



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Regular Commission Meeting

### City Commission

*Mayor Avila*  
*Vice Mayor Avila-Vazquez*  
*Commissioner Colwell*  
*Commissioner Heriot*  
*Commissioner Howington*  
*Commissioner Nabicht*  
*Commissioner Santiago*

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Monday, December 15, 2025

6:30 PM

Deltona Commission Chambers

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**Revised 12-12-2025**

**PUBLIC FORUM: 6:00 PM - 6:30 PM**

**BUSINESS MEETING - 6:30 PM**

**1. CALL TO ORDER:**

**2. ROLL CALL – CITY CLERK:**

**3. INVOCATION AND PLEDGE TO THE FLAG:**

- A. [Invocation Presented by District 2 Commissioner.](#)  
[National Anthem- Deltona High School Blue Brigade Band](#)  
[Honoring Veteran: Vanessa Balous - E-5 Sergeant, 92A Automated Logistic](#)  
[Specialist - U.S. Army](#)

**4. ADDITIONS AND DELETIONS:**

**5. PRESENTATIONS/AWARDS/REPORTS:**

- A. [Super Star Student Awards for the second grading period of school year](#)  
[2025/2026.](#)
- B. [Retirement Recognition of Community Development Manager Angelia M. Briggs](#)
- C. [The Deltona Wolves](#)

**Background:**

The Deltona Wolves Won the East Coast Regional Championship,

went to the Nationals and Placed in the Top Ten in the Nation.

D. [Parks & Recreation project updates.](#)

E. [SOX Erosion Solutions Presentation](#)

**Background:**

At the Regular Commission Meeting held on September 8, 2025 the Commission concurred to have SOX Erosion Solutions provide a presentation.

6. DELTONA COMMUNITY EVENTS:

7. CONSENT AGENDA:

A. [Request for approval of Resolution No. 2025-153, Investment Policy.](#)

**Background:**

The purpose of the Investment Policy is to set forth the investment objectives and parameters for the management of the funds of the City of Deltona. This policy is designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices. This policy complies with Section 218.415, Florida Statutes, and applies to all cash and investments held or controlled by the City, except for the City's Pension Funds and funds related to the issuance of debt where there are other existing policies or indentures in effect.

In addition, this policy focused on compliance with Florida State Statutes that govern the investment of public funds, as well as on inclusion of current best practices as recommended by the Government Finance Officers Association (GFOA) and the Association of Public Treasurers of the United States and Canada (APT US&C). Controls and safeguards that have historically been in place remain. Recommendations were designed to improve and increase the clarity of the policy. As such, the Operating investment policy has been broken out from the Deferred Compensation Plans investment policy, and both now stand on their own.

The revisions presented in this policy have been fully reviewed and recommended for approval by Chandler Asset Management, LLC. They are the city's investment advisors related to the city's investment portfolio.

B. [Request for approval of Resolution No. 2025-166, authorizing the City to open an investment account with FLCLASS and authorizing the City Manager or designee to execute all appropriate documentation.](#)

**Background:**

Consideration will allow the City of Deltona to participate in the FLCLASS investment pool and fund investment accounts according to the City's previously approved investment policy.

Under Florida Statute Sec. 218.415, local governments of the State of Florida may adopt written investment policies to allow investment and reinvestment of any surplus public funds in their control or possession in the Local Government Surplus Trust Fund or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Act, FS §163.01 via Resolution. Resolution No. 2020-59 authorizes participation in local government investment pools. The proposed revision to the investment policy under consideration as part of Resolution No. 2025-153 maintains this as an authorized investment option.

The City currently participates in 2 intergovernmental pools, Florida Prime and FLSAFE, which were previously approved by the City of Deltona City Commission. Adding FLCLASS will help diversify our investments among the pools. The 3 pools currently have a 30-day yield of between 4.03% - 4.27%, all with daily liquidity. Staff determine the cash needs for operations and upcoming capital needs and invest the remaining funds among the pools and authorized investments.

- C. [Request for approval of Resolution No. 2025-159 to authorize the agreement between the City of Deltona and Volusia County for the Transform386 Award - Lake Sweet Gum Stormwater Drawdown project.](#)

**Background:**

The City of Deltona submitted several flood mitigation projects to Volusia County's Transform386 program. The project known as Sweet Gum Lake Flood Mitigation project proposes to have a permanent stormwater pump station and infrastructure installed on City owned property - Tract N, Deltona Lakes Unit 20. This project will extend the infrastructure on Pace Court to connect to the existing infrastructure on LeLand Drive.

The City's application committed a 50% cost share of the project, which is estimated to be \$919,520 of the \$1,839,040 anticipated total project cost.

- D. [Request for approval of Resolution No. 2025-160 to authorize the agreement between the City of Deltona and Volusia County for the Transform386 Award - Elkcam Boulevard at Lake Helen Osteen Road - Flood Mitigation Project.](#)

**Background:**

The City of Deltona submitted several flood mitigation projects to Volusia County's Transform386 program. The project known as

Elkcam Boulevard at Lake Helen Osteen Road - Flood Mitigation Project proposes to improve the stormwater at this intersection.

The City's application committed a 50% cost share of the project, which is estimated to be \$422,787.50 of the \$845,575 anticipated total project cost.

- E. [Request for approval of Resolution No. 2025-163 to authorize the agreement between the City of Deltona Florida Division of Emergency Management \(FDEM\) for mitigation of four \(4\) residential homes in Deltona. FDEM requires a resolution that authorizes the Mayor to execute the Federally Funded Subaward and Grant Agreement Number H1244 Project Number 4680-019-R.](#)

**Background:**

The City of Deltona submitted several flood mitigation projects to the Florida Division of Emergency Management, including four properties for potential home elevation. FDEM will fund 75% of the elevation costs, while the property owners must fund the remaining 25%. It warrants mentioning that these homes were damaged by Hurricanes Ian, Nicole & Milton (repetitive damage claims).

This agreement is a reimbursement program with the City of Deltona is the applicant and sub-recipient; the City will need to have funding available to pay for the elevation cost estimate of \$1,167,979 and submit for reimbursement draws with FDEM.

Since the application submittal, two property owners have decided to no pursue property mitigation on their homes. Therefore, the overall final project cost is estimated to be less than \$1,167,979. Property 1 (Jeanniton Lane) is a home elevation estimated at \$450,000 of which the property owner must secure 25% or \$112,500, whereby the final total cost of the project to be funded and reimbursed is \$337,500. Property 2 (Kumpula Drive) is an acquisition & demolition with an estimated cost of \$685,000 of which \$171,250 would be paid by the City and not eligible for reimbursement. This property upon acquisition & demolition with the title transferred to the City of Deltona. The property shall remain as vacant land or be used for a future stormwater improvement project. The estimated cost to the City of Deltona for these two projects is \$171,250.

- F. [Request for approval of Resolution No. 2025-164 and the Task Authorization between the City of Deltona & Pegasus Engineering for Grant Management Services, specific to Hazard Mitigation Grant Program \(HMGP\) for the Elevation of four \(4\) residential homes in Deltona in the amount of \\$36,935.](#)

**Background:**

Due to the impacts of Hurricane Milton, Ian & Nicole several homes in Deltona were flooded and in some instances repetitive flooding

impacts. Pegasus Engineering and the City were able to present an application to the Division of Emergency Management (FDEM) for consideration under HMGP. HMGP is a FEMA funded program that is administered on behalf of FEMA through FDEM.

The City has an agreement with FDEM to proceed on behalf of the residents for flood mitigation of their properties. Pegasus Engineering's work effort will include, but not limited to, procurement process for home elevations; conduct coordination meeting with the City and property owners; assist in the RFP process; provide guidance for the selection of the elevation contractor; prepare & submit quarterly reports; assist the City regarding pay request submittals; prepare & submit reimbursement requests to FDEM; and review final deliverables for Grant Compliance.

HMGP applications are typically a 75/25 cost share, the funding paid to Pegasus Engineering may be used towards the City's 25% cost share.

G. [Request for approval of Resolution No. 2025-155, First Quarter Budget Amendment for Fiscal Year 2025-2026.](#)

**Background:**

This is the Capital Project budget amendment for Fiscal Year 2025-2026. The Commission approved the annual budget for FY 2025-2026 on September 22, 2025. This amendment is necessary to account for additional capital funding and necessary expenditure for operations and capital outlay and improvements.

H. [Request for approval of Resolution No. 2025-171, and award Bid #26004, Install New Windows and Doors at City Hall, to Property Renovations & Construction, LLC.](#)

**Background:**

Staff conducted a bid for the complete replacement of all exterior windows and doors at Deltona City Hall located at 2345 Providence Blvd. \$440,575.00 dollars were budgeted for this project including a Department of Energy Efficiency Grant of \$139,630.00 dollars. The funds for the DOE Grant must be expended by January 21, 2027. Four complete and competitive bids were received. The low bidder on this project is Property Renovations & Construction LLC whose bid came in at \$679,350.00 dollars. A budget amendment of \$274,775.00 (including \$36,000 dollars) for window shades is required to ensure appropriate funding. Staff recommend award of Bid #26004 to Property Renovations & Construction, LLC for an estimated project total of \$715,350.00.

I. [Request for approval of Resolution No. 2025-170 Adopting the Intent to use the Uniform Method of Collecting Non-Ad Valorem Assessments for a Fire Service](#)

[Assessment for FY 2026 - 2027.](#)**Background:**

The City of Deltona, Florida has provided notice of its intent to use the uniform method of collecting non-ad valorem assessments, pursuant to section 197.3632, Florida Statutes, for properties located within the jurisdictional boundaries for the City, to fund the cost of providing fire rescue services for the Fiscal Year beginning on October 1, 2026, and continuing until discontinued by the City.

This annual Fire Service Assessment is expected to pay a significant percentage of the annual cost for our fire department's capital and service availability. This is an annual process, in which the staff will go through several public meetings and hearings before we bring this back to the Commission as part of the annual budgetary process.

The Fire Service Assessments for each property parcel will be based on a benefits and burdens analysis recommended by our consultant Benesch. The City Commission will have to carefully consider their analysis. A Fire assessment was approved as lawful by the Circuit Court in 2015. The rates will be associated with the cost of continually making fire protection services and facilities available every day for all parcels within the City. This concept has also been approved by the Florida Supreme Court.

J. [Request for approval Resolution 2025-172 John Peters' Settlement Agreement.](#)  
[City Attorney Office.](#)

**Background:**

This Resolution authorizes the City Manager or his designee to execute a settlement agreement extinguishing all claims made by John Peters in the case styled as *John Peters v City of Deltona* and identified by Case Number 2023-11849-CIDL including a Non-Disparagement Agreement in favor of the city.

K. [Request for approval of minutes of the Special and Regular Commission Meeting of November 17, 2025, as presented.](#)

8. ORDINANCES AND PUBLIC HEARINGS:

9. ACTION ITEMS:

A. [Request for consideration of the Mayor's appointment to the Ordinance Review Committee.](#)

**Background:**

On April 21, 2025, the City Commission approved Resolution No. 2025-51, creating the Ordinance Review Committee provided for in

Section 1-17 of the Code of Ordinances for the purpose of engaging in a comprehensive review of the Code of Ordinances of the City of Deltona. The Committee will consist of 7 appointments and will work with a professional consultant to facilitate the review of the City's Code of Ordinance and prepare proposed revisions for consideration by the City Commission.

On November 17, 2025, the Commission chose their appointments to the Ordinance Review Committee except for the Mayor. The remaining applicants are: Heidi Barker, Elizabeth Bertholf, Dorothy Bier, Elizabeth Chavez, Adrian Crutchfield, Brandon Hart, Christopher Leon, Jennifer Madewell, Mary Robison, Jennifer Welker and Brandy White.

**B. [City Commission Forensic Audit - RFP#25020](#)**

**Background:**

City Commission directed Staff during the budget process to go out to bid for a Forensic Audit. The Commission approved as part of the Fiscal Year 2025 - 2026 budget an amount of \$500,000 for this audit.

Staff developed a scope of work as shared with Commission from the Cities of Belle Glade and Apopka an issued RFP 25020 on September 1, 2025. Due to the overwhelming number of questions received (59 in total), the original RFP Due Date of October 13, 2025, had to be extended until October 30, 2025, to allow for time to respond.

The City only received one responsive bid that met the requirements and qualifications of this solicitation and that was from Carr, Riggs & Ingram based out of Miramar Beach, FL.

To accept the bid, additional funds would be required in the amount of \$825,000 to be allocated towards this initiative.

**10. CITY ATTORNEY COMMENTS:**

**A. [Update on Damian Anson, et al., vs. City of Deltona](#)**

**B. [Development Moratorium, Howland Holdings Group LLC.](#)**

**Background:**

The City of Deltona adopted Ordinance 29-2025 imposing a temporary moratorium on June 30, 2025. On November 4, 2025, the attorney for Howland Holdings Group LLC. sent correspondence to the City alleging that the City's moratorium is prohibited pursuant to SB 180. The City Attorney's office is seeking direction from the City Commission if action is required.

**11. CITY MANAGER COMMENTS:****12. CITY COMMISSION COMMENTS, REQUESTS & REPORTS:****13. ADJOURNMENT:***CONTINUATION OF PUBLIC FORUM*

*\*This is only for individuals who submitted a request to speak form during the 6:00 p.m. Public Forum and were not afforded the opportunity to speak.*

*NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).*

*Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Manager in writing at CityManager@deltonafl.gov or to Deltona City Hall, 2345 Providence Blvd., Deltona, FL 32725 at least 48 hours prior to the meeting at which the person wishes to attend. The City is not permitted to provide the use of human physical assistance to physically handicapped persons in lieu of the construction or use of ramps or other mechanical devices in order to comply with Florida law. If proper accommodations for handicapped access cannot be made at a particular public meeting venue pursuant to a timely written request under Section 286.26 F.S., the City Manager shall change the venue of that meeting to a location where those accommodations can be provided.*



**DECORUM POLICY:** The City of Deltona has a significant interest in conducting orderly and efficient public meetings, which includes preventing disruption, promoting civility, and preserving decorum. To that end, behavior which disrupts or impedes the efficient and orderly conduct of any public meeting, as determined by the Mayor, or presiding officer, or a majority of the City Commission, is not permitted. The Mayor, or presiding officer, or a majority of the City Commission, may interrupt, warn, or terminate a speaker's statement when that statement is too lengthy, personally directed, abusive, obscene, irrelevant, or otherwise reasonably perceived to be a disruption to the fair and orderly progress of the discussion at hand. The Mayor, or presiding officer, or a majority of the City Commission, may also interrupt any part of the meeting to warn any individual that they are being disruptive or otherwise impeding the efficient and orderly conduct of the meeting. The Mayor, or presiding officer, or a majority of the City Commission, may require any individual to leave a public meeting for its duration if that individual is unable to observe this Policy after being warned. Should an individual be required to leave a meeting for violating this Policy, that person shall be escorted from Commission Chambers by a Volusia Sheriff's Deputy.

**PUBLIC FORUM:** Public Forum will begin at 6:00 PM at the start of each regular meeting and will conclude after 30 minutes. Comments during Public Forum are limited to items of City business that are listed on the Agenda and/or items that are not listed on the Agenda. Comments regarding listed Agenda items will take place after discussion of each item. Please be courteous and respectful of the views of others. In order to address the Commission, citizens must fill out a public participation slip and give it to the Deputy City Clerk. All citizen comments are limited to 3 minutes and shall be addressed to the Mayor or the Commission as a whole. Members of the City Commission shall not enter into discussion or respond to a citizen's comments other than to give directions or to ask for clarification. However, individual Commissioners may choose to respond under the "City Commissioner Comments" portion of the meeting.

**CONSENT AGENDA:** The Consent Agenda contains items that have been determined to be routine and non-controversial. If discussion is desired by any member of the City Commission, that item must be removed from the Consent Agenda and considered separately. All other matters included under the Consent Agenda will be approved by one motion. Citizens with concerns should address those concerns by filling out a public participation slip and giving it to the Deputy City Clerk prior to Consent Agenda items being pulled.