS SHOWN
ACTUAL BUILDING MAY VARY



PRELIMINARY: NOT FOR CONSTRUCTION

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Roof Layout

DRAWN BY: ACP
DATE: 6/17/2025
PRELIMINARY ID: 101196
REVISION:
BUILDING TYPE: SQ20-9M-P6
PROJECT NAME:

SHEET 4.0

Engineering\AcadStandard\Blocks\Titles\ICONPRETB QF-73-01-42

DWG:SQ\20\M-P6-20-140-10\Drawings\Preliminary\SQ20-9M-P6-20-140-10-REVA~101196.DWG

ELECTRICAL INFORMATION - SQUARE

ICON'S STANDARD ELECTRICAL IS DESIGNED TO ACCOMMODATE Ø1/2" CONDUIT WITH A Ø3" INLET HOLE ON THE BOTTOM OF EACH COLUMN.
THE CONDUIT PATHWAY RUNS THROUGH THE COLUMN, RAFTER, AND RIDGE BEAM THROUGH ALL BOLTED CONNECTIONS AS SHOWN.
IF YOU HAVE SPECIAL ELECTRICAL REQUIREMENTS, PLEASE OUTLINE ANY CHANGES BELOW AS DESCRIBED.

PLEASE NOTE: DESIGN LIMITATIONS ON HOLE/CUTOUT SIZES MAY APPLY.
ICON WILL REACH OUT TO DISCUSS ANY SUCH LIMITATIONS AS NEEDED.

NOTE: ICON SHELTER FRAME IS NOT UL LISTED TO ACT AS A CONDUIT FOR ELECTRICAL WIRING. CONSULT LOCAL BUILDING CODES WHEN PLANNING YOUR ELECTRICAL SYSTEM.

PRELIMINARY: NOT FOR CONSTRUCTION

STEPS:
1. CONDUIT HOLE SIZE (DETAIL A)
2. ELECTRICAL EXIT HOLES (DETAIL B)
3. ELECTRICAL ACCESS & COVER PLATES (DETAIL C)
4. ELECTRICAL CONDUIT PATHWAY (DETAIL D)

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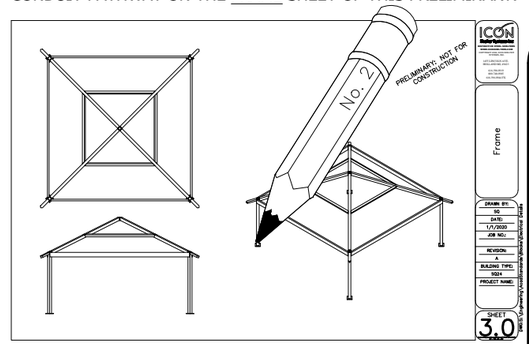
800.748.0985
616.396.0944 FX

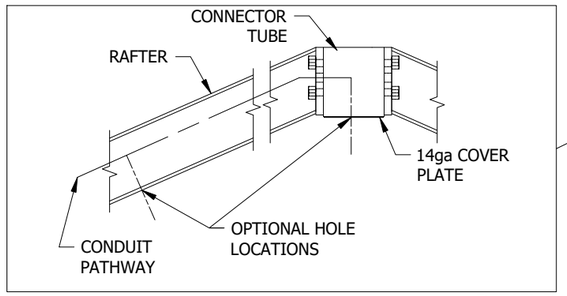
IF REQUIRED, PLEASE DRAW THE NECESSARY ELECTRICAL CONDUIT PATHWAY ON THE FRAME SHEET OF THIS PRELIMINARY.



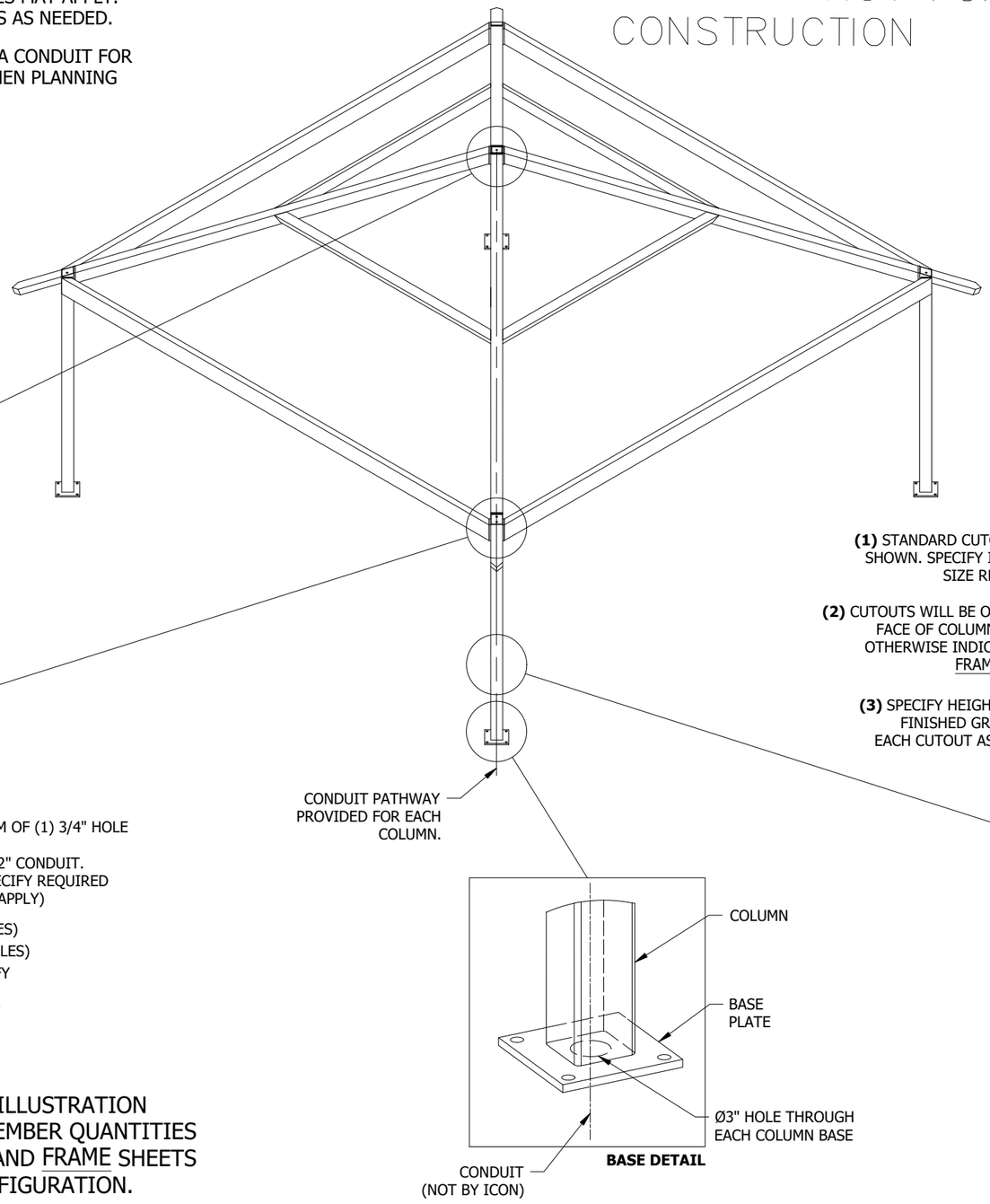
DETAIL D

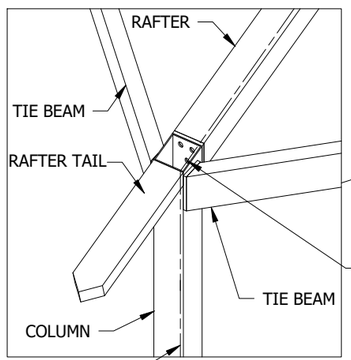
OPTIONAL EXIT HOLES

IF REQUIRED, EXIT HOLES FOR LIGHTING, ETC. CAN BE PLACED IN THE RAFTER AND/OR CONNECTOR TUBE WITH 14ga COVER PLATE AS SHOWN (CHARGES APPLY)
USE FRAME SHEET OF THIS PRELIMINARY TO SPECIFY REQUIRED EXIT HOLE LOCATIONS AND SIZE.



DETAIL B





DETAIL A

ICON PROVIDES A MINIMUM OF (1) 3/4" HOLE AT
EACH CONNECTION FOR 1/2" CONDUIT.
IF APPLICABLE, PLEASE SPECIFY REQUIRED CONDUIT SIZE: (CHARGES APPLY)

- ☐ 3/4" CONDUIT (1" HOLES)
- ☐ 1" CONDUIT (1 1/4" HOLES)
- ☐ OTHER (PLEASE SPECIFY _____)

BASE DETAIL

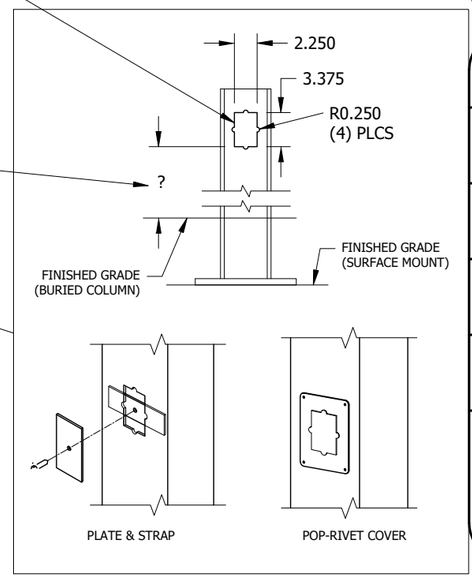
OPTIONAL CUTOUTS

USE FRAME SHEET OF THIS PRELIMINARY TO SPECIFY REQUIRED CUTOUT LOCATIONS (CHARGES APPLY)
SEE REQUIRED INFO BELOW

(1) STANDARD CUTOUT SIZE SHOWN. SPECIFY IF OTHER SIZE REQUIRED.

(2) CUTOUTS WILL BE ON INSIDE FACE OF COLUMN UNLESS OTHERWISE INDICATED ON FRAME SHEET.

(3) SPECIFY HEIGHT ABOVE FINISHED GRADE FOR EACH CUTOUT AS SHOWN



DETAIL C

(4) COVER PLATES PROVIDED UPON REQUEST (CHARGES APPLY)
PLEASE SPECIFY TYPE AND QUANTITY REQUIRED:

- ☐ PLATE & STRAP
- ☐ POP-RIVET COVER PLATE
  HOW MANY REQUIRED?_____

NOTE: BUILDING DEPICTED ON THIS SHEET FOR ILLUSTRATION PURPOSES ONLY. ACTUAL LAYOUT AND FRAME MEMBER QUANTITIES VARY BY DESIGN. PLEASE REFER TO ELEVATION AND FRAME SHEETS IN THIS PRELIMINARY FOR ORDER-SPECIFIC CONFIGURATION.

Electrical

DRAWN BY:	ACP
DATE:	6/17/2025
PRELIMINARY ID:	101196
REVISION:	A
BUILDING TYPE:	SQ20-9M-P6
PROJECT NAME:	

SHEET 5.0

DWG:SQ\20\M-P6-20-140-10\Drawings\Preliminary\SQ20-9M-P6-20-140-10-REVA~101196.DWG

QUOTE

QUOTE #	TLRQ6085-02
PROJECT:	Keysville Park

Bill to:

Marc Manning
City of Deltona
2345 Providence Blvd
Deltona, FL 32725
386-804-3179
MarkManning@Deltonafl.gov

Ship to:

Marc Manning
City of Deltona
Keysville Park
2641 Keysville Avenue
Deltona, FL 32725
386-804-3179
MarkManning@Deltonafl.gov

Top Line Recreation Inc.
2922 Howland Blvd, Suite 4, Deltona, FL 32725
386-575-8359

SALESPERSON	PAYMENT TERMS	QUOTE CREATED	QUOTE EXPIRES
Debbie Lloyd	Net 30	Jul 14, 2025	Aug 13, 2025

Qty	Item	Description	Unit Price	Extended Price
		Equalis Contract #R10-1159D **City of Deltona Member ID: EG-0039012**		
1	14474	Icon SQ20-9M-P6 Square Hip Shelter 20’ x 20’ x 9’H with (4) column design. 24 gauge pre-cut multi-rib metal roof; 6:12 roof slope with powder coat. Includes powder coat.	$22,060.00	$22,060.00
		5.0% Discount Equalis		-$1,103.00
1	ABK	Anchor Bolt Kit - 14472	$393.33	$393.33
		5.0% Discount Equalis		-$19.67
1	14475	RH - Rectangular Hip shelter 20’ x 40’ x 9’H with (6) column design. 24 gauge pre-cut multi-rib metal roof; 4:12 roof slope. Includes powder coat.	$36,913.33	$36,913.33
		5.0% Discount Equalis		-$1,845.67
1	ABK	Anchor Bolt Kit – 14473	$566.67	$566.67
		5.0% Discount Equalis		-$28.33
2	ENG	Engineer Drawings for 14472 and 14473 designs	$1,250.00	$2,500.00
1	FREIGHT	Transport charges to Deltona, FL	$7,062.50	$7,062.50
1	TRT06-C-01-000	MyTCoat TRT06-C-01-000 Rectangular Portable Table 6’ Expanded Metal with Industry Standard Powder Coating	$955.73	$955.73
		5.0% Discount Equalis		-$47.79
3	TRT08-C-01-001	MyTCoat TRT08-C-01-001 Rectangular ADA Portable Table 8’ Expanded Metal with accessibility on one end. Industry Standard Powder Coating	$991.20	$2,973.60
		5.0% Discount Equalis		-$148.68
2	TRT08-C-01-000	MyTCoat TRT08-C-01-000 Rectangular Portable Table 8’ Expanded Metal with Industry Standard Powder Coating	$1,022.00	$2,044.00
		5.0% Discount Equalis		-$102.20
1	FREIGHT		$1,168.39	$1,168.39

Qty	Item	Description	Unit Price	Extended Price
		Transport charges to Deltona, FL		
1	SLAB	Install concrete slabs under each shelter (1) 20’ x 20’ x 5” depth and (1) 20’ x 40’ x 5” depth. Total 2.	$19,074.67	$19,074.67
1	INSTALL	Install of (1) square 20’ x 20’ x 9’H eave (4) column design shelters and (1) rectangular 20’ x 40’ x 9’H eave (6) column design shelter. Assemble (6) picnic tables	$37,818.67	$37,818.67
1	RUBBER	Bonded Rubber Walking Trail Work to include: 1. Scrape off the top 1” of sand to remove all vegetation 2. Install 5” high Steel landscape edging along both sides of the existing walking trail. 3. Install a 2” compacted #57 stone base 4. Install a geotextile filter fabric over the stone base 5. Install new PIP surface. Total area to be surfaced: Walking Trail: 2,032 LF X 6’ Wide: 12,192 SF. Thickness: 2" Color: Standard Color/Black 50/50: Terra Cotta Red, Blue, Beige, or Green Working time to complete: 14 days : Warranty: (5) Five Years	$228,233.33	$228,233.33
		5.0% Discount Equalis		-$11,411.67
1	SITE	Site Prep, Edging, and Stone Base	$77,756.00	$77,756.00
		5.0% Discount Equalis		-$3,887.80
1	PERMIT	Volusia County Permit Submittal Service	$1,133.33	$1,133.33

SUBTOTAL	$422,058.74
TAX RATE	
SALES TAX	$0.00
TOTAL	$422,058.74

Please contact me if I can be of further assistance.
Debbie Lloyd # 407-579-1410.

2922 Howland Blvd, Suite 3
Deltona, FL 32725
386-789-4508 / 888-909-0549 Fax
800-921-4509 Toll Free
info@toplinerec.com

Client:

General Terms:

Please note that this order is non-cancelable once placed, and deposit is non-refundable. If shipment is refused when delivery is attempted, carrier will return the shipment to the manufacturer and all resulting charges will be applied to your account.

Acceptance by either a signature or a purchase order based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal including the following:

Prices are valid for 30 days. After 30 days, prices are subject to change without notice. Sales tax will be charged unless a copy of a valid Sales tax exemption certificate is presented with order. Specify all color selections in writing. Any discrepancies that arise due to oral color selections will be the responsibility of the customer. If customer is installing equipment, all equipment is to be installed per manufacturer's instructions and appropriate guidelines such as ASTM and CPSC.

Installation, site work, building permits, engineered drawings, etc. are not included unless noted.

Installation Terms:
Standard Services Include:
- Shipping Notification/Receiving Instructions
- Pre-Installation On-Site Meeting
- Underground Utility Check (Sunshine State One Call)
- Accept Delivery and Unload Equipment (If site is ready)
-Moving New Equipment to Job Site
- Layout of Equipment
- Installation of Equipment and Materials Per Manufacturer's Instructions
- Trash Clean Up (Dumpsters and Off-Site Trash Disposal not Standard)
- Post-Installation Walk Through
- Maintenance Explanation

Customer Responsibilities (Applicable if Top Line Recreation, Inc is NOT installing):

- Trash Disposal - Dumpsters or Off Site Disposal.
- Accept Delivery and Unload Equipment (If site is not ready.) $500.00 Charge will Apply if Customer Wants Installers to Unload.
- Provide Area for Storage and Staging.
- Secure Site and Equipment.
- Provide Access as Outlined below.

Some Optional Responsibilities (Must be clearly outlined in the applicable quotation/contract):
- Removal of Existing Equipment.
- Site Preparation and Grading, Drainage Systems, etc.
- Engineered Drawings for Purchased Equipment.
- Other Permits or Engineered Drawings (i.e. zoning permits, environmental permits, site surveys, etc.)

*Any other responsibilities must be clearly outlined in the applicable quotation/contract.

Building permits
Building permits are the responsibility of the owner. If a building permit is required for your project, there will be an administrative, expeditor, and application fee included on project quote. This fee does not include the cost of the actual permit. Customer will be charged "actual permit" cost on last invoice.

NOTE - All zoning, planning, environmental, etc. permits and approvals are the responsibility of others.

Other Notes:
Access/Utilities. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as sod, concrete sidewalks, private underground utilities, etc., will be the responsibility of the customer, as will any additional costs associated with limiting damage such as providing plywood over sod for access. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport materials and/or supplies will be the responsibility of the customer.
Rock/Foreign Object Clause. Most installations require digging of holes and footing equipment in concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rock, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Playground Surfacing. All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer contracts for something contrary to the guidelines, they are accepting all responsibility for any liability and future litigation that may arise.

If a special inspection is required, an additional fee of $700.00 will be added to the final invoice.

Acceptance Signature _____ Date _____ P.O. # _____

Tax Exempt No._____

Quote #: JCHA1038ZI-1

CXT®, Inc. an L.B. Foster Company

Mailing Address:
CXT Incorporated, an LBFoster Co.
606 N. Pines Road, Suite 202
Spokane Valley, WA 99206

Phone: (800) 696-5766
Fax: (509) 928-8220
Date: 03/09/2026

To: **City of Deltona Parks & Recreation**
2345 Providence Blvd.
Deltona, FL 32725
Attention: Mark Manning
Phone: (386) 878-8900

Re: Price based off Sourcewell Contract 052725-CXT

Our quotation for the Taos Flush Building building is as follows:	Per Building
Taos multi-user flush building with standard simulated rib metal roof and stucco wall texture, three 16-gauge galvanized steel doors and frames, two tone color, American Standard vitreous china plumbing fixtures (6-lavatories, 5-water closets, 1-urinal), Emax hot water heater, soap dispensers, four Saniflow hand dryers, five 3-roll toilet paper holders, two exhaust fans, five GFI outlets, five floor drains, four s/s mirrors, ADA grab bars, ADA signs, one hose bib in chase area, Elkay ADA drinking fountain with bottle filler, exterior hose bib with weather proof cover, motion controlled interior lights and photo cell controlled exterior lights. PE Stamped drawings and State Approvals included.	$281,194.68
	$281,194.68

FOB: Freight FOB: Destination. Price includes delivery, off-loading and setting the building on a customer prepared pad and utility stub in the Deltona, FL area. Final connection of utilities included.

Terms: CIA prior to delivery or Net 30 days subject to corporate credit approval.

Shipment: Within 90 days ARO after receipt of an approved MI (Manufacturing Insurrections) and State approvals. The entire sales cycle from PO to delivery is within 180 days.

Notes: Sales tax not included Number of Units: ___ **Option**: Stainless fixtures **$9500**

Important: Tractor trailer and crane must have access to site and literally set up next to the utility pad for off- loading of the building. If drop deck trailer cannot gain access to the site then additional site access requirement fees will be incurred. Road must allow standard 120' truck and trailer clear passage to site. It is the customer's responsibility to address any encumbrances to site access.

This quotation is subject to the conditions on the attached sheet and the terms hereof shall constitute the exclusive agreement of the parties and all conflicting or additional terms in Buyer's purchase order or any other such documents of Buyer shall have no force or effect.

Accepted this _____ day of _____ 20_____

By:_____ (Customer Name)

_____ (Signed)

CXT, Incorporated

By Jeff Chambers

Jeff Chambers
JChambers@lbfoster.com

CONDITIONS OF **SALE**

1. Taxes: Prices exclude all Federal/State/Local taxes. Tax will be charged where applicable if customer is unable to provide proof of exemption.
2. Payment Terms

All orders are cash in advance. At CXT's discretion, credit may be given after approval of credit application. Payment to CXT by the purchaser of any approved credit amount is net 30 days after submission of invoice to purchaser. Interest at a rate equal to the lower of (i) the highest rate permitted by law; or (ii) 1.5% per month will be charged monthly on all unpaid invoices beginning the 35th day (includes 5 day grace period) from the date of the invoice. Under no circumstances can a retention be taken and purchaser shall pay the full invoiced amount without offset or reduction. These terms are available upon approval of credit. If CXT initiates legal proceeding to collect any unpaid amount or other dispute arising out of or relating to this Quote, purchaser shall be liable for all of CXT's costs, expenses and attorneys fees associated with such litigation, including the fees and costs of any appeal.

3. Quotation Term: This offer is subject to acceptance within 60 days from the date of this quotation. After that time, prices are subject to change without notice.
4. Drawings

Prices do not include any documentation other than standard drawings, packing lists, and invoices, unless otherwise stated in quote. Special documentation, reports, or submittals can be supplied at an additional cost. If additional engineering, engineering seals, state approvals, drawings, or insignias are required additional charges may incur.

5. Delivery

Delivery will be scheduled immediately upon receipt of written customer approval of all building submittals, building worksheet(s) and signed contract/purchase order. In the event delivery of the buildings ordered is/are not completed within 30 days of the agreed to schedule through no fault of CXT, an invoice for the full contract value (excluding shipping and installation costs) will be submitted for payment, the terms of which will be as per item 2 in our quotation. Delivery and installation charges will be invoiced at the time of delivery and installation. Should the delivery and installation costs increase due to changes in the delivery period, this increase in cost will be added to the price originally quoted, and will be subject to the contract payment terms. In the event that the delivery is delayed more than 90 days after the agreed to schedule and through no fault of CXT, then in addition to the remedies above, a storage fee of *1 1/2%* of contract price per month or part of any month will be charged.

6. Fuel Costs

Fuel costs for crane and freight have been quoted at fuel prices furnished at the time of quotation. If at the time of delivery and installation these costs have risen, CXT reserves the right to adjust the freight and crane costs to reflect the fuel costs furnished at the time of delivery.

7. Responsibilities of the Customer

A. Stake exact location building is to be set, including orientation.

B. Provide clear and level site, free of overhead and/or underground obstructions.

C. Provide site accessible to normal highway trucks and sufficient area for the crane to install and other equipment to perform the contract requirements.

D. Customer shall provide notice in writing of low bridges, roadway width or grade, unimproved roads or any other possible obstacles from State highway and/or main county road to site. CXT reserves the right to charge the customer for additional costs incurred for special equipment required to perform delivery and installation.

E. Customer is responsible for all permits required.

F. Completing and complying with Pre-Order Information Worksheet that is incorporated herein by this reference.

8. Access to Site

For Installation methods described below in paragraph 9 A & B, delivery will be made in normal highway trucks and trailers. If at the time of delivery conditions of access are hazardous or unsuitable for truck equipment for any reason, CXT shall be entitled to payment for extra costs to ensure a safe and quality installation to the chosen site or will agree to an alternative site with better access.

To safely offload the facility referred to within this quotation, CXT must have clear and unobstructed access next to the gravel pad or hole where the facility will be placed. CXT is not responsible for cracked or damaged roads, driveways, sidewalks or aprons that are in the path of the delivery trucks or cranes at the final offloading site. Should CXT be required to obtain a larger crane than quoted due to site amenities or hardscapes, CXT will charge the customer the difference between the crane originally quoted, and the one that was hired to successfully offload the facility safely and efficiently.

9. Installation

A. **Full Install.** If the customer opts to have full installation of their new building, CXT will provide a backhoe trailered into the site, and prepare the customer site at the marked hole/pad area. The crane will arrive and set up next to the hole/pad. Any requirements to lift the building over obstacles or not having the ability of the crane to be right next to the hole could incur additional charges. The size of the crane varies however most cranes require an area of 18'x18' for their outriggers. Truck(s) carrying the vaults and the building systematically pull up right next to the crane and are offloaded onto the site. Any requirements to lift the building over obstacles or not having the ability of the truck to be right next to the crane could incur additional charges. Installation crew then performs all necessary excavation, backfill, compaction, site grading, and connection of utilities (if applicable). Please note: additional time and any special equipment needed by the installation crew for unscheduled site work will be billed to the customer.

B. **Set-Only Install.** If the customer opts to prepare the hole, and do earthwork preparation for the site, the customer will move all excess dirt to allow access by the crane and semi-truck. The crane will arrive and set up next to the hole/pad. Any requirements to lift the building over obstacles or not having the ability of the crane to be right next to the hole could incur additional charges. The size of the crane varies however most cranes require an area of 18'x18' for their outriggers. Truck(s) carrying the vaults and the building systematically pull up right next to the crane and are offloaded onto the site. Any requirements to lift the building over obstacles or not having the ability of the truck to be right next to the crane could incur additional charges. Customer performs ail necessary excavation, backfill, compaction, site grading, connection of utilities (if applicable). If the pad for a flush building, or a customer prepared excavation/hole prep is not to CXT specifications, and results in extra costs the customer will be responsible for these extra costs.

C. **Ship-Only**. If customer opts to self-install their building CXT can provide a drawing of the recommended lifting/rigging arrangement plus the four special lifting plates for the buildings itself with a charge of $5,000.00 to purchase the lifting plates and hardware to lift the building and vaults. The CXT arrangements will help prevent damage to the building. CXT will not take responsibility for any damage/accidents to the building or workers during the use or non-use of our recommended lifting/rigging arrangements.

D. CXT shall be entitled to reimbursement from customer for any expenses that are the result of conditions encountered at the site which are (1) subsurface or otherwise concealed physical conditions which differ materially from those indicated by the customer or (2) unknown physical conditions of an unusual nature, which differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities at the customer's location.

E. Should customer request additions or changes to the work, CXT shall be entitled to payment for additional or changed work. Any request for additions or changed work shall be in writing executed by Customer Field Representative by signing the additional work required section of the Building Acceptance Form, incorporated herein by this reference.

10. Transportation

Your building(s) will be transported from our plant to your installation site via semi-truck with trailer. The length and clearance vary with the style of trailer used to accommodate your building model(s) and must be taken into consideration when determining access to site. If you ordered a(n)....

Cascadian/Rocky Mountain - Requires 1 truck: When shipped in 2-pieces (standard) the building with vault is shipped on a flatbed trailer. The length of the tractor-trailer can be up to 75' long. Must have a 14' height clearance to access site.

Gunnison - Requires 1 truck: Shipped with its vault, this building is typically shipped on a step-deck trailer. The length of the tractor-trailer can be up to 75' long. Must have 14' height clearance to access site.

Tioga Special • Requires 2 trucks: 1 to transport the building and 1 to transport vaults. The building is typically shipped on a step-deck trailer and 2 vaults are typically transported on a flatbed trailer. The length of the tractor-trailer can be up to 75' long. Must have 14' height and 14' width clearance to access site.

Dbl Cascadian/Dbl Rocky Mountain • Requires 2 trucks: 1 to transport the building and 1 to transport the vaults. The building is typically shipped on a dbl-drop or low boy trailer (approximate ground clearance of 4 to 6") and the 2 vaults are typically transported on a flatbed trailer. The length of the tractor-trailer can range from 75' to 80'. Must have 14' height and 14' width clearance to access site.

Cortez/Ozark I/Teton/Pioneer - Requires 1 truck: Generally shipped on a step-deck trailer. The length of the tractor-trailer can be up to 75' long. Must have a 14' height and 14' width clearance to access site.

Large Flush, Sectional, or Custom Bldgs -
(Arapahoe/Ozarkll/Cheyenne/Montrose/Taos/Rainier/PomonayNavajo/Malibu/Kodiak/FontanayDiablo/Denali)
Requires 2-4 trucks, depending on size of building. Each section will be shipped on an RGN trailer (approximate ground clearance of 4 to 6"). The length of the tractor-trailer can range from 80' to 115'. Must have 14' height and 14' width clearance to access site. The Denali model could ship on either an RGN trailer or a dbl-drop.

Schweltzer/Mendocino - Requires 1-2 trucks, depending on size of building. Generally shipped on a step-deck trailer. The length of the tractor-trailer can be up to 75' long. Must have 14' height and 14' width clearance to access site.

11 CXT Warranty

CXT warrants that all structures sold pursuant hereto will, when delivered, conform to specifications of the building listed on the quote. Structures shall be deemed accepted and meeting specifications unless notice identifying the nature of any non-conformity is provided to CXT in writing within one (1) year of delivery. It is specifically understood that CXT's obligation hereunder is for credit or repair only. CXT will repair structural defects against materials and workmanship for one (1) year from date of delivery provided CXT is first given the opportunity to inspect said structure. CXT warranties all components sold within all structures pursuant here to when delivered within structures. Components deemed accepted and meeting specifications shall be warranted for a period of one (1) year against defects in the materials and/or workmanship from said date of delivery. CXT is not responsible for components that are damaged due to misuse, acts of violence, negligence, acts of God, or accidents. Shipping, handling, installation or other incidental or consequential costs, unless otherwise agreed to in writing by CXT, are not included.

This warranty shall not apply to:

Any goods which have been repaired or altered without CXT's express written consent, in such a way as in the reasonable judgment of CXT, to adversely effect the stability or reliability thereof;

To any goods which have been subject to misuse, negligence, acts of God, or accidents;

To any goods which have not been installed to manufacturer's specifications and guidelines, improperly maintained, or used outside of the specifications for which such goods were designed.

12. Disclaimer of Other Warranties

THE WARRANTY SET FORTH ABOVE IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. ALL OTHER WARRANTIES ARE HEREBY DISCLAIMED. CXT MAKES NO OTHER WARRANTY EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE.

13. Limitation of Remedies

In the event of any breach of any obligations hereunder; breach of any warranty regarding the goods, or any negligent act or omission of any party, the parties agree to submit all claims to binding arbitration. Any settlement reached shall include all reasonable costs including attorney fees. In no event shall CXT be subject to or liable for any incidental or consequential damages. Without limitation on the foregoing, in no event shall CXT be liable for damages in excess of the purchase price of the goods herein offered.

14. Acceptance

The foregoing terms will be deemed accepted in full by signature and return of one copy to CXT, subject to customer credit approval. A copy of any applicable form of payment security device (i.e. payment bonds) available to CXT shall be included with the signed copy of this agreement.

15. Timing of Billing to Buyer

Seller will invoice Buyer upon shipment from its supplier or facility, unless otherwise indicated on the face of this document.

16. Storage of Material For Buyer

If, at Buyer's request, goods covered by this document are held at Seller's facility or service provider for more than 21 days after they are available for shipment, Buyer shall accept Seller's invoice and pay said invoice based on payment terms set forth herein.

17. Material Reservation

Seller will only reserve material for 30 days with receipt of an executed purchase order, quote or order acknowledgement acceptable to Seller. After that time, material availability, price and shipment date may be adjusted, at Seller's option.

Electrical Solutions
903 E. Taylor Rd.
Deland, FL 32724
EC13005499

Estimate

Date	Estimate #
3/24/2026	1309

Name / Address
City of Deltona Attn: Mark Manning 2345 Providence Blvd. Deltona, FL 32725

Payment Terms	Estimate Expires On:	Project	Vendor #
On receipt	4/24/2026	Keysville Trail Lights	

Description	Qty	Cost	Total
This estimate reflects the cost of labor and material to install poles, luminaires, conduit, wiring, and service equipment for the proposed walking trail at Harris Saxon Park. Poles shall be purchased by owner. Should you have questions, please contact our office. Thank you!!			
Permitting		300.00	300.00
Directional Boring		5,250.00	5,250.00
General Material - (35) 150W LED Lamps, Conduit, Wire, Service Equipment		67,187.98	67,187.98
Master Electrician	350	40.00	14,000.00
Electrician's Helper	350	20.00	7,000.00
THIS ESTIMATE ASSUMES THE PURCHASE OF POLES BY OWNERSEE ATTACHED POLE ESTIMATE FROM REXEL***			
THIS ESTIMATE ASSUMES THE TRAIL LENGTH @ ROUGHLY 2100FT. WITH POLES SPACED 60FT APART (TOTALING 35 POLES). IF FINAL DIMENSIONS ARE EXTENDED OR SHORTENED, THIS ESTIMATE WILL NEED TO BE REVISED.			

	Total:	$93,737.98

ACCEPTANCE OF PROPOSAL: By signing below, I acknowledge that the prices, specifications, terms and conditions are hereby accepted. I am also authorizing Electrical Solutions to do the work as specified. Payment will be made as outlined in the Payment Terms above. It is understood and agreed that this work is not provided for in any other agreement and no other contractual rights arise until this proposal is accepted in writing.

_____
Signature:

Phone #	Fax #	E-mail	Web Site
386-789-2672	866-681-5026	info@my-es.com	www.my-es.com

REXEL 1117 DTN
740 FENTRESS BLVD STE 120
DAYTONA BEACH, FL 32114-1249
386-258-1237
Fax 386-274-6386

Quotation

QUOTE DATE	QUOTE NUMBER	PAGE NO.
03/31/2026	S144940780	1 of 1

CUST PO#:	DELTONA KEYSVILLE PARK
JOB/REL#:	

QUOTE TO:

ELECTRICAL SOLUTIONS
903 TAYLOR RD E
DELAND, FL 32724-8037

SHIP TO:

ELECTRICAL SOLUTIONS
903 TAYLOR RD E
DELAND, FL 32724-8037

CUSTOMER NUMBER	CUSTOMER PHONE#	ORDERED BY	OUTSIDE SALESPERSON
206968	386-789-2672	Matize Hoskins	Brian McCracken

WRITER	WRITER PHONE#	WRITER EMAIL
Cole Beynon	386 281 4683	Cole.Beynon@rexelusa.com

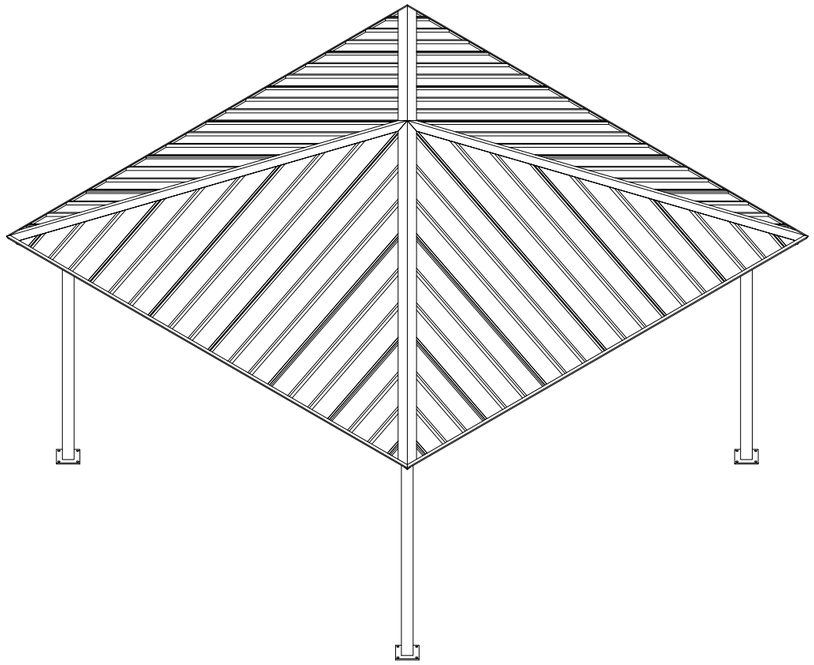
INSIDE SALESPERSON	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Cole Beynon	NF67 SNFRD	PROX 25th	03/31/2026	No

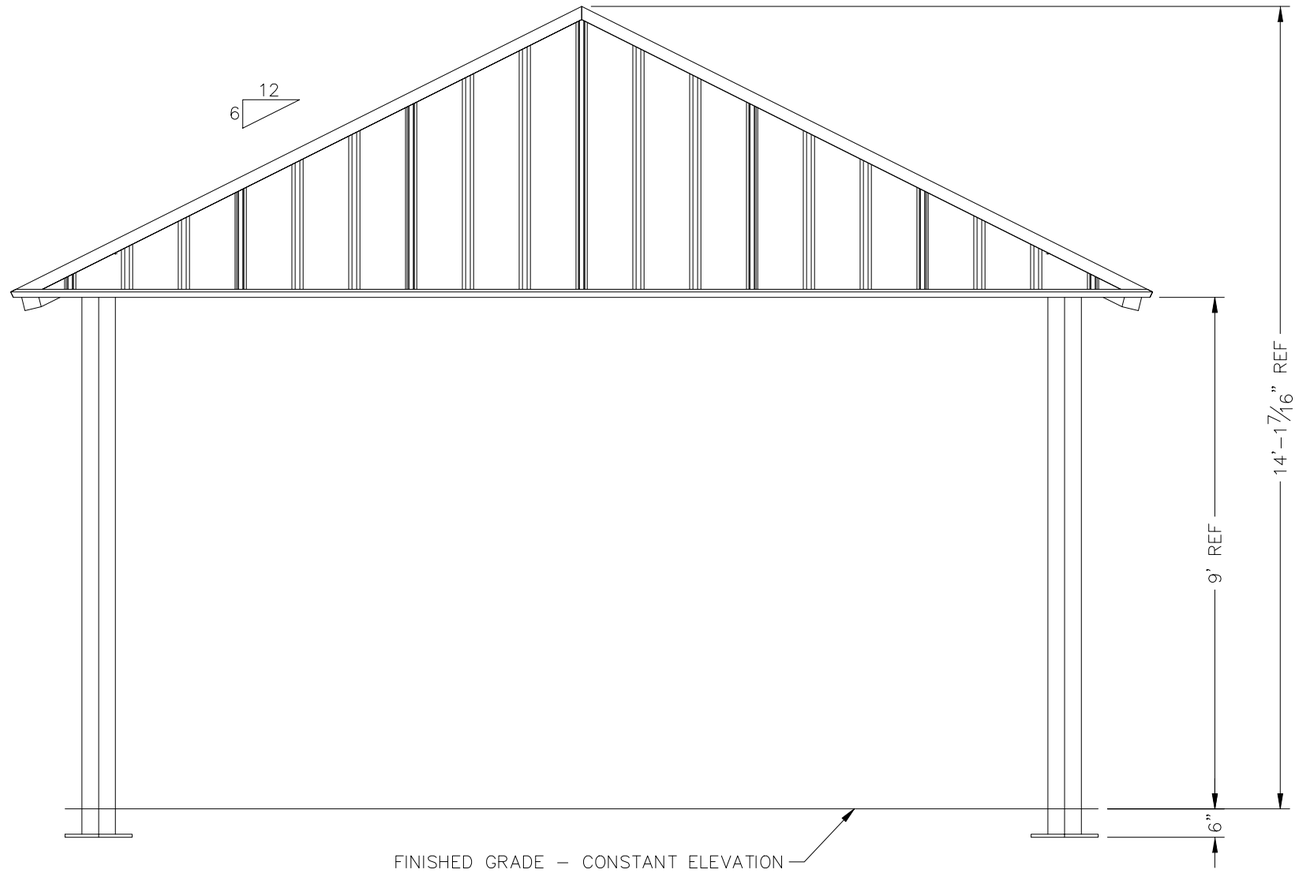
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
35ea	^LIGHTING PRODUCTS D4TS20FOON2FGXHH 20' OA 16' MTG HTH W/ 2 3/8" TENON Direct Bury, 6 WEEKS TO SHIP COMPLETE FRT ALLOWED Our Pn: 147032	870.000/ea	30450.00

Prices are subject to change at any time prior to shipment unless agreed to otherwise in writing signed by an authorized Seller representative. Orders related to this quotation must be received, accepted and released by Seller within 48 hours of issuance of the quotation and are subject to availability. Seller reserves the right to pass through any changes in delivery date, price, scope and quantity of supply arising from actions of Seller's manufacturing partners or vendors and/or resulting from any Force Majeure event including any imposition of new or additional tariffs that occurs after the issuance of the quotation. Delivery dates are estimated only. Seller shall not be liable for failure to meet such dates resulting from product shortages or manufacturing delays. Be advised that Seller considers any changes imposed by its manufacturing partners and other vendors or government agencies outside of Seller's reasonable control and therefore subject to Force Majeure provisions or similar common law doctrines such as "frustration" or "impossibility".
Seller's Standard Terms and Conditions of Sale are incorporated by reference into this quotation. A copy of the most current version of Seller's Standard Terms and Conditions of Sale is available at https://www.rexelusa.com/terms
Full phone support at (888) 739-3577

Subtotal	30450.00
S&H Charges	0.00
~~Sales Tax~~	~~1852.00~~
~~Total~~	~~32302.00~~

Printed By: CBEYNON on 3/31/2026 3:55:50 PM EST





PRELIMINARY: NOT FOR CONSTRUCTION

ICON
Shelter Systems Inc
DISTINCTIVE STEEL SHELTERS
WWW.ICONSHELTERS.COM
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1455 LINCOLN AVE.
HOLLAND MI, 49423

616.396.0919
800.748.0985
616.396.0944 FX

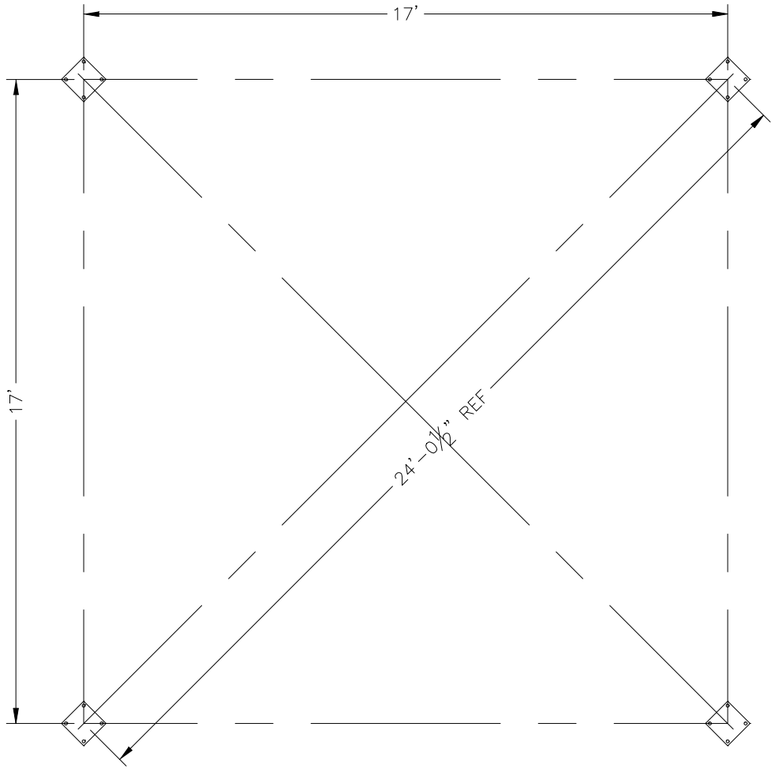
Elevation

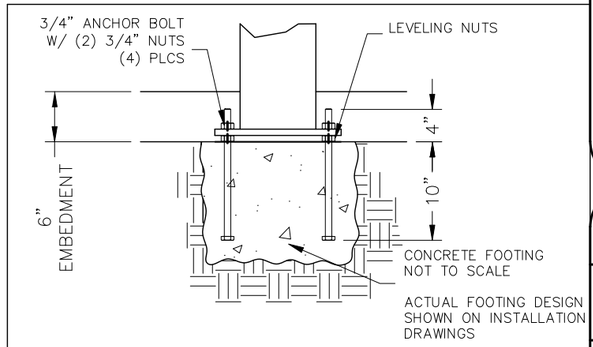
DRAWN BY:	ACP
DATE:	6/17/2025
PRELIMINARY ID:	101196
REVISION:	
BUILDING TYPE:	SQ20-9M-P6
PROJECT NAME:	

SHEET 1.0

Engineering\AcadStandard\Blocks\Titles\CONPRETB
QF-73-01-42

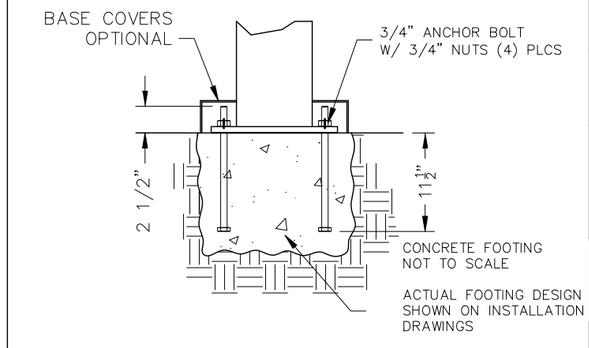
DWG: SQ\20\M-P6-20-140-10\Drawings\Preliminary\SQ20-9M-P6-20-140-10-REVA~101196.DWG





PRELIMINARY DRAWINGS SHOWN AS 6" BURIED

STANDARD BASE CONNECTION
COLUMN TYPE: A (6" BURIED)



OPTIONAL BASE CONNECTION
COLUMN TYPE: B (SURFACE MOUNT W/ COVERS)

PRELIMINARY: NOT FOR CONSTRUCTION

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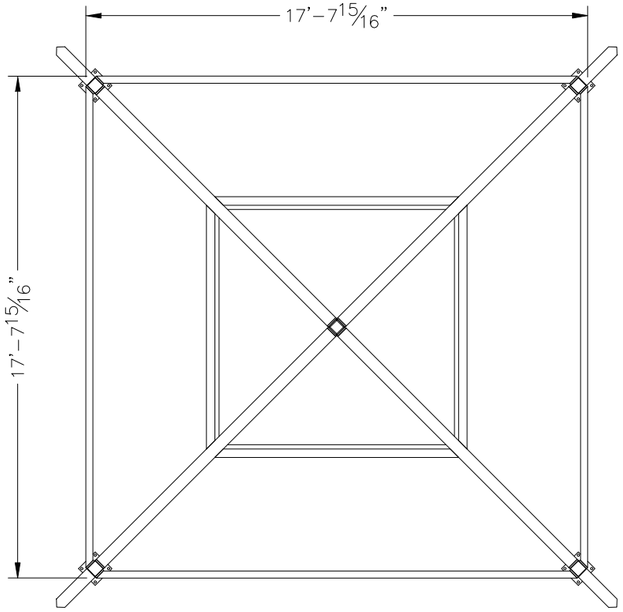
Anchor Bolt Layout

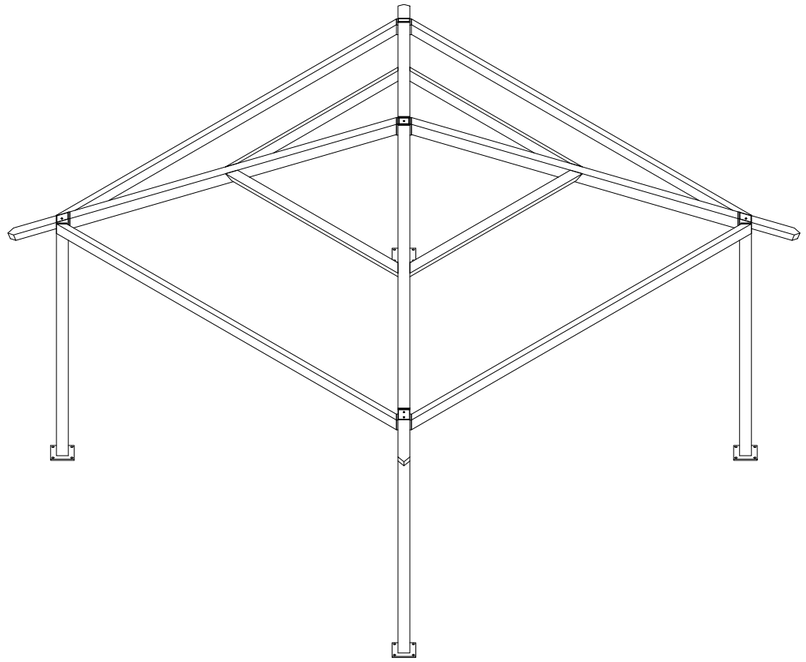
DRAWN BY: ACP
DATE: 6/17/2025
PRELIMINARY ID: 101196
REVISION:
BUILDING TYPE: SQ20-9M-P6
PROJECT NAME:

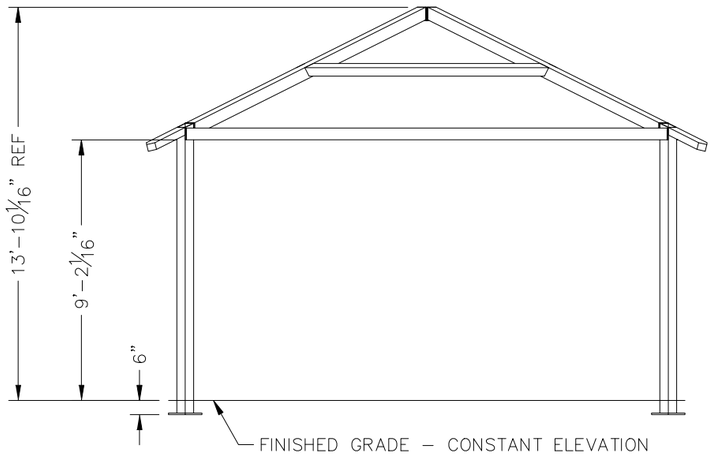
SHEET 2.0

Engineering\AcadStandard\Blocks\Titles\CONPRETB QF-73-01-42

DWG:SQ\20\M-P6-20-140-10\Drawings\Preliminary\SQ20-9M-P6-20-140-10-REVA~101196.DWG







ALL STRUCTURAL COMPONENTS WILL BE:
TUBE: ASTM A500 GRADE B
PLATE: ASTM A36
BOLTS: ASTM A325
NUTS: ASTM A563
WELDING: GMAW

NOTE:
COLUMN SIZE: HSS 5x5x3/16

PRELIMINARY: NOT FOR CONSTRUCTION

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HOLLAND MI, 49423

616.396.0919
800.748.0985
616.396.0944 FX

Frame

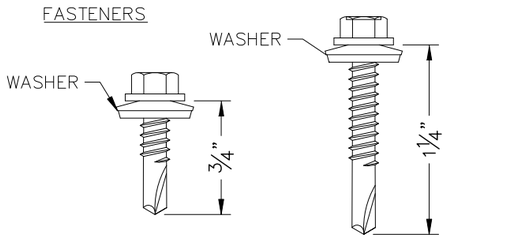
DRAWN BY: ACP
DATE: 6/17/2025
PRELIMINARY ID: 101196
REVISION:
BUILDING TYPE: SQ20-9M-P6
PROJECT NAME:

SHEET 3.0

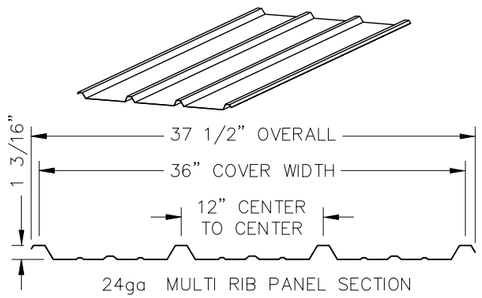
Engineering\AcadStandard\Blocks\Titles\CONPRETB
QF-73-01-42

DWG:SQ\20\M-P6-20-140-10\Drawings\Preliminary\SQ20-9M-P6-20-140-10-REVA~101196.DWG

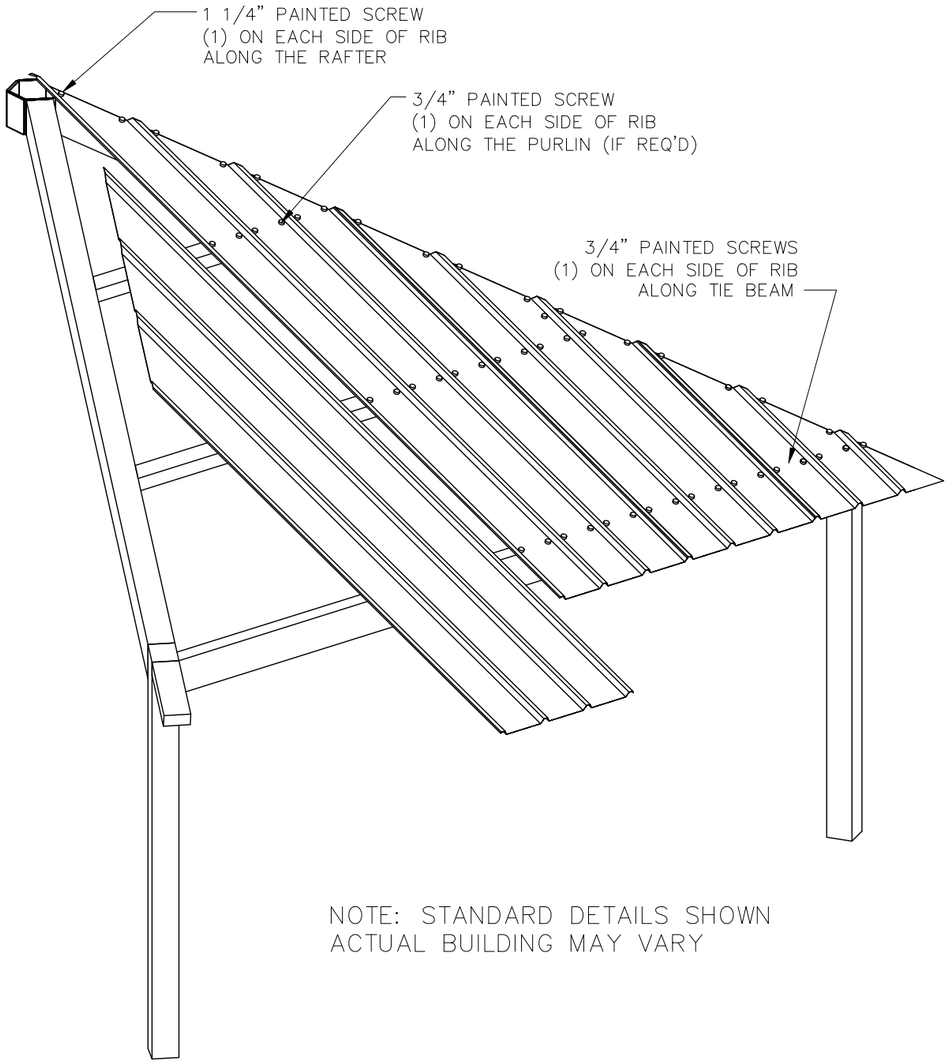
FASTENERS



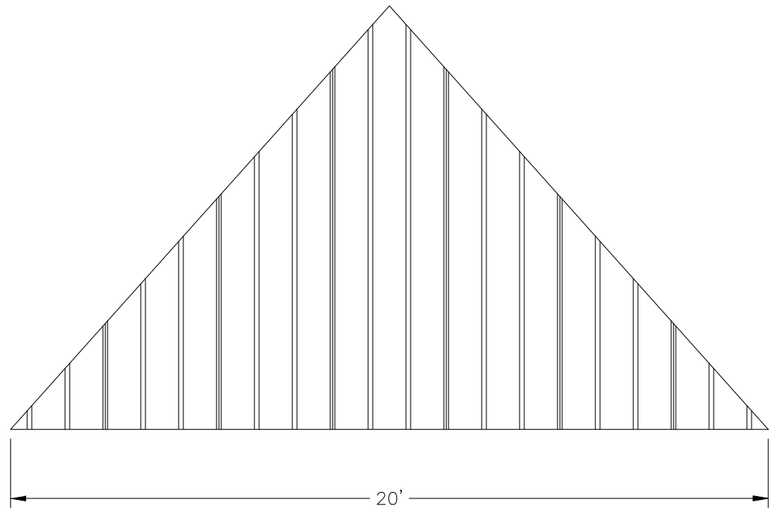
3/4" PAINTED SCREW 1 1/4" PAINTED SCREW



24ga MULTI RIB PANEL SECTION



NOTE: STANDARD DETAILS SHOWN
ACTUAL BUILDING MAY VARY



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800.748.0985
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Roof Layout

DRAWN BY: ACP
DATE: 6/17/2025
PRELIMINARY ID: 101196
REVISION:
BUILDING TYPE: SQ20-9M-P6
PROJECT NAME:

SHEET 4.0

Engineering\AcadStandard\Blocks\Titles\CONPRETB QF-73-01-42

DWG:SQ\20\M-P6-20-140-10\Drawings\Preliminary\SQ20-9M-P6-20-140-10-REVA~101196.DWG

ELECTRICAL INFORMATION - SQUARE

ICON'S STANDARD ELECTRICAL IS DESIGNED TO ACCOMMODATE Ø1/2" CONDUIT WITH A Ø3" INLET HOLE ON THE BOTTOM OF EACH COLUMN.
THE CONDUIT PATHWAY RUNS THROUGH THE COLUMN, RAFTER, AND RIDGE BEAM THROUGH ALL BOLTED CONNECTIONS AS SHOWN.
IF YOU HAVE SPECIAL ELECTRICAL REQUIREMENTS, PLEASE OUTLINE ANY CHANGES BELOW AS DESCRIBED.

PLEASE NOTE: DESIGN LIMITATIONS ON HOLE/CUTOUT SIZES MAY APPLY.
ICON WILL REACH OUT TO DISCUSS ANY SUCH LIMITATIONS AS NEEDED.

NOTE: ICON SHELTER FRAME IS NOT UL LISTED TO ACT AS A CONDUIT FOR ELECTRICAL WIRING. CONSULT LOCAL BUILDING CODES WHEN PLANNING YOUR ELECTRICAL SYSTEM.

PRELIMINARY: NOT FOR CONSTRUCTION

STEPS:
1. CONDUIT HOLE SIZE (DETAIL A)
2. ELECTRICAL EXIT HOLES (DETAIL B)
3. ELECTRICAL ACCESS & COVER PLATES (DETAIL C)
4. ELECTRICAL CONDUIT PATHWAY (DETAIL D)

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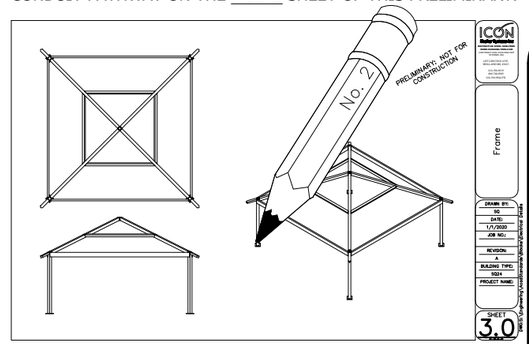
616.396.0919
800.748.0985
616.396.0944 FX

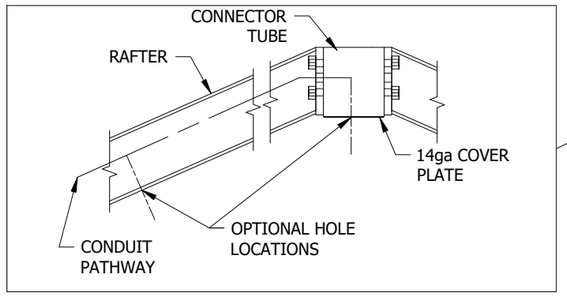
IF REQUIRED, PLEASE DRAW THE NECESSARY ELECTRICAL CONDUIT PATHWAY ON THE FRAME SHEET OF THIS PRELIMINARY.



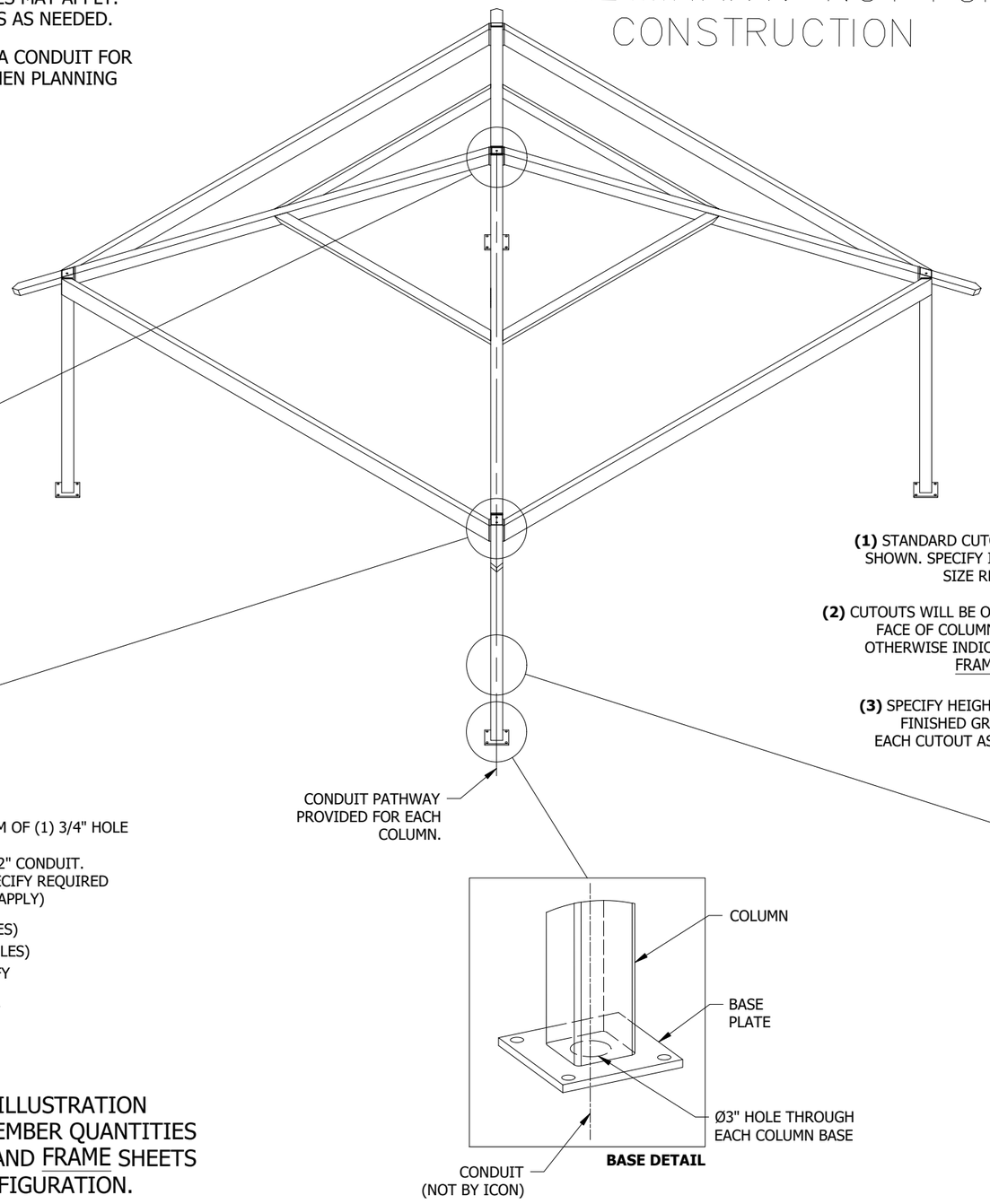
DETAIL D

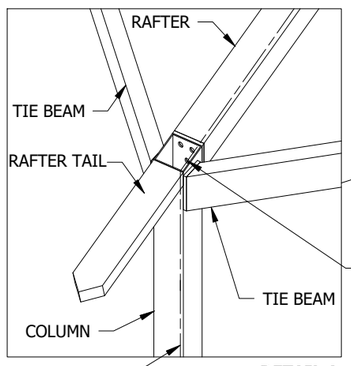
OPTIONAL EXIT HOLES

IF REQUIRED, EXIT HOLES FOR LIGHTING, ETC. CAN BE PLACED IN THE RAFTER AND/OR CONNECTOR TUBE WITH 14ga COVER PLATE AS SHOWN (CHARGES APPLY)
USE FRAME SHEET OF THIS PRELIMINARY TO SPECIFY REQUIRED EXIT HOLE LOCATIONS AND SIZE.



DETAIL B





DETAIL A

ICON PROVIDES A MINIMUM OF (1) 3/4" HOLE AT
EACH CONNECTION FOR 1/2" CONDUIT.
IF APPLICABLE, PLEASE SPECIFY REQUIRED CONDUIT SIZE: (CHARGES APPLY)

- ☐ 3/4" CONDUIT (1" HOLES)
- ☐ 1" CONDUIT (1 1/4" HOLES)
- ☐ OTHER (PLEASE SPECIFY

_____

BASE DETAIL

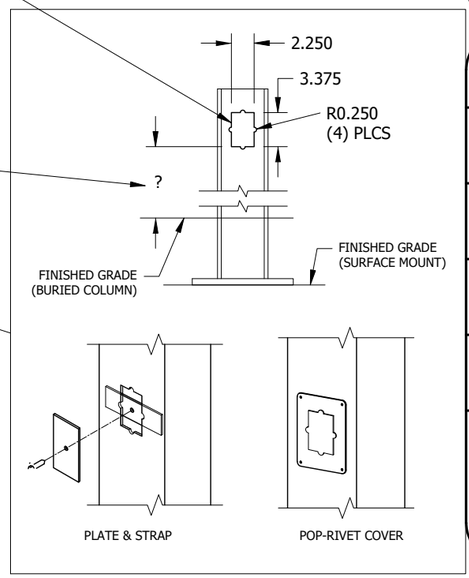
OPTIONAL CUTOUTS

USE FRAME SHEET OF THIS PRELIMINARY TO SPECIFY REQUIRED CUTOUT LOCATIONS (CHARGES APPLY)
SEE REQUIRED INFO BELOW

(1) STANDARD CUTOUT SIZE SHOWN. SPECIFY IF OTHER SIZE REQUIRED.

(2) CUTOUTS WILL BE ON INSIDE FACE OF COLUMN UNLESS OTHERWISE INDICATED ON FRAME SHEET.

(3) SPECIFY HEIGHT ABOVE FINISHED GRADE FOR EACH CUTOUT AS SHOWN



DETAIL C

(4) COVER PLATES PROVIDED UPON REQUEST (CHARGES APPLY)
PLEASE SPECIFY TYPE AND QUANTITY REQUIRED:

- ☐ PLATE & STRAP
- ☐ POP-RIVET COVER PLATE
  HOW MANY REQUIRED?_____

NOTE: BUILDING DEPICTED ON THIS SHEET FOR ILLUSTRATION PURPOSES ONLY. ACTUAL LAYOUT AND FRAME MEMBER QUANTITIES VARY BY DESIGN. PLEASE REFER TO ELEVATION AND FRAME SHEETS IN THIS PRELIMINARY FOR ORDER-SPECIFIC CONFIGURATION.

Electrical

DRAWN BY:	ACP
DATE:	6/17/2025
PRELIMINARY ID:	101196
REVISION:	A
BUILDING TYPE:	SQ20-9M-P6
PROJECT NAME:	

SHEET 5.0

DWG:SQ\20\M-P6-20-140-10\Drawings\Preliminary\SQ20-9M-P6-20-140-10-REVA~101196.DWG

ESTIMATE

Florida Recreational Products DBA Top Line Recreation
888-471-2676
2310 S Hwy 77, Suite 110-394
Lynn Haven, FL, 32444
US
www.flrecpro.com

Billed to
City of Deltona Parks & Rec.
Mark Manning
(386) 804-3179
markmanning@deltonafl.gov

Estimate No	EST-25473
Issue Date	March 19, 2026
Expiry Date	April 11, 2026

ITEM NAME	SUBTOTAL
ICON - 14477 $39,359.15 x 1 RH20x40-9M-P4 - Rectangular Hip shelter 20′ x 40′ x 9′H with (6) column design pier mount. 24 ga pre-cut multi-rib metal roof; 4:12 roof slope. Includes powder coat.	$39,359.15
EQUALIS -$1,967.96 x 1 Equalis Contract #R10-1159D Member ID: EG-0039012 City of Deltona	-$1,967.96
ABK $538.46 x 1 Anchor Bolt Kit - 14477	$538.46
ENGINEERING $1,250.00 x 1 Engineering - 14477	$1,250.00
ICON- 15673 $23,500.00 x 1 SQ20-9M-P6 SQ - Square Width: 20.000 Length: 20.000 Steel (4) Column Design Primary Roof: 24 ga Pre-Cut Multi-Rib Metal Roof Roof Slope: 6:12 9.00' Eave Height	$23,500.00

EQUALIS -$1,175.00
-$1,175.00 x 1

Equalis Contract #R10-1159D Member ID: EG-0039012 City of Deltona

ABK $368.75
$368.75 x 1

Anchor Bolt Kit - 15673

ENGINEERING $1,250.00
$1,250.00 x 1

Engineering - 15673

Freight $4,226.67
$4,226.67 x 1

Freight Charge

TRT08-001 $3,141.12
$1,047.04 x 3

8' Rectangular Portable Table - Accessible Expanded Metal. Industry Standard Coating

EQUALIS -$157.06
-$157.06 x 1

Equalis Contract #R10-1159D Member ID: EG-0039012 City of Deltona

TRT08-000 $6,477.48
$1,079.58 x 6

8' Rectangular Portable Table - Expanded Metal.

Industry Standard Coating

EQUALIS -$323.87
-$323.87 x 1

Equalis Contract #R10-1159D Member ID: EG-0039012 City of Deltona

ASM06-S-00-000 $245.70
$27.30 x 9

Surface Mount Clamp for 2-3/8' Frame. (Set of 2)

(Surface Mount Bolts are not included)

EQUALIS -$12.29
-$12.29 x 1

Equalis Contract #R10-1159D Member ID: EG-0039012 City of Deltona

Freight $1,287.70 x 1 Freight Charge	$1,287.70
INSTALLATION $50,958.00 x 1 Install (1) square 20′ x 20′ x 9′H eave (4) column design shelters and install (1) rectangular 20′ x 40′ x 9′H eave (6) column design shelter pier mount into existing concrete slab via saw cutting in footers. Form & pour one (1) 21′ x 21′ x 5″ depth concrete slab. NOTE: 20′ x 40′ shelter using existing concrete slab. Assemble total of (9) picnic tables	$50,958.00
DEMO $27,008.00 x 1 Remove existing 30′ x 54′ x 10′ H eave shelter and dispose. Saw cut existing columns (12) posts and back fill with concrete.	$27,008.00
Permitting Services $2,312.50 x 1 Permit Submittal Service: Includes Permit Submittal, County Permit Fees, Inspection, Final COC.	$2,312.50

Subtotal	$158,287.35
Amount Due (USD)	**$158,287.35**

Terms & Notes:

Project: Festival Park

Ship To: Festival Park 191 Howland Blvd., Deltona, FL 32738

Payment Terms:

Please Provide Tax Exemption Certificate.

General Terms:

Acceptance by a signature, purchase order, or contract based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal, including the following:

- Prices are valid for 30 days, unless otherwise noted. After 30 days, prices are subject to change without notice.
- Sales Tax will be charged unless a valid Sales Tax Exemption Certificate is presented with order.
- Specify all colors and options in writing. Any discrepancies that arise due to oral selections will be the responsibility of the customer.

- If the customer is installing equipment, all equipment is to be installed according to the manufacturer's instructions and applicable guidelines.
- Installation, site work, permits, engineering, etc. are not included unless noted.

Warranties. All equipment, surfacing, and installation is warranted by Florida Recreational Products-FRP for a period of one year from substantial completion date. After one year, any additional manufacturer's warranties will remain in effect. Manufacturer's warranty claims to be processed by manufacturer. Florida Recreational Products-FRP assumes no responsibility for these additional warranties.

Playground Surfacing. All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer installs something contrary to the guidelines, they accept all responsibility for any liability and future litigation that may arise.

Installation Standard Services Include (as required):

- Shipping Notification/Receiving Instructions
- Pre-Installation On-Site Meeting
- Public Utility Check (Sunshine State One Call)
- Moving New Equipment at Job Site
- Layout of Equipment
- Installation of Equipment per Manufacturer's Instructions
- Trash Clean Up (Leave on-site)
- Post-Installation Walk Through

Installation Customer Responsibilities (unless otherwise noted in proposal):

- Site Plans and Surveys
- Trash Disposal or Dumpsters
- Provide Area for Storage and Staging
- Site Security
- Private Utility Locates
- Removal of Existing Equipment
- Site Prep, Grading, Drainage Systems, etc.
- Accept Deliveries and Unload Equipment

Building Permits:

Building permits are the responsibility of the owner. If a building permit is required for your project additional charges will be added to the total price if not already included in the proposal.

NOTE – All zoning, planning, health, environmental, architectural, etc. permits, reviews, and approvals are the responsibility of others as well as any required site plans or other supporting documents. If signed and sealed

engineered drawings are needed, additional charges will apply if not included in the proposal.

Theft/Vandalism. The customer is responsible for securing the site and equipment and accepts all responsibility for theft and vandalism. Any additional equipment and labor required to replace such equipment is the responsibility of the customer.

Access/Utilities. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as to sod, concrete sidewalks, private underground utilities, etc., will be the responsibility of the customer, as will any additional costs associated with limiting damage, such as providing plywood over sod for access unless included in proposal. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport materials and/or supplies will be the responsibility of the customer if not included in the proposal.

Rock/Foreign Object Clause. Most installations require digging of holes and footing equipment in

concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rocks, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Any other responsibilities must be clearly outlined in the proposal.

ESTIMATE

Florida Recreational Products
888-471-2676
2310 S Hwy 77, Suite 110-394
Lynn Haven, FL, 32444
US
www.flrecpro.com

Billed to
City of Deltona Parks & Rec.
Mark Manning
(386) 804-3179
markmanning@deltonafl.gov

Estimate No EST-25516

Issue Date March 24, 2026

Expiry Date April 24, 2026

ITEM NAME	SUBTOTAL
Burke Proposal #170-214139-1 $279,379.00 x 1 Thornby Park Opt. 1 • Project Number: 170-214139-2 • User Capacity: 275 • Age Groups: 5 to 12, 2 to 5, 2 to 12 • Dimensions: 139' 0" x 57' 11"	$279,379.00
EQUALIS -$13,968.95 x 1 Equalis Contract - #R10-1159D / Member ID: # EG-0039012 City of Deltona	-$13,968.95
DISCOUNT -$52,784.05 x 1 BURKE SPECIAL PRICE DISCOUNT.	-$52,784.05
Freight $16,260.00 x 1 Freight from Fond Du Lac, WI	$16,260.00
FL Professional Engineer Sealed Drawings $1,700.00 x 1	$1,700.00
INSTALLATION	$78,085.80

$78,085.80 x 1

Installation of Burke Proposal #170-214139-1

NOTE: Customer responsible for removal of existing playground, swings and PIP. Customer to remove all footers and to keep as much as the existing stone subbase as possible.

PIP $178,217.50
$178,217.50 x 1

Product: (7405 SQ FT)

-Child Safe Poured-in-Place Surface.

-Color/ Black 50/50

-Thickness: 2", 2 1/2" and 3 1/2" for a 4',6', and 8" CFH

-Regrade the existing stone base after the new playground equipment is installed by others. Add additional stone as necessary to bring the existing subbase to the required elevation

EQUALIS -$8,910.88
-$8,910.88 x 1

Equalis Contract - #R10-1159D / Member ID: # EG-0039012 City of Deltona

PERMIT $2,151.90
$2,151.90 x 1

Volusia County Permit Submittal Service: Includes Permit Submittal County Permit Fees, Inspection, Final COC.

Subtotal	$480,130.32
Amount Due (USD)	**$480,130.32**

Terms & Notes:

Project: Thornby Park - Opt 1 REV

Ship To: Thornby Park 110 Providence Blvd., Deltona, FL 32725

Payment Terms: NET30

Please Provide Tax Exemption Certificate.

General Terms:

Acceptance by a signature, purchase order, or contract based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal, including the following:

- Prices are valid for 30 days, unless otherwise noted. After 30 days, prices are subject to change without notice.
- Sales Tax will be charged unless a valid Sales Tax Exemption Certificate is presented with order.
- Specify all colors and options in writing. Any discrepancies that arise due to oral selections will be the responsibility of the customer.
- If the customer is installing equipment, all equipment is to be installed according to the manufacturer's instructions and applicable guidelines.
- Installation, site work, permits, engineering, etc. are not included unless noted.

Warranties. All equipment, surfacing, and installation is warranted by Florida Recreational Products-FRP for a period of one year from substantial completion date. After one year, any additional manufacturer's warranties will remain in effect. Manufacturer's warranty claims to be processed by manufacturer. Florida Recreational Products-FRP assumes no responsibility for these additional warranties.

Playground Surfacing. All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer installs something contrary to the guidelines, they accept all responsibility for any liability and future litigation that may arise.

Installation Standard Services Include (as required):

- Shipping Notification/Receiving Instructions
- Pre-Installation On-Site Meeting
- Public Utility Check (Sunshine State One Call)
- Moving New Equipment at Job Site
- Layout of Equipment
- Installation of Equipment per Manufacturer's Instructions
- Trash Clean Up (Leave on-site)
- Post-Installation Walk Through

Installation Customer Responsibilities (unless otherwise noted in proposal):

- Site Plans and Surveys
- Trash Disposal or Dumpsters
- Provide Area for Storage and Staging
- Site Security
- Private Utility Locates
- Removal of Existing Equipment
- Site Prep, Grading, Drainage Systems, etc.

- Accept Deliveries and Unload Equipment

Building Permits:

Building permits are the responsibility of the owner. If a building permit is required for your project additional charges will be added to the total price if not already included in the proposal.

NOTE – All zoning, planning, health, environmental, architectural, etc. permits, reviews, and approvals are the responsibility of others as well as any required site plans or other supporting documents. If signed and sealed engineered drawings are needed, additional charges will apply if not included in the proposal.

Theft/Vandalism. The customer is responsible for securing the site and equipment and accepts all responsibility for theft and vandalism. Any additional equipment and labor required to replace such equipment is the responsibility of the customer.

Access/Utilities. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as to sod, concrete sidewalks, private underground utilities, etc., will be the responsibility of the customer, as will any additional costs associated with limiting damage, such as providing plywood over sod for access unless included in proposal. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport materials and/or supplies will be the responsibility of the customer if not included in the proposal.

Rock/Foreign Object Clause. Most installations require digging of holes and footing equipment in

concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rocks, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Any other responsibilities must be clearly outlined in the proposal.

ESTIMATE

Florida Recreational Products DBA Top Line Recreation
888-471-2676
2310 S Hwy 77, Suite 110-394
Lynn Haven, FL, 32444
US
www.flrecpro.com

Billed to
City of Deltona Parks & Rec.
Mark Manning
(386) 804-3179
markmanning@deltonafl.gov

Estimate No	EST-25575
Issue Date	March 30, 2026
Expiry Date	April 30, 2026

ITEM NAME	SUBTOTAL
ICON 16503 SQ20-9M-P6 $23,098.50 x 1	$23,098.50
SQ - Square Width: 20.000 Length: 20.000 Steel (4) Column Design Primary Roof: 24 ga Pre-Cut Multi-Rib Metal Roof Roof Slope: 6:12 9.00' Eave Height	
ENGINEERING- 16503 $1,350.00 x 1	$1,350.00
ABK- 16503 $395.25 x 1	$395.25
Anchor Bolt Kit- 16503	
DISCOUNT -$1,242.19 x 1	-$1,242.19
Equalis Contract - #R10-1159D City of Deltona Member ID: EG-0039012	
Freight $4,475.25 x 1	$4,475.25
TRT08-C-01-001 $1,003.59 x 1	$1,003.59
TRT08-C-01-001 Rectangular ADA Accessible Portable Table 8' Expanded Metal with accessibility on one end. Industry Standard Powder Coating	
TRT08-C-01-000 $1,034.78 x 2	$2,069.56

TRT06-C-01-000 Rectangular Portable Table 6′ Expanded Metal with Industry Standard Powder Coating

ASM06-S-00-000 $85.05
$28.35 x 3

Surface Mount Clamp for 2-3/8' Frame. (Set of 2) (Surface Mount Bolts are not included)

DISCOUNT -$157.91
-$157.91 x 1

Equalis Contract - #R10-1159D City of Deltona Member ID: EG-0039012

Freight $852.05
$852.05 x 1

Industry Standard.. $0.00
$0.00 x 1

Tops and Seats: Black, Brown, Green, Dark Green, Dark Blue, Light Blue, Red, Burgundy, Purple, Tan, Orange, Yellow, and Gray Frame Colors Black or To Match any of the Above Colors.

Site Prep $10,511.10
$10,511.10 x 1

Remove existing shelter and concrete slab and dispose

INSTALLATION $27,122.85
$27,122.85 x 1

Install (1) 20′ sq shelter and 21′ x 21′ x 4″ depth sq concrete slab

PERMIT $2,295.00
$1,147.50 x 2

Pull permit. Includes City of Deltona permit fees.

Locates Fee $1,147.50
$1,147.50 x 1

Steel Edging/ Site Prep/ Stone Base $52,015.50
$52,015.50 x 1

1. Install steel landscape edging on both sides of the existing path.

2. Grade the existing sand/stone to provide a smooth level subbase. Add any additional stone necessary.

PIP Rubber Surfacing $108,186.30
$108,186.30 x 1

3. Install new Polyurethane/Bonded Rubber PIP surface.

Total area to be surfaced- Walking Trail: 1,422 LF X 5′ Wide: 7,110 SF

DISCOUNT -$8,010.09

-$8,010.09 x 1

Equalis Contract - #R10-1159D City of Deltona Member ID: EG-0039012

Subtotal	$225,197.31
Amount Due (USD)	**$225,197.31**

Terms & Notes:

Project: Tom Hoffman Park

Ship To: Tom Hoffman Park 1751 Whipple Dr., Deltona, FL 32738

Payment Terms:

Please Provide Tax Exemption Certificate.

General Terms:

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- Pre-Installation On-Site Meeting
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- Moving New Equipment at Job Site
- Layout of Equipment
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- Post-Installation Walk Through

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- Provide Area for Storage and Staging
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- Accept Deliveries and Unload Equipment

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Any other responsibilities must be clearly outlined in the proposal.

Whitehouse Contracting LLC

625 Norwalk Dr
Lake Helen, FL 32744

Invoice

Date	Invoice #
3/17/2026	1024

Bill To	Ship To
City of Deltona 2345 Providence Blvd. Deltona, FL 32725	

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			3/17/2026			

Quantity	Item Code	Description	Price Each	Amount
862	Line Item #1-New ...	Veterans Memorial Park- Construct concrete pad as directed with minimum 4,000 psi concrete, 6x6 welded wire mesh, 8" thick. Line Item #1-New 4" thick concrete sidewalk	8.20	7,068.40

Total $7,068.40

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: H.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - H

SUBJECT:
Request for approval of Resolution No. 2026-31 acceptance of Special Warranty Deed between Howland Station Partners, LTD and the City of Deltona.

LOCATION:
Martin Luther King Jr. Blvd and Howland Blvd, identified as tax parcels 810807000020 and 810807000030

COST:
N/A

SOURCE OF FUNDS:
N/A

ORIGINATING DEPARTMENT:
City Attorney's Office

POTENTIAL MOTION:
"I move to approve Resolution No. 2026-31."

BACKGROUND:

The City was a party to litigation in Florida's 7th Judicial Circuit in and for Volusia County, styled *Howland Station Condo Developers LLC v. City of Deltona,* Case Number 2025-10821-CIDL, arising from a dispute regarding a development application for property located at Martin Luther King Jr. Boulevard and Howland Boulevard, identified as tax parcels 810807000020 and 810807000030, comprising approximately 5.5 acres. The City and Howland Station Condo Developers, LLC participated in mediation on January 6, 2026, resulting in the City's approval of Resolution 2026-06 on January 20, 2026, which accepted a settlement agreement between the City and Howland Station. As a condition of the settlement agreement, tax parcels 810807000020 and 810807000030 were to be conveyed to the City. On February 25, 2026, a Special Warranty Deed was recorded in Official Records Book 8818, Page 3354, of the Public Records of Volusia County, Florida, conveying the Property to the City.

RESOLUTION NO. 2026-31

A RESOLUTION OF THE CITY OF DELTONA, FLORIDA; ACCEPTING SPECIAL WARRANTY DEED BETWEE HOWLAND STATION PARTNERS, LTD AND THE CITY OF DELTONA RECORDED IN OFFICAL RECORDS OF VOLUSIA COUNTY RECORDS BOOK 8818 PAGE 3354 CONVEYING TAX PARCELS 810807000020 AND 810807000030 TO THE CITY OF DELTONA; PROVIDING FOR IMPLEMENTATION, SEVERABILITY, SCRIVENER'S ERRORS, AND AN EFFECTIVE DATE.

WHEREAS, the City of Deltona, Florida (the "City"), was a party to litigation in Florida's 7th Judicial Circuit in and for Volusia County, styled *Howland Station Condo Developers LLC v. City of Deltona,* Case Number 2025-10821-CIDL (the "Litigation"), arising from a dispute regarding a development application (the "Application") for property located at Martin Luther King Jr. Boulevard and Howland Boulevard, identified as tax parcels 810807000020 and 810807000030, comprising approximately 5.5 acres (the "Property"); and

WHEREAS, the City and Howland Station Condo Developers, LLC ("Howland Station") participated in mediation on January 6, 2026, resulting in the City's approval of Resolution 2026-06 on January 20, 2026, which accepted a settlement agreement between the City and Howland Station; and

WHEREAS, as a condition of the settlement agreement, tax parcels 810807000020 and 810807000030 were to be conveyed to the City; and

WHEREAS, on February 25, 2026, a Special Warranty Deed was recorded in Official Records Book 8818, Page 3354, of the Public Records of Volusia County, Florida, conveying the Property to the City attached hereto and incorporated herein as Exhibit "A" (Special Warranty Deed); and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA:

Section 1. Recitals Adopted. That each of the above recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Special Warranty Deed Acceptance. That the City Commission officially accepts the Special Warranty Deed, recorded in Official Records Book 8818, Page 3354 of the Public Records of Volusia County, Florida, which conveys tax parcels 810807000020 and 810807000030 to the City.

Section 3. Implementation. That the City Manager or his designee is hereby authorized and directed to take all actions necessary to complete the acceptance of the Special Warranty Deed and to record this Resolution in the official records if required.

Section 8. Severability. That in the event any portion of this Resolution is determined to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such decision shall in no manner affect the remaining portion or sections of the Resolution which shall remain in full force and effect.

Section 9. Scrivener's Errors. That typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

Section 10. Effective Date. That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS _____ DAY OF _____, 2026.

BY: _____

Santiago Avila, Jr., MAYOR

ATTEST:

Name	Yes	No
Avila-Vazquez		
Colwell		
Heriot		
Howington		
Nabicht		
Santiago		
Avila		

_____

Joyce Raftery, CMC, MMC, CITY CLERK

Approved as to form and legality

for use and reliance of the City of Deltona, Florida

TG Law PLLC, CITY ATTORNEY

Exhibit A

2/25/2026 11:28:58 AM Instrument #2026033799 #1 Book:8818 Page:335
Doc Stamps $21,875.00 Transfer Amt $3,125,000.0

Prepared By, Record and Return To:

Richard Schuler, Esq.
Nelson Mullins Riley & Scarborough LLP
390 North Orange Avenue, Suite 1400
Orlando, FL 32801

Parcel Number: 810807000020 and 810807000030

Consideration: $3,125,000.00

SPECIAL WARRANTY DEED

THIS SPECIAL WARRANTY DEED, is made and effective as of the 20th day of February, 2026 (the "Effective Date"), between **HOWLAND STATION PARTNERS, LTD.**, a Florida limited partnership, whose mailing address is 335 N. Knowles Avenue, Suite 101, Winter Park, Florida 32789 ("**Grantor**"), to the **CITY OF DELTONA**, a Florida municipal corporation, whose mailing address is 2345 Providence Blvd., Deltona, FL 32725 ("**Grantee**").

W I T N E S S E T H:

That Grantor, for and in consideration of the sum of TEN DOLLARS ($10.00) and other valuable consideration, the receipt and adequacy of which is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto Grantee, its successors and assigns forever, certain real property together with all improvements and fixtures located thereon, located in Volusia County, Florida (collectively, the "**Property**"), which is more particularly described as and by this reference made a part hereof:

Units 2 and 3 of HOWLAND STATION, A LAND CONDOMINIUM, according to the Declaration thereof as recorded in Official Records Book 8647, Page 3402, of the Public Records of Volusia County, Florida, together with the common elements appurtenant thereto.

TOGETHER with all the improvements, easements, tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining; and

TO HAVE AND TO HOLD, the same in fee simple forever.

SUBJECT TO: taxes and assessments for the year 2026, and subsequent years; and covenants, restrictions, easements, reservations and limitations of record, provided that this reference shall not serve to reimpose same.

AND Grantor hereby covenants with Grantee that Grantor will warrant title to the Property and defend the Property against the lawful claims and demands of all persons claiming by, through or under Grantor, but against none other.

[Signature contained on the following page]

IN WITNESS WHEREOF, Grantor has caused this Special Warranty Deed to be executed effective as of the Effective Date.

WITNESSES:

Signed, sealed and delivered
in the presence of:

Lisa Kilroy
Witness #2
Print Name: Lisa Kilroy
Address: 200 E Canton Ave
Winter Park, FL 32789

Witness #2
Print Name: Paul Aiken
Address: 200 E. Canton Ave, Ste 102
Winter Park, FL 32789

GRANTOR:

HOWLAND STATION PARTNERS, LTD., a Florida limited partnership

By: Southern Affordable Services, Inc., a Florida not-for-profit corporation, its general partner

By: _____
Jay P. Brock
Executive Vice President

Address: 335 N. Knowles Avenue, Suite 101
Winter Park, Florida 32789

STATE OF FLORIDA
COUNTY OF Orange

SWORN TO AND SUBSCRIBED before me by means of ☑ physical presence or ☐ online notarization, this 11th day of February, 2026, by Jay P. Brock, as Executive Vice President of Southern Affordable Services, Inc., a Florida not-for-profit corporation, as general partner of Howland Station Partners, Ltd., a Florida limited partnership, on behalf of the corporation and the limited partnership, who is personally known to me or has produced _____ as identification.

_____
Notary Public – State of Florida at Large

CYNTHIA L BELL
Notary Public - State of Florida
Commission # HH 563582
My Comm. Expires Jul 31, 2028
Bonded through National Notary Assn.

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: I.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - I

SUBJECT:
Request for approval of recommendations for scholarship awards from the William S. Harvey Deltona Scholarship Advisory Board (WSHDSAB) for the 2025-2026 school year.

LOCATION:
N/A

COST:
$50,000.00

SOURCE OF FUNDS:
Budgeted from City Commission in the 25/26 Budget.

ORIGINATING DEPARTMENT:
City Clerk's Department

POTENTIAL MOTION:
"I move to approve the 2026 William S. Harvey Deltona Scholarship award recipients as presented."

BACKGROUND:
The application packets were mailed to each school, placed on the website, and distributed to City facilities. The William S. Harvey Deltona Scholarship Advisory Board selected 16 applicants to receive the 2026 scholarship awards. The selections were based on the following criteria: 1) financial need; 2) academic achievement; 3) school; 4) community and/or leadership activities; 5) special skills and/or talents; and 6) an essay of 500 to 750 words.

William S. Harvey Deltona Scholarship Awards - Fiscal Year 2025-2026											
Scholarship Applicants		Initial Scoring Sheet (March 2026)									
Last Name	First Name	Dawson	Eddins	Medina	Meeks	Oquendo	Reyes	Turno	Sub	Final	Award
Alamo	Charlotte	94	100	80	100		83	85	542.00	90.33	$ 5,000.00
Monserrate	Christian	93	90	75	98		82	90	528.00	88.00	$ 4,500.00
Brignoni	Chan	91	95	81	93		80	85	525.00	87.50	$ 4,500.00
Neville	Vanessa	100	70	75	100		89	90	524.00	87.33	$ 4,000.00
Jimenez	Selah	85	90	65	100		91	90	521.00	86.83	$ 4,000.00
Escandell	Janelle	88	90	71	100		91	80	520.00	86.67	$ 4,000.00
Ryan	Elise	88	70	79	98		84	90	509.00	84.83	$ 3,000.00
Edwards	Kian	83	85	70	100		82	85	505.00	84.17	$ 3,000.00
Ponce-Arce	Adrian	68	80	68	100		94	90	500.00	83.33	$ 3,000.00
Bermudez	Jessairah	88	75	76	95		75	85	494.00	82.33	$ 3,000.00
Cressor	Serenity	80	80	77	98		67	85	487.00	81.17	$ 2,000.00
McGarvey	Andrew	95	65	68	99		69	75	471.00	78.50	$ 2,000.00
Beauchamp	Jancarlos	88	80	72	93		72	65	470.00	78.33	$ 2,000.00
Walters	Andrew	88	80	72	95		60	60	455.00	75.83	$ 2,000.00
Beato	Brady	85	90	55	75		64	75	444.00	74.00	$ 2,000.00
Jimenez	Esther	92	65	60	85		59	70	431.00	71.83	$ 2,000.00
	Total										$ 50,000.00

3/16/2026

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: J.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - J

SUBJECT:
Request for approval of the First Quarter 2026 Reports of City Advisory Boards/Committees.

LOCATION:
N/A

COST:
N/A

SOURCE OF FUNDS:
N/A

ORIGINATING DEPARTMENT:
City Clerk's Office

STAFF RECOMMENDATION PRESENTED BY:
N/A - For informational purposes only.

POTENTIAL MOTION:
"I move to accept the Quarterly Reports as presented."

BACKGROUND:
January through March 2026 Quarterly Reports of City Advisory Boards/Committees:

1. Affordable Housing Advisory Committee
2. Firefighter Pension Board
3. Ordinance Review Committee
4. Planning and Zoning Board
5. Team Volusia

City of Deltona

3/13/2026

FIRST QUARTER (1ST.) 2026
AHAC (Affordable Housing Advisory Committee) QUARTERLY REPORT

MEETING DATES:

The AHAC Committee activity: January – March, 2026.

ITEMS HEARD AT THE AHAC MEETINGS:

A. **JANUARY 20, 2026 – NO MEETING**

B. **FEBRUARY 17, 2026 –**

1. Introduction of new AHAC members.
2. Elections for Chairperson and Vice-Chairperson.
3. Election to hold AHAC meeting quarterly.

C. **MARCH 17, 2026 – NO MEETING**

City of Deltona
Firefighters' Pension Plan
Board of Trustees Report
Quarter Ended December 31, 2025

Board of Trustees:

- City Commission Appointees (terms expire January 2029):
  - Gene Gizzi – original appointment December 2013
  - Robert Lindemann – original appointment January 2023
- Active Plan Member Appointees (terms expire January 2029):
  - Kurt Vroman – original appointment January 2009
  - Joseph Flores – original appointment April 2021
- Trustee Appointee (term expires January 2029):
  - Paul Patterson original appointment February 2024

Quarterly Administration Highlights:

1. **The portfolio as of December 31, 2025* totals $56,612,421 and is comprised of the following:**

Domestic Equity	$ 30,027,884
International Equity	$ 6,778,375
Fixed Income	$ 11,277,668
Real Estate	$ 3,854,951
Alternatives	$ 2,542,825
Private Equity	$ 447,908
Cash Account/R&D Account	$ 1,682,810

2. **Investment Performance –** The Plan closed out the quarter ended December 31, 2025 with a quarterly rate of return, net of fees, of 2.15%. The pension portfolio investment strategy is focused on providing an average rate of return over the long-term. The following reflects the portfolios comparative performance on an average basis:

3 Year Average	13.18%
5 Year Average	7.40%
7 Year Average	10.37%

3. **Benefits –** As of December 31, 2025 the Plan had 44 members receiving retirement benefits with a monthly gross payment total of $198,506.71 and 4 DROP participants.

4. **Board Meeting:** The next regular meeting of the Board of Trustees is scheduled on Monday, June 1, 2026 at 12:30 p.m.

**Based on the Preliminary Performance Review for the period ending December 31, 2025. Final Report has not been made available as of the completion of this Board of Trustees Report to the Commission.*

City of Deltona

FIRST QUARTER (1ST) 2026
ORDINANCE REVIEW COMMITTEE REPORT

MEETING DATES:

The Board met on January 13, 2026, February 10, 2026, and March 17, 2026.

ITEMS HEARD AT THE ORDINANCE REVIEW COMMITTEE MEETINGS:

A. January 13, 2026

1) At the January meeting, the Ordinance Review Committee held officer elections. Member Tim Blodgett was elected as the Board Chair. Member Randi Knighten was elected as the Vice Chair.

2) City Attorney Good gave a presentation on Sunshine Law Requirements.

3) Planning Director Jordan Smith gave an over and explained Chapter 66 on the Land Development Code.

B. February 10, 2026

1) The Ordinance Review Committee heard a discussion on updates to open burning and fireworks regulations, including compliance requirements, enforcement, and alignment with state law. Members also considered revisions to ordinance language and removal of outdated provisions. A motion was approved with conditions to incorporate legal updates and return for further review at the next meeting.

C. March 17, 2026

1) The Ordinance Review Committee heard a discussion reflecting on noise complaints and related regulations, as well as parking concerns and the need for clearer language within the code enforcement process. RVI, the City's consultant, reviewed Chapter 38 and emphasized improving clarity and consistency for enforcement. A motion was made to finalize the ordinance wording by the next meeting.

City of Deltona

FIRST QUARTER (1ST) 2026
PLANNING AND ZONING BOARD REPORT

MEETING DATES:

The Board met on January 21, 2026.

ITEMS HEARD AT THE PLANNING AND ZONING BOARD MEETINGS:

A. January 21, 2026

1. Mr. West presented Resolution No. 2026-01- Granting a Conditional Use to Permit a House of Worship within the R-1, Residential Zoning District, for the Property located at 590 Fort Smith Boulevard, within the City of Deltona. The Board unanimously recommended the City Commission approve Resolution No. 2026-01.
2. The Board heard a presentation from Mr. Smith on Ordinance No. 01-2026, amending the Official Zoning Map to rezone approximately 14.43 acres of land located at 2830, 2846 and 2855 Lake Helen Osteen Road from Residential Estate One (RE-1) to Mixed Use Planned Unit Development (MPUD). The Board recommended the City Commission deny Ordinance No. 01-2026 with a vote of 6 to 1.

B. February 18, 2026

1. No Meeting occurred for the month of February.

C. March 18, 2026

1. No Meeting occurred for the month of March.

Deltona Quarterly Report – Q1 2026

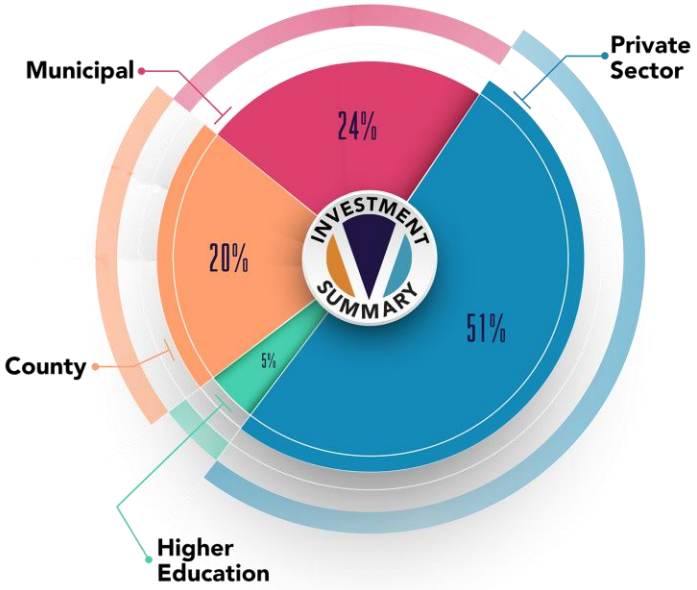
TEAMVOLUSIA
GREATER DAYTONA REGION
ECONOMIC DEVELOPMENT CORPORATION

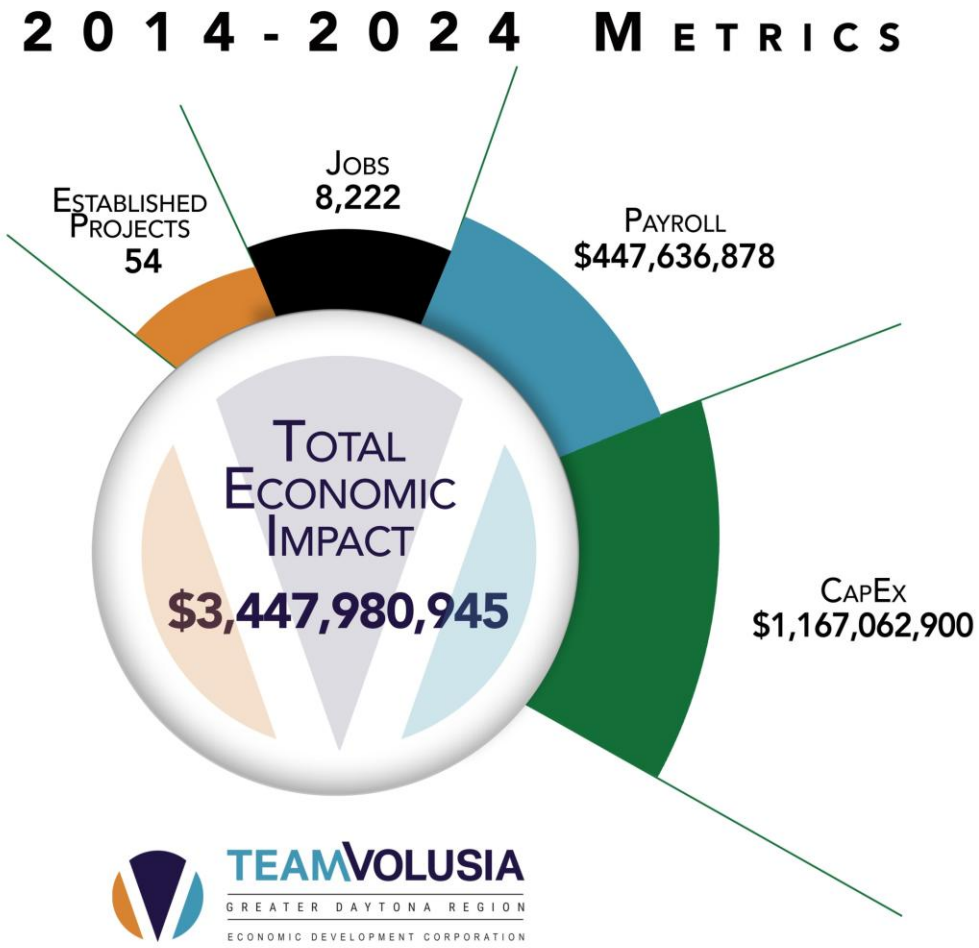
I'm Proud To Be A Part Of It! City of Deltona Incorporated December 31, 1995

March 9, 2026

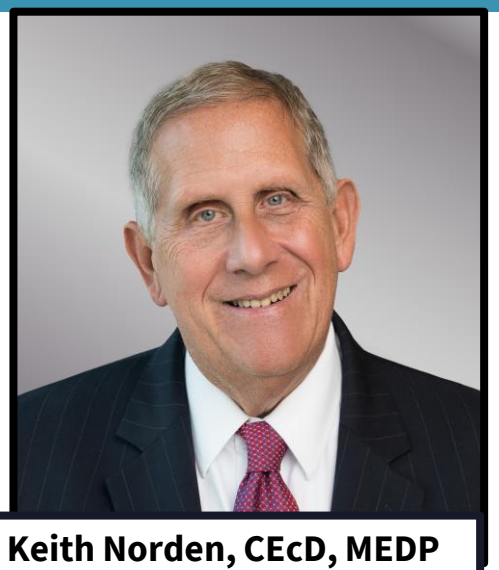
Who We Are

Team Volusia Economic Development Corporation (TVEDC), through tremendous commitment and **partnerships**, works on strategic Volusia County **economic development activities** and **business recruitment** initiatives.



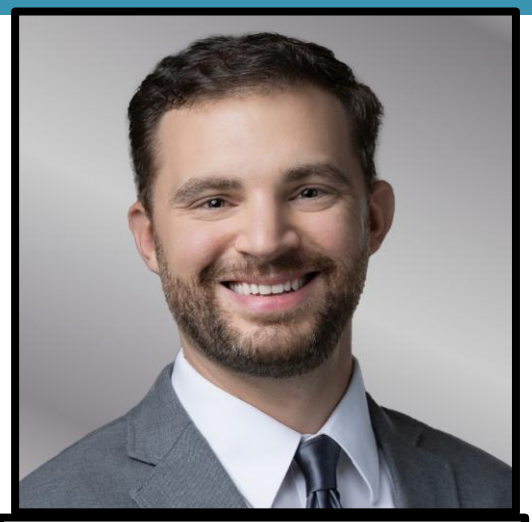


Team Volusia Staff



Keith Norden, CEcD, MEDP
President & CEO

Frank Jones
Director, Business Development & Research



Monty Fletcher II
Manager, Business Development

Debbie Robbins
Executive Assistant/Office Coordinator

Tracy Marino
Director, Marketing & Communications

Jen Boggs
Bookkeeper

TVEDC Board of Directors

Officers

Randy Dye, Chair, Daytona Dodge Chrysler Jeep Ram /Maserati Alfa Romeo of Daytona

David Weis, First Vice Chair, AdventHealth

Dr. Tom LoBasso, Second Vice Chair, Daytona State College

Joyce Shanahan, Treasurer, City of Ormond

M. Jayson Meyer, Secretary, Synergy Billing

Michael Pleus, Municipal Representative, City of Deland

John Ferguson, Legal Counsel, Cobb Cole, P.A.

George Recktenwald, County Manager, Volusia County

2025 Private & Educational Investors

A Collaborative Environment

TVEDC represents 16 Municipalities in Volusia County

Volusia County FLORIDA

CEO BUSINESS ALLIANCE

CareerSource BREVARD FLAGLER VOLUSIA

Southeast Volusia Chamber of Commerce
Serving the Communities of New Smyrna Beach, Edgewater & Oak Hill

Ormond Beach Chamber of Commerce

City of Deltona
I'm Proud To Be A Part Of It!
Incorporated December 31, 1995

Daytona Regional CHAMBER OF COMMERCE

Volusia County FLORIDA ECONOMIC DEVELOPMENT

Volusia Innovation Hub
Powered by Volusia County Government

Volusia County CHAMBER ALLIANCE

PORT ORANGE SOUTH DAYTONA CHAMBER OF COMMERCE

HISPANIC Chamber of Commerce CENTRAL FLORIDA

DELAND & GREATER WEST VOLUSIA CHAMBER OF COMMERCE
EST. 1890

Volusia Business Resources

EMBRY-RIDDLE AERONAUTICAL UNIVERSITY

KEISER UNIVERSITY

DUKE ENERGY.

TECO PEOPLES GAS
AN EMERA COMPANY

Bethune-Cookman University
1923 HEAD HEART HAND 1872 1904 2007

STETSON UNIVERSITY

PALMER College of Chiropractic

FPL

UCF

VMA

DAYTONA STATE COLLEGE

SEVMTC
SOUTHEAST VOLUSIA MANUFACTURING & TECHNOLOGY COALITION
VOLUSIA COUNTY, FLORIDA USA

Private Investors

TVEDC Target Sectors & Subsectors

Advanced Manufacturing	Aerospace / Aviation	Corporate / Regional HQ	Finance / Insurance	Information Technology	Life Sciences	Logistics
▪ Food & Beverage Manufacturing ▪ Semiconductor & Electronic Component Manufacturing ▪ Solar or Clean Energy Component Manufacturing	▪ Navigational & Control Instruments Manufacturing ▪ Spacecraft & Components Manufacturing	▪ Corporate HQ ▪ Regional HQ ▪ Professional Services	▪ Financial Operations ▪ Insurance Agencies	▪ Data Centers ▪ Software Development	▪ Medical Device Manufacturing ▪ Pharmaceutical Manufacturing ▪ Life Sciences R&D	▪ Cold Storage ▪ Logistics Services

Team Volusia Economic Development Corporation

BOARD OF DIRECTORS MEETING

Sanborn Center/DeLand – February 13, 2026

TEAMVOLUSIA
GREATER DAYTONA REGION
ECONOMIC DEVELOPMENT CORPORATION

WELCOME

MICHAEL PLEUS

CITY MANAGER
CITY OF DELAND

2026 PROPOSED SLATE OF OFFICERS

Randy Dye
Chair

Dr. Tom LoBasso
Vice-Chair #1

M. Jayson Meyer
Vice-Chair #2

Bob Ludlow
Secretary

Joyce Shanahan
Treasurer

Michael Pleus
Municipal Representative

John Ferguson
Legal Counsel

George Recktenwald
County Manager

PRESIDENT'S UPDATE

KEITH NORDEN, CEcD, MEDP

PRESIDENT & CEO
Team Volusia EDC

INTRODUCTION OF
NEW AMBASSADOR LEVEL INVESTOR

WINTER CONSTRUCTION
Assigned Designee: **LUKE KOENIG** Business Development Manager

2025 OUTREACH ACTIVITY

SPACECOM
THE GLOBAL COMMERCIAL SPACE CONFERENCE & EXHIBITION

January
Orlando, FL

FPL PoweringFlorida
OFFICE OF ECONOMIC DEVELOPMENT

Illuminations
January
Jupiter, FL

MD&M WEST

February
Anaheim, CA

2025 IEDC LEADERSHIP SUMMIT

February
Washington, DC

SITE SELECTORS GUILD

Pre-Event 2025
March
Orlando, FL

PROMAT 2025

March
Chicago, IL

Sacramento, California
IAMC
SPRING FORUM • MARCH 22-26, 2025

IAMC Spring Forum 2025
March
Sacramento, CA

synapse
INNOVATION LIVES HERE

March
Tampa, FL

SUN 'n FUN
AEROSPACE EXPO
APRIL 1–6, 2025

April
Lakeland, FL

AVIATION WEEK
MRO AMERICAS

April
Atlanta, GA

Aircraft Interiors EXPO

April
Hamburg, Germany

CHMURA

JobsEQ Annual Conference
April
Nashville, TN

Meet the Consultants

Southern Economic
Development Council
April
Atlanta, GA

SELECTUSA
INVESTMENT SUMMIT

May
National Harbor, MD

FLORIDA ECONOMIC DEVELOPMENT COUNCIL
EDUCATE. ADVOCATE. CONNECT.

FEDC Annual Meeting
May
Port Charlotte, FL

SPACE TECH EXPO
USA

June
Long Beach, CA

CONSULTANTS FORUM

Area Development (Spring)
June
Savannah, GA

55th INTERNATIONAL
PARIS AIR SHOW
LE BOURGET
JUNE 16-22, 2025

June
Le Bourget, France

LOGISTICS DEVELOPMENT FORUM

July
Beaver Creek, CO

ANNUAL CONFERENCE
OKLAHOMA '25 SEDC CITY

August, Southern Economic
Development Council
Oklahoma City, OK

ICSC @FLORIDA

International Council of
Shopping Centers
August
Orlando, FL

Americas
FOOD & BEVERAGE SHOW
& CONFERENCE
WORLD TRADE CENTER MIAMI

August
Miami Beach, FL

INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL

Annual Conference
September
Detroit, MI

SITE SELECTORS GUILD

October
Indianapolis, IN

NBAA|BACE

October
Las Vegas, NV

Southeast U.S./Japan &
Japan - U.S. Southeast
Associations

October
Tokyo, Japan

ADVANCED
Economic Development
LEADERSHIP

November
Kansas City, MI

ECONOMIX
ECONOMIX 2025 | Lake Non
November 11 - 13

November
Lake Nona, FL

AREA DEVELOPMENT
SITE AND FACILITY PLANNING

December
Fort Lauderdale, FL

CES™
Powered by The Consumer Technology Association®

SPACECOM®
THE GLOBAL COMMERCIAL SPACE CONFERENCE & EXHIBITION

MD&M WEST

FPL PoweringFlorida
ILLUMINATION

TEAMVOLUSIA
GREATER DAYTONA REGION
ECONOMIC DEVELOPMENT CORPORATION

2026 OUTREACH HIGHLIGHTS YTD

2026 PROJECT SALES FUNNEL

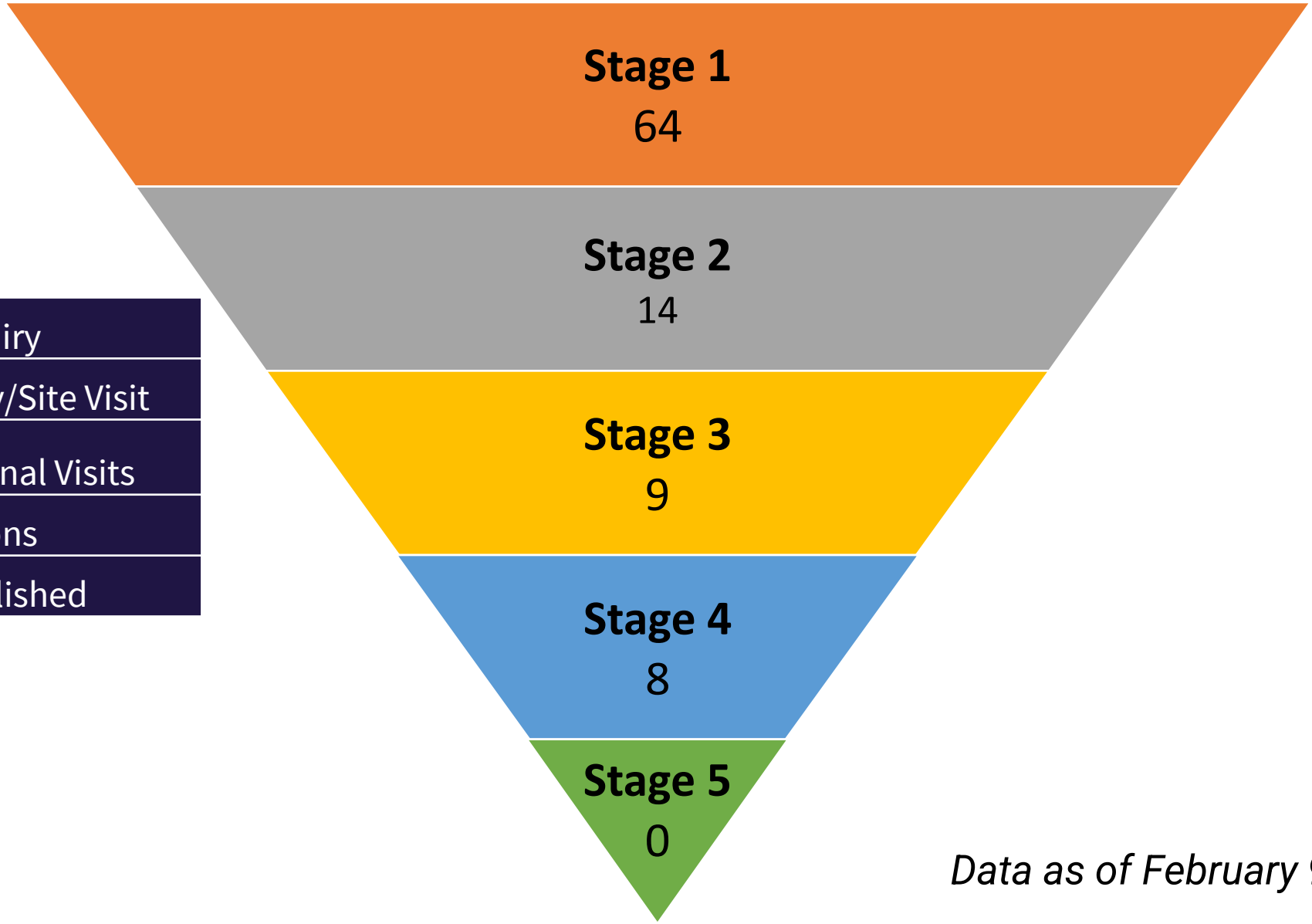
1 - Initial Inquiry

2 - Additional Inquiry/Site Visit

3 - Site Visit/Additional Visits

4 - Negotiations

5 - Project Established



Data as of February 9, 2026

Project Name: 0621

Sector: Manufacturing
Capital Investment: unknown
Jobs Created: 100
Stage: 1 Initial Inquiry

Project Name: Hadron

Sector: Advanced Manufacturing
Capital Investment: $2.5 Billion
Jobs Created: 100
Stage: 1 Initial Inquiry

Project Name: Relay

Sector: Advanced Manufacturing
Capital Investment: unknown
Jobs Created: 20
Stage: 2 Additional Inquiry/ Site Visit

Project Name: Radical

Sector: Aerospace/Aviation
Capital Investment: $80 Million
Jobs Created: 50
Stage: 1 Initial Inquiry

Project Name: Garden

Sector: Other
Capital Investment: $26 Million
Jobs Created: 100
Stage: 4 Negotiations

Project Name: Rocky

Sector: Aviation/ Aerospace
Capital Investment: unknown
Jobs Created: 20
Stage: 4 Negotiations

UPCOMING EVENTS

TVEDC 2026 ANNUAL MEETING

- Date: Thursday, March 12, 2026
- Venue: Daytona State College, The Mori Hosseini Center
- Timeline:
  - 5:00 – 6:30 p.m. Registration, Networking & Cocktail Hour
  - 6:30 – 8:30 p.m. Dinner Meeting

TVEDC BOARD MEETING

- Date: Friday, May 8, 2026
- Venue: Daytona State College, L. Gale Lemerand Student Center, Bldg. 115
- Timeline:
  - 8:00 – 9:00 a.m. Registration, Networking & Light Continental Breakfast
  - 9:00 – 10:30 a.m. Board Meeting

STETSON UNIVERSITY PRESENTATION

STETSON UNIVERSITY

JOHN DOWNEY, PhD

Vice President, Campus Life & Student Success, Stetson University

Thank You

Team Volusia EDC, through tremendous commitment and partnership, works on strategic economic development activities and business recruitment initiatives to Volusia County, Florida. The organization is a valuable part of the economic development delivery system and works in partnership with state and county agencies, municipalities, chambers and other resource partners to achieve county-wide economic development goals for Volusia County. The EDC's program and services are partially funded through contracts with Volusia County and many of the municipalities located within the county. Additional funds are raised from private sector companies and organizations. Today, the organizations continues to grow and help strengthen the economic prosperity for the region.

Team Volusia EDC
One Daytona Blvd, Ste. 240
Daytona Beach, FL 32114

Keith Norden, CEcD
President & CEO
386 265-6332 (Office)
386-506-9542 (Cell)

KNorden@tvedc.com
www.tvedc.com

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: K.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 7 - K

SUBJECT:
Request for recognition(s):

1. Proclamation - Child Abuse Prevention Month
2. Proclamation - Water Conservation Month
3. Proclamation - Arbor Day
4. Proclamation - Water Safety Month
5. Proclamation - EMS Week
6. Proclamation - National Public Works Week
7. Proclamation - Memorial Day
8. Proclamation - Building Social Connection and Improving Mental Health Through the Move with the Mayor

LOCATION:
Citywide

COST:
N/A

SOURCE OF FUNDS:
N/A

ORIGINATING DEPARTMENT:
City Manager’s Office

POTENTIAL MOTION:
“I move to approve the requested recognition(s).”

BACKGROUND:
N/A

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: A.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 8 - A

SUBJECT:
Public Hearing - Ordinance No. 03-2026, Animal Ordinance, Chapter 14 - Animals, at second and final reading.

LOCATION:
City of Deltona Animal Control 255 Enterprise Road, Deltona, FL 32725

COST:
$0.00

SOURCE OF FUNDS:
N/A

ORIGINATING DEPARTMENT:
Code Compliance Department

POTENTIAL MOTION:
“I move to approve Ordinance No. 03-2026, Animal Ordinance, Chapter 14 - Animals, at second and final reading.”

BACKGROUND:
The City of Deltona Code of Ordinances Chapter 14 - Animals, establishes rules and regulations as to the keeping of animals within the City providing for the public health, safety and welfare of both animals and the residents. During the 2025 Legislative Session, the Florida Legislatures pass HB 593 revising penalties and regulations associated with dangerous dogs; and the City Commission in its Land Development Regulations updated provisions related to certain prohibited animals that require updated within the General Ordinances and the City Commission provided direction to City Staff to revise animal licensing practices.

The Code Compliance Manager recommends approval of the Animal Ordinance Chapter 14 - Animals.

An act relating to dangerous dogs; providing a short title; amending s. 767.01, F.S.; requiring certain dog owners to securely confine their dogs in a proper enclosure; making technical changes; amending s. 767.10, F.S.; revising legislative findings relating to dangerous dogs; reordering and amending s. 767.11, F.S.; revising definitions; amending s. 767.12, F.S.; requiring, rather than authorizing, that dogs subject to certain dangerous dog investigations which have killed or bitten a human being to a certain severity be immediately confiscated, placed in quarantine if necessary, impounded, and held; requiring, rather than authorizing, that such dogs be held until the completion of certain actions; authorizing dogs that are the subject of multiple dangerous dog investigations to be immediately confiscated, placed in quarantine, impounded, and held; requiring that certain dogs not impounded with the animal control authority be confined in a proper enclosure by the owner; requiring the owner of a dog subject to a dangerous dog investigation to provide certain information to an animal control authority; requiring the owner of a dog classified as dangerous to obtain a certificate of registration for the dog from a certain

animal control authority and renew the certification annually; authorizing an animal control authority to issue certain certificates of registration to certain persons if certain conditions have been met, including implantation of a microchip, spaying or neutering the dog, and obtaining limited liability insurance; requiring the owner of a dog classified as a dangerous dog to obtain dangerous dog liability insurance coverage and provide proof of such insurance to a certain animal control authority; providing requirements for such insurance; requiring and authorizing an animal control authority to humanely euthanize a dangerous dog under certain circumstances; requiring an animal shelter, a humane organization, or certain animal control agencies to provide specified information to potential adopters; revising the conditions under which an owner is authorized to exercise a dangerous dog; revising the civil penalty for violations; providing criminal penalties for persons who resist or obstruct an animal control authority; making technical changes; amending s. 767.13, F.S.; increasing a penalty for the owner of a dog previously declared dangerous which attacks and causes severe injury to or the death of any human; making technical changes; conforming provisions to

changes made by the act; amending s. 767.135, F.S.; making technical changes; conforming provisions to changes made by the act; amending s. 767.136, F.S.; increasing a penalty for the owner of a dog that causes severe injury to, or the death of, a human; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. This act may be cited as the "Pam Rock Act."

Section 2. Section 767.01, Florida Statutes, is amended to read:

767.01 Dog owner's liability for damages to persons, domestic animals, or livestock.—

(1) A dog owner is ~~Owners of dogs shall be~~ liable for any damage done by the owner's dog ~~their dogs~~ to a person or to any animal included in the definitions of "domestic animal" and "livestock" as provided by s. 585.01.

(2) If a dog owner has knowledge of the dog's dangerous propensities, the owner must securely confine the dog in a proper enclosure as defined in s. 767.11.

Section 3. Section 767.10, Florida Statutes, is amended to read:

767.10 Legislative findings.—The Legislature finds that dangerous dogs are an increasingly serious and widespread threat

to the safety and welfare of the people of this state because of unprovoked attacks which cause injury to persons and domestic animals; that such attacks are in part attributable to the failure of owners to confine and properly train and control their dogs; that existing laws inadequately address this growing problem; and that it is appropriate and necessary to impose uniform requirements for dog ~~the~~ owners ~~of dangerous dogs~~.

Section 4. Section 767.11, Florida Statutes, is reordered and amended to read:

767.11 Definitions.—As used in this part ~~act~~, unless the context clearly requires otherwise:

(3) ~~(1)~~ "Dangerous dog" means a ~~any~~ dog that according to the records of the appropriate authority:

(a) Has aggressively bitten, attacked, or endangered or has inflicted severe injury on a human being on public or private property;

(b) Has more than once severely injured or killed a domestic animal while off the owner's property; or

(c) Has, when unprovoked, chased or approached a person upon the streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack, provided that such actions are attested to in a sworn statement by one or more persons and dutifully investigated by the appropriate authority.

(7) ~~(2)~~ "Unprovoked" means that the victim who has been conducting himself or herself peacefully and lawfully has been

bitten or chased in a menacing fashion or attacked by a dog.

(6) ~~(3)~~ "Severe injury" means any physical injury that results in broken bones, multiple bites, or disfiguring lacerations requiring sutures or reconstructive surgery.

(5) ~~(4)~~ "Proper enclosure ~~of a dangerous dog~~" means, while on the owner's property, a ~~dangerous~~ dog is securely confined indoors or in a securely enclosed and locked pen or structure, suitable to prevent the entry of young children and designed to prevent the dog ~~animal~~ from escaping. The ~~Such~~ pen or structure must ~~shall~~ have secure sides and a secure top to prevent the dog from escaping over, under, or through the structure and must ~~shall~~ also provide protection from the elements.

(1) ~~(5)~~ "Animal control authority" means an entity acting alone or in concert with other local governmental units and authorized by them to enforce the animal control laws of the city, county, or state. In those areas not served by an animal control authority, the sheriff shall carry out the duties of the animal control authority under this part ~~act~~.

(2) ~~(6)~~ "Animal control officer" means any individual employed, contracted with, or appointed by the animal control authority for the purpose of aiding in the enforcement of this part ~~act~~ or any other law or ordinance relating to the licensure of animals, control of animals, or seizure and impoundment of animals and includes any state or local law enforcement officer or other employee whose duties in whole or in part include

assignments that involve the seizure and impoundment of an ~~any~~ animal.

(4) ~~(7)~~ "Owner" means a ~~any~~ person, a firm, a corporation, or an organization possessing, harboring, keeping, or having control or custody of an animal or, if the animal is owned by a person under the age of 18, that person's parent or guardian.

Section 5. Section 767.12, Florida Statutes, is amended to read:

767.12 Classification of dogs as dangerous; owner requirements; penalty ~~certification of registration; notice and hearing requirements; confinement of animal; exemption; appeals; unlawful acts~~.—

(1) An animal control authority shall investigate reported incidents involving any dog that may be dangerous and, if possible, shall interview the owner and require a sworn affidavit from any person, including any animal control officer or enforcement officer, desiring to have a dog classified as dangerous.

(a) An animal that is the subject of a dangerous dog investigation and that has killed a human being or has bitten a human being and left a bite mark that scores 5 or higher on the Dunbar bite scale must ~~because of severe injury to a human being~~ ~~may~~ be immediately confiscated by an animal control authority;~~,~~ placed in quarantine, if necessary, for the proper length of time;~~, or~~ impounded; and held. The animal must ~~may~~ be held

pending the outcome of the investigation and any hearings or appeals related to the dangerous dog classification or any penalty imposed under this section. If the dog is to be destroyed, the dog may not be destroyed while an appeal is pending. The owner is responsible for payment of all boarding costs and other fees as may be required to humanely and safely keep the animal pending any hearing or appeal.

(b) An animal that is the subject of any other ~~a~~ dangerous dog investigation may be immediately confiscated by an animal control authority; placed in quarantine, if necessary, for the proper length of time; impounded; and held. An animal that ~~investigation which~~ is not impounded with the animal control authority must be ~~humanely and safely~~ confined by the owner in a proper enclosure ~~securely fenced or enclosed area. The animal shall be confined in such manner~~ pending the outcome of the investigation and the resolution of any hearings or appeals related to the dangerous dog classification or any penalty imposed under this section. The owner shall provide the address at which the animal resides ~~shall be provided~~ to the animal control authority. A dog that is the subject of a dangerous dog investigation may not be relocated or have its ownership transferred pending the outcome of the investigation and any hearings or appeals related to the dangerous dog classification or any penalty imposed under this section. If a dog is to be destroyed, the dog may not be relocated or have its ownership

transferred.

(2) A dog may not be declared dangerous if any of the following apply:

(a) The threat, injury, or damage was sustained by a person who, at the time, was unlawfully on the property or who, while lawfully on the property, was tormenting, abusing, or assaulting the dog or its owner or a family member.

(b) The dog was protecting or defending a human being within the immediate vicinity of the dog from an unjustified attack or assault.

(3) After the investigation, the animal control authority shall make an initial determination as to whether there is sufficient cause to classify the dog as dangerous and, if sufficient cause is found, as to the appropriate penalty ~~under subsection (5)~~. The animal control authority shall afford the owner an opportunity for a hearing before ~~prior to~~ making a final determination regarding the classification or penalty. The animal control authority shall provide written notification of the sufficient cause finding and proposed penalty to the owner by registered mail or~~,~~ certified hand delivery~~,~~ or service in conformance with the provisions of chapter 48 relating to service of process. The owner may file a written request for a hearing regarding the dangerous dog classification, penalty, or both, within 7 calendar days after receipt of the notification of the sufficient cause finding and proposed penalty. If the

owner requests a hearing, the hearing must ~~shall~~ be held as soon as possible, but not later than 21 calendar days and not sooner than 5 days after receipt of the request from the owner. If a hearing is not timely requested regarding the dangerous dog classification or proposed penalty, the determination of the animal control authority as to such matter is ~~shall become~~ final. Each applicable local governing authority shall establish hearing procedures that conform to this subsection.

(4) Upon a dangerous dog classification and penalty becoming final after a hearing or by operation of law pursuant to subsection (3), the animal control authority shall provide a written final order to the owner by registered mail or~~,~~ certified hand delivery or service in conformance with the provisions of chapter 48 relating to service of process. The owner may appeal the classification or~~,~~ penalty, or both, to the circuit court in accordance with the Florida Rules of Appellate Procedure after receipt of the final order. If the dog is not held by the animal control authority, the owner must confine the dog in a proper enclosure ~~securely fenced or enclosed area~~ pending resolution of the appeal. Each applicable local governing authority must establish appeal procedures that conform to this subsection.

(5)(a) Except as otherwise provided in paragraph (b), the owner of a dog classified as a dangerous dog shall do all of the following:

1. Upon ~~Within 14 days after~~ issuance of the final order classifying the dog as dangerous or the conclusion of any appeal that affirms such final order, obtain a certificate of registration for the dog from the animal control authority serving the area in which he or she resides, and renew the certificate annually. Animal control authorities may ~~are authorized to~~ issue such certificates of registration, and renewals thereof, only to persons who are at least 18 years of age and who present to the animal control authority sufficient evidence of all of the following:

a. A current certificate of rabies vaccination for the dog.

b. A proper enclosure to confine the ~~a~~ dangerous dog and the posting of the premises with a clearly visible warning sign at all entry points which informs both children and adults of the presence of a dangerous dog on the property.

c. Permanent identification of the dog by~~, such as a tattoo on the inside thigh or electronic~~ implantation of a microchip. Any person who knowingly and willfully removes a microchip implanted pursuant to this sub-subparagraph commits a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.

d. The dog having been spayed or neutered.

e. Liability insurance as required by subparagraph 2.

The appropriate governmental unit may impose an annual fee for the issuance of certificates of registration required by this section.

2. Upon issuance of the final order classifying the dog as dangerous or the conclusion of any appeal that affirms such final order, obtain liability insurance coverage in an amount of at least $100,000 to cover damages resulting from an attack by the dangerous dog causing bodily injury to a person and provide proof of the required liability insurance coverage to the animal control authority for the area in which the dog is kept.

3. Immediately notify the appropriate animal control authority when the dog:

a. Is loose or unconfined; ~~.~~

b. Has bitten a human being or attacked another animal; ~~.~~

c. Is sold, given away, or dies; or ~~.~~

d. Is moved to another address.

4. Before selling or giving away the ~~a~~ dangerous dog, ~~is sold or given away, the owner shall~~ provide the name, address, and telephone number of the new owner to the animal control authority.

a. The new owner must comply with ~~all of the requirements of~~ this section and any implementing local ordinances, even if the animal is moved from one local jurisdiction to another within this ~~the~~ state, and ~~. The animal control officer~~ must notify the animal control authority ~~be notified by the owner of~~

~~a dog classified as dangerous~~ that the dog is in the authority's ~~his or her~~ jurisdiction.

b. If a dangerous dog has killed a human being or has bitten a human being and left a bite mark that scores 5 or higher on the Dunbar bite scale and is surrendered to an animal control authority, the authority must humanely euthanize the dog.

c. For any other dangerous dog that is surrendered to an animal control authority, the authority may humanely euthanize the dog. If the animal control authority elects to place the animal for adoption, it must post signage on the dog's enclosure to inform potential adopters that the dog has been declared dangerous and inform any adopter of the dog owner's requirements under this section. The animal control authority must provide a person who adopts a dangerous dog with a copy of the declaration and must require them to sign a contract with the authority agreeing to abide by the requirements of the declaration.

5.~~3.~~ Not allow ~~permit~~ the dog to be outside a proper enclosure unless the dog is muzzled and restrained by a substantial chain or leash and under control of a competent person. The muzzle must be made in a manner that will not cause injury to the dog or interfere with its vision or respiration but will prevent it from biting a person or an animal. The owner may exercise the dog on the owner's property in a proper enclosure ~~securely fenced or enclosed area that does not have a~~

~~top,~~ without a muzzle or leash~~,~~ if the dog remains within the owner's ~~his or her~~ sight and only members of the immediate household or persons 18 years of age or older, if applicable, are allowed in the enclosure when the dog is present. When being transported, such dogs must be safely and securely restrained within a vehicle.

(b) If a dog is classified as a dangerous dog due to an incident that causes severe injury to a human being, based upon the nature and circumstances of the injury and the likelihood of a future threat to the public safety, health, and welfare, the dog may be destroyed in an expeditious and humane manner.

(6) Hunting dogs are exempt from this section when engaged in any legal hunt or training procedure. Dogs engaged in training or exhibiting in legal sports such as obedience trials, conformation shows, field trials, hunting/retrieving trials, and herding trials are exempt from this section when engaged in any legal procedures. However, such dogs at all other times in all other respects are subject to this and local laws. Dogs that have been classified as dangerous may not be used for hunting purposes.

(7) A person who violates ~~any provision of~~ this section commits a noncriminal infraction, punishable by a fine not to exceed $1,000 per violation. In addition, any person who resists or obstructs an animal control authority in enforcing this section commits a misdemeanor of the first degree, punishable as

provided in s. 775.082 or s. 775.083 ~~$500~~.

Section 6. Subsections (1) and (2) of section 767.13, Florida Statutes, are amended to read:

767.13 Attack or bite by dangerous dog; penalties; confiscation; destruction.—

(1) If a dog that has previously been declared dangerous attacks or bites a person or a domestic animal without provocation, the owner commits ~~is guilty of~~ a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083. ~~In addition,~~ The dangerous dog must ~~shall~~ be immediately confiscated by an animal control authority;~~,~~ placed in quarantine, if necessary, for the proper length of time;~~, or~~ impounded; and held for 10 business days after the owner is given written notification under s. 767.12, and thereafter destroyed in an expeditious and humane manner. ~~This 10-day time period shall allow~~ The owner may ~~to~~ request a hearing under s. 767.12 during the 10 business days after such notification. The owner is ~~shall be~~ responsible for payment of all boarding costs and other fees as may be required to humanely and safely keep the animal during any appeal procedure.

(2) If a dog that has previously been declared dangerous attacks and causes severe injury to or death of any human, the owner commits ~~is guilty of~~ a felony of the second ~~third~~ degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084. ~~In addition,~~ The dog must ~~shall~~ be immediately confiscated by an

animal control authority;~~,~~ placed in quarantine, if necessary, for the proper length of time; impounded; and ~~or~~ held for 10 business days after the owner is given written notification under s. 767.12, and thereafter destroyed in an expeditious and humane manner. ~~This 10-day time period shall allow~~ The owner may ~~to~~ request a hearing under s. 767.12 during the 10 business days after such notification. The owner is ~~shall be~~ responsible for payment of all boarding costs and other fees as may be required to humanely and safely keep the animal during any appeal procedure.

Section 7. Section 767.135, Florida Statutes, is amended to read:

767.135 Attack or bite by unclassified dog that causes death; confiscation; destruction.—If a dog that has not been declared dangerous attacks and causes the death of a human, the dog must ~~shall~~ be immediately confiscated by an animal control authority;~~,~~ placed in quarantine, if necessary, for the proper length of time; impounded; and ~~or~~ held for 10 business days after the owner is given written notification under s. 767.12, and thereafter destroyed in an expeditious and humane manner. ~~This 10-day time period shall allow~~ The owner may ~~to~~ request a hearing under s. 767.12 during the 10 business days after such notification. If the owner files a written appeal under s. 767.12 or this section, the dog must be held and may not be destroyed while the appeal is pending. The owner is responsible

for payment of all boarding costs and other fees as may be required to humanely and safely keep the animal during any appeal procedure.

Section 8. Subsection (1) of section 767.136, Florida Statutes, is amended to read:

767.136 Attack or bite by unclassified dog that causes severe injury or death; penalties.—

(1) If a dog that has not been declared dangerous attacks and causes severe injury to, or the death of, a human, and the owner of the dog had knowledge of the dog's dangerous propensities, yet demonstrated a reckless disregard for such propensities under the circumstances, the owner of the dog commits a misdemeanor of the first ~~second~~ degree, punishable as provided in s. 775.082 or s. 775.083.

Section 9. This act shall take effect July 1, 2025.

ORDINANCE NO. 03-2026

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING THE GENERAL ORDINANCES, CHAPTER 14, "ANIMALS," TO UPDATE REGULATIONS RELATED TO ANIMAL LICENSING, BREEDERS, DANGEROUS DOGS, AND IRRESPONSIBLE OWNERS; PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, Article VIII of the State Constitution and Chapter 166, Florida Statutes provide that municipalities shall have the governmental, corporate, and proprietary powers to enable them to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except when expressly prohibited by law; and

WHEREAS, the City of Deltona, Florida (the "City") as the governing body, pursuant to the authority vested in Chapter 163 and Chapter 166, Florida Statutes, is authorized and empowered to consider changes to its ordinances

WHEREAS, the City adopted Chapter 14, "Animals" within its General Ordinances to protect public health, safety, and welfare by regulating pet ownership and animal care; and

WHEREAS, during the 2025 Legislative Session, the Florida Legislatures passed HB 593 revising penalties and regulations associated with dangerous dogs; and

WHEREAS, the City Commission in its Land Development Regulations updated provisions related to certain prohibited animals that require updates within the General Ordinances; and

WHEREAS, the City Commission provided direction to City Staff to revise animal licensing practices; and

WHEREAS, Chapter 14, "Animals" shall be amended to update regulations related to animal licensing, breeders, dangerous dogs, and irresponsible owners; and

WHEREAS, the City Commission finds and determines that these modifications are in the best interest of the public health, safety, and welfare of the residents of the City of Deltona.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

Section 1. Recitals Adopted. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this ordinance upon adoption hereof.

Section 2. Amendment to the Code of Ordinances. The City Commission hereby approves and adopts modifications to Chapter 14, "Animals," of the General Ordinances, as set forth in "Exhibit A" attached hereto.

Section 3. Conflicts. Any and all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Section 4. Severability. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any other provision or application of this ordinance which can be given effect without the invalid provision or application.

Section 5. Codification. The provisions of this Ordinance shall be codified as and be made part of the Code of Ordinances of the City of Deltona. The sections of this Ordinance may be renumbered to accomplish such intention.

Section 6. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA THIS _____ DAY OF _____, 2025.

First Reading: _____

Advertised: _____

Second Reading: _____

BY: _____
Santiago Avila, Jr., MAYOR

ATTEST:

_____
Joyce Raftery, CMC, MMC, CITY CLERK

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida

_____
TG Law PLLC, CITY ATTORNEY

Name	Yes	No
Avila-Vazquez		
Colwell		
Heriot		
Howington		
Nabicht		
Santiago		
Avila		

Chapter 14 ANIMALS[1]

ARTICLE I. IN GENERAL

Sec. 14-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abandon means to give up possession of, to neglect, to forsake an animal or to refuse to provide or perform the legal obligations for care and support of an animal by its owner or owner's agent.

Adequate care or *care* means the responsible practice of good animal husbandry, handling, production, management, confinement, feeding, watering, protection, shelter, transportation, treatment, and, when necessary, euthanasia, appropriate for the age, species, condition, size and type of the animal and the provision of veterinary care when needed to prevent suffering or impairment of health. A structurally sound, properly ventilated, sanitary and weather=proof shelter suitable for the species, condition and age of the animal, which provides access to the shade from direct sunlight and protection from the exposure to inclement weather.

Adequate food means uncontaminated, wholesome, palatable, and of enough quantity and nutritive value to maintain the normal condition and weight of the animal. The diet must be appropriate for the species, individual animal's age and condition.

Adequate shelter means provision of and access to shelter that is suitable for the species, age, condition, size, and type of each animal; provides adequate space for each animal; is safe and protects each animal from injury, rain, sleet, snow, hail, direct sunlight, the adverse effects of heat or cold, physical suffering, and impairment of health; is properly lighted; is properly cleaned; enables each animal to be clean and dry, except when detrimental to the species; during hot weather, is properly shaded and does not readily conduct heat; during cold weather, has a windbreak at its entrance and provides a quantity of bedding material consisting of straw, cedar shavings, or the equivalent that is sufficient to protect the animal from cold and promote the retention of body heat; and, for dogs and cats, provides a solid surface, resting platform, pad, floormat, or similar device that is large enough for the animal to lie on in a normal manner and can be maintained in a sanitary manner. Under this chapter, shelters whose wire, grid, or slat floors (i) permit the animals' feet to pass through the openings, (ii) sag

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[1]Editor's note(s)—Ord. No. 10-2020, § 2, adopted April 6, 2020, amended ch. 14 in its entirety in effect repealing and replacing said chapter as set out herein. Formerly, ch. 14 pertained to similar subject matter and derived from Ord. No. 96-51, §§ 1(2), 2, 3(1), (2), 4(1)—(4), 5—8, 9(1)—(8), 10, 11, 12(1)—(3), 13(2)—(6), 14(1)—(8), 15(1)—(3), 17, 19, adopted Oct. 7, 1996; Ord. No. 04-98, §§ 1—5, adopted Feb. 2, 1998; Ord. No. 14-99, §§ 1, 2, adopted June 7, 1999; Ord. No. 20-02, §§ 1—5, adopted Aug. 19, 2002; Ord. No. 06-06, §§ 1—9, adopted April 17, 2006; Ord. No. 22-2006, §§ 1—5, adopted Sept. 6, 2006; Ord. No. 04-2008, § 1, adopted Feb. 18, 2008; Ord. No. 05-2008, § 1, adopted March 3, 2008; Ord. No. 33-2008, §§ 1, 2, adopted Sept. 15, 2008; Ord. No. 31-2014, § 1, adopted Nov. 3, 2014; Ord. No. 02-2015, § 1, adopted March 16, 2015; and Ord. No. 10-2016, § 1, adopted March 7, 2016.

Cross reference(s)—Environment, Ch. 38.

State law reference(s)—Animal care and control, F.S. Ch. 828.

under the animals' weight, or (iii) otherwise do not protect the animals' feet or toes from injury are not adequate shelter.

Adequate water means a continual access to a supply of clean, fresh, potable water provided in a sanitary manner suitable for the species, and in sufficient amounts to maintain good health. Such water will be provided in a secure manner so that the container cannot be overturned.

Adult animal means domesticated animal including dogs, cats and ferrets four months of age or older.

Animal care facility means any person, group or business that provides for the care, sustenance, housing, maintenance or other necessary care of an animal, usually but not necessarily for a fee. Included, but not limited to, veterinary facilities, boarding facilities, groomers, animal sitters/foster care, rescues, shelters and pet stores.

At large means a dog or cat or other domesticated animal, not under the direct control of the owner (whether licensed or unlicensed).

Baiting means to attack with violence, to provoke or to harass an animal with one or more animals for the purpose of training an animal for, or cause an animal to engage in, fights with or among other animals.

Baiting also means the use of live animals in the training of racing greyhounds or dogs used in "hot dog rodeos", or any other performing animal exhibition.

Cats mean animals that are members of the feline family that are accustomed to living in or about the habitation of humans and have been domesticated.

Control means the regulation of the possession, ownership, care and custody of cats and dogs or other domesticated animals and having authority over a domesticated animal whether or not under restraint.

Cruelty to animals, as defined in F.S. ch. 828, as it may be amended from time to time.

Community cat caregiver means a person, in accordance with a trap-neuter-return ("TNR") program, provides care to a community cat. A community cat caregiver shall not be considered the owner or harborer of a community cat. The provision of care to a community cat by a community cat caregiver shall not be considered a "use" of real property that is regulated by the city's land development regulations.

Dangerous dog means any dog that according to the records of the appropriate authority:

(1) Has aggressively bitten, attacked, or endangered or has inflicted severe injury on a human being on public or private property;

(2) Has killed a domestic animal or, more than once, severely injured a domestic animal while off the owner's property;

(3) Has been used primarily or in part for the purpose of dog fighting or is a dog trained for dog fighting; or

(4) Has, when unprovoked, chased or approached a person upon the streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack provided that such actions are attested to in a sworn statement by one or more persons and dutifully investigated by the appropriate authority.

Direct control means the immediate, continuous physical control of an animal at all times such as by means of a leash, cord, secure fence, or chain of such strength to restrain the animal and controlled by a person capable of restraining the animal, or safe and secure restraint within a vehicle.

Domesticated animal means an animal kept for the enjoyment and/or companionship rather than utility: an animal of a species that has been bred and raised to live in or about the habitation of humans and is dependent upon people for food, shelter, and survival.

Euthanasia means the humane and painless putting to death of an animal that is hopelessly sick or injured. In the case of dogs and cats, by injection of sodium pentobarbital as defined in F.S. ch. 828.

Eartipping means a straight line cutting the tip of the left ear of a cat while the cat is anesthetized. This is a universal sign of spay/neuter for community cats.

Exotic species means any animal whose natural habitat is outside the continental United States.

Feral animal means any wild cat or dog, whether it was born in the wild or reverted to a wild state due to abandonment or lack of domestication.

Fowl means all kinds of birds, whether wild or domesticated.

Harass means to annoy, bother, disturb, plague or torment repeatedly and persistently.

Holding facility means any one or combination of a pet shop, kennel, cattery, or riding school or stable, or any facility the city commission may designate.

Humane capture methods means use of control poles, muzzles, nets, humane traps and tranquilizer equipment.

Humane manner means a manner consistent with the physical and behavioral needs of a species, including, but not limited to, adequate heat, ventilation and sanitary shelter, wholesome food and water consistent with the normal requirements and feeding habits of the animal according to its size, species and breed; including necessary veterinary care.

Kennel or *cattery* means any facility where dogs or cats are kept for profit rather than enjoyment, by boarding, grooming, buying, training, selling, leasing-for-hire or offering stud services. Animal hospitals maintained by a Florida licensed veterinarian, shelter, or tax-exempt animal care facility shall not be considered commercial kennels or catteries.

Licensed veterinarian means all veterinarians actively engaged in the practice of that profession in the state who are duly registered and licensed as such by the state, and who are authorized to vaccinate dogs and cats against rabies and to execute certificates of vaccination. F.S. ch. 474.

Livestock, as defined in F.S. ch. 828.23, means all animals of the equine, bovine or swine class, including, but not limited to, goats, sheep, mules, horses, hogs, cattle and other grazing animals.

Mistreat means every act or omission, which causes or unreasonably permits the continuation of unnecessary abuse or unjustifiable pain or suffering.

Neglect means failure to provide food, water, protection from the elements, exercise, change of air, or other care generally considered to be normal, usual and accepted for an animal's health and well-being consistent with the species, breed and type of animal.

Offensive odor means any animal body odor or smell, or fecal matter odor or smell, emanating from the property.

Owner means any person or entity owning, keeping, harboring or having control of one or more animals. An animal shall be deemed to be harbored if it is fed or sheltered for ten or more consecutive days. Any implied owner will be construed as the owner of an animal. An animal owner is responsible for keeping their animals under direct control at all time and will be held accountable for any violation of this chapter.

Poultry means any animal belonging to the family Phasianidae, including, but not limited to, chickens, roosters, turkeys and peacocks, and any animal belonging to the family Anatidae, including, but not limited to, geese and ducks.

Public nuisance, for the purposes of this chapter, public nuisance means any animal that unreasonably annoys the community, injures the health of citizens in general or other animals, or substantially interferes with the rights of other persons to the quiet enjoyment of life or property.

Public nuisance facility means any holding facility harboring a public nuisance animal.

Restraint means the control of an animal by leash, fence, building, cage, crate or other secure enclosure that prevents such animal from roaming at large. Animals must be restrained in a clear area, free from obstructions or vermin-harboring debris.

Severe injury means any physical injury that results in a broken bone, multiple bites, or a disfiguring laceration requiring sutures or reconstructive surgery.

Shelter means a secure weather resistant structure which protects an animal from exposure to the elements including, but not limited to, rain, cold, wind and heat, and in size a minimum of six inches higher than the animal's height at full stand with head erect, one and one-half the animal's full body length, and sufficient in width to permit the animal to turn around.

Sheriff means the Volusia County Sheriff or his or her designee.

Tether shall mean a trolley cable, cord, rope, chain, strap, or any other linear thing that restrains, limits or confines the free unimpeded movement of a dog, cat, or other animal to a limited space or area. (Ormond Beach)

Tethering or *tethered* shall mean the act of affixing or attaching a tether to a dog, cat, or other animal. The act of "tethering" shall not include the use of a leash or other restraint when utilized by a person while walking or exercising a dog, cat, or other animal; nor shall it include commercial safety restraint devices that are designed for use in vehicles for the protection of animals while they are being transported from one location to another. (Ormond Beach)

Threatening and *menacing behavior* means any aggressive behavior toward a human or another animal whether by barking, growling or charging, without provocation, where such action on the part of the aggressor creates a reasonable apprehension of immediate injury. This does not include an animal that is secured on its own property.

TNR Program means a protocol pursuant to which stray cats are trapped, neutered/spayed. Ear-tipped, vaccinated against rabies, and returned to the location where they congregate, in accordance with the TNR Protocol.

Wild animal means any animal not accustomed to living in or about the habitation of humans.

Zoological park means a zoological garden or collection of living animals kept for public display and exhibition, holding permits to exhibit and keep certain animals as required by state and federal law, including, but not limited to, permits from the Florida Fish and Wildlife Conservation Commission or the United States Department of Agriculture.

(Ord. No. 10-2020, § 2, 4-6-2020)

Cross reference(s)—Definitions generally, § 1-2.

Sec. 14-2. Public nuisance animals.

It is unlawful for a person to permit animals to become a public nuisance. An animal shall be declared a public nuisance animal if such animal:

(1) Is repeatedly found at large;

(2) Repeatedly damages the property of anyone other than its owner;

(3) Is vicious;

(4) Causes offensive odors, which disturb the comfort, peace or repose of any person residing in the vicinity;

(5) Is on property in such numbers as exceeds the number limits placed on animals in this chapter;

(6) Barks, chirps, howls, meows, or makes other such prolonged and disturbing noises which interfere with the peace and quietude of the neighboring property when such noises continue for periods longer than 15 minutes;

(7) Harasses passersby or passing vehicles;

(8) Has attacked other domestic animals;

(9) Has otherwise been determined to be a stray.

This section is not intended to apply to dogs that are considered "dangerous dogs" pursuant to the definition in section 14-1 of this chapter.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-3. Prohibited animals.

(a) *Specific animals.* It shall be unlawful to keep, maintain or raise in the city the following animals:

(1) Any Artiodactyla (even-toed) or Perissodactyla (odd-toed) ungulate, including, but not limited to, animals in the genus Bos (cows), all species; Ovis (sheep), all species; and Capra (goats), all species; and all other hoofed animals.

(2) Any animal belonging to the family Phasianidae or family Anatidae, all species, including, but not limited to, chickens, roosters, turkeys, peacocks, geese and ducks.

a. *Exception.* Chickens are permitted per Sec. 14-281 where all requirements have been met and a permit has been issued by the city.

(3) Any dangerous animal.

(4) Venomous reptiles.

(5) Animals that have been declared "public nuisance animals" more than once.

(b) *Exceptions.* Subsection (a) of this section is not intended to apply and it is an exception to those provisions regarding the keeping of prohibited animals if:

(1) The prohibited animals are being kept at a zoological park or animal shelter licensed and operating in accordance with this Code.

(2) The prohibited animals are trained guard animals or trained law enforcement animals and are maintained by a law enforcement agency and used exclusively by the law enforcement agency in fulfilling its duties.

(3) The prohibited animals consist only of livestock, ungulates and poultry, and are being kept on a farm located in an agriculturally zoned area of the city.

(4) The prohibited animals are being kept in a zoning district~~n area~~ where agricultural uses are permitted ~~zoned rural residential (RR)~~ and follow the permitted use in that district as hobby breeder or personal use and not for resale, accessory to a single-family dwelling.

a. *Exception.* Chickens are permitted per Sec. 14-281 where all requirements have been met and a permit has been issued by the city.

(5) The animal is a dog that has been declared a "dangerous dog" pursuant to the procedure established in section 14-166, of division 3 of this chapter, and the owner is following the requirements of subsection 14-166(f).

(6) A permit for the animal has been issued by the Florida Fish and Wildlife Conservation Commission in accordance with F.S. § 372.922, but this exception shall only be to the extent that such statutes preempt this section.

(c) *Number of dogs and cats.* It shall be unlawful to keep, maintain or raise in the city more than five dogs and/or cats on one parcel of land of one acre or less. Modified by the TNR Protocol as to cats.

(1) For parcels of land larger than one acre, the number of dogs and/or cats permitted shall increase by one animal for each one-fifth acre over one acre until the parcel reaches two acres in size. Parcels of land two acres or greater shall be permitted to have up to ten dogs and/or cats, but no more than ten such dogs or cats or combination of such animals shall be permitted in non-agriculturally zoned areas of the city without a kennel license.

(2) Agriculturally zoned areas of the city shall have no restrictions on the number of dogs and/or cats on a parcel of land.

(3) This restriction of the number of dogs and cats shall not apply if the number is exceeded due to the birth of puppies and/or kittens and the violation of this section is temporary in nature and does not extend past 16 weeks after the birth of the puppies and/or kittens.

(d) *Restrictions for certain animals.* The keeping of hamsters, gerbils, ferrets, mice, guinea pigs, non-vicious and non-venomous reptiles, parrots and other small birds and rabbits shall be permitted in the city; however, the restrictions upon cats and dogs found in subsection (c) of this section shall also apply to other domesticated animals being kept upon a parcel of land.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-4. Retail sale of dogs and cats.

(a) An adoption-based business model shall be required for the retail sale of dogs or cats at a pet shop whereby all dogs or cats will be sourced from stray and unwanted pets that have been taken in by an animal shelter or animal rescue organization. It also means that pets purchased directly from a commercial breeder or indirectly through some intermediary such as a broker or wholesaler may not be offered for sale. All existing pet stores such as the Pet Super Market shall be exempted and grandfathered thus not requiring same to adopt an adoption-based business model.

(b) It is prohibited and unlawful for a pet shop to offer a dog or cat in the city, unless the dog or cat was obtained from an animal shelter or an animal rescue organization

(c) This adoption-based business model for the retail sale of dogs and cats in the city shall apply to any pet shops opened, transferred, assigned or sold by owners of existing pet shops after the effective date of this article.

(d) An official certificate of veterinary inspection must accompany the sale of any cat or dog transported into the state, in compliance with F.S. § 828.29(3).

(e) Pet shops shall maintain records, stating the name, address, telephone number and emails of the animal shelter or animal rescue organization from which each dog or cat was acquired for three years following the date of acquisition and maintaining a copy of the previous year subject to inspection by a city official charged with enforcing these provisions.

(f) The sale, transfer or display of all live animals at flea markets or related outdoor markets shall not be allowed in the city.

(g) This prohibition does not apply to a publicly operated animal control facility or animal shelter.

(h) Nothing in this section shall prevent a commercial animal establishment or its owner, operator from providing space and appropriate care for animals owned by a publicly operated animal control agency, nonprofit humane society, or non-profit animal rescue agency and maintained at the commercial.

~~(i) City of Deltona Hobby Breeders are exempt from these regulations as long as; the owner demonstrates to code enforcement proof of a breeding contract for a particular dog or cat; membership and registration in a bona fide national, state or local organization for the perpetuation of a given breed of dog or cat; or proof of a litter produced by breeding of the dog or cat within the last 365 days.; and a business tax receipt/license with the city.~~

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-5. Prohibited disposal.

(a) Live animals may not be disposed of to any school, college, university, person, firm, association, laboratory or corporation for experimental or vivisection purposes or to any person providing, selling or supplying dogs or cats and other animals to any school, college, university, person, firm, association or corporation for experimentation.

(b) Dogs or cats may not be obtained, sold or purchased in the city for the purpose of human or animal consumption.

(Ord. No. 10-2020, § 2, 4-6-2020)

Cross reference(s)—Solid waste, Ch. 50.

Sec. 14-6. Fine schedule.

DELTONA CHAPTER VIOLATIONS

ANIMAL SERVICES FINES ~~***ALL REVENUE GENERATED WILL BE PLACED IN A SPECIAL FUND TO DEAL WITH ANIMAL ISSUES AT THE WESTSIDE SHELTER~~

Chapter	Code	Description of Offense	Fine
Animals		Interference with animal control officer or humane society personnel	$250
		Cruelty to Animals	$250
		Tethering	$150
		Classification of Dogs as Dangerous; Infractions	$500
		Duty of animal owners to be responsible owners	$150
		Vaccination of dogs and cats	$100
		~~Licensing of dogs and cats~~Microchipping of Dogs and Cats	$100
		Rabies control	$150
		Restraint of animals while on property of owner	$150; $250 fine for second violation
		Restraint of animals while off property of owner	$150; $250 fine for second violation
		Nuisance animals	$105
		Dogs and cats transported into county for sale or gift, sale of animal at outdoor markets	$150
		Female dogs and female cats in heat	$150

		Disposition of dead animals	$100
		Duties of driver when vehicle strikes animal	$105
		Disposal or live animals to be used for experimentation or vivisection prohibited	$250
		Selling or obtaining dogs or cats for purpose of human or animal consumption	$250
		~~Canine H~~hobby breed~~ingers~~	$150
		Mandatory spay and neuter	$250; $500 for second violation involving same animal; mandatory court appearance for third or subsequent violation involving same animal
		Surrender of Stray Animals to Animal Holding Facilities	$150
		Threatening or Menacing Behavior	$250
		Animals in Motor Vehicles	$250
		Guard dogs	$250
		Prohibition on Retail Sale or Dogs and Cats	$250

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-7. Cruelty to animals; Proper care; custody; penalties.

(a) The provisions of F.S. § 828.073, F.S. § 828.12, or their successors, are hereby adopted and incorporated herein by reference.

(1) No owner, keeper or agent of an animal shall fail to provide the animal with adequate food, water, shelter, or veterinary care; or restrain the animal by any means other than those defined in this chapter.

(2) No animal shall be kept in unsanitary conditions, or in areas where there is vermin-harboring debris or other material which can provide an opportunity for injury or danger to the animal's health or welfare.

a. It shall be unlawful for any person keeping an animal to fail to provide for that animal:

1. Visibly clean, sanitary, safe, and humane conditions;

2. By feeding daily to maintain proper bodyweight and good health for the breed;

3. Proper air ventilation and circulation;

4. Visibly clean and potable water available at all times; and

5. Medical attention and/or necessary veterinary care when an animal is sick, diseased, or injured. Upon request by the division, written proof of veterinary care must be provided.

b. It shall be unlawful for any person keeping an animal to fail to provide shelter for that animal.

1. Shelter for dogs and small domestic animals must:

a) Provide protection from the cold and heat. When the outdoor temperature falls below 40 degrees Fahrenheit, all dogs and small domestic animals and those animals that cannot tolerate such temperatures without stress or discomfort

(i.e., short-haired breeds, sick, aged, under four months, or infirm), must be moved indoors. When the outdoor temperature rises above 90 degrees Fahrenheit all dogs and small domestic animals must be provided a fan to maintain the temperature in the shelter at or below 90 degrees Fahrenheit;

b) Provide protection from the direct rays of the sun and the direct effect of wind and rain;

c) Provide a wind break and rain break;

d) Contain clean, dry, bedding material;

e) Provide protection from the elements at all times;

f) Provide space for each animal to comfortably stand up, sit down, lie down, and turn around in the shelter. If the shelter is used for more than one animal at the same time, it must provide enough space for each animal to comfortably stand up, sit down, lie down, and turn around simultaneously; and

g) Provide a solid roof.

c. Any animal maintained outdoors for all or part of the day in an enclosure shall be provided a minimum of 80 square feet of open space. An additional 20 square feet shall be required for each additional animal kept in the same enclosed area. With no more than the maximum number of animals allowed pursuant to Section 14-3(c)(d) of City Code herein. Each animal shall be provided sufficient shelter within the enclosed area. Any enclosed area where a dog is confined shall be kept free of objects that may injure the animal and shall be cleaned regularly to remove feces. Animals shall not be maintained outdoors during periods of extreme weather including but not limited to hurricanes, tropical storms, and tornados.

d. Animals must be given appropriate daily exercise. Subjective varies dog to dog dependent on age, health, and breed.

e. The dog or other animals must always be provided clean water, dry ground, shade for protection from the sun, thunderstorms, lighting, hail, hurricanes, tornados, tropical storms, flood waters, winds in excess of 20 miles per hour, and other natural manmade calamities, weather- related governor declared state of emergency or local state of emergency regardless of whether a person is within sight of the animal or the animal is at all times visible to such person.

(3) No animal in the care, custody, or control of a person shall be neglected, beaten, cruelly treated, tormented, overworked, overloaded, abused, mutilated, or killed.

(4) It shall be unlawful for any person or owner, or group of persons, to abuse, cause bloodletting or death of an animal.

(5) It shall be unlawful for any person to molest or penetrate an animal or use the body parts of an animal for sexual gratification.

(6) No person other than a licensed veterinarian shall crop the ears or dock the tail of any dog or cat.

a. A person commits an offense if he/she crops or cuts off or causes or procures to be cropped or cut off, the whole or part of the ear, ears or tail of a dog or cat.

b. The possession by any person of a dog or cat with an ear or ears cut off or cropped, or tail docked, and with the wound resulting therefrom unhealed, or any such dog or cat being found in the charge or custody of any person or confined upon the premises owned by or under the control of any person shall be prima facie evidence of a violation of this section unless the cropping or docking has been carried out by a licensed veterinarian.

(7) It shall be unlawful for any person to leave or deposit any poison or any substance containing poison in any common street, road, alley, lane or thoroughfare of any kind, or any yard or enclosure other than that person's own yard or enclosure, for the purpose of inflicting injury or killing any animal.

(8) The humane slaughter of either livestock or wild animals for food purposes (including to all lawful hunting activities) is exempt from the provisions of this section.

(9) No owner or agent of an animal shall abandon any animal in any public or private place.

a. If an animal control officer suspects that an animal has been abandoned, but such animal does not appear to be in immediate distress or danger the officer may leave notices posted in a conspicuous place informing the owner or agent to contact said officer within 24-hours. Failure to do so may result in the animal being removed by the animal control officer. The animal will become the property of the city if not redeemed within three days. The officer may issue citations if the owner or agent is subsequently located.

(10) The owner or operator of a motor vehicle shall not place or confine an animal, nor allow an animal to be placed or confined in an unattended motor vehicle without sufficient ventilation or under conditions that may endanger the health or well-being of the animal due to heat, lack of water, or any other circumstances which may cause suffering, disability, or death.

(11) It shall be unlawful to transport any animal in any vehicle if such vehicle is of open-air design unless the animal is safely and humanely restrained.

(12) Any person who enters a motor vehicle, by force or otherwise, for the purpose of removing a domestic animal is immune from civil liability for damage to the motor vehicle if the person:

a. Determines whether the motor vehicle is locked or there is otherwise no reasonable method for the domestic animal to exit the motor vehicle without assistance.

b. Ensures that law enforcement or Animal Control is notified or 911 has been called before entering the motor vehicle or immediately thereafter.

c. Has a good faith and reasonable belief, based upon the known circumstances, that entry into the motor vehicle is necessary because the domestic animal is in imminent danger of suffering harm.

d. Uses no more force to enter the motor vehicle and remove the domestic animal than is necessary.

e. Remains with the domestic animal in a safe location, in reasonable proximity to the motor vehicle, until law enforcement, animal services division, or other first responder arrives.

(13) Any person who violates any provisions of this section is subject to the civil infractions prescribed in [section] 14-6 of this chapter.

(14) To the extent not inconsistent with this chapter the following portions of the Florida Statutes, in their current form and as subsequently amended, are hereby adopted, and incorporated by reference except as to penalty, shall be part of this section as if they were set out in full and shall be punishable as civil infractions:

a. F.S. § 828.058;

b. F.S. § 828.065;

c. F.S. § 828.08;

d. F.S. § 828.12;

e. F.S. § 828.121;

f. F.S. § 828.122;

g. F.S. § 828.123;

h. F.S. § 828. 1231;

i. F.S. § 828.125;

j. F.S. § 828.13;

k. F.S. § 828.14;

l. F.S. § 828.16;

m. F.S. § 828.161;

n. F.S. § 828.22;

o. F.S. § 828.23;

p. F.S. § 828.24; and

q. F.S. § 828.252.

(Ord. No. 10-2020, § 2, 4-6-2020; Ord. No. 12-2023, § 2, 1-2-2024)

Sec. 14-8. Cruelty; tethering.

(a) No person shall unnecessarily overload, overdrive, torment, deprive of necessary sustenance or shelter, or unnecessarily or cruelly beat, mutilate, or kill any animal, or cause the same to done, or carry in or upon any vehicle, or otherwise, any animal in cruel or inhumane manner.

(b) No person shall tether a dog, cat, or other animal on private property except as allowed in accordance with the following conditions:

(1) The tether must be made of a material, thickness, size, strength, and weight that is reasonable to safely secure the dog, cat, or other animal without placing or causing excessive strain or stress on the animal.

(2) Each end of the tether must have affixed to it a closed-end spring clip, carabiner clip, coupling, or other type of closed-end clip that is securely affixed to a swivel or pivot, all the components of which are made of high-strength metal, steel or composite material, and that allows the ends of the tether to freely rotate 360 degrees.

Use of a trolley cable or trolley system requires that the primary usable trolley runner must be suspended at least three feet above the animal's head, with at least ten feet in length between two pulley stop points. The secondary line attached to the animal shall have a rolling trolley freely movable at a distance of at least ten feet on the primary trolley line with a spring/shock absorber attachment and swivel at both ends. The trolley system shall allow the animal unrestricted body movement and utilization of the entire area designated by the trolley system, with a minimum of five feet lateral movement for the animal on each side of the primary trolley line, as measured on the ground. The trolley system must allow the animal free access to food, water and shelter. The trolley system must be of appropriate configuration to prevent escape of the animal and confine the animal to the owner's property. The primary trolley line shall be used to restrain only one animal at a time.

(3) The tether shall be at least five feet in length and no more than ten feet in length.

(4) The tether shall be no higher in elevation than the height of the tethered animal.

(5) One end of the tether must be securely attached to a commercially designed pet tie-out stake, commonly referred to as a spiral ground anchor or ground corkscrew, or some other commercial or

noncommercial device that allows a tethered dog, cat or other animal to freely walk or move about the tie-out stake or device in a circular manner. The other end of the tether must be securely attached to the animal's collar or harness.

(6) The pet tie-out stake or device and tether must be placed in a location that prevents the dog, cat, or other animal from becoming entangled with objects or other tethered animals and must not be placed in a location that prevents the tethered animal from accessing water, dry ground, shade, or shelter.

(7) The dog, cat, or other animal must always be provided clean water, dry ground, and shelter for protection from the sun, hot and cold weather, rain, and other inclement weather events.

(8) The dog, cat, or other animal shall not be tethered in extreme weather conditions, which shall be defined as being hot weather in excess of 80 degrees, cold weather lower than 60 degrees, thunderstorms, lightening, hail, hurricanes, tornados, tropical storms, flood waters, winds in excess of 20 miles per hour, and other natural and manmade calamities.

(9) The dog, cat, or other animal must always be accompanied while outside by, and be within visual range of, its owner or other person who is responsible for supervising the tethered animal, except that a tethered animal may be left unattended for short periods of time not to exceed 30 minutes in duration.

(10) In no event shall the owner or other person who is responsible for supervising the animal leave the property while the dog, cat, or other animal is tethered outside.

(11) A dog, cat, or other animal may never be tethered on unoccupied, vacant, or abandoned property.

(12) A dog, cat, or other animal may never be tethered or left unattended inside any structure that is unsafe, dilapidated, or has been abandoned.

(13) The dog, cat, or other animal must be at least six months of age; and must not be sick, injured, or afflicted with contagious disease.

(14) If multiple dogs, cats, or other animals are to be tethered, each animal must be tethered separately from the others, and tethered in a location that prevents them from becoming entangled with the other tethered animals.

(15) Tethering shall be prohibited between the hours of dusk and dawn.

(16) Tethering on public property shall always be prohibited.

(c) Violations of this section shall be subject to enforcement in accordance with the special master enforcement system and/or criminal prosecution as provided by F.S. § 828.12, if applicable.

(d) Pets are permitted in designated day-use areas at all city parks. They must be restrained by leash, cord or chain a maximum of ten feet in length, held by a person who is physical able to control the animal. The animal must always be well-behaved. Pet owners are required, and it is unlawful for pet owners to fail to pick up after their pets and properly dispose of any fecal material deposited upon the ground. Pets are not permitted on designated sports fields or in playgrounds, bathing areas, cabins, park buildings, or concession facilities. Within individual parks, specific areas also may be designated as no-pet areas.

(e) Dogs are permitted to be off leash while contained within the fenced boundaries of the city dog park, if the following conditions are met:

(1) Dogs are well behaved, which for the purpose of this section shall mean that the dog does not bite, growl, bark excessively, jump at other people or dogs, or behave in any manner which is deemed disruptive by a city employee.

(2) Dog owners must adhere to all posted rules pertaining to the dog park city ordinances.

(3) Any person and/or animal in violation of this section shall be required to leave the city park immediately upon request of a city employee.

(4) Any person found in violation of this section is subject to the penalties prescribed in [section] 14-6 of this chapter.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-9. Prohibited actions.

(a) Animal control officers shall have the authority to impound any animal cruelly treated or in obvious distress. Any animal so impounded may be taken to a veterinarian without the owner's consent for examination and/or treatment, if necessary. The owner of the animal shall be liable for all costs incurred. Any animal impounded under the provisions of this section and not redeemed by its owner after three consecutive days shall become the property of the city. No person shall interfere with, hinder, resist, obstruct or molest the animal control officer, sheriff, code enforcement officer or humane society personnel in the performance of their duties.

(b) Redemption of impounded animals. Any animal control officer shall notify the owner or keeper of an impounded animal by direct conversation, telephone message, written notice posted at the owner's address, or using the city's web page. The animal is only required to be held for the owner for three working days from the date of notification of the owner. An owner of an animal impounded must pay the impoundment fee before the animal will be released to the owner.

(Ord. No. 10-2020, § 2, 4-6-2020)

Secs. 14-10—14-40. Reserved.

ARTICLE II. ADMINISTRATION[2]

DIVISION 1. GENERALLY

Sec. 14-41. Maintenance of records.

(a) It shall be the duty of the city employees designated in this section to keep the following records:

(1) The enforcement services director shall keep accurate and detailed records of the licensing of animals.

(2) The animal control officer shall oversee keeping records of impoundment and disposition of all animals coming into custody.

(3) The animal control officer shall keep accurate and detailed records of all reported rabies cases and investigations for a period of three years.

(b) All records kept by this section shall be subject to inspection by the city commission or their designated agent.

[2]Cross reference(s)—Administration, Ch. 2.

(Ord. No. 10-2020, § 2, 4-6-2020)

Secs. 14-42—14-60. Reserved.

DIVISION 2. ANIMAL CONTROL OFFICER

Sec. 14-61. Appointment.

The city manager may either appoint, employ or contract with persons as animal control officers to enforce the regulations of this chapter. The manager shall have supervision and control of the performance of duties of the animal control officer. The animal control officer shall have full and complete authority to pick up or catch any animal roaming at large, creating a nuisance, or infected with rabies or believed to be infected with rabies, or infected with any other contagious or infectious diseases, or believed to be infected, or a dog or cat not wearing a collar or harness with a license tag attached, in any area within the city, and cause such animal to be impounded in a suitable establishment. The animal control officer shall have a complete authority to enforce the provisions of this chapter.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-62. Training course required.

City-employed animal control officers shall successfully complete 40-hour minimum standards training course. Such course shall include but is not limited to training for animal cruelty investigations, search and seizure, animal handling, courtroom demeanor, and civil citations. The course curriculum must be approved by the state animal control association. An animal control officer who successfully completes such a course shall be issued a certificate indicating that he has received a passing grade. Any animal control officer who was authorized by a county to issue citations prior to January 1, 1995, is not required to complete the minimum standards training course.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-63. Authority.

(a) An animal control officer, sheriff or code enforcement officer is authorized to enforce this chapter and to investigate, on public or private property, civil infractions relating to animal control or cruelty and to issue citations as provided in this chapter. An animal control officer is not authorized to bear arms or make arrests. Such officer may carry a device to chemically subdue and tranquilize an animal, provided that such officer has successfully completed a minimum of 16 hours of training in marksmanship, equipment, handling, safety and animal care, and can demonstrate proficiency in chemical immobilization of animals in accordance with guidelines prescribed in the Chemical Operational Guide of the American Humane Association.

(b) In addition to the animal control officer, the sheriff and the code enforcement officers of the city shall have full and complete authority to pick up or catch any animal roaming at large, creating a nuisance, or infected with rabies or believed to be infected with rabies, or infected with any other contagious or infectious diseases, or believed to be infected, or a dog or cat not wearing a collar or harness with a license tag attached, in any area within the city, and cause such animal to be impounded in a suitable establishment. The sheriff and the code enforcement officers of the city shall have complete authority to enforce the provisions of this chapter, and have all protections afforded to animal control officers under section 14-9.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-64. Surcharge for civil penalties.

A surcharge established by resolution of the city commission in the appendix A fee schedule shall be collected upon each civil penalty imposed for violation of this chapter. The proceeds from the surcharges shall be used to pay the costs of training for animal control officers and to defray the expenses of administering this chapter.

(Ord. No. 10-2020, § 2, 4-6-2020)

Secs. 14-65—14-85. Reserved.

DIVISION 3. ENFORCEMENT PROCEDURE

Sec. 14-86. Complaints.

Upon receipt of a signed complaint or upon receipt of a telephone complaint, the animal control officer, sheriff or code enforcement officer shall then investigate the complaint.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-87. Actions.

When a complaint has been filed, when the animal control officer, sheriff or code enforcement officer has observed a violation of this article, or when an animal has been determined by the county health officer, the animal control officer, sheriff or code enforcement officer to be a public nuisance, the animal control officer, sheriff or code enforcement officer shall:

(1) Issue a notice of violation to the owner who is in violation of this chapter, giving a reasonable time to correct the violation which may, given the circumstances surrounding the violation, entail requiring immediate correction of the violation

(2) Any animal running at large shall be declared a safety hazard and such owner may be issued a citation without requiring a notice of violation or warning.

(3) After issuance of a notice of violation and after a reasonable time to correct same, should a violation of this chapter still exist, the animal control officer, sheriff or code enforcement officer issue a citation to the owner who is in violation of this chapter; and/or

(4) Impound the animal. Such animal may be redeemed as provided for in section 14-237.

(5) In cases involving feeding of nuisance animals, the official shall issue a notice of violation to the individual found to be feeding such nuisance animal and the penalty imposed shall be in accordance with section 1-15, "General penalty; continuing violations" of this Code.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-88. Investigation; inspection.

(a) The animal control officer, sheriff or code enforcement officer may require the owners or custodian of an animal to exhibit the animal and if applicable the license of the animal.

(b) Inspection procedure. Whenever it becomes necessary to make an inspection to enforce any of the provisions of or to perform any duty imposed by this chapter or other applicable law or whenever the animal control officer or authorized representative has reasonable cause to believe that there exists any violation of the provisions of this chapter or other applicable law, the animal control officer or authorized representative is authorized to contact the owner and perform any duty imposed upon the animal control officer by this chapter or by other applicable law, provided that:

(1) If such property is occupied, the animal control officer shall first present proper credentials to the occupant and request entry, explaining the reason therefore;

(2) If such property is unoccupied, the animal control officer shall first make a reasonable effort to locate the owner or other person having charge or control of the property and request entry, explaining the reason therefore. If entry is refused or cannot be obtained because the owner or other person having charge or control of the property cannot be found after due diligence, the animal control officer or authorized representative shall have recourse to every remedy provided by law to secure lawful entry and inspect the property;

(3) Notice of the possible violation of this chapter shall be given by posting such notification at an entrance to or at a conspicuous place upon such area or building where such animal is confined.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-89. Court appearance.

Certain aggravated violations of this chapter that result in an unprovoked biting, attacking or wounding of a domestic animal; violations resulting in the destruction or loss of personal property; second or subsequent violations of local animal cruelty laws; or violations resulting in the issuance of a third or subsequent citation to a person will require a mandatory court appearance.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-90. Alternative procedure for noise violations.

(a) It shall be unlawful to keep or harbor any animal which makes prolonged and disturbing noises which interfere with the peace and quietude of the neighboring property when such noises continue for periods longer than 15 minutes. Such animal shall be declared a nuisance as defined in section 14-2(6) and a violation of this chapter. The animal control officer, sheriff or code enforcement officer shall have the authority to use all reasonable means to abate such nuisance, including, but not limited to, requiring that the owner make bonafide efforts to quiet the animal or impoundment of the animal where the owner is absent from the premises. Upon impoundment of an animal for violation of this section, the animal control officer, sheriff or code enforcement officer shall attempt to locate and notify the absent owner by any reasonable means as readily as possible. No summons and complaint shall be issued nor shall there be a conviction for violation of this section unless there are at least two or more complaining witnesses from separate households who shall have signed such complaint and shall have testified at trial. An animal control officer, sheriff or code enforcement officer who has personally investigated the complaint of a single complainant and observed problem behavior of the animal with regard to prolonged and disturbing noises satisfy the requirement for the second complaining witness and may give testimony to such observations at trial.

(b) The following procedure is provided as a supplemental method for the enforcement of the sections of this chapter relating to animals alleged to be public nuisance animals due to the production of excessive animal noise as defined in subsection 14-2(6).

(1) *Requirements for complaints.* All complaints filed with the animal control officer, sheriff or code enforcement officer shall:

a. State the date and time of the offense;

b. State that the complainant agrees to present himself or herself to the court if a case is filed against the animal owner; and

c. Be signed by the complainant.

(2) *Actions upon first complaint.* Upon the receipt of a signed complaint, the animal control officer, sheriff, or code enforcement officer shall send a letter to the owner of the animal, which states that a complaint has been filed against the person. The letter shall state the date and time of the issuance of the letter, the name and address of the person in violation, the date of the offense, the offense committed, a description of the animal involved, and request abatement of the problem. The letter shall set forth the city's procedure for handling animal noise complaints.

(3) *Actions upon second complaint.* Upon the receipt of a second signed complaint within 90 days of the receipt of the first complaint, the animal control officer, sheriff, or code enforcement officer shall send out a second letter to the animal owner advising that this is the second complaint that has been filed against the animal owner. The letter shall state the date and time of the issuance of the letter, the name and address of the person in violation, the date of the offense, the offense committed, a description of the animal involved, and a demand that the offense be abated within 24 hours after receipt of the letter. The letter shall set forth the city's procedure for handling animal noise complaints and state that if a third complaint is appropriately received by the city, the city will issue a citation to the animal owner requiring the owner to appear in court.

(4) *Actions upon third complaint.* Upon the receipt of a third signed complaint within 90 days of the receipt of the first complaint, the content of which shall be given under oath, the city shall issue a citation to the owner who is in violation of this chapter. Such citation shall state the date and time of issuance, the name and address of the person in violation, the date of the offense and that the offender has ten days to pay the fine listed therein to the city or to request a court date. The address and hours available for payment of funds or requesting court dates shall be set forth on the citation. If the owner cited pays the penalty, the owner shall be deemed to have admitted the infraction and to have waived the right to a hearing on the issue of validity of the citation. If the owner cited fails to pay the fine or fails to request a court date as set forth in the citation, the court may issue an order to show cause upon the request of the city commission. This order shall require such persons to appear before the court to explain why action on the citation has not been taken. If any person who is issued such order fails to appear in response to the court's directive, that person may be held in contempt of court. An owner who fails to pay the fine or request a court date as set forth in the citation shall be deemed to have waived the right to contest the citation.

(Ord. No. 10-2020, § 2, 4-6-2020)

Secs. 14-91—14-120. Reserved.

ARTICLE III. DOGS AND CATS

DIVISION 1. GENERALLY

Sec. 14-121. Running at large.

(a) Prohibited. It shall be unlawful for the owner or custodian of any dog, cat or other animal to fail to keep the dog, cat or other animal from running at large within the city whether licensed or unlicensed. For the purpose of this chapter, an animal shall be deemed running at large when such animal is not physically restrained as follows:

(1) Dogs shall always be on a leash not to exceed ten feet in length when off the owner's property.

(2) No animal shall be deemed to be running at large when the animal is upon the premises of the owner or custodian and when the animal is contained on or restricted to the premises by fencing or other means secured by an adequate locking or electronic device

(3) Any animal enclosed within the automobile or other vehicle of its owner or custodian shall be deemed to be upon the owner's or custodian's premises.

(4) Evidence that such owner or keeper has made an attempt to preclude the animal from running at large shall be considered by the special magistrate in its determination as to whether or not a violation of this Section has occurred.

(b) The owner or person controlling dogs and cats shall at all times, when the animal is located on property other than property belonging to the owner of the animal, shall have in his possession equipment, material and tools to enable the owner to remove any fecal matter deposited upon the ground by the animal. The owner shall remove all fecal waste material generated by the animal.

Sec. 14-12243. Property owner's liability, probable cause, civil infractions and citations.

Property owners may be determined to be in violation of the chapter or held liable for the actions of or lack of compliance of the chapter by the occupant(s) if their properties if city code enforcement has informed both parties and the violation continues to exist. The violation can either be located on the property or occurring from the property. Unless otherwise specifically provided in this chapter, and regardless of the knowledge, intent or culpability of the violator, any violations of the regulations of this chapter shall be a civil infraction punishable by a maximum civil penalty not to exceed $500.00 per violation. A citation shall be issued by the animal control officer who has probable cause to believe that a person has committed an act in violation of this chapter. Probably cause shall be established by the officer's personal observation of the violation; or upon a violator's admission of the infraction; or by physical evidence which exists to support the complaint; or after investigating a complaint whereby sworn affidavits of complaint signed by two competent persons residing in separate dwellings; setting forth the nature and date of the act, the name and address of the owner or keeper, and a description of the animal, the officer believes that a violation of this chapter has occurred. Such citation may be contested in the county court. If a person fails to pay the civil penalty, fails to appear in court to contest the citation, or fails to appear in court as required by F.S. § 828.27(6) concerning mandatory court appearances; the court upon the request of the animal control officer, may issue an order to show cause. This order shall require such person to appear before the court to explain why action on the citation has not been taken. If any person who is issued such order fails to appear in response to the court's directive, that person may be held in contempt. Mandatory court appearances shall be required for certain aggravated violations resulting in the unprovoked biting, attacking or wounding of a domestic animal; violations resulting in the destruction or loss of personal property; second or

subsequent violations of animal cruelty laws; persons required to appear in court do not have the option of paying the fine instead of appearing in court.

Sec. 14-12344. Irresponsible animal owners.

(a) *Irresponsible pet owner class 1.* A person with two previous convictions for animal safety and welfare violations occurring on separate dates, who commits a third animal safety and welfare violation within 24 months of the date of the offense of the earliest of the three violations, may be charge with a violation of this section, punishable by a minimum fine of $500.00. For purposes of this section, animal safety and welfare violations mean a violation of any of the following provisions of this Code public nuisance, excessive noise, and humane treatment (cruelty).

(b) *Irresponsible pet owner class 2.* When a person meets the conditions for an irresponsible pet owner class 1 violation, and the circumstances of the most recent violation evidence a knowing refusal to comply with this Code or to take corrective actions, he or she may be charged as an irresponsible pet owner class 2 under this paragraph, punishable by a minimum fine of $1,000.00 If a person has a conviction for an irresponsible pet owner class 2 then for a period of three years following that conviction—all owned dogs or cats shall be spayed/neutered and microchipped; the owner shall not become the owner of any new dogs or cats and no licenses will be issues for newly acquired dogs or cats.

(Ord. No. 10-2020, § 2, 4-6-2020)

Secs. 14-1242—14-140. Reserved.

DIVISION 2. RESERVED.~~LICENSE~~

~~Sec. 14-141. Licensing fees, tags, removal of tags.~~

~~(a) *License tags.* All dogs and cats in the city six weeks and older, kept, harbored or maintained by their owners shall be licensed in accordance with this chapter. The owner shall present a certificate of rabies vaccination to the animal control officer. Upon payment of a license fee set by resolution and in the appendix A fee schedule, the city shall issue a serially numbered city tag bearing the year of issuance to be attached to the collar or harness of the animal. Such licenses shall run for a period of one year from the date of issuance. License fees shall not be required for guide dogs, government police dogs or for animals remaining in the city for a period of less than 30 days unless otherwise holding a valid license from another jurisdiction.~~

~~(b) *License application.* The owner shall state, at the time application is made for a dog or cat license and upon printed forms provided for such purpose, owner's name, address, email address, home and work telephone numbers, the name, breed, color and sex of each dog or cat kept by the owner and a certificate showing that each dog or cat, four months of age or older. Has been vaccinated against rabies within 12 months immediately preceding the date of application.~~

~~(c) *Time frame for licensing.* It shall be the duty of the owner or person responsible for any dog or cat brought into the city or acquired to have the dog or cat licensed in accordance with this division within 15 days after the dog or cat is brought into the city or acquired, or before the dog or cat reaches six months of age, whichever comes first.~~

(d) *Change of ownership.* Upon change of ownership of a dog or cat, the new owner may have a current license transferred to his name upon payment of a transfer fee established by resolution of the city commission in the appendix A fee schedule.

(e) *Use of receipt or tag of another animal prohibited.* No person shall use a license receipt or license tag for an animal that was issued for another animal.

(f) *Wearing of license tags.* It is the responsibility of any owner, keeper or possessor of a domesticated dog or cat kept as a household pet within the city to cause such animal to wear at all times a metal tag bearing the legible number of a current license issued for such animal as provided for in this section.

(g) *Removal of collar, tag, muzzle.* It shall be unlawful for any person other than the owner or keeper of a dog or cat to remove or take off or cause to be taken off or removed the collar, tag or muzzle upon a dog or cat within the city.

(h) *Animals exempt from wearing license tag.* Dogs and cats contained on the owners property; racing greyhounds; hunting dogs, while engaged in a hunt; show dogs; or dogs engaged in obedience or K-9 training, while under the command or presence of the owner, trainer or other responsible custodian directly related to the racing, hunting, show or training activities, respectively, are exempt from wearing the license tag. If tattooed, a dog having an identifying tattoo registered with the animal control officer is also exempt from the requirements of wearing a license tag.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-142. Veterinarians authorized to sell license tags.

Any veterinarian licensed to practice in the state and the city may sell annual licenses, as provided in this division, provided all the requirements of this chapter are met. Any veterinarian who sells annual licenses pursuant to this division shall, prior to selling such license, require the owner of the animal to comply with the requirements of this chapter. The veterinarian shall remit to the city the proper fee and a copy of the license, as requested by this division, on a monthly basis. The veterinarian may charge a service fee for the cost he incurs for selling the license, but the charge shall not exceed a fee established by resolution of the city commission in the appendix A fee schedule.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-143. Property owner's liability, probable cause, civil infractions and citations.

Property owners may be determined to be in violation of the chapter or held liable for the actions of or lack of compliance of the chapter by the occupant(s) if their properties if city code enforcement has informed both parties and the violation continues to exist. The violation can either be located on the property or occurring from the property. Unless otherwise specifically provided in this chapter, and regardless of the knowledge, intent or culpability of the violator, any violations of the regulations of this chapter shall be a civil infraction punishable by a maximum civil penalty not to exceed $500.00 per violation. A citation shall be issued by the animal control officer who has probable cause to believe that a person has committed an act in violation of this chapter. Probably cause shall be established by the officer's personal observation of the violation; or upon a violator's admission of the infraction; or by physical evidence which exists to support the complaint; or after investigating a complaint whereby sworn affidavits of complaint signed by two competent persons residing in separate dwellings; setting forth the nature and date of the act, the name and address of the owner or keeper, and a description of the animal, the officer believes that a violation of this chapter has occurred. Such citation may be contested in the county court. If a person fails to pay the civil penalty, fails to appear in court to contest the citation, or fails to appear in court as required by F.S. § 828.27(6) concerning mandatory court appearances; the court upon the

~~request of the animal control officer, may issue an order to show cause. This order shall require such person to appear before the court to explain why action on the citation has not been taken. If any person who is issued such order fails to appear in response to the court's directive, that person may be held in contempt. Mandatory court appearances shall be required for certain aggravated violations resulting in the unprovoked biting, attacking or wounding of a domestic animal; violations resulting in the destruction or loss of personal property; second or subsequent violations of animal cruelty laws; persons required to appear in court do not have the option of paying the fine instead of appearing in court.~~

~~Sec. 14-144. Irresponsible animal owners.~~

~~(a) *Irresponsible pet owner class 1.* A person with two previous convictions for animal safety and welfare violations occurring on separate dates, who commits a third animal safety and welfare violation within 24 months of the date of the offense of the earliest of the three violations, may be charge with a violation of this section, punishable by a minimum fine of $500.00. For purposes of this section, animal safety and welfare violations mean a violation of any of the following provisions of this Code public nuisance, excessive noise, and humane treatment (cruelty).~~

~~(b) *Irresponsible pet owner class 2.* When a person meets the conditions for an irresponsible pet owner class 1 violation, and the circumstances of the most recent violation evidence a knowing refusal to comply with this Code or to take corrective actions, he or she may be charged as an irresponsible pet owner class 2 under this paragraph, punishable by a minimum fine of $1,000.00 If a person has a conviction for an irresponsible pet owner class 2 then for a period of three years following that conviction—all owned dogs or cats shall be spayed/neutered and microchipped; the owner shall not become the owner of any new dogs or cats and no licenses will be issues for newly acquired dogs or cats.~~

(Ord. No. 10-2020, § 2, 4-6-2020)

Secs. 14-145—14-165. Reserved.

DIVISION 3. DANGEROUS DOGS[3]

Sec. 14-166. Classification.

(a) The provisions of F.S. § 767.12 through F.S. § 767.16, or their successors, which apply to dangerous dogs, are hereby adopted and incorporated herein by reference, except as otherwise provided in this division.

(b) A dog is deemed dangerous if according to code enforcement/sheriff records and the definition under section 14-1—Dangerous dogs, it has; aggressively bitten, attacked or endangered, or has inflicted severe injury (any physical injury that results in broken bones, multiple bites, or disfiguring lacerations requiring sutures or reconstructive surgery on any human being, or domestic animal lawfully on public or private property; If a dog is the subject of a dangerous dog investigation, the officer shall if possible, interview the owner and require a sworn affidavit from any person, including any animal control officer or enforcement officer, desiring to have a dog classified as dangerous. Any animal that is the subject of a dangerous dog investigation, that is not impounded with an animal shelter, shall be humanely and safely confined by the owner in a securely fenced or enclosed area pending the outcome of the investigation and resolution of any hearings related to the dangerous dog classification. The address of where the animal resides will be provided to the sheriff. No dog that is the subject of a dangerous dog investigation may be relocated or

[3]State law reference(s)—Dangerous dogs, F.S. §§ 767.10—767.15.

ownership transferred pending the outcome of an investigation or any hearings. In the event that a dog is to be destroyed, the dog shall not be relocated, or ownership transferred.

(c) After the investigation, the animal control officer involved shall make an initial determination as to whether there is sufficient cause to classify a dog as dangerous. If the animal control officer makes an initial determination that a dog should be classified as a dangerous dog, the animal control officer shall provide written notification to the owner by registered mail, certified hand delivery or service in conformance with the statutory provisions relating to the service of process.

(d) Within seven calendar days from the date the owner received such notification, the owner may file a written request for a hearing before the city's special magistrate to make final determination as to whether the dog shall be classified as dangerous. The request shall be delivered to the city director of enforcement services or his designee. The hearing, if requested, shall be held as soon as possible, but not more than 21 calendar days and no sooner than five days after receipt of the request from the owner.

(e) If the owner fails to request a hearing within the seven-day period, the initial determination made by the animal control officer shall automatically become final; and the dog shall then be deemed classified as a dangerous dog under this section and in that situation the final determination shall be provided to the owner by registered mail, certified hand delivery or service.

(f) If the owner does request a hearing the owner shall submit a cashier's check, payable to the city, in an amount of $125.00*, to cover the special magistrate's fee at the time the request for a hearing is made. Said deposit will be used to pay the special magistrate should the owner be declared the losing party. If the special magistrate's fee exceeds the deposit, the losing party will be responsible for any and all additional fees. If the owner prevails, the deposit will be returned to the owner within 30 days of the special magistrate's ruling.

(g) During this hearing process and any appeal, the owner shall be responsible for paying all boarding costs and other fees, if necessary, as may be required to humanely and safely keep the animal during the process.

(h) Each case before the special magistrate shall be presented by an animal control officer who will have the burden of presenting evidence that the dog is dangerous and should be classified as such. If the evidence indicates that the dog is dangerous, the burden is on the owner to present evidence that the dog is not dangerous. At the hearing, the owner may question witnesses presented by the animal control officer, call witnesses, present evidence, and examine evidence.

(i) All testimony shall be under oath and shall be recorded. The special magistrate shall hear testimony from the animal control officer, the owner of the dog, and any witnesses for either side. The special magistrate may question witnesses as deemed necessary and appropriate. Formal rules of evidence shall not apply, but fundamental due process shall be observed and shall govern the proceedings.

(j) At the conclusion of the hearing, the special magistrate shall issue findings of fact, based on evidence of record and conclusions of law, and shall issue an order classifying the dog as dangerous, or an order stating that there is insufficient cause to declare the dog dangerous.

(k) Nothing in this section shall prohibit the special magistrate from taking a case under advisement or continuing a hearing in the interest of justice.

(l) Once a dog has been classified as a dangerous dog, the animal control officer shall provide written notification to the owner and/or tenant by registered mail, certified hand delivery, or service in conformance with the statutory provisions relating to the service of process. The owner/tenant may file a written request for a hearing in the county court to appeal the classification within ten business days after the receipt of a written determination of dangerous dog classification. Such an appeal shall not be a hearing de novo but shall be limited to appellate review of the record created before the special magistrate. Upon remand by the appellate court, the matter will be brought to hearing before the special magistrate in no less than five, nor more than 21 days from the date of the appellate court's written order.

(m) The dog must remain either in the impounding facility or in a secure area provided by the owner/tenant, pending a resolution of the appeal or, the dog may be redeemed by the owner/tenant if, before the conclusion of the appeal, the requirements established in subsection 14-166(f) are completed.

(n) Within 14 days after a dog has been classified as dangerous by the animal control authority or a dangerous dog classification is upheld by the county court on appeal, the owner of the dog must obtain a certificate of registration for the dog from animal control, and the certificate shall be renewed annually. The cost of the certificate is $250.00 per year. Animal control is authorized to issue such certificate of registration, and renewals thereof, only to persons who are at least 18 years of age and who present to the animal control officer sufficient evidence of:

(1) A current certificate of rabies vaccination for the dog.

(2) A proper enclosure to confine a dangerous dog and the posting of the premises with a clearly visible warning sign at all entry points that informs both children and adults of the presence of a dangerous dog on the property.

(3) Permanent identification of the dog, such as a tattoo on the inside thigh or electronic implantation.

(4) The owner of a dangerous dog must provide to the animal control authority proof from a licensed veterinarian that the dog is sterilized before a certificate of registration may be issued.

(5) In order to protect the public and to afford relief from the severe harm and injury which is likely to result from a dangerous dog attack, every owner of a dangerous dog shall maintain and be able to provide evidence of the owner's financial ability to respond in damages up to and including the amount of $100,000.00 for bodily injury to or death of any person or damage to property which may result from the ownership, keeping or maintenance of such dog. Proof of ability to provide necessary insurance shall be given by filing with the animal control office a certificate of insurance from an insurance company authorized to do business in the state, stating that the owner is and will be insured against liability for such damages; or by posting with the animal control office a surety bond conditioned upon the payment of such damages during the period of such registration; or by posting a personal bond secured by a mortgage in real property or security interest in personal property up to and including the amount of $100,000.00.

(o) The owner of any dog confiscated for destruction pursuant to section 14-170 of this division, shall have ten days after receipt of written notification under section 14-166 of this division in which to request a hearing. If the owner, upon an unfavorable determination at the hearing, subsequently files a written appeal under section 14-166 or section 14-170, the dog must be held and may not be destroyed while the appeal is pending. The owner shall be responsible for payment of all fees, boarding costs, and other related expenses incurred by the city during the period a dog is quarantined or impounded under section 14-166 or 14-170 of this division.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-167. Fencing required.

In addition to the requirements in this division, an owner who maintains any dangerous dog as defined in F.S. § 767.11(1) out-of-doors must fence a portion of his property with a perimeter or area fence. Within this perimeter fence, the dangerous dog must be humanely confined inside a pen or kennel of adequate size. The pen or kennel may not share common fencing with the area or perimeter fence. The kennel must have sides and a secure top attached to all sides, and the sides must be either buried two feet into the ground, sunk into a concrete pad, or securely attached to a wire bottom. The gate to the kennel must be locked.

(1) It is unlawful for the owner of a dangerous dog to permit the dog to be outside a proper enclosure unless the dog is muzzled and restrained by a substantial chain or leash and under control of a person who is physical able to control the dog. Any dog found not muzzled and/or restrained will be impounded by animal control.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-168. Penalty for violation of division.

Any person found in violation of this division is subject to the penalties prescribed in section 1-15.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-169. Sign required.

All owners, keepers or harbors of any guard dog or dangerous dog shall display in a prominent place at their premises, and at each entrance or exit to the area where such dog is confined, a sign easily readable by the public using the words "BAD DOG."

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-170. Attack or bite by dangerous dog.

(a) If a dog that has previously been declared dangerous attacks or bites a person or kills a domestic animal without provocation, the owner is guilty of a misdemeanor of the first degree, punishable as provided in F.S. § 775.082 or F.S. § 775.083. In addition, the dangerous dog shall be immediately confiscated by an animal control authority, impounded and held for ten business days after the owner is given written notification under section 14-166 of this division, and thereafter destroyed in an expeditious and humane manner. This ten-day time period shall allow the owner to request a hearing under section 14-166. The owner shall be responsible for payment of all boarding costs and other fees as may be required to humanely and safely keep the animal during any appeal procedure.

(b) If a dog that has not been declared dangerous attacks and causes severe injury to or death of any human or death of a domestic animal, the dog shall be immediately confiscated by an animal control authority, impounded and held for ten business days after the owner is given written notification under section 14-166 of this division, and thereafter destroyed in an expeditious and humane manner. This ten-day time period shall allow the owner to request a hearing under section 14-166. The owner shall be responsible for payment of all boarding costs and other fees as may be required to humanely and safely keep the animal during any appeal procedure. In addition, if the owner of the dog had prior knowledge of the dog's dangerous propensities yet demonstrated a reckless disregard for such propensities under the circumstances, the owner of the dog is guilty of a misdemeanor of the second degree, punishable as provided in F.S. §§ 775.082 or 775.083.

(c) If a dog that has previously been declared dangerous attacks and causes severe injury to or death of any human, the owner is guilty of a felony of the third degree, punishable as provided in F.S. §§ 775.082, 775.083, or 775.084. In addition, the dog shall be immediately confiscated by an animal control authority, impounded and held for ten business days after the owner is given written notification under section 14-166 of this division, and thereafter destroyed in an expeditious and humane manner. This ten-day time period shall allow the owner to request a hearing under section 14-166. The owner shall be responsible for payment of all boarding costs and other fees as may be required to humanely and safely keep the animal during any appeal procedure.

(d) If the owner files a written appeal under section 14-166 of this division, the dog must be held and may not be destroyed while the appeal is pending.

(e) If a dog attacks or bites a person who is engaged in or attempting to engage in a criminal activity at the time of the attack, the owner is not guilty of any crime specified under this section.

(f) If a dog is confiscated and impounded under the circumstances mentioned in this section, it may be placed in quarantine, if necessary, at the impounding facility.

(Ord. No. 10-2020, § 2, 4-6-2020)

Secs. 14-171—14-200. Reserved.

ARTICLE IV. RABIES CONTROL

Sec. 14-201. Vaccination required; exceptions.

(a) The provisions of F.S. § 828.30, or its successors, which apply to rabies vaccination of dogs, cats and ferrets are hereby adopted and incorporated herein by reference.

(b) Every person who owns or harbors a dog, cat or ferret four months of age or older in the city shall have such dog, cat or ferret vaccinated against rabies by a licensed veterinarian with a vaccine that is licensed for use in such species and in the following manner.

(1) The animal shall be vaccinated for the first time at four months of age;

(2) The animal shall be revaccinated at least once every 12 months after the initial vaccination, except as provided otherwise in subsection (3);

(3) For any subsequent vaccinations, the interval between vaccinations may conform to the vaccine manufacturer's directions for the specific species of animal; and

(4) Evidence of circulating rabies virus neutralizing antibodies shall not be used as a substitute for annual vaccinations in managing rabies exposure or determining the need for booster vaccinations.

(5) The cost of the rabies vaccination shall be borne by the owner of the animal.

(c) *Certificate of vaccination.* A licensed veterinarian shall provide the owner of the animal with a rabies vaccination certificate at the time of vaccination. The licensed veterinarian shall provide the animal services division a copy of the rabies vaccination certificate within 30 days of the vaccination or immediately upon demand for the purpose of investigation, public safety, or other reason of enforcement.

(1) Each veterinarian shall use the form, "Rabies Vaccination Certificate" of the National Association of State Public Health Veterinarians (NASPHV) or an equivalent form approved by the Animal Services Division.

(2) Failure to provide the rabies vaccination certificate as required by this section shall be deemed a separate and distinct violation by the veterinarian for each certificate not issued or provided to the animal services division.

(3) The city shall not use rabies vaccination certificate information submitted to the animal services division by veterinarians for any purpose other than enforcement of the licensing and rabies ordinances and programs.

(d) *Violation.* Any person owning, keeping, possessing, or harboring any dog, cat, or ferret without proof of a current rabies vaccination shall be in violation of this section.

(e) *Exception.* Except as it may be otherwise required by Section 828.30, Florida Statutes, as amended, no dog, cat, or ferret need be vaccinated where:

(1) A licensed veterinarian has examined the animal and certified that, at such time, vaccination would endanger the animal's health because of its age, infirmity, debility, illness, or other medical condition; and

(2) Such exception certificate is presented to the animal services division within five (5) days of such examination. However, the animal shall be vaccinated against rabies as soon as its health and age permit.

(3) Unvaccinated animals shall be confined to the owner's property or a veterinary facility.

~~Evidence of such vaccination shall consist of a current certificate issued and signed by the veterinarian administering the vaccination. The owner or custodian of any animal required by this section to be inoculated against rabies shall keep a current rabies tag with the year attached to the animal at all times. However, no animal need be vaccinated where:~~

~~(1) A licensed veterinarian has examined the animal and certified that, at such time, vaccination would endanger its health because of its age, infirmity, debility, illness or other medical consideration;~~

~~(2) Such exception certificate is presented to the animal control officer within five days of such examination; however, the animal shall be vaccinated against rabies as soon as its health and/or age permits. Unvaccinated animals must be confined to the owner's property or a veterinary facility.~~

~~(c) The cost of the rabies vaccination shall be borne by the owner of the animal.~~

~~(d) Only a doctor of veterinary medicine, actively engaged in the practice of that profession in the state, who is duly registered and licensed as such by the state, is authorized to vaccinate dogs and cats against rabies and to execute certificates of vaccination, as provided by law.~~

~~(e) Upon vaccination, the owner shall obtain from the veterinarian administering the vaccine, as evidence, a certificate verifying that the veterinarian has administered the appropriate vaccination.~~

~~(f) Animals exempt from wearing rabies tag. Dogs and cats contained on the owners property; racing greyhounds; hunting dogs, while engaged in a hunt; show dogs; or dogs engaged in obedience or K-9 training, while under the command or presence of the owner, trainer or other responsible custodian directly related to the racing, hunting, show or training activities, respectively, are exempt from wearing the rabies tag.~~

Sec. 14-202. Rabies, animal bites, animal control officer duties.

(a) It shall be the duty of the owner or any person knowing of an animal infected with or showing suspicions symptoms of rabies or exhibiting any unusual behavior to report the symptoms or behavior within 12 hours to the animal control officer.

(b) It shall be the duty of any person bitten or scratched by any animal other than his own to report the fact of such bite or scratch within 12 hours to the animal control officer. Any person knowing of or treating any animal bitten by another animal having or suspected of having rabies shall report the facts within 12 hours to the animal control officer.

(c) The animal control officer shall have the right to enforce the applicable state laws and the applicable rules of the state department of health. Whenever the animal control officer is informed any animal has bitten or scratched a person or is suspected of having or showing suspicious symptoms of rabies or other infectious or contagious disease, the animal control officer may capture such animal alive, if possible, and quarantine it under observation for a period of at least ten days from the date of the bite or scratch. Any wild animal may be destroyed, and its head shall be sent to the division laboratory for examination if it is suspected to have rabies.

(d) The quarantine of an owned animal shall be held at a facility designated by the city, licensed veterinary hospital or animal shelter, or other location ~~within the city limits~~mutually agreed upon between the owner and the city~~in the holding facility designated by the city or , or at the owner's request, in a licensed veterinary hospital or animal shelter~~. A stray animal will be quarantined at a holding facility designated by the city.~~ or shelters. A stray animal will be quarantined at one of the local shelters.~~ A quarantined animal shall be released only upon the approval of the animal control officer. The owner shall bear the cost of the care, feeding, and maintenance of a quarantined animal.

(e) If a quarantined animal dies, the county health officer and the owner shall be notified by the animal control officer; and the head of the animal shall be forwarded to one of the state board of health laboratories for pathological examination.

(f) An animal held under quarantine must be claimed by the owner within three working days following the last day of quarantine unless prior arrangements have been made or the animal shall be considered abandoned and disposed of as the impounding facility deems appropriate.

(g) Failure to produce animal. The owner of any animal that has been reported as having inflicted a bite on any person or animal shall, on demand of the animal control officer, produce the animal for examination and quarantine as prescribed in this section. It shall be unlawful for the owner of any such animal to fail or refuse to produce the animal on demand. Any such failure or refusal shall subject the owner to immediate arrest under the provisions of F.S. § 901.15(1), should probable cause exist to believe that the animal in question has inflicted a bite upon a person or animal and that the owner is harboring or keeping the animal and willfully refuses to produce it upon such demand. Upon arrest, the owner shall appear before a judge of the municipal court who may order the immediate production of the animal. Each day of such willful refusal to produce the animal shall constitute a separate violation and offense.

(h) Removal from quarantine. It shall be unlawful for any person to remove from any place of quarantine any animal, which has been quarantined pursuant to this section, without the express consent of the animal control officer.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-203. General quarantine authorized.

(a) If rabies exists in any given area to the extent that circumstances indicate the necessity of quarantine, and if such quarantine is declared by the county health officer or animal control officer, the following requirements shall be enforced by the animal control officer in the area of quarantine:

(1) All dogs or cats, vaccinated as well as unvaccinated, must be confined to the owner's premises and will be permitted away from the premises only when under proper restraint by leash held by a responsible individual. Confinement to the owner's premises may be by fence, cage or chain attached to a stake or clothesline.

(2) All dogs or cats found roaming at large are to be impounded. Dogs or cats may be released to their owner upon payment of an impounding fee. No dogs or cats will be released from the pound except to owners. Unvaccinated dogs or cats that have been impounded cannot be released to the owner until vaccinated.

(b) There will be no adoption during a quarantine period; except that the owner of any dog or cat vaccinated with an approved antirabies vaccine within the past 12 months, except such dogs or cats exempted from vaccination, after receiving approval of the animal control officer, may have such dog or cat quarantined and confined in a place other than places specified in this section; however, if at any time during the quarantine it is determined by the animal control officer that the quarantine is not property maintained in order to ensure isolation of the animal, the right of this exemption shall become inapplicable and the animal control officer, at the owner's expense, shall impound the animal.

(c) Animals for quarantine or destruction shall be surrendered when demand is made by the animal control officer.

(Ord. No. 10-2020, § 2, 4-6-2020)

Secs. 14-204—14-235. Reserved.

ARTICLE V. IMPOUNDMENT

Sec. 14-236. Grounds.

(a) Any animal believed to be infected with rabies or any other infectious disease may be impounded.

(b) Any animal at large or any unlicensed animal required to be licensed may be impounded.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-237. Redemption and disposition of impounded and unwanted domesticated animals.

(a) Any dog, cat or ferret impounded under the provision of this chapter and not redeemed by its owner after three consecutive business days shall become the property of the impoundment facility. The 3-day period does not apply to sick, injured, diseased or orphaned wild animals regulated by state wildlife agencies. Litters of animals or individual members of a litter of animals. Including the nursing mother and un-weaned animals that do not possess a valid license and/or microchip may be transferred immediately upon impoundment to a private sheltering agency, rescue group or individuals for the purpose of adoption. Individual members of litters of animals who are at least six weeks of age, including the mother, may be adopted immediately upon impoundment,

(b) Whenever despite a good-faith effort to locate the owner of an animal, the owner or custodian of an animal cannot be determined, after three days the animal shall become the property of the impounding facility.

(c) Any animal impounded and not redeemed as required in this section may be disposed of by, or at the discretion of, the impounding facility.

(d) This time period may be extended or reduced at the discretion of the impoundment facility to relieve animal suffering or to limit disease contagious to humans and animals housed at the impoundment facility.

(e) Any person seeking to redeem or reclaim an animal impounded under the provisions of this chapter shall pay the impoundment fees, boarding fees, license fees and all other fees resulting from impounding and caring for the animal. At release, the animal must have a rabies vaccination and license or a license and rabies vaccination must be obtained by the owner.

(f) All impounded animals must be implanted with a microchip within 10 days of release from the animal services division shelter or authorized animal holding facility. The microchip shall be registered to the animal's owner.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-238. Mandatory spay and neuter.

(a) *Purpose.* The city has determined that the unintended or uncontrolled breeding of dogs and cats within the county leads to many dogs, cats, puppies, and kittens being unwanted, becoming strays, suffering privation and death, being impounded and euthanized at great expense to the community, and constituting a public nuisance and public health hazard. It is, therefore, declared that every feasible means of reducing the number of unwanted dogs, cats, puppies, and kittens be encouraged.

(b) *Spaying, neutering of dogs and cats.*

(1) *Requirement.* ~~*Deadline.*~~ A dog or cat governed by this section shall be spayed or neutered by its owner or, if eligible, the owner shall obtain an unaltered animal permit within 30 days of the dog or cat becoming six months of age. or, in the case of an owner whom acquired a dog or cat after it became six months of age, then within, 30 days of acquisition. No person may harbor a dog or cat six months of age or older within the city that has not been spayed or neutered unless such person holds an unaltered animal permit for each unaltered dog or cat, or unless the dog or cat is otherwise exempt under this section.

(2) *Unaltered animal permit.*

a. *Qualifications.* An owner of an unaltered dog or cat shall qualify for an unaltered animal permit if one of the following is satisfied:

1. *Shows and competitions.* The dog or cat is used to show, to compete or to breed, which is of a breed recognized by and registered with the American Kennel Club (AKC), United Kennel Club (UKC), American Dog Breeders Association (ADBA), Cat Fanciers' Association (CFA), or other bona fide registry. ~~and meets one of the following requirements:~~

2. *Medical fitness.* A veterinarian licensed in the state certifies in writing that a dog or cat is medically unfit to undergo the required spay or neuter procedure because of a medical condition, including, but not limited to, age, would be substantially aggravated by the procedure or would likely result in the death of the dog or cat. The certification must state the date, if any, by which the dog or cat may be spayed or neutered. As soon as the medical condition that prevents a dog or cat from being spayed or neutered ceases to exist, it shall be the duty of the owner to have it spayed or neutered within 30 days.

3. *Law enforcement.* The dog is currently used by a law enforcement agency for law enforcement purposes or is part of a bona fide law enforcement animal breeding program.

4. *Service animals.* A dog or cat that is a service animal as defined under the Americans with Disabilities Act or is part of a bona fide service animal breeding program.

5. ~~*Breeders.*~~ Hobby Breeding. The owner must demonstrate to code enforcement proof of a breeding contract for a particular dog or cat; membership and registration in a bona fide national, state or local organization for the perpetuation of a given breed of dog or cat; and proof of a litter produced by breeding of the dog or cat within the last 365 days.~~Hobby Breeders are exempt from these regulations as long as; the owner demonstrates to code enforcement proof of a breeding contract for a particular dog or cat; membership and registration in a bona fide national, state or local organization for the perpetuation of a given breed of dog or cat; and proof of a litter produced by breeding of the dog or cat within the last 365 days.The owner demonstrates to the animal control division proof of a breeding contract for a dog or cat, membership in a bona fide national, state or local organization, for the perpetuation of a given breed of dog or cat or proof of a litter produced by breeding of the dog or cat within the last 365 days.~~

6. *Hunting and herding dogs.* The dog is currently used as, or trained to be, a hunting or herding dog and the dog is registered with a bona fide national, state or local hunting or herding dog association. Alternatively, the owner of the dog signs a statement under oath attesting that the dog is used, trained, or will be trained to be a hunting or herding dog.

b. None of the aforementioned qualifications shall be construed to authorize the breeding or harboring of dogs or cats in violation of the Land Use and Development Code of the City of Deltona or exempt the owner or his dog or cat from any other provision of this chapter.

c. *Permit, application, terms.* A request for an unaltered permit shall be provided on a form prepared and furnished by the animal control division. Permits shall be valid for one year from the date of issue and shall be renewed annually by the owner. An administrative fee shall be assessed by the animal services division upon the approval of the permit.~~*Deadline.* A dog or cat governed by this section shall be spayed or neutered by its owner or, if eligible, the owner shall obtain an unaltered animal permit within 30 days of the dog or cat becoming six months of age. or, in the case of an owner whom acquired a dog or cat after it became six months of age, then within, 30 days of acquisition.~~

d. *Microchipping.* As a condition to obtaining an unaltered animal permit, an eligible dog or cat must be implanted with an identifying microchip and the owner must provide the microchip number to the city. This requirement shall not apply to hunting or herding dogs.

(3) *Exemptions.* A dog or cat that meets the following criteria shall be exempt from this section and not be required to obtain an unaltered animal permit:

a. A dog or cat temporarily harbored within the city for less than 120 days within any calendar year.

b. The dog or cat is being harbored by a lawful humane society/animal shelter under the provisions of the city, whether public or private, whose principal purpose is securing the adoption of dogs or cats or offering sanctuary for dogs or cats and certifies in writing to the animal control division that it does not engage in the breeding of dogs or cats, provided that the requirements of F.S. § 823.15, are satisfied.

~~c. Any animal that qualifies for unaltered animal permit, as provided in (2) above.~~

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-239. Fees.

The animal control officer may charge and collect fees for apprehension and daily care, feeding and maintenance established by resolution of the city commission in the appendix A fee schedule.

(Ord. No. 10-2020, § 2, 4-6-2020)

Secs. 14-240—14-270. Reserved.

ARTICLE VI. KENNEL[4]

Sec. 14-271. Maintenance.

In any instance where a kennel exists, a facility shall be maintained which provides adequate fencing to hold the dogs and cats kept within the kennel; a concrete slab with not less than one square yard of surface area per animal; adequate drainage to allow for daily cleaning; and an adequate drywell to hold animal waste.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-272. Certificate required.

The owner of a kennel shall upon the payment of a fee established by resolution of the city commission in the appendix A fee schedule to the city clerk and upon approval of the building department of the structures, be issued a certificate authorizing the maintenance of the kennel. Applications for such certificate shall be made on or before October 1 of each year.

(Ord. No. 10-2020, § 2, 4-6-2020)

Secs. 14-273—14-279. Reserved.

ARTICLE VII. TRAP, NEUTER, RELEASE PROGRAM

Sec. 14-280. Authorization of trap, neuter, release program.

The city manager is hereby authorized to institute a pilot trap, neuter and release program to address concerns about feral cats in Deltona. The city manager is directed to report the results of such pilot program to the city commission after the program has been fully operational for a number of years and possible revisions are being considered by the manager and the city commission. Any provision of chapter 14 that is found by the city manager to be contrary to the specific requirements of such pilot program shall be deemed not enforceable during such pilot program and any extension thereof authorized by the city commission.

(Ord. No. 10-2020, § 2, 4-6-2020)

[4]Cross reference(s)—Businesses, Ch. 22.

ARTICLE VIII. CHICKENS

Sec. 14-281. Chicken permit.

A chicken permit shall be required for chickens to be kept, harbored, raised, or maintained in chicken coops as laying hens for eggs as accessory to a residential single-family structure, ("residence"), but only subject to the following:

(1) No more than ten chickens may be kept on a parcel that is a half-acre or greater. No more than five chickens may be kept on a parcel that is less than a half-acre. Roosters shall be prohibited.

(2) The residence shall be owner-occupied.

(3) The chicken permit applicant must sign a statement acknowledging that the chicken permit may be revoked for any violation of this article, as may be amended from time to time. The city will not be held responsible or liable for any losses to the applicant if such chicken permit is revoked.

(4) Ducks, geese, turkeys, peafowl, or any other poultry or fowl are not allowed under the provisions of this section of the code.

(5) Chickens and associated activities shall be kept for personal use only. Selling chickens, eggs, or chicken manure, or the breeding of chickens is prohibited.

(6) The coop and enclosure must be located in the rear yard, as defined by the City's Code of Ordinances. No coop or enclosure shall be allowed in any front yard.

(7) The coop or enclosure must comply with standard accessory structure setbacks and requirements per the zoning district in which the property is located.

(8) The coop must be easily accessible for cleaning and maintenance. A building permit is required for a chicken coop that exceeds 100 square feet. The coop shall not exceed a maximum of 200 square feet.

(9) The coop shall be covered and ventilated, and a fence enclosure/run is required. The coop must be completely secured from predators, including all openings, ventilation holes, doors, and gates.

(10) All stored feed must be kept in a rodent- and predator-proof container.

(11) Chickens shall be kept within a coop and enclosure from dusk until dawn. No person shall release or set any chicken free from such coop and enclosure unless under the supervision of a person, and no person shall slaughter a chicken.

(12) Chicken coops and enclosures shall be maintained in a clean and sanitary condition at all times. Chickens shall not be permitted to create a nuisance consisting of odor, noise, or pests, or contribute to any other nuisance condition.

(Ord. No. 10-2020, § 2, 4-6-2020; Ord. No. 08-2023, § 1(Exh. A), 8-28-23)

Sec. 14-282. Procedures for the granting of chicken permits.

The code compliance manager or designee, under the direction of the city manager, is authorized and directed to administer the chicken permit process as follows:

(1) A chicken permit will be issued once an applicant has completed an application, met all requirements of Section 14-281 as amended from time to time, and staff concurs with the issuance of a chicken permit.

(2) There will be a $25.00 fee for the chicken permit and initial inspection.

(3) Once a chicken permit has been issued for a chicken that is maintained under this section, the location may be subject to an annual inspection to ensure that the area is being maintained in a manner that is safe and sanitary for the animal and does not burden the neighbors of the residence.

(4) If any condition of the chicken permit has been violated, and not corrected within 15 days, or if a condition of the permit has been violated more than three times in a 12-month period, the city may revoke the chicken permit. The city is responsible for the determination of compliance with the requirements of this article. In matters of interpretation, the Code Compliance Manager or designee has the authority to determine compliance with the Code of Ordinances.

(5) A person aggrieved by a decision of the code compliance manager or designee in the issuance, denial or revocation of a chicken permit may appeal to the city manager. A person aggrieved by a decision of the city manager may appeal to the city commission.

(6) Persons granted a chicken permit are encouraged to attend an appropriate training session made available by the University of Florida (UF) Institute of Food and Agricultural Sciences (IFAS) to learn safe chicken and egg practices.

(Ord. No. 10-2020, § 2, 4-6-2020; Ord. No. 08-2023, § 1(Exh. A), 8-28-23)

Sec. 14-283. Animals killing chickens.

No dog or cat that kills a chicken will, for that reason alone, be considered a dangerous or aggressive animal.

(Ord. No. 10-2020, § 2, 4-6-2020)

Sec. 14-284. Not required for a zoning district.

A chicken permit is not required for the keeping of chickens in the A (agricultural) zoning district.

(Ord. No. 10-2020, § 2, 4-6-2020)

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: B.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 8 - B

SUBJECT:
Public Hearing - Ordinance No. 05-2026, Trap, Neuter and Return Program (TNR) Animal Ordinance, Chapter 14 - Animals, at first reading.

LOCATION:
City of Deltona Animal Control
255 Enterprise Road
Deltona, FL 32725

COST:
$48,000.00

SOURCE OF FUNDS:
001196 524801

ORIGINATING DEPARTMENT:
Code Compliance Department

POTENTIAL MOTION:
“I move to approve Ordinance No. 05-2026, Trap, Neuter and Return Program (TNR) Animal Ordinance Animal Ordinance, Chapter 14 - Animals, at first reading.”

BACKGROUND:
The City of Deltona Code of Ordinances (the “City”) adopted Article VII, “Trap, Neuter, Release Program,” Chapter 14, “Animals,” within its General Ordinances; trap, neuter, release (“TNR”) programs can be an effective and humane way to stabilize the cat population with free spay or neuter surgeries for free roaming cats commonly referred to as community cats; the City Commission enacted a pilot TNR program via Ordinance 10-2020, to address concerns about feral cats in Deltona:

The Code Compliance Manager recommends approval of the Animal Ordinance Chapter 14 - Animals.

ORDINANCE NO. 05-2026

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING THE GENERAL ORDINANCES, ARTICLE VII, "TRAP, NEUTER, RELEASE PROGRAM," OF CHAPTER 14, "ANIMALS," TO PROVIDE FOR UPDATED PROGRAM GOVERNANCE; PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, Article VIII of the State Constitution and Chapter 166, Florida Statutes provide that municipalities shall have the governmental, corporate, and proprietary powers to enable them to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except when expressly prohibited by law; and

WHEREAS, the City of Deltona, Florida (the "City") as the governing body, pursuant to the authority vested in Chapter 163 and Chapter 166, Florida Statutes, is authorized and empowered to consider changes to its ordinances

WHEREAS, the City of Deltona, Florida (the "City") adopted Article VII, "Trap, Neuter, Release Program," and Chapter 14, "Animals," within its General Ordinances; and

WHEREAS, trap, neuter, release ("TNR") programs can be an effective and humane way to stabilize the cat population with free spay or neuter surgeries for free roaming cats commonly referred to as community cats; and

WHEREAS, the administration and authorization of a TNR program must be flexible and responsive to the current health, safety, and welfare needs of a community; and

WHEREAS, the City Commission enacted a pilot TNR program via Ordinance 10-2020, to address concerns about feral cats in Deltona; and

WHEREAS, Ordinance 10-2020 requires the city manager to "report the results of such pilot program to the city commission after the program has been fully operational for a number of years and possible revisions are being considered by the manager and the city commission;" and

WHEREAS, the City Manager has presented the City Commission with the results of the pilot program; and

WHEREAS, the City Commission desires to continue the TNR Program on a permanent basis and provide for flexible program policies and governance to be adopted via Resolution of the City Commission and implemented by the City Manager as an administrative function; and

WHEREAS, Article VII, "Trap, Neuter, Release Program," of Chapter 14, "Animals," shall be amended to provided updated program governance for the purposes set forth above; and

WHEREAS, the City Commission finds and determines that these modifications are in the best interest of the public health, safety, and welfare of the residents of the City of Deltona.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

Section 1. Recitals Adopted. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this ordinance upon adoption hereof.

Section 2. Amendment to the Code of Ordinances. The City Commission hereby approves and adopts modifications to Article VII, "Trap, Neuter, Release

Program," of Chapter 14, "Animals," of the General Ordinances, as set forth in "Exhibit A" attached hereto.

Section 3. Conflicts. Any and all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Section 4. **Severability.** If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any other provision or application of this ordinance which can be given effect without the invalid provision or application.

Section 5. **Codification.** The provisions of this Ordinance shall be codified as and be made part of the Code of Ordinances of the City of Deltona. The sections of this Ordinance may be renumbered to accomplish such intention.

Section 6. **Effective Date.** This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA THIS _____ DAY OF _____, 2025.

First Reading: _____
Advertised: _____
Second Reading: _____

BY: _____
Santiago Avila, Jr., MAYOR

ATTEST:

_____
Joyce Raftery, CMC, MMC, CITY CLERK

Name	Yes	No
Avila-Vazquez		
Colwell		
Heriot		
Howington		
Nabicht		
Santiago		
Avila		

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida

_____

TG Law PLLC, CITY ATTORNEY

ARTICLE VII. TRAP, NEUTER, RELEASE PROGRAM

Sec. 14-280. ~~Authorization of trap, neuter, release program~~ Purpose and Authorization.

~~The city manager is hereby authorized to institute a pilot trap, neuter and release program to address concerns about feral cats in Deltona. The city manager is directed to report the results of such pilot program to the city commission after the program has been fully operational for a number of years and possible revisions are being considered by the manager and the city commission. Any provision of chapter 14 that is found by the city manager to be contrary to the specific requirements of such pilot program shall be deemed not enforceable during such pilot program and any extension thereof authorized by the city commission.~~

The city commission finds that trap, neuter release ("TNR") programs can be an effective and humane way to stabilize the cat population with free spay or neuter surgeries for free roaming cats commonly referred to as community cats and further declares that the administration and authorization of a TNR program must be flexible and responsive to the current needs of the community. Therefore, the City of Deltona TNR Program is officially authorized and established to be operated in the best interest of the health, safety, and welfare of the citizens of the City of Deltona pursuant to the TNR program operating guidelines as may be adopted and amended via resolution of the city commission.

BUSINESS IMPACT ESTIMATE

SUBMITTED BY: Danny Ron

SUBJECT: Ordinance 05-2026 Chapter 14 Trap Neuter Return

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1. Summary of the proposed ordinance, including a statement of the public purpose to be served by the proposed Ordinance, such as serving the public health, safety, morals, and welfare of the municipality.

Updating the Trap, Neuter Release program from a pilot program to an effective and humane way to stabilize the cat population.

2. Estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City:

   a. Estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted.

The Animal Ordinance will have not direct economic impact to businesses.

   b. Identification of any new charge or fee on businesses subject to the proposed ordinance or for which businesses will be financially responsible.

There are no new charges or fees imposed on businesses by the TNR Program.

   c. An estimate of the City's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

There are no new charges or fees imposed on businesses.

3. A good faith estimates of the number of businesses likely to be impacted by the ordinance.

There will be no impact to businesses.

4. Any additional information the Commission may find useful.

Trap, Neuter and Release program will keep the cat population down and control of zoonotic diseases within the ferel cat colonies.

BUSINESS IMPACT ESTIMATE

As approved as part of SB170 and effective October 1, 2023, pursuant to Section 166.041(4), Florida Statutes, the City is required to prepare a business impact estimate prior to enacting an ordinance, subject to exemptions noted in the Law.

This does not apply to the following types of Ordinances:

1. Ordinances required for compliance with federal or state law or regulation;
2. Ordinances relating to the issuance or refinancing of debt;
3. Ordinances relating to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
4. Ordinances required to implement a contract or an agreement, including, but not limited to, any federal, state, local, or private grant, or other financial assistance accepted by a municipal government;
5. Emergency Ordinances;
6. Ordinances relating to procurement; or
7. Ordinances enacted to implement the following:
    a. Part II of chapter 163, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements, and development permits;
    b. Sections 190.005 and 190.046; 351
    c. Section 553.73, relating to the Florida Building Code; or
    d. Section 633.202, relating to the Florida Fire Prevention Code.

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: C.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 8 - C

SUBJECT:
Public Hearing - Ordinance No. 04-2026, amending Chapter 2, Article IV to update the sections related to Financial Polices, at second and final reading.

LOCATION:
Citywide

COST:
Not Applicable

SOURCE OF FUNDS:
Not Applicable

ORIGINATING DEPARTMENT:
Finance

POTENTIAL MOTION:
“I hereby approve Ordinance No. 04-2026, at second and final reading, to amend Chapter 2 Administration and Article IV Finance Policies relating to Annual External Audit and Collection of Delinquent bills or court-related financial obligations.”

BACKGROUND:
The proposed ordinance amends the Code of Ordinances Chapter 2, Article IV, Financial Policies, specifically relating to Annual External Audit and Collection of Delinquent bills or court-related financial obligations.

It amends the following:

1. Division 4. Annual External Audit - This is an entirely new section that sets forth
    a. Conducted in conformance with generally accepted auditing standards
    b. City Commission shall have an annual audit of the accounts and records of the city.
    c. Work to be performed by a certified public accountant
    d. Term of contract to be no longer than five successive years
    e. Firm may not have successive terms longer than five years.
2. Division 5. Collection of Delinquent Bills or Court-Related Financial Obligations - This is an entirely new section that sets forth
    a. Defines the Billing Process

b. Sets forth a Collection agency contract
c. Sets forth the Collection and Settlement Process of outstanding accounts
d. Establishes the write-off of uncollectible accounts

The proposed amendments provide for a more efficient financial processes by providing for more transparency and city oversight of audits, accounts and records of the city.

ORDINANCE NO. 04-2026

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING ARTICLE IV, "FINANCE," OF CHAPTER 2, "ADMINISTRATION" OF THE GENERAL ORDINANCES TO NEWLY CREATED DIVISION 4, "ANNUAL EXTERNAL AUDIT" OF ARTICLE IV, "FINANCE," OF CHAPTER 2, "ADMINISTRATION" OF THE GENERAL ORDINANCES; PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City of Deltona, Florida, adopted Article IV, "Finance," and Chapter 2, "Administration" as part of its General Ordinances; and

WHEREAS, City Staff has reviewed the Financial Policies of the City in order to align them with best practices; and

WHEREAS, City Staff determined a need for additional clarity in the annual external auditing process; and

WHEREAS, City Staff determined a need for additional clarity in the establishment and adoption of said policies; and

WHEREAS, the City Commission finds and determines that these modifications are in the best interest of the public health, safety, and welfare of the residents of the City of Deltona.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

Section 1. Recitals Adopted. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this ordinance upon adoption hereof.

Section 2. Amendment to the Code of Ordinances. The City Commission hereby approves and adopts Article IV, "Finance," and Chapter 2, "Administration" to establish Division 4, "Annual External Audit" as set forth in "Exhibit A" attached hereto.

Section 3. Conflicts. Any and all Ordinances, Resolutions, and Administrative Policies or parts of Ordinances, Resolutions, and Administrative Policies in conflict herewith are hereby repealed.

Section 4. Severability. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any other provision or application of this ordinance which can be given effect without the invalid provision or application.

Section 5. Codification. The provisions of this Ordinance shall be codified as and be made part of the Code of Ordinances of the City of Deltona. The sections of this Ordinance may be renumbered to accomplish such intention.

Section 6. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA THIS _____ DAY OF _____, 2026.

First Reading: _____
Advertised: _____
Second Reading: _____

BY: _____
Santiago Avila, Jr., MAYOR

ATTEST:

_____
Joyce Raftery, CMC, MMC, CITY CLERK

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida

_____
TG Law, PLLC, CITY ATTORNEY

Name	Yes	No
Avila-Vazquez		
Colwell		
Heriot		
Howington		
Nabicht		
Santiago		
Avila		

Business Impact Estimate

This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the City's website by the time notice of the proposed ordinance is published.

Proposed ordinance's title/reference:
Ordinance No. 04-2026 - Amending Chapter 2, Article IV

This Business Impact Estimate is provided in accordance with Section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is **not** required by state law[1] for the proposed ordinance, but the City is implementing the procedure required by statutory law to ensure that no inadvertent procedural issue could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant, or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The proposed ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
  a. Part II of Chapter 163, *Florida Statutes*, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
  b. Sections 190.005 and 190.046, *Florida Statutes*, regarding community development districts;
  c. Section 553.73, *Florida Statutes*, relating to the *Florida Building Code*; or
  d. Section 633.202, *Florida Statutes*, relating to the *Florida Fire Prevention Code*.

[1] See Section 166.041(4)(c), Florida Statutes.

In accordance with the provisions of controlling law, even notwithstanding the fact that, an exemption noted above may apply, the City hereby publishes the following information:

1. Summary of the proposed ordinance (must include statement of the public purpose, such as serving the public health, safety, morals, and welfare):

This ordinance updates the following: external audit and collection policies of the city.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:

(a) An estimate of direct compliance costs that businesses may reasonably incur:

N/A

(b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible:

N/A

(c) An estimate of the City's regulatory costs, including estimated revenues from any new charges or fees to cover such costs:

N/A

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:
None

4. Additional information the governing body deems useful[2] (if any):

N/A

[2] *You may wish to include in this section the methodology or data used to prepare the Business Impact Estimate.*

For example: City staff solicited comments from businesses in the City as to the potential impact of the proposed ordinance by contacting the local Chamber of Commerce, social media posting, direct mail or direct email, posting on City website, public workshop, etc. You may also wish to include efforts made to reduce the potential fiscal impact on businesses. You may also wish to state here that the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals as well as businesses) and, therefore, the proposed ordinance does not affect only businesses.

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: D.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 8 - D

SUBJECT:
Public Hearing - Request for approval of Resolution No. 2026-27 approving the Consolidated Annual Performance and Evaluation Report (CAPER) for the program year 2024-2025 Community Development Block Grant (CDBG).

LOCATION:
Citywide

COST:
N/A

SOURCE OF FUNDS:
US Department of Housing and Urban Development

ORIGINATING DEPARTMENT:
Housing & Community Development

POTENTIAL MOTION:
“I hereby move to approve Resolution No. 2026-27 approving the Consolidated Annual Performance and Evaluation Report (CAPER) for the program year 2024-2025 Community Development Block Grant (CDBG) and direct the City Manager to transmit the report to the U.S. Department of Housing and Urban Development.”

BACKGROUND:
The City of Deltona receives annual Community Development Block Grant (CDBG) funding from HUD to support housing and community development projects. The Consolidated Annual Performance and Evaluation Report (CAPER) is the required annual report summarizing the City’s use of funds, accomplishments, and progress on goals in the Five-Year Consolidated Plan and 2024-2025 Annual Action Plan. The draft CAPER was made available for a 15 day public comment period, with no comments received and was submitted on February 25, 2026 to meet HUD’s federal reporting deadline. Staff requests the City Commission approve and ratify the CAPER submission to HUD.

MEMORANDUM

DATE: April 6, 2026

TO: City Commission

FROM: Jordan Smith, AICP, PP, Director, Community and Development Services

THRU: Doc Dougherty, City Manager

SUBJECT: Public Hearing - Request for approval and authorization to submit the Program Year 2024-2025 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER). (Quentin Grose, Housing Manager)

REFERENCES: Resolution No. 2024-39 - Deltona 2024-2025 Annual Action Plan.

Request: Approval of the Program Year 2024-2025 Community Development Block Grant (CDBG), Consolidated Annual Performance and Evaluation Report (CAPER) and authorization for the City Manager or designee to ratify and submit the report to the U.S. Department of Housing and Urban Development (HUD).

Discussion: The City of Deltona is an entitlement community under HUD and receives annual CDBG funding to support housing, public services, and community development projects that improve quality of life for residents. In accordance with HUD regulations, the City prepares a Five-Year Consolidated Plan outlining long-term goals and an Annual Action Plan (AAP) detailing specific projects to be implemented each year.

The CAPER is the annual HUD required report summarizing the City's use of CDBG funds, accomplishments, and progress toward goals in the Consolidated Plan and the 2024-2025 AAP. The report covers activities between October 1, 2024 and September 30, 2025, including:

- Rehabilitation and repair of housing units to maintain safe, affordable housing.
- Support for public service programs serving seniors, youth, and low-income residents.
- Improvements to neighborhood infrastructure and community facilities.

City staff prepared the CAPER, attached as Exhibit "A," based on the approved 2024-2025 Annual Action Plan, attached as Exhibit "B". The draft CAPER was also advertised for public comment, attached as Exhibit "C" with a 15 day comment period ending on March 5, 2026. No public comments were received. The CAPER was submitted on February 25, 2026, prior to formal City Commission action, consistent with HUD guidance. No amendments are required.

STAFF RECOMMENDATION: Staff recommends the City Commission approve and ratify the submission of the 2024-2025 CDBG CAPER to HUD to ensure continued compliance with federal and annual reporting requirements.

ATTACHMENTS:

- 2024-2025 CDBG Consolidated Annual Performance and Evaluation Report (CAPER)
- Resolution No. 2024-39, Approved Deltona 2024-2025 Annual Action Plan, Community Block Grant
- 2024-2025 CDBG Consolidated Annual Performance and Evaluation Report (CAPER) advertising for Public Comments

RESOLUTION NO. 2026-27

A RESOLUTION OF THE CITY OF DELTONA, FLORIDA; APPROVING THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR FISCAL YEAR 2024-2025 (CAPER); RATIFYING TRANSMITTAL OF THE CAPER TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE.

WHEREAS, the City of Deltona, Florida (the "City") is a Community Development Block Grant ("CDBG") entitlement community from the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, HUD requires the City to submit annually a Consolidated Annual Performance Evaluation Report ("CAPER") within 90 days after the end of the fiscal year; and

WHEREAS, the Jacksonville Field Office of HUD granted the City an extension to submit the CAPER by February 25, 2026, and

WHEREAS, City Staff prepared the CAPER, which is attached hereto as Exhibit "A" and made a part hereof, describing the activities undertaken during the year beginning October 1, 2024, and ending September 30, 2025, including information on the City's CDBG Program, the resources available to administer the programs and describing how these resources were invested; and

WHEREAS, in accordance with the City's approved Citizen Participation Plan, the CAPER was advertised for a 15-day public comment period, commencing on February 19, 2026, and ending on March 5, 2026; and

WHEREAS, City staff transmitted the Consolidated Annual Performance and Evaluation Report for Fiscal Year 2024-2025 to the Jacksonville Field Office of HUD on February 25, 2026, to comply with annual Federal compliance final date submission; and

WHEREAS, it is recommended that the City Council approve the 2024-2025 CAPER and ratify the submission of the CAPER to HUD.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA:

Section 1. Recitals Adopted. That each of the above recitals are hereby adopted.

Section 2. Approval and Ratification. That the City Commission hereby approves the 2024-2025 CDBG Consolidated Annual Performance and Evaluation Report in the form attached hereto as "Exhibit A." and ratifies the transmittal of the CAPER to the Jacksonville Field Office of HUD on February 25, 2026.

Section 3. Implementation. That the City Manager or designee is hereby authorized to take any action which is necessary to implement this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its passage and adoption by the City Commission.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS _____ DAY OF _____, 2026.

BY: _____
Santiago Avila, Jr., MAYOR

ATTEST:

_____
Joyce Raftery, CMC, MMC, CITY CLERK

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida

_____
TG Law PLLC, CITY ATTORNEY

Name	Yes	No
Avila-Vazquez		
Colwell		
Heriot		
Howington		
Nabicht		
Santiago		
Avila		

Mayor & Commissioners

Santiago Avila, Jr.
Mayor

Maritza Avila-Vazquez
Vice Mayor District 3

Davison Heriot
Commissioner District 1

Emma Santiago
Commissioner District 2

Dori Howington
Commissioner District 4

Stephen R. Colwell, Jr.
Commissioner District 5

Chris Nabicht
Commissioner District 6

_____

Doc Dougherty, ICMA-CM
City Manager

FISCAL YEAR 2024/2025

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

OCTOBER 1, 2024 – SEPTEMBER 30, 2025

Prepared by:
City of Deltona
Housing and Community Development
2345 Providence Boulevard, Deltona, FL 32725
(386) 878-8612

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Executive Summary

The Consolidated Annual Performance and Evaluation Report (CAPER) provides information on housing and community development activities in the City of Deltona. The five-year plan identified several needs, goals, and objectives concerning housing and community development. The report describes the City of Deltona progress towards those identified goals for the period of October 1, 2024 through September 30, 2025.

The CAPER was prepared by the City of Deltona's Housing and Community Development Department, and combines planning and reporting requirements for activities funded by the Community Development Block Grant (CDBG).

This is the final version of the 2024-2025 fiscal year CAPER. The report is available at the following location:

- Deltona City Hall
- Online at Deltona's website

A draft of the version of the CAPER was available for public review and comment from February 19 to March 5, 2026.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)
This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Deltona qualifies as an entitlement community and receives annual funding from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. Deltona operates under an elected City Commission and an appointed City Manager, with the Mayor serving as the at-large representative and presiding over official meetings. Every five years, the City prepares a Consolidated Plan that establishes long-term priorities, goals, and strategies for housing and community development, and each year the City submits an Annual Action Plan (AAP) outlining the specific projects to be undertaken during a single Program Year. At the end of each Program Year, the City prepares the Consolidated Annual Performance and Evaluation Report (CAPER), which summarizes accomplishments, outcomes, and performance measures for the reporting period.

For PY 2024 (October 1, 2024 – September 30, 2025), the City of Deltona received a **CDBG allocation of $519,094**, not including the **$738,809** received previously in **CDBG-CV (CARES Act)** funds in 2020. The City carried expended more than the allocation received in **$69,507.91**, which was covered by previous funding.

Under CDBG-CV, the City used funds during PY 2024 to prevent, prepare for, and respond to COVID-19. A total of **$276,894.68** was expended for rent, mortgage, and utility assistance, while the remaining **$335,611.86** will be allocated to expand eligible public service activities consistent

with CARES Act requirements.

Throughout PY 2024, the City continued focusing on improving underserved neighborhoods in alignment with the priorities outlined in the 5-Year Consolidated Plan, which identifies public services, housing stabilization, and community development improvements as high-priority needs. CDBG funds were used to support public improvement projects—such as the Broadband Fiber Optic Ring and Pump Station improvements—and to fund public service subrecipient agencies that provided essential services to Deltona residents, including childcare assistance, food distribution, rent and mortgage assistance, school mentoring, senior services, and homelessness prevention.

In contrast, **State Housing Initiatives Partnership (SHIP)** funds were primarily utilized to address local housing needs through **owner-occupied housing assistance**, with a focus on **home repairs and rehabilitation activities**. During the fiscal year, SHIP resources were expended to assist homeowners with repairs necessary to address **health and safety deficiencies**, preserve housing stock, and improve living conditions for income-eligible residents. These expenditures supported the City's ongoing efforts to maintain safe, decent, and sanitary housing for low-income households and to ensure compliance with SHIP expenditure and set-aside requirements.

By leveraging both federal and state funding sources, the City of Deltona was able to address a broad range of community and housing needs. CDBG funds supported service-based interventions through local nonprofit partners, while SHIP funds were strategically applied to housing repair and rehabilitation activities for homeowners. Together, these programs complemented one another and allowed the City to respond effectively to the needs identified in the Consolidated Plan while meeting all applicable expenditure and compliance requirements.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration - 2024	Administration	CDBG: $75000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		0	0	
Administration - 2024	Administration	CDBG: $75000	Homelessness Prevention	Persons Assisted	0	0		0	0	
Administration - 2024	Administration	CDBG: $75000	Other	Other	4	3	75.00%	4	3	75%
Broadband	Broadband and Fiber	CDBG: $300000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20000	0	0.00%	20000	6,280	31.4%
Broadband	Broadband and Fiber	CDBG: $300000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	60000	0	0.00%	60000	0	0%

Fort Smith Pump Station	Fort Smith Pump Station	CDBG: $680000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	10000	0	0.00%	10000	48,000	480%
Public Services	Public and Social Service Assistance	CDBG: $75000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	380	33	8.68%	380	1612	424.21%
Public Services	Public and Social Service Assistance	CDBG: $75000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	200	0	0.00%	200	33	16.5%
Public Services	Public and Social Service Assistance	CDBG: $75000	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	18	N/A

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During Program Year (PY) 2024–2025, the City of Deltona utilized its Community Development Block Grant (CDBG) funds in a manner that directly addressed the highest priority needs and specific objectives identified in the 2023–2027 Consolidated Plan. Consistent with the Strategic Plan and Annual Action Plan, the City focused CDBG investments on public infrastructure improvements, broadband and fiber expansion, and the delivery of essential public services, while continuing to support housing stability for low- and moderate-income residents through partnerships with local nonprofit service providers.

Public infrastructure improvements represented the City's highest priority use of CDBG funds during the program year. The Consolidated Plan identifies deficiencies in infrastructure—particularly those related to stormwater management, flood mitigation, and system resiliency—as

significant challenges impacting neighborhood safety and long-term sustainability. To address these needs, CDBG resources supported the multi-year Fort Smith Pump Station initiative. Although the project was completed in a prior program year, it was designed to mitigate persistent flooding along a major east-west corridor and within adjacent residential neighborhoods, directly advancing the Consolidated Plan objective of creating safe and sustainable living environments and providing citywide benefits within designated Areas of Greatest Need.

A second major priority identified in both the Consolidated Plan and the PY 2024–2025 Annual Action Plan was the enhancement of broadband and fiber connectivity. CDBG funds were invested in Phase II of the City's Broadband Fiber Optic Ring, a multi-year infrastructure project that strengthens emergency response capabilities, improves storm monitoring, enhances public safety through real-time data access, and supports technological connectivity across municipal facilities and public spaces. This investment addresses modernization gaps that disproportionately affect low- and moderate-income communities during emergency and disaster-related events.

In addition to infrastructure investments, the City allocated a portion of CDBG funds to public service activities that support housing stability and improve quality of life for low- and moderate-income households. Through agreements with local subrecipient organizations—including Neighborhood Center, New Hope, Early Learning Coalition, Council on Aging, and Boys & Girls Club—CDBG funds were used to provide childcare assistance, senior services, homelessness prevention, and emergency support for rent, mortgage, and utility payments. While public services rank below infrastructure improvements in the City's overall priority hierarchy, these activities addressed urgent needs and reinforced the City's broader housing stabilization and anti-poverty objectives.

Administrative CDBG funds were used in compliance with HUD requirements to support program oversight, including financial management, planning, subrecipient monitoring, and reporting. These functions ensured accountability, regulatory compliance, and the effective implementation of high-priority projects identified in the Consolidated Plan.

Overall, the City's CDBG expenditures during PY 2024–2025 demonstrate strong alignment between identified priority needs and funded activities. The majority of funds were directed toward top-priority infrastructure and broadband improvements that enhance long-term community resilience, public safety, and suitable living conditions, while targeted public service investments addressed immediate needs of vulnerable households across Deltona.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	2,343
Black or African American	913
Asian	20
American Indian or American Native	16
Native Hawaiian or Other Pacific Islander	5
Total	**4,087**
Hispanic	3,085
Not Hispanic	1002

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Demographic characteristics reported for CDBG activities are derived from two different data collection methodologies, depending on the type of activity implemented. For activities that provide direct public services—including childcare subsidies; food, rental, and utility assistance for low-to-moderate income households; school-based activities for income-qualified applicants; senior services focused on nutrition, wellness, education, and social engagement; and homelessness prevention services—demographic information is collected directly from program participants at the time services are provided and is reflected in the table above.

The table above presents demographic information by race and ethnicity for individuals and households assisted through CDBG-funded activities during Program Year (PY) 2024. During this program year, the City of Deltona significantly exceeded its projected service levels, assisting a number of individuals and households that represented an increase of approximately 424.21% above the anticipated target established in the Annual Action Plan. This outcome reflects the high demand for CDBG-funded public services and the City's effective utilization of available resources to address urgent community needs.

In contrast, demographic data associated with capital improvement activities is not collected at the individual or household level. Instead, these activities are reported based on the estimated population residing within the service area benefited by the project and therefore are not represented in the racial and ethnic demographic table. For example, the Fort Smith Pump Station improvement project was designed to serve an estimated 48,000 residents located within the project service area. Similarly, demographic data related to the Broadband Fiber Optic project is not reflected in the table, as the project is currently in Phase II of a three-phase implementation and, upon full completion, is designed to benefit approximately 20,000 residents.

This explanation is provided to clarify why beneficiary data associated with area-wide capital

improvement activities is not fully captured in the CR-10 table and to contextualize the substantial increase in individuals served through direct CDBG-funded public service activities during PY 2024.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,100,000	588,601.91
Other	public - state	2,919,127	952,415

Table 3 - Resources Made Available

Narrative

During Program Year (PY) 2024–2025, the City of Deltona received a CDBG allocation of $519,094. The City expended a total of $588,601.91 in CDBG funds. The amount expended exceeded the current-year allocation and was fully supported through a combination of PY 2024–2025 funds and unexpended CDBG funds carried forward from prior program years, as permitted under HUD regulations. Of the total expenditures, $532,054.49 was expended on eligible program activities, while $56,547.42 was expended on general administration and planning in compliance with HUD requirements.

Program expenditures included $72,491.64 expended across five public service projects that provided homeownership counseling, rental assistance, childcare services, and homelessness prevention. In addition, CDBG funds were allocated and fully expended on two capital improvement projects, including $246,360.35 for Broadband Fiber Installation, benefiting low- and moderate-income neighborhoods, and $213,202.50 for the final phase of the Fort Smith Pump Station improvement project.

In addition to the regular CDBG entitlement allocation, the City of Deltona administered CDBG-CV (CARES Act) funds to prevent, prepare for, and respond to the impacts of COVID-19. The City received a total of $738,809 in CDBG-CV funding under CDBG-CARES CV-1 and CDBG-CARES CV-2. During the program year, $276,897.68 was expended to provide emergency assistance for rental, mortgage, and basic utility payments to income-eligible households impacted by the pandemic. Additionally, $126,302.46 in CDBG-CARES CV-1 funds was expended for eligible administrative costs associated with managing and overseeing the CARES Act funding. The remaining $335,611.86 in CDBG-CV funds is programmed to be used for Public Services Project, which includes the purchase of an ambulance for the City of Deltona Fire Department, to enhance emergency response capacity and public safety services.

CDBG resources for PY 2024-2025 primarily focused on public infrastructure improvements and public service delivery through local subrecipients. These investments supported housing stability for homeowners and tenants, assisted vulnerable residents at risk of homelessness, and improved neighborhood conditions within qualified low- and moderate-income areas. All CDBG-funded activities, aside from administration, directly benefited low- and moderate-income individuals and households in compliance with federal eligibility requirements.

In addition to federal resources, the City administered funding under the State Housing Initiatives Partnership (SHIP) Program. Deltona received Hurricane Housing Recovery Program (HHRP) funds

related to Hurricanes Ian and Nicole; however, due to the limited local impact of both storms, the City returned $742,733.63 of the $810,394 awarded, consistent with state guidance. The City successfully closed SHIP FY 2022–2023, expending $952,415.04 across 41 projects, including Purchase Assistance with Rehabilitation, Purchase Assistance, Owner-Occupied Rehabilitation, and HHRP-related housing stabilization activities.

It is important to note that the Fort Smith Pump Station infrastructure project was fully completed during Program Year 2024, and expenditures associated with its final phase are reflected in the totals reported above.

Overall, the combined use of federal CDBG, CDBG-CV, and state SHIP resources allowed the City of Deltona to advance critical infrastructure improvements, expand public service capacity through subrecipient partnerships, and support essential housing and emergency response activities that strengthened safety, stability, and quality of life for low- and moderate-income residents. The City remains committed to ensuring that all program funds are strategically invested and administered in full compliance with applicable federal and state regulations.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Administration - 2024	20	9,61%	Administration of Grant
Broadband	55	41,86%	Broadband/Fiber installation
Ft Smith Pump Station	10	36,22%	Infrastructure
Public Services - 2024	15	12,32%	Various Public Services -under Public Service cap

Table 4 – Identify the geographic distribution and location of investments

Narrative

During Program Year 2024-2025, the City of Deltona invested CDBG Public Service funds across five community-based projects that supported housing stability and essential services for low-to-moderate income residents. A total of $72,491.64 representing 12,32% of the City's CDBG allocation, was expended on Public Services. Funding was distributed among several subrecipients, including New Hope Human Services ($14,176.64; 2.46% of the total CDBG allocation) and the Neighborhood Center ($14,950.00; 2.49%), both of which provided rent, utility, food subsistence assistance, and family stabilization services. The Early Learning Coalition also received $14,238 (2.42%) to support early childhood care subsidies, while the Council on Aging was awarded $14,548 (2.47%) to deliver senior-focused programs. Additionally, Boys & Girls Club expended $14,579 (2.48%) to provide after school support for income eligible working families. Collectively, these efforts strengthened household resilience, improved access to essential services, and contributed significantly to homelessness prevention among vulnerable Deltona's residents.

Beyond Public Services, the City invested $246,360.35-representing 41,86% of total expenditures-in eligible public infrastructure improvements. This included Phase II of the City's Broadband Fiber Optic Ring, an essential enhancement that increases Deltona's communication capacity and operational readiness during emergency events, including severe storms and hurricanes. Although the Fort Smith Pump Station project is a CDBG eligible infrastructure initiative, represents a 36,22%.

Most of the CDBG funding allocated for capital improvement activities was designated to enhance the City's ability to respond to and recover from major weather-related events, including hurricanes and severe storms. Approximately 41.86% of capital improvement funding was invested in projects designed to benefit the entire City of Deltona, strengthening overall infrastructure resilience and emergency response capacity. An additional 36.22% was directed toward improvements at the Fort Smith Pump Station, which serves areas that experienced the most significant impacts during the most recent hurricane events. These investments reflect the City's strategic focus on mitigating future risks, protecting vulnerable neighborhoods, and ensuring continuity of critical services during extreme weather conditions.

The City of Deltona received funding under the Neighborhood Stabilization Program (NSP1 and NSP3) and is in the process of initiating closeout activities for those grants, in accordance with applicable program requirements. Additionally, during Fiscal Year 2024–2025, the City did not receive any program income related to its CDBG activities.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

During the program year, the City of Deltona did not leverage additional federal, state, local, or private funding sources to supplement its CDBG allocation, and no matching requirements applied. Public service subrecipients, however, supported project delivery by contributing in-kind organizational resources, including staff time and administrative support, which enhanced service capacity without the use of additional CDBG funds. Additionally, no publicly owned land or property within the City was utilized to carry out activities related to the needs identified in the Consolidated Plan.

Although no additional leveraging was applied directly to the CDBG program, the City strategically utilized State Housing Initiatives Partnership (SHIP) funds to support construction-related and homeowner assistance programs, including housing rehabilitation and homeownership activities. This coordinated use of SHIP resources allowed the City to address housing needs through state funding while allocating CDBG funds primarily toward critical infrastructure improvements and public service activities. By aligning CDBG and SHIP funding sources in this manner, the City maximized the overall impact of available resources and ensured that each funding stream was applied to the priority needs it is best suited to address.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	5	0
Number of Non-Homeless households to be provided affordable housing units	40	0
Number of Special-Needs households to be provided affordable housing units	10	0
Total	**55**	**0**

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	55	33
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	**55**	**33**

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During Program Year 2024, the City of Deltona addressed affordable housing needs for extremely low-income, low-income, and moderate-income households by utilizing CDBG funds to support housing stabilization activities and public service delivery through subrecipient agencies. While the City does not operate a housing construction program under CDBG, these resources were strategically used to assist residents in maintaining stable housing.

CDBG resources were primarily allocated to public service activities and capital improvement projects that indirectly support affordable housing outcomes by stabilizing households and improving community infrastructure. Through agreements with local nonprofit partners, CDBG-funded services provided rental and mortgage assistance, basic utility assistance, and homelessness prevention services to income-eligible residents. A total of 33 households received rental and mortgage assistance through New Hope, serving households across extremely low-income, low-income, and moderate-income categories. These services played a critical role in preventing housing displacement and promoting short-term housing stability for vulnerable families.

Overall, the City of Deltona's affordable housing strategy reflects a targeted use of CDBG funds to support housing stabilization efforts, maximize available resources, and effectively respond to the housing needs of extremely low-, low-, and moderate-income residents, in accordance with HUD program requirements.

Discuss how these outcomes will impact future annual action plans.

The City remains committed to achieving its goal of providing decent, safe, and affordable housing for extremely low-income, low-income, and moderate-income households, primarily through rental assistance and housing stabilization services. Outcomes achieved during the program year demonstrate the continued demand for short-term financial assistance to prevent housing displacement and address urgent housing needs among vulnerable populations.

Based on these outcomes, City staff will continue to coordinate with funded service providers to expand access to affordable housing support and strengthen housing stability initiatives. The effectiveness of these service-based interventions will inform the development of future Annual Action Plans, allowing the City to refine funding priorities, adjust performance targets, and ensure that resources are directed

toward strategies that most effectively support housing stability. These efforts remain consistent with the goals and strategies outlined in the City's existing plans and reinforce the City's long-term commitment to addressing housing affordability challenges.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	33	0
Low-income	0	0
Moderate-income	0	0
Total	**33**	**0**

Table 7 – Number of Households Served

Narrative Information

The City of Deltona remains committed to its goal of providing decent, safe, and affordable housing opportunities for extremely low-income, low-income, and moderate-income households, primarily through rental assistance and housing stabilization services. During Program Year 2024, outcomes demonstrate a continued demand for short-term financial assistance to prevent housing displacement, particularly among extremely low-income households.

Based on the PR-23 CDBG Accomplishment Report, assistance records indicate that 33 individuals received housing-related support. However, for reporting and programmatic purposes, the City considers these beneficiaries to represent 33 households, as HUD defines a household as a single individual or a group of individuals occupying a housing unit. As such, each individual assisted constituted a separate household, and the assistance provided met household-level eligibility requirements. These households received rental and mortgage assistance, as well as basic utility support, to help maintain stable housing conditions.

Moving forward, the City will continue to strengthen collaborative relationships with local service agencies to ensure that residents experiencing housing instability have access to appropriate support services. Due to the absence of a local housing authority and City-owned affordable rental units, the City's ongoing practice of directing individuals experiencing hardship to agencies funded by CDBG funds.

Based on the outcomes achieved during the program year, the City does not anticipate modifying its existing affordable housing strategies in future Annual Action Plans. Instead, the City will continue implementing its current approach, which emphasizes coordinated service delivery, housing stabilization assistance, and strategic partnerships, all of which remain consistent with the goals and priorities outlined in the City's Consolidated Plan.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

City staff participates in the Annual Point in Time (PIT) Count whenever possible; however, when participation is not feasible, staff continues to collaborate closely with the Continuum of Care to respond to homelessness issues as they emerge. Community Development personnel also engage in year round outreach by working with local churches and nonprofit organizations to distribute food, socks, and resource information at community food distributions and monthly nonprofit events. Despite these ongoing efforts, staff recognizes that significant needs remain and continues to seek additional approaches to support individuals experiencing homelessness in Deltona.
Although PIT data indicates that Deltona has minimal homelessness, staff acknowledge that a one night snapshot cannot fully capture the scope of the issue. For this reason, the City maintains strong partnerships with the Neighborhood Center of West Volusia (NCWV) and the Volusia Flagler Continuum of Care. The Community Development Manager serves on both the Continuum of Care Applications Committee and the Volusia County Cold Shelter Committee, ensuring direct access to current information on funding, trends, and emerging community needs. While staff continues monitoring unsheltered individuals, barriers remain, such as limited shelter access and low participation in the Votran cold night transportation program, which hinder efforts to encourage individuals to utilize available services.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City maintains a strong partnership with the Neighborhood Center of West Volusia (NCWV) to address the needs of individuals experiencing homelessness within Deltona. As noted previously, even during the coldest winter nights, when transportation, meals, and warm shelter beds are available, some individuals still choose not to utilize local shelter options. Despite these challenges, staff remains committed to exploring additional strategies and developing new programs to better support vulnerable residents.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

City staff collaborates closely with the Volusia-Flagler Continuum of Care to stay informed about

homelessness trends both countywide and specifically within Deltona. This partnership ensures the City has up to date data and allows staff to connect residents who are at risk of homelessness with the appropriate nonprofit organizations and support services throughout the County.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Deltona operates Deltona's First Response to Homelessness (DFRH), a program designed to provide immediate triage support to residents experiencing or at risk of homelessness. Available 24 hours a day, 365 days a year, the program offers rapid assistance through several key services:

•A dedicated 24/7 hotline for residents facing potential homelessness crises

• Transportation to a local shelter—or, when necessary, a temporary hotel stay until regular business hours

• A comprehensive assessment conducted by trained homelessness prevention staff

• Financial assistance, when available, to help secure rental housing or arrange transportation to a supportive family member

The DFRH program has experienced meaningful success in recent years; however, limited financial resources could challenge its long term sustainability. Staff will continue working with the City Manager and Planning Director to determine whether the program can remain viable without ongoing City funding.

All complaints related to the program undergo thorough staff review. To date, no concerns or issues have required corrective action by the City or the nonprofit administrator, and the partner organizations involved maintain access to the largest supply of homelessness prevention beds in West Volusia. Staff remain committed to supporting and expanding programs that benefit Deltona residents.

There have been no changes to this program to date.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Deltona was originally planned and built as a predominantly residential community, and it continues to function in that capacity today. The City does not operate any public housing developments, and all inquiries related to public housing are directed to Volusia County or other regional housing partners who manage such programs.
Although Deltona lacks its own public housing facilities, the City actively collaborates with a network of local organizations to help identify available rental assistance resources and potential public housing opportunities for residents. This coordination is essential, as many households face urgent housing needs. The City also maintains an updated list of social service agencies that can offer additional support to residents seeking housing related assistance.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City hosts an annual Housing Fair that provides residents with access to a wide range of resources related to housing, homeownership, financial literacy, credit rebuilding, and overall money management. This event serves as a central opportunity for individuals and families to connect with professionals and organizations that can support their housing and financial goals. Additionally, the Community Development Manager serves on the University of Florida IFAS/Volusia County Advisory Board, strengthening the City's partnership with the local IFAS extension campus. The extension offers valuable programs and guidance for both renters and homeowners, making it an important community resource and a key collaborator in supporting Deltona residents.

Actions taken to provide assistance to troubled PHAs

The City of Deltona does not have a Public Housing Authority.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City strengthened its monitoring efforts during the 2024-2025 program year by increasing oversight of non-governmental organizations serving as subrecipients under the CDBG program. Although the City of Deltona does not have a dedicated compliance or internal audit division, the Housing and Community Development team proactively filled this operational gap by assembling staff with relevant experience to implement stronger oversight practices. The team conducted closer reviews of monthly and quarterly service reports submitted by each subrecipient to ensure accuracy, eligibility, and consistency with program requirements. Additionally, the City maintains an individual file for each subrecipient that includes contracts, reimbursement requests, supporting documentation, and performance records. As part of its enhanced monitoring strategy, the City also plans to begin conducting on-site technical visits to organizations receiving CDBG funds. These visits will allow staff to verify the services being delivered, review documentation in real time, and provide technical assistance to support continued compliance and strong program performance.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Deltona's Citizen Participation Plan meets HUD's requirements reference at 24 CFR 91.105(b) for citizen participation in all HUD grants programs.

A Public Notice was published on February 19,2026 notifying citizens that the 2024-2025 CAPER Public Comment Period will commence on March 5,2026 with a 15-day public comment period to end on April 18, 2026. The draft of the 2024-2025 CAPER is also available at www.deltonafl.gov and in person at the City Hall.

The City held an in-person Public Review Meeting on April, 6, at 6:00 p.m.. Citizens were given an opportunity to review the draft document and provide written comments at the City Hall.

At the time of this writing, no public comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

During Program Year 2024–2025, the City of Deltona maintained its focus on the established objectives of the CDBG program without significant changes. The City continues to prioritize public service activities, enhancements to public facilities, and essential capital infrastructure projects, including Broadband Fiber improvements and initiatives that support the stabilization of affordable housing. These priorities remain consistent with the goals and strategies outlined in the Consolidated Plan and Annual Action Plan.

At the time of preparation of this report, City staff did not receive any public comments or stakeholder input that would warrant changes to the City's CDBG program objectives. As such, no modifications to program goals or strategies are proposed at this time. Any future updates to program objectives would be considered only after formal review and approval by the City Commission. The City will continue to periodically assess project outcomes, effectiveness, and timeliness to determine whether adjustments to implementation strategies may be necessary in future planning cycles.

With respect to CDBG-CV (CARES Act) activities, the City utilized these funds to respond to the impacts of the COVID-19 pandemic by providing rental, mortgage, and utility assistance to approximately 45 residents, addressing immediate housing stability needs. While not all CDBG-CV funds were expended during the initial response period, the City's experience administering these funds did not result in changes to the core CDBG program objectives. Instead, remaining CDBG-CV funds are being programmed for a public safety–related project, including the planned acquisition of an ambulance for a City fire station, to enhance emergency preparedness and response capacity for future citywide emergencies.

Overall, the City's experience administering CDBG and CDBG-CV funds reinforced the effectiveness of its existing program objectives. Accordingly, no significant changes to the City's CDBG program objectives are proposed, and future Annual Action Plans will continue to build upon the current framework, emphasizing public services, public facility enhancements, essential infrastructure investments, and housing stabilization activities in accordance with HUD program requirements.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	0	0	0	0
Total Labor Hours	150				
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	1				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	1				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.	2				
Provided or connected residents with supportive services that can provide direct services or referrals.	50				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

City staff collaborates with multiple nonprofit partners to support initiatives such as job fairs, childcare resources, employment assistance, and Section 3 related workforce opportunities. In addition to these partnerships, the City of Deltona hosts its own job fairs twice each year. Over the past year, more than 40 employers participated in each event, providing residents with access to a wide range of employment opportunities.

There are more events scheduled for the next program year.

IDIS REPORT

PR23 – CDBG and CDBG-CV Summary of Accomplishments – Program Year 2024

PR26 – CDBG Financial Summary Report – Program Year 2024

PR26 – CDBG-CV Financial Summary Report – Program Year

PR50 – CDBG and CDBG-CV Expenditure Report

DELTONA

Count of CDBG and CDBG-CV Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Public Facilities and Improvements	Senior Centers (03A)	0	$0.00	1	$0.00	1	$0.00
	Flood Drainage Improvements (03I)	1	$213,202.50	0	$0.00	1	$213,202.50
	Sidewalks (03L)	1	$246,360.35	0	$0.00	1	$246,360.35
	Child Care Centers (03M)	0	$0.00	1	$0.00	1	$0.00
	Total Public Facilities and Improvements	2	$459,562.85	2	$0.00	4	$459,562.85
Public Services	Senior Services (05A)	0	$0.00	2	$14,548.00	2	$14,548.00
	Youth Services (05D)	0	$0.00	1	$14,579.00	1	$14,579.00
	Child Care Services (05L)	0	$0.00	2	$14,238.00	2	$14,238.00
	Subsistence Payment (05Q)	2	$0.00	0	$0.00	2	$0.00
	Food Banks (05W)	0	$0.00	3	$29,126.64	3	$29,126.64
	Total Public Services	2	$0.00	8	$72,491.64	10	$72,491.64
General Administration and Planning	General Program Administration (21A)	5	$56,547.42	1	$0.00	6	$56,547.42
	Total General Administration and Planning	5	$56,547.42	1	$0.00	6	$56,547.42
Grand Total		9	$516,110.27	11	$72,491.64	20	$588,601.91

DELTONA

CDBG and CDBG-CV Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Public Facilities and Improvements	Senior Centers (03A)	Public Facilities	0	564	564
	Flood Drainage Improvements (03I)	Public Facilities	48,000	0	48,000
	Sidewalks (03L)	Persons	0	0	0
	Child Care Centers (03M)	Public Facilities	0	275	275
	Total Public Facilities and Improvements		48,000	839	48,839
Public Services	Senior Services (05A)	Persons	0	1,013	1,013
	Youth Services (05D)	Persons	0	168	168
	Child Care Services (05L)	Persons	0	1,835	1,835
	Subsistence Payment (05Q)	Persons	100	0	100
	Food Banks (05W)	Persons	0	132	132
	Total Public Services		100	3,148	3,248
Grand Total			48,100	3,987	52,087

DELTONA

CDBG and CDBG-CV Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Non Housing	White	2,343	820	0	0
	Black/African American	913	98	0	0
	Asian	20	1	0	0
	American Indian/Alaskan Native	16	4	0	0
	Native Hawaiian/Other Pacific Islander	5	2	0	0
	American Indian/Alaskan Native & White	5	0	0	0
	Asian & White	23	4	0	0
	Black/African American & White	135	16	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	2	0	0	0
	Other multi-racial	625	57	0	0
	Total Non Housing	4,087	1,002	0	0
Grand Total	White	2,343	820	0	0
	Black/African American	913	98	0	0
	Asian	20	1	0	0
	American Indian/Alaskan Native	16	4	0	0
	Native Hawaiian/Other Pacific Islander	5	2	0	0
	American Indian/Alaskan Native & White	5	0	0	0
	Asian & White	23	4	0	0
	Black/African American & White	135	16	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	2	0	0	0
	Other multi-racial	625	57	0	0
	Total Grand Total	4,087	1,002	0	0

DELTONA

CDBG and CDBG-CV Beneficiaries by Income Category (Click here to view activities)

	Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	Extremely Low (<=30%)	0	0	583
	Low (>30% and <=50%)	0	0	270
	Mod (>50% and <=80%)	0	0	23
	Total Low-Mod	0	0	876
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	0	0	876

PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	519,094.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	519,094.00
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	532,054.49
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	532,054.49
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	56,547.42
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	588,601.91
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(69,507.91)
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	532,054.49
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	532,054.49
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	72,491.64
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	72,491.64
32 ENTITLEMENT GRANT	519,094.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	519,094.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.97%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	56,547.42
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	56,547.42
42 ENTITLEMENT GRANT	519,094.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	519,094.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	10.89%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	3	350	6975990	Fort Smith Pump Station	03I	LMA	$133,450.00
2023	3	350	6975993	Fort Smith Pump Station	03I	LMA	$79,752.50
					03I	Matrix Code	$213,202.50
2024	2	355	7036736	Broadband-Fiber Installation	03L	LMA	$246,360.35
					03L	Matrix Code	$246,360.35
2023	2	346	6975942	Council on Aging	05A	LMC	$14,548.00
					05A	Matrix Code	$14,548.00
2023	2	347	6975938	Boys and Girls Club	05D	LMC	$14,579.00
					05D	Matrix Code	$14,579.00
2023	2	345	6975945	Early Learning Center	05L	LMC	$14,238.00
					05L	Matrix Code	$14,238.00
2023	2	344	6975935	Neighborhood Center of West Volusia	05W	LMC	$14,950.00
2023	2	348	6975933	New Hope Human Services	05W	LMC	$14,176.64
					05W	Matrix Code	$29,126.64
Total							$532,054.49

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	**Activity to prevent, prepare for, and respond to Coronavirus**	Activity Name	**Grant Number**	**Fund Type**	Matrix Code	National Objective	**Drawn Amount**
2023	2	346	6975942	No	Council on Aging	B23MC120049	EN	05A	LMC	$14,548.00
								05A	Matrix Code	$14,548.00
2023	2	347	6975938	No	Boys and Girls Club	B23MC120049	EN	05D	LMC	$14,579.00
								05D	Matrix Code	$14,579.00
2023	2	345	6975945	No	Early Learning Center	B23MC120049	EN	05L	LMC	$14,238.00
								05L	Matrix Code	$14,238.00
2023	2	344	6975935	No	Neighborhood Center of West Volusia	B23MC120049	EN	05W	LMC	$14,950.00
2023	2	348	6975933	No	New Hope Human Services	B23MC120049	EN	05W	LMC	$14,176.64
								05W	Matrix Code	$29,126.64
				No	Activity to prevent, prepare for, and respond to Coronavirus					$72,491.64
Total										$72,491.64

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	**Drawn Amount**
2023	5	349	6972916	CDBG Program Administration-2023	21A		$6,221.25
2023	5	349	7011777	CDBG Program Administration-2023	21A		$5,166.22
2023	5	349	7011786	CDBG Program Administration-2023	21A		$13,598.60
2023	5	349	7011788	CDBG Program Administration-2023	21A		$10,924.89
2023	5	349	7011795	CDBG Program Administration-2023	21A		$20,636.46
					21A	Matrix Code	$56,547.42
Total							$56,547.42

PART I: SUMMARY OF CDBG-CV RESOURCES	
01 CDBG-CV GRANT	738,809.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	738,809.00
PART II: SUMMARY OF CDBG-CV EXPENDITURES	
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	276,894.68
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	126,302.46
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	403,197.14
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	335,611.86
PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT	
10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	276,894.68
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	276,894.68
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	276,894.68
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%
PART IV: PUBLIC SERVICE (PS) CALCULATIONS	
16 DISBURSED IN IDIS FOR PUBLIC SERVICES	276,894.68
17 CDBG-CV GRANT	738,809.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	37.48%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	126,302.46
20 CDBG-CV GRANT	738,809.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	17.10%

LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	10	312	6491073	CDBG CARES CV-1 Rent, Mortgage and Utility Assistance	05Q	LMC	$189,308.97
			6516686	CDBG CARES CV-1 Rent, Mortgage and Utility Assistance	05Q	LMC	$22,619.03
	13	320	6699041	CDBG CARES-CV3 Rent, Mortgage and Utility Assistance	05Q	LMC	$23,755.85
			6781397	CDBG CARES-CV3 Rent, Mortgage and Utility Assistance	05Q	LMC	$10,744.89
			6834377	CDBG CARES-CV3 Rent, Mortgage and Utility Assistance	05Q	LMC	$30,465.94
Total							**$276,894.68**

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

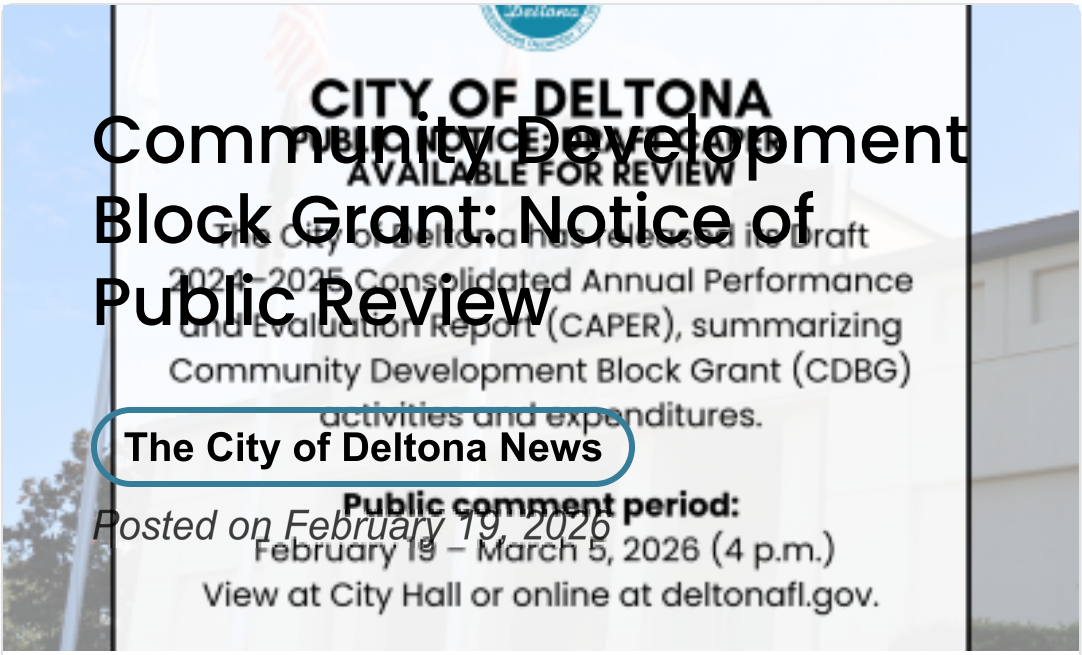
Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	10	312	6491073	CDBG CARES CV-1 Rent, Mortgage and Utility Assistance	05Q	LMC	$189,308.97
			6516686	CDBG CARES CV-1 Rent, Mortgage and Utility Assistance	05Q	LMC	$22,619.03
	13	320	6699041	CDBG CARES-CV3 Rent, Mortgage and Utility Assistance	05Q	LMC	$23,755.85
			6781397	CDBG CARES-CV3 Rent, Mortgage and Utility Assistance	05Q	LMC	$10,744.89
			6834377	CDBG CARES-CV3 Rent, Mortgage and Utility Assistance	05Q	LMC	$30,465.94
Total							**$276,894.68**

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	9	311	6491073	CDBG CARES CV-1 Administration	21A		$36,368.31
			6516686	CDBG CARES CV-1 Administration	21A		$10,470.30
			6834377	CDBG CARES CV-1 Administration	21A		$3,631.85
	11	313	6567676	CDBG CARES CV 1 Urgent Needs- PPE and Sanitation	21B		$75,832.00
Total							**$126,302.46**

Matrix Code	Activity Group	Matrix Code Name	Disbursements during PY 2024	Percent of Total Disbursed in 2024
03I	PI	Flood Drainage Improvements	213,202.50	36.22%
03L	PI	Sidewalks	246,360.35	41.86%
Subtotal for : Public Facilities and Improvements			459,562.85	78.08%
05A	PS	Senior Services	14,548.00	2.47%
05D	PS	Youth Services	14,579.00	2.48%
05L	PS	Child Care Services	14,238.00	2.42%
05W	PS	Food Banks	29,126.64	4.95%
Subtotal for : Public Services			72,491.64	12.32%
21A	AP	General Program Administration	56,547.42	9.61%
Subtotal for : General Administration and Planning			56,547.42	9.61%
Total Disbursements			588,601.91	100.00%

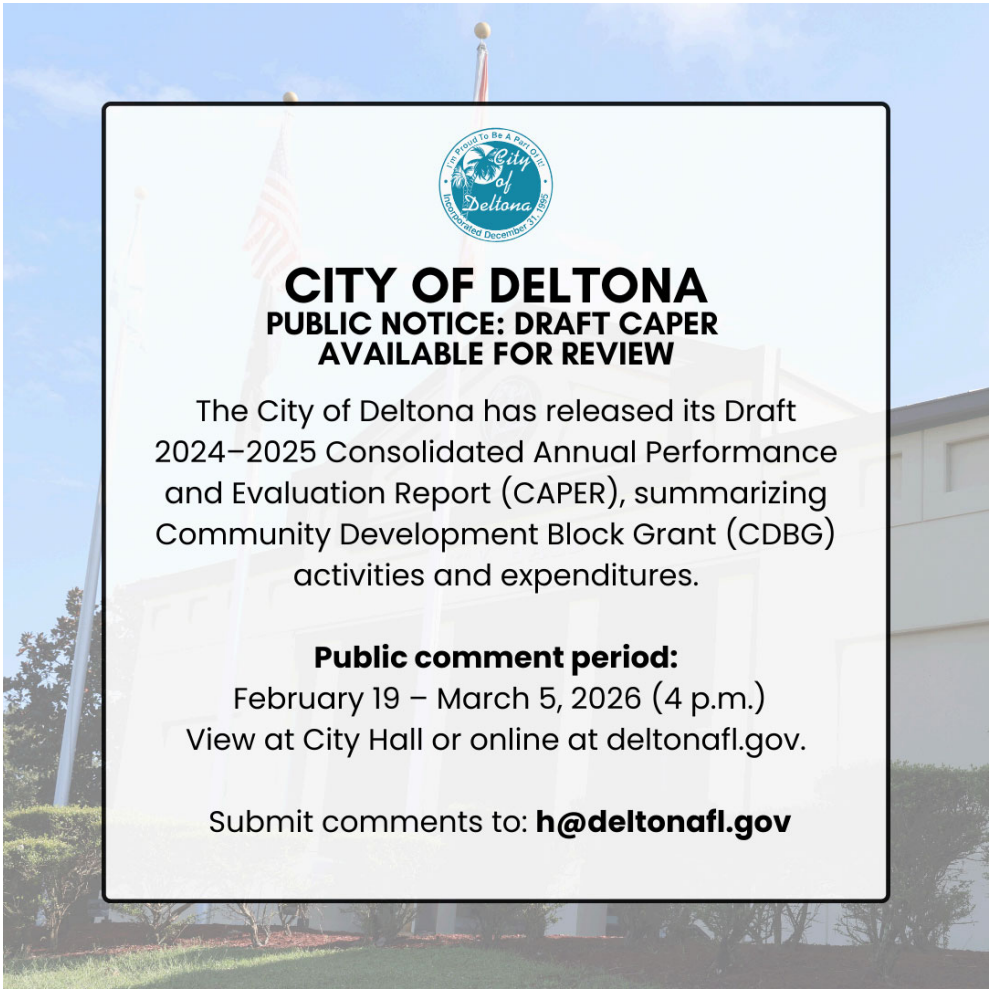
Community Development Block Grant: Notice of Public Review



The City of Deltona News

Posted on February 19, 2026

Select Language
Google Translate



CITY OF DELTONA – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Notice of Public Review and 15-Day Public Comment Period

DRAFT Consolidated Annual Performance and Evaluation Report (CAPER)

Program Year 2024–2025

The City of Deltona announces the availability of its Draft Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year (PY) 2024–2025. The CAPER is a requirement of the U.S. Department of Housing and Urban Development (HUD) and provides an annual summary of activities, accomplishments, and expenditures related to the City's Community Development Block Grant (CDBG) program.

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The Draft CAPER will be available for public review and comment for no fewer than fifteen (15) days, beginning on 2/19/2026 and ending on 3/5/2026 at 4:00 P.M.

Copies of the Draft CAPER may be reviewed at the following locations during normal business hours:

City of Deltona – City Hall
2345 Providence Boulevard
Deltona, FL 32725

City website: www.deltonafl.gov (Accessible under the Housing & Community Development Department)

Residents and interested parties are encouraged to review the document and submit written comments. All comments received during the public comment period will be included in the final CAPER submitted to HUD.

Comments may be submitted in writing by:

Email: h@deltonafl.gov
Mail: City of Deltona – Housing & Community Development
Attn: CAPER Comments
2345 Providence Boulevard, Deltona, FL 32725
In person: At City Hall during regular business hours.

The City of Deltona values citizen input in the planning and evaluation of its housing and community development programs. Comments received during this period will be incorporated into the final CAPER submitted to HUD.

Persons needing special accommodations or translation services may contact the City at (386) 878-8100. Please request accommodations at least 48 hours in advance.
Para asistencia en español, por favor llame al (386) 878-8100.

View entire DRAFT 2024-2025 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER).

Related News

Senior Day Trip - Strawberry Festival in Plant City

The City of Deltona News *Posted on February 11, 2026*

Movie in the Park - How to Train Your Dragon

The City of Deltona News *Posted on January 21, 2026*

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Love Your Heart Race

The City of Deltona News Posted on January 09, 2026

Deltona 2050 Plan: We Want To Hear From You!

The City of Deltona News Posted on January 28, 2026

Notice: Blue-Green Algae At Lake Monroe

The City of Deltona News Posted on January 22, 2026

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City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: A.

TO: Mayor and Commission **AGENDA DATE:** 4/6/2026

FROM: City Manager **AGENDA ITEM:** 9 - A

SUBJECT:
Consideration of appointment(s) to the Planning and Zoning Board.

LOCATION:
N/A

COST:
N/A

SOURCE OF FUNDS:
N/A

ORIGINATING DEPARTMENT:
City Clerk's Department

POTENTIAL MOTION:
"I move to appoint the following member to the Planning and Zoning Board for a term to expire on March 15, 2029: _____."

And (if needed, see background section)

"I move to appoint the following alternate member to the Planning and Zoning Board for a term to expire on March 15, 2028."

BACKGROUND:
On March 15, 2026, Rachel Amoroso, District 3's appointment, Larry French, District 4's appointment, and Captain Ron Gonzalez, District 6's appointment, to the Planning and Zoning Board expired. The new appointments will serve for a term to expire March 15, 2029.

Keep in mind that if an Alternate Member is appointed, then the City Commission will need to appoint a new Alternate Member.

To date the City has received applications from the following individuals: Members Rachel Amoroso and Larry French, Alternates Christian O'Brien and Lori Warnicke, and Applicants Norma Jean Guida and Ashley Hill.

Planning & Zoning Board
By-Laws

Article I. **Purpose:**

Section 1. The Planning & Zoning Board ("Board") was created by the adoption of Ordinance No. 30-98. The Board shall have the powers and duties as set forth in Section 110-1202 of the City of Deltona Code of Ordinances and shall provide information and suggestions regarding topics that are provided to the Board by the City Commission. The Staff Liaison will present the recommendations to the City Commission on a quarterly basis or as needed. The Board shall not have the authority or take any action that will commit the expenditure of public funds, the use of City equipment or personnel and shall not make monetary or other commitments on behalf of the Board, the City Commission, or the City of Deltona.

Article II. **Staff Liaison:**

Section 1. The Board Liaison shall serve as the Staff Liaison to the City Commission. In the event the Staff Liaison is unavailable, the appointed designee will assume their responsibilities for the period of their absence.

Section 2. The Board Liaison shall provide a summary of the discussion(s) and recommendation(s) of the Board to the City Commission on a quarterly basis. The schedule of which City Commission Meeting the Board will present their quarterly report at is provided by the City Clerk's Office.

Article III. **Membership:**

Section 1. The Board shall consist of seven members. Each member shall serve a term of three years. Each city commissioner and the mayor shall appoint one member to the Board, said appointments to be ratified by a majority vote of the city commission. The initial terms of office shall be staggered. Two members shall serve for one year, two members shall serve for two years, and the remaining members shall serve for terms of three years. The members to serve initial terms of one and two years shall be determined by drawing lots by the city commission after making the initial appointments. Thereafter, all members shall be appointed for terms of three years. No Board member shall serve on the Board for more than two consecutive three-year terms. No elected official and no employee of the city government shall be appointed to serve on the Board.

Section 2. All applicants to be considered for appointment to the Board shall complete a City of Deltona Citizen Board/Committee application form, which will be kept on file by the City Clerk.

Section 3. Each member of the Board shall reside within the City limits of the City of Deltona and shall serve his or her term without compensation.

Section 4. Any vacancy occurring during the term of a Board member shall be filled or replaced by appointment by their respective appointing member of the City Commission for the remainder of the vacancy term. The vacancy shall be filled within 30 days from the time it occurs.

Article IV. Attendance:

Section 1. Members' office may be declared vacant by reason of death, resignation, mental or physical incapacity, absenteeism as prescribed hereafter, or for conduct bringing discredit to the City of Deltona or the Board.

Section 2. So that the Board may responsibly carry out its duties, all members should make every effort to attend all meetings. If a member has three (3) consecutive unexcused absences, the Board shall terminate the individual's membership and the Staff Liaison shall advise the appointing Commissioner of the vacancy. The Staff Liaison will also advise the City Clerk of the vacancy. The City Clerk will advertise the opening and place the appointment of a new member on a Regular City Commission Meeting Agenda.

Section 3. Absences may be excused by notifying the Staff Liaison of the circumstances prior to the meeting.

Article V. Officers and Duties:

Section 1. The members of the Board shall elect a Chairperson and a Vice-Chairperson each December to serve for a period of one (1) year. If a Chairperson and a Vice-Chairperson position become vacant for any reason, a replacement shall be elected by a majority of the full Board at their next regularly scheduled Board meeting.

Section 2. The Chairperson shall perform the duties ordinarily performed by a Chairperson. All requests and communications shall be channeled through the Staff Liaison. Any and all correspondence by any Board member shall be directed to the Staff Liaison only and the Staff Liaison will forward the information to the City Commission or staff as necessary. Under no circumstances should a Board member be directly discussing Board business with staff or the City Commission. Members of the Board may not at any time represent themselves or mislead anyone that they are an employee of the City of Deltona.

Section 3. The Vice-Chairperson shall preside at any meeting in the absence of the Chairperson. If both the Chairperson and Vice-Chairperson are absent, the remaining members, if a quorum is present, shall elect a temporary presiding officer.

Section 4. The Chairperson, Vice-Chairperson or the temporary officer shall ensure that all members of the Board are aware of all applicable rules, laws, regulations, policies and procedures.

Article VI. Quorum:

Section 1. In order to have a Board meeting, a quorum must be present. The majority of the members must be present to constitute a quorum. A quorum consists of half the Board, plus one.

Section 2. There must be an affirmative vote of a majority of voting members present in order for any action to be taken by the Board.

Article VII. Meetings:

Section 1. Meetings of the Board will be held as needed and directed by the City Commission, generally once per month depending on the topic(s) provided by the Commission for discussion. Meetings will be held at a location to be determined by the Staff Liaison.

Section 2. All meetings of the Board or any two (2) members thereof, are declared to be public meetings open to the public at all times, and may not be held unless due notice to the City and the public is given as required by Florida's Government-in-the-Sunshine Laws.

Article VIII. Order of Business:

Section 1. At all regular Board meetings, the following shall be the general order of business:

1) Call to order by the Chairperson
2) Roll call
3) Approval of minutes
4) Public Comments
5) Old business
6) New business
7) Member comments
8) Adjournment

Section 2. In order to provide an opportunity for discussion of business before the Board prior to a motion, it shall be the duty of the Chairperson to state the matter of business to the Board and to provide a period of discussion of the facts

relevant to the topic prior to entertaining a motion. After a motion is made and seconded, the Chairperson shall allow additional discussion by the Board members. Any member may call for a vote if additional discussion becomes repetitive or irrelevant to the motion.

Article IX. Minutes:

Section 1. The Staff Liaison or the appointed designee shall be responsible for preparing written minutes of all meetings and notices of such meetings in accordance with the Board Meeting Agenda Procedure as approved by the City Clerk. The "Draft" minutes, which should be marked "Draft", of each meeting shall be open for public inspection two (2) weeks following the meeting date on the City's Website. The "Approved" minutes which will replace the "Draft" minutes shall be properly recorded and open for public inspection the day following the date the minutes were approved by the Board, with the original signed minutes kept in the City Clerk's Office. The Staff Liaison or the appointed designee will be responsible for all public notifications.

Section 2. All communications by or on behalf of the Board or any Board member shall be made either in public at a Board meeting, through communications to the Staff Liaison, or through items placed in the minutes of the Board. Neither the Board, nor any Board member, shall purport to speak on behalf of the Board or as an official Board member through any other means of communication. This restriction shall not prevent any Board member from expressing his or her individual ideas or opinions relating to any matter, so long as such expression of ideas or opinions are expressed as that *individuals'* ideas or opinions, and not as the ideas or opinions of the Board, or the ideas or opinions of such individual *as a Board member*.

Article X. Voting:

Section 1. Any member of the Board having a personal or financial interest in any matter shall disclose such interest to the Board and shall complete and file with the City Clerk such Memorandum of Voting Conflict as required by law. No member present shall abstain from voting on any matter except as provided by Florida Statutes.

Article XI. By-Laws:

Section 1. The City Commission has final approval of all By-Laws or By-Law changes as recommended by the Staff Liaison, the appointed designee or the Board.

Section 2. Motions to amend or add to the By-Laws shall be made in writing to the Staff Liaison. It shall be up to the City Commission to determine whether any By-Law should be amended or added.

Article XII. Sub-Committees:

Section 1. If the Board would like to create a Sub-Committee, a request therefore would have to be submitted through the Staff Liaison to the City Commission for approval and justification.

Section 2. The Board shall select Sub-Committee Chairpersons from among its members to serve as Chairperson of each Sub-Committee, where applicable. The Sub-Committee Chairperson shall select volunteers, from among residents of the City, to serve on each Sub-Committee.

Section 3. All individuals considered for appointment to a Sub-Committee shall complete a City of Deltona Citizen Board/Committee application form, which will be kept on file by the City Clerk.

Section 4. Each Sub-Committee member's term shall expire one (1) year after the member is appointed or re-appointed.

Section 5. Each member of the Sub-Committee shall reside within the City limits of the City of Deltona. Every effort will be made to include representation from each Commission district on the Sub-Committee where possible.

Section 6. Each member shall serve his or her term without compensation.

Section 7. The Chairperson of each Sub-Committee shall ensure that all members of the Sub-Committee are aware of all applicable rules, laws, regulations, policies and procedures.

Article XIII. Dual Office Holding:

Section 1. It is the policy of the City of Deltona that no citizen may, simultaneously, serve on more than one City Board, Committee or Sub-Committee. This policy does not apply to citizens serving on Sub-Committees, or Committees and Boards of a temporary nature, and does not apply to citizens serving on Sub-Committees of the actual board or committee on which such citizen serves.

Section 2. This policy limiting the number of Boards/Committees on which a citizen may serve shall apply prospectively only, and shall not affect the current term being served by citizens on any Board and/or Commission within the City of Deltona. (Commission Policy/Procedure: CC06-001)

Article XIV. Sunset Provision:

Section 1. The Board and Sub-Committees shall be sunset upon determination by the Deltona City Commission that the Board has served its purpose and is no longer needed for recommendations on related matters.

RESOLUTION NO. 2011-34

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, TO ADOPT THE BY-LAWS GOVERNING THE PLANNING AND ZONING BOARD AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Deltona Zoning Code of Ordinances 110-1201 provides that the City Commission adopt by-laws for the Planning and Zoning Board; and

WHEREAS, the Ordinance requires that the by-laws be adopted by resolution of the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, VOLUSIA COUNTY, FLORIDA, that the by-laws governing the City of Deltona Planning and Zoning Board, which are attached hereto, are hereby adopted.

ADOPTED BY the City Commission of the City of Deltona, Florida, this 6th day of September, 2011.

JOHN MASIARCZYK, Mayor

ATTEST:

JOYCE KENT, City Clerk

NAME	YES	NO
CARMOLINGO	✓	
DENIZAC	✓	
HERZBERG	✓	
LOWRY	✓	
MASIARCZYK	✓	
TREUSCH	✓	
ZISCHKAU		✓

Approved as to form and legality for use & reliance by the City of Deltona:

GRETCHEN R.H. VOSE, City Attorney

Sec. 110-1200. - Creation.

A planning and zoning board is hereby created, effective April 1, 1999. The planning and zoning board is the quasi-judicial board that serves as the local planning agency for the city as required by Florida Statute. It shall be referred to in this article as "the board." The jurisdiction of the board shall be throughout the area of the city. It shall have the following membership, powers, duties, responsibilities, and limitations.

(a) *Membership, place of residence, terms of office.* The board shall have seven members appointed by the city commission. Each member shall serve for a term of three years. Each city commissioner and the mayor shall appoint one member to the board, said appointments to be ratified by a majority vote of the city commission. No board member shall serve on the board for more than two consecutive three-year terms. No elected official and no employee of the city government shall be appointed to serve on the board.

(b) *Alternate members.* The city commission shall appoint up to five alternate members. Each alternate member shall serve for a term of no more than three years. An active board member who is term limited as per section 110-1200(a) may not serve as an alternate member until eligible to serve as an active member. No attendance requirements are specified for alternate members. The alternate members may not take part in discussion, make motions or vote unless they are seated, filling in for a board member in their absence. Notwithstanding there being a quorum consistent with section 110-1201, each alternate will take turns filling in for an absent board member by rotation based on alphabetical order by last name. However, the intent is there will be as many board seats filled as possible not to exceed seven voting seats. If a board member has a conflict of interest concerning a particular case in front of the board then for that particular case an alternate may replace the board member. The board member with the conflict shall remove themselves from the dais and not speak on the matter and otherwise recuse themselves unless and until they resume their position as a regular member or if they are speaking as a directly affected party to an item being considered by the board.

(c) *Removal from office, vacancies.* Board members shall serve at the pleasure of the city commission. If any regular voting member fails to attend two consecutive meetings, unexcused or three meetings (excused or not) out of 12 meetings per calendar year, the board shall automatically declare the member's office vacant. The board chairperson shall through the city clerk's office notify the city commission of any vacancies on the board.

(d)

Officers. The board shall elect a chairperson, vice-chairperson and a secretary from among its members. The terms of all board officers shall be one year, each having eligibility for re-election. At the first meeting of the board of each calendar year, the secretary shall call the board meeting to order and shall then call for nominations for the chairperson. Upon election of a chairperson, the secretary shall pass the gavel to the chair. The chairperson shall then call for nominations for vice-chairperson. Upon election of a vice-chairperson, the chair shall call for nominations for secretary.

(e) *Employees, administrative services.* The board shall have no employees or contract vendors. The planning and development services department shall provide clerical and staff support by formatting and packaging board agendas, creating summary minutes of meetings, and maintaining board records. The planning and development services department shall also provide professional and technical assistance to the board consistent with its staffing and funding as approved by the city commission. The director of development services or his or her designee shall bring board reports and recommendations to the city commission in appropriate communications, the format and medium of which shall be determined by the city manager. Such communications shall include staff reports and recommendations, application materials, correspondence, and other relevant information as determined by the board, the director of development services, the city manager, or the city commission to be necessary to assist the city commission in its deliberations. The board shall not direct the staff to undertake any project, but may request reasonable staff assistance, and may report through the staff and city manager to the city commission any projects which the board deems worthwhile for commission consideration by a majority vote of the board's entire membership.

(f) *Education.* Each board member and alternate members are required to engage in at least eight hours of continuing education per each year of service. Education includes but is not limited to the following: attendance at a seminars or conferences, either in person or on-line; engage in the study of literature regarding the duties and subject matters relevant to the role as a planning board member, such as reviewing legal journals regarding property rights jurisprudence, etc.; and presentations by city legal and/or planning staffs. The planning and development services department will make members and alternates aware of League of Cities or other training sessions offered and dates and locations and/or provide written materials concerning the role and duties of the board. New board members and alternates are encouraged to start continuing education activities within the first six months of their term. Staff will maintain a current record of all training/educational activities. The city will pay reasonable expenses for such training/education. Continuing education hours will be calculated as follows: 1) Read and study planning journals; case law; and other literature—two hours per session. 2) Attend a seminar or participate in a webinar—two hours per session. 3) Attend a legal staff presentation on Sunshine law; ethics, etc.—two hours per session.

(g) *Compensation, annual budget.* Each board member may be reimbursed for reasonable expenses incurred in connection with his or her duties on the board in accordance with reimbursement policies and amounts established by a resolution of the city commission. The city commission shall provide members of the board with professional liability insurance to cover potential claims of personal liability for damages as a result of their formal actions and decisions as members of the board. The city manager shall recommend the amounts of insurance coverage and potential insurance carriers to the city commission. The city commission shall provide an annual budget for training and education of board members; for printing of training materials and decision support materials; and for the purchase of books and publications that increase the board members' understanding of the board's functions and of the issues faced by the board. The amount budgeted for each purpose shall be determined by the city commission upon the receipt of the recommendations of the city manager. The city commission may also budget for public information and participation, and for other items that it deems appropriate to include in the board's budget.

(Ord. No. 03-99, § 1, 2-1-1999; Ord. No. 19-2011, § 1(Exh. A), 11-7-2011; Ord. No. 04-2016, § 1(Exh. A), 4-4-2016; Ord. No. 02-2020, § 1, 6-15-2020)

Sec. 110-1201. - Rules of procedure.

The board shall meet at regular intervals once each month, and at such other times as it may deem necessary, for the transaction of its business. It shall follow the by-laws adopted by resolution of the city commission. Unless otherwise stated in the by-laws, and until such by-laws are adopted by the city commission, the board shall conduct its affairs in accordance with Robert's Rules of Order. Points of order shall not be raised in board meetings by members of the audience. The sheriff's office or, upon its creation, the city's police department shall provide a sergeant-at-arms to maintain order at board meetings upon the request of either the chairperson, or the director of development services. The board shall keep a properly indexed public record of its resolutions, transactions, findings and recommendations. The board may by resolution limit the number of applications of all types or of any type which it shall hear each month. A quorum shall be four members. No recommendations for approval of any application shall be made unless four members concur.

(Ord. No. 19-2011, § 1(Exh. A), 11-7-2011)

Sec. 110-1202. - Powers and duties.

(a) *Designation as the local planning agency*. The Board is hereby designated as the city's local planning agency (LPA), as required by the Local Government Comprehensive Planning and Land Development Regulation Act, Section 163.3161 et seq., and F.S. § 163.3174. The Board shall have the general responsibility for adherence to the comprehensive planning program. The Board and

the comprehensive planning program shall comply with all requirements of the Local Government Comprehensive Planning and Land Development Regulation Act and the board shall monitor and oversee the effectiveness and status of the comprehensive plan, and recommend to the city commission such changes in the comprehensive plan, as may from time to time. The board shall perform any other duties assigned by the city commission, and may prepare and recommend to the city commission any other proposals to implement the comprehensive plan.

(b) *Designation as the planning and zoning board.* The board is hereby designated as the city's planning and zoning board in accordance with the provisions of the Local Government Comprehensive Planning and Land Development Regulations Act, F.S. § 163.3161, et seq., and F.S. § 163.3194. The board shall develop and recommend to the city commission land development regulations that implement the comprehensive plan and review land development regulations or amendments thereto for consistency with the adopted comprehensive plan.

(c) *Applications and proposals requiring public hearings*. The planning and zoning board shall review all applications and proposals to be transmitted to the city commission for a vote on the following items:

(1) Plan amendments, including future land use map amendments;

(2) Zoning map changes;

(3) Changes to the Land Development Code or a proposed new Land Development Code, including subdivision regulations;

(4) Planned unit developments;

(5) Conditional uses;

(6) Zoning variances;

(7) Amendments to the approved capital improvements program or budget;

(8) The establishment of, or changes to established, community development districts;

(9) Changes to proposed architectural design standards; and

(10) Proposed development agreements created pursuant to the "Florida Local Government Development Agreement Act".

When reviewing applications and proposals requiring public hearings, the Board shall consider the following criteria, as applicable, per application and proposal:

(1) Consistency with the city's comprehensive plan;

(2) Consistency with adopted ordinances, relevant laws, and zoning regulations;

(3) Land use compatibility, neighborhood character, community safety, land uses for function and aesthetics, and the physical ability to construct or alter a site;

(4)

Impacts of the development on the natural environment including flora, fauna, and other natural resources;

(5) Public facilities and services (i.e. water, sanitary sewer, parks, schools, fire, police, etc.); and

(6) Transportation systems.

(d) *Advisory recommendations to the city commission*. The board shall make a recommendation to the city commission by formal written approved motion of the board as to the conclusion of the board's review that an application or proposal should be considered by the city commission for approval, approval with specific conditions recommended by the board, or denial. The board's recommendation shall be transmitted to the city commission with all related information through the established city commission agenda process.

(e) *Applications and proposals exempt from board review*. Planning and zoning board review shall not be required for amendments to city ordinances that are initiated by the staff or the city commission to correct grammar and spelling errors, change fees as set by the city commission, change the organization of the ordinances with no content changes, or change processing procedures when mandated by state statutes.

(Ord. No. 19-2011, § 1(Exh. A), 11-7-2011; Ord. No. 18-2013, § 1(Exh. A), 2-3-2014; Ord. No. 02-0220, § 1, 6-15-2020)

Sec. 110-1203. - Board review procedures.

(a) *Application forms and processing procedures.* Applications shall be submitted on forms and processed in accordance with written administrative procedures created and published by the planning and development services department. All required attachments shall be included with each application, including, but not limited to, proof of ownership or permission of the owner to make the application, location maps, surveys, and site plans, as required. No application will be deemed complete until the required fees have been paid, including the estimated costs of the services of consultants to the city, if any such consultants are needed.

(b) *Expiration of planning and zoning board recommendations.* Applicants may postpone city commission review of any application up to a maximum of one year following action by the planning and zoning board. Any applications not heard by the city commission within that period shall require re-submittal of the proposal, including the payment of all applicable fees and processing requirements as required for a new proposal. The review of a re-submitted proposal shall not be shortened in time, or otherwise abridged, in order that the staff and the board shall have adequate opportunity to determine whether or not there are any changes in the proposal or any changed conditions that may alter the review results.

(Ord. No. 19-2011, § 1(Exh. A), 11-7-2011; Ord. No. 02-2020, § 1, 6-15-2020)

City of Deltona
Planning and Zoning Board Member List

Member Name:	Appointed By:	Appointed Date:	Term Expiration:
Pat Northey 2310 Carson Lane Deltona, FL 32738 (386) 717-0505 Email: pnorthey@cfl.rr.com	Mayor Avila	03-03-2025 (Member)	03-15-2028
David Stewart 2773 Beal Street Deltona, FL 32728 (407) 417-2101 Email:dave@stewartsurbaneden.com	Commissioner Heriot (District 1)	03-03-2025 (Member)	03-15-2028
Tara D'Errico 1441 Independence Avenue Deltona, FL 32725 (203) 444-0937 Email: tderrico70@aol.com	Commissioner Santiago (District 2)	03-06-2023 (Alternate) 03-03-2025 (Member)	03-15-2028
Rachel Amoroso - **Secretary** 100 Sweetgum Woods Ct. #5D Deltona, FL 32738 (386) 212-6186 Email: raechill1@hotmail.com	Commissioner Avila-Vazquez (District 3)	03-21-2022 (Alternate) 03-06-2023 (Member)	03-15-2026
Larry French 2520 Arslan St Deltona, FL 32738 (386) 801-3711 Email: scrivenerlf@cfl.rr.com	Commissioner Howington (District 4)	03-03-2025 (Alternate) 09-15-2025 (Member)	03-15-2026
Andrea Cardo – **Vice Chair** 1581 E. Merrick Drive Deltona, FL (386) 588-1774 Email: Andrea.cardo@yahoo.com	Commissioner Colwell (District 5)	07-05-2022 (Alternate) 05-06-2024 (Member) 03-03-2025 (Reappointed)	03-15-2028
Captain Ron Gonzalez 1339 Tartan Avenue Deltona, FL (443) 569-1703 Email: captnron02@gmail.com	Commissioner Nick Lulli (District 6)	01-17-2023 (Member) 03-06-2023 (Reappointed)	03-15-2026

Christian O'Brien **ALTERNATE** 162 Rosedale Dr. Deltona, FL 32738 212-203-5005 Email: christianobrien@gmail.com		10-20-2025 (Alternate)	03-15-2028
Robert Hasson **ALTERNATE** 2432 Belen Drive Deltona, FL 32738 (904) 362-7487 Email: **rhasson1120@gmail.com**		03-02-2026 (Alternate)	03-15-2028
Lorie Warnicke **ALTERNATE** 655 Lake Butler Avenue Osteen, FL 327645 407-948-1188 Email: llwpnzdelfl1@gmail.com		01-06-2025 (Alternate) 03-03-2025 (Reappointed)	03-15-2028
Jeffrey Zlatos **ALTERNATE** 2620 Howland Blvd. Deltona, FL (386) 747-0636 Email: **jeffz@cfrl.rr.com**		05-06-2024 (Alternate) 03-03-2025 (Reappointed)	03-15-2028

Staff Liaison:
Department of Planning & Development Services 2345 Providence Boulevard Deltona, FL 32725 Phone: (386) 878-8600 Email:

Revised: 03-09-2026

From: noreply@civicplus.com
To: City Clerk Department
Subject: Online Form Submittal: Citizen Board/Committee Application
Date: Friday, February 27, 2026 9:44:34 AM

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Citizen Board/Committee Application

Contact Information

Applications remain on file for **6 months only**.

Choose from the following	Affordable Housing Advisory Committee
Name	RACHEL AMOROSO
Email Address	raechill1@hotmail.com
Organization	*Field not completed.*
Address	100 SWEETGUM WOODS CT 5D
City	DELTONA
State	FLORIDA
Zip Code	32725
Phone Number	3862126186
Fax Number	3868600353

About Yourself

Number of Years as a Deltona Resident	25+ Years
What Commission district do you reside in?	*Field not completed.*
Are you a registered voter in Volusia County?	Yes

Who is your employer? (Please include number of years, address, phone number and title / position)	EDGEWATER CONDOMINIUMS 9+ YEARS 175 PALMETTO WOODS CT DELTONA, FL 32725 386-574-6719 LICENSED COMMUNITY ASSOCIATION MANAGER
Please summarize your work experience.	Supervise the day to day operations of a 312 unit condo complex in Deltona, Florida
List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.	PNZ Board Deltona(Secretary) Affordable Housing Committee Deltona Board of Directors: Edgewater Condos 2007-2016 (Treasurer)
Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.	Bachelor of Applied Science: Management and Organizational Leadership
Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.	As an individual who lives and works in Deltona, I would like to continue to serve on the PNZ board as I believe I offer an open and fair minded outlook
Potential Conflict of Interest	Not to my knowledge
Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of $100 or less that were imposed, unless it also included a jail sentence.	speeding tickets in excess of $100 11/15/07 5/27/10 1/20/2011

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.	Allison Diorio Deltona, FL 3866821174 Marcyana Mead Deltona, FL 4073336150 Leonard Stowe Deltona, Fl 3868019121
Additional Information or Comments	*Field not completed.*

Email not displaying correctly? View it in your browser.

From: noreply@civicplus.com
To: City Clerk Department
Subject: Online Form Submittal: Citizen Board/Committee Application
Date: Monday, March 23, 2026 10:59:38 PM

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Citizen Board/Committee Application

Contact Information

Applications remain on file for **6 months only**.

Choose from the following	Planning and Zoning Board
Name	Larry K. French
Email Address	scrivenerlf@cfl.rr.com
Organization	*Field not completed.*
Address	2520 Arslan St
City	Deltona
State	FL
Zip Code	32738
Phone Number	386 801 3711
Fax Number	*Field not completed.*

About Yourself

Number of Years as a Deltona Resident	25+ Years
What Commission district do you reside in?	District 5
Are you a registered voter in Volusia County?	Yes

Who is your employer? (Please include number of years, address, phone number and title / position)	Retired
Please summarize your work experience.	I've a long history ranging from conservation work with youth, to teaching science, to being a park ranger, historic preservationist, conservationist, and over 21-years as a science editor, and work as a tour guide.
List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.	FMNP (Florida Master Naturalist Program) alumni.
Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.	Previous service on the P&R Advisory Boards and frequent involvement in planning and development in Deltona issues. Presently serving on the P&Z Board.
Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.	My years of experience with Deltona growth plus I actually like to arrange to visit the sites that are scheduled to come before the P&Z for a better perspective of the overall impact a change or development might have.
Potential Conflict of Interest	NA
Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of $100 or less that were imposed, unless it also included a jail	NA

sentence.

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.	Clay Kearney 7934 South Park Place Orlando, FL 32819 407-913-2000 clay@2ndflorida.com Jeffrey Marr 1710 Southeast 43rd Terr Ocala, FL 34471-5671 352-843-3752 Marr1257@mfi.net Suze Peace 1571 Alanson Dr. DeLand, FL 32724 386-837-5469 10sfpeace@gmail.com
Additional Information or Comments	*Field not completed.*

Email not displaying correctly? View it in your browser.

From: noreply@civicplus.com
To: City Clerk Department
Subject: Online Form Submittal: Citizen Board/Committee Application
Date: Saturday, March 7, 2026 11:13:46 AM

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Citizen Board/Committee Application

Contact Information

Applications remain on file for **6 months only**.

Choose from the following	Planning and Zoning Board
Name	Christian O'Brien
Email Address	christianobrien@gmail.com
Organization	*Field not completed.*
Address	162 Rosedale Dr.
City	Deltona
State	FL
Zip Code	32738
Phone Number	2122035005
Fax Number	*Field not completed.*

About Yourself

Number of Years as a Deltona Resident	2 to 5 Years
What Commission district do you reside in?	District 6
Are you a registered voter in Volusia County?	Yes

Who is your employer? (Please include number of years, address, phone number and title / position)	Delaware North 1+ years (386) 270-8545 Dealer
Please summarize your work experience.	15+ years corporate recruiting, 20+ years in customer service. 3+ years in gaming and hospitality.
List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.	Alternate Member - Planning and Zoning Deltona FL 2025 - 2028.
Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.	Alternate Member - Planning and Zoning Deltona FL 2025 - 2028. Undergrad NYU, MBA LSU. Current part-time student MEUP at ASU. Previously held Professional Human Resource Certification and Scrum Master Certification.
Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.	I want to contribute to Deltona's future land use planning, comprehensive and vision planning as I am a long term home owner.
Potential Conflict of Interest	No.
Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of $100 or less that were imposed, unless it also included a jail sentence.	No

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.	*Field not completed.*
Additional Information or Comments	*Field not completed.*

Email not displaying correctly? View it in your browser.

From: noreply@civicplus.com
To: City Clerk Department
Subject: Online Form Submittal: Citizen Board/Committee Application
Date: Monday, March 9, 2026 3:19:05 PM

This Message Is From an External Sender
This message came from outside your organization.

Citizen Board/Committee Application

Contact Information

Applications remain on file for **6 months only**.

Choose from the following	Planning and Zoning Board
Name	Lori Warnicke
Email Address	warweblori@gmail.com
Organization	Not affiliated with any organization
Address	P. O. Box 383 mail (655 Lake Butler Ave)
City	Osteen (in the city limits of Deltona)
State	Fl
Zip Code	32764
Phone Number	407-948-1188
Fax Number	none

About Yourself

Number of Years as a Deltona Resident	25+ Years
What Commission district do you reside in?	District 6
Are you a registered voter in Volusia County?	Yes

Who is your employer? (Please include number of years, address, phone number and title / position)	Retired now but worked 35 years + in the construction field.
Please summarize your work experience.	Being in construction for most of my life I have been able to work one on one, with builders, developers, home buyers and many trades in the construction field.
List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.	I have served on the Volusia County Animal Services board for 4 years. Was Secretary of Volusia County Cattlemen's Assoc. Was a member of equine search and rescue worked the fires of 98 and several Hurricanes. Volunteered for over 30 years at the annual Cracker Day Rodeo and was also a member of the Volusia County Fair Assoc. I also sit as a alternate on P N Z board in Deltona.
Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.	I moved to Deltona in 1982 before it was a city and have been hear ever since. I am in my 3rd home that I have built in the area the last two were owner builder, working very closely with Deltona building department. I work well and get along with people from all walks of life and a great problem solver and extremely organized.
Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.	I have watched the City grow from a bedroom community to what we have now a bedroom community. I think Deltona can be more and I would like to help it become a great family community. Shops, areas where families can gather, better and more parks, open space and restaurants we can sit and enjoy a meal.
Potential Conflict of Interest	No conflicts that I can think of as of now, I attend 90% of Commission meetings and workshops 95% of DRC meetings and 98% of PNZ meetings. I am retired and have a pretty open schedule.
Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of $100 or less that were imposed, unless it	no

also included a jail sentence.	
List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.	Randi Priest, 430 Collins Rd. Osteen Fl. 407-402-8036 Mandi Hickey 690 Lake Butler Ave. Osteen Fl 407-625-7130 Kathy O'Brien 694 Riggs Ave Osteen, FL 386-956-2280
Additional Information or Comments	Thank you for reviewing my appellation, I would like to continue my service to the City of Deltona. I truly feel if we work together we can build a strong community we will all like to live in.

Email not displaying correctly? View it in your browser.

From: noreply@civicplus.com
To: City Clerk Department
Subject: Online Form Submittal: Citizen Board/Committee Application
Date: Monday, February 2, 2026 7:28:00 PM

This Message Is From an External Sender
This message came from outside your organization.

Citizen Board/Committee Application

Contact Information

Applications remain on file for **6 months only**.

Choose from the following	Planning and Zoning Board
Name	Norma Jean Guida
Email Address	jeanguida1@gmail.com
Organization	*Field not completed.*
Address	3126 Byington Terrace
City	Deltona
State	FL
Zip Code	32738
Phone Number	13868013008
Fax Number	*Field not completed.*

About Yourself

Number of Years as a Deltona Resident	25+ Years
What Commission district do you reside in?	District 5
Are you a registered voter in Volusia County?	Yes

Who is your employer? (Please include number of years, address, phone number and title / position)	RETIRED (Love it.)
Please summarize your work experience.	Many years (~30) of administrative/executive support up to C level in lots of different disciplines and service areas gave me plenty of opportunities to stretch myself and help others.
List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.	Citizen Member Commerce Park & Micro-incubator Study Subcommittee, Deltona Econ. Dev. Advisory Board 2012 – 2013 Advanced goal of establishing a Deltona micro-incubator and commerce park through discussing research, best practice strategies, infrastructure changes, location/site analysis, and financial avenues to help local businesses in rooting, growing, and creating jobs
Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.	I am 75+ years old and have enjoyed my life. I love engaging with strangers and friends alike. Learning is my favorite sport. I am a critical listener and thinker.
Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.	Want to make a pretty nice town safer and better, one improvement at a time (See HOW TO EAT AN ELEPHANT.)
Potential Conflict of Interest	No potential conflicts of interest
Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of $100 or less that were imposed, unless it also included a jail sentence.	No

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.	Cindy Bono 386.848.3910 3123 Byington Terrace Deltona, FL 32738 Michael Wycuff 386.717.8790 2884 Bardahl Court Deltona, FL 32738 Angella Myrie 386.748.2016 325 Heritage Estate Lane Deland, FL 32720
Additional Information or Comments	Thank you for your consideration. If you call me but do not reach me, PLEASE text me at the same phone number.

Email not displaying correctly? View it in your browser.

From: noreply@civicplus.com
To: City Clerk Department
Subject: Online Form Submittal: Citizen Board/Committee Application
Date: Thursday, January 22, 2026 5:01:03 PM

This Message Is From an External Sender
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Citizen Board/Committee Application

Contact Information

Applications remain on file for **6 months only**.

Choose from the following	Planning and Zoning Board
Name	Ashley Hill
Email Address	ashleyanswer@outlook.com
Organization	*Field not completed.*
Address	3239 Wild Pepper Ct
City	Deltona
State	FL
Zip Code	32725
Phone Number	4077547995
Fax Number	*Field not completed.*

About Yourself

Number of Years as a Deltona Resident	2 to 5 Years
What Commission district do you reside in?	District 1
Are you a registered voter in Volusia County?	Yes

Who is your employer? (Please include number of years, address, phone number and title / position)	Amtrust, 407-670-6282
Please summarize your work experience.	Licensed 6-20 Florida All Lines Adjuster with over 3 years of experience handling Florida lost-time workers' compensation and PIP auto claims. Skilled in claims investigation, negotiation, settlement, and customer relations. Proficient in Microsoft Office Suite and Google Workspace. Known for strong analytical judgment, organization, and communication skills. PROFESSIONAL EXPERIENCE AmTrust Financial – Claims Examiner (Jan 2024 – Present) • Conduct thorough claim investigations including coverage analysis, compensability, subrogation opportunities, and SIU referrals. • Manage claim settlements and negotiations to achieve fair and timely resolutions. • Deliver exceptional customer service by maintaining clear communication with claimants, employers, and medical providers. • Ensure compliance with state laws, company policies, and best practices throughout the claims process. Kemper Insurance – PIP Adjuster (Mar 2022 – Jan 2024) • Managed a high-volume caseload of Florida Personal Injury Protection (PIP) claims from inception to resolution. • Reduced claim cycle time through efficient documentation and early evaluation strategies. • Collaborated with medical providers, attorneys, and insureds to ensure accurate benefit payments and minimize leakage. • Recognized for exceptional file quality and adherence to regulatory standards. Together Health – Health Insurance Onboarding Specialist (Oct 2020 – Sep 2021) • Assisted new members with health insurance plan selection, enrollment, and onboarding. • Educated customers on plan benefits and coverage options to improve satisfaction and retention. • Collaborated with cross-functional teams to streamline onboarding processes. Concentrix – Avalon Technical Support Advisor (Apr 2017 – Aug 2020) • Provided Tier 1 technical support to clients and resolved software and connectivity issues efficiently.

	• Maintained high customer satisfaction scores through clear communication and empathy. • Trained new hires on company systems and customer service best practices. Emory Healthcare – PCA / CPR Instructor (Aug 2016 – Aug 2020) • Delivered patient care in accordance with clinical standards and physician directives. • Taught Basic Life Support (BLS) and Heartsaver CPR courses to healthcare professionals and community members. • Maintained detailed documentation of training sessions and certifications. EDUCATION & CERTIFICATIONS • Florida 6-20 All Lines Adjuster License • Florida 240 Health Insurance License • Phlebotomy Technician Certification • Certified Nursing Assistant (CNA) – Atlanta Technical College • American Heart Association Instructor – BLS & Heartsaver C
List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.	Deltona Women's Club- Civic Engagement Committee Chair Power in Praise- Event Coordinator and nursery Assistant
Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.	I learned about the planning and development board in Deltona University.
Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.	I would like to serve my community and get more involved with the growth of our city. I would like to continue to learn and be actively engaged.
Potential Conflict of Interest	NA
Have you ever been convicted for violation of any federal, state, county, or municipal	No

law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of $100 or less that were imposed, unless it also included a jail sentence.	
List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.	Amber Shillingford- 308-801-2446 email deltonagfwc@gmail.com Yvette Meadows- +1 (386) 216-7012 meadowsalex1990@gmail.com Kanika Knight- kanikaknight9@gmail.com +1 (352) 502-6515
Additional Information or Comments	*Field not completed.*

Email not displaying correctly? View it in your browser.

City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda Memo

AGENDA ITEM: B.

TO: Mayor and Commission

AGENDA DATE: 4/6/2026

FROM: City Manager

AGENDA ITEM: 9 - B

SUBJECT:
Consideration of appointment of a City representative to the Tourist Development Council (TDC).

LOCATION:
N/A

COST:
N/A

SOURCE OF FUNDS:
N/A

ORIGINATING DEPARTMENT:
City Clerk Department

POTENTIAL MOTION:
“I move to appoint ___ as the City’s representative to the Tourist Development Council (TDC).”

BACKGROUND:
The City Commission at the Regular Commission Meeting held on December 12, 2022 appointed Vice Mayor Avila-Vazquez as the City's representative who has resigned effective immediately. This item is so the City Commission can appoint a replacement. Also, the appointed representative will need to fill out the attached Volusia County Board Application.

The advisory council makes recommendations to the Volusia County Council for the effective operation of the special projects or of the uses of the tourist development tax revenue. Members include the County Chair, elected officials from municipalities, and persons involved in the tourism industry. The advisory council meets on a quarterly basis.

Florida Statutes do not provide for alternate members to this board and the county has not passed an ordinance or resolution allowing for such. The board requires the attached application be completed and submitted by the newly appointed representative.

FORM "B"

APPLICANT'S NAME:

VOLUNTEER ADVISORY BOARD APPLICATION

***IMPORTANT:* This Application is Valid for only One (1) Year from the Date entered on Page 5.**

Thank you for your interest in serving the County of Volusia. Your completion of this application is necessary so that the members of the County Council can thoroughly review each application as part of their consideration for your appointment.

If applying for more than one Board/Commission, please *number* in order of preference.
***Important:* Please choose no more than three Boards/Commissions for which you wish to apply.**
You may not serve on more than two (2) boards at one time.

If you have previously submitted an application, **it will be removed from our files** unless you mark the board(s) previously applied for on this application.

AFFORDABLE HOUSING ADVISORY COMMITTEE **(2)
AGRI-BUSINESS INTER-RELATIONSHIP COMMITTEE
ANIMAL CONTROL ADVISORY BOARD
BUSINESS INCUBATOR ADVISORY BOARD
CHILDREN & FAMILIES ADVISORY BOARD
CODE ENFORCEMENT BOARD *(1) **(2)
CONTRACTOR LICENSING AND CONSTRUCTION APPEALS BOARD **(2)
CULTURAL COUNCIL
DAYTONA BEACH RACING & REC. FACILITIES AUTHORITY
ECHO ADVISORY COMMITTEE
EDUCATIONAL FACILITIES AUTHORITY **(2)
ENVIRONMENT AND NATURAL RESOURCES ADVISORY COMMITTEE (ENRAC)
FIRE CODE BOARD OF APPEALS **(2)
HALIFAX AREA ADVERTISING AUTHORITY **(2)
HEALTH PLANNING COUNCIL OF NE FLORIDA, INC.
HISTORIC PRESERVATION BOARD **(2)
HOUSING FINANCE AUTHORITY **(2)
HUMAN SERVICES ADVISORY BOARD
INDUSTRIAL DEVELOPMENT AUTHORITY **(2)
LIBRARY ADVISORY BOARD
PERSONNEL BOARD **(2)
PLANNING & LAND DEVELOPMENT REGULATION COMMISSION *(1) **(2) SHORT TERM RENTAL ADVISORY COMMITTEE
SOUTHEAST VOLUSIA ADVERTISING AUTHORITY **(2)
SPRING HILL COMMUNITY REDEVELOPMENT AGENCY **(2)
TOURIST DEVELOPMENT COUNCIL
VALUE ADJUSTMENT BOARD **(2)
VOLUNTEER FIREFIGHTER RETIREMENT ADVISORY BOARD
VOLUSIA FOREVER ADVISORY COMMITTEE
VOLUSIA GROWTH MANAGEMENT COMMISSION *(1) **(2)
WEST VOLUSIA TOURISM ADVERTISING AUTHORITY **(2)

***(1) Requires that appointee fill out a financial disclosure form to be filed with the supervisor of Elections.**

****(2) Constitutes a county office. No person may serve on more than one of these boards. No person shall hold at the same time more than one office under the government of the state and the counties and municipalities therein.**

ALL THE ABOVE BOARDS/COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW
(See page 5 for more information)

PERSONAL INFORMATION

Title: Mr. ◯ Mrs. ◯ Ms. ◯ Miss. ◯

Name:

Residence:

City: State: ZIP:

Home Phone: Business Phone:

Cell Phone: E-mail Address:

PREFERRED MAILING ADDRESS (IF DIFFERENT FROM RESIDENCE):

Mailing Address:

City: State: ZIP:

OTHER

Is your address or any other personal information exempt under the Florida Statutes?

Yes ◯ No ◯

If yes, please cite the applicable Florida Statute: F.S. #

Please provide any alternate address, phone number or email address (if different from above) that should be used.

Alternate Address:

Alternate Phone Number:

Alternate Email Address:

What is your preferred form of communication?

Home Phone ◯ Business Phone ◯ Cell Phone ◯ Email ◯

Are you a citizen of the United States? YES ◯ NO ◯

Are you a registered Volusia County voter? YES ◯ NO ◯

If yes, select the circle to the left of the district number.

Volusia County (not city) District: ◯ 1 ◯ 2 ◯ 3 ◯ 4 ◯ 5

Do you own homestead property in Volusia County? YES ◯ NO ◯

How long have you been a resident of Volusia County?

EMPLOYMENT INFORMATION

Occupation:

Employer:

Business Address:

Business Phone:

SERVING ON OTHER BOARDS

Are you currently serving on any other County advisory boards? YES ◯ NO ◯

If yes, which board?

Important: You may <u>not</u> serve on more than two (2) boards at one time.

Have you ever served on a County advisory board? YES ◯ NO ◯

If yes, when and which board(s)?

Do you serve on any other boards in Florida, or are you an elected or appointed state, county (Volusia County or other county) or municipal ("city") office holder, or a Volusia County employee? YES ◯ NO ◯

If yes, please name the board, position etc.:

CITIZEN'S ACADEMY

Have you participated in the Citizen's Academy? YES ◯ NO ◯

If yes, please provide your date of graduation:

CRIMINAL BACKGROUND INFORMATION

Have you been convicted (including a withholding of adjudication), pled guilty or pled to a Nolo Contendere (no contest) to a misdemeanor or felony (including a criminal traffic violation)? YES ◯ NO ◯

A "YES" answer will not necessarily bar you from serving on an advisory board. The nature, severity, and date of the offense in relation to the position for which you are applying will be considered. If you are not sure or do not remember what happened in a criminal case (s), contact the appropriate county, state, or federal agency so that you can report accurate information on your criminal history. Failure to accurately report this information may result in removal from the board. If yes, please give details. An additional sheet of paper may be used.

REFERENCES (Please list three personal and/or business references)

Reference 1:
Name:
Address:
Telephone #:

Reference 2:
Name:
Address:
Telephone #:

Reference 3:
Name:
Address:
Telephone #:

EDUCATION

High School Name:
Degree: Date of Graduation:
College Name:
Degree: Date of Graduation:

WORK EXPERIENCE:

INTEREST/ACTIVITIES:

COMMUNITY INVOLVEMENT:

WHY DO YOU DESIRE TO SERVE ON THIS/THESE BOARDS?

I understand the responsibilities associated with being a board member, and I have adequate time to serve if appointed.

INITIAL:

I have read and understand the policy on compliance with good standing/clean hands with the County of Volusia as set forth in Resolution 2009-101, attached hereto. I am not in violation of the Volusia County Code of Ordinances and am not in violation of Resolution 2009-101.

INITIAL:

I certify that the information I provided in this application is true and correct.

INITIAL:

Signature: **Date:**

If signed electronically, I adopt the electronic signature shown above.

IMPORTANT: THIS APPLICATION IS VALID FOR ONLY ONE (1) YEAR FROM THE DATE SIGNED ABOVE

NOTE: If you have questions concerning the duties and responsibility of any of the above Boards/Commissions, please contact the Deputy Clerk whose name and contact information are set forth below, or visit our website at: www.volusia.org

RETURN TO: Karissa Green, Deputy Clerk
County Manager's Office123 West Indiana Avenue – Suite 301
DeLand, Florida 32720
E-mail: kgreen@volusia.org
Phone: 386-736-5920 x15928
Fax: 386-822-5707
Website: www.volusia.org

IMPORTANT INFORMATION REGARDING THE SUNSHINE LAW: The primary purpose of government in the sunshine law is to assure public access to the decision making processes of public boards and commissions. The sunshine law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT (TITLE II)

"It is the goal of the County of Volusia to ensure that its programs, services, buildings, employment opportunities, communications, and work environments are accessible to all individuals, and to comply with the requirements of the Americans with Disabilities Act. The county also attempts to make its information and application forms accessible to all individuals. If you require assistance in filling out this form or require this form in an alternative format, please contact Michelle Leigh, the County's Title II ADA Coordinator, at (386) 248-1760 to request assistance, an alternative format, or another alternative accommodation."

RESOLUTION NO. 2009 - 101

A RESOLUTION OF THE COUNTY COUNCIL OF VOLUSIA COUNTY, FLORIDA, ESTABLISHING A POLICY REGARDING PERSONS SERVING ON COUNCIL-APPOINTED ADVISORY BOARDS, AUTHORITIES AND OTHER BOARDS AND COMMITTEES; CREATING A DUTY TO DISCLOSE COMPLIANCE; PROVIDING FOR INTERPRETATION; REPEALING RESOLUTIONS IN CONFLICT THEREWITH; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Volusia County Council has determined that it is in the best interests of Volusia County and its citizens to ensure that persons serving on council-appointed advisory boards, authorities, and other boards and committees shall be in good standing with the county as hereinafter defined

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF VOLUSIA COUNTY, FLORIDA, IN OPEN MEETING DULY ASSEMBLED IN THE COUNTY COUNCIL CHAMBERS AT THE THOMAS C. KELLY ADMINISTRATION CENTER, 123 WEST INDIANA AVENUE, DELAND, FLORIDA, THIS 16th DAY OF JULY, 2009, A.D., AS FOLLOWS:

SECTION I. **POLICY** The Volusia County Council hereby establishes a policy that no person shall be appointed to serve on a council-appointed advisory board, authority, or other board or committee, or be permitted to remain on such board or committee if such person is not in good standing with the county. As used in this Resolution, a person shall be deemed not to be in good standing with the county if such person is an officer, director, person with authority to make representations on behalf of or contractually obligate (except contracted legal counsel), or a significant stakeholder (having ten percent or more equity) in any business entity or organization that has any delinquent or outstanding past due debt to Volusia County, including, but not limited to, property taxes, fees, lease payments, liens, charges for services, assessments, judgments, dishonored checks or drafts, or if such person individually, in partnership, or as a participant in a

joint tenancy whether as tenant in common, tenant with right of survivorship or tenancy by the entirety has any delinquent or outstanding past due debt to Volusia County as hereinbefore described for business entities or organizations. Any existing board member shall have a grace period of sixty (60) days to pay any such past due amounts.

SECTION II: DUTY TO DISCLOSE Every person who serves in any council-appointed position subject to this Resolution or who makes application to serve thereon shall have an affirmative duty to disclose and provide to the county any outstanding past due indebtedness to the county and the identity of the people and entities which constitute the business as set forth in Section I above.

SECTION III: INTERPRETATION This Resolution, being for public purposes and for the welfare of the citizens of Volusia County, Florida, shall be liberally construed to effect the purposes hereof.

SECTION IV: REPEAL OF CONFLICTING RESOLUTIONS Any resolution which is in conflict with this Resolution is hereby repealed.

SECTION V: EFFECTIVE DATE This Resolution shall become effective as of July 16, 2009.

DONE AND ORDERED IN OPEN MEETING.

ATTEST:

James T. Dinneen
County Manager

COUNTY COUNCIL
COUNTY OF VOLUSIA, FLORIDA

Frank T. Bruno, Jr.

Frank T. Bruno, Jr.
County Chair

Outlook

RE: TDC Agenda Packet Information

From Karissa Green <KGreen@volusia.org>
Date Wed 4/1/2026 7:12 AM
To Joyce Raftery <JRaftery@deltonafl.gov>
Cc Sharon Angelastri <sangelastri@oceancenter.com>

This Message Is From an External Sender
This message came from outside your organization.

Joyce,
Vice Mayor Avila-Vazquez served as an elected official of the most populous municipality of the county. The Deltona City Commission will need to nominate someone to the TDC for the County to appoint. Please let me know if you have any questions.

Thank You.

Karissa Green
County Manager's Office

From: Maritza AvilaVazquez <MAvilaVazquez@deltonafl.gov>
Sent: Tuesday, March 31, 2026 1:24 PM
To: Sharon Angelastri <sangelastri@oceancenter.com>
Subject: [EX] Re: TDC Agenda Packet Information

CAUTION: This email originated from outside Volusia County's email system. **DO NOT CLICK** links or attachments unless you recognize the sender and/or know the content is safe.

Good morning, Sharon.

I value the responsibility entrusted to board members and recognize the importance of consistent participation at TDC meetings. Due to ongoing conflicts between my current position and personal schedule and the meeting calendar, I am no longer able to meet this commitment at the level the role requires.

As I am terming out this year and have only two remaining meetings scheduled for 2026, I believe it would be most appropriate to step aside now so the position may be filled by someone able to fully devote the time and engagement the organization deserves.

With regret, I am submitting my resignation effective immediately. Please extend my thanks and best wishes to the board.

Regards,

Maritza Avila-Vazquez
Vice-Mayor

D- 3
2345 Providence Blvd
Deltona Fl. 32725
Website: www.deltonafl.gov
Cell: 386-507-5812
Office: 386-878-8860
Fax: 386-878-8851

From: Sharon Angelastri <sangelastri@oceancenter.com>
Sent: Friday, June 13, 2025 1:44 PM
To: Matt Reinhart <MReinhart@volusia.org>; Costa Magoulas <costa.magoulas@daytonastate.edu>; TDC - Tom Clapsaddle <tclapsaddle@prmhotels.com>; CVB - Baker, Lori Campbell <lcb@daytonabeach.com>; Maritza AvilaVazquez <MAvilaVazquez@deltonafl.gov>; TDC - Jim Berkley <jberkley@daytonahilton.com>; DB 1 - Monica Paris <parismonica@codb.us>; DB Chamber - Kersey, Janet <janet@daytonachamber.com>
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Subject: TDC Agenda Packet Information

Good Afternoon Everyone:

Attached is the TDC Agenda Packet for the upcoming meeting, which will be held on Friday, June 20, 2025 @ 9a.

This meeting will be held in Meeting Room 103ABC. Parking will be in the south lot off Auditorium Ave. across from the Peabody Auditorium and you will enter through the south end of the connector concourse.

Listed below are the remaining tentative 2025/early 2026 dates for upcoming meetings.

Fri., 9/26/25 @ 9a
Fri., 12/12/25 @ 9a
Fri., 3/20/26 @ 9a

Please feel free to give me a call if you have any questions.

Have a great weekend!!!!

Sharon Angelastri
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Ocean Center
DAYTONA BEACH

Florida has a very broad Public Records Law. Virtually all written communications to or from State and Local Officials and employees are public records available to the public and media upon request. The City of Deltona's policy does not differentiate between personal and business emails. This means email messages, including your e-mail address and any attachments and information we receive online might be disclosed to any person or media making a public records request. E-mail sent on the City system will be considered public and will only be withheld from disclosure if deemed confidential or exempt pursuant to State Law. If you are an individual whose identifying information is exempt under 119.071, Florida Statutes, please so indicate in your email or other communication. If you have any questions about the Florida public records law refer to Chapter 119 Florida Statutes.

Agenda Memo

AGENDA ITEM: A.

Agenda Memo

AGENDA ITEM: B.