



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Minutes

Development Review Committee

Thursday, July 18, 2024

9:00 AM

2nd Floor Conference Room

- A. The Informational and Pre-application meeting is held both in person and in a virtual environment via Microsoft Teams and can be accessed by the following methods:

1. CALL TO ORDER:

The meeting was called to order at 9:00 am.

2. ROLL CALL:

Present: 4 - Chair Phyllis Wallace
Member Jessica Entwistle
Member Leigh Grosvenor
Member Chad Tate

Also present: Alternate Sharon Shivers and Alternate Samuel Schaller, Fire Safety; Alternate Jonathan Knight, Nelly Kerr, and Milton Robles, Planning and Development Services; Bobbie Degen and Tony Elam, Deltona Water; Morgan Hampton, Common Oak Engineering; Mason Silavent, CPH, LLC; and David Holden, Quigg Engineering.

3. APPROVAL OF MINUTES & AGENDA:

A. Minutes of June 20, 2024

Motion by Jessica Entwistle, seconded by Leigh Grosvenor to approve the Minutes of June 20, 2024, as presented. The motion carried unanimously.

4. PRESENTATIONS/AWARDS/REPORTS:

None.

5. PUBLIC FORUM: Time permitted, public comments shall be limited to items on the agenda and shall not exceed two minutes. Please be courteous and respectful of the views of others. Personal attacks on Committee/Board members, City staff or members of the public are not allowed and will be ruled out of order by the Chair.

Chair Wallace opened and closed public forum as there was none.

6. OLD BUSINESS:

A. Starbucks - SP23-0010 - DRC Approval for Final Site Plan

Member Entwistle explained the Site Plan application, SP23-0010, is for a 2,500 square foot Starbucks to be located at 601 Courtland Boulevard. She delineated the dates of submittals, sufficiency, and review cycles. Member Entwistle stated the Final Site Plan is consistent with the Comprehensive Plan and LDC Section 75. She stated that staff recommended the DRC approve the Final Site Plan for the Starbucks to be at 601 Courtland Boulevard.

Chair Wallace explained the need for a pre-construction meeting prior to any development concurring on the site, and provided information on timelines as well as who to contact to schedule the meeting.

Motion by Jessica Entwistle, seconded by Leigh Grosvenor, to approve Starbucks Final Site Plan Application SP23-0010 located at 601 Courtland Boulevard. The motion carried unanimously.

B. Cornerstone Church Expansion - SP23-0017 - DRC Approval for Final Site Plan

Alternate Knight explained the Site Plan application, SP23-0017, is for a 8,775 square foot church expansion to be located at 2813 Howland Boulevard. He delineated the dates of submittals, sufficiency, and review cycles. Alternate Knight stated the Final Site Plan is consistent with the Comprehensive Plan and LDC Section 75. He stated that staff recommended the DRC approve the Final Site Plan for the Cornerstone Church expansion to be at 2813 Howland Boulevard.

Chair Wallace explained the need for a pre-construction meeting prior to any development concurring on the site, and provided information on timelines as well as who to contact to schedule the meeting.

Motion by Jessica Entwistle, seconded by Leigh Grosvenor, to approve Cornerstone Church Final Site Plan Application SP23-0017 located at 2813 Howland Boulevard. The motion carried unanimously.

C. Catalina Pointe - SD23-0018 - DRC Approval for Final Plat

Alternate Knight stated the DRC Approval for this agenda item will be moving to the August 1, 2024 DRC meeting.

7. NEW BUSINESS:

None.

8. STAFF COMMENTS:

Motion by Chad Tate, seconded by Leigh Grosvenor, to appoint Kyle Nowland as Alternate for the Building DRC member. The motion carried unanimously.

Motion by Phyllis Wallace, seconded by Jessica Entwistle, to appoint James Parrish as DRC Member for Engineering, and to appoint Bobbie Degon and Tony Elam as alternates. The motion carried unanimously.

9. BOARD/COMMITTEE MEMBERS COMMENTS:

None.

10. ADJOURNMENT:

The meeting adjourned at 9:09 am.

Phyllis Wallace, Committee Chair

ATTEST:

Brandon Hatch, Committee Secretary.